

SENATE BILL 6

C2

(PRE-FILED)

7lr0103
CF HB 138

By: **Chair, Education, Health, and Environmental Affairs Committee (By Request
– Departmental – Labor, Licensing and Regulation)**

Requested: September 29, 2016

Introduced and read first time: January 11, 2017

Assigned to: Education, Health, and Environmental Affairs

Committee Report: Favorable with amendments

Senate action: Adopted

Read second time: February 28, 2017

CHAPTER _____

1 AN ACT concerning

2 **Occupational and Professional Licensing Boards, Commissions, and Regulatory**
3 **Entities – Notifications of Applicants, Licensees, Registrants, and Permit**
4 **Holders**

5 FOR the purpose of altering the methods by which certain occupational and professional
6 licensing boards, commissions, and other regulatory entities are authorized to send
7 certain notices to certain applicants and certain renewal notices to certain licensees,
8 registrants, or permit holders subject to a certain condition; altering certain
9 requirements for, and the contents of, certain notices; and generally relating to
10 notifications of licensees, registrants, permit holders, and certificate holders
11 regulated by occupational and professional licensing boards, commissions, and other
12 regulatory entities.

13 BY repealing and reenacting, with amendments,

14 Article – Business Occupations and Professions

15 Section 2–305(f) and (g)(1), 2–309(a), 2–311(b), 2–313(c)(2), 2–405(a), 2–407(b),
16 3–309(b), 3–408(b), 4–304.1(c), 4–310(c), 4–405(c), 4–506(b), 5–307(e),
17 5–311(c), 5–405(c), 5–506(b), 6–306(g), 6–310(b), 6–311(d)(2), ~~6.5–312(b)(1)~~,
18 6.5–312(b), 7–306(a), 7–308(b), 8–307(b), 9–309(b), 9–408(b), 11–408(b),
19 12–308(b), 13–308(c), ~~14–314(b)(1)~~ 14–314(b), 14–407(b), ~~15–314(b)(1)~~
20 15–314(b), 15–406(b), 16–308(b), 16–3A–07(b), ~~16–5A–04(b)(2)~~
21 16–5A–04(b)(2) and (3), 17–314(d), 18–307(c), 19–308(c), 20–309(b),
22 21–306(a), and 21–308(b)

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.



1 Annotated Code of Maryland
2 (2010 Replacement Volume and 2016 Supplement)

3 BY adding to
4 Article – Business Occupations and Professions
5 Section 16–15A–04(b)(3)
6 Annotated Code of Maryland
7 (2010 Replacement Volume and 2016 Supplement)

8 BY repealing and reenacting, with amendments,
9 Article – Business Regulation
10 Section 5–307(b), 8–308(c), 9A–304(c), 12–207(b), and 12.5–209(d)
11 Annotated Code of Maryland
12 (2015 Replacement Volume and 2016 Supplement)

13 BY repealing and reenacting, with amendments,
14 Article – Public Safety
15 Section 12–833(b)
16 Annotated Code of Maryland
17 (2011 Replacement Volume and 2016 Supplement)

18 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
19 That the Laws of Maryland read as follows:

20 **Article – Business Occupations and Professions**

21 2–305.

22 (f) (1) The Board shall mail **OR ELECTRONICALLY TRANSMIT** to each
23 applicant notice of the applicant's examination score.

24 (2) Any applicant who requests an appointment within 60 days after the
25 date on which the notice is mailed **OR ELECTRONICALLY TRANSMITTED** may review the
26 applicant's answers to the examination.

27 (g) (1) If the Board uses the services of the American Institute of Certified
28 Public Accountants to grade an examination, the Board may [send] **MAIL OR**
29 **ELECTRONICALLY TRANSMIT** the examination answers to the Institute [by electronic
30 transmission, by mail, or by a private delivery service].

31 2–309.

32 (a) If an applicant qualifies for a license under this subtitle, the Board shall
33 [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

34 (1) the applicant has qualified for a license; and

1 (2) on receipt of a license fee set by the Board, the Board will issue a license
2 to the applicant.

3 2-311.

4 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
5 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

6 ~~(i)~~ **(I)** a renewal application form; and

7 ~~(ii)~~ **(II)** a notice that states:

8 ~~(i)~~ **1.** the date on which the current license expires; **AND**

9 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
10 application for the renewal to be issued and mailed before the license expires; and

11 ~~(iii)~~ **(iii)**] the amount of the license fee.

