

Finance, Financial, Performance Management *Off*

Michael C. Harris

6 S. [REDACTED]
[REDACTED]
[REDACTED]
() [REDACTED]

PROFESSIONAL EXPERIENCE:

Community Care Network of VA, INC.
Director of Finance and Operations

January 2015 – Present

- Serve as chief financial officer, responsible for overall financial management of the organization.
- Supervise and manage personnel in Accounting, Human Resources, and Information Technology Departments. Supervisory duties to include:
 - Time management (timesheet approval, leave requests)
 - Performance appraisals
 - Hiring/Removal of staff
 - Training and mentoring staff
 - Day to day operations
- Manage the accounts payables process to ensure timely and accurate payments; manage bi-weekly payroll; review customer's monthly invoices for accuracy; establish accounting processes and procedures and implement them into the workplace through training.
- Prepare depreciation and loan schedules; reconcile balance sheet and income statement accounts.
- Manage cash and address needs with the CEO (Chief Executive Officer).
- Maintain the general ledger and ensure that all accounts balance; create and review monthly journal entries and supporting schedules; close the accounting books on a monthly basis; prepare monthly financial statements.
- Analyze trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses.
- Responsibilities include preparation and analysis of ad hoc reports for management depicting current statistics and trends.
- Prepare and present financial results to Senior Management, Board of Directors, Finance Committee, and Shareholders.
- Prepare quarterly and yearly taxes (BPOL, Property tax, Sales and Use tax, General Excise taxes, FUTA, SUTA, Fed/FICA, and VA withholding tax); prepare 1099's.
- Manage the federal and state awarded grants to ensure compliance with the Health Resources and Services Administration (HRSA) and Virginia Department of Health (VDH) guidelines.
- Develop and maintain accounting policies; establish finance and accounting metrics to ensure efficient and effective operations.
- Oversee the year-end financial and insurance audits.
- Prepare and maintain yearly budgets; Present yearly budgets to CEO, Finance Committee, and Board of directors for approval.
- Manage corporate insurance (coverage, types, and renewals).
- Ensure organizational compliance in all areas to include Finance, Human Resources, Information Technology, and Credentialing.
- Participate in regular planning meetings with the Executive Committee and the CEO.
- Identified over \$200,000 in cost savings through restructuring operating agreements, staff revisions, and negotiating consulting fees.

Fulcrum IT Services, LLC
Senior Accountant

August 2010 – January 2015

- Supervised and managed personnel in Accounting, Payroll, and Purchasing Departments. Supervisory duties included:
 - Time management (timesheet approval, leave requests)
 - Performance appraisals

EXHIBIT 1

- Hiring/Removal of staff
- Training and mentoring staff
- Managed the accounts payables process to ensure timely and accurate payments; managed bi-weekly payroll; reviewed customer's monthly invoices for accuracy; established accounting processes and procedures and implemented them into the workplace through training.
- Prepared depreciation and loan schedules; reconciled balance sheet and income statement accounts.
- Managed cash and addressed needs with the CFAO (Chief Financial and Administrative Officer).
- Maintained the general ledger and ensured that all accounts balanced; created and reviewed monthly journal entries and supporting schedules; closed the accounting books on a monthly basis; prepared monthly financial statements.
- Analyzed trends, costs, revenues, financial commitments, and obligations incurred to predict future revenues and expenses.
- Responsibilities included preparation and analysis of ad hoc reports for management depicting current statistics and trends.
- Prepared and presented financial results to Senior Management, including CFAO and Division Vice Presidents.
- Prepared quarterly and yearly taxes (BPOL, Property tax, Sales and Use tax, General Excise taxes, FUTA, SUTA, Fed/FICA, VA withholding tax, MD withholding tax, and estimated quarterly taxes); prepare 1099's.
- Managed government contracts to ensure compliance with FAR (Federal Acquisition Regulation).
- Developed and maintained accounting policies; established finance and accounting metrics to ensure efficient and effective operations.
- Oversaw the year-end financial, bank, and insurance audits.
- Maintained banking relationships with lenders.
- Collaborated with CFAO on Mergers & Acquisition activity; performed financial due diligence.
- Supervised successful acquisitions and integrations of the three government contracting companies resulting in the addition of 200+ employees and \$40+ Million in Revenue.
- Managed corporate insurance (coverage, types, and renewals).
- Trained and experienced ISO Auditor performing internal audits to prepare for and ensure accuracy of official audits and recertifications.

Rushmark Properties (HITT CONTRACTING)

February 2007 – August 2010

Senior Accountant

- Managed the entire accounts payable process; processed weekly payroll.
- Prepared depreciation and loan schedules; reconciled general ledger accounts; prepared monthly journal entries and supporting schedules for 33 entities.
- Closed the accounting books on a monthly basis; prepared monthly financial statements for 33 entities; prepared monthly cash flow schedules for 25 entities.
- Performed variance analysis, comparing actuals to budget; managed cash needs for 25 entities; monitored cash balances and perform account transfers; prepared daily cash reports for management.
- Managed new construction projects; maintained vendor, tenant, and lender relationships; prepared Loan Draws related to new construction; managed a 27 million dollar loan portfolio.
- Prepared schedules for quarterly owner withdrawals; prepared quarterly taxes (FUTA, SUTA, Fed/FICA, VA withholding tax, and MD withholding tax); prepared 1099s and year-end W-2 forms; prepared Operating Expense Recovery (OER) Income calculations for Operating entities.
- Trained staff accountants.

National Industries for the Severely Handicapped (NISH)

October 2006 – February 2007

Senior Accountant

- Supervised a staff of four Accountants; assisted other staff members in preparation of financial statements; reviewed incoming invoices prepared by the staff.
- Approved accounts payable invoices for payment; assisted with the monthly and year-end closing of accounting books; maintained the fixed assets system for accountability.
- Generated reports (income statements, balance sheets) for Senior Management; reconciled General Ledger Accounts.

The National Association of Chain Drug Stores

March 2004 – October 2006

Staff Accountant

- Assisted staff members in preparing Financial Statements; reconciled General Ledger Accounts.
- Prepared routine and month end journal entries and accruals; assisted with the month end and year-end closing of the books; prepared schedules related to year-end audits.
- Maintained the fixed assets system for NACDS and its entities; managed the Inventory Management System (IMS).
- Assisted with the preparation of the year-end budget; generated reports for Senior Management.

Deva & Associates

August 2003 – March 2004

Staff Accountant (Contract Position)

- Performed accounting, auditing and budgeting tasks for various Federal Agencies; applied accounting concepts and principles to numerous accounting projects; prepared recurring and special budgeted summary reports for previous supervisor. Compiled monthly financial reports for use in preparing financial forecasts and projections; prepared monthly status reports for various Directors within the Patent and Trademark Office.

The Armed Forces Benefits Association

January 2002 – August 2003

Staff Accountant

- Managed the entire accounts payable process; prepared and printed vendor checks on a weekly basis; managed the monthly billing process.
- Assisted with month end closing of accounting books; reconciled balance sheet accounts; prepared various account schedules.
- Managed the daily electronic cash transfers to the company's bank accounts.
- Assisted the Information Technology Department with the implementation of an on-line bill payment system.
- Prepared and filed 1099s, sales tax returns, and insurance premium taxes.

PRA International

May 2001 – January 2002

Accounts Receivable Accountant

Researched contracts related to clinical studies; designed a database to track expenses related to each clinical study. Processed vendor invoices and employee expense reports; performed revenue recognition and recovery functions.

EDUCATION:

Virginia Commonwealth University – Richmond, VA
Bachelor of Science Degree – Accounting, May 2001

Strayer University – Alexandria, VA
Masters of Science Degree – Taxation, June 2010

Active CPA Candidate (FAR-Scheduled for May 2017)

COMPUTER SKILLS:

PeopleSoft, JDEdwards, Lawson, Deltek, Microsoft Office Products, FRX, Quickbooks, Pro Series Tax Software

Contact

www.linkedin.com/in/michael-harris-5a7615133 (LinkedIn)

Top Skills

Management

Michael Harris

Chief Financial Officer
Alexandria

Experience

Maryland Environmental Service

Managing Director Finance

October 2017 - October 2020 (3 years 1 month)

Millersville, Maryland

Provide guidance for overall Agency performance, financial stability, strategic direction and governance. Ensure full spectrum of accounting functions are accomplished successfully. Oversee the preparation of all financial statements of the Agency. Brief Board of Directors on all financial items. Serve as chief risk officer for the Agency. Oversee borrowing and debt service for Agency and clients. Monitor and coordinate funding of Agency Retiree Medical Plan.

Community Care Network of Virginia

Director Of Finance And Human Resources

January 2015 - April 2017 (2 years 4 months)

Henrico, Virginia

Education

Virginia Commonwealth University

Bachelor of Science (B.S.), Accounting · (1995 - 2001)

Strayer University

Master of Science (M.S.), Taxation · (2008 - 2010)

EXHIBIT 2

[REDACTED]

Friday, September 29, 2017

8:55:25 AM

[REDACTED]

Good morning Roy . I received the offer letter yesterday . I will sign it and send it in this afternoon .
Mike

Roy Mcgrath [REDACTED]

Good morning Mike Sounds good !

10:05:53 AM

Wednesday , September 27, 2017

6:08:08 PM

[REDACTED]

I'm happy I took you up on attending today's meeting . It was informative and a great chance to meet some of the folks that I will be working with . Looking forward to starting there and doing great things .

Tuesday, September 26, 2017

Roy Mcgrath [REDACTED]

Good morning Mike
There will be a reservation for you at the Fairfield Inn BWI . It's about 10 minutes from where the event will be tomorrow. Shannon will email you the confirmation today . What time do you think will you be up this way ?

9:14:49 AM

Monday, September 25, 2017

12:14:22 PM

[REDACTED]

Sure

Roy Mcgrath [REDACTED]

It's great!
Can you send the highest resolution you have to my email address ?

12:22:05 PM

Tuesday, September 26, 2017

EXHIBIT 3

MH 066

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Roy McGrath [REDACTED]

Good call . If it was earlier , I'd meet up with you but let 's just plan on seeing each other at the event tomorrow :
8:00 am
"Michael's Eighth Avenue " in Glen Burnie

9:20:24 AM

Monday, September 25, 2017

Hi Roy . We are still on for Wednesday . I would like a room Tuesday night . Also when do you think you will have the offer letter for me ? Thanks Mike

8:46:47 AM

Roy McGrath [REDACTED]

Could you please send me a headshot today ? Thanks

12:14:05 PM

Terrific.
Letter to you tomorrow

9:01:04 AM

Tuesday, September 26, 2017

Good morning Roy . I should be there by 9:00. I'm going to leave and try to miss all of the rush hour traffic

9:16:07 AM

Monday, September 25, 2017



12:20:11 PM

Roy McGrath \attachment 23.jpg

Roy does this work . If not I can send another one .

12:20:11 PM

Roy McGrath [REDACTED]

Hi Mike
Still on for Wednesday morning ?
Location is Michael 's Eight Avenue in Glen Burnie , near BWI , 8:30am. Let me know if you 'd like a hotel room nearby Tuesday night .

8:18:36 AM

12:22:28 PM

Sure thing .

9:11:37 AM

Thanks .

Tuesday , September 26 , 2017

9:21:08 AM

Sounds good . See you tomorrow .

Wednesday , September 6 , 2017

Roy McGrath

Hi Mike
We have the all staff meeting confirmed for 9/27, 8:30-1 in Glen Burnie (near BWI) if you can make it would be worthwhile

12:59:34 PM

1:31:06 PM

Hi Roy . I will definitely make it . Also do you know when you will send the offer letter and other paper work . I want to give adequate notice here . I wanted to get the letter before I give notice .
Thanks,
Mike

Roy McGrath

Hi Mike
It's in motion but I 'd like to time the letter with your notice . Thinking end of month . How much notice to you need to give?

1:52:46 PM

2:06:03 PM

Hi Roy
I would to give 3 weeks so if I have it by Sept 22 that would be great . If that doesn't work I understand and I will just give 2 weeks .

Roy McGrath

Mike
Are we still planning on 10/18? If so, 3 weeks is 9/27, have to you a day or two before? Just formality at this point .

2:12:14 PM

3:26:32 PM

Roy we are still planning on 10/18.

Monday, August 28, 2017

8:43:39 AM

Good morning Roy . Sure thing . I spent the majority of my day outside also between playing golf and cutting grass . I will talk to you later . Have a good day.

Friday, August 25, 2017

7:36:06 PM

Good evening Roy . Are you going to have any time this weekend to touch base

Monday, August 28, 2017

Roy Mcgrath

Good morning , Mike!
Sorry I missed you yesterday ... was outside most of the evening ..
Can we catch up sometime today or tonight?

8:35:55 AM

Sunday, August 27, 2017

5:35:48 PM

Hi Roy ,
When you get a chance can you give me a call . Just wanted to follow up with you . I have a few questions and I think I am good to go .
Thanks,
Mike

Friday, August 25, 2017

Roy Mcgrath

Hi Mike
Sure thing

7:55:51 PM

Saturday, August 19, 2017

Roy Mcgrath

Hi Mike
Good but busy week .
Can we reconnect on Monday ?
Clear the deck of hanging questions .
R-

10:36:51 PM

Sunday, August 20, 2017

9:53:51 PM

Hi Roy . Sounds like a plan . Hope you had a good weekend . Talk to you tomorrow.
Mike

Monday, August 21, 2017

Roy McGrath [REDACTED]

Hi Mike
I'm around all day
Call anytime
Roy

10:49:07 AM

Tuesday, August 22, 2017

7:57:14 AM

[REDACTED]
Good morning Roy . I just wanted to remind you to send a copy of the financials when you have a chance . Thanks, Mike

Friday, August 18, 2017

9:10:17 PM

[REDACTED]
Hi Roy . I hope all is well . I just wanted to follow up with you to see how things are progressing on your end . Looking forward to talking to you . Mike

Thursday, August 3, 2017

11:10:20 AM

[REDACTED]
Good morning Roy . I wasn't sure if you were still out of town . Just wanted to touch base to see if you got a chance to pull together the info that we talked about. If you can let's chat this evening or tomorrow at some point . Mike

Friday, August 4, 2017

Roy McGrath [REDACTED]

Hi Mike , I got back late yesterday . Will work on that today and let 's talk over the weekend ?

9:58:28 AM

10:12:30 AM

[REDACTED]
Hi Roy . Sounds good .

Sunday, July 30, 2017

Roy McGrath [REDACTED]

Hi Mike
Great to see you and talk .
Let's connect by phone again in the next couple of days . Will send info to you we discussed .

9:59:53 AM

10:01:05 AM

Sounds great . Can you send me your email so I can get you a copy of my resume? Thanks talk to you in a few days .

Roy McGrath

Sure

OR

12:03:31 PM

Thursday, July 27, 2017

Roy McGrath

Hey Mike
Let's talk tonight ?

4:30:55 PM

Friday, July 28, 2017

Roy McGrath

You headed up yet ?

2:37:24 PM

2:37:52 PM

Yes just left

2:38:28 PM

Are we still good to go

Roy McGrath

Ok it might take a while
Raining here and traffic is a crawl

2:38:38 PM

2:40:14 PM

Take your time . I'm in no rush to get back

Roy McGrath

Sounds good
Took me an hour to get from Annapolis to my office just now
Usually 20 mins

2:41:09 PM

On way but traffic is bad
Make some 🚧

7:21:50 PM

7:22:47 PM

No problem . Will do .

Roy McGrath

Here trying to find parking

8:15:18 PM

8:16:44 PM

I'm in the poker room . I will wrap up when you get up

Roy Mcgrath

Ok

8:19:03 PM

Here

8:28:31 PM

10:03:19 PM

Where are you

Roy Mcgrath

Craps

10:03:35 PM

Saturday, July 29, 2017

10:05:00 AM

Good morning Roy . Thanks again for taking the time to meet with me . It was nice meeting Lauren (I hope I got her name right) she's really nice . Mike

Thursday, July 20, 2017

8:46:31 PM

Roy Mcgrath

Got it

8:47:18 PM

8:47:48 PM

Great. Thanks again

Roy Mcgrath

Sure thing
Look forward to seeing you

8:48:32 PM

----- Original Message -----

From: Roy McGrath <rmcgrath@menv.com>

To: [REDACTED]

Date: 08/10/2017 5:09 PM

Subject: chart

Mike,

Per our conversation, please see attached.

Roy

[Click here to complete a three question customer experience survey.](#)

----- Original Message -----

From: Michael Harris <[REDACTED]>

To: Roy McGrath <rmcgrath@menv.com>

Date: 08/10/2017 8:12 PM

Subject: Re: chart

Thank you Roy.

Sent from my iPhone

On Aug 10, 2017, at 5:09 PM, Roy McGrath <rmcgrath@menv.com> wrote:

Mike,

Per our conversation, please see attached.

Roy

[Click here to complete a three question customer experience survey.](#)

<2017-Aug-10 MES finance org chart.pdf>

----- Original Message -----

From: Roy McGrath <rmcgrath@menv.com>

To: [REDACTED]

Date: 08/22/2017 5:45 PM

Subject: Fwd: FY18 Budget

Mike,

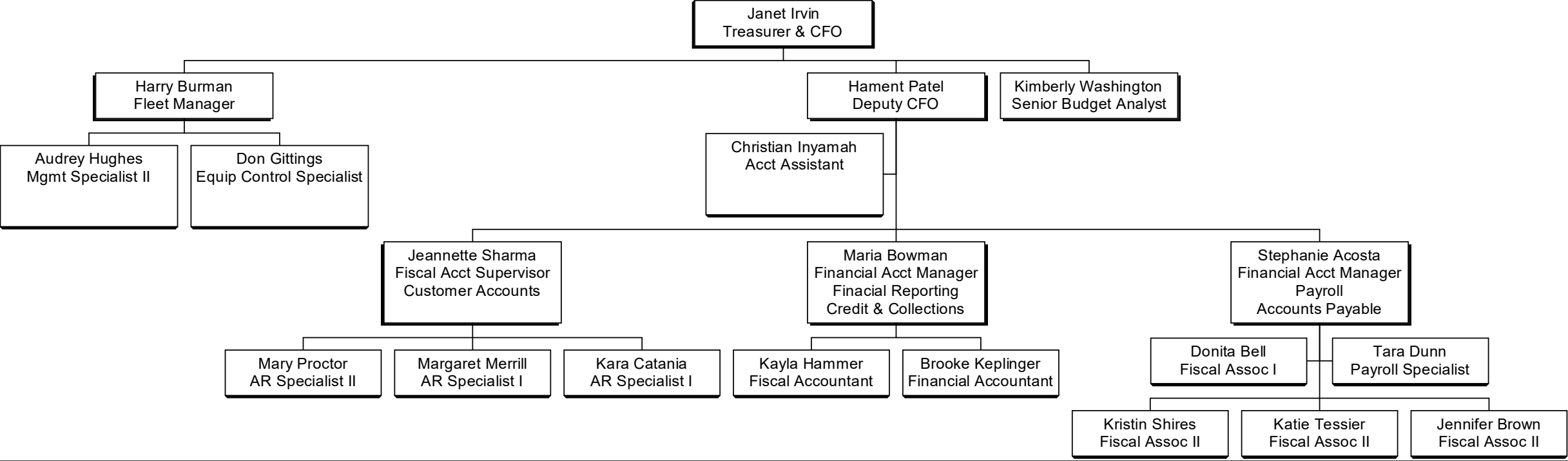
Per our conversation.

Roy

Roy McGrath | Director
Maryland Environmental Service
259 Najoles Rd. | Millersville, MD
21108
rmcgrath@menv.com | www.menv.com
(410) 729-8201 (direct)

[Click here to complete a three question customer experience survey.](#)

Maryland Environmental Service
Finance
January 6, 2017





Maryland Environmental Service

FY2018 Budget

(in thousands)

Labor Sales

Environmental Operations	\$	10,900	
Water/Wastewater		7,750	
TES		12,280	
			\$ 30,930

Overhead Recovery

Environmental Operations	4,201
Water/Wastewater	4,431
TES	5,952

Overhead Recovery	14,584
Overhead Expense	(13,330)

Overhead Variance 1,254

Fringe Variance (300)

Working capital recovery	588
Interest income	25
Tub grinding	25
Oil Recovery	10
GIS Services	150
Other projects	150
Equipment Fund	

Increase in Net Assets \$ 1,902

Maryland Environmental Service							
Budget vs. Actual 5 Year Analysis							
						FY17	FY18
	FY12	FY13	FY14	FY15	FY16	Projected	Proposed
Budget (Plan)	1,475	2,992	1,144	1,262	1,620	2,090	1,902
Actual	3,347	1,800	1,694	3,048	3,678	3,966	
Over/under Budget	127%	-40%	48%	142%	127%	90%	

	<u>ANNUAL BUDGET FY 2017</u>	<u>ESTIMATED FY 2017 YE ACTUAL</u>	<u>ESTIMATED YE VARIANCE</u>	<u>FY 2018 BUDGET</u>		<u>FY 2018 Budget vs. YE Estimate</u>	<u>% Incr./Decr</u>
1111-1051 - Communication & Marketing	-	207,521	(207,521)	402,827	Budget Details Attached	195,306	94%
					Reduced See Attached; vehicle savings; reduced for Deputy Director salary		
1111-1111 - Executive Direction	1,176,859	1,224,602	(47,743)	1,248,619	for 4 months, per Executive Director	24,017	2%
1111-1112 - Grants Administrator	143,132	142,198	934	147,445		5,247	4%
1111-1137 - MES JDE Upgrade Mgmt.		224	(224)		No budget for FY 2018		0%
1111-1151 - Accounting	1,586,245	1,554,264	31,981	1,623,077		68,813	4%
1111-1172 - Data Processing	1,095,122	1,156,360	(61,238)	1,203,200		46,840	4%
1111-1173 - LAN & PCs	1,212,637	1,203,637	9,000	1,267,778		64,141	5%
1111-1174 - Computer Equipment Rmte Sites	2,400	-	2,400		No budget for FY 2018		
1111-1191 - Legal Services	718,650	704,388	14,262	733,190		28,802	4%
1111-1212 - Human Resources	-	522,909	(522,909)	517,390		(5,519)	-1%
1111-1213 - Substance Abuse Program	37,988	35,026	2,962	35,350		324	1%
1111-1231 - Procurement	754,045	738,757	15,288	751,674		12,917	2%
1111-1252 - Environmental Compliance	308,024	268,524	39,500	279,855		11,331	4%
1111-1272 - Partnerships	-	340,777	(340,777)	390,200		49,423	15%
1111-1291 - Safety	331,255	285,173	46,082	296,420		11,247	4%
1111-1310 - Build/Util/Maint	1,294,130	1,106,791	187,339	1,164,631		57,840	5%
1111-1311 - MES Solar Project	-	15,104	(15,104)	15,600		496	3%
1111-1312 - MES Harford Co. Office	-	84	(84)		No budget for FY 2018		
1111-3256 - St. John Properties Lease	260,000	265,147	(5,147)	273,150		8,003	3%
1111-3257 - Bleemke Property	29,400	13,002	16,398	13,500		498	4%
1111-3273 - Blanket PO		9,440	(9,440)		No budget for FY 2018		
1119-1292 - Safety Training	624,697	479,312	145,385	389,777	Reduced see attached, adjustment for "field salary"	(89,535)	-19%
1119-3613 - Client & Team Programs		-		252,429	Budget Details Attached	252,429	100%
1119-3615 - KC/MES Expansion		-			Removed from OH Budget Request	-	100%
**** - **** Contingency				186,000			
2111-1607 - W/WW Operations O/H	696,040	678,842	17,198	478,614	vehicle savings	(200,228)	-29%

2111-1610 - W/WW Engineer.Business Develop	-	12,057	(12,057)	12,356	Group response on use of these BU's: "These business development budgets were established so that staff could visit potential client sites, prepare proposals, make phone calls and develop plans, etc. for potential business"	299	2%
2111-1611 - W/WW Maintenance Bus. Develop.	6,250	6,468	(218)	6,635		167	3%
2111-1612 - W/WW Oper. Business Develop.	74,682	65,427	9,255	67,407		1,980	3%
2111-1615 - W/WW Engineering O/H	-	113,478	(113,478)	116,455		2,977	3%
2111-1617 - W/WW Maintenance O/H	48,506	46,034	2,472	47,640		1,606	3%
2111-1619 - W/WW Training	-	80,445	(80,445)	82,678		2,233	3%
2111-1620 - Operator Apprenticeship	-	66,414	(66,414)	68,088		1,674	3%
3111-1624 - TES Administration O/H	475,515	471,054	4,461	417,861	vehicle savings	(53,193)	-11%
3111-1625 - TES Dredging O/H	101,071	96,194	4,877	99,221		3,027	3%
3111-1626 - TES Monitoring O/H	245,823	234,466	11,357	206,488	vehicle savings	(27,978)	-12%
3111-1627 - TES PROPOSAL DEVELOPMENT	20,297	17,708	2,589	17,782		74	0%
3111-3565 - Ellicott City clean-up		5,570	(5,570)		No budget for FY 2018		
4111-1623 - Environmental Operations O/H	753,810	700,345	53,465	516,254	Reduced for admin position, abolishing position; vehicle savings	(184,091)	-26%
Overhead Pool Total	\$ 11,996,578	\$ 12,867,743	\$ (871,165)	\$ 13,329,591		\$ 291,167	2%
Total OH Exp				\$ 13,329,591			



**MARYLAND
ENVIRONMENTAL
SERVICE**

Larry Hogan GOVERNOR

Boyd K. Rutherford LT. GOVERNOR

Roy McGrath DIRECTOR/CEO

September 28, 2017

Michael C. Harris
[REDACTED]
[REDACTED]

Dear Mr. Harris,

Maryland Environmental Service is pleased to offer you the position of Managing Director, Financial Performance. This position serves on the senior staff. We are very excited about the potential you and your experience bring to the table. When you join the Service, you will become part of a dedicated team that works together to provide our clients with the highest possible level of service.

We are confident that you will find this new opportunity both challenging and rewarding. The annual salary is \$154,265. You will receive 1 week of annual leave through the end of December, 2017. Beginning January, 2018 you will receive 5 weeks of annual leave. The start date for your position will be October 18th. Please sign below to indicate your acceptance of our offer and email it back to me as soon as possible at bwojt@menv.com.

Michael C. Harris

Date

Please contact me if you have any questions or concerns. I look forward to working with you!

Sincerely,

Beth Wojton

Beth Wojton, Chief of Staff

EXHIBIT 4

----- Original Message -----

From: Michael Harris [REDACTED]
To: Beth Wojton <bwojt@menv.com>
Date: 09/29/2017 9:02 AM
Subject: Re: Offer letter

Good morning Beth,

It was a pleasure meeting you as well. I learned a lot about the organization on Wednesday and I am looking forward to working with you all. I will send the signed offer letter back this afternoon. Have a great day.

Mike

On Sep 28, 2017, at 5:32 PM, Beth Wojton <bwojt@menv.com> wrote:

Hi Mike,
It was awfully nice meeting you yesterday! I think you really got a great introduction to MES and our outstanding employees! I am pleased to present you with the attached offer letter. Please sign or send me back an email indicating your acceptance.

Sincerely,
Beth

--

Beth Wojton
Chief of Staff
259 Najoles Road | Millersville, MD 21108
bwojt@menv.com | menv.com
410.729.8203 (office) | 410.980.6312 (cell)

MH 001



**MARYLAND
ENVIRONMENTAL
SERVICE**

Larry Hogan GOVERNOR

Boyd K. Rutherford LT. GOVERNOR

Roy McGrath DIRECTOR/CEO

September 28, 2017

Michael C. Harris



Dear Mr. Harris,

Maryland Environmental Service is pleased to offer you the position of Managing Director, Financial Performance. This position serves on the senior staff. We are very excited about the potential you and your experience bring to the table. When you join the Service, you will become part of a dedicated team that works together to provide our clients with the highest possible level of service.

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Michael C. Harris

9/29/17

Michael C. Harris

Date

Please contact me if you have any questions or concerns. I look forward to working with you!

Sincerely,

Beth Wojton

Beth Wojton, Chief of Staff

----- Original Message -----

From: MICHEAL HARRIS [REDACTED]

To: bwojt@menv.com

Date: 09/29/2017 10:07 AM

Subject: Acceptance Letter

Good morning Beth,

Attached you will find a copy of my signed acceptance letter. I will see you on October 18th.

Have a great weekend!

Michael

MH 003

Maryland

(OFFICE USE ONLY)

MAIL APPLICATION TO (unless otherwise stated on job bulletin):

Maryland Environmental Service
Human Resources Department
259 Najoles Road
Millersville, Maryland 21108

Or you may visit: www.menv.com

Class Code

APPR. _____ DISAPPR. _____ BY _____

Reason _____

Pending Code _____

SOCIAL SECURITY NUMBER:

DRIVER'S LICENSE NUMBER:

PRINT OR TYPE ALL INFORMATION

This application is part of the examination process. Please read the minimum qualifications section of the job bulletin before completing this application. You must meet all of the minimum qualifications to be considered. Job bulletins are available on our website at www.menv.com.

Applying For:

Job Title:

MANAGING DIRECTOR, FINANCIAL PERFORMANCE

Announcement #:

(A separate application is required for each job title unless otherwise indicated.)

Name and Contact Information:

Name:

HARRIS

MICHAEL

C

Last

First

MI

Address:

Street

City

County

State

Zip Code

Home Phone:

Work Phone:

E-mail:

MHARRIS@MENV.COM

Education and Training:

Do you have a high school diploma or GED?

Yes ☒

No ☐

If not, what is the highest grade that you completed?

School:

GOOCHLAND HIGH SCHOOL

Address (City, State):

GOOCHLAND, VA

Dates attended:

9/91

- 6/95

Major course of study:

COLLEGE PREPATORY

From

To

COLLEGE AND GRADUATE SCHOOL EDUCATION

Name/Location of School(s)	Dates Attended	Major	# of Credits Completed	Type of Degree	Degree Earned? (Yes or No)
VIRGINIA COMMONWEALTH UNIVERSITY	6/95 - 5/2001	ACCOUNTING	120	BACHELOR IN SCIENCE ACCOUNTING	YES
STRAYER UNIVERSITY	9/2005 - 5/2010	ACCOUNTING	30	MASTER IN SCIENCE ACCOUNTING	YES

SPECIALIZED TRAINING OR CLASSES RELEVANT TO THE JOB

Title of Program/Course(s)	Company/School	Dates Attended	# of Credits Earned	Diploma/Certificate Received?

Please submit a copy of any relevant professional or trade licenses or certificates with this application.

WORK EXPERIENCE:

List below, beginning with your most recent position, all of your work experience, including military service and all volunteer activities. Attach additional 8 1/2" x 11" sheets of paper if necessary. If your title and duties changed in the course of your service in any one organization, indicate such changes clearly and as separate employment. Please do not submit a resume in lieu of completing this portion of the application. Be sure that the information included in this section demonstrates that you meet the minimum experience qualifications for the job for which you are applying.

Job Number 1:	
Name of Employer:	Employer's Address (Street, City, State, Zip Code):
GATEWAY HOMES, INC	4901 LIBBIE MILL CIR SUITE 210 RICHMOND, VA 23230
Type of Business:	Supervisor's Name and Phone Number:
MENTAL HEALTH SERVICES	LYNDA HYATT
Your Job Title:	Do you supervise other employees? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> How many? 1
DIRECTOR OF FINANCE	Job Titles of Those You Supervise: FINANCE ASSISTANT
Dates of Employment (From: Month/Day/Year To: Month/Day/Year):	Is your position considered full-time? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5/5/2017 CURRENT	How many hours do you work per week? 40+
Job Duties: RESPONSIBLE FOR OVERALL FINANCIAL MANAGEMENT OF THE ORGANIZATION, SUPERVISE AND MANAGE PERSONNEL IN THE ACCOUNTING DEPARTMENT. PREPARE AND PRESENT FINANCIAL RESULTS TO SENIOR MANAGEMENT, BOARD OF DIRECTORS, AND THE FINANCE COMMITTEES. DEVELOP AND MAINTAIN ACCOUNTING POLICIES; ESTABLISH FINANCE AND ACCOUNTING METRICS TO ENSURE EFFICIENT AND EFFECTIVE OPERATIONS. MAINTAIN ALL BANKING RELATIONSHIPS	
Reason For Leaving:	

Job Number 2:	
Name of Employer:	Employer's Address (Street, City, State, Zip Code):
COMMUNITY CARE NETWORK OF VIRGINIA	3831 WESTVALE PARKWAY SUITE 1 HUNTER, VA 22923
Type of Business:	Supervisor's Name and Phone Number:
HEALTH SERVICES MANAGEMENT	RENE CABRAL-DANIELS
Your Job Title:	Did you supervise other employees? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> How many? 2
DIRECTOR OF FINANCE AND OPERATIONS	Job Titles of Those You Supervised: ADMINISTRATIVE/ FINANCE ASSISTANT
Dates of Employment (From: Month/Day/Year To: Month/Day/Year):	Was your position considered full-time? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
1/27/15 4/30/17	How many hours did you work per week? 50+
Job Duties: SERVED AS CHIEF FINANCIAL OFFICER, RESPONSIBLE FOR OVERALL FINANCIAL MANAGEMENT OF THE ORGANIZATION. SUPERVISED AND MANAGED PERSONNEL IN ACCOUNTING, HUMAN RESOURCES, AND INFORMATION TECHNOLOGY DEPARTMENTS. MANAGED THE ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE PROCESSES. PERFORMED FINANCIAL ANALYSES ON ALL PROJECTS AND THE FINANCIALS.	
Reason For Leaving: I WAS LEFT TO PURSUE A MORE CHALLENGING OPPORTUNITY WITH ANOTHER ORGANIZATION	

Job Number 3:	
Name of Employer:	Employer's Address (Street, City, State, Zip Code):
FULCRUM IT SERVICES, LLC	5870 TRINITY PARKWAY #400, CENTREVILLE, VA 20120
Type of Business:	Supervisor's Name and Phone Number:
GOVERNMENT CONTRACTING	CARROLL JOHNSON
Your Job Title:	Did you supervise other employees? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> How many? 5
ACCOUNTING MANAGER	Job Titles of Those You Supervised: STAFF ACCOUNTANT / INTERNAL PAYROLL ACCOUNTANT
Dates of Employment (From: Month/Day/Year To: Month/Day/Year):	Was your position considered full-time? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
8/9/10 1/15/15	How many hours did you work per week? 50+
Job Duties: SUPERVISED AND MANAGED PERSONNEL IN ACCOUNTING, PAYROLL, AND PURCHASING DEPARTMENTS. MANAGED THE ACCOUNTS PAYABLE AND ACCOUNTS RECEIVABLE PROCESSES. MANAGED CASH AND ARREARDED NEEDS WITH THE CFAO. MAINTAINED THE GENERAL LEDGER AND ENSURED THAT ALL ACCOUNTS BALANCED; CREATED AND REVIEWED MONTHLY JOURNAL ENTRIES AND SUPPORTING SCHEDULES; CLOSED THE ACCOUNTING BOOKS ON A MONTHLY BASIS; PREPARED MONTHLY FINANCIAL STATEMENTS	
Reason For Leaving: RELOCATED OUT OF THE NORTHERN VIRGINIA AREA	

ELIGIBILITY FOR VETERANS' CREDIT

A copy of your proof of eligibility (DD 214) for Veterans' Credit must be in this office and completely verified before Veterans' Credit will be approved. Enclose a self-addressed, stamped envelope for us to return the copy to you. Proof will only need to be submitted once. Permanent State employees do not need to submit proof of eligibility for Veterans' Credit.

Job Number 4:	
Name of Employer:	Employer's Address (Street, City, State, Zip Code):
RUSHMARK PROPERTIES, LLC	2900 FAIRVIEW PARK DRIVE FALLS CHURCH, VA 22042
Type of Business:	Supervisor's Name and Phone Number:
CONSTRUCTION/REAL ESTATE DEVELOPMENT	JESSICA LAGUERRE
Your Job Title:	Did you supervise other employees? Job Titles of Those You Supervised:
SENIOR ACCOUNTANT	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> How many? 4
Dates of Employment (From: Month/Day/Year To: Month/Day/Year):	Was your position considered full-time? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2/19/07 8/6/10	How many hours did you work per week? 40-45
Job Duties: MANAGED THE ENTIRE ACCOUNTS PAYABLE PROCESS, PREPARED APPROPRIATION AND LEAN SCHEDULES, RECONCILED GENERAL LEDGER ACCOUNTS AND PREPARED MONTHLY JOURNAL ENTRIES. CLOSED THE BOOKS ON A MONTHLY BASIS FOR 30 INDIVIDUAL ENTITIES. MANAGED NEW CONSTRUCTION PROJECTS; MAINTAINED VENDOR, TENANT, AND LENDER RELATIONSHIPS; PREPARED LEAN DRAWS RELATED TO NEW CONSTRUCTION; MANAGED A 27 MILLION DOLLAR LEAN PORTFOLIO.	
Reason For Leaving: I LEFT TO PURSUE A POSITION WITH GREATER RESPONSIBILITY AND GROWTH POTENTIAL	

Job Number 5:	
Name of Employer:	Employer's Address (Street, City, State, Zip Code):
NISH	FALLS CHURCH VA
Type of Business:	Supervisor's Name and Phone Number:
GOVERNMENT CONTRACTING	DEBBIE HALL
Your Job Title:	Did you supervise other employees? Job Titles of Those You Supervised:
SENIOR ACCOUNTANT	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> How many? 64 STAFF ACCOUNTANT/ACCOUNTING SUPERVISOR
Dates of Employment (From: Month/Day/Year To: Month/Day/Year):	Was your position considered full-time? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
10/1/2006 2/8/07	How many hours did you work per week? 50+
Job Duties: SUPERVISED A STAFF OF FOUR ACCOUNTANTS; ASSISTED OTHER STAFF MEMBERS IN PREPARATION OF FINANCIAL STATEMENTS; REVIEWED INCOMING INVOICES PREPARED BY THE STAFF. APPROVED ACCOUNTS PAYABLE INVOICES FOR PAYMENT; ASSISTED WITH THE MONTHLY AND YEAR-END CLOSING OF ACCOUNTING BOOKS; MAINTAINED THE FIXED ASSETS SYSTEM FOR ACCOUNTABILITY. GENERATED REPORTS (INCOME STATEMENTS, BALANCE SHEETS) FOR SENIOR MANAGEMENT; RECONCILED GENERAL LEDGER ACCOUNTS	
Reason For Leaving:	

FORMER EMPLOYERS MAY BE CONTACTED. YOUR PRESENT EMPLOYER WILL NOT BE CONTACTED WITHOUT YOUR CONSENT.

Are you fluent in a language other than English? (if required for the job for which you are applying) Yes ☐ No ☒
If yes, please list:

"UNDER MARYLAND LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100."

Have you ever been convicted of any violation of law other than a minor traffic violation? Yes ☐ No ☒
If yes, give the date, place of conviction, charge and disposition of each case. Note: A conviction record will not necessarily bar you from employment. (Please write this information on a separate sheet of paper and attach it to this application.)

This provision does not apply to applicants for law enforcement positions pursuant to Labor and Employment Article, Section 3-702 (b) Annotated Code of Maryland.

DATE: 10/18/17 SIGNATURE OF APPLICANT: 

In which counties will you accept employment? The numbers on the left correspond with the group of counties listed on that line. Please circle the appropriate number(s) for all of the counties of interest.	How did you find out about this recruitment? Please check the appropriate space(s).	
00 - ANY AREA OF THE STATE	<input type="checkbox"/>	Maryland Environmental Service Website www.menv.com
10 - (GARRETT - 11, ALLEGANY - 12, WASHINGTON - 13)	<input type="checkbox"/>	Other Website (List)
20 - (FREDERICK - 21, CARROLL - 22, MONTGOMERY - 23)	<input type="checkbox"/>	Newspaper Ad (Paper Name)
30 - (BALTIMORE CITY - 31, BALTIMORE COUNTY - 32, HOWARD - 33)	<input type="checkbox"/>	State Personnel Office (Office Location)
40 - (HARFORD - 41, CECIL - 42, KENT - 43)	<input type="checkbox"/>	DLLR Job Service (Office Location)
50 - (PRINCE GEORGE'S - 51, CHARLES - 52, CALVERT - 53, ST. MARY'S - 54)	<input type="checkbox"/>	Job Fair (Location)
60 - (ANNE ARUNDEL - 61, QUEEN ANNE'S - 62, TALBOT - 63, CAROLINE - 64)	<input type="checkbox"/>	Media (List)
70 - (DORCHESTER - 71, WICOMICO - 72, SOMERSET - 73, WORCESTER - 74)	<input type="checkbox"/>	Other (List)

AVAILABLE FOR EMPLOYMENT WHICH IS: ☒ Full-time ☐ Part-time ☐ Temporary ☐ Contractual

APPLICANTS WITH DISABILITIES WHO REQUIRE TESTING ACCOMMODATIONS SHOULD CONTACT THE MARYLAND ENVIRONMENTAL SERVICE AT (410) 729-8230, OR TOLL-FREE AT (888) 403-8736.
TTY/TT USERS SHOULD CALL THE MARYLAND RELAY SERVICE AT (800) 735-2258 OR 7-1-1 IN MARYLAND.

YOU MUST BE LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES UNDER THE UNITED STATES IMMIGRATION REFORM AND CONTROL ACT OF 1986.

YOU MUST MEET ALL OF THE MINIMUM QUALIFICATIONS TO BE ELIGIBLE FOR APPOINTMENT. VERIFICATION WILL BE COMPLETED BY THE APPOINTING AUTHORITY. YOU MAY BE TESTED FOR ILLEGAL DRUG USE. IF SELECTED FOR A POSITION IN THE SKILLED OR PROFESSIONAL SERVICE, YOU MAY BE GIVEN A MEDICAL EXAMINATION TO DETERMINE YOUR ABILITY TO PERFORM JOB-RELATED FUNCTIONS.

I hereby affirm that this application contains no willful misrepresentation or falsifications and that this information given by me is true and complete to the best of my knowledge and belief. I am aware that should investigation at any time disclose any misrepresentation or falsification, my application will be disapproved, and that I will not be certified for employment in any position under the jurisdiction of Maryland Environmental Service. I am aware that a false statement is punishable under law by fine or imprisonment or both.

DATE: 10/18/17

SIGNATURE OF APPLICANT: *[Signature]*

(Remove this section of the application prior to the interview process.)

TO FURTHER ITS COMMITMENT TO EQUAL OPPORTUNITY EMPLOYMENT, MARYLAND ENVIRONMENTAL SERVICE REQUESTS APPLICANTS TO PROVIDE, VOLUNTARILY, THE FOLLOWING INFORMATION. THIS INFORMATION WILL BE USED FOR STATISTICAL PURPOSES ONLY BY AUTHORIZED PERSONNEL.

BIRTH DATE: ☐ / ☐ / ☐?
Month/Day/Year

MALE ☒ FEMALE ☐ ARE YOU A U.S. CITIZEN OR LEGAL ALIEN? YES ☒ NO ☐

RACE/ETHNIC IDENTIFICATION - PLEASE CHECK ALL THAT APPLY

Are you of Hispanic or Latino origin? Yes ☐ No ☒
(A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)

Select one or more of the following racial categories:

- ☐ American Indian or Alaska Native (A person having origins in any of the original peoples of North or South America, including Central America, and who maintains tribal affiliations or community attachment.)
- ☐ Asian (A person having origin in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.)
- ☒ Black or African American (A person having origins in any of the black racial groups of Africa.)
- ☐ Native Hawaiian or other Pacific Islander (A person having origins in the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.)
- ☐ White (A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.)

STATE OF MARYLAND - AN EQUAL OPPORTUNITY EMPLOYER

HUMAN RESOURCES TRANSACTION FORM

Initiated by Group on: _____
By: _____

ACTION: Hire **EXPLANATION:** _____

GENERAL EMPLOYEE INFORMATION

Employee Name: Harris Michael C
Last First M.I.
ID#: 79991 Supervisor: Roy McGrath O.T. Exempt: Y

TRANSACTION INFORMATION

	CURRENT	NEW
Position Control #		200054
Home Business Unit		1111-1151
Job Title		Managing Director, Financial Perf.
Grade		EP
Location		Headquarters
Supervisor		Roy McGrath
Hourly Rate/Annual Salary	/	\$74.166 / \$154,265.28
Hours per Week		40
Effective Date		10/18/2017
Replaced		

ADVERTISE


PCN #: _____
Menv.com: _____ Newspaper: _____
Intranet: _____ Internet: _____
Select from previous candidate: _____

****NOTE** – Attach all supporting documentation such as performance/probation reviews, etc.

APPROVAL/REASON

Managing Director: _____ Date: _____
Reason: _____

SIGNATURES

Certification of Available Funds: _____ Date: _____
Director/Designee:  _____ Date: _____
HR Use Only:
EEO Review: _____ Date: _____
Request Completed: _____

2:37:30 PM

Lol

Matthew Sherring

Hi Mike! Turns out I'm heading to PA on Monday afternoon for a site visit ; cab we reschedule our meeting to later in week?

12:54:28 PM

That works! Thanks, Man. How goes your Friday?

12:56:51 PM

Monday, December 11, 2017

Matthew Sherring

9:49:52 PM

9:46:36 PM

Thanks Matthew .

Matthew Sherring

The site is :
<http://photos.HoganforGovernor.com>

9:32:25 PM

Thursday, December 7, 2017

1:38:54 PM

Hey Matthew . Okay . We can follow each other . I will meet you guys here .

3:12:43 PM

Never mind. I worked it out

Matthew Sherring

Hi! We're thinking 5:45 departure from Mville. Unfortunately, don't think carpooling makes sense

1:36:13 PM

1:41:05 PM



Matthew Sherring \attachment 17.JPG

1:41:05 PM

Ask him what he thinks . If he doesn't think it works I 'm going with a solid black .

EXHIBIT 6

1:39:29 PM

Are you near Roy ? I want his opinion on my tie .

Matthew Sherring [REDACTED]

Cool! Just saw this , sorry

3:14:01 PM

Wednesday , December 6, 2017

Matthew Sherring [REDACTED]

Details for tomorrow :

Location: Baltimore Hilton - 401 W Pratt Street , Baltimore , MD 21401
Time: 7:00 - 11:00 PM
General Reception : 7:00 - 8:00 PM (Holiday Ballroom - 2nd Floor)
Dinner: 8:00 - 9:30 PM (Key Ballroom)
Music and cocktails : 9:30 - 11:00 PM

10:40:00 PM

We plan to leave here by 3:30, be at HQ around 5:30 We can coordinate carpooling tmrw .

10:42:38 PM

Thanks for the info . I will see you tomorrow . Have a good night.

Matthew Sherring [REDACTED]

Thanks! You too

10:43:59 PM

Thursday, November 30, 2017

10:49:11 PM

Thanks for the info

Matthew Sherring [REDACTED]

Hi! So the website should be hoganforgovernor.com/gg17 but it's having challenges...might need to check with Roy

9:04:28 PM

9:35:35 AM

Good morning Roy . I took care of my
donation this morning . Hope you are
feeling better!
Mike

Roy McGrath [REDACTED]

Thanks Mike . I am hanging in there but could be better . Hope you're still improving! Did you have a chance to print that chart of accounts ?

9:50:35 AM

[REDACTED]
Thanks I am . I printed both for you . I printed the overall because it 's good to see what we 've spent to date and what we have left.

9:57:46 AM

Wednesday , January 16, 2019

[REDACTED]
Thanks enjoy . I was looking forward to the event.

5:19:38 PM

Hi Roy . I wanted to let you know I feel horrible and can 't make tonight . Talk about bad timing . I will make my contribution next week . I hope you are having a good day .
Mike

4:16:10 PM

Roy McGrath [REDACTED]

Oh that's a bummer . I have the tickets /credentials for you and Rona . Actually , Beth is bring them to the mgm. Most important thing , feel better! Let me know if anything !

5:09:26 PM

Monday, January 7, 2019

[REDACTED]
Hi Sir . I just thought about the rental car for Vegas . I need to get that squared away . How much do I owe you? No need to send your collections department after me . Again I apologize it completely slipped my mind .

5:12:11 PM

Roy McGrath [REDACTED]

Mr. Harris! Take your time ... the interest is piling up . HA We can catch up tomorrow...

9:01:24 PM

[REDACTED]
😄😄😄 . Ha ha. Man I sincerely apologize . See you tomorrow .

9:11:15 PM

Friday, January 4, 2019

Michael Harris's Political Contributions

Receiving Committee	Contribution Date	Contribution Amount	Employer Name
Hogan, Larry for Governor	12/14/2017	\$ 1,000.00	Maryland Environmental Service
Hogan, Larry for Governor	6/18/2018	\$ 250.00	
Hogan - Rutherford Inaugural Committee, Inc.	1/25/2019	\$ 2,000.00	

Total Amount of Contributions: \$ 3,250.00



**BOARD OF DIRECTORS
MINUTES
MEETING 4-18
April 19, 2018**

LOCATION: Sagamore Pendry Baltimore
Price Conference Room
1715 Thames Street, Baltimore

TIME: 9:30 am

DIRECTORS PRESENT: Roy McGrath, Director / CEO
Beth Wojton, Deputy Director
Michael Harris, Treasurer
Richard P. Streett, Jr., V.M.D., Secretary
William B.C. Addison
Joseph Snee, Esq.
Leslie Jackson-Jenkins, Esq.
Kevin Hedge
J.P. Smith

DIRECTORS ABSENT:

OTHERS PRESENT:

Sean L. Coleman, Esq.
Steve Tomczewski
Tammy Banta
Jason Gillespie

Vishal Bhatia
Pamela Fuller
Matthew Sherring

CALL TO ORDER

Mr. McGrath called the meeting of the Board to order at 9:30 a.m.

MINUTES

Mr. McGrath requested a motion for the approval of the minutes of the meeting of March 26, 2018. Mr. Snee made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath began with an update of discussions with Sagamore Development Company regarding the Port Covington project. The environmental impact of this large project could potentially lead to many opportunities for MES.

Discussions continue with the Rocky Gap Casino owners regarding their water bills. While the Casino's usage has not increased, the State Park's usage has decreased, causing the Casino's bills to rise. Staff continue to work on better transparency regarding budgets, and will be implementing a 12 month pro-rated billing system for them.

Somerset County Sanitary Commission - MDE is considering the County's request to allow the County to distribute water that is not processed through the ECI water plant. The County has inquired about ending their commitment to provide raw water.

Progress continues to be on track, and on schedule for the Conowingo Dam Dredging project. The staging area lease has been signed by the owner.

A consulting firm has approached MES regarding stormwater work in Prince George's County. They are interested in a relationship similar to the one MES has with Corvias.

Mr. McGrath recently attended a celebratory event at the Prince George's County MRF with the County Executive and Director of Environment. A similar event will be coming soon at Western Branch for the installation of the Gore cover system.

Discussions continue with Domino Sugar regarding recycling of calcium carbonate, a by-product of sugar production.

The Maryland Municipal League summer conference will be in mid-June. An MES sponsored waste-themed panel is being assembled.

Earth Day is next week. Several events have been scheduled, including trash cleanup and pollinator friendly plantings. A lunch has been scheduled for Administrative Professionals Day. Routine HR training has been scheduled for all staff in the upcoming weeks.

AFSCME has contacted MES. They submitted a Public Information Act Request for a list of all MES staff. The Attorney General's office is working on a response to that request.

The Maryland Association of County (MACO) conference will be in August. Several locations are being considered for the MES reception location.

Michael Harris was sworn in as Treasurer of MES yesterday.

AGENCY ACTIVITY REPORT

The Agency Activity Report was presented to the Board. Several questions were addressed.

STRATEGIC PARTNERSHIP REPORT

Mr. Sherring reported on a busy and productive month. The Roadshows are moving in to a new phase with visits to county and municipal governments. Customer service visits to non-State clients continue; including a tour of the WTP at the Villas of Cattail Creek with their new HOA. Staff members recently attended the Baltimore Business Growth Expo and the Charles County Economic Development conference in Southern Maryland. The groundbreaking on the new BTS Anaerobic Digester in Howard County will occur soon. The Jessup facility will be their first in the U.S. WISP resort has reached out to MES for assistance with some possible projects.

HUMAN RESOURCES REPORT

Ms. Wojton reported that the agency currently has 804 total positions. There are currently 26 vacancies, with 6 pending new hires. Once those new employees are on-board, the vacancy rate will be 2.64%.

FINANCIAL REPORT

Mr. Harris presented the March Financial report and graphs. The Budget v. Actual income from operations is over \$3.4 million. Projected income was \$2.1 million at this point. Projects are doing well. Labor sales are approximately 5.1% above projections, and continue to trend upward. The Change in Net Assets has been driven by interest income, tubgrinding services, and GIS services. The March Cash report reflects a snapshot of one day in time at the end of the month. March ended with \$1.3 million cash on hand. May will most likely end on a negative note due to the three pay

periods, but that will most likely be recovered the following month with increased labor sales.

PROCUREMENT ITEMS

Ms. Wojton introduced Item 1. The procurement is to purchase a new Fiber Baler at the PG MRF from Harris Waste Management. Mr. Snee made the motion to approve the Item, Dr. Street seconded. The motion passed unanimously, with the exception of Ms. Jenkins, who abstained.

Ms. Wojton introduced Item 2. The procurement is for the procurement and installation of storm drain inlet screens and inserts in Baltimore City. Mr. Hedge made the motion to approve the Item, Mr. Addison seconded. The motion passed unanimously.

Ms. Wojton introduced Item 3. The procurement is for compaction grouting of buried barges at the Fairfield Marine Terminal. Mr. Smith made the motion to approve the Item, Dr. Streett seconded. The motion passed unanimously.

Ms. Wojton introduced Item 4. The procurement is for waste management services at all State Highway Administration facilities. Mr. Snee made the motion to approve the Item, Ms. Jenkins seconded. The motion passed unanimously.

The Procurement Notifications are contained in the Board notebooks.

LEGAL REPORT – CLOSED SESSION

At 10:17 am, in accordance with Md. Ann. Code, Gen Prov. §3-305(b) (8) and (1) Mr. Addison made a motion that the Board enter a closed session to approve the Minutes of a past Closed Session, to discuss new litigation filed by a sub-contractor, and to discuss a personnel issue. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. Bhatia, Mr. Tomczewski, Mr. Gillespie, Ms. Banta and Mr. Sherring left the room. Board members Mr. Addison, Mr. Snee, Ms. Jenkins, Mr. Hedge, Mr. Smith, Mr. McGrath, Ms. Wojton, and Mr. Harris remained in the conference room, in addition to Mr. Coleman, and Ms. Fuller.

Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of March 26th, 2018. Mr. Hedge made the motion to approve the minutes and Ms. Wojton seconded. The minutes were unanimously approved.

Mr. Coleman briefed the Board on a matter of current litigation.

The Board also discussed the resignation of a current employee, and plans to re-evaluate that position.

At 10:31 am the Board unanimously voted to come out of closed session. No other action was taken during the closed session.

ADJOURNMENT

The next meeting will be Thursday, May 31st at MES Headquarters. The meeting adjourned at 10:32 am.


RICHARD P. STREETT, JR., V.M.D
SECRETARY
ROY MCGRATH
DIRECTOR / CEO

**MARYLAND ENVIRONMENTAL SERVICE
PERSONNEL POLICIES AND PROCEDURES**

Subject: MEAL REIMBURSEMENT

Policy No.: 10.16

Page 1 of 2

BOARD OF DIRECTORS APPROVAL

DIRECTOR'S APPROVAL

I. POLICY

It is the policy of The Maryland Environmental Service to reimburse employees for meals under certain conditions.

II. PURPOSE

To provide employees with consistent and fair conditions for meal reimbursement when employees are on travel status or when they are working unscheduled approved overtime or during emergency events.

III. DEFINITIONS

Emergency Event: A sudden and unexpected occurrence or condition which Agency management reasonably could not foresee that requires an action to avoid or to mitigate serious damage to public health, safety, or welfare.

Overtime: For purposes of this policy, "overtime" is that period of time that is outside of an employee's regular full workday shift, regardless of whether the employee is FLSA exempt.

Travel Status: That period of time when an MES employee is traveling on MES business. For the purpose of meal reimbursement an employee is not in travel status while commuting between home and the employee's assigned office, regardless of the length of time of that commute.

IV. TERMS AND CONDITIONS

- A. In order to be reimbursed for a meal expense, an employee must submit an original receipt for the cost of the meal. Reimbursement will not be made for more than the amount on the original receipt. Meal reimbursement amounts are not to exceed the rates established by the State of Maryland Department of Budget & Management for State employees on travel status. These rates will be posted on the MES intranet site.

EXHIBIT 8

- B. When an employee is in travel status involving absence from home overnight, all meals are reimbursable using rates established by the Maryland Department of Budget & Management.
- C. When an employee is in out of state travel status for 5 days or more, the employee may be reimbursed for meals without receipts up to the rates established by the State of Maryland Department of Budget and Management.
- D. When an employee attends a conference, convention, seminar or training meeting where some meals are provided, the employee will not be reimbursed for those meals.
- E. The cost of breakfast is reimbursable with the submission of an original receipt when an employee works unscheduled approved overtime or during an emergency event and is required to report to duty at least four hours before the employee's normal start time. The four hours are in addition to the normal commuting time.
- F. The cost of dinner is reimbursable with the submission of an original receipt when an employee works unscheduled approved overtime or during an emergency event and is required to be on duty at least four hours after the employee's normal quitting time. The four hours are in addition to the normal commuting time.
- G. In cases where the employee meets the four hour conditions of both E and F and works unscheduled approved overtime, the employee's lunch is also reimbursable.
- H. Employees who work scheduled overtime are not eligible for meal reimbursement.
- I. Request for meal reimbursement under these provisions must be submitted to Finance on the appropriate MES Expense Form with required documentation and necessary supervisory approvals within the pay period when the expense was incurred, or as soon as reasonably possible thereafter.

MES Travel Advance and Expense Reimbursement Procedures

Travel Advances

If a travel advance is required, it shall be requested prior to the travel date to allow for a check to be issued. A check request form should be used indicating the purpose and destination of the business travel. The employee's immediate supervisor must approve the request.

All travel advances are to be coded to account 10.1235.

Travel Expense Reimbursement

1. MES follows the Standard Travel Regulations issued by the State Travel Management Unit of the Maryland Department of Budget and Management. This information can be found at www.dbm.maryland.gov, under State Employees – Policies – Travel Regulations.
2. Refer to MES Meal Reimbursement Policy #10.16 for additional guidance on meal reimbursement.
3. An expense report form is to be used for reimbursement of business travel expenses paid by the employee. Any related expenses paid directly by MES should not be listed on the expense report.
4. All expenses incurred must be itemized on a daily basis and shall not be shown as a lump sum. Expense reports should be filled out completely, including appropriate cost center, object code and subsidiary, if necessary.
5. Only original invoices, receipts, or other supporting detail for lodging, transportation, etc. will be accepted for reimbursement of expenses. Credit card charge receipts without description will not be sufficient. However, itemized statements for expenses such as lodging will be accepted. If using personal EZ Pass for tolls/bridges, monthly EZ Pass statement with dates of travel highlighted, will be acceptable. The current year per diem rate sheet from the GSA website must be provided. Visit <http://www.gsa.gov/portal/content/110007> to obtain.
6. The "Purpose of Travel" section must be filled out on all reports, regardless of whether mileage is claimed.
7. Travel destination and starting/ending time must be shown. When mileage allowance for use of private car is claimed in accordance with DBM State Fleet Policies and Procedures (including the provision on State car availability), total reimbursable miles traveled daily must be indicated. (Reimbursable miles = Total miles - commute miles).

8. All travel advances are to be settled on a per trip basis and within 5 business days of return. Upon return, an expense report must be completed and submitted to Accounts Payable to justify the advance amount. If an employee does not spend the entire advance amount, the remaining portion should be returned along with the expense report to Accounts Payable. Amounts due the employee will be paid by an MES check.

9. Expense reports are due to Accounts Payable within 5 business days of the completion of travel. Employees on extended travel status shall submit expense reports on a monthly basis.

From: [Michael Harris](#)
To: [Harry McConchie](#); [Katherine Tessier](#)
Subject: Re: Approval Route for Roy McGrath Expenses
Date: Wednesday, July 24, 2019 3:19:17 PM
Attachments: [image001.jpg](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image833396.png](#)
[image344056.png](#)
[image095878.png](#)
[image666993.png](#)
[image614579.png](#)
[image145627.png](#)
[image452671.png](#)
[image939206.png](#)
[image545943.png](#)
[image733170.png](#)

Harry,

I need to approve expenses that are Roy's. I don't need to approve anything else. I also need to have the ability to approve his timesheet. I can also be set up as his delegate.

If you have any questions please give me a call.

