

SENATE BILL 894

P4, O1

6lr3062
CF HB 1190

By: **Senator Kasemeyer**

Introduced and read first time: February 5, 2016

Assigned to: Finance

Committee Report: Favorable with amendments

Senate action: Adopted

Read second time: March 17, 2016

CHAPTER _____

1 AN ACT concerning

2 **Human Services – ~~Family Investment Administration~~ – Weighted Caseload**
3 **Analysis – Study**

4 FOR the purpose of requiring the ~~Executive Director of the Family Investment~~
5 ~~Administration in the~~ Department of Human Resources to perform study the
6 feasibility of performing a certain weighted caseload analysis ~~on or before a certain~~
7 ~~date; requiring the Executive Director to report the results of the analysis to the~~
8 ~~Secretary of Human Resources and the General Assembly on or before a certain date;~~
9 ~~requiring the Executive Director and the Secretary to use the results of the analysis~~
10 ~~for a certain purpose and to annually review caseloads and reallocate personnel as~~
11 ~~necessary based on the results of the analysis; and generally relating to personnel~~
12 ~~and programs; requiring the Department to submit a certain report on or before a~~
13 ~~certain date; and generally relating to a study of the feasibility of performing a~~
14 weighted caseload analysis for personnel in the Family Investment Administration.

15 ~~BY repealing and reenacting, without amendments,~~
16 ~~Article – Human Services~~
17 ~~Section 5-204~~
18 ~~Annotated Code of Maryland~~
19 ~~(2007 Volume and 2015 Supplement)~~

20 ~~BY adding to~~
21 ~~Article – Human Services~~
22 ~~Section 5-204.1~~
23 ~~Annotated Code of Maryland~~

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.



~~(2007 Volume and 2015 Supplement)~~

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
That ~~the Laws of Maryland read as follows:~~

~~Article — Human Services~~

~~§ 204.~~

~~(a) Subject to State and federal laws governing the administration of public assistance, the Executive Director shall:~~

~~(1) organize and administer the Administration;~~

~~(2) supervise the public assistance activities of the local departments; and~~

~~(3) supervise other agencies and institutions under the supervision of the Administration.~~

~~(b) (1) The Executive Director may prescribe the number and minimum qualifications of the personnel engaged in the administration of the activities of the Administration and of the local departments that are financed wholly or partly by the Administration.~~

~~(2) (i) As provided in the State budget, the Executive Director may appoint the personnel required to properly perform the duties of the Administration.~~

~~(ii) Except as otherwise provided, appointment and removal of all paid personnel under this title are subject to the provisions of the State Personnel and Pensions Article.~~

~~(c) The Executive Director shall submit budget estimates for the Administration to the Secretary.~~

~~(d) The Executive Director shall:~~

~~(1) develop a comprehensive process to:~~

~~(i) systematically analyze cash assistance payment errors;~~

~~(ii) formulate strategies, including improvements in the eligibility determination process, to reduce the errors; and~~

~~(iii) monitor implementation of the strategies;~~

1 ~~(2) require each local department to submit annual plans that contain~~
2 ~~measurable objectives, including objectives for participation in work activities, to meet the~~
3 ~~goals of the Family Investment Program; and~~

4 ~~(3) monitor the success of the local departments in achieving the objectives~~
5 ~~of the plans.~~

6 ~~5-204.1.~~

7 ~~(A) ON OR BEFORE JULY 1, 2017, THE EXECUTIVE DIRECTOR SHALL~~
8 ~~PERFORM A WEIGHTED CASELOAD ANALYSIS THAT CONSIDERS THE NUMBER AND~~
9 ~~TYPE OF PUBLIC ASSISTANCE CASES HANDLED BY PERSONNEL OF THE~~
10 ~~ADMINISTRATION AND THE LOCAL DEPARTMENTS AND THE TIME AND EFFORT~~
11 ~~REQUIRED FOR EACH TYPE OF CASE.~~

12 ~~(B) ON OR BEFORE SEPTEMBER 1, 2017, THE EXECUTIVE DIRECTOR SHALL~~
13 ~~REPORT THE RESULTS OF THE ANALYSIS TO THE SECRETARY AND, IN ACCORDANCE~~
14 ~~WITH § 2-1246 OF THE STATE GOVERNMENT ARTICLE, THE GENERAL ASSEMBLY.~~

15 ~~(C) THE EXECUTIVE DIRECTOR AND THE SECRETARY SHALL:~~

16 ~~(1) USE THE RESULTS OF THE ANALYSIS TO ALLOCATE THE NUMBER~~
17 ~~OF PERSONNEL NECESSARY TO EFFICIENTLY AND EFFECTIVELY CARRY OUT THE~~
18 ~~PROGRAMS UNDER THE JURISDICTION OF THE ADMINISTRATION; AND~~

19 ~~(2) ANNUALLY REVIEW CASELOADS AND REALLOCATE PERSONNEL AS~~
20 ~~NECESSARY BASED ON THE RESULTS OF THE ANALYSIS.~~

21 (a) The Department of Human Resources shall study the feasibility of performing
22 a weighted caseload analysis that considers the number and type of public assistance cases
23 handled by personnel of the Family Investment Administration and the local departments
24 and the time and effort required for each type of case with the potential of:

25 (1) using the results of the analysis to allocate the number of personnel
26 necessary to efficiently and effectively carry out the programs under the jurisdiction of the
27 Family Investment Administration; and

28 (2) annually reviewing caseloads and reallocating personnel as necessary
29 based on the results of the analysis.

30 (b) On or before December 1, 2016, the Department shall report the results of the
31 study to the Governor and, in accordance with § 2-1246 of the State Government Article,
32 the Senate Finance Committee and the House Appropriations Committee.

33 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July
34 1, 2016.