12 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
13 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
14 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
15 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
16 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
17 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

18 2-313.

19 (c) (2) **(I)** At least 1 month before the inactive status of a licensee expires,
20 the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known
21 address of the licensee]:

22 ~~(i)~~ **1.** a renewal application form; and

23 ~~(ii)~~ **2.** a notice that states:

24 ~~(i)~~ **A.** the date on which the inactive status expires; **AND**

25 ~~(ii)~~ **B.** [the date by which the Board must receive the renewal
26 application for the renewal to be mailed before the inactive status expires; and

27 ~~(iii)~~ **3.]** the amount of the inactive status fee.

1 (II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH
 2 (I) OF THIS PARAGRAPH IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE
 3 BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE
 4 LICENSEE, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS
 5 PARAGRAPH WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE
 6 NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

7 2-405.

8 (a) If an applicant qualifies for a permit under this subtitle, the Board shall
 9 [send] MAIL OR ELECTRONICALLY TRANSMIT TO the applicant a notice that states that:

10 (1) the applicant has qualified for a permit; and

11 (2) on receipt of a permit fee set by the Board, the Board will issue a permit
 12 to the applicant.

13 2-407.

14 (b) (1) At least 1 month before a permit expires, the Board shall mail OR
 15 ELECTRONICALLY TRANSMIT to the permit holder[, at the last known address of the
 16 holder]:

17 ~~(i)~~ (I) a renewal application form; and

18 ~~(ii)~~ (II) a notice that states:

19 ~~(i)~~ 1. the date on which the current permit expires; AND

20 ~~(ii)~~ 2. [the date by which the Board must receive the renewal
 21 application for the renewal to be issued and mailed before the permit expires; and

22 ~~(iii)~~ (iii) the amount of the permit fee.

23 (2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF
 24 THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD
 25 SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE
 26 PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS
 27 SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE
 28 NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

29 3-309.

30 (b) (1) At least 1 month before a license expires, the Board shall mail OR
 31 ELECTRONICALLY TRANSMIT to the licensee[, at the last known address of the licensee]:

1 ~~(1)~~ **(I)** a renewal application form; and

2 ~~(2)~~ **(II)** a notice that states:

3 ~~(i)~~ **1.** the date on which the current license expires; AND

4 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
5 application for the renewal to be issued and mailed before the license expires; and

6 (iii)] the amount of the license fee.

7 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
8 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
9 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
10 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
11 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
12 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

13 3–408.

14 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
15 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
16 permit holder]:

17 ~~(1)~~ **(I)** a renewal application form; and

18 ~~(2)~~ **(II)** a notice that states:

19 ~~(i)~~ **1.** the date on which the current permit expires; AND

20 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
21 application for the renewal to be issued and mailed before the permit expires; and

22 (iii)] the amount of the permit fee.

23 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
24 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
25 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
26 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
27 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
28 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

29 4–304.1.

1 (c) The Board or the Board's designees shall mail **OR ELECTRONICALLY**
 2 **TRANSMIT** to each applicant notice of the applicant's examination results.

3 4-310.

4 (c) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 5 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

6 ~~(1)~~ **(I)** a renewal application form; and

7 ~~(2)~~ **(II)** a notice that states:

8 ~~(i)~~ **1.** the date on which the current license expires; **AND**

9 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 10 application for the renewal to be issued and mailed before the license expires; and

11 (iii)] the amount of the renewal fee.

12 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 13 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 14 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 15 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 16 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 17 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

18 4-405.

19 (c) **(1)** At least 1 month before registration as an apprentice barber expires,
 20 the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the apprentice barber[, at the
 21 last known address of the apprentice barber]:

22 ~~(1)~~ **(I)** a renewal application form; and

23 ~~(2)~~ **(II)** a notice that states:

24 ~~(i)~~ **1.** the date on which the current registration as an
 25 apprentice barber expires; **AND**

26 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 27 application for the renewal to be approved, issued, and mailed before the registration
 28 expires; and

29 (iii)] the amount of the renewal fee.

1 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 2 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 3 **SHALL MAIL TO THE APPRENTICE BARBER, AT THE LAST KNOWN ADDRESS OF THE**
 4 **APPRENTICE BARBER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 5 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 6 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7 4-506.

