

HOUSE BILL 755

F3

0lr1858

By: **Delegate Long**

Introduced and read first time: January 31, 2020

Assigned to: Ways and Means

A BILL ENTITLED

1 AN ACT concerning

2 **Baltimore County – Board of Education – Retention Policy for Financial**
3 **Records**

4 FOR the purpose of requiring the Baltimore County Board of Education to adopt a retention
5 policy for certain financial records on or before a certain date; establishing the
6 requirements of a certain retention policy; and generally relating to a retention
7 policy for financial records of the Baltimore County public school system.

8 BY adding to

9 Article – Education

10 Section 4–138

11 Annotated Code of Maryland

12 (2018 Replacement Volume and 2019 Supplement)

13 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
14 That the Laws of Maryland read as follows:

15 **Article – Education**

16 **4–138.**

17 **(A) THIS SECTION APPLIES ONLY IN BALTIMORE COUNTY.**

18 **(B) ON OR BEFORE JANUARY 1, 2021, THE BALTIMORE COUNTY BOARD OF**
19 **EDUCATION SHALL ADOPT A RETENTION POLICY FOR THE FINANCIAL RECORDS OF**
20 **THE BALTIMORE COUNTY PUBLIC SCHOOL SYSTEM.**

21 **(C) THE POLICY ADOPTED UNDER THIS SECTION SHALL REQUIRE:**

22 **(1) RETENTION OF ALL FINANCIAL RECORDS FOR AT LEAST 7 YEARS;**

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 **(2) THE BOARD TO DESIGNATE A CUSTODIAN OF RECORDS;**

2 **(3) THE CUSTODIAN OF RECORDS TO CERTIFY ANY RECORDS THAT**
3 **HAVE BEEN DIGITALLY STORED FOR 7 YEARS OR MORE; AND**

4 **(4) ALL FINANCIAL RECORDS TO BE BACKED UP IN A SECURE**
5 **SECONDARY CLOUD-BASED LOCATION.**

6 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July
7 1, 2020.