

State of Maryland

2014 Bond Bill Fact Sheet

1. Senate LR # Bill #		House LR # Bill #		2. Name of Project	
		lr3260	hb1455	Forest Heights Town Hall Renovation	
3. Senate Bill Sponsors				House Bill Sponsors	
				V. Turner	
4. Jurisdiction (County or Baltimore City)			5. Requested Amount		
Prince George's County			\$130,000		
6. Purpose of Bill					
<p>Authorizing the creation of a State Debt not to exceed \$130,000, the proceeds to be used as a grant to the Mayor and Town Council of the Town of Forest Heights for the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Forest Heights Town Hall.</p>					
7. Matching Fund					
Requirements: Equal			Type: The matching fund may consist of real property, in kind contributions, or funds expended prior to the effective date of this Act.		
8. Special Provisions					
<input checked="" type="checkbox"/> Historical Easement			<input checked="" type="checkbox"/> Non-Sectarian		
9. Contact Name and Title		Contact Phone		Email Address	
Mayor Jacqueline Goodall		3018391030		jacquelinegoodall@msn.com	
10. Description and Purpose of Grantee Organization (Limit Length to Visible area)					
<p>The Town of Forest Heights incorporated in 1949 is an innovative municipality nestled in the southern portion of Prince Georges County inside the Beltway, near the District line. The Municipal building is the only public facility located in the Town. In recent years, the Municipal building and grounds has begun to be recognized as a demonstration site for a Sustainable Community Center. Since 2007 the Town has installed one of the first vegetated green roofs on a municipal building, completely renovated the second floor utilizing environmental friendly and recycled material, opened a computer caf which is open to not only citizens of the Town, but to the entire Oxon Hill community. The building has been retrofitted with energy efficient windows and doors, upgraded the HVAC system for the first and second floors.</p>					

11. Description and Purpose of Project (Limit Length to Visible area)

The first floor of the municipal building has contained the administration, public works and police department since it was constructed and built in 1954. The area is crowded, outdated and in need of renovation to serve the public more efficiently. Currently, there is no space to be able to have more than one meeting and the offices are crowded as the staff has grown since the 1950's. From a recent report, the sewer lines are in danger of collapsing, the restrooms need to be moved and renovated to allow for more efficient use of space and replaced lighting and wiring is needed to allow for better energy efficiency. The towns IT system is virtually nonexistent and currently operates as a series of stand along computers. The town wishes to install a network system that will allow us to connect to the Prince George's County I-Net system. The town will work with Potomac job Corp to do some of the work which will allow the students to have hands on experience and keep the construction cost down. Construction will involve creating 3 new offices, a new Mayor and Council chambers and restrooms will be moved and upgraded. Preliminary drawings are attached. With this upgrade we will be able to more efficiently service our citizens.

Round all amounts to the nearest \$1,000. The totals in Items 12 (Estimated Capital Costs) and 13 (Proposed Funding Sources) must match. The proposed funding sources must not include the value of real property unless an equivalent value is shown under Estimated Capital Costs.

12. Estimated Capital Costs

Acquisition	
Design	\$20,000
Construction	\$110,000
Equipment	
Total	\$130,000

13. Proposed Funding Sources – (List all funding sources and amounts.)

Source	Amount
General Fund, Town of Forest Heights	\$100,000
In Kind, Potomac Job Corp	\$5,000
Grant from Maryland Department of Energy	\$25,000
Total	\$130,000

14. Project Schedule (Enter a date or one of the following in each box. N/A, TBD or Complete)			
Begin Design	Complete Design	Begin Construction	Complete Construction
June 2012	TBD	July 2014	June 2015
15. Total Private Funds and Pledges Raised		16. Current Number of People Served Annually at Project Site	17. Number of People to be Served Annually After the Project is Complete
		3000	3000
18. Other State Capital Grants to Recipients in Past 15 Years			
Legislative Session	Amount	Purpose	
FY 2007	\$150,000	Repair, Renovation of Municipal Building and Roof Replacement	
FY 2008	\$200,000	Renovation of second floor of Municipal Building	
19. Legal Name and Address of Grantee		Project Address (If Different)	
Town of Forest Heights 5508 Arapahoe Drive Forest Heights, MD 20745			
20. Legislative District in Which Project is Located	26 - Southwestern Prince George's County		
21. Legal Status of Grantee (Please Check one)			
Local Govt.	For Profit	Non Profit	Federal
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
22. Grantee Legal Representative		23. If Match Includes Real Property:	
Name:	Kevin Best, Esq., MPA	Has An Appraisal Been Done?	Yes/No
Phone:	410-777-8506		Yes
Address:	If Yes, List Appraisal Dates and Value		
170 Jennifer Road Suite #205 Annapolis, MD 21401			

24. Impact of Project on Staffing and Operating Cost at Project Site			
Current # of Employees	Projected # of Employees	Current Operating Budget	Projected Operating Budget
21	31	\$4,030,545	\$5,000,000
25. Ownership of Property (Info Requested by Treasurer's Office for bond issuance purposes)			
A. Will the grantee own or lease (pick one) the property to be improved?			Own
B. If owned, does the grantee plan to sell within 15 years?			No
C. Does the grantee intend to lease any portion of the property to others?			No
D. If property is owned by grantee and any space is to be leased, provide the following:			
Lessee	Terms of Lease	Cost Covered by Lease	Square Footage Leased
E. If property is leased by grantee – Provide the following:			
Name of Leaser	Length of Lease	Options to Renew	
26. Building Square Footage:			
Current Space GSF	6000		
Space to Be Renovated GSF	3000		
New GSF			
27. Year of Construction of Any Structures Proposed for Renovation, Restoration or Conversion			

28. Comments: (Limit Length to Visible area)

Through collaboration with other Prince Georges County municipalities the town was able to have built a separate structure holding solar panels which offset electrical energy usage and equipped for installation of charging stations. Forest Heights has also partnership with the D.C. Job Corps to upgrade the electrical light fixtures in the existing Public Works garages. The Mayor and Council have embraced the plan to become a Sustainable Community and is working to Move Forest Heights Forward.

The Town will also partnership once again with D.C. Job Corps to provide hands on experience with students under the supervision of qualified contractors to complete some of the work.