Thank you,

Michael



Michael Harris

Managing Director, Finance

259 Najoles Road | Millersville, MD 21108

mharris@menv.com | menv.com

410.729.8214 (office) | 240.319.0327 (mobile)



From: Harry McConchie <HMcConchie@menv.com>
Sent: Wednesday, July 24, 2019 3:06:23 PM
To: Katie Tessier <KTESS@menv.com>
Cc: Michael Harris <mharris@menv.com>
Subject: RE: Approval Route for Roy McGrath Expenses

I can reassign the tasks from Roys inbox to Michael – is that what you need?

Harry McConchie

Systems Administrator

259 Najoles Road | Millersville, MD 21108

hmconchie@menv.com | menv.com

410.729.8658 (office) | 301.602.8243 (mobile)

EXHIBIT 10



From: Katie Tessier
Sent: Wednesday, July 24, 2019 3:05 PM
To: Harry McConchie <HMcConchie@menv.com>
Subject: Approval Route for Roy McGrath Expenses

Hi Harry. I tested this in Sandbox and found out that Roy's expenses are circling back to him for approval. They should go to Michael Harris instead:



I put an issue up on the tracker yesterday but I haven't heard back from anyone today. Is this something you can fix? I have about 10 that I need to enter for him today.

If not, please let me know. Thank you!



Katie Tessier
Senior Fiscal Associate
259 Najoles Road | Millersville, MD 21108
ktess@menv.com | menv.com
[410.729.8296](tel:410.729.8296) (office)



AP CHECK

100338

12/21/18

76856

McGrath, Roy C.

Advice No. - 100338
Advice Date - 12/21/2018
Address Number - 76856

Email rmcgrath@menv.com

Invoice Number	Invoice Date	Remark	Gross Amount	Discount Taken	Payment Amount
MCGRATH,EXPENSE 0423-042	8/27/2018	ACH Payment	2,032.08		2,032.08
MCGRATH EXPENSE 0504-0524	8/27/2018	ACH Payment	2,506.40		2,506.40
MCGRATH EXPENSE 0130-0224	8/27/2018	ACH Payment	1,524.01		1,524.01
MCGRATH EXPENSE 0605-0627	8/27/2018	ACH Payment	4,084.94		4,084.94
MCGRATH EXPENSE 0405-0429	8/27/2018	ACH Payment	1,124.50		1,124.50
MCGRATH EXPENSE 0324-0331	8/27/2018	ACH Payment	4,001.07		4,001.07
MCGRATH EXPENSE 0301-0320	8/27/2018	ACH Payment	409.74		409.74
MCGRATH EXPENSE 0706-0717	8/27/2018	ACH Payment	259.90		259.90
			15,942.64		15,942.64

76856 12/21/2018 00100338

*****2707

Suntrust

*****4138

*****15942.64

Roy C. McGrath

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department

Roy C. McGrath

76856

Employee Name

Employee Number

Employee Address

HQ

n/a

Assigned Office Location (City)

One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		
1111-1111	6815		\$ 86.98
1111-1111	6813		
1111-1111	6817		\$ 617.24
1111-1111	6313		\$ 732.86
1111-1111	6229		\$ 595.00
Total:			\$ 2,032.08

Day	Date	04/23/2018	04/24/2018	04/25/2018	04/26/2018				Totals
Hotel Room				\$ 732.86					\$ 732.86
Breakfast		\$ 13.70							\$ 13.70
Lunch		\$ 4.22	\$ 21.73	\$ 5.62					\$ 31.57
Dinner		\$ 41.71							\$ 41.71
Business Meals									\$ 0.00
Transportation		\$ 10.00		\$ 602.60					\$ 612.60
Bridge or Road Tolls									\$ 0.00
Mileage* (Calculated Below)		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00
Parking									\$ 0.00
Other		\$ 4.64			\$ 595.00				\$ 599.64
Total Expenses		\$ 74.27	\$ 21.73	\$ 1,341.08	\$ 595.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,032.08
Travel Status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Overnight? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>									

Purpose of Travel / Expenditures: 04/25/18 - Wastecon Convention

Date	Time	Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
	Start	End				
					0.0	0.545
					0.0	0.545
					0.0	0.545
					0.0	0.545
					0.0	0.545
					0.0	0.545
Totals			0.0	0.0	0.0	

Signature of Employee

08/27/2018

Date

Certified just and correct and payment not received

** Effective January 1, 2018 - \$.545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable.

Approved By

08/27/2018

Date

MICHAEL C. HARRIS
Immediate Supervisor - Print Name and Title

08/27/2018
Date

R. McGrath Expenses
April 2018

Date	Establishment	Amount	Object	Purpose	Note
4/7/2018	American (Airlines)	\$ 478.40	6811	flight	LAS 04/23 - DCA 04/25
4/23/2018	Ghirardelli	\$ 6.77	6815	meal	dinner
4/23/2018	Las Vegas Convention Authority	\$ 10.00	6817	parking	11:55 AM
4/23/2018	Dunkin Donuts	\$ 10.95	6815	meal	breakfast
4/23/2018	Dunkin Donuts	\$ 2.75	6815	meal	breakfast
4/23/2018	In-N-Out Burger	\$ 4.22	6815	meal	lunch
4/23/2018	Walgreens	\$ 4.64	6817	travel supplies	travel supplies
4/23/2018	Caesars Las Vegas	\$ 29.77	6815	meal	dinner
4/23/2018	Tutto	\$ 5.17	6815	meal	water - dinner
4/24/2018	Ghirardelli	\$ 6.77	6815	meal	lunch
4/24/2018	Sprinkles Cupcakes	\$ 5.00	6815	meal	lunch
4/24/2018	In-N-Out Burger	\$ 5.36	6815	meal	lunch
4/24/2018	Starbucks Store	\$ 4.60	6815	meal	lunch
4/25/2018	Bellagio Las Vegas	\$ 732.86	6813	hotel	04/23-04/25/18
4/25/2018	Hertz	\$ 116.29	6811	rental car	04/23-04/25/18
4/25/2018	Starbucks Coffee	\$ 5.62	6815	meal	McCarran International Airport (lunch)
4/25/2018	The Marketplace	\$ 7.91	6817	fuel	fuel
4/26/2018	Waste Expo	\$ 595.00	6229	registration	2015 Waste Expo 04/24-04/26
		<u>\$ 2,032.08</u>			

American



07APR18

PASSENGER NAME

MCGRATH/ROY

WAS AA LAS162.79NUAHZN01/AL16CP AA WAS255.81VUAHZN
1/AL16CP USD418.60END ZPDALAS XT11.20AY9.00XFDC44
SLAS4.5

RECORD
LOCATOR
NYARML

DCA

LAS AA 1375 C 23APR NUAHZN
DCA AA 2536 C 25APR VUAHZN

Get the Citi(R) Platinum Select(R) / AAdvantage(R)
World MasterCard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-753-0901!

FARE 418.60 USD NOT VALID FOR TRAVEL
TFC 31.40 US FOP-EFIKXXXXXXXXXXXX5374
TAX 8.20 ZP 0012182737554
TAX 20.20 XT
TOTAL 478.40 USD TFC=TAXES, FEES & CHARGES

Hertz
ROY MCGRATH

#02 PN RR 541329692

RES H64323032A8

CC

INITIAL CHARGES

RENT RT \$ 35.00 / DAY @ 2 / DAYS \$ 70.00
RENT RT \$ 11.90 / HOUR @ 1 / HOURS \$ 11.90
PROMOTIONAL COUPON 305023 1
SUBTOTAL 1
DISCOUNT - R 10% \$ 81.90
SUBTOTAL LESS DISCOUNT T \$ 8.19
T \$ 73.71

CHARGES ADDED DURING RENTAL

LDW DECLINED
LIS DECLINED
PAL PEC DECLINED
PREM RD SVC DECLINED
* ADDITIONAL CHARGES

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY 10.00% T \$ 7.95
FREQUENT FLYER SURCHARGE T \$ 1.50
CUSTOMER FAC \$ 12.00
VEHICLE LICENSE COST RECOVERY \$ 4.29
TAX 20.250% ON TAXABLE TTL OF \$ 83.16 \$ 16.84
TOTAL AMOUNT DUE \$ 116.29
CHARGED ON VISA XXXXXXXXXX0701

Gold Plus Rewards Points Earned This Rental: 275

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 02194 / 7480924 18 SIR SOUL 5D N
LICENSE: AZ CCK4204
FUEL: FULL 8/8 OUT 8/8 IN
MILEAGE IN: 17303 TR-X MILES:
MILEAGE OUT: 17262 MILES ALLOWED:
MILES DRIVEN: 41 MILES CHARGED:
CDP: 62455 - UNITED AL FF DISCOUNT #

RENTED: LAS VEGAS-MCCARRAN AP
RENTAL: 04/23/18 10:55
RETURN: 04/25/18 11:57
RETURNED: LAS VEGAS-MCCARRAN AP
COMPLETED BY: 2413/NVLAS11

PLAN IN: TMD1 RATE CLASS: C
PLAN OUT: TMD1
FF: UA UC359199

STATEMENT OF CHARGES - NOT VALID FOR RENTAL



MOMENTS OF TIMELESS PLEASURE

3545 South Las Vegas Blvd, L-14
Las Vegas, NV 89109
702.650.0096

77 David R

Chk 438 MAC Gst 0
Apr23'18 09:15PM

To Go
1 1 Scoop Goblet 4.75
Espresso Chip
Add
Drk Hot Fudge 1.50
0070116308113099155
EMV Visa 6.77
FTN 6.25
Tax 0.52
Payment 6.77

Complete our survey for a
chance to WIN a year's
supply of Ghirardelli Chocolate!
Ghirardelli.com/2018survey

Please Come Again!



MOMENTS OF TIMELESS PLEASURE

3545 South Las Vegas Blvd, L-14
Las Vegas, NV 89109
702.650.0096

Customer Copy

Table # : 0
Server : 77
Merchant ID : 000000004825430
Terminal ID : 141CMD
Card No. : XXXXXXXXXXXX0701
Check No. : 438
EntryMode : ICC
Card Type : VISA
Trans Type : SALE
Trans Time : 04/23/2018 21:15
Trace No. : 070601
Reference # : 308113099155
Auth Code : 06527C

Application Label: CHASE VISA
AID: A0000000031010
TVR: 0080008000
IAD: 06010A03602002
TSI: F800
ARC: 00

Subtotal : USD 6.77
Total : USD 6.77

SIGNATURE VERIFIED

Las Vegas Convention and
Visitors Authority

3150 Paradise Rd
Las Vegas, NV 89109
(702) 892-0711
www.lasvegas.com

Apr 23, 2018

11:55 AM

*Shift

Authorization 889657 AmEx 1005
Receipt fIAw

AMERICAN EXPRESS

AID A0 00 00 25 01 08 01

Silver 1 & 2 \$10.00

Total \$10.00
AmEx 1005 (Chip) \$10.00

LOCK YOUR VEHICLE. No overnight
parking. LVCVA is not responsible for and
assumes no liability for fire, theft, damage
or loss to the vehicle, or any article left in
the vehicle, or for any injury to any person
or property in the parking area.

terms of my
nt.

2 COPY ***

Dunkin Donuts #356962
Washington Reagan Airport
708-531-1694

4/23/2018 7:29

22504 DCA

Check: 9451226
Server: Merem
Terminal: 945
Dunkin Express

** ORDER#: 87374 **

225 DCA

1 Banana	0.99
1 Fancy Donut	1.97
1 Donut	1.29
2 Lg Hot Coffee	5.70
@ 2.85	

Subtotal	9.95
Tax	1.00
Total	10.95

Cash	20.00
Change	9.05

GRAND TOTAL 10.95

T945 C95928 4/23/2018 07:29

Dunkin Donuts #356962
Washington Reagan Airport
708-531-1694

4/23/2018 7:47

22504 DCA

Check: 9451256
Server: Merem
Terminal: 945
Dunkin Express

** ORDER#: 87404 **

225 DCA

1 Md Coffee	2.50
Subtotal	2.50
Tax	0.25
Total	2.75

American Express 2.75
XXXXXXXXXXXX1005

GRAND TOTAL 2.75

T945 C95928 4/23/2018 07:47

YOUR GUEST NUMBER IS

51

IN-N-OUT BURGER MARYLAND
088 1 1170 1027

Cashier: VICTORIA SA
Check : 51

1 Hamburger Animal	2.40
1 Sm Soft Drink	1.50

COUNTER-Eat In	3.90
TAX 8.25%	.32
Amount Due	\$4.22

Tender AMEX	\$4.22
Change	\$0.00

CHARGE DETAIL

SALE
Card Type: Amex
Account: *****1005 C
Auth Code: 823101
Trans #: 1027
Auth Ref: 1562082945
AUTH AMT: \$4.22

Help us prevent child abuse.
To donate please visit
www.inofundate.com

THANK YOU!

stations/Comments: Call 800-786-1000

-04-23

L1 T1

11:16 AM



#06167 3025 LAS VEGAS BLVD S
LAS VEGAS, NV 89109
702-836-0820

245 9771 0025 04/23/2018 2:40 PM

VOSS STILL WATER 16.90Z
68243040010 2.49
RETURN VALUE 2.49
T/T WALG DENTAL KIT COS PEPP AST
04902272411 OTC A 1.99
RETURN VALUE 1.99

SUBTOTAL 4.48
SALES TAX A=8.25% 0.16

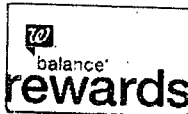
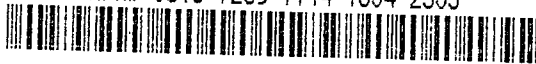
TOTAL 4.64
VISA ACCT 0701 4.64
CHANGE .00

AID A0000000031010
CHASE VISA
Integrated chip card

THANK YOU FOR SHOPPING AT WALGREENS

DID YOU KNOW THAT YOU CAN EARN POINTS
ON THOUSANDS OF ITEMS IN-STORE AND
ONLINE? SEE OUR WEEKLY AD FOR MORE
INFORMATION. ITEMS CHANGE WEEKLY.
RESTRICTIONS APPLY. FOR TERMS AND
CONDITIONS, VISIT WALGREENS.COM/BALANCE.

RFN# 0616-7259-7714-1804-2303



Tutto
3600 Las Vegas Blvd. South
Las Vegas, NV 89109
Telephone: (702)893-7762

SALE

04900026566 5.75T2
DASANI WATER 1L 5.75
Group Subtotal -0.58
SubTotal Discount Percent 10%
Reason: Promotion
Subtotal \$5.17
Non Taxable 0.00% 0.00
Total \$5.17
Room Charge 5.17
Room Number: 28018
ast Name: Mcgrath, Roy
ast Property: Bellagio
th. No. 02047231

Reg: 02
: 047231
Assoc: 00097523
Time: 23:01

Item(s) sold: 1
Item(s) Returned: 0

Gloria served you today.
Thank you for shopping at
Tutto

Please retain your receipt
for return or exchange.

www.walgreens.com
Las Vegas



010002047231042318

04/23/18

17:29

SALES DRAFT

Caesars Las Vegas
3570 Las Vegas Blvd South.
Las Vegas, NV 89109

MERCH ID: 637710
CASHIER: Stephe
TERMINAL: 684 Hell's Kitch

American Exp

NAME: MCGRATH/ROY
NUMBER: XXXXXXXXXXXX1005
EXPIRE: XX/XX
AUTH: 507612
AMOUNT: 29.77

CHECK: 6843930
TABLE: B7

TOTAL: 29.77

GRATUITY: _____

TOTAL: _____

X
SIGNATURE _____

018-04-23 17:29:39 507612 226101



MOMENTS OF TIMELESS PLEASURE

3545 South Las Vegas Blvd, L-14
Las Vegas, NV 89109
702.650.0096

45 Cedric M

Chk 642 MAC Gst 0
Apr24'18 04:04PM

Retail

1 1 Scoop Goblet	4.75
Espresso Chip	
Add	
Drk Hot Fudge	1.50
0070116308114099238	
EMV Visa	6.77
FTN	6.25
Tax	0.52
Payment	6.77

Complete our survey for a
chance to WIN a year's
supply of Ghirardelli Chocolate!
ghirardelli.com/2018survey

Please Come Again!



MOMENTS OF TIMELESS PLEASURE

3545 South Las Vegas Blvd, L-14
Las Vegas, NV 89109
702.650.0096

Customer Copy

Table #	: 0
Server	: 45
Merchant ID	: 000000004825430
Terminal ID	: 141CMD
Card No.	: XXXXXXXXXXXXX0701
Check No.	: 642
EntryMode	: ICC
Card Type	: VISA
Trans Type	: SALE
Trans Time	: 04/24/2018 16:04
Trace No.	: 070683
Reference #	: 308114099238
Auth Code	: 05298C

Application Label: CHASE VISA

AID: A0000000031010

TVR: 0080008000

IAD: 06010A03602002

SI: F800

RC: 00

btotal : USD 6.77
tal : USD 6.77

SIGNATURE VERIFIED*

Sprinkles
CUPCAKES

3545 s las vegas blvd
las vegas nv 89119
702.733.0522

1007 Lucas D

Chk 4489 Apr24'18 04:02P Gst 0

To Go

1 BOX PEACE 3M
RED VELVET M
VANILLA M
DARK CHOC M

5.00

CREDIT CARD

FOOD
PAYMENT

5
5

1007 Check Closed
Apr24'18 04:02PM

follow sprinkles on
facebook and twitter to get the
inside scoop!

facebook.com/sprinkles
twitter.com/sprinkles

sprinkles.com

YOUR GUEST NUMBER IS
92

IN-N-OUT BURGER LINQ
320 4 1364 4143

JOSEPH GR
92

1 Hamburger Animal	3.10
1 Sm Soft Drink	1.85
COUNTER-Eat In	4.95
TAX 8.25%	.41
Amount Due	\$5.36
Tender AMEX	\$5
Change	\$

CHARGE DETAIL

SALE
Card Type: Amex
Account: *****1005 C
Auth Code: 848339
Trans #: 4143
Auth Ref: 1567860021
AUTH AMT: \$5.36

Help us prevent child abuse.
To donate please visit
www.inofdonate.com

THANK YOU!

Questions/Comments: Call 800-786-1000

2018-04-24 L1 T4 3:37 P.

STARBUCKS Store #2776
4469 W. Flamingo Road
Las Vegas, NV (702) 220-7639

CHK 689242
04/24/2018 01:26 PM
2455312 Drawer: 1 Reg: 3

Drive Thru

T1 Carm1 Frapp	4.25
Amex	4.60
XXXXXXXXXXXX1005	
Subtotal	\$4.25
Tax 8.25% Food & Beverage	\$0.35
Total	\$4.60
Due	\$0.00

- Check Closed -
04/24/2018 01:26 PM

The Starbucks Run
Go for 4, get more
Enjoy a \$5 Starbucks Card
when you buy 4 grande handcrafted,
beverages after 2 PM.

At participating stores. Purchases must
be made in a single transaction.

Barista ring code 3310.

SPRINKLES
3550 S LAS VEGAS BLVD
LAS VEGAS, NV 89109
702-733-0522

Ref #: 009

P: 003
Clerk ID: 9258

Sale

XXXXXXXXXXXX0701	
VISA	Entry Method: Swiped
04/24/18	12:54:52
Inv #: 000009	Appr Code: 05906C
Apprvd: Online	Batch#: 114001
Total:	\$ 5.00

Customer Copy

itemized receipt
included



Mr. Roy Mcgrath

Room No. 28018
Conf No. 779069496
Arrival 04/23/18
Departure 04/25/18

DATE	DESCRIPTION	CHARGES	CREDITS
04/23/18	Deposit Applied		293.65
04/23/18	BEL Cafe Bellagio Tip	5.00	
04/23/18	BEL Tutto Retail	5.17	
04/23/18	Room Rate	259.00	
04/23/18	Room Tax - 13.38%	34.65	
04/23/18	BEL Resort Fee	39.00	
04/23/18	BEL Resort Fee Tax	5.22	
04/24/18	BEL Cafe Bellagio Tip	5.00	
04/24/18	Room Rate	296.00	
04/24/18	Room Tax - 13.38%	39.60	
04/24/18	BEL Resort Fee	39.00	
04/24/18	BEL Resort Fee Tax	5.22	
04/25/18	American Express		439.21
	XXXXXXXXXXXX1005 XX/XX		
	AMEX XXXXXXXXXXXXXXX1005		
	TOTAL USD 439.21		
	ENTRY CODE: SWIPED		
Total		732.86	732.86
Balance		0.00	



STARBUCKS COFFEE
McCARRAN INTERNATIONAL AIRPORT

183863 Nurit

CHK 3012 GST 1
APR25'18 12:47PM

TO GO

1 FRP MOCHA T 5.19

SUBTOTAL 5.19

TAX 0.43

AMOUNT PAID 5.62

AT521815 XXX1005

AMEX CC 5.62

--183863 Closed APR25 12:47PM--

WE WANT TO HEAR YOUR FEEDBACK
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HMSHOST.CO
TO SHARE YOUR EXPERIENCE.

STOREID: LASSTA08

THE MARKETPLACE
L382608795001
220 EAST WARM SPRING
LAS VEGAS, NV
89119
04/25/2018 7:15:22:66
11:53:33 AM
XXXX XXXXXX X1005
American Express
INVOICE 007363
AUTH 567318

PUMP# 5
REGULAR 2.162G
PRICE/GAL \$3.659
FUEL TOTAL \$ 7.91
CREDIT \$ 7.91

Customer-activated Purchase/Capture
Sequence Number 51580
Striped
APPROVED 567318

2018

5 Waste EXPO

an event by
Waste360

ROY MCGRATH

Stay up to date on all the important show information.
Download our mobile app from the store! Be sure to sign in using
your Last Name and Badge #506026 to receive the most up-to-date
information.

EXHIBIT HALL HOURS

Tuesday, April 24 10:00am - 5:00pm
Wednesday, April 25 10:00am - 5:00pm
Thursday, April 26 10:00am - 1:00pm

RECEIPT

Payment type: AMERICAN EXPRESS PAYMENT Credit Card: XXXXXXXXXXXXX
Payment Amount: 595.00 Auth Code122375

PUBLIC SECTOR
MONDAY

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department

Roy C. McGrath

Employee Name

76856

Employee Number

Employee Address

HQ

n/a

Assigned Office Location (City)

One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		\$ 887.26
1111-1111	6815		\$ 130.71
1111-1111	6813		\$ 1,330.43
1111-1111	6817		\$ 158.00
1111-1111	6313		
1111-1111	6475		
Total:			\$ 2,506.40

Day	05/04/2018	05/09/2018	05/11/2018	05/17/2018	05/22/2018	05/23/2018	05/24/2018	Totals
Hotel Room			✓ \$ 214.46	✓ \$ 249.11	✓ \$ 390.02	✓ \$ 333.33	✓ \$ 143.51	\$ 1,330.43
Breakfast								\$ 0.00
Lunch								\$ 0.00
Dinner								\$ 0.00
Business Meals		✓ \$ 38.33	✓ \$ 92.38					\$ 130.71
Transportation					✓ \$ 816.40	✓ \$ 70.86		\$ 887.26
Bridge or Road Tolls								\$ 0.00
Mileage* (Calculated Below)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00
Parking	✓ \$ 14.00	✓ \$ 2.50		✓ \$ 54.50	✓ \$ 10.00	✓ \$ 75.00		\$ 156.00
Other				\$ 2.00				\$ 2.00
Total Expenses	\$ 14.00	\$ 40.83	\$ 306.84	\$ 305.61	\$ 1,216.42	\$ 479.19	\$ 143.51	\$ 2,506.40
Travel Status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Overnight? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>								

05/07/18 - Business meeting w/Paul Mandell, Consero (street parking - no receipt)

Purpose of
Travel /
Expenditures:

05/09/18 - Bus. meal w/Matt Clark (Governor's Office), 05/15/18 - Bus. mtg w/Larry Unger, MPT (parking no receipt)

05/10-05/11/18 - Board event Baltimore / HoCo Cabinet meeting , Business meal w/MD Dept of Planning team

05/21-05/23/18 - ICSC Conference, 05/23/18 - MD Tech Council event (Columbia)

Date	Time Start	Time End	Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
Totals				0.0	0.0	0.0	

Signature of Employee

08/27/2018

Date

Approved By

08/27/2018

Date

MECHANIC C. HARRIS
Immediate Supervisor - Print Name and Title -

08/27/2018

Date

Certified just and correct and payment not received

** Effective January 1, 2018 - \$ 545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable.

COLONIAL PARKING #574

1575 I ST NW

WASHINGTON, DC 20005

05/04/2018

13:11:10

CREDIT CARD

AMEX SALE

Card #	XXXXXXXXXX1005
Chip Card:	AMERICAN EXPRESS
AID:	A000000025010801
ATC:	000A
TC:	BFFB64346EAA94CF
SEQ #:	11
Batch #:	171
INVOICE	11
Approval Code:	804011
Entry Method:	Chip Read
Mode:	Issuer

SALE AMOUNT	\$14.00
-------------	---------

CUSTOMER COPY

5/7/18

Belknap St. parking

\$2.50

no receipt

Galway Bay Check 852870
MARYLAND AVENUE
ANNAPOLIS MD. 21401
Tel. 410 263-8333
Order 3877
05/09/18 1:14 PM
Table Cust. 1 Server 14 BRIAN

Tab #10
1 DIET COKE 2.50
1 CHICKEN & BACON SANDWICH 11.00
1 CRAB STUFFED SHRIMP 17.00
Taxable: 30.50
Sub-total: 30.50
Food Tax: 1.83

Total Due: \$ 32.33

Reference: T4

Slán agus beannacht!

Visit www.galwaybaymd.com

* Customer Copy *

Galway Bay
63 MARYLAND AVENUE
ANNAPOLIS, MD. 21401
410 263-8333

Date: 05/09/18
Time: 1:26 PM
Server: 14. BRIAN
Order: 913877
Description: TAB # 10
Card Type: American Express
Card No: XXXXXXXXXXXX1005
Expires: XX/XX
Appr Code: 529856

Purchases: \$ 32.33

Tip: \$ 6.-

Total: \$ 38.33

I agree to pay the above total amount
according to the card issuer agreement.

Signature: X _____
MCGRATH/ROY

Thank you for visiting Galway Bay
Call ahead for reservations 410-263-8333

Business Lunch
McGrath
M. Clark,
Garcia's Off.

Manor Hill Tavern
3733 Old Columbia Pike
Ellicott City, MD 21043
(410) 465 - 8500

9019 Carrie G

Tbl 1/1 Chk 3378 Gst 4
May10'18 12:01PM

1 MD State Fair	13.00
1 Cobbecue Salad	15.00
1 Tavern Salad \$ Grilled	15.00
Chix	
1 BLT Salad	13.00
1 Smokier Burger	15.00
1 Soda	2.00

Subtotal	73.00
Sales Tax	4.38
01:01PM Total	77.38

Food Tax Col 4.38

4 | 5 | 6 Happy Hour
Monday - Friday in the Bar
3:00 - 6:00 pm

For your convenience we are
providing the following

gratuuity calculations:

18% is \$13.14
20% is \$14.60
21% is \$15.33

Manor Hill Tavern
3733 Old Columbia Pike
Ellicott City, MD 21043
(410) 465 - 8500

Date: May10'18 01:03PM
Card Type: Amex
Acct #: XXXXXXXXXXXX1005
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 540223
Check: 3378
Table: 1/1
Server: 9019 Carrie G
Reference: 1233507931

Subtotal: **77.38**

Tip: **15.00**

Total: **92.38**

Signature

I agree to pay above total
ording to my card issuer
ement.

* * Guest Copy * * * *

BUS-Lunch
McBarr
W. Peters R. McLeod
A. Cruz
Md. Dept Planning

Sheraton Inner Harbor
 300 South Charles Street
 Baltimore, MD 21201
 United States
 Tel: 410-962-8300 Fax: 410-962-8211



Sheraton

Roy Mcgrath

United States

Page Number : 1 Invoice Nbr : 2911532
 Guest Number : 1410751
 Folio ID : A
 Arrive Date : 10-MAY-18 20:56
 Depart Date : 11-MAY-18 08:23
 No. Of Guest : 1
 Room Number : 1227
 Club Account : SPG - G1443

Tax Invoice

Inner Harbor MAY-11-2018 08:23 LEROSMI

Date	Reference	Description	Charges (USD)	Credits (USD)
10-MAY-18	RT1227	Room Chrg Government	161.00	
10-MAY-18	RT1227	MD State Tax	9.66	
10-MAY-18	RT1227	Occupancy/Tourism Tax	15.30	
10-MAY-18	RT1227	Parking Self-Day	23.75	
10-MAY-18	RT1227	Parking Tax	4.75	
11-MAY-18	AX	American Express-1005		-214.46
For Authorization Purpose Only				
xxxxxx1005				
Date	Code	Authorized		
10-MAY-18	804949	217.35		
** Total			214.46	-214.46
*** Balance			0.00	

Continued on the next page

Sheraton Inner Harbor
300 South Charles Street
Baltimore, MD 21201
United States
Tel: 410-962-8300 Fax: 410-962-8211



Sheraton

Roy McGrath

United States

Page Number	:	2	Invoice Nbr	:	2911532
Guest Number	:	1410751			
Folio ID	:	A			
Arrive Date	:	10-MAY-18	20:56		
Depart Date	:	11-MAY-18	08:23		
No. Of Guest	:	1			
Room Number	:	1227			

I agreed to pay all room & incidental charges.

PG - G1443

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

As a Starwood Preferred Guest you have earned at least 483 Starpoints for this visit G1443

Tell us about your stay. www.sheraton.com/reviews

Signature_____

SHERATON INNER
HARBOR GARAGE
300 S. CHARLES ST.

305-607

*\$2 cash
valet
tip
Marriott*

This is a license. No bailment created.
Holder may park one automobile in this
area at his own risk of any fire, theft, or
damage to auto or contents of same.

BUTTS TKT. CO., COCHRANVILLE, PA

*MPT lunar
parking -
920.50*

06/17?

Pier 5 Garage
711 e pratt street
Baltimore, 21202

Pratt Cash 05/15/18 11:09
Receipt 046070

Short-term parking tkt
1 - No. 022071
05/15/18 09:43
05/15/18 11:09
Period 0d1h27'
(Ust.) \$26.00

Total \$26.00

Payment Received
RID A000000025
PIX 010801
CARD *****1005
AUTHORIZATION 824846
PURCHASE USD26.00
APPROVED

Sub Total \$26.00

12323149 - 1/1 All Amounts in USD.
Deliv. Date=Receipt Date

*Mtg. w/
T. Sadawski
USN*

Sheraton Inner Harbor
 300 South Charles Street
 Baltimore, MD 21201
 United States
 Tel: 410-962-8300 Fax: 410-962-8211



Sheraton

Roy Mcgrath

United States

Page Number : 1 Invoice Nbr : 2917767
 Guest Number : 1411188
 Folio ID : A
 Arrive Date : 16-MAY-18 19:12
 Depart Date : 17-MAY-18 08:41
 No. Of Guest : 1
 Room Number : 1208
 Club Account : SPG - G1443

Tax Invoice

Inner Harbor MAY-17-2018 08:41 LEROSMI

Date	Reference	Description	Charges (USD)	Credits (USD)
16-MAY-18	RT1208	Room Chrg Government	191.00	
16-MAY-18	RT1208	MD State Tax	11.46	
16-MAY-18	RT1208	Occupancy/Tourism Tax	18.15	
16-MAY-18	RT1208	Parking Self-Day	23.75	
16-MAY-18	RT1208	Parking Tax	4.75	
17-MAY-18	AX	American Express-1005		-249.11
For Authorization Purpose Only				
xxxxxx1005				
Date	Code	Authorized		
16-MAY-18	888861	257.85		
** Total			249.11	-249.11
*** Balance			0.00	

Continued on the next page

Sheraton Inner Harbor
300 South Charles Street
Baltimore, MD 21201
United States
Tel: 410-962-8300 Fax: 410-962-8211



Sheraton®

Roy Mcgrath

United States

Page Number	:	2	Invoice Nbr	:	2917767
Guest Number	:	1411188			
Folio ID	:	A			
Arrive Date	:	16-MAY-18	19:12		
Depart Date	:	17-MAY-18	08:41		
No. Of Guest	:	1			
Room Number	:	1208			

I agreed to pay all room & incidental charges.

PG - G1443

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

As a Starwood Preferred Guest you have earned at least 573 Starpoints for this visit G1443

Tell us about your stay. www.sheraton.com/reviews

Signature_____

American



PASSENGER RECEIPT
DUPLICATE

An

12 MAY 18

PASSENGER NAME
MCGRATH/ROY

RECORD
LOCATOR
VXEJSW

WAS AA LAS324.65L3AHZNN1 AA WAS393.49M3AHZNN1 718.
14END ZPDCALAS XT8.20ZP9.00XFUCA4.5LAS4.5

DCA
LAS AA 1375 L 21MAY L3AHZN
DCA AA 2536 M 23MAY M3AHZN

Get the Citi(R) Platinum Select(R) / AAdvantage(R)
World MasterCard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-753-0901!

NOT VALID FOR TRAVEL

FARE	718.14	USD	
TFC	53.86	US	FOP-TBM*IKXXXXXXXXXXXXX5374
TFC	11.20	AY	0012188676462
TFC	17.20	XT	
TFC	20.40	USD	TFC=TAXES, FEES & CHARGES

9 PLAN-RCUW5 CLASS-S4
VLA511 PRINTED:05/23/18 13:15

Hertz

ROY MCGRATH

#01 MR RR 582755.0000
RES H8640831

INITIAL CHARGES
RENT RT \$ 16.94 /DAY @ 2 /DAYS
RENT RT \$ 5.76 /HOUR @ 1 /HOURS
SUBTOTAL 1
DISCOUNT - R 10%
SUBTOTAL LESS DISCOUNT

CHARGES ADDED DURING RENTAL

LDW DECLINED
LIS DECLINED
PAI, PEC DECLINED
PREM RD SVC DECLINED
* ADDITIONAL CHARGES

SERVICE CHARGES TAXES

CONCESSION FEE RECOVERY 10.00 % T\$ 4.00
CUSTOMER FAC 12.00
VEHICLE LICENSE COST RECOVERY 4.29
TAX 20.250% ON TAXABLE TTL OF \$ 39.68
VOUCHER - 1 8.04
TOTAL AMOUNT DUE 70.86
PAID BY VOUCHER

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 01898 / 5071931 17 SIR ALTIMA SNN
LICENSE: VA VXL7603
FUEL: FULL 8/8 IN 8/8 IN
MILEAGE IN 28596 TR-X MILES
MILEAGE OUT 28543 MILES ALLOWED
MILES DRIVEN 53 MILES CHARGED
CDPXXXXXX

RENTED: LAS VEGAS-MCCARRAN AP
RENTAL: 05/21/18 12:06
RETURN: 05/23/18 13:20
RETURNED: LAS VEGAS-MCCARRAN AP
0328/NVLAS11

128 RATE CLASS: A6
128

This is your receipt

Date 5/22/18
Total Cost: \$ 10.00



REAGAN
NATIONAL AIRPORT
RECEIPT K7
ENTRY TIME:
05/21/18 07:52
EXIT TIME:
05/23/18 10:11 PM
PARK-DUR.: HRS:MIN
2:14:19
AMOUNT:
\$ 75.00
KIND OF PAYMENT:

AMEX
XXXXXXXXXXXXXXXXXXXX
155000 0000000000000000
RECEIPT
NOT FOR EXIT

Roy McGrath

From: Gogo <gogo@e.gogoair.com>
Sent: Monday, May 21, 2018 9:40 AM
To: Roy McGrath
Subject: Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order #314328243SPAA

Flag Status: Flagged

Purchase Details - Order #314328243SPAA

To ensure you receive emails from Gogo, add gogo@e.gogoair.com to your email address book.

Mobile device | Web browser

[My Account](#) | [Contact Us](#)



Thanks for your purchase!

You can view your purchase history at any time by visiting [My Account](#). For more information about Gogo, visit our [Privacy Policy](#) and [Terms of Use](#).

Receipt Info

Customer: R McGrath
Email Address: rmcgrath@menv.com
Order #: 314328243SPAA
Date: 5/21/2018 9:39 AM EDT

Product	Quantity	Price
Flight Pass	1	\$16.00

Payment Info

Payment Type: AMEX
Payment Info: 1005

Tax : \$0.00

Total: \$16.00



Roy McGrath



Arrival: 05-21-18
Departure: 05-22-18
Room No.: 60936
Wynn Acct. ID: 13705939
Folio: ***** 1
Conf. No.: 21629027

Date	Description	Credits/Payments	Charges
05-21-18	Deposit Ledger Transfer	350.34	
05-21-18	Room		309.00
05-21-18	Room Tax		41.34
05-21-18	Resort Fee Charge		35.00
05-21-18	Resort Fee Tax		4.68
05-22-18	American Express XXXXXXXXXXXX1005 XX/XX	103.68	
05-22-18	American Express XXXXXXXXXXXX1005 XX/XX	-64.00	
Total Credits/Payments:		390.02	
Total Charges:			390.02
Balance:			0.00



Roy Mcgrath

United States of America

GUEST FOLIO

Company Name:
Group Name:

Room No. : 20521
Arrival : 05-22-18
Departure : 05-23-18

Page No. : 1 of 1
Folio No. : 90973
Conf. No. : 032476747
Cashier No. : 900268
Custom Ref. :

Date	Description	Charges	Credits
05-22-18	Accommodations	259.00	
05-22-18	Room Tax	34.65	
05-22-18	Resort Fee	35.00	
05-22-18	Resort Fee Tax	4.68	
05-23-18	American Express XXXXXXXXXXXX1005 XX/XX		333.33
		Total Charges	333.33
		Total Credits	333.33
		Balance	0.00

Signature: _____

Thank you for staying at W Las Vegas.

2535 S. Las Vegas Blvd.
Las Vegas, NV 89109
702.761.8700

Sheraton Columbia Hotel
10207 Wincopin Circle
Columbia, MD 21044
United States
Tel: 410-730-3900 Fax: 410-730-1290



Sheraton®

R C Mcgrath
[Redacted]

Page Number : 1 Invoice Nbr : 306942
Guest Number : 710865
Folio ID : A
Arrive Date : 23-MAY-18 20:28
Depart Date : 24-MAY-18 08:19
No. Of Guest : 1
Room Number : 818
Club Account : SPG - G1443

Tax Invoice

Tax ID :

Sheraton Columbia MAY-24-2018 08:19 ETURNER

Date	Reference	Description	Charges (USD)	Credits (USD)
23-MAY-18	RT818	Room Charge	127.00	
23-MAY-18	RT818	Maryland Tax	7.62	
23-MAY-18	RT818	Occupancy Tax	8.89	
24-MAY-18	AX	American Express-1005		-143.51
** Total			143.51	-143.51
*** Balance			0.00	

I agreed to pay all room & incidental charges.

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department

Roy C. McGrath 76856

Employee Name Employee Number

Employee Address

HQ n/a

Assigned Office Location (City) One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		\$ 690.60
1111-1111	6815		\$ 159.67
1111-1111	6813		\$ 643.58
1111-1111	6817		\$ 30.16
Total:			\$ 1,524.01

Day								
Date	01/30/2018	02/06/2018	02/07/2018	02/08/2018	02/20/2018	02/24/2018		Totals
Hotel Room			✓ \$ 279.17	✓ \$ 364.41				\$ 643.58
Breakfast		✓ \$ 6.91						\$ 6.91
Lunch		✓ \$ 7.93						\$ 7.93
Dinner		✓ \$ 85.33						\$ 85.33
Business Meals					✓ \$ 59.50			\$ 59.50
Transportation	✓ \$ 690.60							\$ 690.60
Bridge or Road Tolls								\$ 0.00
Mileage* (Calculated Below)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00
Parking				✓ \$ 6.00	✓ \$ 22.00	✓ \$ 2.16		\$ 30.16
Other								\$ 0.00
Total Expenses	\$ 690.60	\$ 100.17	\$ 279.17	\$ 370.41	\$ 81.50	\$ 2.16	\$ 0.00	\$ 1,524.01
Travel Status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Overnight? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>								

February business travel to Phoenix, Scottsdale, and Washington DC

Purpose of

02/06 - 02/08/18 Greenbiz Conference

Travel /

02/20/18 - Business lunch, parking w / Travis Wright, The Clearing

Expenditures:

02/24/18 NGA Event Parking

Date	Time		Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
	Start	End					
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
Totals				0.0	0.0	0.0	

Signature of Employee

08/27/2018

Date

Certified just and correct and payment not received

** Effective January 1, 2018 - \$.545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable

Approved By

08/27/2018

Date

MICHAEL C. HALLIS
Immediate Supervisor - Print Name and Title

08/27/2018

Date

REAGAN
NATIONAL AIRPORT
RECEIPT K8
ENTRY TIME:
02/08/18 19:55
EXIT TIME:
02/08/18 08:36 PM
PARK-DUR.: HRS:MIN
0:00:41

AMOUNT: \$ 6.00

KIND OF PAYMENT:

VISA
XXXXXXXXXXXX0730
163000 100 20066056

RECEIPT
NOT FOR EXIT

YOUR GUEST NUMBER IS
94

IN-N-OUT BURGER PHOENIX
317 1 297 1037

Cashier: TRANIKA BR
Check : 94

1 Db1-Db1 Animal	3.85
1 Fry	1.80
1 Med Soft Drink	1.65
QUINTER-Eat In	7.30
AX 8.60%	.63
Amount Due	\$7.93
ender Visa	\$7.93
hange	\$0.00

CHARGE DETAIL

SALE

Card Type: Visa
Account: *****0701 C
Auth Code: 07741C
Trans #: 1037
Auth Ref: 1192244028
AUTH AMT: \$7.93

THANK YOU!

Questions/Comments: Call 800-786-1000

3-02-06

L1 T1

12:13

American

oneworld

30JAN18

PASSENGER NAME:

MCGRATH/ROY

WAS AA PHX307.91G7BHZNN1 AA WAS307.90G7BHZNN1 615.

81END ZPDCAPHX XT8.40ZP9.00XFDCA4.5PHX4.5

RECORD
LOCATOR
PMMPSD

DCA
PHX AA 568 G 06FEB G7BHZNN
DCA AA 680 G 08FEB G7BHZNN

Get the Citi(R) Platinum select(R) / AAdvantage(R)
World MasterCard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-753-0901!

NOT VALID FOR TRAVEL

FARE 615.81 USD
TFC 46.19 US
TFC 11.20 AY
TFC 17 40 XT
TOTAL 690 60 USD

FOP-TBM*IKXXXXXXXXXXXX5374
0012170329907

TFC=TAXES, FEES & CHARGES

Mastro's Steakhouse
Scottsdale, AZ
8852 E Pinnacle Rd
Scottsdale AZ 85255
Phone: (480) 585-9500

Mastro's Steakhouse
Scottsdale, AZ
8852 E Pinnacle Rd
Scottsdale AZ 85255
Phone: (480) 585-9500

Server: Salomon 02/06/2018
Table 313/2 8:49 PM
Guests: 1 10058
Area: Restaurant

Server: Salomon DOB: 02/06/2018
08:56 PM 02/06/2018
Table 313/2 1/10058

SALE

G1 PN Hahn Estate (2 @11.00) 22.00
Filet 6oz 45.00
Subtotal 67.00
Tax 5.33
Total 72.33

Visa 1048587
Card #XXXXXXXXXX0701
Magnetic card present: MCGRATH/R
Card Entry Method: S
Approval: 07225C

Balance Due \$72.33

Amount: \$72.33

For banquet events, balance due
includes suggested gratuity if accepted.

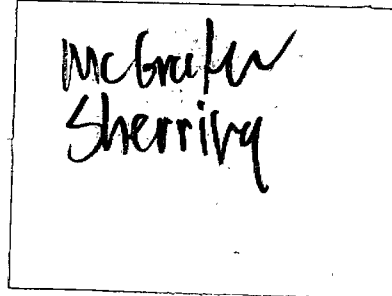
+ Tip: 13.00

www.mastrosrestaurants.com

Facebook- Mastro's Restaurant

Twitter- @MastrosOfficial

= Balance Due: 85.33



I agree to pay the above
total amount according to the
card issuer agreement.

For banquet events, balance due
includes suggested gratuity if accepted.

www.mastrosrestaurants.com

Facebook- Mastro's Restaurants

Twitter- @MastrosOfficial

Dunkin Donuts #356962
Washington Reagan Airport
708-531-1694
6:21
22504 DCA
Check: 9451538
Server: Azeb
Terminal: 945
Dunkin Express

** ORDER#: 37000 **

225 DCA
1 Md Coffee 2.50
DD Cream
1 Less
DD Caramel Swirl 2.49
1 Deer Park Water 1.29
1 Donut

Subtotal 6.28
Tax 0.63
Total 6.91

6.91

Visa
XXXXXXXXXXXX0701

6.91

GRAND TOTAL

1945 C97017 2/6/2018 06:22



JW MARRIOTT DESERT RIDGE

GUEST FOLIO

4449	MCGRATH/RC	218.00	02/07/18	11:00	26107
ROOM	NAME	RATE	DEPART	TIME	ACCT#
PK			02/06/18	12:28	
TYPE	206041334		ARRIVE	TIME	
313					
ROOM		AXXXXXXXXXXXXX2001			RWD#: XXXXX2515
CLERK	ADDRESS	PAYMENT			
DATE	REFERENCES		CHARGES	CREDITS	BALANCES DUE
02/06	RESORT	RESORT	30.00		
02/06	ST TAX	RESORT	2.18		
02/06	CITY TAX	RESORT	1.59		
02/06	ROOM	4449, 1	218.00		
02/06	ST TAX	4449, 1	15.85		
02/06	CITY TAX	4449, 1	11.55		
					279.17

See our "Privacy & Cookie Statement" on Marriott.com

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.

Marriott & A Woman's Nation appreciate housekeepers



JW MARRIOTT DESERT RIDGE
5350 E MARRIOTT DR
PHOENIX, AZ 85054
PH: 480.293.5000 FAX: 480.293.3600

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X



MARRIOTT

CAMELBACK INN RESORT

GUEST FOLIO

228	MCGRATH/RC	322.00	02/08/18	11:00	4546
ROOM	NAME	RATE	DEPART	TIME	ACCT#
NSKK			02/07/18	20:03	
TYPE			ARRIVE	TIME	
201	206041334	PASSPORT:			
ROOM		AXXXXXXXXXXXXX2001			MRW#: XXXXX2515
CLERK	ADDRESS	PAYMENT			
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
02/07	ROOM-TR	228, 1	322.00		
02/07	STATETAX	228, 1	26.15		
02/07	CITY TAX	228, 1	16.26		
					364.41

See our "Privacy & Cookie Statement" on [Marriott.com](https://www.marriott.com)



MARRIOTT

CAMELBACK INN RESORT
5402 E LINCOLN DR
SCOTTSDALE, AZ 85253

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

Teddy and the Bully Bar
1200 19th St., NW
Washington, DC 20036
www.teddyandthebullybar.com
202-872-8700

39 Andres R

Tbl 62/1 Chk 1618 Gst 2
Feb20'18 12:03PM

Dine In

1 Lemonade 5.00
1 Arnold Palmer 4.00
2 Chix Cobb Salad 36.00

Subtotal 45.00
Sales Tax 4.50
01:23PM Total **49.50**

Sales Tax 4.50

Come & Enjoy our Family Style
Christmas!

Carving Station, Holiday Food
Favorites from 12pm until 8pm
\$60 per person

www.teddyandthebullybar.com
Executive Chef Demetrio Zavala

Teddy and the Bully Bar
1200 19th St., NW
Washington, DC 20036
www.teddyandthebullybar.com
202-872-8700

Date: Feb20'18 01:24PM
Card Type: Visa
Acct #: XXXXXXXXXXXX0701
Card Entry: SWIPED
Trans Type: PURCHASE
Trans Key: JIJ000506836626
Auth Code: 05092C
Check: 1618
Table: 62/1
Server: 39 Andres R

Subtotal: **49.50**
Tip: 10.00
Total: **59.50**

Signature
I agree to pay above total
according to my card issuer
agreement.

*** Guest Copy ***

Business Lunch
Mcbrath
T. Wright
The Clearing

02/24/18 09:59 PM

09:15 PM \$ 1.70

02/24/18 09:25 PM

09:13 PM \$ 0.46

WELCOME TO
J N Capitol st NW
PLEASE KEEP THIS TICKET
WITH YOU

Entered/Arrivee:
2/18/02/20 10:39

Ticket/Billet#:37912818
Dur/Duree:1:11:28
Paid On/Paye Le:
2/18/02/20 11:51

Paid/Paye:\$ 22.00
Original Fee:\$ 22.00
GST:\$ 0.00
PST:\$ 0.00

Change:\$ 0.00
VISA
C.O.A. 0.00

tant ID:
*****0701 Swiped
base 18/02/20 11:51:20
657844
03648C
ROUED

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department

Roy C. McGrath 76856

Employee Name Employee Number

Employee Address

HQ n/a

Assigned Office Location (City) One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		\$ 885.80
1111-1111	6815		\$ 457.17
1111-1111	6813		\$ 2,660.62
1111-1111	6817		\$ 71.50
1111-1111	6313		
1111-1111	6475		\$ 9.85
Total:			\$ 4,084.94

Day								
Date	06/05/2018	06/07/2018	06/13/2018	06/14/2018	06/23/2018	06/25/2018	06/27/2018	Totals
Hotel Room	/ \$ 189.42	/ \$ 824.48	/ \$ 777.00	/ \$ 288.88		/ \$ 580.84		\$ 2,660.62
Breakfast	/ \$ 10.43				/ \$ 7.61	/ \$ 63.35		\$ 81.39
Lunch	/ \$ 5.62	/ \$ 8.60				/ \$ 47.83		\$ 62.05
Dinner	/ \$ 47.56		/ \$ 33.77			/ \$ 21.59		\$ 102.92
Business Meals				/ \$ 123.44	/ \$ 36.49		/ \$ 50.88	\$ 210.81
Transportation		/ \$ 545.60			/ \$ 327.40	/ \$ 12.80		\$ 885.80
Bridge or Road Tolls								\$ 0.00
Mileage* (Calculated Below)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00
Parking						/ \$ 68.00	/ \$ 3.50	\$ 71.50
Other			/ \$ 9.85					\$ 9.85
Total Expenses	\$ 253.03	\$ 1,378.68	\$ 820.62	\$ 412.32	\$ 371.50	\$ 794.41	\$ 54.38	\$ 4,084.94

Travel Status? Yes ☒ No ☐

Overnight? Yes ☒ No ☐

Purpose of
Travel /
Expenditures:

06/03-06/07/18 - US Chamber of Commerce IOM Program

06/10 - 06/13/18 - MML Conference

06/13/18 - Baltimore City Cabinet Meeting

06/14/18 - Business meal with DNR Secretary and staff

Date	Time Start	Time End	Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
Totals				0.0	0.0	0.0	

Signature of Employee

08/27/2018

Date

Certified just and correct and payment not received

Approved By

08/27/2018

Date

Immediate Supervisor - Print Name and Title

Date

** Effective January 1, 2018 - \$ 545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable.

Paradies Lagardere
3752 - Say Si Bon!
Ronald Reagan National Airport
Arlington, VA

Garrett Popcorn Shops
O'Hare International
Airport - T3

#291

Host: Tiajuanna
#291

06/03/2018
11:19 AM
10291

Order Type: CARRY-OUT

S Garrett Mix

5.05

Subtotal

5.05

FOOD TAX Tax

0.57

Total Tax

0.57

CARRY-OUT Total 5.62

Amex #XXXXXXXXXXXX1005
Auth:525934

5.62

Thank You!
Please visit us on the web at
GarrettPopcorn.com

--- Check Closed ---

1759 Menebere

CHK 54679

GST 1

6/3/2018 8:50 AM

1 FRUIT CUP	6.49
1 MMAID ORANGE	2.99
American Express	\$10.43
AT880176 XXX1005	
Food	\$6.49
Retail	\$2.99
Tax	\$0.95
Payment	\$10.43
Change Due	\$0.00

----- Check Closed -----
6/3/2018 8:51 AM

Tell us about your experience and enter
for a chance to win a \$500 GIFT CARD!

In the next 7 days, please visit
MyFoodFeedback.smg.com to take the
survey & for official sweepstakes rules.

To enter the survey, you will need to
provide specific information from
this receipt.

SURVEY CODE
0160 5878 5500 3627 4039

American



03MAY18

PASSENGER NAME

MCGRATH/ROY

WAS AA X/CHI AA MSN232.56SUHZN1 AA X/CHI AA WAS2
32.56SUHZN1 465.12END ZPDCAORDMSNORD XT16.40ZP18
00XFDCA4.5ORD4.5MSN4.5ORD4.5

Get the Citi(R) Platinum Select(R) / AAdvantage(R)
world MasterCard(R) and earn 15,000 bonus miles
after first purchase. call 1-800-753-0901!

FARE 465.12 USD
TFC 34.88 US
TFC 11.20 AY
TFC 14 40 XT
TOTAL 511.60 USD

NOT VALID FOR TRAVEL

FOP-TBM*IKXXXXXXXXXXXX5374
0012187219658

TFC=TAXES, FEES & CHARGES

RECORD
LOCATOR
RAPXBM

DCA
ORD AA 1563 S 03JUN SUAHZN
MSN AA 3234 S 03JUN SUAHZN
ORD AA 3159 S 07JUN SUAHZN
DCA AA 2679 S 07JUN SUAHZN



AC HOTELS BY MARRIOTT®
ONE N. WEBSTER ST
MADISON, WI 53703
T: 608 286 1337

RC MCGRATH

BUSINESS

ROOM: 535
ROOM TYPE: GENR
NUMBER OF GUESTS: 1
RATE: \$82.00 CLERK: JFI

ARRIVE: 03JUN18
DEPART: 05JUN18
FOLIO NUMBER: 79137

TIME: 01:37PM
TIME: 07:29AM

DATE	DESCRIPTION	CHARGES	CREDITS
03Jun18	Room Charge	82.00	
03Jun18	Occupancy Sales Tax	8.20	
03Jun18	State Occupancy Tax	4.10	
03Jun18	County Tax	0.41	
04Jun18	Room Charge	82.00	
04Jun18	Occupancy Sales Tax	8.20	
04Jun18	State Occupancy Tax	4.10	
04Jun18	County Tax	0.41	
05Jun18	American Express		189.42
	Card #:		
	AXXXXXXXXXXXXX1005XXXX		
	Amount: 189.42 Auth: 509011		
	Signature on File		
	This card was electronically		
	swiped on 03Jun18		
	Balance:	0.00	

Rewards Account # XXXXX2515. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

Graze
grazemadison.com
1 South Pinckney St
Madison, WI 53703

1469 Trevor R

Tbl 305/1 Chk 4671 Gst 1
Jun05'18 03:04PM

Dining In

1 HOUSE Lemonade	3.50
1 Mixed Greens	8.00
1 Strozzapreti	18.00
1 Gianduja Mousse	8.00

Food Total	34.00
N/A BevTotal	3.50
Tax Total	2.06
09:07PM Total Due	39.56

THANK YOU!!

Graze
grazemadison.com
1 South Pinckney St
Madison, WI 53703

Date: Jun05'18 09:09PM
Card Type: AMEX
Acct #: XXXXXXXXXXXX1005
Card Entry: SWIPED
Trans Type: PURCHASE
Trans Key: GIG007769703898
Auth Code: 587714
Check: 4671
Table: 305/1
Server: 1469 Trevor R

Subtotal: **39.56**

TIP **8.00**

TOTAL **47.56**

SIGNATURE

THIS IS CUSTOMERS COPY

Garrett Popcorn Shops
O'Hare International
Airport - T3

#504

Host: Nilita
#504
06/07/2
2:15
11

Order Type: CARRY-OUT

Medium Popcorn
Med 1/2
M 1/2 CheeseCorn
M 1/2 Cashew CaramelCrisp

Subtotal 7.73

FOOD TAX Tax 0.87

Total Tax 0.87

CARRY-OUT Total 8.60

Amex #XXXXXXXXXXXX1005
522164 60

Thank You!
Please visit us on the web at
GarrettPopcorn.com

--- Check Closed ---



AC HOTELS BY MARRIOTT®
ONE N. WEBSTER ST
MADISON, WI 53703
T: 608 286 1337

RC MCGRATH

LEISURE

ARRIVE: 05JUN18
DEPART: 07JUN18
FOLIO NUMBER: 79506

ROOM: 729
ROOM TYPE: EXEC
NUMBER OF GUESTS: 1
RATE: \$351.00 CLERK: RJS

TIME: 05:03PM
TIME: 07:37AM

DATE	DESCRIPTION	CHARGES	CREDITS
05Jun18	Eno Vino Lounge	13.66	
05Jun18	Room Charge	351.00	
05Jun18	Occupancy Sales Tax	35.10	
05Jun18	State Occupancy Tax	17.55	
05Jun18	County Tax	1.76	
06Jun18	Room Charge	351.00	
06Jun18	Occupancy Sales Tax	35.10	
06Jun18	State Occupancy Tax	17.55	
06Jun18	County Tax	1.76	
07Jun18	American Express		824.48
	Card #:		
	XXXXXXXXXXXXXXXX1005/XXXX		
	Amount: 824.48 Auth: 565006		
	Signature on File		
	This card was electronically		
	swiped on 05Jun18		
	Balance:	0.00	

Rewards Account # XXXXX2515. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.



Courtyard Ocean City, MD

2 15th Street
Ocean City, Md 21842
T 410.289.5008

Roy Mcgrath

259 Najoles Road

Millersville MD 21108

Md Environmental Services

Room: 427

Room Type: KOCV

Number of Guests: 1

Rate: \$259.00

Clerk: TEB

Arrive: 10Jun18

Time: 05:50PM

Depart: 13Jun18

Time: 10:52AM

Folio Number: 56983

Date	Description	Charges	Credits
10Jun18	Room Charge	259.00	
11Jun18	Room Charge	259.00	
12Jun18	Room Charge	259.00	
13Jun18	American Express		777.00
	Card #: XXXXXXXXXXXXXXX1005/XXXX		
	Amount: 777.00 Auth: 123860 Signature on File		
	This card was electronically swiped on 10Jun18		
	Balance:	0.00	

Rewards Account # XXXXX2515. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

How was your visit? When you get home, please rate us on TripAdvisor. We thank you for your candid comments.
WWW.TRIPADVISOR.COM/REVIEWIT

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PHILADELPHIA, OCEAN CITY, MD
Y: 289-6513 STORE: 289-6512

WU1 TRN#6765 CSHR#1625509 STR#5909

Helped by: KEIDY

ExtraCare Card #: *****0005

1 TH 8' EXT CORD EACH 9.29T

SUBTOTAL 9.29

MD 6.0% TAX .56

TOTAL 9.85

CHARGE 9.85

*****1005 CH

AMERICAN EXPRESS *****1005

APPROVED# 885596

REF# 017657

TRAN TYPE: SALE

AID: A000000025010801

TC: FC3CAOE159E2148C

TERMINAL# 85227317

NO SIGNATURE REQUIRED

CVM: 5E0300

TVR(95): 0000008000

TSI(9B): E800

CHANGE .00



2505 9098 1636 7650 13

Returns with receipt, subject to
CVS Return Policy, thru 08/11/2018

JUNE 12, 2018

9:51 AM

& & 402 & &
Sheraton Inner Harbor Hotel
Orioles Grille
300 S Charles St.
Baltimore MD, 21201
Contact Us: (410)-962-8300

901970031 Josh M

CHK 2726

TBL 26/1

6/13/2018 8:02 PM

1 Spicy Chicken 15.50 T1

1 Greek Salad 14.00 T1

1 Diet Coke 2.36 T1

\$31.80

\$1.91

Total Due: \$33.71

BELOW FOR ROOM CHARGES ONLY

GRATUITY: _____

TOTAL: _____

ROOM # _____

PRINT NAME: _____

SIGNATURE: _____

Let us know how we did with a brief
survey

<http://globaltivity.com/197orio>

ANK YOU. SHOP 24 HOURS AT CVS.C

raCare Card balances as of 06/10

Year to Date Savings 22.00

If your Spring 2018 Spend
ng 2018 Spending 51.1

7 Get One FREE!
st Hair Color
Quantity Toward Free Extra 1
Quantity Needed for Free Extra 6

June is National Safety Month! Keep
kids safe by storing your medicines
up and away and out of children's
reach and sight. For safe storage
tips, visit UpandAway.org.