8 (b) **(1)** At least 1 month before a barbershop permit expires, the Board shall
 9 mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address
 10 of the holder]:

11 ~~(i)~~ **(I)** a renewal application form; and

12 ~~(ii)~~ **(II)** a notice that states:

13 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

14 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 15 application for the renewal to be issued and mailed before the permit expires; and

16 (iii)] the amount of the renewal fee.

17 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 18 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 19 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 20 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 21 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 22 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

23 5-307.

24 (e) The Board or the Board's designee shall mail **OR ELECTRONICALLY**
 25 **TRANSMIT** to each applicant notice of the applicant's examination result.

26 5-311.

27 (c) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 28 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

29 ~~(i)~~ **(I)** a renewal application form; and

30 ~~(ii)~~ **(II)** a notice that states:

1 ~~(i)~~ **1.** the date on which the current license expires; AND

2 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
3 application for the renewal to be issued and mailed before the license expires; and

4 (iii)] the amount of the renewal fee.

5 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
6 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
7 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
8 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
9 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
10 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

11 5-405.

12 (c) **(1)** At least 1 month before the registration of an individual expires, the
13 Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[, at the last known
14 address of the individual]:

15 ~~(1)~~ **(I)** a renewal application form; and

16 ~~(2)~~ **(II)** a notice that states:

17 ~~(i)~~ **1.** the date on which the current registration expires; AND

18 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
19 application for the renewal to be issued and mailed before the registration expires; and

20 (iii)] the amount of the renewal fee.

21 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
22 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
23 **SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE**
24 **INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
25 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
26 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

27 5-506.

28 (b) **(1)** At least 1 month before a beauty salon permit expires, the Board shall
29 mail **OR ELECTRONICALLY TRANSMIT** to the beauty salon permit holder[, at the last
30 known address of the holder]:

31 ~~(1)~~ **(I)** a renewal application form; and

1 ~~(2)~~ **(II)** a notice that states:

2 ~~(i)~~ **1.** the date on which the current permit expires; AND

3 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
4 application for the renewal to be issued and mailed before the permit expires; and

5 (iii)] the amount of the renewal fee.

6 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
7 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
8 **SHALL MAIL TO THE BEAUTY SALON PERMIT HOLDER, AT THE LAST KNOWN ADDRESS**
9 **OF THE BEAUTY SALON PERMIT HOLDER, THE MATERIALS REQUIRED UNDER**
10 **PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE**
11 **BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS**
12 **UNDELIVERABLE.**

13 6-306.

14 (g) Within 45 days after the examination, the State Board shall mail OR
15 ELECTRONICALLY TRANSMIT to each applicant notice of the applicant's examination
16 score.

17 6-310.

18 (b) **(1)** At least 1 month before a State license expires, the State Board shall
19 mail OR ELECTRONICALLY TRANSMIT to the State licensee[, at the last known address
20 of the State licensee]:

21 ~~(i)~~ **(I)** a renewal application form; and

22 ~~(2)~~ **(II)** a notice that states:

23 ~~(i)~~ **1.** the date on which the current State license expires; AND

24 ~~(ii)~~ **2.** [the date by which the State Board must receive the
25 renewal application for the renewal to be issued and mailed before the State license expires;
26 and

27 (iii)] the amount of the renewal fee.

28 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
29 **THIS SUBSECTION IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE, THE**
30 **STATE BOARD SHALL MAIL TO THE STATE LICENSEE, AT THE LAST KNOWN ADDRESS**

1 OF THE STATE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF
 2 THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE STATE BOARD
 3 RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS
 4 UNDELIVERABLE.

5 6-311.

6 (d) (2) **(I)** At least 1 month before the inactive status of an individual
 7 expires, the State Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[,
 8 at the last known address of the individual]:

9 ~~(i)~~ **1.** a renewal application form; and

10 ~~(ii)~~ **2.** a notice that states:

11 ~~1.~~ **A.** the date on which the inactive status expires; **AND**

12 ~~2.~~ **B.** [the date by which the State Board must receive the
 13 renewal application for the renewal to be issued and mailed before the inactive status
 14 expires; and

15 **3.]** the amount of the renewal fee.

