

## Article - Business Regulation

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§12.5–303.

(a) (1) A licensed locksmith shall provide to a local law enforcement unit or the Department a copy of each invoice or receipt for services requested by either a local law enforcement unit or the Department.

(2) The Secretary shall encourage licensed locksmiths to develop a system for maintaining the records required by this subtitle electronically.

(b) On a request for an invoice or a receipt for services under subsection (a) of this section, the licensed locksmith shall submit the item by one of the following methods:

(1) by delivering or mailing a copy of the invoice or receipt for services within 5 business days after receiving the request; or

(2) by transmitting a copy of the invoice or receipt for services electronically, in a format acceptable to the receiving local law enforcement unit or the Department, within 2 business days after receiving the request.

(c) Each copy of an invoice or a receipt for services, submitted to the local law enforcement unit or the Department, shall include:

(1) the license number of the licensed locksmith; and

(2) the information required under § 12.5–301 of this subtitle.

(d) A copy of an invoice or receipt for services submitted under this section:

(1) shall be kept confidential;

(2) is not a public record; and

(3) is not subject to Title 4 of the General Provisions Article.

(e) A local law enforcement unit or the Department may destroy the copy of an invoice or receipt for services submitted under this section after 1 year from the date the local law enforcement unit or the Department receives the copy.

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