\$5.00 off

\$5 off SCHICK Razor Blades or
Razors (exclude disposables)

Expires 06/19/2018 (Up to \$5.00 value)



7181 4499 3700 5002

Card required. Offer redeemable an
is applied to qualifying purchase only.
lack. Tax charged on pre-coupon price wh
ed. Excludes pseudoephedrine. Not valid
ality centers within CVS. Excludes trial
travel sizes

are Card #: *0005 001231814499

Sheraton Inner Harbor
 300 South Charles Street
 Baltimore, MD 21201
 United States
 Tel: 410-962-8300 Fax: 410-962-8211



Sheraton®

R C Mcgrath

United States

Page Number : 1 Invoice Nbr : 2954908
 Guest Number : 1416124
 Folio ID : A
 Arrive Date : 13-JUN-18 19:38
 Depart Date : 14-JUN-18 07:31
 No. Of Guest : 1
 Room Number : 1007
 Club Account : SPG - G1443

Tax Invoice

Inner Harbor JUN-14-2018 07:32 MONIFLO

Date	Time	Reference	Description	Charges (USD)	Credits (USD)
13-JUN-18	22:51	2726	Orioles Grille	39.77	
13-JUN-18	05:10	RT1007	Room Chrg Government	191.00	
13-JUN-18	05:10	RT1007	MD State Tax	11.46	
13-JUN-18	05:10	RT1007	Occupancy/Tourism Tax	18.15	
13-JUN-18	05:10	RT1007	Parking Self-Day	23.75	
13-JUN-18	05:10	RT1007	Parking Tax	4.75	
14-JUN-18	07:31	AX	American Express-1005		-288.88
For Authorization Purpose Only					
xxxxxx1005					
Date Code Authorized					
13-JUN-18		146691	257.85		
14-JUN-18		189482	31.03		

** Total 288.88 -288.88
 *** Balance 0.00

Continued on the next page

Sheraton Inner Harbor
300 South Charles Street
Baltimore, MD 21201
United States
Tel: 410-962-8300 Fax: 410-962-8211



Sheraton®

R C Mcgrath

United States

Page Number	:	2	Invoice Nbr	:	2954908
Guest Number	:	1416124			
Folio ID	:	A			
Arrive Date	:	13-JUN-18	19:38		
Depart Date	:	14-JUN-18	07:31		
No. Of Guest	:	1			
Room Number	:	1007			

I agreed to pay all room & incidental charges.

PG - G1443

When you stay with us, we Go Beyond so you can too with thoughtful service, exceptional experiences and everything you seek when traveling. Book your next stay at Sheraton.com

As a Starwood Preferred Guest you have earned at least 573 Starpoints for this visit G1443

Tell us about your stay. www.sheraton.com/reviews

Signature_____

**PHILLIPS
SEAFOOD BALTIMORE**

5a Table 313 #Party 4
Server: 4 12:30p 06/14/18

2 ICED TEA	7.00
3 ARNOLD PALMER	10.50
1 WATER	0.00
1 CRAB CAKE SALAD	20.95
1 CRAB CAKE PLATTER 4 OZ	31.95
1 FISH TACOS	15.95
1 HALF POUND ANGUS BURGER, medium, port mushrooms	15.95

Sub Total: 102.30
FD TAX : 14
Sub Total: 108.44

06/14 1:27p **TOTAL = 108.44**

Suggested Gratuity
20 % 20.46
18 % 18.41

Thank you!!

HAPPY HOUR SPECIALS- BAR ONLY
MON - FRI 11 - 7PM
SUNDAY - ALL DAY

410-685-6600
HOW DID WE DO?
STEVE PHILLIPS, OWNER
STEVE.PHILLIPS@PHILLIPSFOODS.COM

CHECK # : 65

0065

Server: BRITTANY Q
06/14/18 13:29, Swiped T: 313 Term:

PHILLIPS SEAFOOD
601 E. BALTIMORE STREET
BALTIMORE, MD 21202
(410) 685-6600
410-685-6600

CARD TYPE ACCOUNT NUMBER
AMERICAN EXPRESS XXXXXXXXXXXX1005
00 TRANSACTION APPROVED
AUTHORIZATION #: 826562

Phillips Seafood
Store Address
MERCH ID: 825285063889 : 6

PURCHASE USD\$108.44
*****1005 AmEx
6/14/2018 1:19 PM
AUTH: 826562 Approved 000
ENTRY: CHIP READ
AMERICAN EXPRESS - A00000025010801
TC - 61621629E3B788F0
Mode: Issuer
TVR: 0000008000
IAD: 064A010360A002
TSI: E800
ARC: 00

*Business lunch
DNR
Sec. Belton, etc.
McBryde*

Reference: 0614010000065
TRANS TYPE: Credit Card SALE

CHECK : 108.44

Suggested Gratuity
20 % 20.46
18 % 18.41

TIP:

TOTAL:

108.44
18.41
126.85

X

PHONE: ()
Duplicate Copy
CARDHOLDER WILL PAY CARD ISSUER ABL
AMOUNT PURSUANT TO CARDHOLDER AGREEMENT
IF A BANK CARD IS USED A 20% HOLD WILL
BE PLACED ON YOUR ACCOUNT WHICH COULD
LAST UP TO 72 HOURS TO CLEAR
copy -> customer

American

oneworld

20JUN18

PASSENGER NAME

MCGRATH/ROY

BWI AA NYC122.79N3EJZNN1 AA WAS155.35G3AHZNN1 278.

14END ZPBWJ3FK XT8.20ZP9.00XFBW14.5JFK4.5

RECORD
LOCATOR
AFQGJA

BWI

JFK AA 4024 N 23JUN N3EJZN
DCA AA 4415 G 25JUN G3AHZN

Get the Citi(R) Platinum Select(R) / AAdvantage(R)
World MasterCard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-753-0901!

NOT VALID FOR TRAVEL
FARE 278.14 USD
TFC 20.86 US FOP-TBM*IKXXXXXXXXXXXXX5374
TFC 11.20 AY 0012195473676
TFC 17.20 XT
TOTAL 327.40 USD TFC=TAXES, FEE & CHARGE

Dos Caminos
1567 Broadway
New York, NY 10036
212-918-1330

Server: Nathan DOB: 06/23/2018
11:15 PM 06/23/2018
Table 41/2 4/40097

SALE

Visa 4194433
Card #XXXXXXXXXXXX0701
Magnetic card present: MCGRATH/R
Card Entry Method: S

Approval: 08368C

Amount: \$30.49

+ Tip: 6.00

= Balance Due: 36.49

I agree to pay the above
total amount according to the
card issuer agreement.

X

A suggested gratuity of 15% - 20%
is customary. The amount of
gratuity is always discretionary.

For contracted banquets or similar
events, balance due includes
suggested gratuity if accepted.

2591

Einstein Bros. Bagels
BWI Airport

1023 Cashier

Chk 2591 Jun23'18 10:23A Gst 0

Dine In

1 Yogurt Parfait 4.49
1 Coffee Cake MB 2.69
XXXXXXXXXXXX1001
AMEX 7.61

Subtotal 7.18
Tax 0.43
Payment 7.61

Sales Tax 0.43

1023 Check Closed

Jun23'18 10:24AM

Thank You!!!
Please Come Again

W New York - Downtown
8 Albany Street
New York, NY 10006
United States
Tel: 646-826-8600 Fax: 646-826-8605



R C Mcgrath

United States Of America

Page Number : 1
Guest Number : 460496
Folio ID : A
Arrive Date : 24-JUN-18 17:00
Depart Date : 25-JUN-18 13:02
No. Of Guest : 2
Room Number : 1610
Club Account : SPG - G1443

W New York Downtown JUN-25-2018 14:55 MAKITHO

Date	Reference	Description	Charges/Credits (USD)
24-JUN-18	DEPOSIT	Deposit-AX-1005	-290.42
24-JUN-18	RT1610	Room Charge	250.04
24-JUN-18	RT1610	Javitz Center Tax	1.50
24-JUN-18	RT1610	State Tax	22.19
24-JUN-18	RT1610	Occupancy/Tourism Tax	14.69
24-JUN-18	RT1610	Tourism Tax	2.00

** Total Charges 290.42
** Total Credits -290.42
*** Balance 0.00

I agreed to pay all room & incidental charges.

A handwritten signature in black ink, appearing to be 'R C Mcgrath', enclosed within a rectangular box.

Continued on the next page

W New York - Downtown
8 Albany Street
New York, NY 10006
United States
Tel: 646-826-8600 Fax: 646-826-8605



R C Mcgrath

United States Of America

Page Number : 1
Guest Number : 460497
Folio ID : A
Arrive Date : 24-JUN-18 17:03
Depart Date : 25-JUN-18 14:54
No. Of Guest : 2
Room Number : 2110
Club Account : SPG - G1443

W New York Downtown JUN-25-2018 14:54 MAKITHO

Date	Reference	Description	Charges/Credits (USD)
24-JUN-18	DEPOSIT	Deposit-AX-1005	-290.42
24-JUN-18	RT2110	Room Charge	250.04
24-JUN-18	RT2110	Javitz Center Tax	1.50
24-JUN-18	RT2110	State Tax	22.19
24-JUN-18	RT2110	Occupancy/Tourism Tax	14.69
24-JUN-18	RT2110	Tourism Tax	2.00

** Total Charges 290.42
** Total Credits -290.42
*** Balance 0.00

As a Starwood Preferred Guest you have earned at least 750 Starpoints for this visit G1443. Amplify The Everyday 24/7/365. www.Wresidences.com

Tell us about your stay. www.whoels.com/reviews

Sauce & Barrel
97 Washington St
New York, NY 10006

Server: Jay
26/1
Guests: 2

06/25/2018
2:01 PM
40006

Diet Coke 3.50
Caprese 16.00
Margherita Pizza 15.00
caramel onion 3.00

Complete Subtotal 37.50

Subtotal 37.50

Tax 3.33

Total 40.83

Balance Due 40.83

Thank You!
gratuuity *not* included
Suggested Gratuity
18% = 6.75
20% = 7.50
22% = 8.25

Sauce & Barrel
97 Washington St
New York, NY 10006

Server: Jay
02:02 PM
26/1

DOB: 06/25/2018
06/25/2018
4/40006

SALE

Amex
Card #XXXXXXXXXX1005
Magnetic card present: Yes
Card Entry Method: S

4194308

Approval: 502632

Amount: \$40.83

+ Tip: 7.00

= Total: 47.83

I agree to pay the above
total amount according to the
card issuer agreement.

Thank You!
gratuuity *not* included
Suggested Gratuity
18% = 6.75
20% = 7.50

Ronald Reagan Airport Terminal BC Suite

Lebanese Taverna Express
2401 Smith Boulevard
Arlington, VA
703-415-1111

Table Q#1

Trans#: 298414 Serv: ROMAN
06/25/2018 07:27:18 PM #Cust:1

Quan	Description	Cost
1	Fiji Water	\$2.69
1	52 BEEF SHAWARMA SANDW	\$9.95
1	Taverna Salad - Side	\$4.00
1	Hit Chocolate Cookie	\$2.99
Net Total:		\$19.63
TAX:		\$1.96

TOTAL: \$21.59

Applied Payment:
EMVUS \$21.59
Reprinted Date: 06/25/2018 07:27:18 P

Bkfst w/ M. Harris
S. Towaczekski

Restaurant
ton Millennium NY Downtown
New York 10007

Customer Copy

Table # : 30/1
Server : 2006Vinnie
Merchant ID : 001060000802988945
Terminal ID : CMID1
Card No. : XXXXXXXXXXXX1002
Check No. : 1225
EntryMode : ICC
Card Type : AMEX
Trans Type : SALE
Trans Time : 06/25/2018 08:52
Trace No. : 006944
Reference # : 408176021740
Auth Code : 844078

Application Label: AMERICAN EX
TC: D60609A14E9EFB4A
TVR: 0000008000
AID:

Subtotal : USD 53.35

Tip : USD 10.00

Total : USD 63.35

SIGNATURE VERIFIED

I agree to the terms of my
edit agreement.

*** CUSTOMER COPY ***

DEBIT SALE

HACK # : 057144
MEDAL # : 60
06/25/18 : 14:49
TRIP # : 5
RATE # :
STAND. CITY RATE
Miles R1 : 0.85
FARE R1 : \$10.00
STATE SECT. : \$0.50
IMP. SECT. : \$0.30
TIPS : \$2.00
GRADE : \$12.80
CARD NUMBER : 1005
AUTHOR. : 808811
MID : 1581
ENTRY METHOD:
CONTACT CH:
AID : 00000002501
APPL. NAME:
AMERICAN EXPRESS
ATC : 0014
AC :
274430001500186
REC/INUM : 510
TID : 11339

Contact: 11339

SP + PARKING@BWI
HOURLY GARAGE
800-468-6294
RECEIPT A18
IN: 23.06.18 09:57
OUT: 26.06.18 10:10
AMOUNT: \$ 68.00
CC-DATA:
AMEX
XXXXXXXXXXXX1005
XXXXX

Rec Pier Chop House
Sagamore Pendry Baltimore
1715 Thames St
Baltimore, MD 21231

Contact: 443-552-1300

200070 Megan

CHK 90594 TBL 23/1 GST 2

1 Soda 4.00
Diet Coke
1 Linguini Fini 20.00
1 Maryland Blue Crab Cake 17.00
1 Fries alla Fiorentina 7.00

Food \$48.00
Tax \$2.88

Total Due \$50.88

Rec Pier Chophouse
Sagamore Pendry Baltimore
1715 Thames St
Baltimore, MD 21231

Contact: 443-552-1300
6/27/2018 1:32 PM

Check: CHK 90594
Table: 23/1
Server: 200070 Megan
Card Type: American Express
Acct Num: *****1005
Auth Code: 525342

Amount: \$50.88

Gratuity: _____

Total: _____

Signature: _____

I Agree to Pay the Above Total
According to Card Holder
Agreement

*BUSINESS LUNCH
McBride
L. Unger, MPT*

*Lunch Mtg.
w/ L. Unger, MPT*

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

WELCOME TO BALTIMORE CITY

EXPIRATION TIME

JUN 27
01:57 PM

2018

PAID \$ 3.50 C

ENTRY: 06/27/18 at 12:11 PM

30456

ID: TM17-04

36963535

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

RECEIPT

Entry
06/27/18
12:11 PM

Expires
06/27/18
01:57 PM
\$ 3.50 C

TM17-04
30456

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department
 Roy C. McGrath
 Employee Name
 Employee Address
 HQ
 Assigned Office Location (City)

76856
 Employee Number
 n/a
 One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		
1111-1111	6815		\$ 174.73
1111-1111	6813		\$ 863.08
1111-1111	6817		\$ 74.00
1111-1111	6313		
1111-1111	6475		\$ 12.69
Total:			\$ 1,124.50

Day									
Date	04/05/2018	04/09/2018	04/10/2018	04/14/2018	04/18/2018	04/27/2018	04/29/2018	Totals	
Hotel Room	/ \$ 117.66	/ \$ 137.16			/ \$ 109.00		/ \$ 499.26	\$ 863.08	
Breakfast								\$ 0.00	
Lunch	/ \$ 5.80							\$ 5.80	
Dinner								\$ 0.00	
Business Meals	/ \$ 99.08		/ \$ 34.59			/ \$ 35.26		\$ 168.93	
Transportation								\$ 0.00	
Bridge or Road Tolls								\$ 0.00	
Mileage* (Calculated Below)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
Parking			/ \$ 28.00	/ \$ 16.00	\$ 30.00			\$ 74.00	
Other				/ \$ 8.99		/ \$ 3.70		\$ 12.69	
Total Expenses	\$ 222.54	\$ 137.16	\$ 62.59	\$ 24.99	\$ 139.00	\$ 38.96	\$ 499.26	\$ 1,124.50	
Travel Status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Overnight? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>									

Purpose of
Travel /
Expenditures:

04/04/18 - Meeting w/ Ostara in York, PA, 04/08/18 Planned visit to Harford County Operations
 04/10/18 - Business meal w/ Candace Gill, Bond Womble Dickenson, 04/13/18 MD Commerce reception
 04/17/18 - MaCo planning trip to Ocean City, 04/18/18 MES Board Meeting (gratuities for all attendees),
 04/27/18 - Business lunch with C. Williams, Johns Hopkins University, 04/28/18 Business supplies

Date	Time		Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
	Start	End					
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
Totals				0.0	0.0	0.0	

Signature of Employee

08/27/2018
Date

Certified just and correct and payment not received

** Effective January 1, 2018 - \$.545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable

Approved By

MICHAEL C. HARRIS
Immediate Supervisor - Print Name and Title

08/27/2018

Date

08/27/2018

Date

THE PRESSROOM

RESTAURANT + BAR

26-28 West King Street
Lancaster, PA 17603

26-28 West King Street
Lancaster, PA 17603

Open Check

Server: Jacqueline DOB: 04/04/2018
08:46 PM 04/04/2018
Table 34/1 2/20023

Server: Jacqueline 04/04/2018
Table 34/1 8:32 PM
Guests: 3

SALE

#20023

AMEX 2097178
Card #XXXXXXXXXX1005
Magnetic card present: MCGRATH ROY
Card Entry Method: S

Area: DINING ROOM

Approval: 568808

YUENGLING DRAFT 4.00
BISTRO STEAK TRITES 26.00
FOUNDERS BREAKFAST STOUT 7.00
FETTUCCHINE PRAWN CHORIZO 22.00
ICE'D TEA 2.00
FALAFEL BURGER 13.00
SOUP DU JOUR CUP 5.00

Amount: \$ 83.08

+ Tip: \$16.00

= Total: \$99.08

Complete Subtotal 79.00

Subtotal 79.00

Tax 4.08

Total 83.08

Balance Due 83.08

I agree to
total amount ac
card issued

Business Dinner
McGrath
Sherrin
Gillespie

Thank you for dining with us at
the Pressroom Restaurant!

Subway#34000-0 Phone 410-357-9603
107 Mount Carmel Road
Parkton, MD, 21120
Served by: Michael 4/5/2018 1:31:02 pm
Term ID-Trans# 1/A-96924

Size	Item	Price
1	Apples	1.45
1	Bottled Water	2.19
1	3 Cookies	1.79
	Sub Total	5.47
	General Sales Tax (6%)	0.33
	Total (Eat In)	5.80
	Credit Card	5.80
	Change	0.00

Thanks for visiting Subway®! To view your
Subway MyWay™ Rewards token balance or to
join the program please visit www.subwaymyway.com

Approval No: 847232
Reference No: 809517232735
Card Issuer: Amex
Account No: *****1005
Acquired: Contact EMV
Amount: \$5.80
Application: AMERICAN EXPRESS
AID: A00000025010801
TVR: 0000008000
TSI: E800
Date/Time: 4/5/2018 1:30:57 PM

CUSTOMER COPY

Order ID: 745-136-142892

Try for more? Let us know how we did
by taking our 1 minute survey at
subwaylistens.com, and receive a
prize offer to use with your next
purchase.



LANCASTER MARRIOTT AT PENN SQ

GUEST FOLIO

636	MCGRATH/RC	106.00	04/05/18	08:22	4131
ROOM	NAME	RATE	DEPART	TIME	ACCT#
EK			04/04/18	17:10	
TYPE	206041334		ARRIVE	TIME	
75					
ROOM		AXXXXXXXXXXXXX1005			RWD#: 394992515
CLERK	ADDRESS	PAYMENT			
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
04/04	ROOM	636, 1	106.00		
04/04	ST TAX	636, 1	6.36		
04/04	CNTY TAX	636, 1	5.30		
04/05	CCARD-AX			117.66	
PAYMENT RECEIVED BY: AMERICAN EXPRESS XXXXXXXXXXXXXXX1005					.00

See our "Privacy & Cookie Statement" on Marriott.com

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.



LANCASTER MARRIOTT AT PENN SQ
25 SOUTH QUEEN STREE
LANCASTER, PA 17603
PH# 717-239-1600 FAX# 717-239-1606

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees

Signature X



3061 TECHNOLOGY PLACE
WALDORF, MD 20601
301.645.2637

Kona Grill Baltimore
1 E Pratt St
Baltimore, MD 21202
(410) 244-8994

REG#04 TRN#7937 CSHR#0494483 STR#1481

Helped by: MARCUS

Server: Leon
06:07 PM
Table 303/1

DOB: 04/10/2018
04/10/2018
4/40039

ExtraCare Card #: *****0005

1 ELMR GLUSTK 3PK .21Z 3.49T

SALE

SUBTOTAL 3.49
MD 6.0% TAX .21
TOTAL 3.70
CHARGE 3.70
*****1005 CH

Amex 7340047
Card #XXXXXXXXXX1005
Magnetic card present: MCGRATH ROY
Card Entry Method: S

AMERICAN EXPRESS *****1005
APPROVED# 868514
REF# 049377
TRAN TYPE: SALE
AID: A000000025010801
TC: 9F64541AAD285EFO
TERMINAL# 69031822
NO SIGNATURE REQUIRED.
CVM: 5E0300
TVR(95): 0000008000
TSI(9B): E800

Approval: 684770

Amount: \$ 29.59

+ Tip: 5.00

= Total: 34.59 ✓

CHANGE .00

I agree to pay the above
total amount according to the
card issuer agreement.

X

2501 4818 1187 9370 49
Returns with receipt, subject to
CVS Return Policy, thru 06/27/2018

Please Leave Signed Copy

APRIL 28, 2018

3:04 PM

itemized receipt next page

THANK YOU. SHOP 24 HOURS AT CVS.COM

ExtraCare Card balances as of 04/17

Year to Date \$:

2% of your Spr.
Spring 2018 Spr.

Buy 7 Get One
ect Hair Co
antity Towel
antity Need.

WELCOME TO
38 LIGHT STREET
DRUG HOURS 600-1200 H-Su
410-244-5678
PLEASE KEEP THIS TICKET
WITH YOU
Entered/Overdue:
2018/04/13 16:26

Ticket/Hiltet: 250808/3
Our/Burce: 151:46
Paid On/Page Let:
2018/04/13 18:18

Paid/Page: \$ 16.00
Our/Burce: \$ 16.00
Our/Burce: \$ 0.00
Our/Burce: \$ 0.00

Change: \$ 0.00
Our/Burce: \$ 0.00
Our/Burce: \$ 0.00

Merchant ID:
*****1005 S

AMERICAN EXPRESS

714020

APR 18/04/13 18:24:19

521477

56 304 000 002 115 |

Kona Grill Baltimore
1 E Pratt St
Baltimore, MD 21202
(410) 244-8994

Server: Leon
Table 303/1
Guests: 0

04/10/2018
6:03 PM
40039

Bring back this receipt with
validation code to redeem
offer in the next 30 days.
Dine-in only. One per table.

* Valid with
* full-priced qualifying items.
* Validation Code: _____
*

*Business Mtg
w/ Candace
Gill,
Womble Bond
Pickens*

Roll HH (2 @9.50) 19.00
HH Adm Seas 5.50
DTC 3.25

Subtotal 27.75

Food Tax 1.34

Liquor Tax 0.50

Total Tax 1.84

Total 29.59

Balance Due 29.59 ✓

Become a Fan on Facebook today!

Quick Guide

(20%) = 5.55

(18%) = 5.00

(15%) = 4.16

your Reservations at Konagrill.c

* Free Starter *
* with the purchase of *
* an entrée or Kona Roll *
* Visit tellkonagrill.smg.com in the *
* next 3 days to tell us about your *
* experience. *
* code to take *
* survey *

1 EAST PRATT STREET
BALTIMORE, MD 21202
Pay Station Number: 1
Entered: 04/10/2018 16:26
Exited: 04/10/2018 18:18
Ticket Number: 58930
Reservation Number: 25277
Rate: A
Parking Fee: \$28.00
Total Tax: \$0.00
Total Fee: \$28.00
Fee Paid: \$28.00
Auth: XXXXXXXXXXXX1005
Approval Number: 543663

Thank you for your visit!
Please come again!

Office DEPOT OfficeMax

WALDORF - (301) 885-1680

04/14/2018 4:36 PM



2TVT5PQP4435E8RCF

SALE	2268-1-7878-881834-18.3.2
1397827 Index Card 4x6	3.99 S
196592 FILE,CARD,4X6,	4.49 S
Subtotal:	8.48
Sales Tax:	0.51
Total:	8.99
Amex 005:	8.99

AUTH CODE 887744

US Chip Read

HID A000000025010801 AMERICAN EXPRESS

IVR 0000008000

No Signature Required

Shop online at www.officedepot.com

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Participate in our online customer
survey and receive a coupon for

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purchase of \$50 or more on**

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(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback
and enter the survey code below:

D54N OR16 56PF

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Social Marketing and more.

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BizBox.com

ARBA MEDITERRANEAN
301 W. 29th St.
Baltimore, MD 21211

Order# 958842
Call Name: Roy 3
Date: 4/27/18, 11:51 AM

Transaction: PI0158466752

2 Chicken Rice \$24.98

\$12.49 each

Platter w/Hummus

Water

\$1.50 each

\$3.00

Subtotal: \$27.98

Total Tax: \$1.68

Total: \$29.66

Paid With: AMEX

xxxx1005

Bill:

ROY MCGRATH

Total:

\$29.66

Tip: \$5.60

Total Paid: \$35.26

Business Lunch
w/Williams
JHM

visit us at www.arbabaltimore.com
at www.facebook.com/arbaltimore/

Merchant Copy

Roy McGrath

From: No-Reply@uniguest.com
Sent: Monday, April 30, 2018 10:23 AM
To: Roy McGrath
Subject: Session Receipt

Flag Status: Flagged

Hotel Computing Services Receipt

Hello R McGrath,

We would like to thank you for using our computing services and we appreciate your business. Any comments or suggestions to improve your experience are always welcome and will be taken into consideration.

Please note that services are provided by Uniguest and the charges outlined below will appear on your credit card statement as **HOTEL COMPUTING SERVICES**. You may also notice an additional pre-authorization of up to \$25 on your statement. This is a **temporary pre-authorization and will not be added to your bill**.

If you have a question about your statement, please call 888-422-2583 or email our support team at service@uniguest.com. If you have a question about your order, please contact the hotel, **PSAV - Hyatt Regency Chesapeake Bay**.

Order Information

Date: 4/30/2018 9:13:48
AM

Property: **PSAV - Hyatt Regency
Chesapeake Bay**

OrderID: 26205559

Location: *BC2new*

Payment Information

Payment Method:
R MCGRATH
American Express|1005
2/23

Items Ordered

Description	Quantity	Total (USD)
-------------	----------	-------------

PC Use	15	\$6.95
B&W Printer Use	3	\$1.50
Sales Tax	1	\$0.51
Grand Total:		\$8.96



HYATT
REGENCY

Hyatt Regency Chesapeake Bay

100 Heron Blvd at Route 50

Cambridge, MD 21613

Tel: 410-901-1234

Fax: 410-901-6302

INVOICE

Roy Mcgrath

United States

Confirmation No. 6448812501

Group Name

Room No. 6408
Arrival 2018-04-29
Departure 2018-05-01
Page No. 1 of 2
Folio Window 1
Folio No. 22071248

Date	Description	Charges	Credits
04-29-2018	Deposit Transferred at C/I		-179.39
04-29-2018	Package Room	202.10	
04-29-2018	Room - State Tax 6.0%	12.13	
04-29-2018	Occupancy Tax 5.0%	10.11	
04-29-2018	Room - Other State Tax 2.5%	5.05	
04-29-2018	Room - State Tax - Exempt	-12.13	
04-29-2018	Room - State Tax - Exempt	-5.05	
04-29-2018	Resort Fee - State Tax Exempt	-0.80	
04-29-2018	Resort Credit	-50.00	
04-29-2018	Resort Fee	31.80	
04-30-2018	Package Room	202.10	
04-30-2018	Room - State Tax 6.0%	12.13	
04-30-2018	Occupancy Tax 5.0%	10.11	
04-30-2018	Room - Other State Tax 2.5%	5.05	
04-30-2018	Room - State Tax - Exempt	-12.13	
04-30-2018	Room - State Tax - Exempt	-5.05	
04-30-2018	Resort Fee - State Tax Exempt	-0.80	
04-30-2018	Resort Credit	-50.00	
04-30-2018	Resort Fee	31.80	
05-01-2018	- River Marsh Golf Green Fees	CHECK# 6076	
05-01-2018	American Express	XXXXXXXXXXXX1005	-310.91

Total 490.30 -490.30

Guest Signature

Balance 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

World of Hyatt Summary

← offset by
\$100 resort
credit
on 4/29
and 4/30

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department

Roy C. McGrath

Employee Name

76856

Employee Number

Employee Address

HQ

n/a

Assigned Office Location (City)

One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		\$ 815.79
1111-1111	6815		\$ 81.73
1111-1111	6813		\$ 2,978.55
1111-1111	6817		\$ 125.00
1111-1111	6313		
Total:			\$ 4,001.07

Day								
Date	03/24/2018	03/27/2018	03/28/2018	03/31/2018				Totals
Hotel Room		✓ \$ 2,765.91		✓ \$ 212.64				\$ 2,978.55
Breakfast		✓ \$ 9.67	✓ \$ 3.72					\$ 13.39
Lunch		✓ \$ 12.10		✓ \$ 28.76				\$ 40.86
Dinner		✓ \$ 10.64	✓ \$ 16.84					\$ 27.48
Business Meals								\$ 0.00
Transportation	✓ \$ 740.59	✓ \$ 75.20						\$ 815.79
Bridge or Road Tolls								\$ 0.00
Mileage* (Calculated Below)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00
Parking		✓ \$ 125.00						\$ 125.00
Other								\$ 0.00
Total Expenses	\$ 740.59	\$ 2,998.52	\$ 20.56	\$ 241.40	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,001.07
Travel Status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Overnight? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>								

Purpose of
Travel /
Expenditures:

March business travel to Orlando

W99584

Date	Time		Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
	Start	End					
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
Totals				0.0	0.0	0.0	

Signature of Employee

08/27/2018

Date

Certified just and correct and payment not received

** Effective January 1, 2018 - \$ 545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable

Approved By

08/27/2018

Date

MECHAM C. HANES
Immediate Supervisor - Print Name and Title

08/27/2018
Date

American



24MAR18

PASSENGER NAME

MCGRATH/ROY

WAS AA ORL372.09K0AUPNIF AA WAS290.23M0AJZNN1 662.

32END ZPDCAMCO XT8.40ZP9.00XFDCA4.5MCO4.5

RECORD
LOCATOR
CMXPTQ

DCA

MCO AA 1819 I 27MAR K0AUPN

DCA AA 1594 M 31MAR M0AJZN

Get the Citi(R) Platinum Select(R) / AAdvantage(R)
World MasterCard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-753-0901!

FARE 662.32 USD

TFC 49.67 US

11 11 20 AY

11 12 40 XT

TOTAL 740.59 USD

NOT VALID FOR TRAVEL

FOP-TBM*IKXXXXXXXXXXXXX5374

0012180406249

TFC=TAXES, FEES & CHARGES

MEARS
TRANSPORTATION
GROUP

(407)422-2222

TAXI #: 37
DRIVER: 19735000
03/27/18
14:42

AMEX
XXXXXXXXXXXX1005
EXP XXXX
REF# 138761
AUTH# 545424

FARE \$ 68.20
TIP \$ 7.00

TOTAL \$ 75.20

APPROVED\$ 75.20

X-----
TRANS. APPROVED
THANK YOU

REAGAN
NATIONAL AIRPORT
RECEIPT K4
ENTRY TIME:
03/27/18 10:27
EXIT TIME:
03/31/18 07:00 PM
PARK-DUR.: HRS:MIN
4:08:33

AMOUNT:
\$ 125.00

KIND OF PAYMENT:
AMEX

XXXXXXXXXXXX1005

RECEIPT
NOT FOR EXIT

Georgetown Market
Reagan National Airport
PH: 703-417-1830
www.cintl.com

TAYLOR
GOURMET DELI | CATERING | DELIVERY

1025 Yesica A

Chk 5154 Mar27'18 11:27A Gst 0

Dine In
1 TUR CAESAR SALAD 11.00
XXXXXXXXXX1001
Amex 12.10
Subtotal 11.00
Tax 1.10
Payment 12.10

Thank You!!!
Please Come Again
Comments visit
www.cintl.com/contact-us

Taylor Gourmet
Reagan National Airport
703-417-2145
www.cintl.com

289 brittany

Chk 893 ROY Gst 0
Mar27'18 10:52AM

Dine In
1 REG Federal St. 8.79
XXXXXXXXXXXX0701
Visa 9.67
Subtotal 8.79
Sales Tax 0.88
Payment 9.67

289 Check Closed
Mar27'18 10:53AM

Thank You !!
Please Come Again
www.cintl.com/contact-us
Comments Visit

610.64
charged to
room

Disney Parks

Gasparilla's
Store Number 7015
Lake Buena Vista, FL 32830

CAST MEMBER: Kim
CHECK NUMBER: 2-288

Soup and Sandwich 9.99
Folio ID: XXXXXXXXXX1623
SUBTOTAL 9.99
TAX 0.65
AMOUNT DUE 10.64
VF GUEST ID PURCHASE 10.64
CHANGE 0.00

VF GUEST ID PURCHASE 10.64
ACCOUNT NUMBER XXXXXXXXXX4101
AUTH: 127187 REF: 483462042242
TRACKING NO.: 661703370
CEM: RF OSN: 0
MID: 11

Thank you for visiting the
Walt Disney World Resort
Have a Magical Day

GUEST COPY

Order ahead and save some time!
Mobile Order is now available at
several Walt Disney World Resort
quick-service restaurants. Use
the My Disney Experience mobile app
or My Plans (Order Food) to participate.
3/27/2018 19:31 7015 002 0288 Ki.



Pinocchio's
Store Number 376
Lake Buena Vista, FL 32830

CASH MEMBER: Jonny M
CHECK NUMBER: 3-447

Chick Parm wSalad 12.99
Water Bottled lg 3.00
Folio ID: XXXXXXXXXXXX1623
SUBTOTAL 15.99
TAX 0.85
AMOUNT DUE 16.84
VF GUEST ID PURCHASE 16.84
CHANGE 0.00

VF GUEST ID PURCHASE 16.84
ACCOUNT NUMBER XXXXXXXXXXXXXXX4101
AUTH: 127211 REF: 483533083355
TRACKING NO.: 662681510
MEMBER ID: 0

Order ahead and save some time!
Mobile Order is now available at
several Walt Disney World Resort
quick-service restaurants. Use
the My Disney Experience mobile app
(My Plans>Order Food) to participate.
3/28/2018 18:55 0376 003 0447 Jonny M



Main Street Bakery
Store Number 313
Lake Buena Vista, FL 32830

CASH MEMBER: Carlos R
CHECK NUMBER: 5-363

G Icd Coffee wMilk 3.49
Folio ID: XXXXXXXXXXXX1623
SUBTOTAL 3.49
TAX 0.23
AMOUNT DUE 3.72
VF GUEST ID PURCHASE 3.72
CHANGE 0.00

VF GUEST ID PURCHASE 3.72
ACCOUNT NUMBER XXXXXXXXXXXXXXX4101
AUTH: 127209 REF: 483562033518
TRACKING NO.: 662584662
CEM: RF OSN: 0
MID: 11

Thank you for visiting the
Walt Disney World Resort
Have a Magical Day

Quick-service restaurants use
the My Disney Experience mobile app
(My Plans>Order Food) to participate.
3/28/2018 16:14 0313 005 0363 Carlos R

& & 401 & &
JW MARRIOTT ORLANDO
**** CITRON ****

30337 KARIMA

CHK 1614 TBL 170/2 GST 2

MCGRATH/17052

31 Mar '18 11:30 AM

1 OMLT 18.00

MUSHRM

ONION

TOMATO

CHEDDAR

WHEAT TOAST

1 COFFEE 4.00

1 JUICE 5.00

Subtotal: \$27.00

Tax: \$1.00

12:03 PM

TOTAL DUE: \$28.00

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY

TOTAL

ROOM NUMBER

GUEST NAME

SIGNATURE

Arrival: 03/27/2018 Departure: 03/30/2018

Roy McGrath

USA

Reservation #: 480814248541

Tax Exempt: No

DVC Member Indicator: No

Folio ID: 174191184

Disney's Grand Floridian Resort & Spa RM 4008

Guest Pay Invoice

Fulfillment Date	Description	Property	Room	Charged By	Charges	Payments	Balance
03/22/2018	American Express *****1005	Walt Disney World Resort		MCGRATH, R		-887.63	-887.63
03/27/2018	American Express *****1005	Disney's Grand Floridian Resort & Spa		MCGRATH, R		-2,662.89	-2,662.89
03/27/2018	GF Gasparilla Grill & Games Food POS	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	✓ 10.64		-2,652.25
03/27/2018	Disney's Grand Floridian Resort & Spa Main Bldg BW	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	789.00		-1,863.25
03/27/2018	Disney's Grand Floridian Resort & Spa Orange County Accommodation Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	3.95		-1,859.30
03/27/2018	Disney's Grand Floridian Resort & Spa Orange County Tourist Development Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	47.34		-1,811.96
03/27/2018	Disney's Grand Floridian Resort & Spa Florida State Accommodations Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	47.34		-1,764.62
03/28/2018	MK Main Street Starbucks Food POS	Magic Kingdom Park	4008	McGrath, Roy	✓ 3.72		-1,760.90
03/28/2018	MK Pinocchio's Village House Food POS	Magic Kingdom Park	4008	McGrath, Roy	✓ 16.84		-1,744.06
03/28/2018	Disney's Grand Floridian Resort & Spa Main Bldg BW	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	789.00		-955.06
03/28/2018	Disney's Grand Floridian Resort & Spa Orange County Tourist Development Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	47.34		-907.72
03/28/2018	Disney's Grand Floridian Resort & Spa Orange County Accommodation Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	3.95		-903.77
03/28/2018	Disney's Grand Floridian Resort & Spa Florida State Accommodations Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	47.34		-856.43
03/29/2018	Disney's Grand Floridian Resort & Spa Convention 1-Day After 5 p.m.	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	63.00		-793.43
03/29/2018	American Express *****1001	Disney's Grand Floridian Resort & Spa				-63.00	-856.43
03/29/2018	GF Grand Floridian Cafe Food POS	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	40.02		-816.41
03/29/2018	Disney's Grand Floridian Resort & Spa Main Bldg BW	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	789.00		-27.41
03/29/2018	Disney's Grand Floridian Resort & Spa Orange County Accommodation Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	3.95		-23.46

Thank you for choosing the Walt Disney World Resort! For billing inquiries, contact Guest Services at GUEST.SERVICES.BILLING@DISNEYWORLD.com OR 407-828-5630

Arrival: 03/27/2018 Departure: 03/30/2018

Roy McGrath

USA

Reservation #: 480814248541

Tax Exempt: No

DVC Member Indicator: No

Folio ID: 174191184

Disney's Grand Floridian Resort & Spa RM 4008

Guest Pay Invoice

Fulfillment Date	Description	Property	Room	Charged By	Charges	Payments	Balance
03/29/2018	Disney's Grand Floridian Resort & Spa Orange County Tourist Development Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	47.34		23.88
03/29/2018	Disney's Grand Floridian Resort & Spa Florida State Accommodations Tax	Disney's Grand Floridian Resort & Spa	4008	McGrath, Roy	47.34		71.22
03/30/2018	American Express *****1005	Walt Disney World Resort		MCGRATH, R		-71.22	0.00
Total					\$2,797.11	\$-2,797.11	\$0.00

~~\$~~ 31.20 meals

\$ 2765.91 hotel

Thank you for choosing the Walt Disney World Resort! For billing inquiries, contact Guest Services at
GUEST.SERVICES.BILLING@DISNEYWORLD.com OR 407-828-5630



JW MARRIOTT

JW MARRIOTT GRANDE LAKES

GUEST FOLIO

17052	MCGRATH/RC	129.00	03/31/18	15:09	11578
ROOM	NAME	RATE	DEPART	TIME	ACCT#
CKND			03/30/18	19:26	
TYPE	206041334		ARRIVE	TIME	
224					
ROOM		XXXXXXXXXXXX1005			RWD#: XXXXX2515
CLERK	ADDRESS	PAYMENT			
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
03/30	RSRT FEE	03/30/18	30.00		
03/30	RF STTAX	03/30/18	1.95		
03/30	RFOCTAX	03/30/18	1.80		
03/30	ROOM TR	17052, 1	129.00		
03/30	ROOM TAX	17052, 1	8.39		
03/30	OCC TAX	17052, 1	7.74		
03/31	CITRON B	16147052	33.76		
03/31	CCARD-AX			212.64	
	PAYMENT RECEIVED BY AMERICAN EXPRESS XXXXXXXXXXXX1005				.00

See our "Privacy & Cookie Statement" on Marriott.com



JW MARRIOTT

JW MARRIOTT GRANDE LAKES
 4040 CENTRAL FL PKY
 ORLANDO, FL 32837
 407-206-2300 FAX 407-206-2301

This statement is your only receipt. You have agreed to pay in cash or by approved personal check or to authorize us to charge your credit card for all amounts charged to you. The amounts shown in the credit column opposite any credit card entry in the reference column above will be charged to the credit card number set forth above. (The credit card company will bill in the usual manner.) If for any reason the credit card company does not make payment on this account, you will owe us such amount. If you are direct billed, in the event payment is not made within 25 days after check-out, you will owe us interest from the check-out date on any unpaid amount at the rate of 1.5% per month (ANNUAL RATE 18%), or the maximum allowed by law, plus the reasonable cost of collection, including attorney fees.

Signature X

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department

Roy C. McGrath

76856

Employee Name

Employee Number

Employee Address

HQ

n/a

Assigned Office Location (City)

One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		
1111-1111	6815		\$ 50.98
1111-1111	6813		\$ 236.26
1111-1111	6817		\$ 77.50
1111-1111	6313		\$ 45.00
Total:			\$ 409.74

Day									
Date	03/01/2018	03/05/2018	03/12/2018	03/14/2018	03/15/2018	03/20/2018	03/23/2018	Totals	
Hotel Room			\$ 122.84			\$ 113.42		\$ 236.26	
Breakfast								\$ 0.00	
Lunch								\$ 0.00	
Dinner								\$ 0.00	
Business Meals	\$ 50.98							\$ 50.98	
Transportation								\$ 0.00	
Bridge or Road Tolls								\$ 0.00	
Mileage* (Calculated Below)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 0.00	
Parking			\$ 20.00	\$ 12.00	\$ 22.00	\$ 21.00	\$ 2.50	\$ 77.50	
Other		\$ 45.00						\$ 45.00	
Total Expenses	\$ 50.98	\$ 45.00	\$ 142.84	\$ 12.00	\$ 22.00	\$ 134.42	\$ 2.50	\$ 409.74	
Travel Status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Overnight? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>									

Purpose of
Travel /
Expenditures:

03/01/18 - Business lunch w/ Adam Ortiz PG County Dept. of Environment

03/05/18 - Charles County Chamber Legislative Breakfast, 03/11/18 Int'l Solid Waste Conf. in Annapolis (speaking)

03/14/18 - ARPA-E reception, 03/15/18 CEO Business Forum

03/19/18 to 03/20/18 Overnight for Clean Energy Summit, 03/23/18 - visit to MES hospitalized employee

Date	Time		Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
	Start	End					
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
Totals				0.0	0.0	0.0	

Signature of Employee

08/27/2018

Date

Certified just and correct and payment not received

Approved By

08/27/2018

Date

Immediate Supervisor - Print Name and Title

Date

** Effective January 1, 2018 - \$ 545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable.

Houlihans
1407 South Main Chapel Way
Gambrills, MD 21054
410-721-4468
Tina Liprando
General Manager

36 Timothy

Tbl 2/1 Chk 5450 Gst 2
Mar01'18 12:36PM

1 Club Soda	2.95
1 Diet Coke	2.95
1 Lunch Korean	12.99
1 Grill Salmon 5oz	15.75
2 Coffee	5.90

Subtotal	40.54
Sales Tax	2.44
01:28PM Total	42.98

Sales Tax	2.44
-----------	------

Holiday Shopping Made Easy
Houlihan's Gift Cards
Buy \$50 get a \$10 Bonus
The following Gratuity table is
provided for your convenience:

15% Gratuity = \$6.45
18% Gratuity = \$7.74
% Gratuity = \$8.60

Houlihans
1407 South Main Chapel Way
Gambrills, MD 21054
410-721-4468

Date: Mar01'18 02:13PM
Card Type: Visa
Acct #: XXXXXXXXXXXX0701
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 09247C
Check: 5450
Table: 2/1
Server: 36 Timothy

Subtotal: 42.98

Tip: 8 -

Total: 50.98

Signature

I agree to pay above total
according to my card issuer
agreement.

*** Guest Copy ***

Business lunch
- webgrath
- A. Ortiz
P.G. County

Charles County Chamber of Commerce

101 Centennial Street, Suite A
La Plata, MD 20646

Phone: 301-932-6500
Fax: 301-932-3945


CHARLES COUNTY
CHAMBER OF COMMERCE

Invoice

Date	Invoice
3/5/2018	19573

Bill To

Maryland Environmental Service
Roy McGrath
259 Najoles Road
Millersville, MD 21108

PAID
03/05/2018

Description	Quantity	Total Cost
2018 Legislative Breakfast Attendee(S)-Roy McGrath	1	45.00
Thanks for attending this event.		Total \$45.00
		Payments Applied -\$45.00
		Balance Due \$0.00
Your success is our business.		

Web Site
www.charlescountychamber.org

Westin Annapolis
100 Westgate Circle
Annapolis, MD 21401
United States
Tel: 410-972-4300 Fax: 410-972-4301

WESTIN®

HOTELS & RESORTS

Roy Mcgrath

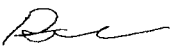
Page Number : 1 Invoice Nbr : 6541395
Guest Number : 527906
Folio ID : A
Arrive Date : 11-MAR-18 22:16
Depart Date : 12-MAR-18 11:18
No. Of Guest : 1
Room Number : 551
Club Account : SPG - G1443

Tax Invoice

Westin Annapolis MAR-12-2018 11:20 GFLORES

Date	Reference	Description	Charges (USD)	Credits (USD)
11-MAR-18	RT551	Room Charge	106.00	
11-MAR-18	RT551	Room Tax	7.42	
11-MAR-18	RT551	State Tax	6.36	
12-MAR-18	AX	American Express-2001		-119.78
For Authorization Purpose Only				
xxxxxx2001				
Date	Code	Authorized		
11-MAR-18	585543	156.88		
12-MAR-18	14861	Grab & Go	3.06	
12-MAR-18	AX	American Express-2001		-3.06
For Authorization Purpose Only				
xxxxxx2001				
Date	Code	Authorized		
12-MAR-18	161075	3.06		
** Total			122.84	-122.84
*** Balance			0.00	

I agreed to pay all room & incidental charges.



PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at westin.com/newbalance

Continued on the next page

SP+

Oxon Hill, 20745

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM

POF 13 Arc 03/14/18 21:29
Receipt 080148

Short-term parking tkt
72601 - No. 059831
03/14/18 18:39
03/14/18 21:29
Period 0d2h51'
(Ust.) \$12.00

Sub Total \$12.00
Ust. \$0.00

Total \$12.00

Payment Received
VISA \$12.00
XXXXXXXXXXXX0701
Merch:000000529599
Auth:07964C
Type: Swiped

All Amounts in USD.

RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
0255	03/11 21:08	03/12 08:55	\$20.00	2001

Willard Garage

Thank you for using our Valet Service
Please call 202-393-0346 for any
Questions or Comments

Ticket: **643475**

Spot: **R2**

Tranact: 0000000190403

License/State: 45624CG MD

Color: Black

Make/Mod: Ford

Garage Loc: Main Garage

Request Loc: Brass Box

Arrival Date: 03/15/2018 08:11:36

Trans Date: 03/15/2018 09:45:02

Customer: ,

Cashier: Girma

Park Chrg: 22.00 676-1
Willard
Valet

TU Charge: 22.00 VISA

Customer: R MCGRATH

Last 4: 0701

Approval: 05268C

Signature:



* 6 4 3 4 7 5 *

Westin Annapolis
100 Westgate Circle
Annapolis, MD 21401
United States
Tel: 410-972-4300 Fax: 410-972-4301

WESTIN®

HOTELS & RESORTS

Roy McGrath

Page Number : 1 Invoice Nbr : 6542331
Guest Number : 530010
Folio ID : A
Arrive Date : 19-MAR-18 21:40
Depart Date : 20-MAR-18 10:22
No. Of Guest : 1
Room Number : 320
Club Account : SPG - G1443


Tax Invoice

Westin Annapolis MAR-20-2018 10:22 KHOLLIS

Date	Time	Reference	Description	Charges (USD)	Credits (USD)
19-MAR-18	03:04	RT320	Room Charge	106.00	
19-MAR-18	03:04	RT320	Room Tax	7.42	
20-MAR-18	10:06	AX	American Express-2001		-113.42
For Authorization Purpose Only					
xxxxxx2001					
		Date	Code	Authorized	
		19-MAR-18	521198	156.88	

** Total 113.42 -113.42
*** Balance 0.00

I agreed to pay all room & incidental charges.



STAY LONGER - Enjoy more time to explore your destination with the benefits of Westin Weekend, from extended breakfast hours to late Sunday checkouts. Book your next Westin Weekend at westin.com/weekend

As a Starwood Preferred Guest you have earned at least 318 Starpoints for this visit G1443

Tell us about your stay. www.westin.com/reviews

RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
------	---------	----------	-----	------

434434800000
PRINCE GEORGE'S H PARK
3001 HOSPITAL DR
CHEVERLY, MD 20785
301-618-3104

Term ID: 002
Shift #: 2

Ref #: 022

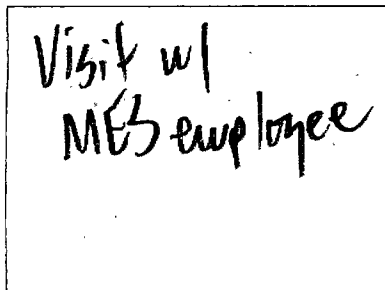
Cash Receipt

03/23/18

16:39:20

Total: \$ 2.50

THANK YOU!



RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
------	---------	----------	-----	------

Maryland Environmental Service Expense Report Calendar Year 2018

Executive

Group / Department

Roy C. McGrath 76856

Employee Name Employee Number

Employee Address

HQ n/a

Assigned Office Location (City) One Way Commute Miles

Cost Center Number	Object #	Subsidiary	Amount
1111-1111	6811		
1111-1111	6815		\$ 136.14
1111-1111	6813		\$ 123.76
1111-1111	6817		
1111-1111	6313		
1111-1111	6475		
Total:			\$ 259.90

Day								
Date	07/06/2018	07/16/2018	07/17/2018					Totals
Hotel Room			✓ \$ 123.76					\$ 123.76
Breakfast								\$ 0.00
Lunch		✓ \$ 49.56						\$ 49.56
Dinner		✓ \$ 25.70						\$ 25.70
Business Meals	\$ 60.88							\$ 60.88
Transportation								\$ 0.00
Bridge or Road Tolls								\$ 0.00
Mileage* (Calculated Below)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Parking								\$ 0.00
Other								\$ 0.00
Total Expenses	\$ 60.88	\$ 75.26	\$ 123.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 259.90
Travel Status? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Overnight? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>								

Purpose of
Travel /
Expenditures:

07/06/18 - Business lunch meeting with C. Williams, JHU

07/16-07/17/18 - Business meetings and Governor's Cabinet meeting on Eastern Shore

Date	Time		Territory Covered	Total Miles	Commute Miles	Reimb. Miles*	Rate**
	Start	End					
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
						0.0	0.545
Totals				0.0	0.0	0.0	

Signature of Employee

08/27/2018

Date

Certified just and correct and payment not received

** Effective January 1, 2018 - \$ 545 per mile

* Reimbursable miles equal to total miles less total commute miles if applicable

Approved By

08/27/2018

Date

MICHAEL C. HARRIS

Immediate Supervisor - Print Name and Title

Date

Rye Street Tavern

Rye Street Tavern
13 Rye Street
Baltimore, MD 21230
(443) 662-8000

Date 7/6/18, 1:25 PM
Server Todd N
Check # 7125
Guest 2
Order Type Dine In
Table 204

ITEMS	QTY	PRICE
Iced Tea	1	\$4.00
Crab Cobb Salad	2	\$44.00
	Subtotal	\$48.00
	Tax	\$2.88
	Total	\$50.88
	Balance Due	\$50.88

CUSTOMER COPY

Rye Street Tavern

Rye Street Tavern
13 Rye Street
Baltimore, MD 21230
(443) 662-8000

Date 7/6/18, 1:31 PM
Server Todd N
Check # 7125
Guest 2
Order Type Dine In
Table 204

Cardholder MCGRATH/ROY
Card Type AMEX-1005
Auth Code 545288
Status Approved

Amount Due \$50.88

Tip 10.00

Total 60.88

Lunch Mtg
w/C. Williams,
JHU.

Osteria Alfredo
Easton, Maryland

OSTERIA ALFREDO
210 MARLBORO RD
EASTON, MD 21601

157 LAURA

Tbl 22/1 Chk 6936 Gst 2

Ju116'18 12:28PM

***** DEMONSTRATION MODE *****

Dine In

2 Small Ceasar @ 5.00 10.00
1 Pugliese @ 11.00 11.00
1 salmon/lemon @ 10.00 10.00
1 SODA @ 2.10 2.10
1 Ice Tea @ 2.10 2.10
2 Coffee/Tea @ 2.00 4.00

Subtotal 39.20

Tax 2.36

01:26PM Total **41.56**

fdtaxcoll 2.36

Thank you for joining us.

SALE

Server #: 000076

MID: 6232 Store: 0001 Term: 0001

REF#: 00000008

Batch #: 082 RRN: 819717603842

07/16/18 13:36:16

Trans ID: 006108545299278

Ship-to Postal/Zip: 21601

APPR CODE: 800754

AMEX

*****1005

Chip

AMOUNT \$41.56

TIP \$ 2.00

TOTAL \$ 49.56

APPROVED

AMERICAN EXPRESS

AID: A000000025010801

TVR: 00 00 00 00 00

TSI: F8 00

CUSTOMER COPY

Panera Bread

Cafe 3763

Easton, MD 21601

Phone: (410)763-8230

Accuracy matters. If your order is not right, please let a manager know.

7/16/2018

7:49:52 PM

Check Number: 339901 Cashier: Ajena

1 San Pelgrn Btld Wtr

2.39

1 Choc Chipper Cookie

2.09

SubTotal

4.48

Tax

0.27

Total

4.75

visa

4.75

Acct:XXXXXXXXX0701

AuthCode:08385C

Trans#:112364

Visa

4.75

Log in at PaneraBread.com.

You are 7 visits away from your next reward

MyPanera Member: xxxxxxxxxxxx21905

MyPanera Offers Earned:

\$2 off You Pick Two: 1 [Exp Date:

09/05/18]

Visits to Next Reward: 7

www.panerabread.com

TOGO POS

Your Order Number is: 301

Customer / Pager: R.C.

Customer Copy

OLIVE GARDEN 1880
9017 Ocean Gateway.
Easton, MD 21601

OLIVE GARDEN 1880
9017 Ocean Gateway
Easton, MD 21601

*****Dine In*****

Check #:52269

Table 313

Check # :52269

Cathy B

19:00:35 07/16/2018

Gst 1

Guest No.1

1 Water
1 Grilled Chicken Parmesan 15.99
1 * Salad

Subtotal 15.99
Sales Tax 0.96

Please pay this amount
Total 16.95

Tip Not Included

Suggested tip amounts 20% - \$3.39
are provided for your 18% - \$3.05
convenience. 15% - \$2.54

Dine In

19:00:35 07/16/2018

Try us To Go - order online! ogtogo.com

THANKS FOR VISITING US TODAY!

GRACIAS POR VISITARNOS HOY!

Carl Wakeland

GENERAL MANAGER
(410) 763-9018

Table 313

Cathy B

19:38:02 07/16/2018 Gst 1

1 Water 0.00
1 Grilled Chicken Par 15.99
1 * Salad 0.00

SUBTOTAL : 15.99
TAX : 0.96
TOTAL : 16.95

Payments:

AMERICAN EXPRESS/1005

Auth/Chip Read

TID:6880916

RRN:1807160700052269

AID:A000000025010801

TVR:0800008000

IAD:90CE402F9D813B713030

TSI:E800

ARC:00

Auth Code:860515

Purchase Amount 16.95
Tip Paid 4.00

TOTAL PAID USD\$ 20.95

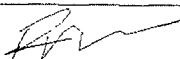
Check Balance 0.00

Try us To Go - order online! ogtogo.com

THANKS FOR VISITING US TODAY!

GRACIAS POR VISITARNOS HOY!
Carl Wakeland

GENERAL MANAGER
(410) 763-9018





Fairfield Inn & Suites®

8945 Sunflower Drive
Easton, MD 21601
410.822.0050

Rc Mcgrath



Business

Room: 308

Room Type: KING

Number of Guests: 1

Rate: \$119.00

Clerk: RAR

Arrive: 16Jul18

Time: 02:06PM

Depart: 17Jul18

Time: 08:44AM

Folio Number: 80617

Date

Description

Charges

Credits

16Jul18

Room Charge

119.00

16Jul18

City Tax

4.76

17Jul18

American Express

123.76

Card #: XXXXXXXXXXXXXXX1005/XXXX

Amount: 123.76 Auth: 507529 Signature on File

This card was electronically swiped on 16Jul18

Balance: 0.00

Rewards Account # XXXXX2515. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.



AP CHECK

Check Number 8735

Payment Date Oct 18, 2019

Supplier ID 76856

Supplier Name Roy McGrath

Payee

Expense Payment Expense Payment: Roy McGrath (76856) - 10/18/2019
Status Complete
Reconciliation Status Unreconciled
Company Maryland Environmental Service
Pay To Roy McGrath (76856)
Type Employee
Payment Date 10/18/2019
Currency USD

Payment Information

Part of Settlement Run SR-00000105
Part of Group Expense Payment(Direct Deposit) for BofA Accounts Payable
Payment Amount 4,164.00
Bank Account BofA Accounts Payable
Payment Type Direct Deposit
Transaction Reference 8735

Expense Reports

Expense Report	Expense Report Number	Company	Expense Report Status	Pay To	Type	Expense Report Date	Memo	Total Amount	Expense Payee Paid	Credit Card Paid
Expense Report: EXP-0000602	EXP-0000602	Maryland Environmental Service	Approved	Roy McGrath (76856)	Employee	10/15/2019	PRO600 04/30/19 - 06/18/19	4,164.00	Yes	



Details and Process

For Expense Report: EXP-0000602
Overall Process Expense Report: EXP-0000602, Roy McGrath (76856) on 10/15/2019 for \$4,164.00
Overall Status Successfully Completed

Details

Expense Report Number EXP-0000602
Company Maryland Environmental Service
Reimbursement 4,164.00
Personal 0.00
Total Amount 4,164.00
Currency USD
Memo PRO600 04/30/19 - 06/18/19
Spend Authorization

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
10/16/2019	Tuition	PRO 600 04/30/2019 - 06/18/2019	4,164.00	USD	4,164.00

Process

Process History

Process	Step	Status	Completed On	Due Date	Person	Comment
Expense Report Event	Expense Report Event	Step Completed	10/15/2019 03:29:35 PM		Katherine Tessier (67908)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Approved	10/15/2019 03:46:25 PM		Michael Harris (79991) (Finance Executive)	
Expense Report Event	Review Expense Report	Approved	10/16/2019 07:18:52 AM		Laura Younker (43933) (Expense - Allowance Plan Reviewer)	
Expense Report Event	Approval by HR Executive	Approved	10/16/2019 12:06:24 PM		Jewel White (74705) (HR Executive)	
Expense Report Event	Review Expense Report	Approved	10/16/2019 05:15:28 PM		Jennifer Brown (49225) (Expense Data Entry Specialist)	



**MARYLAND
ENVIRONMENTAL
SERVICE**

____ Advancement

____ Reimbursement

**Tuition Assistance Program Semester Course(s) and Assistance Request
(SCAAR)**

exp-0000002

Attach copy of your approved Career Development Plan, and pricing for requested assistance.

Employee Name: ROY McBRATH Work Phone: 410 729 8201

Group and Division: Executive Email Address: rmcbrath@anewv.com

Classification: 11 Location: Millersville, HQ

Date Career Plan/Tuition Reimbursement Application Approved: _____

COURSES YOU INTEND TO TAKE THIS SEMESTER

Course Title & Course Number	Start Date	End Date	Course Hours	Appr/ Disapprove	Cost	Comments
PRO 600	4/30/19	6/18/19	6		4164.00	

College or University: _____

ESTIMATE OF COST

	To be Paid by MES	To be Paid by Employee	Total
Registration <u>Tuition</u>	4164.00	0	4164.00
Tuition			
Other			

Charge to Cost Center: CC1133 Funds are Available: _____
Managing Director

TO BE COMPLETED UPON RECEIPT OF COURSE GRADES, PLEASE ATTACH THE FOLLOWING:

1. Copy of final grade, transcript or other official grade indicator.
2. Original school tuition receipt.
3. Original method of payment (cancelled check, charge receipt)

Course Title	Grade	Course Title	Grade
PRO 600	A	See Attachment	

APPROVED FOR ASSISTANCE: Jewel D. White Ray
Human Resources

MES
to pay
\$4164



Advancement

☒ Reimbursement**Tuition Assistance Program Semester Course(s) and Assistance Request (SCAAR)**

Attach copy of your approved Career Development Plan, and pricing for requested assistance.