16 **(II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH**
 17 **(I) OF THIS PARAGRAPH IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE,**
 18 **THE STATE BOARD SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS**
 19 **OF THE INDIVIDUAL, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS**
 20 **PARAGRAPH WITHIN 10 BUSINESS DAYS OF THE DATE THE STATE BOARD RECEIVED**
 21 **THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

22 6.5-312.

23 (b) (1) At least 1 month before a license expires, the Board shall mail **OR**
 24 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

25 (i) a renewal application form; and

26 (ii) a notice that states:

27 1. the date on which the current license expires; **AND**

28 2. [the date by which the Board must receive the renewal
 29 application for the renewal to be issued and mailed before the license expires; and

1 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 2 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 3 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 4 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 5 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 6 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7 8–307.

8 (b) **(1)** At least 30 days before the certificate expires, the Board shall mail **OR**
 9 **ELECTRONICALLY TRANSMIT** to the certificate holder[, at the last known address of the
 10 certificate holder]:

11 ~~(1)~~ **(I)** a renewal application form;

12 ~~(2)~~ **(II)** a notice that states[:

13 (i)] the date on which the current certificate expires; and

14 [(ii) the date by which the Board must receive the renewal application
 15 for the renewal to be issued and mailed before the certificate expires; and]

16 ~~(3)~~ **(III)** the amount of the certificate fee.

17 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 18 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 19 **SHALL MAIL TO THE CERTIFICATE HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 20 **CERTIFICATE HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 21 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 22 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

23 9–309.

24 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 25 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

26 ~~(1)~~ **(I)** a renewal application form; and

27 ~~(2)~~ **(II)** a notice that states:

28 ~~(i)~~ **1.** the date on which the current license expires; **AND**

29 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 30 application for the renewal to be issued and mailed before the license expires; and

1 (iii)] the amount of the license fee.

2 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 3 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 4 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 5 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 6 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 7 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

8 9–408.

9 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
 10 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
 11 holder]:

12 ~~(1)~~ **(I)** a renewal application form; and

13 ~~(2)~~ **(II)** a notice that states:

14 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

15 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 16 application for the renewal to be issued and mailed before the permit expires; and

17 (iii)] the amount of the permit fee.

18 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 19 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 20 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 21 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 22 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 23 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

24 11–408.

25 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 26 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

27 ~~(1)~~ **(I)** a renewal application form; and

28 ~~(2)~~ **(II)** a notice that states:

29 ~~(i)~~ **1.** the date on which the current license expires; **AND**

1 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
2 application for the renewal to be issued and mailed before the license expires; and

3 (iii)] the amount of the renewal fee.

4 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
5 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
6 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
7 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
8 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
9 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

10 12-308.

11 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
12 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

13 ~~(1)~~ **(I)** a renewal application form; and

14 ~~(2)~~ **(II)** a notice that states:

15 ~~(i)~~ **1.** the date on which the current license expires; **AND**

16 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
17 application for the renewal to be issued and mailed before the license expires; and

18 (iii)] the amount of the renewal fee.

19 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
20 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
21 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
22 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
23 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
24 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

25 13-308.

26 (c) At least 1 month before a license expires, the Secretary shall mail **OR**
27 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

28 (1) a renewal application form; and

29 (2) a notice that states:

30 (i) the date on which the current license expires;

1 (ii) ~~that~~ the Secretary must receive the renewal application and the
 2 statements required under § 13–309 of this subtitle, at least 15 days before the license
 3 expiration date, for the renewal to be issued and mailed before the license expires;

4 (iii) ~~the~~ amount of the renewal fee;

5 ~~(iv)~~ ~~(iii)~~ that, if the statements required under § 13–309 of this
 6 subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per
 7 day shall be charged against the licensee until the statements are received; and

8 ~~(v)~~ ~~(iv)~~ that the submission of a false statement in the renewal
 9 application or in the annual statements is cause for revocation of the license.

10 14–314.

11 (b) (1) At least 1 month before a license expires, the Board shall mail **OR**
 12 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

13 (i) a renewal application form; and

14 (ii) a notice that states:

15 1. the date on which the current license expires; **AND**

16 2. [the date by which the Board must receive the renewal
 17 application for the renewal to be issued and mailed before the license expires; and

18 3.] the amount of the license fee.

19 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 20 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 21 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 22 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 23 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 24 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

25 ~~[(2)] (3)~~ The failure of a licensee to receive the notice for which this
 26 subsection provides does not prevent the license from expiring as specified under subsection
 27 (a) of this section.

