

**Department of Legislative Services**  
Maryland General Assembly  
2011 Session

**FISCAL AND POLICY NOTE**

Senate Bill 452 (Senator Simonaire)

Education, Health, and Environmental Affairs

Ways and Means

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**Anne Arundel County Board of Education - Members - Expense Reimbursement  
Procedures and Guidelines**

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This bill requires the Anne Arundel County Board of Education to develop and approve procedures and guidelines for the reimbursement of board member travel and other expenses by January 1, 2012; and to submit a report to the Anne Arundel County Delegation on the approved procedures and guidelines before the last day of the 2012 session of the General Assembly.

The bill takes effect July 1, 2011, and terminates June 30, 2012.

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**Fiscal Summary**

**State Effect:** None.

**Local Effect:** The Anne Arundel County Board of Education can develop the required guidelines and procedures, and prepare the required report, using existing resources.

**Small Business Effect:** None.

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**Analysis**

**Bill Summary:** Procedures to be developed must include a general statement governing board member expenses as well as separate procedures for in-state travel and out-of-state travel that include guidelines, including allowable amounts, for the following expense categories: meals and beverages, including alcohol; lodging; mileage; and transportation.

Procedures to be developed must also include eligibility criteria; reimbursement procedures; documentation requirements; and any other relevant provisions as determined by the county board.

**Current Law:** The Anne Arundel County Board of Education consists of nine members, of whom three members are appointed from the county at large, five members are appointed from each of the five legislative districts in the county, and one is a student member. Except for the student member, the Governor must appoint a member of the county board from a list of nominees submitted by the School Board Nominating Commission of Anne Arundel County.

The president of the Anne Arundel County Board of Education receives \$8,000 annually as compensation and, except for the student member, board members receive \$6,000 each annually. A student member who completes a full term on the board must be granted a scholarship of \$6,000 to be applied toward the student's higher education costs.

**Background:** Members of the Anne Arundel County Board of Education receive a monthly allowance toward reimbursement for local travel and other expenses related to attending meetings and transacting board business, per board policy. The adopted fiscal 2011 budget for Anne Arundel County Public Schools includes a total of \$38,400 for these allowances, or approximately \$360 for each member per month. The board indicates that in practice the allowance per board member is \$300 per month. In addition, it is board policy to reimburse board members for other expenses incurred in the performance of board duties. This includes expenses related to annual attendance of a Maryland Association of Boards of Education conference and a National School Boards Association conference.

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### Additional Information

**Prior Introductions:** None.

**Cross File:** None.

**Information Source(s):** Anne Arundel County, Department of Legislative Services

**Fiscal Note History:** First Reader - February 16, 2011  
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