Employee Name: Roy McBRATH Work Phone: 410 729 8201Group and Division: Executive Email Address: rmcbrath@anewr.comClassification: 1 Location: Millersville, HQ

Date Career Plan/Tuition Reimbursement Application Approved: _____

COURSES YOU INTEND TO TAKE THIS SEMESTER

Course Title & Course Number	Start Date	End Date	Course Hours	Appr/ Disapprove	Cost	Comments
PRO 600	4/30/19	6/15/19	6		4164.00	

College or University: _____

ESTIMATE OF COST

	To be Paid by MES	To be Paid by Employee	Total
Registration Tuition	4164.00	0	4164.00
Tuition			
Other			

Charge to Cost Center: CC1133 Funds are Available: _____

Managing Director

TO BE COMPLETED UPON RECEIPT OF COURSE GRADES, PLEASE ATTACH THE FOLLOWING:

1. Copy of final grade, transcript or other official grade indicator.
2. Original school tuition receipt.
3. Original method of payment (cancelled check, charge receipt)

Course Title	Grade	Course Title	Grade
PRO 600	A	See Attachment	

APPROVED FOR ASSISTANCE: _____

Human Resources

* copy to K. Tessier in AP on 10/15/19 for processing
expense in workday

10/15/19

Communicating, Problem Solving, and Leading^x in Professional Fields

PRO 600 | 6 Credits

(Required for students in the MBA program.) Make yourself more valuable to an employer by gaining and improving skills in communication and problem solving. Explore your field by developing connections to your career path, creating a professional social network presence, and using critical thinking to inform decisions. Improve and refine your skills in communication, critical thinking, quantitative reasoning, and team leadership as you hone your professional writing and oral communication skills and proficiency with analytical software programs, collaboration tools, and other professional software.



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X

From: studentaccounts@umuc.edu
Subject: UMUC: Thank You for Your Payment
Date: Apr 3, 2019 at 7:27:35 PM
To: [REDACTED]

UNIVERSITY OF MARYLAND
 **University College**
STATE UNIVERSITY • GLOBAL CAMPUS

Thank you for your payment. Your payment has been submitted as detailed below.

Payment Details

Student Name: Roy McGrath
Account Number: xxx3990
Term: 2019 Spring
Payment Method: xxxxxxxxxxxx0701
Amount: \$4,164.00
Description: [Student Account Payment]
Confirmation Number: 20190403000448
Authorization Code: 02008C



MARYLAND
ENVIRONMENTAL
SERVICE

— Advancement
☒ Reimbursement

Career Plan/Tuition Assistance Application

Employee Name: Roy McGRATH Work Phone: 410 729-8201
Group and Division: Executive Email Address: rmcgrath@nemv.com
Classification: " Location: Millersville, HQ

ELIGIBILITY:

Have you successfully completed your 6-month probationary period? ☒ Yes ☐ No

Considering there is a limited amount of funds for tuition assistance, please explain how this training will benefit & assist the Maryland Environmental Service. (Use additional paper if necessary.)

Directly relevant and beneficial.

CAREER DEVELOPMENT PLAN:

Degree Title: Master of Business Adm Level: MBA (AA, BS, MA, etc)
College Name/Address: University of Maryland, University College

Are you currently enrolled in this degree program: ☒ Yes ☐ No If yes, please list total credit hours: 6

What is the anticipated year for graduating with this degree? 2020

COURSE WORK IDENTIFICATION SECTION (to be completed by employee)

List all courses for which you intend to receive tuition assistance for the duration of your degree program. Attach a copy of the degree program description, pricing and list of courses from the college catalog. Specific course descriptions not required. (Use additional paper if necessary.)

Course Title & Number	Cost	Hours	Appr.	Disappr	Comments
<u>See Attachment for 6 core courses.</u>					<u>Reimbursement up to program limit of \$5250 annually through completion.</u>

REVIEW/APPROVAL SECTION

Managing Director: _____ Date: _____

Human Resources: Jewel D. White Date: 10/15/19

Director: [Signature] Date: _____



855-655-8682
GET HELP

APPLY NOW



Master of Business Administration (MBA)

Earn an MBA Faster and for Less

The award-winning Master of Business Administration program at University of Maryland Global Campus offers you a respected MBA degree that you can earn entirely online in just 18 months for about \$25,000. Plus, you can complete an MBA without paying for a single textbook. All course materials are available as no-cost electronic resources through UMGC's online classroom.

These program requirements are for students who enroll in the 2019–2020 academic year. For prior year academic requirements, visit the [catalog archive](#) in the Current Students section.

About the Master of Business Administration

Courses in the MBA curriculum use high quality online learning resources and emphasize teamwork, information literacy, technology fluency, ethics, communication, problem solving, and critical thinking. Additionally, the MBA offers you the opportunity to learn from highly qualified faculty with significant managerial and leadership experience in emerging areas relevant to your career growth.



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Through your coursework, you will learn how to

- Create and implement a personal leadership development plan
- Foster mutual respect, trust, and high standards of ethics, performance, and teamwork
- Assess and manage critical knowledge and skill gaps related to core organizational functions and managerial responsibilities
- Complete a comprehensive analysis of the costs of operations, pricing options, financing, product mix, distribution channels, and supply chain relationships
- Evaluate your cultural intelligence, ethical values, and skills in decision-making, and implement specific actions to leverage your strengths and further develop areas of relative weakness
- Evaluate your organization's policies for managing legal and ethical risks, with a focus on contracts, agency, and tort law
- Design and develop a marketing plan for a new product or service in both domestic and international markets
- Prepare a detailed project management plan for an initiative in a new international location that presents business, language, cultural, legal, and other challenges for your organization
- Develop a comprehensive strategy for expanding your organization's products or services in a selected country



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X

Master of Business Administration Requirements

Our curriculum is designed with input from employers, industry experts, and scholars. You'll learn theories combined with real-world applications and practical skills you can apply on the job right away.

Required Courses	Overall Degree Requirements
<div><h2>Core Courses</h2><ul style="list-style-type: none">• Communicating, Problem Solving, and Leading in Professional Fields (6 Credits, PRO 600)• Leading Organizations and People (6 Credits, MBA 610)• Financial Decision Making (6 Credits, MBA 620)• Leading in the Multicultural Global Environment (6 Credits, MBA 630)• Innovation Through Marketing and Technology (6 Credits, MBA 640)• Strategic Decision Making (6 Credits, MBA 670)<p>All courses must be taken in the order listed.</p><p>You must complete each course with a grade of B or better to advance to the next course. The grade of C is not available for these courses.</p><p>The courses in this program will have seven-day and 60-day options for the grade of Incomplete.</p></div>	



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X



**MARYLAND
ENVIRONMENTAL
SERVICE**

Larry Hogan GOVERNOR

Boyd K. Rutherford LT. GOVERNOR

Roy McGrath DIRECTOR/CEO

Acknowledgement

Tuition Assistance Program

I, Roy McGrath understand and agree as an express condition of receiving Tuition Assistance from the Tuition Assistance Program that if I were to leave the Maryland Environmental Service (MES) within (1) one year of completion of a college credit course for which the Service has provided assistance, that I shall be required to reimburse the Service for the entire cost of the tuition paid for a college credit course in which I was enrolled during the previous twelve (12) months. I also understand that MES may deduct this amount from any payment that is otherwise due for salary and unpaid leave.

I, also understand that if I were to drop out of a class or fail to obtain a "C" or better grade at the Undergraduate level and a "B" or better grade in the Graduate level for the course that I have received assistance for that I will repay MES the cost of the tuition assistance awarded to me for the specific course.

Subject to other terms of Policy 8.02

Roy McGrath
Signature

R. McGrath
Print Name

Date



AP CHECK

Check Number 12905

Payment Date Dec 13, 2019

Supplier ID 76856

Supplier Name Roy McGrath



Payee

Expense Payment Expense Payment: Roy McGrath (76856) - 12/13/2019
Status Complete
Reconciliation Status Unreconciled
Company Maryland Environmental Service
Pay To Roy McGrath (76856)
Type Employee
Payment Date 12/13/2019
Currency USD

Payment Information

Part of Settlement Run SR-00000168
Part of Group Expense Payment(Direct Deposit) for BofA Accounts Payable
Payment Amount 4,802.20
Bank Account BofA Accounts Payable
Payment Type Direct Deposit
Transaction Reference 12905

Expense Reports

Expense Report	Expense Report Number	Company	Expense Report Status	Pay To	Type	Expense Report Date	Memo	Total Amount	Expense Payee Paid	Credit Card Paid
Expense Report: EXP-0000941	EXP-0000941	Maryland Environmental Service	Approved	Roy McGrath (76856)	Employee	12/05/2019	Leadership Meeting Expenses	4,802.20	Yes	



Details and Process

For Expense Report: EXP-0000941
Overall Process Expense Report: EXP-0000941, Roy McGrath (76856) on 12/05/2019 for \$4,802.20
Overall Status Successfully Completed

Details

Expense Report Number EXP-0000941
Company Maryland Environmental Service
Reimbursement 4,802.20
Personal 0.00
Total Amount 4,802.20
Currency USD
Memo Leadership Meeting Expenses

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
12/11/2019	Legal / Professional Fees	Leadership meeting expenses	4,802.20	USD	4,802.20

Process

Process History

Process	Step	Status	Completed On	Due Date	Person	Comment
Expense Report Event	Expense Report Event	Step Completed	12/05/2019 03:19:34 PM		Katherine Tessier (67908)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Approved	12/05/2019 04:01:02 PM		Michael Harris (79991) (Finance Executive)	
Expense Report Event	Review Expense Report	Not Required				
Expense Report Event	Approval by HR Executive	Not Required				
Expense Report Event	Review Expense Report	Approved	12/11/2019 07:35:25 AM		Jennifer Brown (49225) (Expense Data Entry Specialist)	

Details and Process

For Expense Report: EXP-0000941
Overall Process Expense Report: EXP-0000941, Roy McGrath (76856) on 12/05/2019 for \$4,802.20
Overall Status In Progress

Details

Expense Report Number EXP-0000941
Company Maryland Environmental Service
Reimbursement 4,802.20
Personal 0.00
Total Amount 4,802.20
Currency USD
Memo Leadership Meeting Expenses

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
12/05/2019	Legal / Professional Fees	Leadership meeting expenses	4,802.20	USD	4,802.20

Process

Process History

Process	Step	Status	Completed On	Due Date	Person	Comment
Expense Report Event	Expense Report Event	Step Completed	12/05/2019 03:19:34 PM		Katherine Tessier (67908)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Awaiting Action			Michael Harris (79991) (Finance Executive)	

Remaining Process

Click on the button below to review remaining process details.

pending WD
approval from
M. Harris

Katherine Tessier

From: Michael Harris
Sent: Thursday, December 5, 2019 2:57 PM
To: Katherine Tessier
Subject: Re: Expense for R. McGrath

Hi Katie. That is correct. The expense was for the Leadership meeting.

Thank you,

Michael



Michael Harris
Managing Director, Finance
259 Najoles Road | Millersville, MD 21108
mharris@menv.com | menv.com
410.729.8214 (office) | 240.319.0327 (mobile)



From: Katherine Tessier <ktessier@menv.com>
Sent: Thursday, December 5, 2019 2:17:31 PM
To: Michael Harris <mharris@menv.com>
Subject: Expense for R. McGrath

Good afternoon. Please confirm that you would like the \$4802.20 reimbursement to Roy McGrath to be applied towards CC3613 / 6313 (Client & Team Programs / Professional Fees).

Thank you!



Katherine Tessier
Senior Fiscal Associate
259 Najoles Road | Millersville, MD 21108
ktessier@menv.com | menv.com
410.729.8296 (office)



the Bethesda North Marriott Hotel & Conference Center
GROUP MASTER ANCILLARY CHARGES & MISCELLANEOUS CREDITS SUMMARY

KARI RIDER EVENTS
MARYLAND ENVIRONMENTAL SE
Event Dates 11/14/2019 to 11/22/2019
Invoice Number

	DATE	GUEST/ACCNT NAME	ROOM/ACCNT NUMBER	DESCRIPTION	REFERENCE	CHARGES
PAYMENTS:						
	11/12/19	MARYLAND ENVIRONMENTAL SE	57422	ADVDP-AX	XXXXXXXXXXXX1005	(2,252.50)
	11/22/19	MARYLAND ENVIRONMENTAL SE	57422	CCARD-AX	XXXXXXXXXXXX1005	(2,779.05)
				TOTAL PAYMENTS		(5,031.55) USD
CREDITS:						
	12/4/19	MARYLAND ENVIRONMENTAL SE	57422	BQT TAX EXEMPT 6%	EXEMPT	(213.22)
	12/4/19	MARYLAND ENVIRONMENTAL SE	57422	AV TAX EXEMPT 6%	EXEMPT	(16.13)
				TOTAL CREDITS		(229.35) USD

\$ 4802.20



November 23, 2019

KARI RIDER
KARI RIDER EVENTS
259 NAJOLES ROAD
MILLERSVILLE, MD 21108

Dear KARI RIDER :

The Associates of the Bethesda North Marriott Hotel & Conference Center wish to thank you for your business. Enclosed you will find a summary and detailed billing of charges for your event. We are proud to offer electronic delivery and/or an Excel version of these charges, available at your request. To request a copy, or should you have any questions regarding your event, your customer account specialist's contact information is listed below.

We look forward to serving you again in the future.

Sincerely,

Daily Bill Review
Customer Billing Specialist
WASBN-Billing@marriott.com

Enclosures



MARYLAND ENVIRONMENTAL SE
the Bethesda North Marriott Hotel & Conference Center

INVOICE DATE:

INVOICE NUMBER: (229.35) USD

INVOICE TOTAL: (229.35) USD

Daily Bill Review: (301) 822-9200

The summary of charges is as follows:

Charges:

Catering:	5,031.55	
Subtotal:		5,031.55 USD

Payments:

Advance Deposit:	(2,252.50)	
Credit Card:	(2,779.05)	
Subtotal Payments:		(5,031.55) USD

Credits:

(229.35) USD

Total Amount Due:

(229.35) USD

Upon receipt of this invoice, kindly remit payment to:

Regular Mail

Marriott Business Services
P.O. Box 402642
Atlanta GA 30384-2642

Overnight Mail

BOA Remittance Processing
Lockbox: 402642
6000 Feldwood Road
College Park, GA 30349

ACH / Wire Payment

Marriott International
Bank of America
900 W. Trade Street
Charlotte, NC 28202
Account: 3751575043
Wire Routing: 026009593
ACH Routing: 111000012

Please reference the above invoice number on your remittance.

the Bethesda North Marriott Hotel & Conference Center
GROUP MASTER SUMMARY OF GUEST CHARGES

KARI RIDER EVENTS
MARYLAND ENVIRONMENTAL SE
Event Dates 11/14/2019 to 11/22/2019
Invoice Number

ANCILLARY CHARGES

GUEST NAME	ROOM/ACCT#	DATE	ROOM	TAX	RESORT FEE	CATERING	RESTAURANT/ LOUNGE	TELECOM/ INTERNET	RECREATION / GIFT SHOP	PARKING	OTHER	DAILY TOTAL
MARYLAND ENVIRO	57422	11/14/19	0.00	0.00	0.00	5,031.55	0.00	0.00	0.00	0.00	0.00	5,031.55
SUBTOTAL BY GUEST:			0.00	0.00	0.00	5,031.55	0.00	0.00	0.00	0.00	0.00	5,031.55
TOTAL GUEST CHARGES:			0.00	0.00	0.00	5,031.55	0.00	0.00	0.00	0.00	0.00	5,031.55 USD
TOTAL MISCELLANEOUS CREDITS:												(229.35) USD
SUBTOTAL:												4,802.20 USD
SUBTOTAL PAYMENTS:												(5,031.55) USD
TOTAL AMOUNT DUE:												(229.35) USD
TOTAL ROOM NIGHTS:												0

the Bethesda North Marriott Hotel & Conference Center
GROUP MASTER CATERING SUMMARY

KARI RIDER EVENTS
 MARYLAND ENVIRONMENTAL SE
 Event Dates 11/14/2019 to 11/22/2019
 Invoice Number:

DATE	CHECK NUMBER	BREAKFAST	LUNCH	DINNER	COFFEE BRK/ HORS D'S	PACKAGES	BEVERAGE	MISC OTHER	ROOM SET-UP FEE	AUDIO VISUAL	SERVICE CHARGE	TAXES	TOTAL
11/14/19	58617	750.00	950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425.00	127.50	2,252.50
11/14/19	58719	0.00	0.00	0.00	496.75	0.00	0.00	562.50	980.00	215.00	422.95	101.85	2,779.05
TOTAL CATERING:		750.00	950.00	0.00	496.75	0.00	0.00	562.50	980.00	215.00	847.95	229.35	5,031.55 USD

the Bethesda North Marriott Hotel & Conference Center
BANQUET CHECK DETAIL

Check #: 58617
 Check Date: 11/14/19
 Manager: /JB/
 Room: MULTIPLE

Maryland Environmental Service
 Maryland Environmental Service
 259 NAJOLES ROAD
 MILLERSVILLE, MD 21108

Page #: 1
 Bill Method: CC
 Tax Exempt: N
 BEO #: 241628

Thursday, November 14, 2019

<i>CATEGORY</i>	<i>QUANTITY</i>	<i>ITEM</i>	<i>UNIT PRICE</i>	<i>SUBTOTAL</i>	<i>TOTAL</i>
Food					
Breakfast Buffet, Oakley					
	25	MOD Bethesda North Breakfast Buffet	30.00	750.00	
Lunch Buffet, Oakley					
	25	Artisan Sandwich Buffet	38.00	950.00	
		Food SUBTOTAL		1,700.00	
		SERVICE CHRG LCL 25%			425.00
		STATE SALES TAX 6%			127.50
		GRAND TOTAL			2,252.50

All Prices are Subject to 25% Taxable Service Charge and 6% Sales Tax. All Alcoholic Beverages will be Subject to a 9% Alcohol Tax.

MARRIOTT CONFIDENTIAL AND PROPRIETARY INFORMATION

**the Bethesda North Marriott Hotel & Conference Center
BANQUET CHECK DETAIL**

Check #: 58719
Check Date: 11/14/19
Manager: /JB/
Room: MULTIPLE

Maryland Environmental Service
Maryland Environmental Service
259 NAJOLES ROAD
MILLERSVILLE, MD 21108

Page #: 1
Bill Method: CC
Tax Exempt: N
BEO #: 241460

Thursday, November 14, 2019

<i>CATEGORY</i>	<i>QUANTITY</i>	<i>ITEM</i>	<i>UNIT PRICE</i>	<i>SUBTOTAL</i>	<i>TOTAL</i>
Audio Visual					
Meeting, Glen Echo					
	1	LCD Support Pkg: 8x8 Screen, AC Ext Cords, VGA Cable for (1) Laptop & Tech Set-Up Assist	200.00	200.00	
	1	Wireless Internet Connections	15.00	15.00	
		Audio Visual SUBTOTAL		215.00	
Other					
Meeting, Glen Echo					
	25	Parking Billed to Master Account	22.50	562.50	
		Other SUBTOTAL		562.50	
Food					
Coffee Break, Glen Echo - ~Inside Room~					
	3	Gallon(s) of Freshly Brewed Regular Coffee	75.00	225.00	
	1	Gallon(s) Freshley Brewed Decaffeinated Coffee	75.00	112.50	
	1	Gallon(s) of Hot Water for Specialty Teas	75.00	112.50	
	11	Assorted Soft Drinks	4.25	46.75	
		Food SUBTOTAL		496.75	

All Prices are Subject to 25% Taxable Service Charge and 6% Sales Tax. All Alcoholic Beverages will be Subject to a 9% Alcohol Tax.

MARRIOTT CONFIDENTIAL AND PROPRIETARY INFORMATION

**the Bethesda North Marriott Hotel & Conference Center
BANQUET CHECK DETAIL**

Check #: 58719
Check Date: 11/14/19
Manager: /JB/
Room: MULTIPLE

Maryland Environmental Service
Maryland Environmental Service
259 NAJOLES ROAD
MILLERSVILLE, MD 21108

Page #: 2
Bill Method: CC
Tax Exempt: N
BEO #: 241460

Thursday, November 14, 2019

<i>CATEGORY</i>	<i>QUANTITY</i>	<i>ITEM</i>	<i>UNIT PRICE</i>	<i>SUBTOTAL</i>	<i>TOTAL</i>
Room Rental					
Meeting, Glen Echo					
	1	Glen Echo	980.00	980.00	
		Room Rental SUBTOTAL		980.00	
		SERVICE CHRG LCL 25%			369.20
		AV SERVICE CHRG LCL 25%			53.75
		STATE SALES TAX 6%			85.72
		AV TAX 6%			16.13
		GRAND TOTAL			2,779.05

All Prices are Subject to 25% Taxable Service Charge and 6% Sales Tax. All Alcoholic Beverages will be Subject to a 9% Alcohol Tax.

MARRIOTT CONFIDENTIAL AND PROPRIETARY INFORMATION

5/21/20, 9:28 AM

Good morning Roy. Just wanted to remind you to complete your timesheet.
Thanks,
Mike

Good morning Mike I'm not going to be able to get to it till this afternoon... can we find a way to make it work?

I can. We can enter time on your behalf or leave the period open until 4pm. We can always go back and adjust your hours if you don't have time to enter your time. We also need to approve Matthew's time sheet.

I'll prove Matthew's right now... Leave open until 4 PM... I can get to it by then

Liked "I'll prove Matthew's right now... Leave open until 4 PM... I can get to it by then"

5/22/20, 8:37 AM

GM Roy,
Timesheet?

GM! On it

Liked "GM! On it"

5/28/20, 12:23 PM

Hi Roy,
Want to catch up later today?
Mike

5/29/20, 11:26 AM

Tag #45624CG

5/29/20, 3:09 PM

Let's catch up later on the transfer. I am waiting to hear back from Mona. I spoke with her earlier.

There's no rush

Liked "There's no rush"

5/29/20, 8:05 PM

I reviewed the DoIT letter. I'm not going to sign it, would have to change to much. I'll discuss it when I meet with Sec Leahy

How much did they want to charge us annually?

Okay. I'll get what they wanted to charge and text it.

I'm working on trying to get the car xferred. In the meantime can you send me something authorizing me so I have an audit trail. We will get the paperwork finalized ASAP.

Sure, I'll send you an email tonight. Did Mona have any questions?

I haven't heard back from her but Don has xferred vehicle's so I'm going to have him do it. It shouldn't be complicated.

I'll see her Monday. Let me check then, but I'll send the email today while I'm still official

Okay. Thank you.

6/1/20, 12:08 PM

Mike
I just got a workday termination message. I said it needed to stay open until I advise otherwise.

Hi Roy,
Not sure why but I will talk to HR. I know you wanted it open. Will follow up and get back to you.

I told Beth too. They might have just been going through motions in HR but you'd think people would have more sense and ask first

Hi Roy,
We can't process your final pay or severance until we terminate you in the system. They have to go through certain systematic steps so that process is followed properly and leaves the correct audit trails. They are also switching over approvals for timesheets and a number of other things.

You should have been asked or told about the process.

Read 6/1/20

Well then work around need to be figured out in the meanwhile

6/4/20, 7:47 AM

Good morning Roy,
I hope you've had a great couple of days at the new job. We're starting to process payroll today. HR has to close your Workday account in order to complete the things I mentioned on Monday which includes final pay and severance. I've checked and there's no other way to complete those things without doing that. I know you have expenses you wanted to turn in. I can email you an old paper form and we can process them that way to make sure you get reimbursed.
Thanks,
Mike

8:52:39 AM Thank you Roy !

Roy Mcgrath
Happy Birthday Mike !!! 8:34:51 AM

Thursday, June 4, 2020

Roy Mcgrath
Any idea how May looks ? 5:50:49 PM

5:25:54 PM

Interesting 4:20:05 PM

Friday, June 5, 2020

7:24:30 PM Will do .

Thursday, June 4, 2020

3:29:26 PM I will have all of the for you before you talk to him .

2:18:57 PM I'll pull that paperwork and get an answer. Also the main component is a software Jason's group uses . They can get it cheaper if they contract directly with the provider.

Roy Mcgrath
Okay great . You know , he'd be on me by tomorrow haha 9:52:12 PM

Can let Betsy know I 'll discuss it with their secretary when I meet with him soon 1:13:49 PM

9:29:25 PM Okay sounds good . Thanks.

Roy Mcgrath
I can't think of anything else hanging . Matthew submitted an expense report from before I left so I'll approve. That should clear the deck 9:27:07 PM

A bunch of the work I did the past hour didn't save because no one told me first 10:48:05 AM

[REDACTED]

9:20:50 PM

I approved all expense reports and they are processing . You should see those funds in your bank account tomorrow . I also sent a copy of my resume . I appreciate your support .
Mike

Roy Mcgrath [REDACTED]

7:21:57 PM

They're done but needs a push

[REDACTED]

5:55:09 PM

No it's way too early . We haven't run a lot of the processes to close . I would guess we will close with approximately \$14M in revenue. This puts us at \$159M with 1 month to go .

5:26:29 PM

Got it . Thanks.

Roy Mcgrath [REDACTED]

5:23:36 PM

Just a heads up : the salary is going to be lower than it is now ... but it's still a raise

3:30:45 PM

Sounds good . No reason to pay for things can get elsewhere or don 't need.

Friday, June 5, 2020

[REDACTED]

6:25:09 PM

Hi Roy . We processed your expense reports and you should see those funds in your account today .
Thanks,
Mike

Thursday, June 4, 2020

[REDACTED]

3:12:12 PM

I have taken care of transferring the car. You will have a renewal sticker and registration in your office when you arrive Monday. Let me know if you need anything else .

9:58:41 PM

I know. Ha ha.

1:14:25 PM

Will do .

Roy McGrath [REDACTED]

Did you handle Matthew 's? I don't see it in my workday , but I got a notice about it around 4:45

9:48:37 PM

11:17:15 AM

Part of your payment includes \$5250 for tuition reimbursement . I'm having A/p key it in . So you may see that come through . I didn't want to include it in your total severance because it 's not taxable

9:24:13 PM

Can we close out your workday account in the am ?

Roy McGrath [REDACTED]

It's fixed , thanks . Again, not directed at you just too much going on and don 't have time to waste

10:41:45 AM

Close! You can do it

6:32:22 PM

5:56:06 PM

I feel like we will end the year around \$169-\$172M

Roy McGrath [REDACTED]

Liked "Got it . Thanks. "

5:27:49 PM

5:25:06 PM

Okay . No problem. What 's your personal email ? I'll email it later this evening.

4:06:18 PM

True. I also don't think DoIT is passing along the savings to the agencies . That prompted the group to search for their own software vendors.

Friday, June 5, 2020

Roy McGrath [REDACTED]

Hi Mike , they're pending now. Thanks for being so quick ... obviously I wasn 't in a rush or would have done them sooner! Hope you had a good day . Let me know how May closes out when you do please .

6:57:07 PM

Thursday, June 4, 2020

Roy McGrath [REDACTED]

Before I talk w / Leahy, it would help to know (a) itemized fees they are seeking (b) which ones we want or need (eg - FIMUS?) and which we don't. I will let him know what to change.

3:17:13 PM

How much do they want annually ?

1:19:41 PM

Roy McGrath [REDACTED]

Received resume. Looks good

9:27:59 PM

Got it

11:25:28 AM

Roy McGrath [REDACTED]

You're working fast ! Good job.

9:22:36 PM

Roy McGrath [REDACTED]

Still stuck

7:21:36 PM

Thursday, April 30, 2020

Roy McGrath [REDACTED]

Can you get word to your staff to disburse ?

2:54:16 PM

Wednesday, March 4, 2020

[REDACTED]
Yes. I took care of it earlier . He was missing back up . You approved it before so didn't want to bother you with it again.

9:51:28 PM

[REDACTED]
No problem. They will process this evening after you complete your expenses .

10:47:02 AM

Thank you.

9:23:35 PM

[REDACTED]
Okay . I'll get them done .

7:34:08 PM

[REDACTED]
Yes sir !

2:56:22 PM



AP CHECK

Check Number 26015

Payment Date June 5, 2020

Supplier ID 76856

Supplier Name Roy McGrath

EXHIBIT 15

Expense Payment Expense Payment: Roy McGrath (Terminated) (76856) - 06/05/2020
Status Complete
Reconciliation Status Unreconciled
Company Maryland Environmental Service
Pay To Roy McGrath (Terminated) (76856)
Type Employee
Payment Date 06/05/2020
Currency USD

ent Information

Part of Settlement Run SR-00000317
Part of Group Expense Payment(Direct Deposit) for BofA Accounts Payable
Payment Amount 5,250.00
Bank Account BofA Accounts Payable
Payment Type Direct Deposit
Transaction Reference 26015

se Reports

Expense Report	Expense Report Number	Company	Expense Report Status	Pay To	Type	Expense Report Date	Memo	Total Amount	Expense Payee Paid	Credit Card Paid
Expense Report: EXP-0001704	EXP-0001704	Maryland Environmental Service	Approved	Roy McGrath (Terminated) (76856)	Employee	06/04/2020	Tuition 2020	5,250.00	Yes	

Details and Process

For Expense Report: EXP-0001704
Overall Process Expense Report: EXP-0001704, Roy McGrath (76856) on 06/04/2020 for \$5,250.00
Overall Status Successfully Completed

Details

Expense Report Number EXP-0001704
Company Maryland Environmental Service
Reimbursement 5,250.00
Personal 0.00
Total Amount 5,250.00
Currency USD
Memo Tuition 2020

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
06/04/2020	Tuition	Tuition 2020	5,250.00	USD	5,250.00

Process
Process History

Process	Step	Status	Completed On	Due Date	Person	Comment
Expense Report Event	Expense Report Event	Step Completed	06/04/2020 11:55:02 AM		Jennifer Brown (49225)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Approved	06/04/2020 12:04:21 PM		Michael Harris (79991) (Finance Executive)	
Expense Report Event	Review Expense Report	Approved	06/04/2020 12:12:44 PM		Laura Younker (43933) (Expense - Allowance Plan Reviewer)	Laura Younker: Approving per attached backup
Expense Report Event	Approval by HR Executive	Approved	06/04/2020 12:18:01 PM		Jewel White (74705) (HR Executive)	
Expense Report Event	Review Expense Report	Approved	06/04/2020 12:23:02 PM		Jennifer Brown (49225) (Expense Data Entry Specialist)	

Fw: Tuition Reimbursement Expense

Stephanie Acosta <sacosta@menv.com>

Thu 6/4/2020 11:37 AM

To: Jennifer Brown <jbrown@menv.com>

Jenn,

Please enter an expense reimbursement for Roy, in the amount of \$5,250.00 and charge to CC1133 Spend Category 6311 or Tuition 2020.

Please let me know when this is complete. You can use this email as the attachment/backup.

Thank you!



Stephanie Acosta
Financial Accounting Manager
259 Najoles Road, Millersville, MD 21108
sacosta@menv.com | menv.com
410.729.8291 (office)



From: Michael Harris <mharris@menv.com>

Sent: Thursday, June 4, 2020 11:29 AM

To: Stephanie Acosta <sacosta@menv.com>

Subject: Re: Tuition Reimbursement Expense

Stephanie

That's okay. We can include tuition reimbursement in the memo. There shouldn't be anything included in reference to the Board. For audit purposes if any auditors require an explanation we can give them access to the board minutes approving tuition reimbursement. If you have any questions please email or call.

Thank you,

Michael

Michael Harris
Managing Director, Finance
259 Najoles Road, Millersville, MD 21108
mharris@menv.com | menv.com
410.729.8214 (office) | 240.319.0327 (mobile)



From: Stephanie Acosta <sacosta@menv.com>

Sent: Thursday, June 4, 2020 11:12 AM

To: Michael Harris <mharris@menv.com>

Subject: Tuition Reimbursement Expense

Michael,

Per our conversation, an Expense Reimbursement will be submitted on Roy's behalf for tuition reimbursement, in the amount of \$5,250.00.

What would you like included in the memo/explanation? Also, let me know what should be included regarding the BOD approval on this.

Thanks!



Stephanie Acosta
Financial Accounting Manager
259 Najoles Road, Millersville, MD 21108
sacosta@menv.com | menv.com
410.729.8291 (office)





Advancement

☒ Reimbursement**Tuition Assistance Program Semester Course(s) and Assistance Request (SCAAR)**

Attach copy of your approved Career Development Plan, and pricing for requested assistance.

Employee Name: Roy McBRATH Work Phone: 410 729 8201Group and Division: Executive Email Address: rmcbrath@anewr.comClassification: 1 Location: Millersville, HQ

Date Career Plan/Tuition Reimbursement Application Approved: _____

COURSES YOU INTEND TO TAKE THIS SEMESTER

Course Title & Course Number	Start Date	End Date	Course Hours	Appr/ Disapprove	Cost	Comments
PRO 600	4/30/19	6/15/19	6		4164.00	

College or University: _____

ESTIMATE OF COST

	To be Paid by MES	To be Paid by Employee	Total
Registration Tuition	4164.00	0	4164.00
Tuition			
Other			

Charge to Cost Center: CC1133 Funds are Available: _____

Managing Director

TO BE COMPLETED UPON RECEIPT OF COURSE GRADES, PLEASE ATTACH THE FOLLOWING:

1. Copy of final grade, transcript or other official grade indicator.
2. Original school tuition receipt.
3. Original method of payment (cancelled check, charge receipt)

Course Title	Grade	Course Title	Grade
PRO 600	A	See Attachment	

APPROVED FOR ASSISTANCE: _____

Human Resources

* copy to K. Tessier in AP on 10/15/19 for processing
expense in workday

10/15/19

Communicating, Problem Solving, and Leading^X in Professional Fields

PRO 600 | 6 Credits

(Required for students in the MBA program.) Make yourself more valuable to an employer by gaining and improving skills in communication and problem solving. Explore your field by developing connections to your career path, creating a professional social network presence, and using critical thinking to inform decisions. Improve and refine your skills in communication, critical thinking, quantitative reasoning, and team leadership as you hone your professional writing and oral communication skills and proficiency with analytical software programs, collaboration tools, and other professional software.



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X

From: studentaccounts@umuc.edu
Subject: UMUC: Thank You for Your Payment
Date: Apr 3, 2019 at 7:27:35 PM
To: [REDACTED]

UNIVERSITY OF MARYLAND
 **University College**
STATE UNIVERSITY • GLOBAL CAMPUS

Thank you for your payment. Your payment has been submitted as detailed below.

Payment Details

Student Name: Roy McGrath
Account Number: xxx3990
Term: 2019 Spring
Payment Method: xxxxxxxxxxxx0701
Amount: \$4,164.00
Description: [Student Account Payment]
Confirmation Number: 20190403000448
Authorization Code: 02008C



MARYLAND
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— Advancement
☒ Reimbursement

Career Plan/Tuition Assistance Application

Employee Name: Roy McGRATH Work Phone: 410 729-8201
Group and Division: Executive Email Address: rmcgrath@nemv.com
Classification: " Location: Millersville, HQ

ELIGIBILITY:

Have you successfully completed your 6-month probationary period? ☒ Yes ☐ No

Considering there is a limited amount of funds for tuition assistance, please explain how this training will benefit & assist the Maryland Environmental Service. (Use additional paper if necessary.)

Directly relevant and beneficial.

CAREER DEVELOPMENT PLAN:

Degree Title: Master of Business Adm Level: MBA (AA, BS, MA, etc)
College Name/Address: University of Maryland, University College

Are you currently enrolled in this degree program: ☒ Yes ☐ No If yes, please list total credit hours: 6

What is the anticipated year for graduating with this degree? 2020

COURSE WORK IDENTIFICATION SECTION (to be completed by employee)

List all courses for which you intend to receive tuition assistance for the duration of your degree program. Attach a copy of the degree program description, pricing and list of courses from the college catalog. Specific course descriptions not required. (Use additional paper if necessary.)

Course Title & Number	Cost	Hours	Appr.	Disappr	Comments
<u>See Attachment for 6 core courses.</u>					<u>Reimbursement up to program limit of \$5250 annually through completion.</u>

REVIEW/APPROVAL SECTION

Managing Director: _____ Date: _____

Human Resources: Jewel D. White Date: 10/15/19

Director: [Signature] Date: _____



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About the Master of Business Administration

Courses in the MBA curriculum use high quality online learning resources and emphasize teamwork, information literacy, technology fluency, ethics, communication, problem solving, and critical thinking. Additionally, the MBA offers you the opportunity to learn from highly qualified faculty with significant managerial and leadership experience in emerging areas relevant to your career growth.



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Through your coursework, you will learn how to

- Create and implement a personal leadership development plan
- Foster mutual respect, trust, and high standards of ethics, performance, and teamwork
- Assess and manage critical knowledge and skill gaps related to core organizational functions and managerial responsibilities
- Complete a comprehensive analysis of the costs of operations, pricing options, financing, product mix, distribution channels, and supply chain relationships
- Evaluate your cultural intelligence, ethical values, and skills in decision-making, and implement specific actions to leverage your strengths and further develop areas of relative weakness
- Evaluate your organization's policies for managing legal and ethical risks, with a focus on contracts, agency, and tort law
- Design and develop a marketing plan for a new product or service in both domestic and international markets
- Prepare a detailed project management plan for an initiative in a new international location that presents business, language, cultural, legal, and other challenges for your organization
- Develop a comprehensive strategy for expanding your organization's products or services in a selected country



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Master of Business Administration Requirements

Our curriculum is designed with input from employers, industry experts, and scholars. You'll learn theories combined with real-world applications and practical skills you can apply on the job right away.

Required Courses	Overall Degree Requirements
<div><h2>Core Courses</h2><ul style="list-style-type: none">• Communicating, Problem Solving, and Leading in Professional Fields (6 Credits, PRO 600)• Leading Organizations and People (6 Credits, MBA 610)• Financial Decision Making (6 Credits, MBA 620)• Leading in the Multicultural Global Environment (6 Credits, MBA 630)• Innovation Through Marketing and Technology (6 Credits, MBA 640)• Strategic Decision Making (6 Credits, MBA 670)<p>All courses must be taken in the order listed.</p><p>You must complete each course with a grade of B or better to advance to the next course. The grade of C is not available for these courses.</p><p>The courses in this program will have seven-day and 60-day options for the grade of Incomplete.</p></div>	



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X



**MARYLAND
ENVIRONMENTAL
SERVICE**

Larry Hogan GOVERNOR

Boyd K. Rutherford LT. GOVERNOR

Roy McGrath DIRECTOR/CEO

Acknowledgement

Tuition Assistance Program

I, Roy McGrath understand and agree as an express condition of receiving Tuition Assistance from the Tuition Assistance Program that if I were to leave the Maryland Environmental Service (MES) within (1) one year of completion of a college credit course for which the Service has provided assistance, that I shall be required to reimburse the Service for the entire cost of the tuition paid for a college credit course in which I was enrolled during the previous twelve (12) months. I also understand that MES may deduct this amount from any payment that is otherwise due for salary and unpaid leave.

I, also understand that if I were to drop out of a class or fail to obtain a "C" or better grade at the Undergraduate level and a "B" or better grade in the Graduate level for the course that I have received assistance for that I will repay MES the cost of the tuition assistance awarded to me for the specific course.

Subject to other terms of Policy 8.02

R
Signature

R. McGrath
Print Name

Date

Details and Process

For Expense Report: EXP-0001695
 Overall Process Expense Report: EXP-0001695, Roy McGrath (76856) on 06/04/2020 for \$21,697.43
 Overall Status Successfully Completed

Details

Expense Report Number EXP-0001695
 Company Maryland Environmental Service
 Reimbursement 21,697.43
 Personal 0.00
 Total Amount 21,697.43
 Currency USD
 Memo Expense Report A

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
12/22/2018	Subscriptions	Costco business membership subscription	60.00	USD	60.00
01/04/2019	Hotel	Hotel for MACo Winter Conference	489.14	USD	489.14
01/08/2019	Business Meal	Business lunch with Z. Peters - Gambrills, MD	40.34	USD	40.34
01/10/2019	Hotel	US Chamber of Commerce Event in DC	208.06	USD	208.06
01/11/2019	Parking	Parking for the MD Public Policy Institute Event - Annapolis	3.00	USD	3.00
01/15/2019	Parking	Parking for MES lunch with Bob Agee	2.00	USD	2.00
01/16/2019	Parking	Parking for the Inaugural Reception at the State House	9.00	USD	9.00
01/22/2019	Business Meal	Business lunch with B. Walker - Baltimore	105.84	USD	105.84
01/22/2019	Parking	Parking for business lunch with B. Walker, Baltimore	25.00	USD	25.00
01/23/2019	Business Meal	Business lunch with D. Mayer	53.05	USD	53.05
01/31/2019	Hotel	BOT meeting	261.16	USD	261.16
02/06/2019	Hotel	CEO Update Meeting, DC	338.92	USD	338.92
02/07/2019	Business Meal	Business lunch with M. McCurdy	57.50	USD	57.50
02/08/2019	Parking	WE Local Baltimore Conference Parking	26.00	USD	26.00
02/15/2019	Business Meal	Business meeting with C. Fuller	93.81	USD	93.81
02/21/2019	Business Meal	Meeting with Secretary S. Moyer	7.95	USD	7.95
02/21/2019	Business Meal	Meeting with Mike Gellman re: Finance	41.61	USD	41.61
02/25/2019	Dinner	Dinner - GreenBiz	2.66	USD	2.66
02/26/2019	Supplies	Phone supplies at GreenBiz conference	52.12	USD	52.12
02/27/2019	Dinner	Dinner during GreenBiz conference	49.64	USD	49.64
02/28/2019	Breakfast	Breakfast during travel back from GreenBiz conference	9.50	USD	9.50
02/28/2019	Parking	BWI Parking for GreenBiz - 2/25 to 2/28	74.00	USD	74.00
03/03/2019	Transportation	Roundtrip Airfare for Ideas Conference	910.75	USD	910.75
03/06/2019	Parking	Parking for meeting with C. Williams	12.00	USD	12.00

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
03/06/2019	Business Meal	Meeting with C. Williams	46.38 USD		46.38
03/13/2019	Parking	Parking for business dinner with L. Unger	10.00 USD		10.00
03/14/2019	Parking	Parking for MES Leadership Meeting	7.00 USD		7.00
03/16/2019	Other	Inflight WiFi during transit to Ideas Conference (no receipt)	10.00 USD		10.00
03/16/2019	Dinner	Dinner during transit to Ideas conference	6.87 USD		6.87
03/16/2019	Transportation	Lyft transportation from airport to hotel for Ideas conference	22.06 USD		22.06
03/20/2019	Transportation	Lyft fare from hotel to airport - Ideas Conference	21.59 USD		21.59
03/20/2019	Other	Inflight WiFi access for flight from Ideas Conference to Baltimore	14.00 USD		14.00
03/21/2019	Parking	ASAE Parking (3/16 - 3/21)	110.00 USD		110.00
03/21/2019	Parking	Climate Leadership Conference parking	23.00 USD		23.00
03/21/2019	Parking	BBJ panel parking (for R. Nawrocki)	16.00 USD		16.00
03/22/2019	Hotel	Climate Leadership Conference	286.62 USD		286.62
03/22/2019	Parking	Climate leadership conference parking	23.00 USD		23.00
03/22/2019	Parking	Exelon meeting tour parking	16.00 USD		16.00
03/25/2019	Lunch	Business Mtg. with Tom Prevas, Saul Ewing	49.82 USD		49.82
03/26/2019	Transportation	Roundtrip Airfare for ICSC	1,333.74 USD		1,333.74
03/29/2019	Lunch	Business mtg. with Larry Unger	68.58 USD		68.58
04/01/2019	Parking	Speaking engagement at Int'l Conf. on Solid Waste Mgmt.	10.00 USD		10.00
04/10/2019	Dinner	Western MD meetings w/ S. Pennington	98.19 USD		98.19
04/11/2019	Supplies	Phone supplies for Rocky Gap/Cumberland Meetings	35.49 USD		35.49
04/11/2019	Hotel	Meeting with Allegany County Commissioners	112.32 USD		112.32
04/11/2019	Lunch	Rocky Gap and Cumberland Meetings	4.38 USD		4.38
04/12/2019	Fuel	Gas for Baltimore County Meeting	7.50 USD		7.50
04/17/2019	Business Meal	Business mtg. with L. Borunda, Secretary of State	28.70 USD		28.70
04/19/2019	Parking	Parking for business lunch with A. Ortiz	8.00 USD		8.00
04/19/2019	Business Meal	Business meeting with A. Ortiz	40.92 USD		40.92
04/25/2019	Transportation	SWAN flight from MIA to BWI	132.30 USD		132.30
04/26/2019	Business Meal	Business Meeting w/ C. Fuller	56.12 USD		56.12
04/29/2019	Transportation	Airfare to Waste Expo	1,148.60 USD		1,148.60
04/30/2019	Hotel	MEDA Annual Conference	543.94 USD		543.94
05/01/2019	Parking	Business Meeting	18.00 USD		18.00
05/02/2019	Hotel	BOT Meeting, DC	504.27 USD		504.27
05/02/2019	Parking	Parking for BOT meeting, DC.	13.00 USD		13.00
05/05/2019	Lunch	Lunch during transit to Waste Expo	17.05 USD		17.05
05/06/2019	Lunch	Lunch during Waste Expo	19.47 USD		19.47
05/06/2019	Transportation	Monorail transit for Waste	13.00 USD		13.00

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
05/07/2019	Hotel	Expo			
05/07/2019	Transportation	Lodging for Waste Expo	573.72 USD		573.72
05/07/2019	Parking	Rental car for Waste Expo	105.63 USD		105.63
05/09/2019	Fuel	Airport parking for Waste Expo	75.00 USD		75.00
05/09/2019	Lunch	Travel to Oakland, MD for Garrett County Commissioner's Mtg.	5.00 USD		5.00
05/10/2019	Hotel	Lunch - MES/Garret County Commissioner's Mtg.	17.01 USD		17.01
05/10/2019	Parking	BBJ 2019 Spring Business Growth Expo	144.78 USD		144.78
05/14/2019	Tolls	ECI Conversion Project Mtg., Annapolis	5.00 USD		5.00
05/14/2019	Lunch	Tolls - SWAN	3.25 USD		3.25
05/14/2019	Dinner	Lunch - SWAN	42.03 USD		42.03
05/15/2019	Dinner	Dinner - SWAN	59.57 USD		59.57
05/15/2019	Lunch	SWAN Dinner	85.04 USD		85.04
05/15/2019	Dinner	Lunch - SWAN	9.08 USD		9.08
05/16/2019	Hotel	Dinner - SWAN	85.04 USD		85.04
05/16/2019	Transportation	Hotel for SWAN	1,175.21 USD		1,175.21
05/16/2019	Dinner	Car Rental - SWAN	240.66 USD		240.66
05/16/2019	Fuel	Dinner during SWAN	77.92 USD		77.92
05/16/2019	Fuel	Rental car fuel for SWAN	39.11 USD		39.11
05/17/2019	Parking	Rental car fuel during SWAN	8.31 USD		8.31
05/19/2019	Hotel	BWI Parking for SWAN	110.00 USD		110.00
05/19/2019	Dinner	Hotel - ICSC	456.06 USD		456.06
05/19/2019	Transportation	Dinner - ICSC	4.65 USD		4.65
05/21/2019	Transportation	Monorail transit for ICSC	13.00 USD		13.00
05/21/2019	Dinner	Rental car for ICSC	86.51 USD		86.51
05/21/2019	Hotel	Dinner - ICSC	7.84 USD		7.84
05/21/2019	Transportation	Hotel for ICSC	848.79 USD		848.79
05/21/2019	Fuel	Rental Car for ICSC	86.51 USD		86.51
05/24/2019	Business Meal	Rental Car Fuel - ICSC	11.91 USD		11.91
05/24/2019	Lunch	Meeting w/M. Sherring and J. Cohen	116.00 USD		116.00
05/28/2019	Fuel	Business Lunch with B. Bogage	47.17 USD		47.17
05/29/2019	Hotel	Fuel for trips	28.91 USD		28.91
05/29/2019	Parking	Allegany County Meeting	157.68 USD		157.68
06/03/2019	Lunch	BDG/MES Meeting	3.00 USD		3.00
06/03/2019	Parking	Business meeting w/ A. King	61.15 USD		61.15
06/04/2019	Parking	Business meeting w/ A. King	26.00 USD		26.00
06/05/2019	Dinner	NMWDA Board Meeting	4.50 USD		4.50
06/06/2019	Hotel	Dinner - MPT Manufacturing Event	51.24 USD		51.24
06/10/2019	Parking	BBJ Leaders in Diversity Event	210.80 USD		210.80
06/12/2019	Parking	Parking for busines lunch, Baltimore	18.00 USD		18.00
06/16/2019	Supplies	Parking for BOT event	12.00 USD		12.00
06/17/2019	Fuel	Batteries	14.83 USD		14.83
06/17/2019	Dinner	Fuel for business meeting in Grantsville, MD	36.01 USD		36.01
06/18/2019	Hotel	Business dinner with S. Pennington & J. Gillespie	81.96 USD		81.96
06/18/2019	Lunch	Grantsville, MD meeting w/ S. Pennington & J. Gillespie	112.32 USD		112.32
06/18/2019	Lunch	Business lunch with A. King	46.22 USD		46.22

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
06/18/2019	Parking	Parking for meeting with A. King	12.00 USD		12.00
06/26/2019	Hotel	MML Summer Conference	777.00 USD		777.00
07/03/2019	Business Meal	Business Meeting with A. King	11.13 USD		11.13
07/08/2019	Fuel	Fuel for DC meeting	30.21 USD		30.21
07/17/2019	Parking	Business meeting	22.00 USD		22.00
07/17/2019	Business Meal	Business dinner	52.52 USD		52.52
08/20/2019	Business Meal	Business meeting with staff	41.57 USD		41.57
08/21/2019	Parking	Parking for business meeting with K. Bowman	8.00 USD		8.00
08/21/2019	Business Meal	Business meeting with K. Bowman	59.82 USD		59.82
09/08/2019	Dinner	Staff dinner before all-team meeting	99.74 USD		99.74
11/21/2019	Hotel	Hotel for Matthew Sherring - WATEC Conference - Nov. 17 to Nov. 21, 2019	3,606.88 USD		3,606.88
11/21/2019	Hotel	Hotel for Roy McGrath - WATEC Conference - Nov. 17 to Nov. 21, 2019	2,599.69 USD		2,599.69
12/05/2019	Lunch	Business Meeting	107.04 USD		107.04
12/05/2019	Hotel	DMMP Executive Committee Meeting	145.49 USD		145.49
12/06/2019	Hotel	BOT Event	284.90 USD		284.90
12/10/2019	Transportation	MARC ticket - NYC for business mtg. w/ Orion Global Solutions	23.00 USD		23.00
12/11/2019	Fuel	Fuel for meeting	33.81 USD		33.81
12/11/2019	Parking	Parking for business meeting	15.00 USD		15.00
12/12/2019	Lunch	Business Meeting - BSOS	93.12 USD		93.12
12/13/2019	Lunch	Business Meeting	65.59 USD		65.59
12/15/2019	Hotel	Business meeting	119.88 USD		119.88
12/18/2019	Parking	Parking for business meeting with J. Byles	10.00 USD		10.00
12/18/2019	Parking	Mtg. with James Byles, Washington, D.C.	11.00 USD		11.00
03/05/2020	Transportation	GWBOT Meeting	49.66 USD		49.66
03/14/2020	Supplies	SEF Program Fees	155.00 USD		155.00
03/26/2020	Registration Fee	CEO Update event	50.00 USD		50.00

Process

Process History

Process	Step	Status	Completed On	Due Date	Person	Comment.
Expense Report Event	Expense Report Event	Step Completed	06/04/2020 08:36:32 PM		Jennifer Brown (49225)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Approved	06/04/2020 08:39:10 PM		Michael Harris (79991) (Finance Executive)	
Expense Report Event	Review Expense Report	Not Required				
Expense Report Event	Approval by HR Executive	Not Required				
Expense Report Event	Review Expense Report	Approved	06/04/2020 09:00:42 PM		Jennifer Brown (49225) (Expense Data Entry Specialist)	



Columbia #1000
6675 Marie Curie Dr
Elkridge, MD 21075

SS Member 111890335105

GS SIGN UP 60.00

SUBTOTAL 60.00

TAX 0.00

**** TOTAL 60.00

XXXXXXXXXXXX0701 CHIP Read

AID: A0000000031010

Seq# 191867 App#: 07527C

Visa Resp: APPROVED

Tran ID#: 835600191867....

Merchant ID: 991000

APPROVED - Purchase

AMOUNT: \$60.00

12/22/2018 15:36 1000 191 11 614

Visa 60.00

CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 0

12/22/2018 15:36 1000 191 11 614

SEASONS GREETINGS & HAPPY HOLIDAYS

OP#: 614 Name: Sara B

Thank You!

Please Come Again

12/22/2018 15:36 1000 191 11 614



Hyatt Regency Chesapeake Bay
100 Heron Blvd at Route 50
Cambridge, MD 21613
Tel: 410-901-1234
Fax: 410-901-6300

INVOICE

Roy Mignath
Pc Box 1534
Wardens, MD 20684-1534
United States

Room No. 5408
Arrival: 2019-01-03
Departure: 2019-01-04
Page No. 1 of 1
Folio Window 1
Folio No. 22071248

Confirmation No. 1610837301
Group Name

Date	Description	Charges	Credits
01-03-2019	Deposit Transferred at C1		-310.20
01-03-2019	Room - Dinner Beverage	CHECK# 5550410	10.00
01-03-2019	Accommodation		185.30
01-03-2019	Room - State Tax 6.0%		11.11
01-03-2019	Occupancy Tax 6.0%		9.28
01-03-2019	Room - Other State Tax 2.5%		4.63
01-03-2019	Resort Fee		25.50
01-03-2019	Water's Edge Breakfast Food	CHECK# 2107747	27.22
01-03-2019	Accommodation		185.30
01-03-2019	Room - State Tax 6.0%		11.11
01-03-2019	Occupancy Tax 6.0%		9.28
01-03-2019	Room - Other State Tax 2.5%		4.63
01-03-2019	Resort Fee		25.50
01-04-2019	Room - State Tax - Example		-22.22
01-04-2019	Room - State Tax - Example		-22.22
01-04-2019	American Express	XXXXXXXXXXXX1055	-8.26

-288.94
-39.60
\$1,228.94

Total 499.14

Balance 0.00

Guest Signature

I agree that my signature on this bill is an acknowledgment
of the total charges to be paid to the hotel and I agree
to pay the balance of any charges to the hotel.

World of Hyatt Summary

Membership: XXXXXX572A
Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 457.40
Redemption Eligible: 100.22

Summary Invoice, please see front page
for eligibility details.

Houlihan's
1407 South Main Chapel Hwy
Gastonia, NC 28054
410-721-4468
Tina Liprando
General Manager

244 Michael

Tb: 11/1 Chk: 4410 Gr: 2
Jan 08 19 11:59 AM

2 Diet Coke	5.85
1 Spring N Galls	16.50
1 Lunch French Dip	9.99

Subtotal	32.34
Sales Tax	1.95
12 SE-M Total	34.29

Sales Tax 1.95

1/2 off All Bottles of Wine
Every Tuesday
All Day
Get Ready to Wine Down

Houlihan's
1407 South Main Chapel Hwy
Gastonia, NC 28054
410-721-4468

Date: Jan 08 19 01:01 PM
Card Type: Amex
Acct #: XXXXXXXXXX1005
Card Entry: SWIPE
Trans Type: PURCHASE
Auth Code: 586835
Check: 4410
Table: 11/1
Server: 244 Michael

Subtotal: 34.34

Tip: 6.50

Total: 40.84

Signature

I agree to pay above total
according to my card issuer
agreement.

Guest Copy

[illegible]

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Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity.

200 MAR 1971 WASHINGTON D C
1321 PENNSYLVANIA AV
WASHINGTON DC 20004

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DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM

RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
5095	01/11 12:00	01/11 13:26	\$3.00	1005

RECEIPT



ANNAPOLIS
PARKING **P**

Designed by



DIGITAL PRINTING SYSTEMS WWW.DPSTICKETS.COM (727) 796-1111

RECEIPT



ANNAPOLIS
PARKING **P**



DIGITAL PRINTING SYSTEMS WWW.DPSTICKETS.COM (727) 739-1000

8512 01/16 10:11 01/16 14:08 \$9.00 1005

LOCKWOOD PLACE
GARAGE
RECEIPT K2

ENTRY TIME:
01/22/19 11:42

EXIT TIME:
01/22/19 13:09

PARK-DUR.: HRS:MIN
0:01:27

AMOUNT:
\$ 25.00

TICKET-No:
40330150

KIND OF PAYMENT:

THANK YOU FOR
PARKING WITH
PARKWAY

 * Customer Code *

Paul's Homewood Cafe
 919 West Street
 Ann Arbor, MI 48101
 410-267-7851

Date: 01/23/19
 Time: 1:57 PM
 Server: 200 John Luke
 Order: 017305
 Description: Table 16
 Card Type: Amex
 Card No: XXXXXXXXXX1005
 Exp/Ret: XX/XX
 Entry: Chip
 Auth. Code: 664807
 Ref. Number: 4
 Response: OK

Purchases: \$ 45.05

Tip: \$ 8.00

Total: \$ 53.05

I agree to pay the above total amount
 according to the card issuer's agreement.

MPGRA1M/ROY

Auth. Code: 664807
 Ref. Number: 4
 Response: OK
 AID: A000000025010601
 APPLAS: AMERICAN EXPRESS
 APPN:
 CHN: 5

Paul's Cafe
 919 WEST STREET
 ANN ARBOR, MI 48101

Paul's Homewood Cafe: Check 287056
 919 West Street
 Ann Arbor, MI 48101
 Tel. 410-267-7851

01/23/19 1:50 PM
 Table 16 Guest 3
 Waiter 200 John Luke

1 Diet Panini 2.25
 2 Iced Tea 4.00
 2 Turkey Club 20.00
 1 Roast Beef Montana 11.75
 Greek Salad
 1 CUP RUGELACH 4.00

Taxation: 45.50

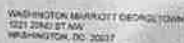
Subtotal: 47.50
 Food Tax: 2.55

Total Due: 45.05



9/15	MOGATHWIC	181.30	8/10/19	09:34	ETW
DATE	NAME	AMOUNT	DATE	TIME	ACTY
EX	PO BOX 1354		8/10/19	15:35	
INFO	WALDORF MD 20604-1354				
100		PASSPORT			
		XXXXXXXXXXXX1800			
DATE	NAME	AMOUNT			REFID
01/15	STATE STREET	3120.00			
01/16	STATE STREET	49.20			
01/16	SCOP	181.30			
01/16	SCOP	27.00			
01/17	COACHES				
	SETTLING TO	AMERICAN EXPRESS XXXXXXXXXX1800			261.16

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[illegible]



THE RITZ-CARLTON
PENTAGON CITY

R. C. Maguire
P.O. Box 1334
Waldorf MD 20604
United States

Room Number: 1702
Arrival Date: 02/05/19
Departure Date: 02/06/19
Card Number: 63776115
Rewards No: XXXXX2015
Page No: 1 of 1

INVOICE
Phone No: 800777

02/06/19

Date	Description		Charges	Credits
02/05/19	Overnight Parking	Room# 1702 : CHECK# 3744	49.00	
02/05/19	Guest Room Charge		181.00	
02/05/19	Occupancy Tax (7.25 %)		13.32	
02/05/19	VA Sales Tax (6%)		10.86	
02/05/19	City Fee		75.00	
02/05/19	Occupancy Tax		5.44	
02/05/19	Sales Tax		4.50	
02/06/19	American Express	XXXXXXXXXXXX1005 NYXX		338.92
Total			338.92	338.92
Balance			0.00	

Your Rewards Points/Miles earned for this stay will be credited to your account and will appear on your next statement.

The Ritz-Carlton, Pentagon City
1250 Smith Haven Square Arlington, VA 22202

 Gelway Bay, Check 503254
 63 HAWKLAND AVENUE
 ANNAPOLIS, MD. 21401
 Tel: 410 263-8333
 Order: 8129
 02/07/19 12:29 PM
 Table 52, Cust: 3, Server 423, JESTICA A

2 HOTT CRAB CAKES	25.00
1 FISH & CHIPS	17.25
Taxation:	45.00
Sub-total:	45.00
Food Tax:	2.70
Total Due:	47.70

****Star your business****

 Visit: www.gelwaybaymd.com

Gelway Bay
 63 HAWKLAND AVENUE
 ANNAPOLIS, MD. 21401
 PHONE: 410 263-8333

ORDER: 8029 Table 52

 Purchase
 DATE: 02/07/2019
 TIME: 12:54 PM
 ID: 71079955
 CARD TYPE: AMEX
 CARD NO: XXXXXXXXXXXXXXX
 ENTRY HERE: 0124
 CVM: 8100
 INVOICE: 0000019590
 JOURNAL: JESTICA A (423)
 RESPONSE: APPROVED
 AUTH CODE: 824280

ENV DETAILS
 AID: A000000025010001
 TYP: 0000000000
 IAD: 06440103400000
 ISI: 8800

AMOUNT: \$47.70
 GRATUITY: 10.00
 TOTAL: 57.70

I AGREE TO PAY ABOVE TOTAL AMOUNT
 ACCORDING TO CARDISSUER AGREEMENT OR
 MERCHANT AGREEMENT IF CREDIT VOUCHER

SIGNATURE: MCGRATH/ROY
 CUSTOMER COPY

Thank you for visiting Gelway Bay
 Call ahead for reservations 410-263-8333

100 S. Charles St.
Federal Parking, Inc
www.FederalParking.com
1-877-332-7275

Receipt

L/R #04	A Payment No.00018005
T/O #01	Ticket No.04766
Entry Time	02/08/2019 (Fri) 8:35
Exit Time	02/08/2019 (Fri) 13:27
Parking Time	4:52
Parking Fee	Rate A \$26.00

AMEX

Account #	*****1005
Slip #	36505
Auth Code	0000569594
Credit Card Amount	\$26.00

Total	\$26.00
-------	---------

Thank You for Your Visit
Please Come Again !