28 14–407.

1 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
 2 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
 3 holder]:

4 ~~(1)~~ **(I)** a renewal application form; and

5 ~~(2)~~ **(II)** a notice that states:

6 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

7 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 8 application for the renewal to be issued and mailed before the permit expires; and

9 ~~(iii)]~~ the amount of the permit fee.

10 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 11 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 12 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 13 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 14 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 15 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16 15-314.

17 (b) (1) At least 1 month before a license expires, the Board shall mail **OR**
 18 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

19 (i) a renewal application form; and

20 (ii) a notice that states:

21 1. the date on which the current license expires; **AND**

22 2. [the date by which the Board must receive the renewal
 23 application for the renewal to be issued and mailed before the license expires; and

24 3.] the amount of the license fee.

25 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 26 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 27 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 28 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 29 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 30 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

1 ~~[(2)]~~ **(3)** The failure of a licensee to receive the notice for which this
 2 subsection provides does not prevent the license from expiring as specified under subsection
 3 (a) of this section.

4 15-406.

5 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
 6 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
 7 holder]:

8 ~~(1)~~ **(I)** a renewal application form; and

9 ~~(2)~~ **(II)** a notice that states:

10 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

11 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 12 application for the renewal to be issued and mailed before the permit expires; and

13 (iii)] the amount of the permit fee.

14 **(2)** **IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 15 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 16 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 17 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 18 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 19 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

20 16-308.

21 (b) **(1)** At least 1 month before the license expires, the Commission shall [send]
 22 **MAIL OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the
 23 licensee]:

24 ~~(1)~~ **(I)** a renewal application form; and

25 ~~(2)~~ **(II)** a notice that states:

26 ~~(i)~~ **1.** the date on which the current license expires; **AND**

27 ~~(ii)~~ **2.** [the date by which the Commission must receive the
 28 renewal application for the renewal to be issued and mailed before the license expires; and

29 (iii)] the amount of the renewal fee.

1 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 2 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 3 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 4 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 5 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 6 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7 16-3A-07.

8 (b) **(1)** At least 1 month before a license expires, the Commission shall mail
 9 **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the
 10 licensee]:

11 ~~(1)~~ **(I)** a renewal application form; and

12 ~~(2)~~ **(II)** a notice that states:

13 ~~(i)~~ **1.** the date on which the current license expires; and

14 ~~(ii)~~ **2.** the amount of the renewal fee.

15 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 16 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 17 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 18 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 19 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 20 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

21 16-5A-04.

22 (b) (2) At least 1 month before a real estate appraiser trainee license expires,
 23 the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last
 24 known address of the licensee]:

25 (i) a renewal application form; and

26 (ii) a notice that states:

27 1. the date on which the current license expires; **AND**

28 2. [the date by which the Commission must receive the
 29 renewal application for the renewal to be issued and mailed before the license expires; and

30 3.] the amount of the renewal fee.

1 **(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (2) OF**
 2 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 3 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 4 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (2) OF THIS SUBSECTION**
 5 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 6 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7 **[(3)] (4) The failure of a licensee to receive the notice under this**
 8 **subsection does not prevent the license from expiring as specified under subsection (a) of**
 9 **this section.**

10 17-314.

11 (d) (1) At least 1 month before a license expires, the Commission shall mail
 12 **OR ELECTRONICALLY TRANSMIT** to the licensee, as provided in paragraph (2) of this
 13 subsection:

14 (i) a renewal application form; and

15 (ii) a notice that states:

16 1. the date on which the current license expires; **AND**

17 2. [the date by which the Commission must receive the
 18 renewal application for the renewal to be issued and mailed before the license expires; and

19 3.] the amount of the renewal fee.

20 (2) (i) If the licensee is a real estate broker, the Commission shall mail
 21 **OR ELECTRONICALLY TRANSMIT** the renewal application form and notice to the principal
 22 office of the broker.

23 (ii) If the licensee is an associate real estate broker or a real estate
 24 salesperson, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** the renewal
 25 application form and notice to the principal office of the real estate broker with whom the
 26 licensee is affiliated.

27 **(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OR (2)**
 28 **OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 29 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 30 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 31 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 32 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

33 18-307.

