

HOUSE BILL 674

P3

(5lr1433)

ENROLLED BILL

— Health and Government Operations/Education, Health, and Environmental Affairs —

Introduced by **Delegates Barron, Angel, Hayes, Hill, Luedtke, McDonough, Oaks, Pena-Melnyk, Reznik, Sample-Hughes, ~~and Tarlau~~ Tarlau, Hammen, Bromwell, Cullison, Kelly, Kipke, Krebs, McMillan, Miele, Morgan, Morhaim, Pendergrass, Rose, Saab, West, and K. Young**

Read and Examined by Proofreaders:

Proofreader.

Proofreader.

Sealed with the Great Seal and presented to the Governor, for his approval this _____ day of _____ at _____ o'clock, _____ M.

Speaker.

CHAPTER _____

1 AN ACT concerning

2 **Public Information Act – List of Contact Information for Governmental Unit**
3 **Representatives**

4 FOR the purpose of requiring certain governmental entities to identify a representative
5 who a member of the public should contact to request a public record, maintain
6 certain contact information, post the information on the unit’s Web site or keep the
7 information in a certain place, and annually update the information and submit it to
8 the Office of the Attorney General; requiring the Office to post certain information
9 on the Office’s Web site and include certain information in a certain manual; and
10 generally relating to a list of contact information for representatives of governmental
11 units that maintain public records.

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.

Italics indicate opposite chamber/conference committee amendments.



1 BY adding to
2 Article – General Provisions
3 Section 4–503
4 Annotated Code of Maryland
5 (2014 Volume)

6 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
7 That the Laws of Maryland read as follows:

8 **Article – General Provisions**

9 **4–503.**

10 **(A) EACH GOVERNMENTAL UNIT THAT MAINTAINS PUBLIC RECORDS SHALL:**

11 **(1) IDENTIFY A REPRESENTATIVE WHO A MEMBER OF THE PUBLIC**
12 **SHOULD CONTACT TO REQUEST A PUBLIC RECORD FROM THE GOVERNMENTAL**
13 **UNIT;**

14 **(2) MAINTAIN CONTACT INFORMATION FOR THE GOVERNMENTAL**
15 **UNIT’S REPRESENTATIVE THAT INCLUDES:**

16 **(I) THE REPRESENTATIVE’S NAME;**

17 **(II) THE REPRESENTATIVE’S BUSINESS ADDRESS;**

18 **(III) THE REPRESENTATIVE’S BUSINESS PHONE NUMBER;**

19 **(IV) ~~THE REPRESENTATIVE’S BUSINESS FAX NUMBER;~~**

20 **~~(V)~~ THE REPRESENTATIVE’S BUSINESS ELECTRONIC MAIL**
21 **ADDRESS; AND**

22 **~~(VI)~~ (V) THE INTERNET ADDRESS OF THE GOVERNMENTAL UNIT;**

23 **(3) (I) POST THE CONTACT INFORMATION MAINTAINED UNDER**
24 **ITEM (2) OF THIS SUBSECTION IN A USER-FRIENDLY FORMAT ON THE WEB SITE OF**
25 **THE GOVERNMENTAL UNIT; OR**

26 **(II) IF THE GOVERNMENTAL UNIT DOES NOT HAVE A WEB SITE,**
27 **KEEP THE CONTACT INFORMATION MAINTAINED UNDER ITEM (2) OF THIS**
28 **SUBSECTION AT A PLACE EASILY ACCESSIBLE BY THE PUBLIC;**

29 **(4) ANNUALLY UPDATE THE CONTACT INFORMATION MAINTAINED**
30 **UNDER ITEM (2) OF THIS SUBSECTION; AND**

1 **(5) ANNUALLY SUBMIT THE CONTACT INFORMATION MAINTAINED**
2 **UNDER ITEM (2) OF THIS SUBSECTION TO THE OFFICE OF THE ATTORNEY GENERAL.**

3 **(B) THE OFFICE OF THE ATTORNEY GENERAL SHALL:**

4 **(1) POST THE CONTACT INFORMATION SUBMITTED UNDER**
5 **SUBSECTION (A)(5) OF THIS SECTION IN A USER-FRIENDLY FORMAT ON THE WEB**
6 **SITE OF THE OFFICE OF THE ATTORNEY GENERAL; AND**

7 **(2) INCLUDE THE CONTACT INFORMATION SUBMITTED UNDER**
8 **SUBSECTION (A)(5) OF THIS SECTION IN ANY PUBLIC INFORMATION ACT MANUAL**
9 **PUBLISHED BY THE OFFICE OF THE ATTORNEY GENERAL.**

10 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
11 October 1, 2015.

Approved:

Governor.

Speaker of the House of Delegates.

President of the Senate.