Lencini Brothers
 115 King Street
 Alexandria, VA 22314
 Tel: 703-836-8404
 Server: IV Ivan
 Order: 1070545 02/15/19 2:10 PM
 Table 1 Cust. 2

1 ARAGUSTA FREDDA	35.00
1 ZUPPA DI GIORNO	6.95
1 CUP OLIV D'EMERSE	
1 ICE TEA	3.00
1 PASTA SPECIAL	20.99
2 COFFEE	6.00
Taxables:	71.90
SUB-TOTAL:	71.90
VA Sales Tax:	4.31
City Sales Tax:	3.60
Total Due:	79.81

Acct #: ()

Lencini Brothers
 115 King Street
 Alexandria, VA 22314
 703-836-8404

Date: 02/15/19
 Time: 2:12 PM
 Server: IV Ivan
 Order: 1070545
 Description: Table 1
 Card Type: AMEX
 Card No: XXXXXXXXXXXX1085
 Entry: Chip

Purchases: \$ 79.81
 Gratuity \$ 14.00
 Total: \$ 93.81

I agree to pay the above total amount
 according to the card issuer agreement.

Signature: *[Signature]*
 AUTH CODE: 829517
 Ref. Number: 192136783
 Response: APPROVED
 AID: A000000025010801
 APPLES: AMERICAN EXPRESS
 APPN:

49 WEST COFFEEHOUSE
WINEBAR & GALLERY
49 West St.
Annapolis, MD 21401
phone: 410-626-9796

49126 (a)

Check: 2424 Guests: 1
Table: 11-1
02/21/2019 10:15AM

2 Coffee	\$7.50
Subtotal	\$7.50
Tax	\$0.45
Total Due	\$7.95

www.49westcoffeehouse.com
Ask your server about upcoming events!

49 WEST COFFEEHOUSE
WINEBAR & GALLERY
49 West St.
Annapolis, MD 21401
phone: 410-626-9796

Date: 02/21/2019 10:53AM
Card Type: Visa
Acct Num: *****0701
Exp Date: 04/18
Customer: MCGRAH/R
Card Entry: SWIPE
Trans Type: PURCHASE
Auth Code: 075560
Check: 2424
Table: 11-1
Server: 49126 (a)

Amount: \$7.95

**** CUSTOMER COPY ****

Tip: 2.00

Total: 9.95

Please visit our website
www.49westcoffeehouse.com
Ask your server about upcoming events!
**** CUSTOMER COPY ****

Houlihan's
 1427 South Main Chapel Hwy
 Gambell, MO 21054
 410-721-4468
 Date: Feb 21 '19 01:34PM
 Card Type: Amex
 Acct #: XXXXXXXXXXXX1005
 Card Entry: SWIPED
 Trans Type: PURCHASE
 Auth Code: 585614
 Check: 6316
 Table: 2/1
 Server: 37-Brenda M

Subtotal: 34.61
 Tip: 7.-
 Total: 41.61

Signature
 I agree to pay above total
 according to my card issuer
 agreement.

***** Guest Copy *****
 Working w/ Mike Cellarone
 re: Finance

Transparency
 Houlihan's
 1427 South Main Chapel Hwy
 Gambell, MO 21054
 410-721-4468
 Tina Llorando
 General Manager

37-Brenda M
 Tu 7/1 Chk 6316 Sit 2
 Feb 21 '19 12:49PM
 Grill Salmon 5oz 16.75
 Ice Tea 2.05
 Water 0.00
 1upssaburger 12.95
 Subtotal 32.75
 Sales Tax 1.86
 01.32 PM Total 34.61

Sales Tax 1.86

1/2 off All Bottles of Wine
 Every Tuesday
 All Day
 Get Ready to Wine Down

YOUR GUEST NUMBER IS
16

IN-N-OUT BURGER PHOENIX
317 1 659 1334

Cashier: ONEILY CI
Check : 16

1 Reg Chocolate Shk	2.45
COUNTER-Eat In	2.45
TAX 8.60%	.21
Amount Due	\$2.66
Tender Visa	\$2.66
Change	\$0.00

CHARGE DETAIL

SALE

Card Type: Visa
Account: *****0701 C
Auth Code: 09996C
Trans #: 1334
Auth Ref: 1663941279
AUTH AMT: \$2.66

THANK YOU!

Questions/Comments: Call 800-786-1000

2019-02-25

L1 T1

10:03 PM



PHOENIX NE - 480-419-9380
02/26/2019 10:04 AM



ENTERTAINMENT-ELECTRONICS
057000181 APPLE CABLE T \$19.00
RETURN BY 03/13/19
057000471 HDPHNE ADPTR T \$9.00
RETURN BY 03/13/19
057002071 APPLE CABLE T \$19.99
RETURN BY 03/13/19

SUBTOTAL \$47.99
T = AZ TAX 8.6000% on \$47.99 \$4.13

TOTAL \$52.12
*1005 AMEX CHARGE \$52.12
AID:A000000025010801
AMERICAN EXPRESS

REC#2-9057-1360-0113-3267-1 VCD#759-252-042

Help make your Target Run better.
Take a 2 minute survey about today's trip:

informtarget.com
User ID: 7094 2864 0988
Password: 667 329

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days.

Postino East
302 N. Gilbert Road
Gilbert, AZ 85234
(480) 632-6363

Server: Alyssa DOB: 02/27/2019
10:42 PM 02/27/2019
Table 600/1 1/10183

SALE

AMEX 3145828

Card #XXXXXXXXXX1005

Magnetic card present: MCGRATH ROY

Card Entry Method: S

Approval: 583023

Amount: \$ 41.64

+ Tip: 4.00

= Total: 45.64

I agree to pay the above
total amount according to the
card issuer agreement.

X

For GUEST Records

OPERATED BY



OLIVE & IVY

5W7 HARBOR INTERNATIONAL AIRPORT

349818 Maria

CHN 2398

FEB28'19 9:16AM

TO GO

1 YOGURT PARFAIT	5.00
1 MUFFIN	2.75

SUBTOTAL	8.75
----------	------

TAX	0.75
-----	------

AMOUNT PAID	9.50
-------------	------

A1562772 XXX1005

AMEX CO	9.50
---------	------

--349818 C1000 FEB28 09:16AM---

WE WANT TO HEAR YOUR FEEDBACK.
PLEASE CONTACT 1-877-572-7467
OR CUSTOMERSERVICE@HMSH01.COM
TO SHARE YOUR EXPERIENCE.

STOREID: PHXCIY01

012 1122 1122 1122 1122 1122 1122 1122 1122 1122

BWI AIRPORT PARKING

410 684-4801

BALTIMORE, MD, 21240

Thank you!



★ 1 0 8 8 0 0 ★

Cashier: PAMELA PERC
CheckIn DT: 02/25/18 16:24
CheckOut DT: 02/26/18 16:40
Duration: Time: 24:00h:16m
Plate#: 4362400 DE
Make/Model: FORD/FUSION
Color: BLACK
American Express: ****1005

Charge:	\$71.00
Toll Serv Charge:	\$2.40
Service #1:	ACCESS-EMAIL-TRN
@ Rate:	\$0.00
Service #2:	ACCESS-FEE
@ Rate:	\$2.40
Sub Total:	\$74.00
Tax %0:	\$0.00
Total:	\$74.00

Amount: \$74.00
Due: \$0.00



American

DUPLICATE

03MAR19

MCGRATH/ROY

Get the Citi® Platinum Select® card. Advantage®
world MasterCard® and earn 15,000 bonus miles
after first purchase. Call 1-800-755-9901

13700H

HWI

DIW AA 2368 1 16MAR G3AHZN
CDS AA 1563 1 16MAR G3AHZN
SRE AA 1044 1 20MAR N3BHUN
OCA AA 2499 1 20MAR N3BHUN

Get the Citi® Platinum Select® card. Advantage®
world MasterCard® and earn 15,000 bonus miles
after first purchase. Call 1-800-755-9901

FARE 812.79 USD NOT VALID FOR TRAVEL
TFC 60.96 US FOP-TIM*XXXXXXXXXXXX0701
TFC 11.20 AY 0012340556595
TFC 25.80 XT
TOTAL 910.75 USD TFC-TAXES, FEES & CHARGES

MARYLAND

MON	TUE	WED	THUR	FRI	SAT
		✓			
M	W	C			
01709			PRICE	12	
			DEPOSIT	paid	
			BALANCE		

Not Responsible for Items Left Over 30 Days. Keep Receipt!

The Capital Grille
500 East Pratt St
Baltimore, MD 21202
410-703-4064

Check # 130271-9023

Table 31

Sydney H. 03/06/2019 03:12

1 Soup & Salad
1 Plate Greens
2 PLATES Lunch
2 Salads: Mediterranean Couscous
2 \$10.00 each
1 Soup & Salad
1 Charger Up
1 Total Tax

Subtotal 43.75
Sales Tax 2.62

Total 46.38

(1005)New 46.38

Amount Due 0.00
Change 0.00

Not for use when in use of our
private rooms. Ask your server for
details.

Adri Janni-Kinney
Resolving Partner

The Capital Grille
500 East Pratt St
Baltimore, MD 21202
410-703-4064

Check # 130271-9023

Table 31

Sydney H. 03/06/2019 03:12
Transaction # 57120087

ADP: A00000002010P01
IC: 00AC727C48C4300
App Name: AMERICAN EXPRESS
Card Verification: Signature
Trans DataSource: chip

Card Number: 0000000000000000
Auth Code: 0000000000000000

Check Amount 46.38

Tip: ...

Total ...

* Cardmember agrees to pay total in
accordance with agreement governing
use of such card.

165 East Pratt Street
Baltimore, MD 21202
Phone: (410) 244-8825

Receipt

P/S #08	A Payment No.00000303
T/D #02	Ticket No.026659
Entry Time	03/13/2019 (Wed) 18:26
Paid Time	03/13/2019 (Wed) 21:12
Parking Time	2:46
Parking Fee	Rate A \$10.00

AMEX

Account #	*****1005
Slip #	01628
Auth Code	0000567642
Credit Card Amount	\$10.00
Cash Amount	\$0.00

Total	\$10.00
-------	---------

Thank You for Your Visit
Please Come Again !

The Hotel at Univ. of MD
7777 Baltimore Ave.
College Park, MD 20740
Landmark Parking, INC.
DATE :03/14/19
TIME :04:36: PM

Receipt No. 9/552/84
* Original *

Ticket: **215131**
Entry : 03/14/19 08:09 AM
LPR :

TAX included **7.00**

Credit 7.00
Trans ID : 605896606
Card No. : xxxxxxxxxxxx1005
Card Type: AMEX

Landmark Parking
Thank you

6/4/2020

Mail - Jennifer Brown - Outlook

Roy's Missing Receipt - Expense Report

Michael Harris <mharris@menv.com>

Thu 6/4/2020 8:28 PM

To: Jennifer Brown <jbrown@menv.com>

Cc: Stephanie Accosta <sacosta@menv.com>

I approve the charge for \$10.00 related to Inflight WiFi. Roy's missing this receipt.

Thank you,

Michael

Maryland
INVESTMENT
SERVICE



Michael Harris

Managing Director, Finance

259 Najokes Road, Millersville, MD 21108

mharris@menv.com | menv.com

410.729.8214 (office) | 240.319.0327 (mobile)



Garrett Popcorn Shops
2141 S International Pkwy
Terminal A

#191

Host: Tiffany 03/16/2019
#191 6:06 PM
10191

Order Type: CARRY-OUT

M Garrett Mix 6.35

Subtotal 6.35

FOOD TAX Tax 0.52

Total Tax 0.52

CARRY-OUT Total 6.87

Amex #XXXXXXXXXX1005 6.87
Auth:507108

Thank You!
Please visit us on the web at
GarrettPopcorn.com!

--- Check Closed ---

Roy McGrath

From: no-reply@lyftmail.com on behalf of Lyft Ride Receipt <no-reply@lyftmail.com>
Sent: Sunday, March 17, 2019 10:17 AM
To: Roy McGrath
Subject: Your ride with Amy on March 16



Thanks for riding with Amy!

March 16, 2019 at 7:56 PM

Ride Details

Lyft fare (11.87mi, 20m 24s) \$22.06

American Express *1005 \$22.06

- ☐ Pickup 7:56 PM
Colorado Springs Municipal Airport, Colorado Springs, CO
- ☐ Drop-off 8:16 PM
Broadmoor Lake, Colorado Springs, CO

This and every ride is carbon neutral



[Learn more](#)

[Tip driver](#)

[Find lost item](#)

[Request review](#)

Roy McGrath

From: lyft-reply@lyftmail.com on behalf of Lyft Ride Receipt
Sent: Wednesday, March 20, 2019 1:49 PM
To: Roy McGrath
Subject: Your ride with Brian on March 20



Thanks for riding with Brian!

March 20, 2019 at 10:58 AM

Ride Details

Lyft fare (12.13mi, 20m 53s)	\$18.50
Tip	\$3.00
American Express ****1005	\$21.59

Pickup 10:58 AM
Broadmoor Lake, Colorado Springs, CO

Drop-off 11:19 AM
Colorado Springs Municipal Airport, Millon E Proby Pkwy, Colorado Springs, CO

Trip Purpose: Hotel to COS Airport

This and every ride is carbon neutral



[Learn more](#)

Tap driver

Find lost item

Roy McGrath

From: Gogo <gogo@legogogo.com>
Sent: Wednesday, March 20, 2019 2:51 PM
To: Roy McGrath
Subject: Here's Your Gogo Receipt - Check Out Your Purchase Details - Order #3349658559AA

Printed On: 03/20/2019 12:51 PM
To ensure you receive it with best steps, we strongly suggest you to print it at your email address link

Mobile Device | Video Support

[My Account](#) | [Contact Us](#)



Thanks for your purchase!

You can view your purchase history at any time by visiting [My Account](#). For more information about Gogo, visit our [Privacy Policy](#) and [Terms of Use](#).

Receipt Info

Customer: R McGrath
Email Address: rmcgrath@lego.com
Order #: 3349658559AA
Date: 3/20/2019 12:51 PM MET

Product	Quantity	Price
Flight Pass	1	\$14.00

Payment Info

Payment Type: AMEX
Payment ID: 1009

Tax: \$0.00

Total: \$14.00

SP - PARKING@BW1
HOURLY GARAGE
800-468-6294
RECEIPT A18
IN: 16.03.19 14:25
OUT: 21.03.19 09:10
AMOUNT: \$ 110.00
CC-DATA:
AMEX
XXXXXXXXXXXX1005
XXXXX 201
AUTH. CODE 56033

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM

RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
677	03/21 09:33	03/21 17:16	\$23.00	0701

WELCOME TO
30 CUSH STREET
GARAGE HOURS 600-1200 H-Su
410-244-5670
PLEASE KEEP THIS TICKET
WITH YOU

Entered/Arrived:
2019/03/21 12:44

Ticket/Billet #: 73986141
Out/Leave: 1:49:56
Paid On/Page 1 of:
2019/03/21 14:34

Paid/Page: \$ 16.00
Original Fee: \$ 16.00
GST: \$ 0.00
PST: \$ 0.00

Change: \$ 0.00
TAX
SC: \$ 0.00

Merchant ID:



Mr. Ray Mignoth
US

Room Number: 0716
Arrival Date: 05/21/19
Departure Date: 05/23/19

INFORMATION INVOICE
Folio No: 303767

Page No: 1 of 1

Date	Description	Charges	Credits
05/21/19	In Room Dining Dinner Room# 0716, CHECK# 0108755	\$2.52	
05/21/19	Room Charge	220.00	
05/21/19	City Tax @ 9.3%	20.90	
05/21/19	State Tax @ 6%	13.20	
05/22/19	VisaXXXXXXXXXXXX0701XXXX		256.62
Total		256.62	256.62
Balance		0.00	

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM

RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
105	03/21 18:32	03/22 11:04	\$23.00	1005

RECEIPT
Not Responsible
for Lost/Stolen Valuables
Submit Feedback to
feedback@premiumparking.com

License Plate Number

02819SG

Expiration Date/Time

03:35 PM

MAR 22, 2019

Purchase Date/Time: 12:35pm Mar 22, 2019

Total Due: \$16.00

Rate: 3 Hrs \$16

Total Paid: \$16.00

Part Type: CC (Swipe)

Ticket #: 00000076

S/N #: 520116120405

Setting: Lot 2303

Mach Name: 2303

#****-1005, American Express

Auth #: 586420

IN/OUT VALID 24 HRS ONLY
BUT SPACE NOT GUARANTEED
NON TRANSFERABLE
TICKETS NOT COMBINABLE

NG RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

G & N Restaurant
804 Hammond Ferry Rd

1115 Sonya G

tbl 06 787 001 2
12:12PM

1 Tap Water 0.00
1 Fountain Soda 3.00
1 Sigi Cinn Cake Broccoli 22.00
Fries
1 Ckt. Ckt. Sand Crackers 19.00
Cottolow 4th Choice
1 Coffee

Subtotal 47.00
Sales Tax 2.82
01:05PM Total 49.82

Sales Tax 01 2.82

Thank you for dining with us

For your convenience we are
providing the following
gratuity calculations:
15% is \$7.47
18% is \$8.97
20% is \$9.96

G & N Restaurant
804 Hammond Ferry Rd

TABLE 08/1
SERVER 1115/Sonya G
CHECK 787
TYPE PRE AUTH
ACCOUNT TYPE Amex
CARD NUMBER *****1005
DATE/TIME 05/25/2019 13:08
RSC 027135
INV/CNK 787
REFERENCE NPAU75809410
SEQUENCE 501
AUTH. 827761
ENTRY METHOD CRDP

TOTAL \$49.82

TIP: 10.00
TOTAL: 59.82

APPROVED - THANK YOU

MCGRATH/ROY

MODE Issuer
APP AMERICAN EXPRESS
AID 400000025010801
TYR 0800000000
TST 7800
ARC 00

IMPORTANT -- retain this copy
for your records.

CUSTOMER COPY

American



PASSENGER RECEIPT
DUPLICATE

American

26MAR19

ORIGINATOR NAME
MCGRATH/ROY

RECORD
LOCATION
KYEFEK

INT

NYL 34 N/CPH 3:10 PM 04 133570 04/24/2019 NY N/CPH
NYL 34 AA 04/24/2019 04/24/2019 133570 04/24/2019
00 133570 04/24/2019 04/24/2019 133570 04/24/2019

014 AA 1335 0 133570 133570
1335 00 1335 0 133570 133570
000 AA 1335 0 133570 133570
000 AA 1335 0 133570 133570

Get the Citi(R) Platinum Select(R) / AAdvantage(R)
World MasterCard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-755-0901!

NOT VALID FOR TRAVEL

FARE 1197.90 USD
TFC 89.84 US
TFC 11.20 AY
TFC 34.80 XT
TOTAL 1333.74 USD

FOP-16R#BAXXXXXXXXXXXD7D1
DD12545174547

TFC-TAXES, FEES & CHARGES

LInwoods
25 Crossroads Drive
Delings Mills, MD 21117
410-356-8030
linwoods.com

128 SERGIO T
Tbl 14/1 Chk 1225 Est 2
Mar29 19 11:50AM

Dine In	
2 Tard. Salad (L)	58.00
2 Diet Coke	6.70
2 Diet Coke-refill	0.00
FOOD	58.00
BEVERAGE	6.70
TAX	3.88
01:26PM TOTAL DUE	68.58
6% Sales Tax	3.88

LInwoods
25 Crossroads Drive
Delings Mills, MD 21117
410-356-8030
linwoods.com

Date: Mar29 19 01:30PM
Card Type: AMEX
Acct #: XXXXXXXXXXXX1005
Card Entry: SWIPE
Trans Type: PURCHASE
Auth Code: 588419
Check: 1230
Table: 14/1
Server: 128 SERGIO T

Subtotal: **68.58**

TIP 14.00

TOTAL **82.58**


SIGNATURE
I AGREE TO PAY THE ABOVE TOTAL
ACCORDING TO MY CARD ISSUER
AGREEMENT!

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM

RECEIPT

TRAN	IN TIME	OUT TIME	FEE	CC #
4855	04/01 08:21	04/01 14:29	\$10.00	1005

See back of receipt for your chance
to win \$1000 ID #: 7N5LEQPYJL3

Walmart 

301-729-5081 Mar: WARREN CORBETT
12500 COUNTRY CLUB MALL RD
LAVALE MD 21502

ST# 02027	DP# 003208	TE# 00	TR# 03817
APL LTG USBC	019019853166		16.48 X
APL ADPTR	088590962730		17.00 X
	SUBTOTAL		33.48
TAX 1	6.000 %		2.01
	TOTAL		35.49
	AMEX TEND		35.49

AMERICAN EXPRESS *** **** **41 005 1 0
APPROVAL # 840348
REF # 000100629238
TRANS ID - 001180806691481
RID A000000025010801
TC 078301EA67AAE905
TERMINAL # SC010686
*NO SIGNATURE REQUIRED

04/11/19 09:44:07

CHANGE DUE 0.00

ITEMS SOLD 2

TC# 2576 5530 5762 1198 6963



Low Prices You Can Trust. Every Day.

04/11/19 09:44:07

CUSTOMER COPY

Scan with Walmart app to save receipts





Fairfield by Marriott® Cumberland
21 N Viewsw St, Cumberland MD 21502 P 301.722.5545
Fairfield Marriott.com

R C Mcginn
P.O. Box 476
Edgewater MD 21037-2476
Business

Room: 403
Room Type: KING
Number of Guests: 1
Rate: \$104.92

Clerk: TMB

Arrive: 15Apr19

Time: 5:24 PM

Depart: 15Apr19

Time: 10:48 AM

Folio Number: 54436

DATE	DESCRIPTION	CHARGES	CREDITS
15Apr19	Room Charge	104.00	
15Apr19	County Tax	8.32	
15Apr19	American Express		112.32

Card # 40000000000000000000000000000000
Amount: 112.32 Auth: 521600 Signature on file
This card was electronically signed on 15Apr19

THIS IS A PARTIAL LISTING OF GUEST CHARGES. SUBTOTAL: 6.68

Marriott Bonvoy Account # XXXXX2515. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com

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Take the comfort of the Fairfield sleep experience home. Visit Fairfield's official retail store FairfieldStyle.com.



Queen City Creamery

108 W Harrison Street April 11, 2019
Cumberland, MD 21502 2:54 PM
(301) 777-0011 Rhiannon
www.queencitycreamery.com

Receipt: RQ14

FOR HERE

Sundae **\$4.13**
Small, Hot Fudge, Whipped cream,
flavor of the day

Subtotal \$4.13
Sales Tax \$0.25

Total \$4.38
Cash \$5.00
Change \$0.62

Ice Cream's Better Tasting Cousin

MA/PA Ltd
888 000 0000
04/12/2019 12:01

EXXON EXPRESS PAY

GREEN TREE GAS AND C
FG24126793361
8881 CRAIN HWY
GLEN BURNIE VIC 3163
04/12/2019 12:45:42
07:38:53 AM

XXXXXXXXXXXX1085
AM Express
INVOICE 658173
AUTH 585631

PUMPS 11
Regular 2.7376
PRICE/GAL \$2.739
FUEL TOTAL \$ 7.58
CREDIT \$ 7.58

Customer Account # 1085
Site # 000000000000
Fuel Type 1
Service Date 2019
Date
Amount \$0.00

Tell us about
your visit!
myexxonmobilvisit
.com

Thank you for your business

Page 1 of 1

Business Mtg. w/ Luis
BRANCH
10 DEFENSE STREET
ANNAPOLIS, MD 21401
Merchant ID: 500057997
Term ID: 0020

Sale

Activation Label: AMERICAN EXPRESS

AMEX

XXXXXXXXXXXX0005

ATD: AN00000025010001

Entry Method: Chip Read

Approved: Online

Batch#: 000004

04/17/19

09:56:54

Inv#: 00000047

Apur Code: 067210

Amount: \$ 23.70

Tip: 5.00

Total: 28.70

Mode: Issuer

TID: 0000000000

LC: 0540103502002

TSI: F000

ARC: 00

I agree to pay above total amount
according to card issuer agreement
(Merchant agreement if credit voucher)

MCGRATH-BUY

Customer Copy

THANK YOU!

Rockville Town Center Wst

Rockville, MD

Maryland A 04/19/19 13:51
Receipt 082401

Short-term parking fee

RTCW - No. 09302

04/19/19 12:08

04/19/19 13:51

Period 0d1h44'

(Ust.) 58.00

Total 58.00

Payment Received

CARD ***** ** *1005

AUTHORIZATION 86366

PURCHASE 08.00

APPROVED

Sub Total 58.00

All Amounts in U.S.
Deliv. Date=Receipt Date

BSA6CC68 - 1/1

Thai Pavilion
29 Maryland Ave #308
Rockville, MD 20850
(301) 545-0244

Dine-In #122027
04/19/2019 01:32:26 PM

Placed By Nid

Table Patio-5-B

Server: Nid

Number of Guests: 1

1 Hot Tea	4.00
1 DRUNKEN NOODLES	14.00
MILD	
Chicken	
1 PAD SEE EW	14.00
EGG OK	
Tofu	

Subtotal 32.00

Tax 1.92

Total: 33.92

Payment CREDIT AMEX

Card Number XX1005

Auth Code 826993

Gratuity

15.0% = \$5.09

18.0% = \$6.11

20.0% = \$6.78

"Simply The Best!" Thank you for
dining at Thai Pavilion Rockville

Thai Pavilion
29 Maryland Ave
Rockville, MD 20850
(301) 545-0244

04/19/2019 01:32:26 PM

Dine-In Order #122027

Placed By Nid

Table Patio-5-B

Number of Guests: 1

Server: Nid

Type: AMEX

Card Number: XX1005

AUTH CODE: 826993

Merchant Id:

Invoice#: 105925

Ref#: 1

AID: A000000025010801

ARQC: DF805E42F0B42C2E

Entry Method: Chip

Amount: \$33.92

Tips:

Total:

7.00

40.92

I AGREE TO PAY ABOVE TOTAL
AMOUNT ACCORDING TO CARD

ISSUER AGREEMENT

(MERCHANT AGREEMENT

IF CREDIT VOUCHER)

— CUSTOMER COPY —

Tips

15.0% = \$5.09

18.0% = \$6.11

20.0% = \$6.78

American

25APR19

DUPLICATE

PROBODER AIR

MCGRATH/ROY

FOR AA REFUSE TO SERVE (SEE FARE) WHICH WAS USED

(Continued on)

00H021

MTA

ONT AA 2493 5-15MAY 51MAY75

Get the CLASSIC FARE (HMM) SYSTEM / ADVANTAGE (R)
world Mastercard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-251-0901

FARE 109.77 USD

TFC 8.23 US

TFC 5.60 AY

TFC 8.70 XI

TOTAL 132.30 USD

NOT VALID FOR TRAVEL

TOP 10M*BAXXXXXXXXXXXXX0701

0012350934444

TTC - TAXES, FEES & CHARGES

COOPER'S HAWK
WINERY & RESTAURANT
1906 Towne Center Blvd Suite 238
Annapolis, MD 21401
Phone: (443) 837-9989
www.chwinery.com

40178 Briana B

Tbl 75/1 Chk 1113
Apr 26 '19 11:42AM Ret 2

Dine In

2 A-House \$10.99 11.99
1 C-Sale 15.99
1 L-Quin Madeline 14.99
2 Coffee @ 2.99 5.98

Sub Total 52.94
Tax 3.18
TOTAL DUE 56.12

Food Tax 2.18

For your convenience, gratuity
calculations are provided based
on your pre-discounted total

18% is \$9.53

20% is \$10.59

22% is \$11.65

THANK YOU

Explore Historic France:
Oct. 4 - 14 on our next Wine
Club trip! Learn more at
chwinery.com/France.

Wine Club Members Receive
53
Points

COOPER'S HAWK
WINERY & RESTAURANT
1906 Towne Center Blvd Suite 238
Annapolis, MD 21401
Phone: (443) 837-9989
www.chwinery.com

Date: Apr 26 '19 01:56PM
Card Type: Amex
Acct #: XXXXXXXXXXXX2301
Card Entry: SWIPE
Trans Type: PURCHASE
Auth Code: 546582
Check: 1113
Table: 75/1
Server: 40178 Briana B

Subtotal: 56.12

TIP 12.00

TOTAL 68.12

GUEST COPY

American

PASSENGER RECEIPT
DUPLICATE

American

20RPP19

PASSENGER NAME

MCCRATH/ROY

DATE OF BIRTH 12/28/1961 SEX M WEIGHT 160LBS HT 5'10"
AN ORDER DUPLICATE WILL PRINT IDENTICAL INFORMATION

ISSUED

LOCATION

174110

DOB

12/28/1961
DOB AA (151) 1 174110 174110

Get the Citi(R) Platinum Select(R) / AAdvantage(R)
World MasterCard(R) and earn 15,000 bonus miles
after first purchase. Call 1-800-735-0901!

FARE	1041.86 USD	NOT VALID FOR TRAVEL
TFC	78.14 US	POP-A/E HAXXXXXXXXXXX07D1
TFC	8.40 2P	0012351535587
TFC	20.20 XI	
TOTAL	1148.60 USD	TFC=TAXES, FEES & CHARGES



Hyatt Regency Chesapeake Bay
100 Hemon Blvd at Route 50
Cambridge, MD 21613
Tel: 410-601-1234
Fax: 410-601-6302

INVOICE

My Morganth
N Box 476
Zigwasser, MD 21070-0476
Inland States

Room No. 4312
Arrival 2019-04-28
Departure 2019-04-30
Page No. 1 of 1
Folio Window 1
Folio No. 22071246

Confirmation No. 2734632001

Guest Name

Date	Description	Charges	Credits
04-28-2019	Deposit Transferred at CR	24.62	-246.42
04-28-2019	- Water's Edge Dinner Fnd	217.10	
04-28-2019	Package Room	13.03	
04-28-2019	Room - State Tax 6.0%	10.86	
04-28-2019	Occupancy Tax 5.0%	5.43	
04-28-2019	Room - Other State Tax 2.5%	-5.43	
04-28-2019	Room - State Tax - Exempt	-13.03	
04-28-2019	Room - State Tax - Exempt	-1.62	
04-28-2019	Resort Fee - State Tax Exempt	33.32	
04-28-2019	Resort Fee	217.10	
04-28-2019	Package Room	13.03	
04-28-2019	Room - State Tax 6.0%	10.86	
04-28-2019	Occupancy Tax 5.0%	5.43	
04-28-2019	Room - Other State Tax 2.5%	-5.43	
04-28-2019	Room - State Tax - Exempt	-13.03	
04-28-2019	Room - State Tax - Exempt	-1.62	
04-28-2019	Resort Fee - State Tax Exempt	33.32	
04-28-2019	Resort Fee	217.10	
04-30-2019	American Express		-297.52

Total 543.94 -543.94

Balance 0.00

Guest Signature

I agree that my liability to this hotel is not limited and I agree to be held personally liable to the extent that the hotel, agent, or any other party is not held liable for any part of the full amount of these charges.

World of Hyatt Summary

Membership: XXXXXXXX572A
Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 521.20
Redemption Eligible: 86.02

Summary Invoice, please see front desk for eligibility details.

Pay Station Number: 11
Entered: 05/01/2019
18:30
Exited: 05/02/2019
00:07
Ticket Number: 56879
Transaction Number: 211119
Rate: A
Parking Fee: \$18.00
Total Tax: \$0.00

Total Fee: \$18.00
Fee Paid: \$18.00
/max
XXXXXXXXXXXX1005
Approval Number: 542819

Thank you for your visit.
Please come again!



THE RITZ-CARLTON

WENTZTOWN CITY

R. C. McGrath
Po Box 876
Edgewater MD 21037
United States

Room Number: 1826
Arrival Date: 05/01/19
Departure Date: 05/02/19
CRS Number: 88772349
Rewards No: XXXXXX2515
Page No: 1 of 1

INFORMATION INVOICE
Table No:

05/02/19

Date	Description	Charges	Credits
05/01/19	Overnight Parking Room# 1826 CHECK# 3014	49.00	
05/01/19	Room Charge	407.00	
05/01/19	Occupancy Tax (7.25 %)	29.11	
05/01/19	VAT Sales Tax (6.5%)	24.12	
05/02/19	American Express		304.27
Total		509.23	304.27
Balance		6.96	

ROYAL OPERATING CO
800 CONNECTICUT AVE NW
WASHINGTON, DC 20006

SALE

MID: 8390 Store: 4616 Term: 7801

REF#: 00000001

Batch #: 029 RRN: 912214611558

05/02/19 10:09:54

Trans ID: 006856614304573

APPR CODE: 847183

AMEX

Chip

*****1005

**/*

AMOUNT \$ 13.00

APPROVED

AMERICAN EXPRESS

AID: A000000025010801

TVR: 00 00 00 80 00

TSE: F8 00

CUSTOMER COPY

YOUR GUEST NUMBER IS
56

IN-N-OUT BURGER MARYLAND
DOB 2 1304 2050

Cashier: ANGELA AG
Check: 56

1 Cheesebrgr Animal	2.70
1 Dbl-Dbl	3.05
- Lettuce	
+ Onion	
2 Fry	3.60
2 Med Soft Drink	3.20
1 Reg Chocolate Sdk	2.40

COUNTER-Eat In	15.75
TAX B.25%	1.30
Amount Due	\$17.05

Tender: MEX	\$17.05
Change	\$0.00

CHARGE DETAIL

SALE
Card Type: Amex
Account: *****1005 C
Auth Code: 623561
Trans #: 2050
Auth Ref: 2071353637
AUTH AMT: \$17.05

THANK YOU!

Questions/Comments: Call 800-786-1000

2019-05-05 L1-T2 1:25 AM

54
Gordon Ramsay Fish & Chip
The Linn
3545 Las Vegas Blvd. S
5/6/2019 12:56

Gordon Ramsay Fish &
Check: 54
Server: Claudia B. Waiter:
Terminal: 851

FLV Regular Chec
1 Fish Combo 17.99
\$Dirty #2 [2.00]
Tartar Sauce
Sriracha Aioli
FLV GR N/A Bev
Fountain Drink
Done

Subtotal 17.99
Tax 1.48
Total 19.47

Payments

American Express 19.47
XXXXXXXXXX1005
MCGRATH/ROY

Total Payments 19.47

Remaining Balance 0.00

Check Fully Authorized

Tip _____

Total _____

Room # _____

MARYU
ENVIRO

RECEIPT

05/06/2019

12:36 PM

LAS VEGAS MONORAIL
Las Vegas Conventi
TVM# 8

CREDIT CARD SALE
CARD : 1005

AUTH # : 588021
BANK REF #1215
SALES AMT : \$13.00

24-Hour Pass

567985 - 008



Roy McGrath
Po Box 476
Edgewater, MD 21037

Arrival: 05-05-19
Departure: 05-07-19
Room No.: 3067
Wynn Acct. ID: 14409701
Folio: 1
Conf. No.: 22602271

Date	Description	Credits/Payments	Charges
05-05-19	Deposit Ledger Transfer	157.60	
05-05-19	Room		139.00
05-05-19	Room Tax		18.60
05-05-19	Room Upgrade View - eStandby		75.00
05-05-19	Room Tax - Upgrade OR Early Checkout		10.04
05-05-19	Resort Fee Charge		39.00
05-05-19	Resort Fee Tax		5.22
05-06-19	Room		139.00
05-06-19	Room Tax		18.60
05-06-19	Room Upgrade View - eStandby		75.00
05-06-19	Room Tax - Upgrade OR Early Checkout		10.04
05-06-19	Resort Fee Charge		39.00
05-06-19	Resort Fee Tax		5.22
Total Credits/Payments:		157.60	
Total Charges:			573.72
Balance:			416.12

ROY MCGRATH

RR 578939476
RE: 10773789269

CC

INITIAL CHARGES

INITIAL CHARGES			
10/21/11	\$ 40.00	PLATE	\$ 70.00
10/21/11	\$ 12.00	PLATE	\$ 13.00
SUBTOTAL			\$ 83.00
SALES TAX 9%			\$ 7.47
TOTAL DUE			\$ 90.47

CHARGES ADDED DURING RENTAL

CHARGES ADDED OR	
1. LAW	DECEMBER
2. FID.	DECEMBER
3. PAY. AC.	DECEMBER
4. PAY. MISC. AC.	DECEMBER

SERVICE CHARGES/TAXES

SERVICE CHARGES/FEES			
CONCESSIONAL FEE	10.00%	\$	2.00
CUSTOMER FEE		\$	10.00
VERBALLY ISSUED CASH RECOVERY		\$	6.42
TAX (2.25% ON PAYMENT OF \$ 22.42)		\$	10.70
MONTHLY ANNUAL ADJUSTMENTS		\$	17.01
2.00 Interest Fee		\$	12.01
TOTAL AMOUNT DUE		\$	105.63
CHARGED ON VISA	XXXXXXXXXXXX0001		

TOTAL AMOUNT DUE
CHARGED ON VISA XXXXXXXXXXXXXXXX

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGESEXPLAINED

01314 280515 19 KAMFW5425 N
 01315 07 010724
 1001 1001 280401 280404
 MILES 01314 10 01315
 MILES 01315 10 01316
 MILES 01316 10 01317
 MILES 01317 10 01318
 01318 070515 01319 070515 100101 100104

FILED: JAN 13 2008 MOBILE ALABAMA
CLERK: 03/01/08 11:02
FILED: 03/01/08 11:02
FILED: JAN 13 2008 MOBILE ALABAMA
CLERK: 03/01/08 11:02

DE 411 04 11411 1000 12 450 1

REAGAN
NATIONAL AIRPORT
RECEIPT K6
ENTRY TIME:
05/05/19 07:33
EXIT TIME:
05/07/19 09:23 PM
PARK-DUR.: HRS:MIN
2:13:50

AMOUNT:
\$ 75.00

KIND OF PAYMENT:
AMEX

XXXXXXXXXXXX1005

RECEIPT
NOT FOR EXIT

Each time you pay
with MyXpress, thank you.
Spend less. Save more. Thank you.

MYXON EXPRESS PAY

SOUTH RIVER COLONY G
#624120046881
111 MITCHELLS CHANCE
EDGEWATER, MD
21037
05/09/2010 507633815
05:43:59 AM

XXXXXXXXXX1805
An Express
INVOICE 857377
AUTH 581865

PUMP# 5
Regular CR 1.7886
PRICE/GAL \$2.799

FUEL TOTAL \$ 5.88

CREDIT \$ 5.88

Customer: South River Colony
ID: 624120046881
Unit: 1
Invoice Date: 05/09/2010
Invoice
APPROVED 05/09/2010

Tell us about
your visit:
myxonmobilvisit
.com

342

BUY ONE GET ONE FREE! DOUBLE CHEESE
OR L.E. CHURRIN
Go to www.mcdonalds.com within 7 days
and tell us about your visit.
Validation Code
Expires 30 days after receipt date.
Valid at participating McDonald's.
Surveys Only
30290-03429-000-1 1 2 8 0000-1

McDonald's Restaurant 10000
ALL DAY MENU 11:00-10:00
CUMULATIVE 11:00-10:00
TELEPHONE 11:00-10:00

KSR 3 11:25 AM
S1001 Order 42

1 Happy Meal - Medium 3.40
1 Apple Slices
1 Average 1.4
1 Coke

Subtotal 3.40
Tax 0.21
Take-Out Total 3.61
Cashless 3.61
Change 0.00

MEM 007189
CARD ISSUER 1013 N1
AMX SALE 1013 N1
TRANSACTION AMOUNT 3.61
CHIP READ
AUTHORIZATION CODE 1111 A
SECURE 077800
ATM: A000000000000000

NEW HIRING: NEW POSITIONS
NEW HIRING: NEW POSITIONS
www.mcdonalds.com

LAKESIDE CASHIER
20282 GARRETT HILL
DARLAND, MO 21533

05/04/2019 14:47:52

CREDIT CARD

VISA SALE

Card # 1000000000000000
Chip Card CHASE VISA
AID A000000000000000
ATC 0100
ARQC 6514802010101000
SEQ 1
Batch 1 244
DIVORCE 5
Approval Code 02581C
Entry Method Chip Read
Mode Issuer

SALE AMOUNT \$13.40

CUSTOMER COPY

Residence INN

Residence Inn®
10620 Reed Run Blvd., Owings Mills, MD 21113 P 410.343.1111
Marriott.com/819008

J. Murphy

Room: 414
Room Type: STN7
Number of Guest: 1
Rate: \$127.00

Clerk:

Arrive: 09May19

Time: 08:58/14

Depart: 10May19

Type:

Folio Number: 75161

DATE	DESCRIPTION	CHARGES	CREDITS
09May19	Room Charge	127.00	
09May19	Occupancy Sales Tax	10.34	
09May19	State Occupancy Tax	7.62	
10May19	American Express		144.78
Card #: 40000000000000000000000000000000 Amount: 144.78 Auth: 587888 Signature on File This card was electronically swept on 10May19			
BALANCE:		0.00	

Marriott Bonvoy Account # XXXXX2515. Your Marriott Bonvoy points-iles earned on your eligible earnings will be credited to your account.
Check your Marriott Bonvoy account statement or your online statement for updated activity.

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RECEIPT



ANNAPOLIS
PARKING **P**



Find Parking at

PARKING.com

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM (727) 940-8800

8975 05/10 14:25 25/10 16:10 05.00 1005

FLORIDA'S TURNPIKE ENTERPRISE

CUSTOMER TOLL RECEIPT

Alligator Alley West

PLAZA 106200 LANE 01
COLL R830
TOLL DUE 3.25
PAID 3.25 CHANGE 7.00
PAY TYPE CASH
05/14/19-16:12:13.868

You would have saved \$0.31 at
this Toll Plaza by using SUNPASS

Available at Publix, CVS,
Walgreens, AMSCOT, AAA and
www.SUNPASS.com

***** CREDIT CARD VOUCHER *****
The Ritz-Carlton Naples Beach
NAPLES, FL
**** GUMBO LIMBO ****
14 May '19 2:54 PM

Check: CHK 1798
Table: 21/1
Server: 25995 ERVIS
Card Type: AMERICAN EXPRESS
Acct Num: *****2001
Auth Code: 567480
Customer: ROY MCGRAH
Amount: \$62.06

GRATUITY \$ _____
TOTAL \$ _____
SIGNATURE _____

please leave signed copy
with your server

***** CREDIT CARD VOUCHER *****
The Ritz-Carlton Naples Beach
**** GUMBO LIMBO ****
25995 ERVIS
CHK 1798 TBL 21/1
GST 2
14 May '19 2:25 PM

1 LOBSTER DORADILLA	25.00
1 GROUPER SANDWICH	25.00
1 ARNOLD PALMER	4.00
Subtotal:	\$58.00
Tax:	\$4.06

2:52 PM
TOTAL DUE: \$62.06
- 27.84
\$34.22

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY 7.84
TOTAL 42.03
ROOM NUMBER _____
PRINT LAST NAME _____
SIGNATURE _____

00000000000000000000000000000000

118X15.24
120X17.50
122X19.35
Thank You

Au Bon Pain

Store #20513
100 SE 2nd Street
Miami, FL 33131
(305) 347-6495

102 Cashier

Chk 1961 *AW* May15'19 01:43P Gst 0

To Go

1 Chix Avocado Grab and Go 8.49
XXXXXXXXXX1005
Amex 9.03

Subtotal 8.49
Tax Total 0.59
Payment Made 9.03

-----102 Check Closed-----
-----May15'19 01:44PM-----

For catering, please visit
www.aubonpain.com

Truluck's Seafood, Steak, and Crab House
Miami
777 Brickell Ave. #100
Miami, FL 33131
305-579-0035

Server: David 05/15/2019
Table 3177 9:11 PM
Subtotal 0 500.79

House Chopped Salad 18.00
Glass New France (2 @12.00) 24.00
Grouper Pompano Train 35.00
with Rice Pilaf
Baked Alaska 10.00
6 Items

Subtotal 88.00
Tax 7.04
Total 95.04

Balance Due 95.04

(18%)\$15.84
(20%)\$17.60
(22%)\$19.35
Thank You

Truluck's Seafood, Steak, and Crab House
Miami
777 Brickell Ave. #100
Miami, FL 33131
305-579-0035

Server: David 05/15/2019
09:18 PM 05/15/2019
Table 3177 5:50:79

SALE

05/15/2019 21:18:43
AMERICAN EXPRESS Entry Method: Chip
CARD #: XXXXXXXXXXXXXXX1005
PURCHASE - APPROVED
AUTH CODE: 820680

Mode: Issuer
ATD: 4000000025010801
TVR: 0000000000
IAD: 06440103802002
TID: 5600 ARC: 00
NID: 1601883 TID: 0014PM RRR: 100.886

SubTotal USD \$ 71.04

Tip USD \$ 14.00

Total USD \$ 85.04

Signature:

ROY MCGRATH

I agree to pay above total amount
according to card issuer agreement.
(Merchant agreement is Credit Voucher)
Retain this copy for your records

CUSTOMER COPY

(18%)\$15.84
(20%)\$17.60
(22%)\$19.35
Thank You

Truluck's Seafood, Steak, and Crab
Miami



DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE
05-14	D&F ELIT	D&F ELITE		20.00
05-14	TAX 7%	DAFELITE		1.40
05-14	OWE WORK	#0001		5.25
05-14	ROOM	7702 1		500.00
05-14	ROOM TAX	7702 1		35.63
05-14	0001 TAX	7702 1		35.63
05-15	D&F ELIT	DAFELITE		20.00
05-15	TAX 7%	DAFELITE		1.40
05-15	ROOM	7702 1		473.00
05-15	ROOM TAX	7702 1		32.91
05-15	0001 TAX	7702 1		32.91
05-16	OWE PARK	#0000		55.88
05-16	OWE ADV	ER		55.88
05-16	TAX 7%	ER		3.86
			4.85	40
				1173.24

See our "Privacy & Cookie Statement" on Marriott.com

JAY MARRIOTT MARQUIS MIAMI
256 N. SCAYNE BLVD. WY
MIAMI FL 33131
305 421 5600

Experience comfort with the JW Marriott Home collection. Visit Curativedesign.com for more information.

555716110

Hertz

#01 MR RR 584105712

FEES J0284341816

ROY MCGRATH

CC

INITIAL CHARGES

RENT RT \$ 45.85 / DAY	@ 4 / DAYS	\$	183.40
RENT RT \$ 4.55 / HOUR	@ 8 / HOURS	\$	36.40
SUBTOTAL		\$	220.00
DISCOUNT - R 15%		\$	33.00
SUBTOTAL LESS DISCOUNT		T \$	187.00

CHARGES ADDED DURING RENTAL

LDW DECLINED
LIS DECLINED
PAL/PEC DECLINED
PREM RD SVC DECLINED

* ADDITIONAL CHARGES

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY	11.11%	T \$	21.50
VEHICLE LICENSING COST RECOVERY	3.08%	T \$	5.76
STATE SURCHA		T \$	10.10
ENERGY SURCHARGE		T \$	1.40
TAX 6.500% ON TAXABLE TTL OF \$ 225.87		\$	14.80
TOTAL AMOUNT DUE		\$	240.66

CHARGED ON VISA XXXXXXXXXXXX0701

Gold Plus Rewards Points Earned This Rental: 234

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE 01398 / 8944175 18 SIR ROGUE FWD N

LICENSE FL JKQ75

FUEL FULL 8/8 OUT 8/8 IN

MILEAGE IN: 28087 TR-X MILES

MILEAGE OUT: 27699 MILES ALLOWED

MILES DRIVEN: 388 MILES CHARGED

CDP 00010 AAA MID ATLANTIC

RENTED FT MYERS S.W. INTL AP

RENTAL 05/12/10 12:08

RETURN 05/16/10 20:07

RETURNED MIAMI INTL AP

COMPLETED BY 1150/FLMA15

*** THE BREAKERS ***
THE SEAFOOD BAR
ONE SOUTH COUNTY ROAD
PALM BEACH, FLORIDA 33480
CHECK: 4447
TABLE: 14 / 1
SERVER: 50386 Nereida
DATE: MAY 16 12:52PM
CARD TYPE: VISA
ACCT #: XXXXXXXXXXXX0701
EXP. DATE: XX/XX
AUTH CODE: 000900

TOTAL: 121.92
TOTAL CHARGE: 121.92
Round up for Charity:

Total: 121.92

ROUND IT UP AMERICA
provides an opportunity to
donate your change to charity
by rounding up your total to
the nearest dollar.
www.rounditupamerica.org

I AGREE TO PAY ABOVE CHARGES IN
ACCORDANCE WITH CARD ISSUER
AGREEMENT

SIGNATURE
SERVICE CHARGE IS INCLUDED
Follow and Tag us on Instagram
@DineTheBreakers #SeafoodBar
Visit TheBreakers.com

*** THE BREAKERS ***
THE SEAFOOD BAR
50386 Nereida
TBL 14/1: 4447 GST 2
MAY 16 12:52PM
1 L DRESS SALAD 23.00
1 L FISH TACOS 34.00
1 L SNORD SANDWICH 33.00
1 DIET COKE 4.95
FOOD SUBTOTAL 90.00
BEV NON ALC SBT 4.95
20% SERVICE CHG 18.99
TAX 7.98
5:30 TOTAL DUE 121.92
-44.00
77.92

Welcome to Shell
**WELCOME TO
PEMBROKE SHELL**

57543665808
SHELL OIL PRODUCTS US
2801 PEMBROKE RD
HOLLYWOOD FL 33020

< DUPLICATE RECEIPT >

Description	Qty	Amount
UNLEAD CR #04	13.0408	39.11
SELF @ 2.999 / G		
Subtotal		39.11
Tax		0.00
TOTAL		39.11
CREDIT \$		39.11

XXXX XXXXX X1005
AMEX
Swiped
APPROVED
AUTH # 545030
TNV # 258039

Local Store Discount
Join Fuel Rewards
Never Pay Full Price
Save on every fill
fuelrewards.com/gold

Please come again

ST# 3826 TILL XXXX DR# 0 TRAN# 9045379
CSH: 0 05/16/19 15:21:30

Welcome to Shell
Welcome to Shell
WELCOME TO
ROQUE SHELL ENT
2020 NW 17 AVE
57543869903
SHELL
2020 NW 17TH AVE
MIAMI FL
33142

DATE 05/16/19 19:52
TRAN# 9067261
PUMP# 06
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 2.771
PRICE/G: \$ 2.999
FUEL SALE \$ 8.31
CREDIT \$8.31

XXXX XXXXXX X1005
ANEX
Swiped
APPROVED
AUTH # 561134
INU # 285247

Local Store Discount
Join Fuel Rewards
Never Pay Full Price
Save on every fill
fuelrewards.com/gold

Please come again
Please come again
THANK YOU
HAVE A NICE DAY

SP PLUS PARKING
BWI Hourly Garage
800-468-6294
RECEIPT K26

IN: 05.12.19 07:45
OUT: 05.17.19 01:12
AMOUNT: \$ 110.00
CC-DATA:

Am
XXXXXXXXXXXX1005
XXXXX 201

AUTH. CODE OFFLI
REF. 53



Roy McGrath
AA
Waldorf, MD 20603

Arrival: 05-18-19
Departure: 05-19-19
Room No.: 5745
Wynn Acct. ID: 14544971
Folio: ***** 1
Conf. No.: 22765756

Date	Description	Credits/Payments	Charges
05-18-19	Deposit Ledger Transfer	384.30	
05-18-19	Room		339.00
05-18-19	Room Tax		45.36
05-18-19	Resort Fee Charge		25.00
05-18-19	Resort Fee Tax		3.35
05-19-19	Terrace Pointe Cafe		43.35
05-19-19	American Express XXXXXXXXXX1005	71.70	
	Total Credits/Payments:	456.06	
	Total Charges:		456.06
	Balance:		0.00

134

J & W BURGER MARYLAND
USB 111414 4327

Cashier: YAROLINA DE
Cashier: ORDERTAKER 1
Check : 134

1 Cheesebrgr Animal	2.70
1 Med Root Beer	1.60

DRIVE-Take	4.30
TAX @ 25%	.35
Amount Due	4.65

Tender AMEX	\$4.65
Change	\$0.00

CHARGE DETAIL

SALE

Card Type: Amex
Account: *****1005 C
Auth Code: 829379
Trans #: 4327
Auth Ref: 660421022
AUTH AMT: \$4.65

THANK YOU!

Questions/Comments: Call 800-786-1000

2019-05-19

L1 T1

9:22 PM

24-Hour Pass KEEP OTHER SIDE OF 12:36 PM

• \$13.00 TERMS & CONDITIONS: Each passenger must have a valid ticket. No refunds.
Las Vegas Convention Center

Monorail not responsible for lost, stolen or damaged tickets. Valid for one year.
For information, call 866-466-6672. Fare evasion is a criminal offense.

Valid From:
06 Jan 19 12:37P
Valid Until:
07 Jan 19 12:36P

S - 624119678

589577301

Hertz

#01 MR: RR 589701954
RES J0311845617

ROY MCGRATH

CC

INITIAL CHARGES

RENT RT \$ 18.83 /DAY @ \$ /DAYS	\$	56.49
SUBTOTAL	\$	56.49
DISCOUNT - R 10%	\$	5.65
SUBTOTAL LESS DISCOUNT	T \$	50.84

CHARGES ADDED DURING RENTAL

LDW DECLINED
LIS DECLINED
PAI/PEC DECLINED
PREM RD SVC DECLINED

*** ADDITIONAL CHARGES**

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY	10.00%	\$	5.73
CUSTOMER FAC		\$	12.00
VEHICLE LICENSE COST RECOVERY		\$	6.48
TAX 20.250% ON TAXABLE TTL OF \$	50.57	\$	11.46
TOTAL AMOUNT DUE		\$	86.51

CHARGED ON VISA XXXXXXXXXXXX0701

Gold Plus Rewards Points Earned This Rental: 64

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 01198 / 1377373 18 SIREQUINOXAWD1N
LICENSE: CA 8DVA244
FUEL: FULL 8/8 OUT 8/8 IN
MILEAGE IN: 29634 TR-X MILES
MILEAGE OUT: 29575 MILES ALLOWED
MILES DRIVEN: 59 MILES CHARGED
CDP: 02455 - UNITED AL FF DISCOUNT #

RENTED: LAS VEGAS-MCCARRAN AP
RENTAL: 05/18/19 23:41
RETURN: 05/21/19 09:51
RETURNED: LAS VEGAS-MCCARRAN AP
COMPLETED BY: 4433/NV/LAS11

PLAN IN: TMD1 RATE CLASS: C
PLAN OUT: TMD1

Garrett Popcorn Shops
O'Hare Internat
Airport - IL

#673

Host: Maxine 05/21/2019
#673 6:11 PM
10673

Order Type: CARRY-OUT

M Garrett Mix 7.05

Subtotal 7.05

FOOD TAX Tax 0.79

Total Tax 0.79

CARRY-OUT Total 7.84

Apex #XXXXXXXXXX1005 7.84
Auth:544669

Thank You!
Please visit us on the web at
GarrettPopcorn.com!

--- Check Closed ---

Encore

LAS VEGAS

Roy McGrath
AA
Waldorf, MD 20603

Arrival: 05-19-19
Departure: 05-21-19
Room No.: 63939
Wynn Acct. ID: 14544971
Folio: 1
Conf. No.: 22745888

Date	Description	Credits/Payments	Charges
05-19-19	Deposit Ledger Transfer	361.68	
05-19-19	Deposit Ledger Transfer	-361.68	
05-19-19	Room		319.00
05-19-19	Room Tax		42.68
05-19-19	Resort Fee Charge		25.00
05-19-19	Resort Fee Tax		3.35
05-20-19	Room		319.00
05-20-19	Room Tax		42.68
05-20-19	Resort Fee Charge		25.00
05-20-19	Resort Fee Tax		3.35
05-21-19	Jardin		66.73
05-21-19	Visa XXXXXXXXXXXX0701 XXXX	848.79	
Total Credits/Payments:		848.79	
Total Charges:			848.79
Balance:			0.00

Herz

Rental Record# 589701954

**ROY MCGRATH**Five Star
Lot 5S SpaceVehicle 2018 EQUINOX
324 License CA 8UVA244

Rental Rate* 3 @ \$ 18.83 per day T \$ 56.49

Includes Unlimited Miles
Discount - R 13% Applied to Time/Mileage Chgs - \$ - 5.55

Additional Products

Frequent Flyer Exchange T \$.00

Fuel Responsibility Starting Level (FULL 8/10)

You agree to reimburse fuel used or pay a refueling charge of \$ 8.99 per gallon. OR \$ 4.16 per mile driven.

Service Charges/Taxes

CONCESSIONARY RECOVERY 10.00% T \$ 5.73

CUSTOMER FEE 12.00

VEHICLE LICENSE COST RECOVERY \$ 6.48

Tax 50.250% On Est. Taxable T \$ 58.37

ADJUSTMENTS

TOTAL ESTIMATED CHARGE \$ 86.51

Credit Card Authorization Amount \$ 87.00

Rented by The Hertz Corporation

Vehicle: 01190 / 13773791 DocNum: 1V/LAS11 / 0117011

Miles Out: 22575 Plan: TMD3 Class: C

Rental Location: LAS VEGAS-MCCARRAN AP

Rental Time: 05/18/19 at 11:41 PM

Return Location: LAS VEGAS-MCCARRAN AP

Return Time: 05/21/19 at 11:00 AM

Rental Extensions/Changes 1-800-654-4174
Emergency Road Service 1-800-654-5060

For Explanation of Charges: WWW.HERTZ.COM/CHARGEEXPLAINED

This estimate plus tax, plus you will rent and return at the locations and times indicated, and that you will not exceed any mileage limitations.
Rental Rate subject to increase if you return car more than 24 hours before or 24 hours after scheduled Return Time. Late returns may be subject to extra hour and/or extra day charges.
Charges indicated as *** will be calculated at return.
Taxable charges are preceded by a T.
589701954

PG 1 OF 7#01 GR

THE MARKETPLACE
L332608795001
220 EAST WARM SPRING
LAS VEGAS, NV
89119
05/21/2019 716345260
09:35:07 AM

XXXX XXXXX X1005
American Express
INVOICE 079432
AUTH 508839

*** REPRINT *** REPRINT *** REPRINT ***

PUMP# 9
REGULAR 3.047G
PRICE/GAL \$3.909

FUEL TOTAL \$ 11.91

*** REPRINT *** REPRINT *** REPRINT ***

CREDIT \$ 11.91

=====

Customer-activated Purchase/Capture
Sequence Number 62789
Swiped
APPROVED 508839

=====

Teddy & the Bully Bar
1200 19th St., NW
Washington, DC 20036
www.teddyandthebullybar.com
202-672-8700

13 Nalid A

Chk 1050 605 Gst 0
May24'19 07:07PM

Dine In

1 GL Dr WF Alestin	12.00
1 BL V Porci PB	11.00
1 Greens Salad	15.00
1 Beet Salad	14.00
1 Grilled Tuna	20.00
1 Salmon	19.00
1 NY Strip	19.00
1 8' Day Prosecco	0.00

Subtotal 110.00
Sales Tax 11.00
08:09PM Total 121.00

Sales Tax 11.00

Join us for Sunday Brunch!
Book Private Events 96.00
Jeanne@prhospitality.com

www.teddyandthebullybar.com
Executive Chef Demetrio Zavala

Teddy and the Bully Bar
1200 19th St., NW
Washington, DC 20036
www.teddyandthebullybar.com
202-672-8700

Date: May24'19 08:13PM
Card Type: Amex
Acct #: XXXXXXXXXXXX1095
Card Entry: SHIPPED
Trans Type: PURCHASE
Trans Key: 111009347825094
Auth Code: 586291
Check #: 1050
Check ID: 605
Server: 13 Nalid A

Subtotal: 121.00

Tip: 22.00

Total: 143.00

Signature
I agree to pay above total
according to my card issuer
agreement.