1 (c) At least 1 month before a license expires, the Secretary shall mail **OR**
 2 **ELECTRONICALLY TRANSMIT** to the agency[, at the last known address of the agency]:

3 (1) a renewal application form; and

4 (2) a notice that states:

5 (i) the date on which the current license expires;

6 (ii) ~~that~~ the Secretary must receive the renewal application and
 7 proof of insurance or bonding as required in § 18–401 of this title at least 15 days before
 8 the license expiration date for the renewal to be issued and mailed before the license
 9 expires;

10 (iii)~~]~~ the amount of the renewal fee;

11 ~~[(iv)]~~ ~~(iv)~~ that, if the complete renewal application and proof of
 12 insurance or bonding as required in § 18–401 of this title are not received at least 15 days
 13 before the license expiration date, a fee of \$25 per day shall be charged against the agency
 14 until the day the license expires, at which time the agency shall be considered closed;

15 ~~[(v)]~~ ~~(v)~~ that an agency may not be issued a license under this title
 16 until all outstanding obligations are satisfied with the Secretary; and

17 ~~[(vi)]~~ ~~(v)~~ that the submission of a false statement in the renewal
 18 application or the submission of altered or false documents that are otherwise required is
 19 cause for revocation of the agency license.

20 19–308.

21 (c) At least 1 month before a license expires, the Secretary shall mail **OR**
 22 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

23 (1) a renewal application form; and

24 (2) a notice that states:

25 (i) the date on which the current license expires;

26 (ii) ~~that~~ the Secretary must receive the renewal application and the
 27 statements required under § 19–309 of this subtitle, at least 15 days before the license
 28 expiration date, for the renewal to be issued and mailed before the license expires;

29 (iii)~~]~~ the amount of the renewal fee;

1 ~~[(iv)]~~ ~~(III)~~ that, if the statements required under § 19–309 of this
 2 subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per
 3 day shall be charged against the licensee until the statements are received; and

4 ~~[(v)]~~ ~~(IV)~~ that the submission of a false statement in the renewal
 5 application or in the annual statements is cause for revocation of the license.

6 20–309.

7 (b) At least 2 months before a license expires, the Secretary shall mail **OR**
 8 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

9 (1) a renewal application form; and

10 (2) a notice that states:

11 (i) the date on which the current license expires;

12 (ii) [that the Secretary must receive the renewal application at least
 13 21 days before the license expiration date, for the renewal to be issued and mailed before
 14 the current license expires;

15 (iii)] the amount of the renewal fee; and

16 ~~[(iv)]~~ ~~(III)~~ that the submission of a false statement in the renewal
 17 application or in the annual statements is cause for revocation of the license.

18 21–306.

19 (a) If an applicant qualifies for a registration under this subtitle, the Board shall
 20 [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

21 (1) the applicant has qualified for a registration; and

22 (2) on receipt of a registration fee set by the Board, the Board will issue a
 23 registration to the applicant.

24 21–308.

25 (b) **(1)** At least 1 month before a registration expires, the Board shall mail **OR**
 26 **ELECTRONICALLY TRANSMIT** to the individual[, at the last known address of the
 27 individual]:

28 ~~(1)~~ **(I)** a renewal application form; and

29 ~~(2)~~ **(II)** a notice that states:

- 1 ~~(i)~~ **1.** the date on which the current registration expires; AND
- 2 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
- 3 application for the renewal to be issued and mailed before the registration expires; and
- 4 ~~(iii)~~] the amount of the renewal fee.

5 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
6 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
7 **SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE**
8 **INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
9 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
10 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

11 **Article – Business Regulation**

12 5–307.

13 (b) **(1)** At least 90 days before a registration or permit expires, the Director
14 shall mail **OR ELECTRONICALLY TRANSMIT** to the registrant or permit holder[, at the
15 last known address of the registrant or permit holder]:

- 16 ~~(1)~~ **(I)** a renewal application form; and
- 17 ~~(2)~~ **(II)** a notice that states:
 - 18 ~~(i)~~ **1.** the date on which the current registration or permit
 - 19 expires; AND
 - 20 ~~(ii)~~ **2.** [the date by which the Director must receive the renewal
 - 21 application for the renewal to be issued and mailed before the registration or permit
 - 22 expires; and
 - 23 ~~(iii)~~] the amount of the renewal fee.

