

# SENATE BILL 894

P4, O1

6lr3062  
CF 6lr3037

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By: **Senator Kasemeyer**

Introduced and read first time: February 5, 2016

Assigned to: Finance

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## A BILL ENTITLED

1 AN ACT concerning

2 **Human Services – Family Investment Administration – Weighted Caseload**  
3 **Analysis**

4 FOR the purpose of requiring the Executive Director of the Family Investment  
5 Administration in the Department of Human Resources to perform a certain  
6 weighted caseload analysis on or before a certain date; requiring the Executive  
7 Director to report the results of the analysis to the Secretary of Human Resources  
8 and the General Assembly on or before a certain date; requiring the Executive  
9 Director and the Secretary to use the results of the analysis for a certain purpose  
10 and to annually review caseloads and reallocate personnel as necessary based on the  
11 results of the analysis; and generally relating to personnel and programs in the  
12 Family Investment Administration.

13 BY repealing and reenacting, without amendments,  
14 Article – Human Services  
15 Section 5–204  
16 Annotated Code of Maryland  
17 (2007 Volume and 2015 Supplement)

18 BY adding to  
19 Article – Human Services  
20 Section 5–204.1  
21 Annotated Code of Maryland  
22 (2007 Volume and 2015 Supplement)

23 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
24 That the Laws of Maryland read as follows:

25 **Article – Human Services**  
26 5–204.

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 (a) Subject to State and federal laws governing the administration of public  
2 assistance, the Executive Director shall:

3 (1) organize and administer the Administration;

4 (2) supervise the public assistance activities of the local departments; and

5 (3) supervise other agencies and institutions under the supervision of the  
6 Administration.

7 (b) (1) The Executive Director may prescribe the number and minimum  
8 qualifications of the personnel engaged in the administration of the activities of the  
9 Administration and of the local departments that are financed wholly or partly by the  
10 Administration.

11 (2) (i) As provided in the State budget, the Executive Director may  
12 appoint the personnel required to properly perform the duties of the Administration.

13 (ii) Except as otherwise provided, appointment and removal of all  
14 paid personnel under this title are subject to the provisions of the State Personnel and  
15 Pensions Article.

16 (c) The Executive Director shall submit budget estimates for the Administration  
17 to the Secretary.

18 (d) The Executive Director shall:

19 (1) develop a comprehensive process to:

20 (i) systematically analyze cash assistance payment errors;

21 (ii) formulate strategies, including improvements in the eligibility  
22 determination process, to reduce the errors; and

23 (iii) monitor implementation of the strategies;

24 (2) require each local department to submit annual plans that contain  
25 measurable objectives, including objectives for participation in work activities, to meet the  
26 goals of the Family Investment Program; and

27 (3) monitor the success of the local departments in achieving the objectives  
28 of the plans.

29 **5-204.1.**

1           **(A) ON OR BEFORE JULY 1, 2017, THE EXECUTIVE DIRECTOR SHALL**  
2 **PERFORM A WEIGHTED CASELOAD ANALYSIS THAT CONSIDERS THE NUMBER AND**  
3 **TYPE OF PUBLIC ASSISTANCE CASES HANDLED BY PERSONNEL OF THE**  
4 **ADMINISTRATION AND THE LOCAL DEPARTMENTS AND THE TIME AND EFFORT**  
5 **REQUIRED FOR EACH TYPE OF CASE.**

6           **(B) ON OR BEFORE SEPTEMBER 1, 2017, THE EXECUTIVE DIRECTOR SHALL**  
7 **REPORT THE RESULTS OF THE ANALYSIS TO THE SECRETARY AND, IN ACCORDANCE**  
8 **WITH § 2-1246 OF THE STATE GOVERNMENT ARTICLE, THE GENERAL ASSEMBLY.**

9           **(C) THE EXECUTIVE DIRECTOR AND THE SECRETARY SHALL:**

10                   **(1) USE THE RESULTS OF THE ANALYSIS TO ALLOCATE THE NUMBER**  
11 **OF PERSONNEL NECESSARY TO EFFICIENTLY AND EFFECTIVELY CARRY OUT THE**  
12 **PROGRAMS UNDER THE JURISDICTION OF THE ADMINISTRATION; AND**

13                   **(2) ANNUALLY REVIEW CASELOADS AND REALLOCATE PERSONNEL AS**  
14 **NECESSARY BASED ON THE RESULTS OF THE ANALYSIS.**

15           SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July  
16 1, 2016.