*** Guest Copy ***

Revised 96
Tip 20
\$116.00

Stanford Grill
(410) 312-0445
8900 Stanford Blvd.
Columbia, MD 21045

2209 Joshua W

Tel: 304/1 Chk: 295 Oct: 2
May 24, 19 12:13PM

1 Iced Tea	3.00
1 Diet Coke	3.00
2 Chicken	38.50

Subtotal	44.50
Sales Tax	2.87
Grill Total	47.37

Sales Tax Ct 2.67

Thank you for dining with us.
Please come and visit us for our
wonderful Sunday Jazz Brunch.

Stanford Grill
8900 Stanford Blvd.
Columbia, MD 21045

Date: May 24, 19 01:13PM

Card Type: Amex

Acct #: XXXXXXXXXXXXXXX

Card Entry: SKIPED

Trans Type: PURCHASE

Trans Key: 112005244531727

Auth Code: 501857

Check: 295

Table: 304/1

Server: 2209 Joshua W

Subtotal: 47.37

Tax: 9.00

Total: 56.37

Signature

I agree to pay above total
according to my card issuer
agreement.

*** Guest Copy ***

South River Colony, MD
111 MITCHELLS CHANCE
EDGEWATER, MD 21837
85728/2819 587645397
88:31:29 AM

EXXON EXPRESS PAY

SOUTH RIVER COLONY, G
EG24126846801
111 MITCHELLS CHANCE
EDGEWATER, MD
21837
85728/2819 587645397
88:31:29 AM

XXXXXXXXXX1885
Am Express
INVOICE 865884
AUTH 583888

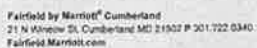
PUMP# 4
Regular CR 18.3366
PRICE/GAL \$2.799

FUEL TOTAL \$ 28.91

CREDIT \$ 28.91

Customer-Activated Fuel Card
Card #: 8888888888888888
Cardholder
Security Number 1234
Expiry
8/1/2000 - 7/31/2001

Tell us about
your visit!
myexxonmobilvisit
.com



N. C. Magush		Room 320	
Po Box 476		Room Type: EXOS	
Esgewater, MD 21037-0476		Number of Guests: 1	
MJ Environmental Services		Rate: \$146.00	
Arrive: 28May15		Depart: 29May15	
Time: 04:51PM		Time: 09:21AM	
		Fold Number: 87274	

DATE	DESCRIPTION	CHARGES	CREDITS
28May19	Room Charge	146.00	
29May19	County Tax	11.80	
29May19	American Express		157.80
Card #: XXXXXXXXXX000010280000			
Amount: 157.80 Auth: 141710 Signature on File			
BALANCE:		0.00	

Marriott Bonvoy Account # XXXXX2215. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

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RECEIPT



ANNAPOLIS
PARKING **P**



Find Parking at:

PARKING.COM

DIGITAL PRINTING SYSTEMS - WWW.OPSTICKETS.COM (727) 791-AMGREG

636 05/29 15:56 05/29 17:17 \$3.00 1005

Blackwell Hitch
700 E Pratt St.
Baltimore, MD 21202
443-673-9909

188 Ebonie J
tbl 41/1 Chk 1960 Dat 2
Jun03 '19 11:55AM
2 Water 0.00
1 Iced Tea 3.25
1 L Caesar Salad & Salmon \$ 25.00
1 L Crab Cake Ent 20.00
Subtotal 48.25
Sales Tax 2.90
01:05PM Total 51.15
MD Sales 2.90

Blackwell Hitch
700 E Pratt St.
Baltimore, MD 21202
443-673-9909

Date: Jun03 '19 07:09PM
Card Type: Amex
Acct #: XXXXXXXXXXXX1005
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 562994
Check: 1960
Table: 41/1
Server: 188 Ebonie J
Reference: 17368127

Subtotal: 51.15
Tip: 10
Total: 61.15

Signature
I agree to pay above total
according to my card issuer
agreement.
***** Merchant Copy *****



015609



3/07219284/175072800/019605

Pier 5 Garage

06/03/19 12:01 Pratt R N

06/03/19 13:43 12 AMEX
\$26.00

-Pier 5 Garage-

Please Take Ticket With
You & Pay At The
Paystation Before Exiting

PLACE ON DASH FACE UP		PLACE ON DASH FACE UP	PLACE ON DASH FACE UP
WELCOME TO BALTIMORE CITY		RECEIPT	
EXPIRATION TIME		Entry	
JUN 04 2019		06/04/19	
02:05 PM		12:16 PM	
PAID \$ 4.50 C		Expires	
ENTRY: 06/04/19 at 12:16 PM		06/04/19	
19275		02:05 PM	
ID: CHS01-02		\$ 4.50 C	
40681765		CHS01-02	
19275		19275	
PLACE ON DASH FACE UP		PLACE ON DASH FACE UP	PLACE ON DASH FACE UP

SABATINOS RESTAURANT
901 FAWN ST
BALTIMORE MD 21202
410-727-2667

Terminal ID: ****879 ****9
6/5/19 8:01 PM

AMERICAN EXPRESS - INSERT

AID: A000000025010801

ACCT #: **** * 100

CREDIT SALE

UID: 915647337258 REF #: 8365

BATCH: 142 AUTH: 3

AMOUNT \$41.24

TIP \$ 10.00

TOTAL \$ 51.24

APPROVED

ARQC - AEB55FFCFFC37C61
THANK YOU FOR YOUR BUSINESS!
CUSTOMER COPY

BY MARRIOTT

17 Light St. Baltimore Md 21202 P 410.962.1220
Marriott.com/BWU/B

Room: 1212
Room Type: OMBR
Number of Guests: 1
Rate: \$160.95

Arthur G. S. Jones

Time: 08:28PM

Depart: 06Jun18

Time: 11:25AM

CHINESE RENAISSANCE

Folio Number: 60233

Card #: AXXXXXXX0000001005000000
Amount: 210.30 Auth: 546585 Signature on File
This card was electronically signed on 06/06/16

BALANCE: 0.00

See our "Privacy & Cookie Statement" on [Marriott.com](#).

One Light Street
1 Light Street
Baltimore Maryland 21201
(443) 759-4014

Date: 1:37 PM 10 Jun 2019
Receipt #: 90877729
Ticket #: 10029871
Arrived: 11:53 AM 10 Jun 2019
Departed: 1:37 PM 10 Jun 2019
Total Duration: 1 hr 43 mins
Parking Fee: \$18.00
Tax: \$0.00
Total: \$18.00
Payment Method: AMEX 1005

Powered by FlashParking

COLONIAL PARKING #452
701 9TH ST NW
WASHINGTON, DC 20001

06/12/2019

19:06:55

CREDIT CARD

AMEX SALE

Card #:	XXXXXXXXXX1005
Chip Card:	AMERICAN EXPRESS
AID:	A000000025010801
SEQ #:	97
Batch #:	1596
INVOICE	97
Approval Code:	625098
Entry Method:	Chip Read
Mode:	Issuer


SALE AMOUNT

\$12.00

CUSTOMER COPY



Columbia #1000
6675 Marie Curie Dr
Elkridge, MD 21075

7J Member 111890335105
720376 'AAA' 32 PK 16.99 A
0000210096 / 720376 3.00-A
SUBTOTAL 13.99
TAX 0.84
**** TOTAL 

XXXXXXXXXXXX0701 CHIP Read
AID: A0000000031010
Seq# 12523 App#: 01940C
Visa Resp: APPROVED
Tran ID#: 916700012523....
Merchant ID: 991000

APPROVED - Purchase
AMOUNT: \$14.83
06/16/2019 16:37 1000 12 474 13

Visa 14.83
CHANGE 0.00

A 6.00% TAX 0.84
TOTAL TAX 0.84
TOTAL NUMBER OF ITEMS SOLD = 1
INSTANT SAVINGS \$ 3.00

~~06/16/2019~~ 16:37 1000 12 474 13
OP#: 13 Name: Kareen

Thank You!
Please Come Again

Powell Super
322 South Centre St
Cumberland, MD 21582

SUNOCO 8468884288
L324275658881
322 S CENTRE ST Q
CUMBERLAND, MD
21582
06/17/2019 585998814
07:00:11 PM

XXXXXXXXXXXX1085
Amer Express
INVOICE 098120
AUTH 580302

PUMP# 4
001 CR 12.421G
PRICE/GAL \$2.899

FUEL TOTAL \$ 36.61

CREDIT \$ 36.61

Customer-activated Purchase/Return
Sequence Number 35382
Snijet
APPROVED 580302

Thank You For Shopping With Us.
Please Come Back Soon.

26 North Centre Street
Cumberland, MD 21502
301-722-0052

Encl: chavera Chid: 0000022
Open: June 17, 2019 08:40 PM
Station: 1 Table: 0010

Qty	Description	Price	Amount
1	small Romano	6.00	6.00
1	Side Entree Salad Ce	0.00	0.00
1	Salmon	26.00	26.00
1	Civittella	19.00	19.00
1	Del nonno	15.00	15.00

Sub Total	66.00
MD Sales Tax	3.96

Total	69.96
-------	-------

Total Due 69.96

Thank you, Please Come Again!
Like Us On Facebook.

Book No. 100
 Printed by the Government Printer
 Price 10/-
 Published 1911

Sale

0000000000
261

Entry Method: Video

Amount: \$ 69.96

Tip: 13

Total: 81.94

614

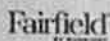
Ex. 4. 8504

Received: October 1998

Department of Psychology, University of Illinois at Chicago

2024-03-20 10:00:00
 2024-03-20 10:00:00
 2024-03-20 10:00:00
 2024-03-20 10:00:00

Keywords: *children, adolescents, parents, family, communication, conflict, relationships, culture, gender, social class, ethnicity, religion, social norms, social support, social capital, social networks, social identity, social roles, social status, social structure, social system, social organization, social interaction, social behavior, social norms, social values, social beliefs, social attitudes, social expectations, social responsibilities, social obligations, social rights, social justice, social equity, social inclusion, social exclusion, social participation, social engagement, social contribution, social responsibility, social citizenship, social identity, social roles, social status, social structure, social system, social organization, social interaction, social behavior, social norms, social values, social beliefs, social attitudes, social expectations, social responsibilities, social obligations, social rights, social justice, social equity, social inclusion, social exclusion, social participation, social engagement, social contribution, social responsibility, social citizenship*



Fairfield by Marriott Cumberland
21 N. Wines St. Cumberland MD 21502 P 301 722 0340
FairfieldMarriott.com

H. C. McGinn P.O. Box 476 Edgewater MD 21207-0476 MD Environmental Service		Room: 310 Room Type: KING Number of Guests: 1 Rate: \$104.00 Clerk: TMS	
Arrive: 17 Jun 19	Time: 06:12PM	Depart: 18 Jun 19	Time: 04:11AM
Room Number: 31073			

DATE	DESCRIPTION	CHARGES	CREDITS
17Jun19	Room Charge	104.00	
17Jun19	County Tax	8.32	
18Jun19	American Express		112.32
Card # XXXXXXXXXXXXXXX1005XXXX Amount: 112.32 Auth: 104821 Signature on File			

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX2815. Your Marriott Bonvoy points earned on your eligible earnings will be credited to your account.
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Blackwell Hitch
700 E Pratt St.
Baltimore, MD 21202
443-873-9909

165 Tyne W

057 102/1 Chk 1689 Sub 2
Auth: 19 12:06PM

2 Water 6.00
1 L Chef's Catch 25.00
1 L Sm Chix Salad 17.00

Subtotal 37.00
Sales Tax 2.22
12:06PM Total 39.22
MC Sales 2.22

Blackwell Hitch
700 E Pratt St.
Baltimore, MD 21202
443-873-9909

Date: June 19 12:58PM
Card Type: AMEX
Acct #: XXXXXXXXXXXX1005
Card Entry: 042910
Trans Type: PURCHASE
Auth Code: 565299
Check: 1689
Table: 102/1
Server: 165 Tyne W
Reference: 1765513495

Subtotal: 39.22
Tip: 7.00
Total: 46.22

Signature
I agree to pay above total
according to my card issuer
agreement.
***** Guest Copy *****



↑ 225909 ↑



3/06979299/175072800/029925

Pier 5 Garage

06/18/19 11:37 Pratt R N

06/18/19 13:28 41 AMEX
\$12.00

-Pier 5 Garage-

Please Take Ticket With
You & Pay At The
Paystation Before Exiting

COURTYARD BY MARRIOTT

Courtyard by Marriott® Ocean City, MD
2 15th Street, Ocean City, MD 21842 P 410 289 9008
Marriott.com/SBYOC

Ray Morgan
259 Naples Road
Millsville MD 21108
Mr Environmental Services

Room 421
Room Type: DCCV
Number of Guests: 1
Rate: \$259.00

Clerk: LLJ

Arrive: 23Jun18

Time: 03:36PM

Depart: 26Jun18

Time: 08:12AM

Folio Number: 13440

DATE	DESCRIPTION	CHARGES	CREDITS
23Jun18	Room Charge	259.00	
24Jun18	Room Charge	259.00	
25Jun18	Room Charge	259.00	
26Jun18	American Express	259.00	
			777.00

Card #: XXXXXXXXXX1069XXXX
Amount: 777.00 Auth: 548340 Signature on File
This card was electronically swept on 23Jun18

BALANCE 0.00

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ARBA MEDITERRANEAN
301 W. 29th St.
Baltimore, MD 21211

Order# 1865454
Call Name: 7 roy
Date: 7/3/19, 12:44 PM

Transaction: PG0234453493

ChknShrm 1/2 salad	\$9.00
Water	\$1.50

Subtotal:	\$10.50
Total Tax:	\$0.63

Total:	\$11.13
--------	---------

Paid With: VISA	xxxx0701
Bill:	R MCGRATH
Total:	\$11.13

visit us at www.arbabaltimore.com
or at www.facebook.com/arbaltimore/

Merchant Copy

2070000
52 W. Central Ave.
Edgewater, Md
21226
STORE NO 2608

Inv#: 263589
Trans: Purchase
*****1005 F
ANEX
Seq#: 001632008
Terminal ID: 26080000
Auth No: 00565169
APPROVED
Date: 07/08/19
Time: 10:29:19

Pump #: 2-Unleaded
Vol : 11.712 G
Price G: \$2.579
Total: \$30.21

THANK YOU
Please
Come Again

WELCOME TO
400 N Capitol St NW

PLEASE KEEP THIS TICKET
WITH YOU

Entered/Arrivee:
2019/07/17 09:21

Ticket/Billet#: 50608943
Dur/Duree: 1:18:52
Paid On/Paye Le:
2019/07/17 10:41

Paid/Paye: \$ 22.00
Original Fee: \$ 22.00
GST: \$ 0.00
PST: \$ 0.00

Change: \$ 0.00
AMEX
SC: \$ 0.00

Merchant ID:
*****1005 Swiped
AMERICAN EXPRESS
Purchase 19/07/17 10:41:36
Seq# 657844
Auth# 500079
APPROVED

Customer Copy



2600 Insulator Dr.
Baltimore, MD

Date: 07/17/19 Time: 07:30pm
Check: 77613
Card Type: xx
Card Number: *****1005
Expiration Date: xx/xx
Approval: 801353

Amount: \$44.52

Tip: 8.00

Total: \$52.52



2600 Insulator Dr.
Baltimore, MD
Ph: 410.347.4123

Restaurant

Check: 77613 Covers: 2

Tab:
Table: 4
Server: Colleen O
07/17/19 07:22pm

(Seat 1):	
1 F.C. ENT - Salmon	\$20.00
(Seat 2):	
1 Crab Cake SW	\$19.00
1 Diet Coke	\$3.00
Subtotal:	\$42.00
MD Food/Retail:	\$2.52
Sub w/Tax:	\$44.52
Total:	\$44.52

Nick's Fish House & Grill
Voted
Baltimore's Best Crab House
Baltimore Magazine Reader's
2016, 2017, 2018

A 10% tip would be \$7.56

A 20% tip would be \$8.90

A 22% tip would be \$9.79

Thank You For Dining
Red Robin Gourmet Burgers
1403 S. Main Chapel Way
Gambrells, NC 21054
410-721-0845

Fiscal Transaction ID: 20190620131449
Server: Z O'Neill 8/20/2019
Table 24/1 1:14 PM
Guests: 4 60002

XXXXXXXXXX8627
McGrath, R.C.
SODA (2 @2.99) 5.96
BBQ CHICKEN BURGER 0.00
SIMPLY CHICKEN BG 10.29
CHEESE BURGER 10.29
REDS TAVERN DOUBLE BURGER 6.99

Subtotal 33.55
Tax 2.02

Total 35.57

AMEX #XXXXXXXXXX1005 35.57
Tip 6.00
Total 41.57
Auth:523859

Balance Due 0.00

Member Name: R.C. McGrath

Royalty Birthday Burger -11.99

R.C. McGrath

Current balance:
Royalty Buy 9, Get 10th Free: 2 items

It was great to see you today.

RECEIPT



ANNAPOLIS
PARKING **P**



Find Parking at

PARKING.com

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM (727)944-6600

602 08/21 11:38 08/21 13:46 \$8.00 1005

Cafe Normandie

185 Main St
Annapolis, MD 21401
Phone: (410)263-3382

Date: Aug21'19 01:14PM
Card Type: AMEX
Acct #: XXXXXXXXXXXX1005
Card Entry: SWIPED
Trans Type: PURCHASE
Trans Key: 000010212783459
Auth Code: 568988
Check: 877
Table: 8/1
Server: 27 Madeleine

Subtotal: 49.82
TIP: \$10.00
TOTAL: 59.82

SIGNATURE

*** GUEST COPY ***

Cafe Normandie

185 Main St
Annapolis, MD 21401
Phone: (410)263-3382

27 Madeleine

Tot 8/1 Dk 877 Gst 2
Aug21'19 12:04PM

Dining

1 Souffle du Jour 8.00
1 Goat Cheese Sal 13.00
1 Annapolis 20.00
1 Soda 3.00
1 Food Tea 3.00

Subtotal 47.00
Tax 2.82
OT:12PM Total Due 49.82

Tax 2.82

Merci Beaucoup!

David's
Live! Casino & Hotel
7002 Arundel Mills Circle
Hanover, MD 21076
www.livecasinohotel.com

Live! Rewards Members - Now earn 20
points for every \$1 spent!

12803 Christine 1

CHK 2754 TBL 206/1 GST 3
9/8/2019 8:19 PM

2 Parmesan Crusted Chicken	48.00 T1
1 Miso Salmon	24.00 T1
1 Diet Pepsi	3.50 T1
1 Iced Tea	3.50 T1

Charge Tip \$	\$16.00
Room Charge LCH	\$99.74
MCGRATH, ROY	

Subtotal	\$79.00
Payment	\$99.74
Change Due	\$0.00

Total	6.00%	83.74	T1
Tax	6.00%	4.74	T1
Net	6.00%	79.00	T1

----- Check Closed -----
9/8/2019 9:09 PM

THE
JAFFA
TEL AVIV

Mr Roy McGrath
Po Box 476
Edgewater MD 21037
United States

Tax Number :

INFORMATION INVOICE

RFR HOTEL MANAGEMENT LTD, VAT No: 515416212

Confirmation No. : 110724117
Room No. : 405
Arrival : 17.11.19
Departure : 21.11.19
Guests : 1 / 0
MRW No. : MR 394992515
Cashier :
Page No. : 1 of 1
Print Date : 20-11-19
Issue Date : 20-11-19

Date	Text	Charges ILS	Credits ILS
17.11.19	Accommodation 870 USD / 26735632	3,027.60	
18.11.19	Don Camilo Dinner Room# 405 : CHECK# 1017070 (97)	223.16	
18.11.19	Accommodation 870 USD / 26735632	3,027.60	
19.11.19	Don Camilo Breakfast Tips Room# 405 : CHECK# 1017096 (170)	15.00	
19.11.19	Room Service Dinner Room# 405 : CHECK# 5017324 (96093)	118.23	
19.11.19	Accommodation 870 USD / 26735632	3,027.60	
20.11.19	Don Camilo Breakfast Tips Room# 405 : CHECK# 1017212 (145)	15.00	
20.11.19	Accommodation 870 USD / 26735632	3,027.60	
Total		12,479.79	0.00
Balance		12,479.79 ILS	
Non Taxable:		12,479.79 ILS	3,606.88 USD
Taxable:		0.00 ILS	0.00 USD
VAT:		0.00 ILS	0.00 USD
Non Revenue:		0.00 ILS	0.00 USD
Total:		12,479.79 ILS	3,606.88 USD

Guest Signature: _____

THE
JAFFA
TEL AVIV

Mr Roy McGrath
Po Box 476
Edgewater MD 21037
United States

Tax Number :

INFORMATION INVOICE

RFR HOTEL MANAGEMENT LTD, VAT No: 615416212

Confirmation No. : 110753002
Room No. : 403
Arrival : 17.11.19
Departure : 21.11.19
Guests : 1 / 0
MRW No. : MR 394992515
Cashier :
Page No. : 1 of 1
Print Date : 20-11-19
Issue Date : 20-11-19

Date	Text	Charges ILS	Credits ILS
17.11.19	Accommodation 620 USD / 28735632	2,157.60	
18.11.19	Don Camilo Dinner Room# 403 : ORDER# 1017078 (97)	161.90	
18.11.19	Accommodation 620 USD / 28735632	2,157.60	
19.11.19	Don Camilo Breakfast Tips Room# 403 : ORDER# 1017095 (1270)	15.00	
19.11.19	Room Service Dinner Room# 403 : ORDER# 1017315 (96043)	172.63	
19.11.19	Accommodation 620 USD / 28735632	2,157.60	
20.11.19	Don Camilo Breakfast Tips Room# 403 : ORDER# 1017214 (1451)	15.00	
20.11.19	Accommodation 620 USD / 28735632	2,157.60	
Total		8,994.93	0.00
Balance		8,994.93 ILS	
Non Taxable		8,994.93 ILS	2,599.69 USD
Taxable		0.00 ILS	0.00 USD
VAT		0.00 ILS	0.00 USD
Non Revenue		0.00 ILS	0.00 USD
Total		8,994.93 ILS	2,599.69 USD

Guest Signature: _____

Bas Rouge
19 Federal Street
Easton, MD 21601

Eat In

Check: 3740 Cover: 2
Table: 4
Server: Prata Felger R
12/05/18 01:30pm

---(Seat 1)---	
1 Soft Drink	\$5.00
1 Soup	\$11.00
1 Burger	\$20.00
1 Coffee	\$5.00
---(Seat 2)---	
1 Soft Drink	\$5.00
1 Soup	\$11.00
1 Chicken	\$22.00
1 W/STL QRS 2x	\$9.00
1 Coffee	\$5.00
Subtotal: \$94.00	
STATE TAX:	\$5.04
Sub w/Tax:	\$99.04
Total:	\$89.04

"Thank You"

A 15% tip would be \$12.60

A 18% tip would be \$15.12

A 20% tip would be \$16.80

Customer Copy

Bas Rouge
19 Federal Street
Easton, MD 21601

Date: 12/05/18 Time: 01:47pm
Check: 3740
Card Type: AMX
Card Number: *****1005
Expiration Date: **/**
Receipt #: 80637

Amount: \$99.04

Tip: 13.00

Total: 107.04



INVOICE

Ray Mignani
P.O. Box 476
Bryansville, MD 21527
United States

Confirmation No. 452182201
Group Name 2019 Winter Conference

Hyatt Regency Chesapeake Bay
100 Hemon Blvd at Route 50
Cambridge, MD 21613
Tel: 410-601-1234
Fax: 410-601-6302

Room No. 9419
Arrival 2019-12-04
Departure 2019-12-05
Page No. 1 of 1
Folio Window 1
Folio No. 22171246

Date	Description	Charges	Credits
12-04-2019	• Bay Country Dinner Food	CHECK 230624 5.57	
12-04-2019	Package Room	145.00	
12-04-2019	Room - State Tax 5.0%	6.70	
12-04-2019	Occupancy Tax 5.0%	7.25	
12-04-2019	Room - Other State Tax 2.5%	3.63	
12-05-2019	Room - State Tax - Exempt	-17.40	
12-05-2019	Room - State Tax - Exempt	-2.26	
12-05-2019	Vat	XXXXXXX00000779	-145.49
Total		145.89	-145.49

Guest Signature

Balance

0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable for the amount due for payment. Payment, collection or satisfaction shall be paid for the party or the full amount of these charges.

World of Hyatt Summary

Membership: XXXXXX72A
Bonus Points:
Qualifying Nights: 1
Eligible Spend: 150.25
Redemption Eligible: 5.57

Summary Invoice, please see front desk for eligibility details.

12
12

Page Number	1	People Net	22483
Quart Number	1/2/2008		
Folio ID	CA		
Issue Date	05-DEC-18	18.5%	
Cash Date	05-DEC-18	18.2%	
Net Of Cash	1		
Power Number	526		
Market Selling Number	2503		

Page 40/40

The 6 Steps NPS® DEC-06-2014 10:28 AM LNE342

Year	Reference	Description	Charges (\$)	Credits (\$)
1950-51	1954/73 MC	Self Parking	15.25	
1950-51	1954/73 MC	Parking Fee	6.75	
1950-51	1951/5	Room Reg - Spic Arkery	164.96	
1950-51	1951/5	Occupancy/Double Tax	23.57	
1949-50	1951/5	Alimony	9.30	
1949-50	1951/5	American Express-1950		144.00

© 2004 by American Psychological Association
0893-3200/04/\$12.00 DOI: 10.1037/0893-3200.19.1.105

Date	Time	Code	Asph/Steel
25-DEC-19	18:51	12879	2nd fl.

Alarino JIM, Reyes JA, et al. (2011) *Significant Correlation Between FPG and HbA1c in Type 2 Diabetes Mellitus Patients*. *Journal of Clinical Research in Diabetes*. 2(1): 1-5.

2000	2001	2002
2003	2004	2005

Continued on the next page

The MARC Station
Thank You
Please Come Again

Rcpt# 9857
12/10/19 12:42 L.F.B. AS 1 Txs# 24887
12/08/19 08:38 In 12/10/19 12:42 Out
Tkt# 810885
AMEX Card \$ 23.00
XXXXXXXXXXXX1006
Approval No. 1523406
Terminal Id 00028362
Card Type AMEX CARD
Req Trans Ref No 25886
Trans Ref No 44744
Result 00
Card Read S

BP
148 Old Solomon's Is
Annapolis, MD
21401
12/11/2019 755524073
11:58:32 AM

PUMP# 3
REGULAR CR 13.2136
PRICE/GAL \$2.559

FUEL TOTAL \$ 33.81

CREDIT \$ 33.81

NO

Card No: 5441
Exp. P: 12/24
Exp. Date: 09
Card: 575788
Card P: 4900
P-STE 01 0004

Let's not do this. There's
a lot of money here.
The government is going to
pay for it.

BP

Card No: 5441
Exp. P: 12/24

STANDARD PARKING
1250 24TH ST NW
WASHINGTON, DC 20037
202-785 7372

CARD TYPE: AMERICAN EXPRESS

TOTAL AMOUNT	\$	15.00
--------------	----	-------

CUSTOMER COPY

Old Anster's Inn
10801 Reemarthur Blvd
Potosi, MO 20854
301-299-9097

Server: Greg V.
12/12/19 11:59 AM
Check #3 Table 22

2 Fresh Brewed Iced Tea	\$9.90
Fish On Jar	\$28.00
Salmon	\$28.00
Red Well	
AcquaDanna Natural Spring	
Water (1L)	\$8.00
Subtotal	\$73.90
Tax	\$4.44
Total	\$78.34

1/2 PRICED SMT CHECK ON SALE NOW THROUGH
DECEMBER 31,
2019!!

Thank You for your visit!!
We are here for you
THINKING OF A PRIVATE EVENT?
We would love to help!!

Old Anster's Inn
10801 Reemarthur Blvd
Potosi, MO 20854
301-299-9097

Server: Greg V.
12/12/19 11:59 AM
Check #3 Table 22

2 Fresh Brewed Iced Tea	\$9.90
Fish On Jar	\$28.00
Salmon	\$28.00
Red Well	
AcquaDanna Natural Spring	
Water (1L)	\$8.00
Subtotal	\$73.90
Tax	\$4.44
Tip	\$14.78
Total	\$93.12

Credit Card Subtotal
Amex xxxxxxxx1005
Fine 1:19 PM

Transaction Type Sale
Authorization Approved
Approval Code 506366
Payment ID chJx7XcVLKqX
Merchant ID 020360368
Card Reader MAGTEK EDYNAMO
ROY MCGROTH

1/2 PRICED SMT CHECK ON SALE NOW THROUGH
DECEMBER 31,
2019!!

Thank You for your visit!!
We are here for you
THINKING OF A PRIVATE EVENT?
We would love to help!!

MARYLAND
ENVIRONMENT

COOPER'S HAWK
WINERY & RESTAURANT
1906 Towne Center Blvd Suite 238
Annapolis, MD 21401
Phone: (443) 837-9989
www.chwinery.com

40160 Gordon W

Tbl 83/1 Ck 737 Est 2
Dec 13 '15 12:23PM

Dine In

2 House Sup # 6.95	13.90
1 L-Oran Piccata	14.99
1 Citrus Salmon	16.99
1 Hot Tea	3.49
1 Iced Tea	2.99

Sub Total 55.44

Tax 1.15

TOTAL DUE 55.59

Foot Tax 3.75

For your convenience, gratuity
calculations are provided based
on your pre-discounted total

18% is \$9.44

20% is \$10.49

22% is \$11.54

THANK YOU

Wine Club Members Receive
53
Points

COOPER'S HAWK
WINERY & RESTAURANT
1906 Towne Center Blvd Suite 238
Annapolis, MD 21401
Phone: (443) 837-9989
www.chwinery.com

Date: Dec 13 '15 02:04PM

Card Type: Amex

Acct #: XXXXXXXXXXXX1005

Card Entry: SWIPE

Trans Type: PURCHASE

Auth Code: 525950

Check: 737

Table: 83/1

Server: 40160 Gordon W

Subtotal: 55.59

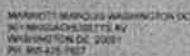
TIP 11.00

TOTAL 65.59

GUEST COPY



See our "Privacy & Cookie Statement" on Marriott.com



Treat yourself to the comfort of Marriott Hotels in your home. Visit ShouttMarriott.com

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LS2 Printing With Atlantic LLC

145 New York Avenue

Washington, DC 20005

(202) 521-1160

ATTN: JAMES

DATE: 12-12-2012 1:52 PM

RECEIVED

DATE

12-12-2012 1:52 PM

RECEIVED

DATE 12-12-2012

TIME 02:11:52 PM

DATE 12-12-2012

TIME 1:53

DATE 12-12-2012

RECEIVED 12/12/12

PRINTING

TICKET# 203430

DATE 12-12-2012

TIME 1:53

DATE 12-12-2012

RECEIVED 12/12/12

1200 19th Street

Fee Computer Number:	3
Cashier:	Id #200
Transaction Number:	36545
Entered:	12/18/2019 12:18
Exited:	12/18/2019 12:50
Ticket #84887	Dispenser #1
Lot:	Lot 1
Area:	Area 1
Rate:	1200 19th Street
Parking Fee:	\$ 11.00
Total Fee:	\$ 11.00
American Express A	\$ 11.00
Credit Card Number:	*****1005
Total Paid:	\$ 11.00

A1210920

American Express - Transaction Details



ACCOUNT ENDS IN: 1000

Bonvoy Business Amex Card

CARD MEMBER

ROY MCGRATH

DATE	DESCRIPTION	AMOUNT
Mar 5	LYFT	
ZK Points	185 BERRY STREET #5000	
	Will appear on your Apr 3, 2020 statement as LYFT - RIDERS	
	0000 SAN FRANCISCO CA	
	SAN FRANCISCO	
	CA	
	94107	
	(855) 280-0278	
	CARD	
	ROY MCGRATH	
	MARRIOTT BONVOY POINTS	
	ZK on Other purchases	100
	ADDITIONAL INFORMATION	
	01D5S2YmTJe 855-845-8553	

From: Auto-Receipt noreply@mail.authorize.net
Subject: Transaction Receipt from The Harvard Shop, Inc. for
\$155.00 (USD)
Date: Mar 14, 2020 at 2:24:20 AM
To: R.C. McGrath rc.mcgrath@yahoo.com

Order Information

Description: Goods or Services
Invoice Number: c12762860126374.1

Billing Information
R.C. McGrath
PO Box 476
Edgewater, MD 21037
US
rc.mcgrath@yahoo.com
(703) 538-6061

Shipping Information
R.C. McGrath
21 Tack Court
Edgewater, MD 21037
US

Total: \$155.00 (USD)

Payment Information

Date/Time: 14-Mar-2020 2:24:17 EDT
Transaction ID: 62261154160
Payment Method: American Express xxxx1005
Transaction Type: Purchase
Auth. Code: 245347

Merchant Contact Information

The Harvard Shop, Inc.
Cambridge, MA 02138
US
sarah.miller@mail.hsva.net

Automated Engineering - Transactions Database



Capitulum brownish

DATE	MESSENGER	FACILITY
Mar 20 2X Points	CEO UPDATE 1725 I STREET, NW SUITE 200 WASHINGTON DC 20006 (202) 763-0300	CEO UPDATE Will appear on your Apr. 3, 2005 statement as CFO UPDATE. WASHINGTON DC Lobby ROY MCGRATH MARRIOTT BONJOY POINTS 2X on other purchases addtional enquiries NT_GYZHPRR +12027830300

Details and Process

For Expense Report: EXP-0001699
Overall Process Expense Report: EXP-0001699, Roy McGrath (76856) on 06/04/2020 for \$13,611.77
Overall Status Successfully Completed

Details

Expense Report Number EXP-0001699
Company Maryland Environmental Service
Reimbursement 13,611.77
Personal 0.00
Total Amount 13,611.77
Currency USD
Memo Expense Report B

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
10/11/2019	Airfare	Roundtrip Airfare for NERC	197.60	USD	197.60
10/17/2019	Hotel	U.S. Chamber of Commerce Event	737.21	USD	737.21
10/20/2019	Tolls	Toll charges for MEDA Fall Conference	4.00	USD	4.00
10/21/2019	Hotel	2019 MEDA Fall Conference	480.88	USD	480.88
10/23/2019	Hotel	WASTECON Hotel	524.57	USD	524.57
10/23/2019	Other	USPS Service During WASTECON	9.30	USD	9.30
10/25/2019	Parking	Parking for GBC meeting	22.00	USD	22.00
10/25/2019	Dinner	Dinner during transit from WASTECON	7.84	USD	7.84
10/25/2019	Transportation	Rental car for WASTECON	229.79	USD	229.79
10/26/2019	Lunch	Lunch enroute to NERC	10.59	USD	10.59
10/29/2019	Tolls	Toll charges during NERC (received 11/9/2019)	8.90	USD	8.90
10/30/2019	Hotel	NERC Event Hotel	878.73	USD	878.73
10/31/2019	Parking	Business Parking - Baltimore	1.25	USD	1.25
11/05/2019	Hotel	Meeting with Pepco	349.94	USD	349.94
11/07/2019	Hotel	BBJ Expo	111.69	USD	111.69
11/16/2019	Airfare	Roundtrip Airfare for WATEC Conference including schedule change fees	4,482.96	USD	4,482.96
11/21/2019	Parking	Airport Parking for WATEC Conference (11/16/19 - 11/21/19)	85.00	USD	85.00
11/25/2019	Parking	Parking for GBC Meeting	15.00	USD	15.00
06/04/2020	Parking	Parking for NYC meeting	18.00	USD	18.00
06/04/2020	Airfare	Roundtrip Airfare for WasteCon	1,187.79	USD	1,187.79
06/04/2020	Other	Partner Relations	56.00	USD	56.00
06/04/2020	Supplies	Supplies for Solutions Group Co-Chair Meeting	20.14	USD	20.14
06/04/2020	Fuel	Fuel for Solutions Group Co-Chair Meeting	16.50	USD	16.50
06/04/2020	Business Meal	Business meeting with W. Wainer	60.42	USD	60.42
06/04/2020	Business Meal	Business Meeting with B. Bobage	61.94	USD	61.94
06/04/2020	Parking	Parking for pre-board meeting	24.00	USD	24.00
06/04/2020	Parking	Fuel for business meeting in DC	15.00	USD	15.00
06/04/2020	Hotel	Hotel - EBLC staff parking	184.00	USD	184.00
06/04/2020	Parking	Parking - BDC Reception	1.00	USD	1.00


Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
06/04/2020	Hotel	CEO Update Meeting	461.29 USD		461.29
06/04/2020	Hotel	MES All-Team Meeting	99.74 USD		99.74
06/04/2020	Dinner	Dinner - IOM Event	36.86 USD		36.86
06/04/2020	Dinner	Dinner - IOM Event	21.65 USD		21.65
06/04/2020	Dinner	Dinner - IOM Event	12.19 USD		12.19
06/04/2020	Hotel	IOM Event	550.00 USD		550.00
06/04/2020	Fuel	Fuel for DC meetings	22.00 USD		22.00
06/04/2020	Business Meal	Business meeting with V. Thompson, HCEA	51.76 USD		51.76
06/04/2020	Business Meal	Business meeting with C. Shank, Governor's Office	22.71 USD		22.71
06/04/2020	Business Meal	Business meeting with M. Clark	38.86 USD		38.86
06/04/2020	Hotel	Hotel for TRICON event	1,190.38 USD		1,190.38
06/04/2020	Registration Fee	Registration - CEO Update	29.00 USD		29.00
06/04/2020	Business Meal	Business meeting	29.68 USD		29.68
06/04/2020	Parking	Fuel for travel back from Resiliency & Sustainability Solution Group Meeting	16.50 USD		16.50
06/04/2020	Dinner	Dinner during TRICON with M. Sherring	67.60 USD		67.60
06/04/2020	Parking	Parking for Resiliency & Sustainability Solution Group Meeting, DC	1.38 USD		1.38
06/04/2020	Supplies	Supplies for TRICON	8.99 USD		8.99
06/04/2020	Parking	Parking for business meeting in DC	3.62 USD		3.62
06/04/2020	Hotel	MACo Hotel	938.42 USD		938.42
06/04/2020	Hotel	BBJ Event - Corporate Philanthropy	207.10 USD		207.10

Process
Process History

Process	Step	Status	Completed On	Due Date	Person	Comment
Expense Report Event	Expense Report Event	Step Completed	06/04/2020 08:02:20 PM		Jennifer Brown (49225)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Approved	06/04/2020 08:17:51 PM		Michael Harris (79991) (Finance Executive)	
Expense Report Event	Review Expense Report	Not Required				
Expense Report Event	Approval by HR Executive	Not Required				
Expense Report Event	Review Expense Report	Approved	06/04/2020 08:59:21 PM		Jennifer Brown (49225) (Expense Data Entry Specialist)	

From: American Airlines no-reply@notify.email.aa.com
Subject: Your trip confirmation-BGCPXO 26OCT
Date: Oct 11, 2019 at 4:33:24 PM
To: RC_MCGRATH@YAHOO.COM

NERC AIRFARE

American Airlines 

Hello Roy McGrath!

Issued: Oct 11, 2019



Your trip confirmation and receipt

Record locator: **BGCPXO**

[Manage Your Trip](#)

Saturday, October 26, 2019

DCA

1:30 PM

Washington Reagan

American Airlines 2119

BOS

3:10 PM

Boston

Seats: 1C

Class: Economy (S)

Meals:

Free entertainment with the American app. »

Wednesday, October 30, 2019

BOS

2:00 PM

DCA

3:41 PM

Seats: 17D

Class: Economy (Q)

Boston

Washington Reagan

Meals:

American Airlines 2170

Roy McGrath

Earn up to a \$200 statement credit + 40,000 bonus miles after qualifying purchases.
[Learn more](#)



AAdvantage # 5H34N56 GLD

Ticket # 0012383042079

Your trip receipt



Visa XXXXXXXXXXXXX0701

Roy McGrath

FARE-USD

\$ 167.21

TAXES AND CARRIER-IMPOSED FEES

\$ 40.39

TICKET TOTAL

\$ 197.60



Hotel offers



Car rental offers



Buy trip insurance



SuperShuttle

Up to 35% off base rates
+ 5,000 bonus miles

AVIS

Budget

Need more miles?
Buy or gift miles today!





THE RITZ-CARLTON

WASHINGTON, DC

Mr. R.C. MCORATH
P.O. Box 476
Edgewater, MD 21037-0476
United States

Room Number: 0914
Arrival Date: 10/16/19
Departure Date: 10/17/19
CRS Number: 73677938
Rewards No: XXXXX2515
Page No: 1 of 1

INFORMATION INVOICE
Folio No: 606616

				10/17/19
Date	Description		Charges	Credits
10/16/19	Valet Parking Overnight	879943	59.00	
10/16/19	Package Charge		590.00	
10/16/19	Occupancy Tax 14.95%		88.21	
10/17/19	American Express	XXXXXXXXXXXX1005 XXXX		737.21
Total			737.21	737.21
Balance			0.00	



Maryland
Transportation
Authority

www.ezpassmd.com
1-888-321-9624

Maryland Transportation Authority

WPL Memorial Bridge

COLL	LANE	DATE	TIME
7333	010	10/20/19	17:32:53

2-AXLE VEHICLE

AMOUNT PAID \$4.00

PAID BY CASH

THANK YOU



Mr. Roy McGrath
PO Box 478
Edgewater MD 21037-0478
United States

Room No. : 65
Arrival : 10/20/19
Departure : 10/21/19
Page No. : 1 of 1
Folio No. : 74421
Conf. No. : 658894
Invoice No. :
Date : 10/21/19
User ID : ACABELL@IPC

INVOICE

A/R Number :
Group Code :
Company Name :

Date	Text	Charges	Credits
		USD	USD
10/20/19	Deposit Transfer at Check in		432.60
10/20/19	Room Charge	360.50	
10/20/19	State Tax - Room	21.63	
10/20/19	Local Occupancy Tax - Room	14.42	
10/20/19	10% Resort Fee - Rooms	38.05	
10/21/19	Stars	48.28	
	001082720191021083412		
10/21/19	American Express Card		48.28
	XXXXXXXXXXXX1005 XX/XX		
Total		480.88	480.88
Balance		0.00 USD	

TERMS: DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT
WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THAT THE INDICATED PERSON,
COMPANY, OR ASSOCIATION FAILS TO PAY FOR ANY PART OR THE FULL AMOUNT OF THESE CHARGES.

DOWNTOWN PHOENIX
522 N CENTRAL AVE LBBY
PHOENIX, AZ 85004-9998
036376-0071
(800)275-8777
10/23/2019 10:38 AM

Product	Qty	Unit Price	Price
PM 2-Day (Domestic) (WASHINGTON, DC, 20024) (Weight: 0 Lb 6.80 Oz) (Expected Delivery Day) (Friday 10/25/2019) (USPS Tracking #) (9505 5136 4113 9296 1920 31)	1	\$9.30	\$9.30
Insurance (Up to \$50.00 included)			\$0.00
Total:			\$9.30

Credit Card Remitd (Card Name: AMEX) (Account #: XXXXXXXXXXXX1005) (Approval #: 823802) (Transaction #: 567) (AID: A000000025010801) (AL: AMERICAN EXPRESS) (PIN: Not Required)	\$9.30	Chip)
--	--------	-------

Includes up to \$50 insurance

Text your tracking number to 28777
(2USPS) to get the latest status.
Standard Message and Data rates may
apply. You may also visit www.usps.com
USPS Tracking or call 1-800-222-1811.

Save this receipt as evidence of
insurance. For information on filing
an insurance claim go to

SP + PARKING@BWI
HOURLY GARAGE
800-468-6294
RECEIPT A13
IN: 25.10.19 14:20
OUT: 25.10.19 22:36
AMOUNT: \$ 22.00
CC-DATA:
AMEX
XXXXXXXXXXXX1005
XXXXXX 201
AUTH. CODE 52607

Garrett Popcorn Shops
O'Hare International
Airport - T3

#929

Host: adrianne 10/25/2019
#929 6:03 PM
10929

Order Type: CARRY-OUT

M Garrett Mix 7.05

Subtotal 7.05

FOOD TAX Tax 0.79

Total Tax 6.79

CARRY-OUT Total 7.84

Amex #XXXXXXXXXX1005 7.84
Auth:504331

Thank You!
Please visit us on the web at
GarrettPopcorn.com!

--- Check Closed ---

151067863

Hertz#01 MR RR 153420013
RES J1834731167

ROY MCGRATH

CC

INITIAL CHARGES

RENT RT \$ 56.14 / DAY	@ 3 / DAYS	\$ 168.42
SUBTOTAL 1		\$ 168.42
DISCOUNT - R 10%		\$ 16.84
SUBTOTAL LESS DISCOUNT		T \$ 151.58

CHARGES ADDED DURING RENTAL

LDW DECLINED
LIS DECLINED
PAL PEC DECLINED
PREM RD SVC DECLINED
* ADDITIONAL CHARGES

CUST FAC CHG \$ 00 DY

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY	11.11%	T \$ 17.53
COUNTY SURCH		\$ 8.28
OPER/MAINT RECV&ENERGY SUR		T \$ 6.24
Cust Facility Chg	Accepted @ \$ 6.00 per day	T \$ 18.00
TAX 15.800% ON TAXABLE TTL OF \$ 193.35		\$ 30.18
TOTAL AMOUNT DUE		\$ 229.79

CHARGED ON VISA XXXXXXXXXXXX0701

Gold Plus Rewards Points Earned This Rental: 190

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 02194 / 8756977 20 SIR BLAZER FWDN
LICENSE: TN 6S53L8
FUEL: FULL 8/8 OUT 8/8 IN
MILEAGE IN: 312 TR-X MILES
MILEAGE OUT: 174 MILES ALLOWED:
MILES DRIVEN 138 MILES CHARGED:
CDP: 00010 - AAA MID ATLANTIC

RENTED: PHOENIX-SKY HARBOR AP
RENTAL: 10/22/19 10:20
RETURN: 10/25/19 10:32
RETURNED: PHOENIX-SKY HARBOR AP
COMPLETED BY: 0574/AZP/JO11

Smashburger #1567
Reagan National Airport
Space BC 19
703-413-3220

ROY

Host: Jania 10/26/2019
ROY 1:04 PM
10274

Order Type: TO GO

Classic Grilled Chicken 7.14
Diet Coke 2.49

Subtotal 9.63
Tax 0.96

TO GO Total 10.59

Visa #XXXXXXXXXX0701 \$10.59
Auth:026140

Tell us what you think; get a coupon for a
Free Regular Side w/Purchase of an Entrée.
Go to www.smashburgerfeedback.com.
Valid for 30 days. CODE: _____

--- Check Closed ---

From: <HertzTollProcessing@platepass.com>
HertzTollProcessing@PlatePass.com
Subject: Hertz Toll Receipt
Date: Nov 9, 2019 at 11:17:58 PM
To: <RC_MCGRATH@yahoo.com>
RC_MCGRATH@YAHOO.COM

Hertz

PLATEPASS

Receipt 119945613

Rental Agreement: 157606186

Last Name: MCGRATH

Rental Start Date: 10/28/2019

Pickup Location: 0170011 BOSTON
LOGAN INTL AP

Rental End Date: 10/29/2019

Return Location: 0171011
PROVIDENCE-T.F. AP

Amount Due: \$0.00

Thank you for renting with Hertz.

Hertz utilizes a service called PlatePass which allows its customers to use cashless lanes or all-electronic tollways without using a personal transponder or paying the toll authority directly. The card used for your Hertz rental was charged the cost of the toll(s) and the convenience fee(s) as disclosed in your rental agreement. No further payment or action is necessary. Additional charges may apply if new information is received from toll authorities relating to this rental agreement.

Summary of PlatePass Charges



Toll Charges: \$2.95



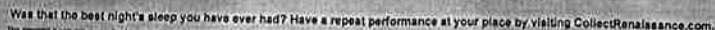
Convenience Fee: \$5.95

Total: \$8.90

29232
ACCT#

UDK 304.092.51.6

DATE	REFERENCES	CHARGES	CREDITS	BALANCE DUE
10/21	TELECOM	900.00		
10/21	PARKING	VALET	32.00	
10/21	PARKING	VALET	32.00	
10/21	OTH DISC	900.00	312.00	
10/21	ROOM TAX	900.00	91.81	
10/21	DISC TAX	900.00	18.00	
10/21	TELECOM	900.00		
10/21	PARKING	VALET	32.00	
10/21	OTH DISC	900.00	312.00	
10/21	ROOM TAX	900.00	91.81	
10/21	DISC TAX	900.00	18.00	
10/21	COORD AD	900.00	24.48	
10/20	ADJ 00000000000000000000		678.73	

[illegible]

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

WELCOME TO BALTIMORE CITY

EXPIRATION TIME

OCT 31 2019
03:23 PM

ENTRY: 10/31/19 at 03:00 PM

436044/6
00986

PAID \$ 1.25 C
ID: PWE05-04

RECEIPT

Entry
10/31/19
03:00 PM

Expires
10/31/19
03:23 PM
\$ 1.25 C
PWE05-04
00986

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP

PLACE ON DASH FACE UP



THE RITZ-CARLTON
PENTAGON CITY

R. C. McGrath
Po Box 476
Edgewater MD 21037
United States

Room Number: 1828
Arrival Date: 11/05/19
Departure Date: 11/06/19
CRS Number: 89783173
Rewards No: XXXXX2515
Page No: 1 of 1

INFORMATION INVOICE
Folio No:

11/06/19

Date	Description	Charges	Credits
11/05/19	Room Charge	309.00	
11/05/19	Occupancy Tax (7.25 %)	22.40	
11/05/19	VA Sales Tax (6%)	18.54	
Total		349.94	0.00
Balance		349.94	

The Ritz-Carlton, Pentagon City
1250 South Hayes Street Arlington, VA 22202

Residence Inn[®]

BY MARRIOTT

Residence Inn[®]
45 Schilling Rd., Hunt Valley, MD 21031 P 410.527.2333
Marriott.com/BWRH

R. C. Mograph Po Box 476 Edgewater MD 21037-0476 Government	Room 201 Room Type: DNBT Number of Guests: 1 Rate: \$102.00 Clerk: AGY
Arrive: 06 Nov 16 Time: 07:28PM Depart: 07 Nov 16 Time: 11:15AM Folio Number: 67576	

DATE	DESCRIPTION	CHARGES	CREDITS
06 Nov 16	Room Charge	102.00	
06 Nov 16	County Tax	9.99	
07 Nov 16	American Express		111.99
Card #: XXXXXXXXXXXXXXX1005XXXX Amount: 111.99 Auth: 648955 Signature on File This card was electronically swiped on 06 Nov 16			

BALANCE: 10.00

Marrriott Bonvoy Account # XXXXX1215. Your Marrriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marrriott Bonvoy account statement or your online statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com

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To plan your next stay, visit Residenceinn.com

```

BRITISH AIRWAYS
DUPLICATE
E-TICKET RECEIPT / ITINERARY
DATE: 16NOV19
0001 OF 0004
ENDORSEMENTS: INVOL REROUTE 467107/L/ADT/BA-1B ONL
ISSUED BY: 91401730
Y NON-REF/NON-END -BG BA
LHR T3 TRANSFER DESK
HEATHROW AIRPORT
NAME: MCGRATH/ROY MR
BOOKING REF P3NPA
FROM TO FLIGHT CL DATE TIME ST BAG
WASHINGTON DULLES IAD LONDON LHR LHR BA 0216 A 16NOV 2100 OK 3PC
LONDON LHR LHR TEL AVI B GURION TLV BA 0163 F 17NOV 2110 OK 3PC
TEL AVI B GURION TLV LONDON LHR LHR BA 0162 A 21NOV 0620 OK 3PC
LONDON LHR LHR WASHINGTON DULLES IAD BA 0217 A 21NOV 1150 OK 3PC
FARE:USD 3279.00
TAXES/FEES/CHARGES
YQ 1200.00
XA 3.96
XT
TOTAL: NO ADC
FORM OF PAYMENT
E-TICKET NBR:125 2102487717
CONDITIONS OF
CARRIAGE MAY BE
INSPECTED ON
APPLICATION TO
BRITISH AIRWAYS

```

DULLES
INTL AIRPORT
(703) 572-4500
RECEIPT A72

ENTRY TIME:
11/16/19 20:06
EXIT TIME:
11/21/19 15:27
PARK-DUR.: HRS:MIN
4:19:21

AMOUNT:
\$ 85.00

KIND OF PAYMENT:
CREDITCARD
XXXXXXXXXXXX1005
XXXXXX 201
AUTH. CODE 505600

THANK YOU FOR YOUR
VISIT

The Gallery

17859timore, 21202

Gal Right 11/25/19 11:37
Receipt 029633

Short-term parking tkt

GERY - No. 038514

11/25/19 10:43

11/25/19 11:37

Period 0d0h55'

(TAX) \$15.00

Total \$15.00

Payment Received

AMEX \$15.00

XXXXXXXXXXXX1005

Merchant: 498198705887

Auth: 529036

Type: Swiped

Sub Total \$15.00

All Amounts in USD.

Deliv. Date=Receipt Date

96288875 - 1/1

THE GALLERY

The MARC Station
Thank You
Please Come Again.

Rcpt# 10938
09/25/19 19:47 L# 7 A# 1 Txn# 24681
09/24/19 08:57 In 09/25/19 19:47 Out
Tkt# 194837
AMEX Card \$ 18.00-
XXXXXXXXXX1005
Approval No. :507423
Terminal Id 00028383
Card Type AMEX CARD
Req Trans Ref No 25680
Trans Ref No 12531
Result 00
Card Read S

American

MCGRATH/ROY

[illegible]

DUPLICATE

MXANRC

DCA					
PHX	AA	1552	1	22OCT	KUBUPN
ORD	AA	615	1	25OCT	KUBUPN
BWI	AA	1363	1	25OCT	KUBUPN

Get the Citi® Platinum Select® / AAdvantage®
World MasterCard® and earn 15,000 bonus miles
after first purchase. Call 1-800-753-0901

NOT VALID FOR TRAVEL

FARE	1074.41	USD	NOT VALID FOR TRAVEL
TFC	80.58	US	FOP-IBM*BAXXXXXXXXXXXXX0701
TFC	12.60	ZP	0012380946836
TFC	20.20	XT	
TOTAL	1187.79	USD	TFC=TAXES,FEES & CHARGES

ORDER CONFIRMATION

Order Progress

THANK YOU FOR YOUR ORDER!

You will be receiving an email confirmation shortly

[Print Page](#)

Quantity	Item	Price
1	Trick or Treat Dozen:	\$36.00
1	Cupcake Order Shipping	\$20.00
		<hr/>
		Subtotal: \$56.00
		MD Sales Tax: \$
		Total: \$56.00

Billing Information

R. MCGRATH
PO BOX 476
C/O: Dionne Neblett
EDGEWATER MD, 21037
703.508.6891
re_mcgrath@yahoo.com

Shipping Address: Mr. & Mrs. Larry Unger Family

Maryland Public Television
11767 Owings Mills Blvd
C/O: Dionne Neblett
Owings Mills, MD 21117
21117

Arrival Date: 10/09/2018 Shipping Zip: 21117

[Return Home](#)



BEL AIR - 410-638-7532
09/12/2019 11:53 AM



ENTERTAINMENT-ELECTRONICS
057000181

APPLE CABLE T \$19.00
RETURN BY 09/27/19

SUBTOTAL \$19.00
T = MD TAX 6.0000% on \$19.00 \$1.14

TOTAL \$20.14
*1005 AMEX. CHARGE \$20.14
AID: A000000025010801
AMERICAN EXPRESS

REC#2-9255-1002-0112-6310-6 VCD#751-250-540

Help make your Target Run better.
Take a 2 minute survey about today's trip:

infortarget.com
User ID: 7074 4899 8988
Password: 736 894

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days.

ROYAL OPERATING CO
800 CONNECTICUT AVE NW
WASHINGTON, DC 20006

SALE

MID: 8390 Store: 4616 Term: 7801
REF#: 00000009
Batch #: 024 RRN: 925520000646
09/12/19 16:08:54
Trans ID: 007421458241677
APPR CODE: 820769
AMEX
*****1005 Chip
/

AMOUNT \$16.50

APPROVED

AMERICAN EXPRESS
AID: A000000025010801
TVR: 00 00 00 80 00
TSI: F8 00

CUSTOMER COPY

Founding Farmers
12505 Park Potomac
Park Potomac, MD 20854

Server: Tyler C 09/26/2019
TBL 123/1 1:11 PM
Guests: 2 60022

Arnold Palmer (2 H4:50) 9.00
Seafood Salad Crab Louie 23.00
FOD Salmon 25.00
Top Meuniere Style

Subtotal 57.00

Food Tax Tax 3.42

Total Tax 3.42

Total 60.42

Balance Due 60.42

PROUD TO BE FARMER OWNED.
Thank you for supporting
American family farmers.
FoundingFarmers.com

Founding Farmers
12505 Park Potomac
Park Potomac, MD 20854

Server: Tyler C 09/26/2019
01:26 PM 09/26/2019
Table 123/1 6/60022

SHE

Amex 5242-03

Card #XXXXXXXXXX1005

Magnetic card present: MICR/IN R0Y

Card Entry Method: S

Approval: 567313

Amount: 60.42

Tip: 11.50

Total: 72.92

I agree to pay the above
total amount according to the
card issuer agreement.

PROUD TO BE FARMER OWNED.
Thank you for supporting
American family farmers.
FoundingFarmers.com

Guest Copy

Stanford Grill
(410) 312-0445
8900 Stanford Blvd.
Columbia, MD 21045

2037 Nicole S

Tbl 1027 Chg 303 Est 2
19 12:01PM

1 Arnold Palmer	3.50
1 Skillet	6.00
1 Veggie Platter	16.50
1 Crabcake Sand	18.00
1 Sud House	4.00
1 NC Arnold Palmer	0.00

Subtotal 48.00
Sales Tax 2.94
12:57PM Total 51.94

Sales Tax C1 2.94

Thank you for dining with us.
Please come and visit for our
wonderful Sunday Jazz lunch.

Stanford Grill
8900 Stanford Blvd.
Columbia, MD 21045

Date: Oct 8 19 01:02PM
Card Type: Aesx
Acct #: XXXXXXXXXX1005
Card Entry: SWIPPED
Trans Type: PURCHASE
Ms Key: K18010091586959
Auth Code: 587143
Check: 333
Tender: 10270
Server: 2037 Nicole S

Subtotal: 51.94

Tip: 10.00

Total: 61.94

Signature
I agree to pay above total
according to my card issuer
agreement.