24 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
25 **THIS SUBSECTION IS RETURNED TO THE DIRECTOR AS UNDELIVERABLE, THE**
26 **DIRECTOR SHALL MAIL TO THE REGISTRANT OR PERMIT HOLDER, AT THE LAST**
27 **KNOWN ADDRESS OF THE REGISTRANT OR PERMIT HOLDER, THE MATERIALS**
28 **REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS**
29 **OF THE DATE THE DIRECTOR RECEIVED THE NOTICE THAT THE ELECTRONIC**
30 **TRANSMISSION WAS UNDELIVERABLE.**

31 8–308.

1 (c) **(1)** At least 1 month before a license expires, the Commission shall mail
 2 **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the
 3 licensee]:

4 ~~(1)~~ **(I)** a renewal application form; and

5 ~~(2)~~ **(II)** a notice that states:

6 ~~(i)~~ **1.** the date on which the current license expires; **AND**

7 ~~(ii)~~ **2.** [the date by which the Commission must receive the
 8 renewal application for the renewal to be issued and mailed before the license expires; and

9 (iii)] the amount of the renewal fee.

10 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 11 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 12 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 13 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 14 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 15 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16 9A-304.

17 (c) The Board shall [send] **MAIL OR ELECTRONICALLY TRANSMIT** written
 18 notice of the date, hour, and place of examination to each applicant for a license who is
 19 required to pass the examination.

20 12-207.

21 (b) **(1)** At least 1 month before a license expires, the Secretary shall mail **OR**
 22 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

23 ~~(1)~~ **(I)** a renewal application form; and

24 ~~(2)~~ **(II)** a notice that states:

25 ~~(i)~~ **1.** the date on which the current license expires; **AND**

26 ~~(ii)~~ **2.** [the date by which the Secretary must receive the renewal
 27 application for the renewal to be issued and mailed before the license expires; and

28 (iii)] the amount of the renewal fee.

1 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 2 **THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE**
 3 **SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 4 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 5 **WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE**
 6 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

7 12.5–209.

8 (d) **(1)** At least 60 days before a license expires, the Secretary shall mail **OR**
 9 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

10 ~~(1)~~ **(I)** a renewal application form;

11 ~~(2)~~ **(II)** a form that allows a licensee to update the information submitted
 12 in the original application or state that the information is current and accurate;

13 ~~(3)~~ **(III)** except as provided in subsection (e) of this section, a form that
 14 requires the licensee to agree to continue to comply with each requirement applicable to
 15 the original application; and

16 ~~(4)~~ **(IV)** a notice that states:

17 ~~(i)~~ **1.** the date on which the current license expires; **AND**

18 ~~(ii)~~ **2.** [the date by which the Secretary must receive the renewal
 19 application for the renewal to be issued and mailed before the license expires; and

20 (iii)] the amount of the renewal fee.

21 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 22 **THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE**
 23 **SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 24 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 25 **WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE**
 26 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

27 Article – Public Safety

28 12–833.

29 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 30 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

31 ~~(1)~~ **(I)** a renewal application form; and

- 1 ~~(2)~~ **(II)** a notice that states:
- 2 ~~(i)~~ **1.** the date on which the current license expires; AND
- 3 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
- 4 application for the renewal to be issued and mailed before the license expires; and
- 5 (iii)] the amount of the renewal fee.

6 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
7 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
8 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
9 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
10 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
11 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

12 **SECTION 2. AND BE IT FURTHER ENACTED, That:**

13 (a) Before an occupational and professional licensing board, commission, or other
14 regulatory entity may electronically transmit a communication as authorized under Section
15 1 of this Act, the board, commission, or entity shall:

16 (1) mail a notice informing the licensee, registrant, or permit holder that
17 the board, commission, or entity will switch from a system of physical mail to a system of
18 electronic transmission; and

19 (2) inquire whether the e-mail address that the board, commission, or
20 entity has on file is a current and valid e-mail address for the licensee, registrant, or permit
21 holder.

22 (b) If a licensee, registrant, or permit holder does not respond within 30 days after
23 the board, commission, or entity mails the notice required under subsection (a) of this
24 section, the board, commission, or entity may assume that the e-mail address is current
25 and valid and may electronically transmit communications as authorized under Section 1
26 of this Act.

27 SECTION ~~2~~ **3.** AND BE IT FURTHER ENACTED, That this Act shall take effect
28 October 1, 2017.