*** Guest Copy ***

The Hotel at Univ. of MD
7777 Baltimore Ave.
College Park, MD 20740
Landmark Parking, INC.
DATE :09/11/19
TIME :06:07: PM

Receipt No. 21/733/84

* Original *

Ticket: **107919**

Entry : 09/11/19 02:06 PM

LPR :

TAX included **24.00**

Credit 24.00

Trans ID : 621540412

Card No. : xxxxxxxxxxxx1005

Card Type: AMEX

Landmark Parking
Thank you

SEPTEMBER 10, 2019 7:57 AM

STANDARD PARKING
1250 24TH ST NW
WASHINGTON, DC 20037
202-785-7372

COMP ID: SPRK

TERM ID: SPRK978341

CARD TYPE: AMERICAN EXPRESS

IRON 723354

ACCOUNT II: 原原原原原原原原1005

TOTAL AMOUNT

\$ 15.00

APPROVAL CODE: 568018 STAN: 055874

CUSTOMER COPY



Mr. Roy McGrath
US

Room Number: 0701
Arrival Date: 07/09/19
Departure Date: 07/11/19

INFORMATION INVOICE

Page No: 1 of 1

Date	Description		Charges	Credits
07/09/19	Parking - Overnight	Room# 0701 : CHECK# 0308543	46.00	
07/09/19	Parking - Overnight	Room# 0701 : CHECK# 0308561	46.00	
07/10/19	Parking - Overnight	Room# 0701 : CHECK# 0308635	46.00	
07/10/19	Parking - Overnight	Room# 0701 : CHECK# 0308646	46.00	
07/11/19	American Express	XXXXXXXXXX1003 XX.XX		184.00
Total			184.00	184.00
Balance			0.00	

RECEIPT



ANNAPOLIS
PARKING **P**



Find Parking at:

PARKING.com

DIGITAL PRINTING SYSTEMS - WWW.DPSTICKETS.COM (72779/AMGREC)

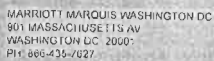
231 09/04 17:35 09/04 10:30 \$1.00 1005



DATE	REFERENCE	CHARGES	CREDITS	BALANCES DUE
09/09	OVN MARK	#0099		
09/09	ROOM	1560,1	37.82	
09/09	ROOM TAX	1560,1	351.00	
09/10	CCARD AX		92.47	
	PAYMENT RECEIVED BY: AMERICAN EXPRESS	XXXXXXXXXXXX 1005		461.20

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[illegible]

CASINO • HOTEL

Confirmation Number: 26039712-1
Room Number: 1623
Room Type: SGK1ZZ
No. of Guests: 1

Room Number	Calculation Number	Name	Amount (USD)
001	001	Room 001	100.00
002	002	Room 002	150.00
003	003	Room 003	200.00
004	004	Room 004	250.00
005	005	Room 005	300.00
006	006	Room 006	350.00
007	007	Room 007	400.00
008	008	Room 008	450.00
009	009	Room 009	500.00
010	010	Room 010	550.00
011	011	Room 011	600.00
012	012	Room 012	650.00
013	013	Room 013	700.00
014	014	Room 014	750.00
015	015	Room 015	800.00
016	016	Room 016	850.00
017	017	Room 017	900.00
018	018	Room 018	950.00
019	019	Room 019	1000.00
020	020	Room 020	1050.00
021	021	Room 021	1100.00
022	022	Room 022	1150.00
023	023	Room 023	1200.00
024	024	Room 024	1250.00
025	025	Room 025	1300.00
026	026	Room 026	1350.00
027	027	Room 027	1400.00
028	028	Room 028	1450.00
029	029	Room 029	1500.00
030	030	Room 030	1550.00
031	031	Room 031	1600.00
032	032	Room 032	1650.00
033	033	Room 033	1700.00
034	034	Room 034	1750.00
035	035	Room 035	1800.00
036	036	Room 036	1850.00
037	037	Room 037	1900.00
038	038	Room 038	1950.00
039	039	Room 039	2000.00
040	040	Room 040	2050.00
041	041	Room 041	2100.00
042	042	Room 042	2150.00
043	043	Room 043	2200.00
044	044	Room 044	2250.00
045	045	Room 045	2300.00
046	046	Room 046	2350.00
047	047	Room 047	2400.00
048	048	Room 048	2450.00
049	049	Room 049	2500.00
050	050	Room 050	2550.00
051	051	Room 051	2600.00
052	052	Room 052	2650.00
053	053	Room 053	2700.00
054	054	Room 054	2750.00
055	055	Room 055	2800.00
056	056	Room 056	2850.00
057	057	Room 057	2900.00
058	058	Room 058	2950.00
059	059	Room 059	3000.00
060	060	Room 060	3050.00
061	061	Room 061	3100.00
062	062	Room 062	3150.00
063	063	Room 063	3200.00
064	064	Room 064	3250.00
065	065	Room 065	3300.00
066	066	Room 066	3350.00
067	067	Room 067	3400.00
068	068	Room 068	3450.00
069	069	Room 069	3500.00
070	070	Room 070	3550.00
071	071	Room 071	3600.00
072	072	Room 072	3650.00
073	073	Room 073	3700.00
074	074	Room 074	3750.00
075	075	Room 075	3800.00
076	076	Room 076	3850.00
077	077	Room 077	3900.00
078	078	Room 078	3950.00
079	079	Room 079	4000.00
080	080	Room 080	4050.00
081	081	Room 081	4100.00
082	082	Room 082	4150.00
083	083	Room 083	4200.00

Subtotal for 26039712-1	0.00
Sub-Total:	\$9.74
Total Tax:	0.00
Total Payments:	(\$9.74)
Total Due:	0.00

Signature: X Date: 11/14/2003

Iron Hill Brewery
60 Greenfield Avenue
Ardsore, PA 19003
(610) 228, 2280

Server: Isaac DOB: 07/30/2019
08:37 PM 07/30/2019
Table 200/12 9/90044

SALE

AMEX 8388630
Card #XXXXXXXXXX1005
Magnetic card present: MCGRAITH ROY
Card Entry Method: S

Approval: 542135

Amount: \$42.86

+ Credit Card Tip: *Inc.*

= Total: *42.86*
- 6.00

I agree to pay the above *36.86*
total amount according to the
card issuer agreement.

X

KOTH Qualifying Purchases Before Discounts
\$28.00

Suggested Tip Amount:

18% = 5.94

20% = 6.60

22% = 7.26

>> Customer Copy <<

Iron Hill Brewery
60 Greenfield Avenue
Ardsore, PA 19003
(610) 228, 2280

Server: Isaac 07/30/2019
Table 200/12 8:43 PM
Guests: 1 #90044

Reprint #: 2
Order Type: SEND

~~Light~~ *per cent 5.00*
~~Light Pint~~
Chopped Salad 9.00
Jaeger Schnitzel 19.00
SERVICE FEE 7.72

Subtotal 40.72

Total Tax 2.14

Total 42.86

AMEX #XXXXXXXXXXXX1005 42.86
Auth: 542135

+ Credit Card Tip: _____

= Total: _____

X

Balance Due 0.00

KOTH Qualifying Purchases Before Discounts
\$28.00

Suggested Tip Amount:

18% = 5.94

20% = 6.60

22% = 7.26

333 BELROSE
333 BELROSE LANE
RADNOR, PA 19087
610.293.1000

TABLER 0
SERVER 509/PM BAR
CHECK# 2786

Trans Time : 07/28/2019
06:14 PM

Trans Type : Purchase

AMERICAN EXPRESS
XXXXXXXXXX1605

Entry Mode : C01p

CVN : SIGN

Invoice : 0000037491

Response : APPROVED

Auth Code : 868047

AID :
A000000025010801

TVR : 0000008000

IAD : 064A0103A0A002

TSI : E000

ARC : 23

Amount : USD \$18.65

Tip : 3.00

Total : 21.65

MCCRATH/ROY

*** CUSTOMER COPY ***

Scoops

515 Fayette Street
CONSHOHOCKEN, PA 19428
(610) 828-1413

July 30, 2019
9:20 PM

Receipt: JFzL

Authorization: 826399

AMERICAN EXPRESS
AID A0 00 00 00 25 01 08 01

Custom Amount \$10.00

Subtotal \$10.00
Sales Tax \$0.60
Tip \$1.59

Total \$12.19
American Express
1005 (Chip) \$12.19



XXXXXX1005 MBV: XXXXX2015

Trust yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

WELCOME TO
400 N Capitol st NW

PLEASE KEEP THIS TICKET
WITH YOU

Entered/Arrivee:
2019/07/02 10:21

Ticket/Billet#:49316533
Dur/Duree:3:57:56
Paid On/Paye Le:
2019/07/02 14:19

Paid/Paye:\$ 22.00
Original Fee:\$ 22.00
GST:\$ 0.00
PST:\$ 0.00
Change:\$ 0.00
AMEX
SC:\$ 0.00

Merchant ID:
*****1005 Swiped
AMERICAN EXPRESS
Purchase 19/07/02 14:19:54
Seq# 305151
Auth# 563033
APPROVED

Aida Bistro
6741 Columbia Gateway Drive
Columbia, MO 21046
410-953-0500

Date: Jun 19 '19 01:26PM
Card Type: Amex
Acct #: 0000 0000 0000 0000
Card Entry: 991700
Trans Type: PLCARDSE
Trans Key: 010001661733570
Auth Code: 505135
Check: 1424
Table: 46/1
Server: S Meredith

Subtotal: 43.76

Tip: 8.00

Total: 51.76

Signature

I agree to pay above total
according to my card issuer
agreement.

Business Mtg.

*** Guest Copy ***

E. McBrath

V. Thompson HOEDA.

AIDA Bistro
6741 Columbia Gateway Drive
Columbia, MO 21046
410-953-0500

S Meredith

Tbl: 46/1 Cnk: 1424 Est: 2
Jun 19 '19 12:45PM

1 Arnold Palmer	2.89
1 Diet Pepsi	2.89
1 Crandace Sano	20.00
1 Large burger	15.50

Subtotal: 41.28

Sales Tax: 2.48

01:27PM Total: 43.76

Sls Tax Coll: 2.48

Thank you for dining with us
Visit us at aidabistro.com

This Gratuity Table is provided
for your convenience. Please tip
based on service received. Thanks

15% Gratuity = \$6.56

18% Gratuity = \$7.88

20% Gratuity = \$8.75

25% Gratuity = \$10.94

ANNAPOLIS USABLE T OTHER
12 DEFENSE STREET
ANNAPOLIS, MD 21401

Merchant ID: 56565937
Term ID: 0676

Sale

Application Label: AMERICAN EXPRESS

AMEX

XXXXXXXXXX1085

ATD: 8888888888888888

Entry Method: Chip Read

Approved: Online

Batch#: 000000

06/21/19

08:12:57

Inv#: 00000047

Appr Code: 821303

Amount: \$ 18.71

Tip: 4.00

Total: 22.71

Mode: Issuer

TVR: 0000000000

IAU: 0000000000000000

TST: F800

ARC: 00

I agree to pay above total amount

according to card issuer agreement

(Merchant agreement if credit voucher)

PCQR1111-ROY

Customer Copy

THANK YOU

Meeting w/ c. Shank
Governor's Office

Double "Dine"
12 Defense Street
Annapolis, MD 21401
410-571-9070

228 Megan

Tbl: 202/1 Chk: 243 Gst: 2
Jun 21 '19 08:09AM

1 Juice Ss.	1.79
1 Bq/Avg/Tom Oat	9.99
1 Pocket 11	2.09
1 W/1Egg (NoPot)	1.79
1 Coffee	1.99

Subtotal 17.65

Sales Tax 1.06

08:46AM Amount Due 18.71

Fd/Bev i 1.06

Thank you for giving us
a chance to serve you.
Hope to see you again
PLEASE PAY CASHIER

Galway Bay
63 MARYLAND AVENUE
ANNAPOLIS, MD. 21401
PHONE: 410-263-8333

ORDER: 4242 TAB # 7

Purchase

DATE: 06/27/2019
TIME: 12:53 PM
TID: 79279990
CARD TYPE: AMEX
CARD NO: XXXXXXXXXXXX1805
ENTRY MODE: CHIP
CVM: SIGN

INVOICE: 0000039121
SERVER: BRIAN (14)
RESPONSE: APPROVED
AUTH CODE: 823778

ENV DETAILS

AID: A000000025010801
TVR: 000008000
IAD: 064A0103A02002
TST: E800

AMOUNT: \$32.86

GRATUITY

TOTAL:

I AGREE TO PAY ABOVE TOTAL AMOUNT
ACCORDING TO CARDISSUER AGREEMENT OR
MERCHANT AGREEMENT IF CREDIT VOUCHER

SIGNATURE: MCGRATH/NOV
CUSTOMER COPY

Thank you for visiting Galway Bay
Call ahead for reservations 410-263-8333

Galway Bay Check 930953
63 MARYLAND AVENUE
ANNAPOLIS MD. 21401
Tel. 410-263-8333
Order 4242
06/27/19 12:30 PM
Table: Cust. 1 Server: 14 BRIAN

Tab #7

2 DIET COKE	5.00
1 CHEF TAIN SALAD	10.00
1 ADD CHICKEN	4.00
1 FARMERS CHICKEN SANDWICH	12.00

Taxable: 31.00

Sub-total: 31.00
Food Tax: 1.86

Total Due: 32.86

Reference: 14

Star agus beannachd!

Visit www.galwaybaymd.com

Residence INN[®]

BY MARRIOTT

Residence Inn[®]
89 Hollywood Street, Bethany Beach, DE 19830 P 302.636.3200
Marriott.com/REHRI

R C McGrath
P.O. Box 476
Edgewater MD 21037-0476
Business

Room: 201
Room Type: STKT
Number of Guests: 1
Rate: \$535.00

Clerk: MGH

Arrive: 28Aug19

Time: 04:23PM

Depart: 30Aug19

Time: 11:41AM

Folio Number: 75588

DATE	DESCRIPTION	CHARGES	CREDITS
28Aug19	Room Charge	535.00	
28Aug19	State Occupancy Tax	60.19	
29Aug19	Room Charge	635.00	
29Aug19	State Occupancy Tax	60.19	
30Aug19	American Express		1190.38

Card #: XXXXXXXXXXXXXXX1005XXXX
Amount: 1190.38 / Auth: 122928 / Signature on File
This card was electronically swiped on 28Aug19

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX2615. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy account statement or your online statement for updated activity.

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From: Mark Graham graham@ceoupdate.com
Subject: Thank you for registering for CEO Update LIVE: Skills for the C-Suite
Date: Aug 26, 2019 at 4:57:05 PM
To: rc.mcgrath@yahoo.com

CEO Update LIVE: Skills for the C-Suite

Join CEO Update and leading experts to explore the life cycle of the association executive: getting to the C-suite, staying there and knowing when it's time to step down.

Tuesday, September 10, 2019 from 8:00 AM to 9:30 AM EDT

The Fairmont Hotel
2401 M St NW
Washington, DC 20037

Thank you for registering for our next CEO Update LIVE. This email is confirmation of your successful registration. If any of the information displayed below is incorrect, please contact us as soon as possible.

Personal Information

First Name: Roy
Last Name: McGrath
Email Address: rc.mcgrath@yahoo.com

Company Information

Company: Maryland Environmental Service (MES)
Job Title: CEO

Payment Method: Credit Card

Payment Summary

Name	Type	Quantity	Fee	Total
Roy McGrath	Regular Member fee	1	\$29.00	\$29.00
				Total \$29.00

*This charge will appear as CEO Update on your credit card statement.

Contact
Mark Graham
CEO Update
202-721-7652
graham@ceoupdate.com
[Add to Calendar](#)

This email was sent to rc.mcgrath@yahoo.com by graham@ceoupdate.com
includes you registered for CEO Update LIVE: Skills for the C-Suite. CEO Update LIVE: Skills for the C-Suite is a 90-minute virtual event.

CEO Update | 111

SAILOR OYSTER BAR
196 West Street

Server: Elanore
05:53 PM
17 Up/1

DOB: 08/23/2016
08/23/19
2/20008

SALE

Asix 2097154
Card #XXXXXXXXXX1005
Magnetic card present: Yes
Card Entry Method: S
Approval: 565309

Amount \$24.68

+ Tip: 5.00

= Total: 29.68

I agree to pay the above
total amount according to the
card issuer agreement.

WWW.SAILOROYSTERBAR.COM

Guest Copy

ROYAL OPERATING CO
800 CONNECTICUT AVE NW
WASHINGTON, DC 20006

SALE

MID: 8390 Store: 4616 Term: 7801

REF#: 00000006

Batch #: 011 RRN: 923818209032

08/26/19 14:50:15

Trans ID: 007512927252772

APPR CODE: 801035

AMEX

Chip

*****1005

AMOUNT \$16.60

APPROVED

AMERICAN EXPRESS

AID: A000000025010801

TVR: 00 00 00 80 00

TSI: F8 00

CUSTOMER COPY

BIG FISH GRILL - REHOBOTH
Dining Room

Date: 08/28/2019 Time: 08:55:30 PM
Check: 574644 Table: 58
Covers: 2 Person#: 1,2
Server #: 1315 Opened: 08:07:00 PM

1	DIET COKE	2.75
1	CHOPPED SALAD	5.95
1	WED SPEC PASTA	24.95
1	CARMELIZED SALMON	23.95
SUB-TOTAL		57.60

TOTAL 57.60

BIG FISH CHARITABLE FOUNDATION

BIG FISH ROUND-UP FOR KIDS

Round-up your check to the next dollar to
help the Big Fish Charitable Foundation
improve the lives of the kids
in our community.

Learn more about our charitable work and
how you can become more involved at:
BIGFISHCARES.ORG

ROUND-UP AMT \$

BIG FISH GRILL - REHOBOTH
(302)227-3474

Date: 8/28/2019 Time: 8:57:30 PM
Status: Approved
Card Type: Amex
Card Number: XXXXXXXXXXXX1005
Expiration Date: **/**
Server: 1315 SYDNEY Z
Check Number: 574644
Table Number: 58
Persons: 1,2
Card Owner: MCGRATH/ROY

MERCHANT ID: 88430056664005-BIGFIS
CLERK ID: 1315

SALC

*****1005
Amex ENTRY METHOD: CHIP
DATE: 8/28/2019 TIME: 20:57:50

INVOICE: 271747
REFERENCE: 0243
AUTH CODE: 864880

AMOUNT: \$ 57.60

TIP: 10.00

TOTAL: 67.60

APPROVED - THANK YOU

I AGREE TO PAY THE ABOVE TOTAL AMOUNT
ACCORDING TO CARD ISSUER AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)

X
MCGRATH/ROY

APPLICATION LABEL: AMERICAN EXPRESS
AID: A000000025010801
TVR: 0000000000

Expires 08/26/19
03:38 PM

d.

Purchase Info

Date/Time: 08/26/19 03:02 PM

Amount: \$ 1.38



39820 HICKMAN PLAZA DRIVE
BETHANY BEACH, DE 19930
302.539.3548

REG#01 TRN#7303 CSHRW0947538 STR#4710

Helped by: LINDA

ExtraCare Card #: *****0005

1 4FT LGHTN LTHR BLK EACH	8.99N	
ORIGINAL PRICE		19.99
COUPON SAVINGS		11.00 -

*****COUPONS APPLIED*****

1 CVS COUPON	5.00 - CVS
1 GET 40% OFF 1 ITEM	6.00 - CVS

TOTAL	8.99
CHARGE	8.99

*****1005 CH

AMERICAN EXPRESS *****1005

APPROVED# 829908

REF# 013037

TRAN TYPE: SALE

AID: A00000025010801

TC: A80545093868002B

TERMINAL# 88289128

NO SIGNATURE REQUIRED

CVM: 5E0300

TVR(95): 0000008000

TSI(9B): E800

CHANGE .00



3504 7109 2417 3030 10

Returns with receipt, subject to
CVS Return Policy, thru 10/28/2019
Refund amount is based on price

Expires 07/16/19
03:59 PM

d.

Purchase Info

Date/Time: 07/16/19 02:25 PM

Amount: \$ 3.62

Residence INN[®]

BY MARRIOTT

Residence Inn[®]
300 Seabay Lane, Ocean City, MD 21842 P 410 723 2272
Marriott.com/5BYRO

Roy McGrath
259 Naves Rd
Millersville MD 21108
Mes

Room: 323
Room Type: ONBR
Number of Guests: 1
Rate: \$449.00

Clerk: ZBB

Arrive: 14Aug16 Depart: 16Aug16 Time: 08:55AM Folio Number: 80943

DATE	DESCRIPTION	CHARGES	CREDITS
14Aug16	Room Charge	449.00	
14Aug16	Occupancy Sales Tax	20.21	
15Aug16	Room Charge	449.00	
15Aug16	Occupancy Sales Tax	20.21	
16Aug16	American Express		938.42

Card #: AXXXXXXXXXXXXX1005XXXX
Amount: 938.42 Auth: 547351 Signature on File
This card was electronically tapped on 14Aug16

BALANCE 0.00

As a Marriott Bonvoy Member, you could have earned points towards your free dream vacation today. Start earning points and Elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

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Residence INN. BY MARRIOTT

Residence Inn® Baltimore Downtown Inner Harbor
17 Light St. Baltimore Md 21202 P 410.982.1220
Marriott.com/BWIHB

R C McGrath
Po Box 478
Edgewater MD 21037-0478
Business

Room: 502
Room Type: ONBR
Number of Guests: 1
Rate: \$149.00
Clark BCS

Arrive: 17Jul18

Time: 07:54PM

Depart: 18Jul19

Time: 09:47AM

Folio Number: 94907

DATE	DESCRIPTION	CHARGES	CREDITS
17Jul19	Valet Parking	35.00	
17Jul19	Room Charge	149.00	
17Jul19	Occupancy Sales Tax	14.16	
17Jul19	State Occupancy Tax	6.84	
18Jul19	American Express		207.10

Card #: XXXXXXXXXX1005XXXXX
Amount: 207.10 Auth: 583460 Signature on File
This card was electronically swept on 17Jul19

BALANCE: 0.00

Marriott Bonvoy Account # XXXXX2515. Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account.
Check your Marriott Bonvoy account statement or your online statement for updated activity.

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Details and Process

For Expense Report: EXP-0001705
Overall Process Expense Report: EXP-0001705, Roy McGrath (76856) on 06/04/2020 for \$6,413.74
Overall Status Successfully Completed

Details

Expense Report Number EXP-0001705
Company Maryland Environmental Service
Reimbursement 6,413.74
Personal 0.00
Total Amount 6,413.74
Currency USD
Memo Expense Report C

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
06/04/2020	Dinner	MACo Winter Conference	5.57 USD		5.57
06/04/2020	Transportation	Transportation to airport for WasteCon	97.40 USD		97.40
06/04/2020	Hotel	Business meeting with Orion Global Solutions, NYC	702.33 USD		702.33
06/04/2020	Dinner	ICDS dinner with M. Sherring	105.28 USD		105.28
06/04/2020	Business Meal	Business Meal with M. Sherring	108.50 USD		108.50
06/04/2020	Dinner	MML Dinner	18.25 USD		18.25
06/04/2020	Business Meal	Business meeting with S. Crim	29.68 USD		29.68
06/04/2020	Other	Gratuties	22.00 USD		22.00
06/04/2020	Business Meal	Business meeting with D. Mayer, C. Deegan, C. Cavey	111.52 USD		111.52
06/04/2020	Business Meal	Business meeting - BBJ staff (while traveling) M/M A. Payne	175.76 USD		175.76
06/04/2020	Parking	Parking for Pepco meeting, D.C.	20.00 USD		20.00
06/04/2020	Parking	Rental car parking during NERC	6.00 USD		6.00
06/04/2020	Parking	Board of Trade Executive Meeting	25.00 USD		25.00
06/04/2020	Dinner	Dinner during NERC	54.01 USD		54.01
06/04/2020	Dinner	Dinner during NERC	67.68 USD		67.68
06/04/2020	Transportation	Train to business meeting and return	16.00 USD		16.00
06/04/2020	Parking	Mountain MD event	10.00 USD		10.00
06/04/2020	Fuel	Rental Car Fuel for NERC	5.01 USD		5.01
06/04/2020	Parking	RBLC site visit	18.00 USD		18.00
06/04/2020	Parking	Parking for NERC (10/26 - 10/29)	99.00 USD		99.00
06/04/2020	Business Meal	2019 MEDA Fall Conference - Business with M. Sherring	49.42 USD		49.42
06/04/2020	Hotel	MES Leadership Team Meeting Hotel Room R. McGrath	461.04 USD		461.04
06/04/2020	Dinner	Dinner during NERC	10.98 USD		10.98
06/04/2020	Transportation	Rental Car for NERC	108.08 USD		108.08
06/04/2020	Hotel	MML Fall Conference	498.83 USD		498.83
06/04/2020	Hotel	MES Leadership Team Meeting Hotel room for M. Sherring	503.98 USD		503.98
06/04/2020	Hotel	2019 Capital Region Transportation Forum	275.51 USD		275.51
06/04/2020	Lunch	Lunch for Grantsville business meetings	10.12 USD		10.12
06/04/2020	Fuel	Fuel - Baltimore and DC	30.31 USD		30.31

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
06/04/2020	Transportation	meetings Amtrak ticket for ICSD	326.00	USD	326.00
06/04/2020	Fuel	Fuel for Bisnow event	20.21	USD	20.21
06/04/2020	Dinner	Maryland Governor's Business Summit with M. Sherring	6.55	USD	6.55
06/04/2020	Business Meal	MES Board and Garrett County Officials Lunch	333.66	USD	333.66
06/04/2020	Parking	Parking for Resilience & Sustainability Solution Group Meeting, DC	16.50	USD	16.50
06/04/2020	Dinner	Lunch with M. Sherring during ICSD	107.28	USD	107.28
06/04/2020	Transportation	Transit ticket for ICSD	12.00	USD	12.00
06/04/2020	Hotel	Hotel for ICSD	931.83	USD	931.83
06/04/2020	Hotel	Hotel for ICSD	1,014.45	USD	1,014.45

Process

Process History

Process	Step	Status	Completed On	Due Date	Person	Comment
Expense Report Event	Expense Report Event	Step Completed	06/04/2020 08:19:49 PM		Jennifer Brown (49225)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Approved	06/04/2020 08:21:01 PM		Michael Harris (79991) (Finance Executive)	
Expense Report Event	Review Expense Report	Not Required				
Expense Report Event	Approval by HR Executive	Not Required				
Expense Report Event	Review Expense Report	Approved	06/04/2020 08:50:32 PM		Jennifer Brown (49225) (Expense Data Entry Specialist)	

Share your experience with us!
Twitter: @hyattChesapeake
Instagram: #hyattChesapeake
12/4/2019 17:02

PAY COUNTRY
Check: 2386504
Server: Aesha
Terminal: 200

RETAIL
1 Grady Isl/Capp 5.25
Subtotal 5.25
*ST Tax 0.32
Total 5.57

*ROOM CHARGES 5.57
6411 Mcm Roy(Y)
GRAND TOTAL 5.57

T230 C2900 17:02

9% MD & 3% Coverage Tax
If at all possible
separate bill of sale.

Join Hyatt Rewards Program
today and earn 1000 points
for staying here.
Visit myhyatt.com for details.
*Not point earning eligible.
\$Not point earning eligible.

A 12/04/19

is the passenger's responsibility to notify DCAcar if they change flights. Please, call and notify us of any changes. You will be charged a No Show fee (full fare including) if you fail to notify DCAcar of a flight change.

For all trips that originate anywhere but the airports (hotels, residential addresses etc.) we give our clients 15min complimentary waiting time; after that we will charge waiting fee (billed in 15min increments)

Form Airports: Domestic flights have 45min complimentary waiting time and International flights have 1 hour and 15min complimentary waiting time FROM THE TIME THE PLANE LANDS (we use Flightaware and Google to track flights). After free waiting time has expired, you will be charged waiting time, billed in 15min increments. Sedan waiting times: \$17.70 for 15min, SUV waiting times: \$23.70 for 15min.

Estimate	
Item	Amount
Base distance based rate	\$97.40
	Sub-Total \$97.40
	Total \$97.40

Thanks,

DCAcar

Phone: 240.477.9877, Email: info@dca-car.com

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Transportation to airport for WasteCon

From: DCAcar noreply@ridebitsapp.com
Subject: Your Reservation Is Confirmed
Date: Oct 21, 2019 at 1:07:38 PM
To: rc_mcgrath@yahoo.com



Reservation Request #: KV3NY4. Have questions? Please reply to this email.

Hi R.C.,

Your reservation is confirmed.

Driver Moe: cell# 7035773847

Below are the trip details

Reservation Summary		
Pickup Date: Tue - Oct 22 2019 5:45 AM	Service Hours: N/A	# of Passengers: 1
Service To: Airport	Vehicle Type: 3 Passenger Executive Sedan	(AA) American Airlines 1552

Passengers:

R.C. McGrath, 703-508-6691, rc_mcgrath@yahoo.com

Pickup:

Hyatt Regency Tysons Corner Center
7901 Tysons One Place, Tysons, VA 22102

Dropoff:

Ronald Reagan Washington National (DCA)
2401 S Smith Blvd, Arlington, VA 22202

140100

Mail - Jennifer Brown - Outlook

Roy's Expenses

Michael Harris <mharris@menv.com>

Tue 6/4/2020 8:12 PM

To: Jennifer Brown <jbrown@menv.com>

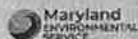
Cc: Stephanie Acosta <sacosta@menv.com>

Jenn,

Please include the expense's for a dinner on 9/25/19 in the amount of \$127.28. Per Roy he lost the receipt for this expense.

Thank you,

Michael



Michael Harris
Managing Director, Finance
259 Najoles Road, Millersville, MD 21108
mharris@menv.com | menv.com
410.729.8214 (office) | 240.319.0327 (mobile)



OFF THE RECORD
THE HAY-ADAMS HOTEL
WASHINGTON, D.C.
(202) 538 6600

Date: Nov 11 '19 05:26PM
Card Type: Amex
Acct #: XXXXXX XXXX1005
Card Entry: SWIPE
Trans Type: PURCHASE
Trans Key: <IK010249156291
Auth Code: 587708
Check: 3062
Table: 57/1
Server: 19 Vladimir

Subtotal: 93.50

Tip: 15.00

Total: 108.50

Signature _____

I agree to pay above total
according to my card issuer
agreement.

*** Guest Copy ***

Seacrets
117 49th Street
Ocean City, Maryland 21842
(410) 524-4900

Check # : 3931
Table # : 0
Server : 1028 ROCK #1 NITE
Acct Num : XXXXXXXXXXXX1005
Expiry Date : **/**
Card Type : AMEX
Trans Type : Authorize
Trans Date : 6/25/2019
Trans Time : 9:04 PM
Entry Mode : Chip
Auth Code : 608166
Resp Code : 00
Mode : Issuer
AID : A000000025010801
ARC : 00
TVR : 0000000000
TSI : F800
IAD : 054A0103602002

00 Approved - Thank You 000

Subtotal : USD\$ 16.25

GRATUITY: 2.00

TOTAL: 18.25

X

Signature

I Agree to pay total amount as
per the Card Issuer Agreement.
Customer Copy

SAILOR OYSTER BAR
196 West Street

Server: Elanore 08/23/2019
T7 Up/1 5:49 PM
Guests: 0 20008

HH 6TH Tap (2 @5.00) 10.00
Trout Dip 13.00

Subtotal 23.00
Tax 1.68

Total 24.68

Balance Due 21.68
5.00

WWW.SAILOROYSTERBAR.COM

29.68

4/2020

Mail - Jennifer Brown - Outlook

Roy's Expenses

Michael Harris <mharris@menv.com>

Thu 6/4/2020 6:12 PM

To: Jennifer Brown <jbrown@menv.com>

Cc: Stephanie Acosta <sacosta@menv.com>

Jenn,

Please include the expense's for a dinner on 9/25/19 in the amount of \$127.28. Per Roy he lost the receipt for this expense.

Thank you,

Michael



Michael Harris
Managing Director, Finance
259 Najoles Road, Millersville, MD 21108
mharris@menv.com | menv.com
410.729.8214 (office) | 240.319.0327 (mobile)



Mike's Restaurant & Bar
Mike's Crab House
3030 Riva Road
Riva, MD 21140
410.956.2784

TABLE# 0
SERVER 60/60 MARY
CHECK# 1333

Trans Time : 11/13/2019 02:25 PM
TID : 6508
Trans Type : Purchase
AMERICAN EXPRESS: XXXXXXXXXX1005
Entry Mode : Chio
CVM : SIGN
Invoice : 0000035957
Response : APPROVED
Auth Code : 822237
AID : A000000025010801
TVR : 0000008000
IAD : 06460103A02002
TSI : E800
ARC : 23

Amount : USD \$97.52

Tip : 15.00

Total : 112.52

MCGRATH/ROY

*** CUSTOMER COPY ***

Mike's Crab House
3030 Riva Road
Riva, MD 21140
410.956.2784

49 48 DARRE

Chk 1335 3BAR Gst 3
Nov13' 19 01:27PM

3 4.00 cup soup	12.00
2 Iced Tea	5.00
2 Combo Club	26.00
1 Brld Crab Cake	20.00

Subtotal	65.00
Sales Tax	3.90
01:57PM Total	68.90

Food Tax Coll 3.90

Thank you for dining with us

For your convenience we are
providing the following
gratuity calculations:

15% is \$9.72

18% is \$11.66

20% is \$12.95

Visit us @ www.mikescrabhouse.com

NEW LOCATION
MIKES CRABHOUSE NORTH
PASADENA MD 21121
410-255-7946

Trattoria Dal Billy

Via Rollandi 122
19017 Manarola (SP)
P.Iva 01269500110
Tel. 0187/920628

1 aperitivo	€ 10,00
1 Misceli alla Marinara	€ 12,00
1 Pasta all'Aslice	€ 100,00
1 Insalata Mista	€ 6,00
1 Cinque Terre Cantina Sociale	€ 22,00
2 Acqua	€ 5,00

Totale € 155,00

Richiedere Scontrino
alla Cassa

Tavolo 1

Pay Station Number: 6
Entered: 11/05/2019 17:46
Exited: 11/06/2019 11:29
Ticket Number: 2648
Transaction Number: 94061
Rate: A
Parking Fee: \$20.00
Total Tax: \$0.00

Total Fee: \$20.00
Fee Paid: \$20.00
Amex
XXXXXXXXXX1005
Approval Number: 529732

Thank you for your visit
Please come again!



010-360



060964
SOUTHLAND PRINTING
SHREVEPORT, LA.

SP P 1625 I ST
1625 I street
Washington, 20006

POF 10 11/06/19 13:43
Receipt 080574

Short-term parking tkt
1625 - No. 095558
11/06/19 11:53
11/06/19 13:43
Period 0d1h51'
(Ust.) \$25.00

Sub Total \$25.00
Ust. \$0.00

Total \$25.00

Payment Received
TRX REF NUM: 2586
CARD ENTRY: Swipe
PAN: xxxxxxxxxxxx0701
VISA CREDIT
Sale 25.00 USD
APPROVED 00528D

All Amounts in USD.
Deliv. Date=Receipt Date

890E1F80 - 1/1

Atlantic Fish

Restaurant
761 Boylston St.
Boston, MA 02116
(617) 267-4000

6408 Daniel M

To: 41/1	Chk 1444	Gst: 1
Oct 27 '19 08:51 PM		
1 * Chowder Cup	8.00	
1 Crab Haddock	35.00	
Food Total	43.00	
Tax Total	3.01	
10:06 PM Total Due	46.01	

Book your next event at
Atlantic Fish Company.
Private space available.
Inquire at (617) 425-4206
www.atlanticfish.com

Atlantic Fish

Restaurant
761 Boylston St.
Boston, MA 02116
(617) 267-4000

Date: Oct 27 '19 10:15 PM
Card Type: VISA
Acct #: XXXXXXXXXXXX0701
Card Entry: SWIPED
Trans Type: PURCHASE
Trans Key: I11010123538315
Auth Code: 052850
Check: 1444
Table: 41/1
Server: 6408 Daniel M

Subtotal: 46.01

TIP 6-

TOTAL 54.01

SIGNATURE

THIS IS GUEST COPY

Hemenway's
www.hemenwaysrestaurant.com
South Main St
Providence, RI 02903
401-351-8570

Server: Brandt 10/28/2019
Table 73/1 4:31 PM
Guests: 1 20012
Cup RI Claw Chowder 0.00
Lobster 1.25 45.50
*Fisherman Style

Subtotal 53.50
Tax 4.28
Total 57.78
Balance Due 57.78

Are you a current Fare Rewards member?
Please provide your name and telephone
number below to earn points

Name _____

Phone Number _____

If not, would you like information on
becoming a member? Learn more
and sign up by visiting
www.hemenwayrestaurantgroup.com/signup

Hemenway's
www.hemenwaysrestaurant.com
South Main St
Providence, RI 02903
401-351-8570

Server: Brandt DOB: 10/28/2019
04:33 PM 10/28/2019
Table 73/1 2/20012

SALE

VISA 7340035
Card #XXXXXXXXXXXX0701
Magnetic card present: MCGRAITH R
Card Entry Method: S

Approval: 093570

Amount: \$57.78
+ tip: 10.00
= Total: 67.78

I agree to pay the above
total amount according to the
card issuer agreement.

X _____

CUSTOMER COPY

*****Nome Sistema*****
SPR550904

VISA
VISA CREDIT

ACQUISTO

MANAROLA SS DPR
VIA alla STAZIONE 1

ESERC. 302730501728
A.T.I.C. 888000000004
Data 09/08/19 Ora 16:04
TML 30108623 STAN 047896
Online B.C. ICC
AUT. 03447c

IMPORTO € 8,00

TRANSAZIONE ESEGUITA
ARRIVEDERCI E GRAZIE

*****Nome Sistema*****
SPR550296

VISA
VISA CREDIT

ACQUISTO

LA SPEZIA CENTRALE SS DP
P.LE MEDAGLIE D'ORO 23

ESERC. 302730502842
A.T.I.C. 888000000004
Data 09/08/19 Ora 11:28
TML 38000337 STAN 013407
Online B.C. ICC
AUT. 05143c

IMPORTO € 8,00

TRANSAZIONE ESEGUITA
ARRIVEDERCI E GRAZIE

01/25/19 09:17AM 0167351

01/25/19 09:17AM 0167352



Welcome to Hotel Annapolis

126 West St
Annapolis, MD 21404
410-263-7777

— STICKER HERE —

410

Operated By Towne Park
One Park Place
#200 Annapolis Md, 21401



WELCOME MOBIL
15 Jefferson Blvd
Warwick, RI

DATE 10/29/19 17:22
TRAN# 9035870
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: UNLEADED
GALLONS: 2.003
PRICE/G: \$. 2.499
FUEL SALE \$ 5.01
CREDIT \$5.01

Am Express
*****1005
Entry Method: Swiped
Auth #: 525050
Resp Code:
Stan: 09154529894
Invoice #: 906840
Store # 9753575

Tell us about
20your v
it
yexxonmobilvi

THANK YOU

HAVE A NICE DAY

Pay Station Number: 2
Entered: 02/06/2019
17:34
Exited: 02/06/2019
14:09
Ticket Number: 1218
Transaction Number: 163878
Rate: A
Parking Fee: \$18.00
Total Tax: \$0.00

Total Fee: \$18.00
Fee Paid: \$18.00

Visa

XXXXXXXXXXXX0701

Cardinal Number: 001030

Thank you for your visit
Please come again!

Customer Copy

Limoncello
200 S. Talbot Street
St. Michaels, MD 21663

Date: 10/20/19 Time: 08:28pm
Check: 79439
Card Type American Express
Card Number *****1005
Expiration Date **/**
Approval 562956

Amount \$41.42

Tip: 8.00

Total: 49.42



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[illegible]

THE CHEESECAKE FACTORY
PROVIDENCE

0471 TABLE 996 #Party 1
KIMBERLEE J SvrCk: 50 19:21 10/28/19
TO GO SALES

1 Smores Galore CC 8.50

Sub Total: 8.50

Tax: 0.68

10/28 19:21 TOTAL: 9.18

Gratuity Not Included

Suggested Gratuity:

22% 2.02

20% 1.74

18% 1.65

15% 1.38

We'd love to hear about your visit!
www.ccfurvey.com
Enter this code within 5 days:
2097-30111-23004

Join us for Brunch, Sat/Sun 10-2

For to-go orders, please visit
order.thecakefactory.com

0471

Server: KIMBERLEE J

Rec: 268

10/28/19 19:21

T: 996 Tara 1

The Cheesecake Factory PR
94 Providence Place
Providence, RI 02903
(401)270-4010

MERCH ID: 372460657388 : 1

PURCHASE USD\$9.18

*****3701 Visa

10/28/2019 7:21 PM

AUTH: 047380 Approved 000

ENTRY: C-IP READ

CHASE VISA - A00X0000031010

TC - 7820E962E0E8130

Mode: Issuer

TVR: 008C008000

IAD: 06010AD3602C02

TS1: E80C

ARC: 00

CHECK: 9.18

Gratuity Not Included

Suggested Gratuity:

22% 2.02

20% 1.74

18% 1.65

15% 1.38

TIP: 1.80

TOTAL: 10.98

--PLEASE LEAVE SIGNED COPY FOR SERVER!--

We'd love to hear about your visit!
www.ccfurvey.com
Enter this code within 5 days:

Hertz#01 MR RR 157606186
RES J1984421085

ROY MCGRATH

INITIAL CHARGES

RENT RT \$ 75.39 / DAY @ 1 / DAYS	\$	75.39
SUBTOTAL 1	\$	75.39
DISCOUNT - R 10%	\$	7.54
SUBTOTAL LESS DISCOUNT	T\$	67.85

CHARGES ADDED DURING RENTAL

LDW	DECLINED
LIS	DECLINED
PAI, PEC	DECLINED
PREM RD SVC	DECLINED

* ADDITIONAL CHARGES

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY	11.11%	T\$	9.39
VEHICLE LICENSING COST RECOVERY	9.02%	T\$	5.12
CUSTOMER FACILITY CHARGE + TAX		\$	5.37
PARK TICKET SCHG+TX/CONVENTION CTR SCHG		\$	12.63
ENERGY SURCHARGE		T\$	1.49
TAX 6.250% ON TAXABLE TTL OF \$ 83.85		\$	5.23
TOTAL AMOUNT DUE		\$	108.08

CHARGED ON VISA XXXXXXXXXXXX0701

Gold Plus Rewards Points Earned This Rental: 85

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 01788 / 3216298 19 CAMRY 2.5 FT N
LICENSE: MA 7RS612
FUEL: FULL 8/8 OUT 8/8 IN
MILEAGE IN: 22661 TR-X MILES:
MILEAGE OUT: 22591 MILES ALLOWED:
MILES DRIVEN: 70 MILES CHARGED:
CDP: 00010 - AAA MID ATLANTIC

RENTED: BOSTON LOGAN INTL AP
RENTAL: 10/28/19 13:46
RETURN: 10/29/19 14:06
RETURNED: PROVIDENCE-T.F. AP
COMPLETED BY: 2781/RIPRO11

PLAN IN: ICAA1 RATE CLASS: C
PLAN OUT: ICAA1

www.Hertz.com



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Treat yourself to the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

[illegible]

The St. Regis Washington DC
 921 First Street NW
 Washington, DC 20004
 United States
 Tel: 202 419-2626 Fax: 202 478-4331



R.C. MCGRATH

Page Number : 1
 Guest Number : 1025955
 Folio ID : A
 Arrive Date : 11/15/2010
 Depart Date : 11/16/2010
 No. of Guest : 2
 Room Number : 410
 Manual Booking Number : 2175

Invoice No: 025037

Tax Invoice

Tax ID: 52-015634

The STRATEGIC WASTE MANAGEMENT FUND INC

Date	Reference	Description	Charges (USD)	Credits (USD)
11/15/2010	006178 MC	Valet Parking	54.24	
11/15/2010	006178 MC	Parking Tax	9.76	
11/15/2010	STG10	Room King + G.W. Military	184.00	
11/15/2010	RT410	Occupancy/Tourist Tax	27.51	
11/15/2010	AX	American Express (TOL)		-275.51

For Authorization Purpose Only

Account (USD)

Date	Time	Code	Authorized
11/15/2010	18:23	842133	275.00

Approved EMV Receipt for AX - 1005: Signature Captured

T07728233500R0714X TVE 0000000000

Application: AMERICAN EXPRESS

** Total : 275.51
 *** Balance : 0.00

Continued on the next page

June 17, 2019

\$10.12

Sundae (Small)	\$4.30
+ Hot Fudge	
+ Whipped cream	
+ vanilla	
+ ADD Oreo (\$0.55)	
Sundae (Small)	\$4.30
+ Hot Fudge	
+ Whipped cream	
+ vanilla	
+ ADD Nestlé Crunch (\$0.55)	
Purchase Subtotal	\$8.60
Sales Tax (6%)	\$0.52
Tip	\$1.00
Total	\$10.12

Queen City Creamery
108 W. Harrison Street
Cumberland, MD 21502

WELCOME
VeriFone Gold Disk
FL

DATE 10/31/19 18:36
TRAN# 9094201
PUMP# 09
SERVICE LEVEL: SELF
PRODUCT: REGULAR
GALLONS: 12.427
PRICE/G: \$ 2.439
FUEL SALE \$ 30.31
CREDIT \$30.31

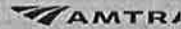
VISA
*****0701
Entry Method: Swiped
Auth #: 024640
Resp Code:
Stan: 0088245570
Invoice #: 306367
Store # *****

THANK YOU
HAVE A NICE DAY

From: tickets@amtrak.com
Subject: Amtrak: Reservation Cancellation Confirmation
Date: Sep 22, 2019 at 10:27:13 AM
To: rc_mcgrath@yahoo.com

**SALES RECEIPT - NOT VALID
FOR TRAVEL**

Modified: 9/22/19 10:27 AM
Retain for your records.



1 Massachusetts
Ave NW
Washington, DC
20001
800-USA-RAIL
Amtrak.com

Reservation Number - 12798D

**Baltimore - BWI Thurgood Marshall Airport
Station, Maryland, (BWI) to New York - New
York (Penn Station), New York, (NYP) (Round-
Trip)**

September 24, 2019

Billing Information

R Mcgrath	
Po Box 476	Reservation Cancelled
Edgewater, MD 21037-0476	
	Total Credit \$163.00

Change Summary

Original Amount Paid	\$326.00
Cancellation Fee	-\$81.50
Total	\$163.00
Credited as eVouchers	\$244.50
#V543951334(exp 9/20/20)	

Welcome to Shell
57525836805
2006 WEST STREET
Annapolis MD 21401
(410) 571-9346

9/23/2019
7:01:07 PM
TRAN # 531338
Regular
PUMP NO. 03
GALLONS 7.599
PRICE/GAL \$2.659
FUEL TOTAL \$20.21

TAX \$0.00
TOTAL \$20.21

XXXX XXXXXX X1005
AMEX
Swiped
APPROVED
AUTH # 506832
INV # 139816

THANKS
FOR YOUR BUSINESS

\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$\$

Welcome to Dunkin' Donuts
Store #345571
18216 Oakridge Dr. Hagerstown
Store Phone # 301-733-5186
9/20/2019 4:16:54 PM

Eat In
Order: 402

Register:2 Tran Seq No: 2721402
Cashier:Renee H.

*****SALE*****

1	Ht Latte MD Orig	3.59
	Caramel Swirl	
	Whl Milk	
	1 Less Swirl	
1	Vn Chai SM	2.59

Sub. Total:	\$6.18
Tax:	\$0.37
Total:	\$6.55
Discount Total:	\$0.00

Change	\$0.00
DD/BR Card:	\$6.55

DD/BR Card
Card Num : (*) 614849719031XXXX
Terminal : 97800021156
Approval : 157430

Silver Tree

Servent: Funk 09/20/2019
Table: 11/1 2:08 PM
Guests: 15 20001

Water	0.00
Iced Tea (7 @2.95)	20.65
Diet Coke	2.95
CUP CREAM CRAB (7 @8.00)	56.00
CUP MD CRAB (2 @7.00)	14.00
FRENCH ONION	5.00
POTATO SOUP	6.00
GR CHIX SAND (2 @10.00)	20.00
Chicken Salad (2 @14.00)	28.00
CAESAR SALAD	
Ham & Cheese (2 @8.00)	16.00
CC SANDWICH	18.00
HADDOCK SAND	12.00
STEAK & CHEESE	15.00
SHRIMP SALAD	18.00
TOSSED SALAD	
SALMON Salad	20.00
CAESAR SALAD	
SHRIMP SAL WRAP	15.00
Subtotal	267.66
Sales Tax 1%	16.06
Total Tax	16.06
Total	283.66

Balance Due 283.66

Thank you for joining us!

Silver Tree

Servent: Funk 09/20/2019
02:11 PM 09/20/2019
Table: 11/1 220001

SALE

Card: 6011 2057134
Card: xxxxxxxxxxxxxxx0101
MasterCard present: MCRVTK 8
Card entry Method: 1
Approval: 077710

Amount: \$ 283.66

+ Tip: 50.00

Total: 333.66

I agree to pay the above
total amount according to the
card issuer agreement

Thank you for joining us!

Guest Copy

ROYAL OPERATING CO
800 CONNECTICUT AVE NW
WASHINGTON, DC 20006

SALE

MID: 8390 Store: 4616 Term: 7801
REF#: 00000004

Batch #: 031 RRN: 926618005469
09/23/19 14:37:20

Trans ID: 007248537747378

APPR CODE: 808673

AMEX

*****1005

Chip
/

AMOUNT \$16.50

APPROVED

AMERICAN EXPRESS

AID: A000000025010801

TVR: 00 00 00 80 00

TSI: F8 00

CUSTOMER COPY

Court
gis New York
k, NY

15/1
900810012/Cesar
3209
19/09/25 02:52:08
Authorize
001060000199017801162
925185208 CHIP
*****1005
XX/XX
AMERICAN EXPRESS
3209
15/1
CODE: 862304
Receipt Section
on Label: AMERICAN EXPR
161F142CBB8
8000

Subtotal: \$89.28

Tip: 18.00

Total: 107.28

Signature
ISSUER COPY

MVM RECEIPT

MTA NYC TRANSIT
R147-TIMES SQ-42 ST
NEW YORK CITY NY

MVM #: 0679(R147 0700)

Tues 24 Sept 19 13:27

Trans: Sale OK
Payment Mode: Credit
Amount: \$ 11.00
Card Value: \$ 11.00
New Card Fee: \$ 1.00
Total Paid: \$ 12.00

VISA

Card #:

*****1622

Auth#: 014762

Ref #: 045448194035

Serial #: 3016117221

Type: 000

FULL FARE

Questions?

Call (212) METROCARD

GUEST FOLIO

3512	MGRATH/R	809.00	09/25/19	16.00	759
ROOM	NAME	DATE	CL PART	TIME	ACCT#
SK	PO BOX 476		09/24/19	12.21	
TYPE	EDGEWATER MD 210370476		DATE-TIME	TIME	
58					
ROOM	ADDRESS	AXXXXXXXXXXXXXX1005			
CL PART	NAME	PAID			
					MBV# 364592515

DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE
09/24	ROOM	3512, 1		
09/24	STATE TAX		609.00	
09/24	CITY TAX		71.80	
09/24	3512, 1		47.53	
09/24	OCF FEE	3512, 1	3.50	
				931.83

See our "Privacy & Cookie Statement" on Marriott.com

Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy benefits.

RENAISSANCE NEW YORK MIDTOWN
216 WEST 35TH STREET
NEW YORK NY 10001
PH 212-239-0014 FX 212-239-0016

Was that the best night's sleep you have ever had? Have a repeat performance at your place by visiting CollectRenaisance.com.

[illegible]

Supervisors: 8

R
RENAISSANCE
HOTELS

RENAISSANCE NEW YORK MIDTOWN

GUEST FOLIO

3701	MCGRATH RC	881.00	08/25/19	12.48	ST28
EC	PO BOX 478	MTN	347-41	746	ACCT#
TRF	EDGEWATER MD 210370478	09/24/19	12.22		
58					
DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE	
08/24	ROOM 3701-1	881.00			
08/24	TAX 3701-1	76.19			
08/24	PORT FEE 3701-1	51.78			
08/24	COOKING 3701-1	3.50			
09/25	PAYMENT RECEIVED BY AMERICAN EXPRESS XXXXXXXXXXXX1005		1014.48		
09/25	PAYMENT RECEIVED BY AMERICAN EXPRESS XXXXXXXXXXXX1005		00		

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R
RENAISSANCE
HOTELS

RENAISSANCE NEW YORK MIDTOWN
218 WEST 35TH STREET
NEW YORK, NY 10001
PH: 212-239-0014 FX: 212-239-0016

Was that the best night's sleep you have ever had? Have a repeat performance at your place by visiting CollectRenaissance.com.

Signature

MARRIOTT
BONVOY

Details and Process

For Expense Report: EXP-0001707
 Overall Process Expense Report: EXP-0001707, Roy McGrath (76856) on 06/04/2020 for \$14,165.38
 Overall Status Successfully Completed

Details

Expense Report Number EXP-0001707
 Company Maryland Environmental Service
 Reimbursement 14,165.38
 Personal 0.00
 Total Amount 14,165.38
 Currency USD
 Memo Expense Report D

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
03/08/2019	Registration Fee	2019 Great Ideas Conference Registration	1,359.00	USD	1,359.00
03/20/2019	Hotel	Ideas Conference	1,215.88	USD	1,215.88
06/23/2019	Dinner	MML Dinner	12.00	USD	12.00
07/02/2019	Business Meal	Business Lunch - T. Waddell	65.83	USD	65.83
07/02/2019	Business Meal	Business meeting breakfast	4.17	USD	4.17
08/24/2019	Business Meal	Business meeting with Greg Gardner	73.48	USD	73.48
08/29/2019	Dinner	Lunch during Tricon with M. Sherring	32.09	USD	32.09
09/24/2019	Dinner	Dinner during ICDS	35.49	USD	35.49
10/25/2019	Hotel	WasteCon Hotel	1,411.06	USD	1,411.06
10/31/2019	Registration Fee	Northeast Recycling Council, Inc. Registration Fee	525.00	USD	525.00
11/25/2019	Transportation	WATEC Transportation	12.07	USD	12.07
01/06/2020	Airfare	GreenBiz	995.00	USD	995.00
01/07/2020	Other	Gratuities - BOT Meeting	14.00	USD	14.00
01/07/2020	Hotel	BOT Meeting	323.31	USD	323.31
01/11/2020	Subscriptions	Costco Business Membership Renewal	120.00	USD	120.00
01/13/2020	Registration Fee	CEO Update Registration	29.00	USD	29.00
01/16/2020	Hotel	BWI Business Partnership Meeting	123.17	USD	123.17
01/22/2020	Business Meal	Business Mtg. with D. Nevins	48.02	USD	48.02
01/24/2020	Parking	Parking - 2020 Mountain Maryland PACE Breakfast	10.00	USD	10.00
01/25/2020	Other	Battery for business car key	6.35	USD	6.35
01/27/2020	Hotel	Maryland General Assembly Legislative Forum	139.83	USD	139.83
01/28/2020	Business Meal	Business meeting with J. Sargeant	21.87	USD	21.87
01/28/2020	Fuel	Fuel for meetings	30.76	USD	30.76
01/29/2020	Parking	Parking MTC's Annual Leadership Meeting	10.00	USD	10.00
01/30/2020	Parking	Parking for BOT Event	8.00	USD	8.00
01/30/2020	Hotel	BOT Meeting	262.90	USD	262.90
02/03/2020	Dinner	ICSC Reception/Site Visit - Dinner, M. Sherring	49.18	USD	49.18
02/04/2020	Hotel	Hotel for ICSC Site Visit	407.46	USD	407.46
02/04/2020	Transportation	Rental Car for ICSC Site Visit (2/2/2020 - 2/4/2020)	77.49	USD	77.49
02/05/2020	Other	Courier Service - GreenBiz	65.21	USD	65.21
02/06/2020	Hotel	Hotel for GreenBiz	1,227.02	USD	1,227.02

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
02/06/2020	Transportation	Rental Car for GreenBiz (2/4 - 2/6 2020)	157.19 USD		157.19
02/06/2020	Dinner	GreenBiz	7.84 USD		7.84
02/10/2020	Airfare	Roundtrip airfare for P3 Conference (Nonrefundable ticket - Delayed due to COVID-19)	704.80 USD		704.80
02/11/2020	Parking	Parking for ESRI event in DC	20.00 USD		20.00
02/12/2020	Business Meal	Business meeting with B. Scholz and C. Williams	61.94 USD		61.94
02/13/2020	Parking	Meeting with DNR	10.00 USD		10.00
02/18/2020	Airfare	Roundtrip Airfare for Global Waste Management Solutions	1,393.15 USD		1,393.15
02/18/2020	Business Meal	Business meeting, M. Sherring	58.80 USD		58.80
02/19/2020	Hotel	CEO Update Meeting	211.51 USD		211.51
02/19/2020	Parking	Parking for business meeting in Washington	35.00 USD		35.00
02/22/2020	Lunch	Lunch - Global Waste Management Symposium	4.23 USD		4.23
02/22/2020	Lunch	Lunch - Global Waste Management Symposium	4.23 USD		4.23
02/22/2020	Dinner	Dinner - Global Waste Management Symposium	12.12 USD		12.12
02/23/2020	Lunch	Global Waste Symposium	4.10 USD		4.10
02/23/2020	Dinner	Dinner - Global Waste Symposium	43.56 USD		43.56
02/24/2020	Hotel	Hotel for Global Waste Management Symposium	1,029.58 USD		1,029.58
02/26/2020	Hotel	Hotel for Global Waste Management Symposium	1,116.05 USD		1,116.05
02/26/2020	Transportation	Rental Car - Global Waste Management Symposium	176.65 USD		176.65
02/26/2020	Parking	Airport Parking - Global Waste Management Symposium (2/22 - 2/26)	110.00 USD		110.00
03/26/2020	Registration Fee	Registration for online webinar - Leading Authorities	50.00 USD		50.00
04/23/2020	Subscriptions	LinkedIn Subscription	239.99 USD		239.99

Process

Process History

Process	Step	Status	Completed On	Due Date	Person	Comment
Expense Report Event	Expense Report Event	Step Completed	06/04/2020 08:17:14 PM		Jennifer Brown (49225)	
Expense Report Event	Approval by Manager	Not Required				
Expense Report Event	Approval by Finance Executive	Approved	06/04/2020 08:19:20 PM		Michael Harris (79991) (Finance Executive)	
Expense Report Event	Review Expense Report	Not Required				
Expense Report Event	Approval by HR Executive	Not Required				
Expense Report Event	Review Expense Report	Approved	06/04/2020 09:02:07 PM		Jennifer Brown (49225) (Expense Data Entry Specialist)	

2019 Great Ideas Conference
Maryland Environmental Service
Roy McGrath

Date	Description	Amount
03/07/2019	Industry Partner (Member)	\$1,199.00
03/08/2019	Sunday Reception-Guest Ticket	\$60.00
03/08/2019	Foundation Pour	\$200.00
	Total Sales	\$1,459.00
03/08/2019	Payment by AMEX R McGrath *1005	(\$1,359.00)
03/17/2019	Discount The Pour's Young Professional Discount	(\$100.00)
	Paid in Full	\$0.00

Please hand the attendee the following badge holder: INDUSTRY PARTNER

THE BROADMOOR

1 Lake Avenue
P.O. Box 1439
Colorado Springs, CO 80901
(719) 634-7711

ROY MCGRATH
239 NAJOLESKO

MILLERSVILLE MD 21108



03/20/2019 Page 1



Room: 4011 Guests: 2 Arrival: 03/16/2019 Departure: 03/20/2019 Group: 2019GC Reservation: 03339136461 GUEST PAY FOLIO

DATE	DESCRIPTION	CHARGES	PAYMENTS/ADJUSTMENTS
03/16/2019	RISTORANTE DEL LAGO	58.56	
03/16/2019	RESORT SERVICE CHARGE	35.28	
03/16/2019	ROOM CHARGE WW 4432	252.00	
	TAX 1/PIF	34.02	
03/17/2019	RISTORANTE DEL LAGO	34.95	
03/17/2019	RESORT SERVICE CHARGE	35.28	
03/17/2019	ROOM CHARGE WW 4432	252.00	
	TAX 1/PIF	34.02	
03/18/2019	CAFE JULIE'S	22.29	
03/18/2019	RESORT SERVICE CHARGE	35.28	
03/18/2019	ROOM CHARGE WW 4432	252.00	
	TAX 1/PIF	34.02	
03/19/2019	LA TAVERNE	46.58	
03/19/2019	GOLDEN BEE	32.60	
03/19/2019	APPLIED DEPOSIT		285.47
	*****1005		
03/19/2019	RESORT SERVICE CHARGE	35.28	
03/19/2019	ROOM CHARGE WW 4432	252.00	
	TAX 1/PIF	34.02	
03/20/2019	NATURAL EPICUREAN	21.17	
03/20/2019	VISA		1215.88
	*****0701		

Amount Due: .00



Statement from THE BROADMOOR HOTEL, 1 Lake Ave., Colorado Springs, CO 80906 (719) 634-7711

DUMSER'S
Drive-In
49th & Coastal Hwy.
Ocean City, MD
410-524-1588

3 Carry Ou

Chk 51 Jun23'19 09:12P Gst 0

TO-GO

2 Sundae-Sml @ 5.11	10.22
Charge Tip	1.11
XXXXXXXXXXXX0701	
Visa	12.00

Subtotal	10.22
Tax	0.67
Service Chrg	1.11
Payment	12.00

---3 Check Closed---

---Jun23'19 09:13PM---

Bistro 816
15 E STREET NW
WASHINGTON D.C.
202-691-2700

Server: [unclear] 07/22/19
12:00 PM 07/22/2019
Table: 93/1 4740015

SALE

AMEX 4740015
Card #XXXXXX1000
Receipt card present: MCGRATH son
Card Entry Method: S

Approval: 545061

Amount: \$55.83
+ Tip: \$10.00
= Total: \$65.83

I agree to pay the above
total amount according to the
card issuer agreement.

Customer Copy

Bistro 816
15 E STREET NW
WASHINGTON D.C.
202-691-2700

Server: [unclear] 07/22/19
12:00 PM 07/22/2019
Table: 93/1 4740015

Loos Tea (2 of 2) 8.50
Bistro Club Sandwich 16.50
Shrimp Salad w/strawberry 23.75
Subtotal 50.75
Tax 5.08
Total 55.83

Balance Due 55.83

Thank you for joining us!
Please visit our website at
www.bistro816.com
or follow us on Instagram at
@bistro816DC
and on Twitter at
@Bistro816DC

Corner Bakery Cafe # 279

500 N Capitol St NW
Washington, D.C., DC 20001
(202)627-3139

To Go # 6

7/2/2019
Order 404639

10:37:55 AM
Cashier: Jean Louis

1 Iced Caramel Latte 3.79
Whole Milk

SubTotal 3.79
Tax 0.38

* WIN \$1000 *

Tell us how we're doing.
Visit www.cafefeedback.com
or call 866-306-6162
within 72 hours and you could
win our monthly drawing.

Code: 02794639043

total 4.17

Visa 4.17

Acct:XXXXXXXX0701

Approval:02635C

Corner Bakery Corporate Office
1 (800) 309-4642
Visit us at : www.CornerBakeryCafe.com

270270

Mike's Restaurant & Bar
Mike's Crab House
3030 Riva Road
Riva, MD 21140
410.956.2784

Date: Aug24 '9 01:12PM
Card Type: Apex
Acct #: XXXXXXXXXX1005
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 569438
Check #: 889
Check ID: MID RN 2
Server: 11 11 Jacqu

Subtotal 61.48
Tip: 12.00
Total: 73.48

Signature
I agree to pay above total
according to my card issuer's
agreement.

*** Guest Copy ***

Mike's Crab
3030 Riva
Riva, MD 21140
410.956.2784

11 11 Jacqu

Chk: 889 HH: RN 2
Aug24 '9 12:02PM

1 Iced Tea	2.50
1 Brld Crab Cake	20.00
1 Coteslar	3.00
1 Brld Crab Cakes	30.00
1et Coke	2.50

Subtotal 58.00
Tax 3.48
Total 61.48

THU

Thank you for dining with us

For your convenience we are
providing the following
gratuity calculations:

15% is \$6.67
18% is \$10.40
20% is \$11.56

Visit us at www.mikescrabhouse.com
NEW LOCATION
MIKES CRABHOUSE NORTH
PASADENA, MD 21121
410-255-7946

Touch of Italy
6600 Coastal Highway
Ocean City, MD 21842
302-703-3090
www.TouchofItaly.com

7029 1000 A

Card 2859 134 00 695 0
#0229 19 01:40PM

1 Caesar Salad 1/2 Tiritata	12.00
1 Pesto Pasta 1/2 Caesar	10.00
1 Diet Coke	4.50

Subtotal	26.50
Sales Tax	1.59
02:27PM Total	26.09

MD Sales	1.47
Ocean City	0.12

Touch of Italy
6600 Coastal Highway
Ocean City, MD 21842

Date: 2/28/18 02:26PM
Card Type: AMEX
Acct #: 0000000000000000
Card Ent: 6011
Trans Type: 000000
Auth Code: 000000
Check ID: 100 00
Server: 2028 1000 A

Subtotal: 26.09

Tax: 0.00

Total: 32.09

Signature

I agree to pay above total
according to my card issuer
agreement.

* Gratuity is not included *

* * * Thank you! * * *

BALTHAZAR

80 Spring St
New York, NY 10012
(212) 965-1414

TABLE# 71.2
SERVER 715/Row F
CHECK# 5150

Trans Time: 09/24/2019 07:46 PM
TID : 791915570006

Trans Type: Purchase
CHASE VISA: XXXXXXXXXXXX0701

Entry Mode: Chip

CVM : SIGN

Invoice : 0000869452

Response : APPROVED

Auth Code : 09685C

AID : A0000000031010

TVR : 0000008000

IAD : 06010A03A02002

TSI : E800

ARC : Z3

Amount : USD 30.49

Tip : 5.00

Total : 35.49


SIGNATURE

*** MERCHANT COPY ***



The Phoenician
6000 East Camelback Road
Scottsdale, AZ 85251
United States
Tel: 480-941-8200 Fax: 480-947-4311

R C MCGRATH

Page Number : 2
Guest Number : 1904875
Folio ID : A
Arrive Date : 23-OCT-18 11:29
Depart Date : 25-OCT-19 08:06
No. Of Guests : 1
Room Number : 8008
Mainstay Party Number : 2515

Date	Reference	Description	Charges (USD)	Credits (USD)
25-OCT-18	AX	American Express-1005		1281.06

Approve EMV Receipt for AX - 1805: Signature Captured
TC:94A16073069FE91C TVR:0000000000
Application Label:AMERICAN EXPRESS

** Total	1411.06	-1411.06
*** Balance	0.00	

I agree to pay all room & incidental charges.

[Signature]

Tell us about your stay: www.luxurycollection.com/reviews

WasteCon Hotel

Continued on the next page



The Phoenician
6000 East Camelback Road
Scottsdale, AZ 85251
United States
Tel: 480-941-3100 Fax: 480-941-4311

R C MCCRATH

Page Number : 1
Guest Number : 1904070
Folio ID : A
Arrive Date : 23-OCT-19 11:29
Depart Date : 24-OCT-19 08:36
No. Of Guests : 1
Room Number : 4008
Market Booking Number : 2515

Tax Invoice

The Phoenician PHOENIC OCT-26-2019 03:00 9929

Date	Reference	Description	Charges (USD)	Credits (USD)
23-OCT-19	74278	Thirsty Camel	18.40	
23-OCT-19	RT7176	Room Chrg + Special Corp	425.00	
23-OCT-19	RT7176	Occupancy/Tourism	53.42	
23-OCT-19	RT7176	Adj. At. General		
23-OCT-19	RT7176	Daily Resort Charge		65.00
23-OCT-19	RT7176	Resort Charge-Tax		9.00
23-OCT-19	RT7176	Resort Charge 35	4.40	
24-OCT-19	23736	Money & Culture	35.00	
24-OCT-19	41012	Free Phoenician Tavern	62.30	
24-OCT-19	33043	J&G Breakhouse	58.67	
24-OCT-19	102419	J&G Breakhouse	169.35	
24-OCT-19	RT4600	Unlimited Breakfast Credit 10.25	7.70	
24-OCT-19	RT4600	Room Chrg + Special Corp	425.00	
24-OCT-19	RT4600	Occupancy/Tourism	53.42	
24-OCT-19	RT4600	Adj. At. General		
24-OCT-19	RT4600	Daily Resort Charge		65.00
24-OCT-19	RT4600	Resort Charge-Tax		9.00
24-OCT-19	RT4600	Resort Charge 35	4.40	
24-OCT-19	RT4600	Unlimited Breakfast Credit 10.25	35.00	
25-OCT-19	102519	Unlimited Breakfast Credit 10.25	65.00	

Continued on the next page

Transaction Receipt from Northeast Recycling Council, Inc. for \$525.00 (USD)

From: Auto-Receipt [redacted]
To: Roy McGrath [redacted]

Date: Thursday, October 31, 10:12 AM

Thank you for your transaction with the Northeast Recycling Council, Inc. If you have questions, please call 802-254-3335.

Description Goods or Services

Billing Information
Roy McGrath
Maryland Environmental Service
rmcgrath@menv.com

Shipping Information

Total: \$525.00 (USD)

Date/Time: 31-Oct-2019 7:12:45 PDT
Transaction ID: 61990751902
Payment Method: American Express xxxx1005
Transaction Type: Purchase
Auth Code: 168080

Northeast Recycling Council, Inc.
Brattleboro, VT 05301
US
robert@nrec.org

01:48pm
Tel Aviv-Yafo, Israel

01:55pm
Louis Pasteur St 2, Tel Aviv-
Yafo, Israel

From: Roy McGrath <rmcgrath@menv.com>
Subject: Fwd: Your Tuesday afternoon trip with Uber
Date: Nov 25, 2019 at 9:54:46 PM
To: roymcgrath4md@gmail.com



[Click here to complete a three question customer experience survey.](#)

From: Uber Receipts <uber.israel@uber.com>
Sent: Tuesday, November 19, 2019 6:55:55 AM
To: Roy McGrath <rmcgrath@menv.com>
Subject: Your Tuesday afternoon trip with Uber

Uber

Total: 341.70
Tue, Nov 19, 2019

Thanks for riding, RC

We hope you enjoyed your ride
this afternoon.



Total

341.70

\$ 12.07



DUPLICATE

RVNL UA

[illegible]

Get the Citi® Platinum Select® / AAdvantage®
Southwest Airlines® card and earn 15,000 bonus miles
after first purchase. Call 1-800-753-0901

FAIR	885.58 USD	NOT VALID FOR TRAVEL
TTC	66.42 US	TOP IBM®XXXXXXXXXXXXX0701
TTC	16.80 AY	0012397567497
TTC	26.70 XT	
TOTAL	995.00 USD	TTC TAXES, FEES & CHARGES

The St Regis Washington DC
923 16th Street N.W.
Washington, DC 20006
United States
Tel: 202-638-2626 Fax: 202-638-4231



R C MCGRATH

Page Number : 1 Invoice Nbr : 230899
Guest Number : 1134445
Folio ID : A
Arrive Date : 06-JAN-20 16:03
Depart Date : 07-JAN-20 12:01
No. Of Guest : 2
Room Number : 529
Marriott Bonvoy Number : 2515

Information Invoice

Tax ID : 530216624

The St Regis WASSX JAN-07-2020 12:06 MMUR0736

Date	Reference	Description	Charges (USD)	Credits (USD)
06-JAN-20	8526	St Regis Bar	47.60	
06-JAN-20	006990 MC	Valet Parking	54.24	
06-JAN-20	006990 MC	Parking Tax	9.76	
06-JAN-20	RT529	Room Chrg - Govt/Military	184.00	
06-JAN-20	RT529	Occupancy/Tourism Tax	27.51	

** Total 323.31 0.00
*** Balance 323.31

Tell us about your stay, www.stregis.com/reviews

Continued on the next page



Columbia #1000
6675 Marie Curie Dr
Elkridge, MD 21075

7B Member: 111890335105
EXGS RENEWAL 120.00
SUBTOTAL 120.00
TAX 0.00
**** TOTAL: 120.00

XXXXXXXXXXXX0701 CHIP Read
AID: A0000000031010
Seq# 193095 App#: 03675D
Visa Resp: APPROVED
Tran ID#: 001100193095....
Merchant ID: 991000

APPROVED - Purchase
AMOUNT: \$120.00
01/11/2020 14:41 1000 193 12 609

Visa 120.00
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 0
~~01/11/2020~~ 14:41 1000 193 12 609
OP#: 609 Name: Carly

Thank You!
Please Come Again
Whse:1000 Trn:193 Trn:12 OP:609

From: Mark Graham Graham@ceoupdate.com
Subject: Thank you for registering for CEO Update LIVE:
Executive Recruiting
Date: Jan 13, 2020 at 3:07:26 PM
To: rc.mcgrath@yahoo.com

CEO Update LIVE: Executive Recruiting

Join CEO Update for breakfast with leading headhunters discuss the recruiting marketplace for association executives and how association leadership roles and demands are evolving.

Wednesday, February 19, 2020 from 8:00 AM to 9:30 AM EST

The Fairmont Hotel
2401 M St NW
Washington, DC 20037

Thank you for registering for our next CEO Update LIVE. This email is confirmation of your successful registration. If any of the information displayed below is incorrect, please contact us as soon as possible.

Personal Information

First Name: Roy
Last Name: McGrath
Email Address: rc.mcgrath@yahoo.com

Company Information

Company: Maryland Environmental Service (MES)
Job Title: CEO

Payment Method: Credit Card

Payment Summary

Name	Type	Quantity	Fee	Total
Roy McGrath	Regular Member fee	1	\$29.00	\$29.00
				Total \$29.00

*This charge will appear as CEO Update on your credit card statement.

Contact
Mark Graham
CEO Update
202-721-7652
graham@ceoupdate.com

Add to Calendar

This email was sent to rc.mcgrath@yahoo.com by Graham@ceoupdate.com because you registered for CEO Update LIVE: Executive Recruiting. Call toll free 1-800-855-8585 for more information.

CEO Update (11)



BWI AIRPORT MARRIOTT

GUEST FOLIO

922	MCCRATHR	109.00	01/15/20	16:00	2677
ROOM	NAME	RATE	DEPART	TIME	ACCT#
CKG			01/15/20	17:24	
TYPE			STATUS	TIME	
45					
ROOM	ADDRESS	REMARKS			MBV# XXXXX2516
CLASS					
DATE	REFERENCES	CHARGES	CREDITS	BALANCES DUE	
01/15	ROOM TR 922.1	109.00			
01/15	ROOM TAX 922.1	6.24			
01/15	COUNTY TAX 922.1	7.63			
01/16	AX CARD			\$123.17	

TO BE SETTLED TO: AMERICAN EXPRESS CURRENT BALANCE .00

THANK YOU FOR CHOOSING MARRIOTT! TO EXPEDITE YOUR CHECK-OUT,
PLEASE CALL THE FRONT DESK OR PRESS "MENU" ON YOUR
TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

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Your Marriott Bonvoy points/miles earned on your eligible earnings will be credited to your account. Check your
Marriott Bonvoy Account Statement for updated activity. See members.marriott.com for new Marriott Bonvoy
benefits.BWI AIRPORT MARRIOTT
1743 WEST NURSERY RD
LINTHICUM MD 21090

Experience the comfort of Marriott Hotels in your home. Visit ShopMarriott.com.

BlueStone

BlueStone
11 N Aylesbury
Lutherville, MD 21093
www.bluestoneonline.net

Date: Jan22'20 01:50PM
Card Type: Amex
Acct #: XXXXXXXXXX1005
Card Entry: SWIPE
Trans Type: PURCHASE
Auth Code: 546292
Check: 55
Table: 63/1
Server: 61 Heroina
Reference: 611212690

Subtotal: 40.02
Tip: 8.00
Total: 48.02

Signature
I agree to pay above total
according to my card issuer
agreement.

*** Guest Copy ***

Business Mtg. w/ D. Newins

BlueStone

BlueStone
11 N Aylesbury
Lutherville, MD 21093
www.bluestoneonline.net

61 Heroina
Tbl 63/1 Chk 55 Est 2
Jan22'20 12:44PM

Dine In

1 Iced Tea	1.75
1 Diet Coke	.00
1 Pl. Sa. BlueStone	0.00
1 Pl. Sa. Caesar	0.00
1 Pl. Shrimp Taco	16.00
Chips	
1 Pl. Shrimp Ribs	16.00

Subtotal 37.75
Sales tax 2.27
01:36PM Total 40.02

Thank you for
dining with us

Text BLUESTONE to 22628
to join our email club

Hotel Annapolis
126 West St
Annapolis, MD 21404
410-263-7777
DATE :01/24/20
TIME :09:07: AM

Receipt No. 3/1093/83
* Original *
Ticket: 191867
Entry : 01/24/20 07:54 AM
LPR :

TAX included 10.00

Credit 10.00
Trans ID : 633172014
Card No. : xxxxxxxxxxxx0701
Card Type: VISA

Operated By Towne Park
One Park Place
#200 Annapolis Md, 21401
Thank You For Visiting.

Sat Jan 25 15:04:02 2020

AutoZone 4637

3112 SOLOMONS ISLA

EDGEWATER, MD

(410) 956-5438

#000265772 ECR2025BP

5.99 P

Energizer

2025 Battery, EA

SUBTOTAL

5.99

TOTAL TAX @ 6.000%

0.36

TOTAL

6.35

XXXXXXXXXX7586 VISA

6.35

Approval #007880

Data Source: CHIP

AppName/Label: VISA CREDIT / CHASE VISA

AID: A0000000031010

REG #10 CSR #50 RECEIPT #158826

STR. TRANS #211798

STORE #4637

DATE 01/25/2020 15:04

OF ITEMS SOLD 1



Take a survey for a
chance to win \$5000

at www.autozonecares.com

or by calling 1-800-598-8943.

No Purchase Necessary, Ends 08/29/20,

Subject to Entry Periods.

Subject to full Official Rules

at www.autozonecares.com.



BALTIMORE MARRIOTT WATERFRONT

GUEST FOLIO

2843	MCGRATH/R	118.00	01/27/26	10:07	54302
ROOM	NAME	RATE	ADDITIONAL	TAX	ACCT#
DK	PO BOX 476		01/26/20	16:30	
TYPE	EDGEWATER MD 210370476		ADDITIONAL	TAX	
145					
ROOM	PASSPORT				
CLIENT	XXXXXXXXXXXX1005				
	ADDRESS	PAYMENT			
					MOV: XXXXX2515
DATE	REFERENCE	CHARGES	CREDITS	BALANCE DUE	
01/26	ROOM 2843 1	118.00			
01/26	STATE TX 2843 1	7.14			
01/26	CITY TAX 2843 1	11.31			
01/26	TOUR TAX 2843 1	7.38			
01/27	COURT AX				
	PAYMENT RECEIVED BY AMERICAN EXPRESS XXXXXXXXXX1005	159.63			
					00

See our "Privacy & Cookie Statement" on [Marriott.com](https://www.marriott.com)



BALTIMORE MARRIOTT WATERFRONT
700 ALICEANNA
BALTIMORE MD 21202
410 385.3000 410 385 0330 FAX

829 SOUTH WASHINGTON ST.
ALEXANDRIA, VA 22314
703-836-5882

Check 22
Jacklyn H.
Guests 2

Table 33
1/28/2020
1:43 PM

2 Cheese Slice (8.50)	17.00
Subtotal	17.00
Tax	1.87

TOTAL 18.87

BALANCE DUE 18.87

Award Winning Barbeque
Kyron Nixon's Pitmaster Barbeque
220 N. Lee Street
Alexandria, VA 22314
We won't disappoint !!!

Customer Copy
Fascia Line

Current Batch: 01/25/20
Tue 1/28/20 1:46:35 PM
Check 22 Table 33
Jacklyn H.
Station 0100-123456789

Cardholder acknowledges receipt of goods
and/or services in the amount of the
total shown herein and agrees to perform
the obligations set forth in the
Cardholder agreement with the issuer.

VISA XXXXXXXXXX0701
Approval 013720

DISE \$18.87

TIP 3

TOTAL 21.87

Customer Copy

Hotel Annapolis
126 West St
Annapolis, MD 21404
410-263-7777
DATE :01/29/20
TIME :08:12: PM

Receipt No. 38/1098/83

* Original *

Ticket: **192325**

Entry : 01/29/20 04:33 PM

LPR : 01

TAX included 10.00

Credit 10.00

Trans ID : 633643947

Card No. : xxxxxxxxxxxx0701

Card Type: VISA

Operated By Towne Park

One Park Place

#200 Annapolis Md, 21401

Thank You For Visiting.

POINTER RIDGE BP
808 CRAIN HWY
BOWIE MD 20716
301-249-9350

DATE 01/28/20 11:43
TRAN# 9030711
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: REGUL
GALLONS: 12.718
PRICE/G: \$ 2.419
FUEL SALE \$ 30.76
CREDIT \$30.76

VISA
*****0701
Entry Method: Swiped
Auth #: 04464D
Resp Code: 000
Stan: 05231210890
Invoice #: 723453
BP SITE ID: 8896359

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rewards
with BP credit card.
Take application or
apply online at
mybpstation.com

THANK YOU
HAVE A NICE DAY

3 Bethesda Metro
Bethesda, MD 20814
RECEIPT CB

ENTRY TIME:
01/30/20 07:54
EXIT TIME:
01/30/20 09:41
PARK-DUR.: HRS-MIN
11:07 0:07
AMOUNT:
USD 8.00

TYPE OF PAYMENT:
AMEX
XXXXXXXXXXXX1005
XXXXX

REF.

THANK YOU FOR YOUR
VISIT

3 Bethesda Met.
Center
Bethesda, MD 20814
RECEIPT

ENTRY TIME:
01/30/20 07:08
EXIT TIME:
01/30/20 09:47
PARK-DUR.: HRS:MIN
7:39 0:39
AMOUNT:
USD 9.00

TYPE OF PAYMENT:
AMEX
XXXXXXXXXXXX1005
XXXXX

REF. 00

THANK YOU FOR YOUR
VISIT



DATE	REFERENCES	CHARGE	CREDITS	BALANCE DUE
5/1/29	ROOM	1128.1		
5/1/29	ROOM TAX		230.00	
5/1/29	CITY TAX	1128.1	12.80	
5/1/29			18.10	
5/1/29	GEM BAR	4205/1128	3.00	
				297.90

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2/3/20

20:24

SALES DRAFT

STK

The Cosmopolitan of Las Vegas

Check Number: 59301112

Cashier: Corey

Terminal: 586 Tel: 220

Room Charge

Name: MCGRATH, R C

Account: 3731

Total: 41.18

Gratuity:

\$8.00

Total:

\$49.18

I agree to pay above
total amount.

X

SIGNATURE

THE COSMOPOLITAN™ of LAS VEGAS

GUEST NAME: R.C. MCGHATH
ADDRESS: PO BOX 478
CITY/STATE ZIP: EDGEWATER MO 64037-0478

ARRIVAL DATE: 02/02/2020
DEPARTURE DATE: 02/04/2020
GROUP CODE: A08120

ACCOUNT NO: 015 3731

Date	Description	Charges	Credits
02/02/2020	RESORT FEE INCLUSIONS		
02/02/2020	APPLIED DEPOSIT *****1005		300.00
02/02/2020	RESORT FEE (TAX INCLUDED) \$36 + TAX RESORT FEE PIN	44.22	
02/02/2020	ROOM CHARGE WE 3731 TAX2	760.00	
02/02/2020	S&H	25.82	
02/02/2020	RESORT FEE (TAX INCLUDED) \$36 + TAX RESORT FEE PIN	44.22	
02/03/2020	ROOM CHARGE WE 3731 TAX2	338.00	
02/03/2020	FRONT DESK AMEX *****1005	31.54	
			107.66

Balance 00

PREPARED BY: 0026711
379960431

Hertz

#01 MR RR 386236524
RES J2021489302

ROY MCGRATH

CC

INITIAL CHARGES

RENT RT \$ 20.88 /DAY @ 2 /DAYS	\$ 41.76
RENT RT \$ 7.10 /HOUR @ 1 /HOURS	\$ 7.10
SUBTOTAL 1	\$ 48.86
DISCOUNT - R 10%	\$ 4.89
SUBTOTAL LESS DISCOUNT	T \$ 43.97

CHARGES ADDED DURING RENTAL

LAW	DECLINED
LIS	DECLINED
PAI PEC	DECLINED
PREMRD SVC	DECLINED
* ADDITIONAL CHARGES	
SERVICE CHARGES/TAXES	
CONCESSION FEE RECOVERY	10.00% T \$ 5.05
CUSTOMER FAC	\$ 12.00
VEHICLE LICENSE COST RECOVERY	\$ 6.48
TAX 20.375% ON TAXABLE TTL OF \$ 49.02	\$ 9.99
TOTAL AMOUNT DUE	\$ 77.49
CHARGED ON: VISA	XXXXXXXXXX0701

Gold Plus Rewards Points Earned This Rental: 55

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE 02194 / 6738124 20 SOUL 5D N
LICENSE TN 5T58V1
FUEL FULL 8/8 OUT 8/8 IN
MILEAGE IN 5406 TR-X MILES
MILEAGE OUT 5374 MILES ALLOWED
MILES DRIVEN 31 MILES CHARGED
CDP 62455 - UNITED A L F DISCOUNT

RENTED LAS VEGAS-MCCARRAN AP
RENTAL 02/02/20 10:53
RETURN 02/04/20 11:31
RETURNED LAS VEGAS-MCCARRAN AP
COMPLETED BY: 0328/NVLAST1

TH ALFF FFRD? RATE CLASS C

The UPS Store - #2650
6929 N Hayden Rd Ste C4
Scottsdale, AZ 85250
(480) 905-0811

02/05/20 11:05 AM
BUSINESS DAY 02/06/20

We are the one stop for all your
shipping, postal and business needs

Visit our store website at
www.theupsstorelocal.com/2650



001 000015 (016) TO \$ 13.49
Std Service
002 001040 (001) TO \$ 50.65
Ground Commercial
Tracking # 1Z5H06W000020011

Subtotal \$ 64.14
(11) \$ 1.07
Total \$ 65.21

AMERICAN EXPRESS \$ 65.21

ACCOUNT NUMBER # 6444444441005
Appr Code: 027262 (1) Sale

ENTRY METHOD: ChipRead
MODE: Issuer
ATD: 60060002501060
YVR: 020608 000

1 of 1
RECORDS.

(dim wt)
TORE PACKED

0020311

50.43
8.88
8.22

\$50.65

TRACK
PRINT



S Store

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The Providence
8000 East Camelback Road
Scottsdale, AZ 85251
United States
Tel: 480-944-6200 Fax: 480-947-4311

R.C. 455/2011

Page Number: 1
Guest Name: 1922109
Room No: A
Check In: 04-FEB-20 14:10
Check Out: 05-FEB-20
No. of Adults: 1
Room Number: 3122
Market/Agency Number: 2518
Information Invoice

Invoice: PER 05-2020 0858 ACAS1430			
Ref	Ref	Description	Amount (USD)
04 F1	RT3122	Room Charge - Special Case	505.00
04 F1	RT3122	Occupancy/Tourism	63.48
04 F1	RT3122	Daily Report Charge	
04 F1	RT3122	Resort Charge-Tax	3.03
04 F1	RT3122	Resort Charge #0	40.00
05 F1	RT3122	Room Charge - Special Case	605.00
05 F1	RT3122	Occupancy/Tourism	63.48
05 F1	RT3122	Daily Report Charge	
05 F1	RT3122	Resort Charge-Tax	3.03
05 F1	RT3122	Resort Charge #0	60.00
05 F1	RT3122	Administrative Expenses	
Total			1227.02

Receipt for AX-1025 Signature Captured
12450AD1 TVR-SCU091600
AMERICAN EXPRESS

Continued on the next page

RES ID- J2810018384 PLAN-0037 CLASS-05
PREPARED BY: 6830/AZPHO11 PRINTED: 02/06/20 09:48
388349751

Hertz

#01 MR RR 387826471

RES J2821015079

ROY MCGRATH

CC

INITIAL CHARGES

RENT RT \$ 51.00 /DAY @ 2 /DAYS \$ 102.00
SUBTOTAL T \$ 102.00

CHARGES ADDED DURING RENTAL

LDW DECLINED

LIS DECLINED

PAI/PEC DECLINED

PREM RD SVC DECLINED

* ADDITIONAL CHARGES

CUST FAC CHG \$ 00.00

SERVICE CHARGES/TAXES

CONCESSION FEE RECOVERY 11.11% T \$ 12.02

COUNTY SURCH T \$ 4.30

OPER/MAINT REPAIR ENERGY SUR T \$ 6.24

Cust Facility Chg Accepted @ \$ 6.00 per day T \$ 12.00

TAX 15.800% TAXABLE TTL OF \$ 132.26 \$ 20.83

TOTAL AMOUNT DUE \$ 157.19

CHARGED ON VISA XXXXXXXXXXXX0701

Gold Plus Rewards Points Earned This Rental: 128

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 02194 / 5083241 20 BIR ROGUE AWD N

LICENSE: AZ CC20585

FUEL: FULL 8/8 OUT 8/8 IN

MILEAGE IN: 1774 TR-X MILES:

MILEAGE OUT: 1694 MILES ALLOWED:

MILES DRIVEN: 80 MILES CHARGED:

Garrett Popcorn Shops

Order# 654825
Server: Sha'Monique R
Date: 2/6/20, 5:56 PM

Type: Sale

Entry Method: Chip Read
Mode: Issuer
AID: A000000025010801
TVR: 0000008000
IAD: 06460103602002
TSI: F800
ARC: 00

M Garrett Mix \$7.05

Total Item Count: 1

Subtotal: \$7.05

Total Tax: \$0.79

Total: \$7.84

Paid With: AMEX
Total: xxxx1005
\$7.84

Thank You!
Don't forget to visit us on the web
GarrettPopcorn.com



Account Name	Ticket Number	Issue Date	Total Seat Amount
JOHNATHA ROY	60101479700	04/10/2020	704 No USD

Account Name	Ticket Number	Issue Date	Total Seat Amount
JOHNATHA ROY	60101479700	04/10/2020	704 No USD

Card Type	Card Exp. Date	Card Number	Card Valid Thru	Cardholder Name
VISA	08/10/2008	0000000000000000	08/10/2008	TRAVELER

Card Type	Card Exp. Date	Card Number	Card Valid Thru	Cardholder Name
VISA	08/10/2008	0000000000000000	08/10/2008	TRAVELER

Coupon	Interest Rate	Flight Number	Destination City	Arrival Day	Description
1	0.00000000	Flight	SEA	Sat	Transport

Coupon	Interest Rate	Flight Number	Destination City	Arrival Day	Description
1	0.00000000	Flight	SEA	Sat	Transport

1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 26

Customer Service

- General Admission
- General Refuse
- Reggie & Caroline Service Charges
- Custom/Service Flat & Fright
- Incineration
- Privacy Filing
- Legal
- Copyright
- Site Map
- Revenue Contribution

655 New York Ave.

029752 x, x

Fast Credi 02/11/20 14:24
Receipt 019772

Short-term parking tkt
1 - No. 077293
02/11/20 10:06
02/11/20 14:24
Period 0d4h19'

\$20.00

Sub Total \$20.00
Tax \$0.00

Total \$20.00

Payment Received
RJD A000000025
PIX 010801
CARD *****1005
AUTHORIZATION 842901
PURCHASE USD20.00
APPROVED

8286834 * 121
All Amounts in USD.
Deliv. Date=Receipt Date

Paul's Cafe

12:55 PM
12:55 PM
12:55 PM

12:55 PM
12:55 PM
12:55 PM

2 Hot Pepsi 4.50
1 Hot Tea 3.00
2 Salmon Salad 12.00
1 Chicken Souvlaki 5.50

Subtotal 49.00

Tax 6.94

2

Total 51.94

Paul's Hometown Cafe
919 West Street
Annapolis, MD 21401
PHONE: 410-257-7891

ORDER: 7884 Table 25

Purchase

DATE: 02/12/2020
TIME: 12:55 PM
TID: 75219365
CARD TYPE: Amex
CARD NO: XXXXXXXXXX1605
ENTRY MODE: CHIP
CVM: SIGN

INVOICE: 0000023996
SERVER: Valerie (27)
RESPONSE: APPROVED
AUTH CODE: 841632

KEY DETAILS

AID: A000000025010801
TVR: 0000008000
IAD: 06460103402002
ISI: E800
ARC: Z3

AMOUNT: \$51.94

GRATUITY 10.00

TOTAL: 61.94

CUSTOMER COPY

02/13/20 05:15PM 0193816



Welcome to Graduate Annapolis

126 West St
Annapolis, MD 21404
410-263-7777

— STICKER HERE —

10.00

Operated By Towne Park
One Park Place
#200 Annapolis Md, 21401



02/13/20 05:15PM 0193816

UNIT

PASSENGER RECEIPT 10F1

THIS RECEIPT SHALL EXPIRE ONE YEAR FROM DATE OF ISSUE

18FEB20 14090360

BA2888RE /CHICAGO

MCGRATH/REVERE

UCON

NONREF

NON REF

24955026

7925 89

11512 12

415

83

11512 12

*****OBTAIN THIS RECEIPT*****
*****THROUGHOUT YOUR JOURNEY*****

OFFFL

HOS37P

DATE 01024940056050

NOTE: UA 2/DEN UA 0W1603, 400A7JFFH 1525, 00

2111, 202417, 202P XF18, 008W14, SDEN4, 5PSF4, 5DEN4, 5

IF VI DWTGCHPORDER

D 016 24955026 1

A

BALTIMORE MD

UA 1773 D 1

DENVER CO

UA 556 D 224

PALM SPRING CA

UA 567 D 2

DENVER CO

UA 401 D 250

DALTIMORE MD

NOT VALID FOR TRAVEL

016 24955026 1

ASTAR ALL

La Chauxera

La Chauxera

2813 M. J. Rd.
Washington, D.C.

33 RON B

Tel 22/2

Chk 3/25

Feb 18 '20

661

1 NAPOLEON

14.00

1 Fish Stew

24.00

1 BOY SAUV BLANC

48.00

Subtotal

86.00

Tax

8.80

GRAND Total

94.80

-48.00

1976 - 2016

34 Years

Thank you for your \$48.80



THE RITZ-CARLTON
WASHINGTON, DC

Mr. R. C. MCGRATH
P.O. Box 476
Edgewater, MD 21037-0476
United States
Company: Axi

Room Number: 1106
Arrival Date: 02/18/20
Departure Date: 02/19/20
CRS Number: 77314445
Reward No: XXXXX2515
Page No: 1 of 1

INFORMATION INVOICE
Folio No:

02/19/20

Date	Description	Charges	Credits
02/15/20	Rm	184.00	
02/18/20	Ok	27.51	
02/19/20	Am	XXXXXXX1005 XX/XX	211.51
Total		211.51	211.51
Balance		0.00	

Colonial - 1150 22nd ST
DC, 20002

POF 102 1e 02/19/20 10:10
002487

term parking tkt
. 068522
20 16:09
20 10:10
0d18h2'

\$35.00

\$35.00

Amount Received

X

\$35.00

XXXXXXXX1005
25045150885
0978
wiped

\$35.00

Amounts in USD.
Date=Receipt Date

AA-MD-141-1-IL
107 Fuel Farm
Baltimore, MD 21240

Order# 131076262
Server: Mario Y
Date: 2/22/20, 2:55 PM

Original Nuts - Sm \$3.99

Subtotal: \$3.99

Total Tax: \$0.24

Total: \$4.23

AMEX CARD \$4.23

Free Pretzel**
1/2 lb. Sugar with purchase
of 1 lb. item (on your next visit)
Go to italik.com on your computer
in the next 7 days and
enter about your visit.
code: _____
By presenting this receipt with code to this
store to redeem offer.
No other offers. Expires
from purchase date.
No cash value.



1397627534261

Smoothie King #1437

BWI Thurgood Marshall Airport, Terminal
D14
Baltimore, MD 21240
Phone 410-859-1895

2/22/2020

2:51:47 PM

Order ID: AAA72H8LACFZ

Ord- 20 Go

Emp- kout

1 \$3.99

Sub \$3.99

Sale Tax \$0.24

Ord Total \$4.23

Net \$4.23

*****1005

ion: 586193

Order Closed <--



* AAA72H8LACFZ *

Feedback, please contact the
team of your visit.

IN-N-OUT BURGER THOUSAND PALMS
CED 1 1138 1003

4 RO	
1 1/2 lb Animal	5.90
1 1/2 lb Soft Drink	1.95
1 1/2 lb Soft Drink	1.75
1 1/2 lb Soft Drink	1.65
1 1/2 lb Soft Drink	11.25
1 1/2 lb Soft Drink	.87
1 1/2 lb Soft Drink	\$12.12
1 1/2 lb Soft Drink	\$12.12
1 1/2 lb Soft Drink	\$.00

RATH/ROY

X

*****1005 C

181

127851

12

25010801

10

ICAN EXPRESS

124B7A7C28

NIK YOU!

nts: Call 800-786-1000



Lappert's Ice Cream -Hwy 111

73221 Hwy 111
Palm Desert, CA 92260
7608954447

Dine In

Cashier: Jonas
23-Feb-2020 1:59:54P
Transaction 002613

1 Child Cup	\$4.10
Total	\$4.10
CREDIT CARD AUTH	\$4.10
VISA 0701	

23-Feb-2020 2:00:05P
\$4.10 | Method: EMV
VISA CREDIT XXXXXXXXXXXX0701
R MCGRAFF
Ref #: 005 00526191 | Auth #: 00175D
MID: *****6472
AID: A000000031010
SIGNATURE: CLIP ICID
Mahalo!

Online: <https://clover.com/p/07C17A9BSVJ0C>

Order 78JVI09G1KHW4

Clover Privacy Policy
See us at clover.com/privacy

OLIVE GARDEN 1313
72225 Highway 151
Palm Desert, CA 92260-2744

W.Dine In

Table 73

Check # 25778

Richard D

13:12 02/23/2020

Est 2

Transaction #: 062397624

Card: A000100025010831
TID: 505E7543E03EC297
App Name/Brand: AMERICAN EXPRESS
Card Verification: Signature
Term DateSource: Chip

Card Number
XXXXXXXXXX1035

Auth Code
82773
Amex

Check Amount 36.56

Tip Not Included. Tip guide is
provided for your convenience.

Tip is calculated	20% - \$7.31
after tax and	18% - \$6.58
before discount	15% - \$5.48

Tip.....

\$ 7.00

Total...

\$ 43.56

*
Cardmember agrees to pay total in
accordance with agreement governing
use of system



0043	MICGRATHRC	360.00	02/24/70	13.00	1570
ROOM		AMT	DATE	TIME	ACCT#
ESTE	PO BOX 478		02/22/70	10.20	
TRF	EDGEWATER MD 210370470		DATE	TIME	
177					
ROOM	ADDRESS	PASSPORT	XXXXXXX1005		MB# XXXXX2515
		NON-VOT			

See our "Privacy & Cookie Statement" on Marriott.com

Experience

© JW Marriott home collection. Visit CuratedbyJW.com

Offering is subject to change without notice. All amounts are in U.S. dollars. The amounts shown in the table assume regular, on-time payments. If you fail to make payments on time, the amount of your financing will be affected. We encourage you to pay on time so that you can avoid carrying charges and make payment on the amount you owe. When you borrow, you will incur an interest charge. Interest rate shown is an annual percentage rate (APR) of 8.9% per month (annual rate 10.68% if you borrow for 12 months).



Hyatt Regency Indian Wells
Resort & Spa
44000 Indian Wells Lane
Indian Wells, CA 92210
Tel: 760-776-1234
Fax: 760-508-2230
hyattregencyindianwells.com

INVOICE

Roy McGrath
Po Box 476
Edgewater MD 21037
United States

Confirmation No. 5558848001

Group Name

Booking No. EC510V

Room No. 715
Arrival 02-24-20
Departure 02-26-20
Folio Window 1
Folio No. 827818

Date	Description
02-24-20	Lantana Dinner
02-24-20	Accommodations
02-24-20	Occupancy Tax 12.5%
02-24-20	CA Tourism Assessment
02-24-20	TBID Assessment 2%
02-24-20	Resort Credit
02-24-20	Resort Fee
02-24-20	Resort Fee Tax
02-24-20	RSF TBID Assessment
02-25-20	Lantana Breakfast
02-25-20	In Room Dining Lunch
02-25-20	Accommodations
02-25-20	Occupancy Tax 12.5%
02-25-20	CA Tourism Assessment
02-25-20	TBID Assessment 2%
02-25-20	Resort Fee
02-25-20	Resort Fee Tax
02-25-20	RSF TBID Assessment
02-26-20	Lantana Breakfast
02-26-20	Visa

	Charges	Credits
Room# 715 : CHECK# 24628	53.45	
	439.00	
	51.72	
	0.57	
	12.67	
	-100.00	
	30.00	
	3.68	
Room# 715 : CHECK# 24656	0.90	
	8.62	
Room# 715 : CHECK# 3894	69.26	
	439.00	
	51.72	
	0.57	
	12.67	
	30.00	
	3.68	
Room# 715 : CHECK# 21877	0.90	
XXXXXXXXXX0701 XX/XX	7.62	
		1,116.05

Total	1,116.05	1,116.05
Balance	0.00	

Guest Signature

I agree that my liability for this bill is not waived and
to be held personally liable in the event that the indi-
vidual, company or association fails to pay for any or
the full amount of these charges.

World of Hyatt Summary

Membership: XXXXXX572A
Bonus Codes:
Qualifying Nights: 2
Eligible Spend: 927.78
Redemption Eligible: 100.97

WE HOPE YOU ENJOYED YOUR STAY WITH US!

Your feedback is always appreciated. Please let us know your thoughts at:
indianwells.regency@hyatt.com

We thank you for your business and appreciate your loyalty.
For questions regarding your World of Hyatt account, call 800-30-HYATT.

For inquiries concerning your bill please call 888-588-4384

Hertz
ROY MCGRATH

#02 PRJ RR 409509483
RES J3092406328
CC

INITIAL CHARGES

RENT RT \$ 32.00 /DAY @ 3 /DAYS \$ 96.00
RENT RT \$ 32.00 /DAY @ 1 /DAYS \$ 32.00
SUBTOTAL T\$ 128.00

CHARGES ADDED DURING RENTAL

LDW DECLINED
LIS DECLINED
PAL PEO DECLINED
PREM RD SVC DECLINED

***ADDITIONAL CHARGES**

SERVICE CHARGES/TAXES

CONCESS CHRG RECOVERY 11.11% T\$ 14.88
CA TOURISM 3.50% T\$ 4.51
FACILITY 4 50.00
Vehicle 1 @ \$ 1.40 per day T\$ 5.60
TOTAL ACHTUE \$ 176.65
CHARGED TO \$ XXXXXXXXXXXXXXXX0701

Gold Plus 160 Points Earned This Rental: 160

FOR EXPLANATION OF THE ABOVE CHARGES,
PLEASE ASK A REPRESENTATIVE OR GO TO
WWW.HERTZ.COM/CHARGEEXPLAINED

VEHICLE: 02194-76121065 19 SIRENDOREFWDSUN
LICENSE: AZ C-19772
FUEL: FULL 8.8 OUT 8.8 IN
MILEAGE IN: 37856 TRX MILES
MILEAGE OUT: 37855 MILES ALLOWED
MILES DRIVEN: 241 MILES CHARGED
CDP: 77554

RENTED: 4/1/2009 8:00 AM
RENTAL: 4/1/2009 8:00 AM
RETURN: 4/1/2009 8:00 AM
COMPLET: 4/1/2009 8:00 AM

PLAN: 90 RATE CLASS: C
PLAN CUT

WWW.HERTZ.COM

STATEMENT (COPIES, NOT VALID FOR RENTAL)

SP PLUS HUNTING
BWI HOD: in Garage
800-468 90
RECEIPT 838

IN: 02 11:20 1432
OUT: 02 11:20 23:00
AMOUNT: 110.00
CC-DATA
AMEX
XXXXXXXXXX1005
XXXXXX

100.00

From: Leading Authorities, Inc.
receipts+acct_1GN11111P7M19djn@stnpe.com
Subject: Your Leading Authorities, Inc. receipt [#1155-1826]
Date: Mar 26, 2020 at 3:50:03 PM
To: rc.mcgrath@yahoo.com

Receipt from Leading Authorities, Inc.

Receipt #1155-1826

AMOUNT PAID	DATE	PAYMENT METHOD
\$50	March 2020	AMERICAN EXPRESS - 1005

SUMMARY

rc.mcgrath@yahoo.com	10.00
Amount paid	10.00

If you have any questions, contact us at graham@cedarpoint.com or call at +1 202-783-0300.

Something wrong with the receipt? For your reference.

For more information, visit www.leadingauthorities.com or call 1-800-451-1111.

4/27/2020

American Express - Transaction Details



ACCOUNT ENDING - 81008

CARD MEMBER

Bonvoy Business Amex Card

ROY MCGRATH

DATE	DESCRIPTION	AMOUNT
Apr 23	APPLE.COM/BILL	APPLE.COM/BILL INTERNET CHARGE CA
2X Points	One Apple Park Way	Will appear on your May 3, 2020 statement as
		APPLE.COM/BILL INTERNET CHARGE CA
	Cupertino, CA	
	95014	MCGRATH
	(800) 275-2273	25000 AMERICAN EXPRESS POINTS
	APPLE.COM/BILL	450
	60MWX1 RECORD STORE	

Expense Report	
Expense Report Number	EXP-0001667
Company	Maryland Environmental Service
Report Date	05/29/2020
Start Date	05/29/2020
End Date	05/29/2020
Business Purpose	Supplier Meeting/Event

Pay To	
Name	Employee: Matthew Sherring (77022)
Address	259 Najoles Road Millersville, MD 21108 United States of America

Amounts	
Reimbursement Currency	USD
Reimbursement Amount	14,970.00
Cash Advance Applied Amount	0.00
Personal Amount	0.00
Company Paid Credit Card Amount	0.00
Expense Report Total Amount	14,970.00

Expense Report Lines					
Date	Expense Item	Amount	Memo	Receipt Attached	Itemized
05/29/2020	Registration Fee	14,475.00 USD	Training registration in January for April program, delayed due to COVID to June 2020	Yes	
05/29/2020	Registration Fee	495.00 USD	GWBOT Midwinter Event	Yes	

Signature

Date

EXHIBIT 20

Your order will be charged by

Board of Trade Tickets

Order Number: **19706**

Order Date: 3:44pm 2/18/2020

SELECTION	PRICE	FEES	AMOUNT
Individual Ticket 2020 Mid-Winter Dinner 6:00 pm February 27th, 2020 - 9:00 pm February 27th, 2020	495.00 x 1	0.00	\$495.00

Customer Info: Matthew Sherring
259 Najoles Road
Millersville
MD 21108
4436184875

Billing Info Matthew Sherring
259 Najoles Road
Millersville
MD 21108

Cart Total: **\$495.00**

TOTAL: \$495.00

Thank you for registering. Your payment has been received and processed by TicketSocket on behalf of the Greater Washington Board of Trade. Contributions or gifts to the Greater Washington Board of Trade are not deductible as charitable contributions for federal income tax purposes. Please retain this confirmation as a receipt for payment. Requests for refunds must be received in writing no later than three business days prior to the event. We regret no refunds can be issued after this date. For Signature Events (Mid-Winter Dinner, Fall Business Classic and Annual Meeting), requests for refunds must be received in writing no later than ten business days prior to the event. We regret no refunds can be issued after this date. Requests for refunds should be submitted to events@bot.org. If you have any questions, please contact event services at events@bot.org. Greater Washington Board of Trade Growing Business. Building Community. Thank you for placing your order with Greater Washington Board of Trade.

Thank you for placing your order with Greater Washington Board of Trade.

Individual Ticket #1

Attendee First Name [Matthew](#)
Attendee Last Name [Sherring](#)
Email Address msherring@menv.com
Company [Maryland Environmental Service](#)

1 Tickets Purchased

Ticket Number	Type	Price
287970008680	Individual Ticket	\$495.00





HARVARD Kennedy School

Executive Education

INVOICE

Bill To:

Maryland Environmental Service
Roy McGrath
PO Box 476
Edgewater MD 21037
United States of America

Invoice: HKSEE014115
Billing Date: 5/21/2020
Billing Due Date: Due Upon Receipt
PO#:
Amount Due (USD) \$ 0.00

Participant:

Roy McGrath

Description	Dates	Total (USD)
Senior Executive Fellows	May 31 - Jun 26, 2020	\$ 14,475.00
		Payments Received \$ 14475.00
		Remaining Balance \$ 0.00

Additional Invoice Information:

PAYMENT METHODS: Payment **must include invoice number** and must be made in U.S. dollars (USD).

BANK WIRE & ACH TRANSFER		Processing time: up to 3 business days
Account Name:	President and Fellows of Harvard College	
Bank Name & Branch Address:	Bank of America, 100 Federal Street, Boston, MA, 02110, USA	
Bank Account Number / IBAN:	89893825	
Routing/ABA/USAWIRE Transfer Number:	026 009 593	
ACH Transfer/Routing Number:	011 000 138	
SWIFT Code Number / BIC Code:	BOFAUS3N	
CREDIT CARD		
We currently accept credit card payments by Visa, MasterCard, and American Express.		
Please make a payment by visiting your HKS Executive Education account and go to the Invoices & Payments tab.		
CHECK		Processing time: up to 4 weeks
Payable to:	President and Fellows of Harvard College	
Mail to:	Finance Office, Harvard Kennedy School Executive Education	
	79 JFK Street – Mailbox 73, Cambridge, MA 02138, USA	

HARVARD INFORMATION

Tax ID Number/EIN: 04-2103580

DUNS #120240697

CAGE Code #3FRJ3

[Harvard W-9 Form](#)

If you have any questions, please visit/contact us at:

Email: exed@hks.harvard.edu | Phone: 1-617-496-9000, option 2 | [Cancellation Policy](#)



AP CHECK

Check Number 26027

Payment Date June 5, 2020

Supplier ID

Supplier Name SHERRING, MATTHEW

Payee

Expense Payment Expense Payment: Matthew Sherring (77022) - 06/05/2020
Status Complete
Reconciliation Status Unreconciled
Company Maryland Environmental Service
Pay To Matthew Sherring (77022)
Type Employee
Payment Date 06/05/2020
Currency USD

Payment Information

Part of Settlement Run SR-00000318
Part of Group Expense Payment(Direct Deposit) for BofA Accounts Payable
Payment Amount 14,970.00
Bank Account BofA Accounts Payable
Payment Type Direct Deposit
Transaction Reference 26027

Expense Reports

Expense Report	Expense Report Number	Company	Expense Report Status	Pay To	Type	Expense Report Date	Total Amount	Expense Payee Paid	Credit Card Paid
Expense Report: EXP-0001667	EXP-0001667	Maryland Environmental Service	Approved	Matthew Sherring (77022)	Employee	06/04/2020	14,970.00	Yes	



Success! Event approved: Expense Report:
EXP-0001667, Matthew Sherring (77022) on
06/04/2020 for \$14,970.00

05:32 PM
06/04/2020
Page 1 of 2

Details and Process

For Expense Report: EXP-0001667
Overall Process Expense Report: EXP-0001667, Matthew Sherring (77022) on 06/04/2020 for \$14,970.00
Overall Status Successfully Completed

Details

Expense Report Number EXP-0001667
Company Maryland Environmental Service
Reimbursement 14,970.00
Personal 0.00
Company Paid 0.00
Total Amount 14,970.00
Currency USD

Date	Expense Item	Charge Description/Memo	Total Amount	Currency	Converted Amount
06/04/2020	Registration Fee	GWBOT Midwinter Event	495.00	USD	495.00
06/04/2020	Registration Fee	Training registration in January for April program, delayed due to COVID to June 2020	14,475.00	USD	14,475.00

Process

Process History

Process	Step	Status	Completed On	Due Date	Person	For	Comment
Expense Report Event	Expense Report Event	Step Completed	05/29/2020 09:43:06 AM		Matthew Sherring (77022)		
Expense Report Event	Approval by Manager	Approved	05/29/2020 02:26:22 PM		Roy McGrath (76856) (Manager)		
Expense Report Event	Approval by Finance Executive	Not Required					
Expense Report Event	Review Expense Report	Not Required					
Expense Report Event	Approval by HR Executive	Not Required					
Expense Report Event	Review Expense Report	Approved	05/29/2020 04:30:53 PM		Katherine Tessier (67908) (Expense Data Entry Specialist)		
Expense Report Event		Withdrawn					
Expense Report Event	Expense Report Event	Step Completed	06/04/2020 03:33:02 PM		Katherine Tessier (67908)		
Expense Report Event	Approval by Manager	Reassigned	06/04/2020 05:09:59 PM		Ray Rubio (17311)	Roy McGrath (76856)	Ray Rubio: Roy McGrath - No longer works for agency.
Expense Report Event	Approval by Manager	Approved	06/04/2020 05:21:49 PM		Michael Harris (79991)		
Expense Report Event	Approval by Finance Executive	Not Required					
Expense Report Event	Review Expense Report	Not Required					
Expense Report Event	Approval by HR Executive	Not Required					
Expense Report Event	Review Expense Report	Approved	06/04/2020		Katherine Tessier		



Success! Event approved: Expense Report:
EXP-0001667, Matthew Sherring (77022) on
06/04/2020 for \$14,970.00

05:32 PM
06/04/2020
Page 2 of 2

Process	Step	Status	Completed On	Due Date	Person	For	Comment
Event	Report		05:32:18 PM		(67908) (Expense Data Entry Specialist)		

From: Stephanie Acosta
To: Katherine Teesler
Subject: Fw: Expense Report
Date: Thursday, June 4, 2020 2:51:49 PM
Attachments: CC_Transaction.pdf
image007.png
image008.png
image009.png
image010.png
image011.png
image012.png
image013.png
image014.png
image015.png
image473995.png
image13069.png
image271391.png
image528285.png
image903791.png
image162522.png
image761025.png
image866928.png
image759444.png
image761645.png
image251193.png
image557695.png

Katie,

Can you please add this as back up to Matthew's expense report and create the settlement run for me to approve?

Thanks!



Stephanie Acosta
Financial Accounting Manager
259 Najoles Road, Millersville, MD 21108
sacosta@menv.com | menv.com
410.729.8291 (office)
Facebook LinkedIn Instagram YouTube



From: Matthew Sherring <msherring@menv.com>
Sent: Thursday, June 4, 2020 1:03 PM
To: Stephanie Acosta <sacosta@menv.com>
Subject: RE: Expense Report

Hi Stephanie – attached, please find additional information about the transaction from my CC account.

Please let me know if this will work.

Sincerely,
Matthew



Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD 21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)
Facebook LinkedIn Instagram YouTube



From: Stephanie Acosta
Sent: Thursday, June 4, 2020 9:58 AM
To: Matthew Sherring <msherring@menv.com>
Subject: Re: Expense Report

Matthew,

Perfect, thank you!



Stephanie Acosta
Financial Accounting Manager
259 Najoles Road, Millersville, MD 21108
sacosta@menv.com | menv.com
410.729.8291 (office)
Facebook LinkedIn Instagram YouTube



From: Matthew Sherring <msherring@menv.com>
Sent: Thursday, June 4, 2020 9:56 AM
To: Stephanie Acosta <sacosta@menv.com>
Subject: RE: Expense Report

Hi Stephanie – thank you for the follow up! Yes, the course still occurred.

I'll follow up with additional documentation shortly.

Sincerely,
Matthew



Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD 21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)
Facebook LinkedIn Instagram YouTube



From: Stephanie Acosta
Sent: Wednesday, June 3, 2020 8:43 PM
To: Matthew Sherring <msherring@menv.com>
Subject: Expense Report

Matthew,

Good evening. Hope all is well. I wanted to reach out to you regarding your expense report.

It appears that you paid for some type of course/program for Roy at the Harvard Kennedy School. As this is a large reimbursement, we will need further documentation on the payment for this. The invoice does not note how it was paid, only that it was paid. A copy of the credit card transaction or something similar would be good. Also, in the midst of the COVID, I just wanted to confirm that this course/program still occurred and was attended by Roy.

Thank you in advance!

Stephanie Acosta
Financial Accounting Manager
259 Najoles Road, Millersville, MD 21108
sacosta@menv.com | menv.com
410.729.8291 (office)
Facebook LinkedIn Instagram YouTube



21:57



Transaction Details

Card Ending - 31007

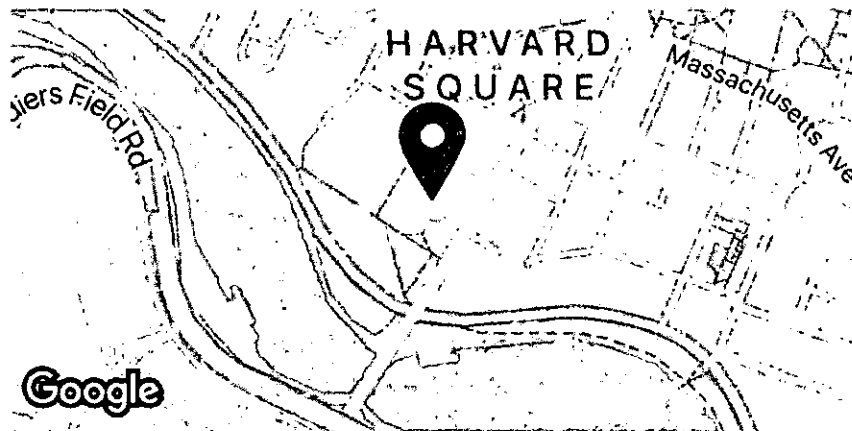
Other - Education

**JFK SCHOOL OF GOVT
ECAMBRIDGE MA**

\$14,475.00

May 29, 2020

Transaction Details



HARVARD HKS EXEC ED

79 JFK ST
CENTRAL FINANCE
CAMBRIDGE
MA
02138-5801
UNITED STATES


HARVARD Kennedy School
Executive Education
INVOICE
Bill To:

Maryland Environmental Service
 Roy McGrath
 PO Box 476
 Edgewater MD 21037
 United States of America

Invoice: HKSEE014115
 Billing Date: 5/21/2020
 Billing Due Date: Due Upon Receipt
 PO#:
 Amount Due (USD) \$ 0.00

Participant:

Roy McGrath

Description	Dates	Total (USD)
Senior Executive Fellows	May 31 - Jun 26, 2020	\$ 14,475.00
		Payments Received \$ 14475.00
		Remaining Balance \$ 0.00

Additional Invoice Information:

PAYMENT METHODS: Payment must include invoice number and must be made in U.S. dollars (USD).

BANK WIRE & ACH TRANSFER		Processing time: up to 3 business days
Account Name:	President and Fellows of Harvard College	
Bank Name & Branch Address:	Bank of America, 100 Federal Street, Boston, MA, 02110, USA	
Bank Account Number / IBAN:	89893825	
Routing/ABA/USAWIRE Transfer Number:	026 009 593	
ACH Transfer/Routing Number:	011 000 138	
SWIFT Code Number / BIC Code:	BOFAUS3N	
CREDIT CARD		
We currently accept credit card payments by Visa, MasterCard, and American Express.		
Please make a payment by visiting your HKS Executive Education account and go to the Invoices & Payments tab.		
CHECK		Processing time: up to 4 weeks
Payable to:	President and Fellows of Harvard College	
Mail to:	Finance Office, Harvard Kennedy School Executive Education 79 JFK Street – Mailbox 73, Cambridge, MA 02138, USA	

HARVARD INFORMATION

Tax ID Number/EIN: 04-2103580 DUNS #120240697 CAGE Code #3FRJ3 [Harvard W-9 Form](#)

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Email: exed@hks.harvard.edu | Phone: 1-617-496-9000, option 2 | [Cancellation Policy](#)

Your order will be charged by

Board of Trade Tickets

Order Number: 19706

Order Date: 3:44pm 2/18/2020

SELECTION	PRICE	FEES	AMOUNT
Individual Ticket	495.00 x 1	0.00	\$495.00
2020 Mid-Winter Dinner			
6:00 pm February 27th, 2020 - 9:00 pm February 27th, 2020			

Customer Info: Matthew Sherring
259 Najoles Road
Millersville
MD 21108
4436184875

Billing Info Matthew Sherring
259 Najoles Road
Millersville
MD 21108

Cart Total: **\$495.00**

TOTAL: \$495.00

Thank you for registering. Your payment has been received and processed by TicketSocket on behalf of the Greater Washington Board of Trade. Contributions or gifts to the Greater Washington Board of Trade are not deductible as charitable contributions for federal income tax purposes. Please retain this confirmation as a receipt for payment. Requests for refunds must be received in writing no later than three business days prior to the event. We regret no refunds can be issued after this date. For Signature Events (Mid-Winter Dinner, Fall Business Classic and Annual Meeting), requests for refunds must be received in writing no later than ten business days prior to the event. We regret no refunds can be issued after this date. Requests for refunds should be submitted to events@bot.org. If you have any questions, please contact event services at events@bot.org. Greater Washington Board of Trade Growing Business. Building Community. Thank you for placing your order with Greater Washington Board of Trade.

Thank you for placing your order with Greater Washington Board of Trade.

Individual Ticket #1

Attendee First Name	Matthew
Attendee Last Name	Sherring
Email Address	msherring@menv.com
Company	Maryland Environmental Service

1 Tickets Purchased

Ticket Number	Type	Price
287970008680	Individual Ticket	\$495.00



BOARD OF DIRECTORS MEETING MINUTES

**MEETING 5-20
May 28, 2020**

LOCATION: Conference/Video Call

TIME: 9:30 a.m.

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT:

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)
Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
Steve Pennington (phone)
Dan Faoro (phone)
Matthew Sherring (phone)
Hattie Crosby (phone)
Pamela Fuller (phone)

CALL TO ORDER

Mr. McGrath called the meeting to order at 9:30 a.m. The video connection provided the ability for some board members to be visible to one another.

MINUTES

Mr. McGrath requested discussion or a motion for the approval of the minutes of the meeting of April 30, 2020. Mr. Addison made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath provided a COVID-19 update. The agency is doing well and operating smoothly. Several teammates have tested positive, but have already recovered, or are doing better, and expected to be well again soon. Overall, most Maryland COVID-19 cases have been in the Washington Metropolitan area, also there have been hot spots elsewhere including on the Eastern Shore. Governor Hogan has been easing restrictions as the number of cases has been declining, and hospitalizations have been leveling out. Testing efforts have increased State-wide. Operations at MES are likely to return to normal in phases. Teleworking is expected to continue as possible.

The agency is on track for its best financial year ever, This is a remarkable accomplishment. The team remains cautious going forward, as many clients will be seeing a decrease in revenues. MES should continue focusing on expanding its business relationships.

Mr. McGrath announced that he has accepted the position of Chief of Staff for the State of Maryland in the Office of the Governor and will start his new role on Monday, June 1st. He wished to express his thanks to the leadership team for the great work they have done and will continue to do moving forward. The Governor will be appointing a new Director. Mr. Snee expressed the appreciation of the Board for Mr. McGrath's service.

AGENCY ACTIVITY REPORT

Mr. McGrath presented the Agency Activity Report. Questions regarding work at the Cox Creek Dredged Material Containment Facility, Seagirt Marine Terminal and Brown Station Landfill proposals were addressed. Ms. Banta indicated there may be budget reductions on MDOT MPA projects and MES is waiting to hear what the reductions will be. Some work may be postponed or eliminated. The Port of Baltimore is an economic engine for the state and dredging of the channels is necessary to maintain access for the ships to reach the Port. The dredged material needs to be placed somewhere while innovative reuse of dredged material takes hold. Therefore, the Masonville and Cox Creek Dredged Material Containment Facility dikes should be widened and raised to accommodate the material. Mr. Tomczewski indicated that the

work at the Brown Station Landfill is in a similar situation; the landfill capacity must be expanded to continue to accept new waste.

STRATEGIC PARTNERSHIP REPORT

Mr. Pennington's team has been building a municipality matrix based on size to help evaluate budget availability within different areas. This should be completed by mid-June. They are also looking at omnibus agreements in different areas, similar to the contract MES has with St. Mary's County. A meeting is scheduled with the City of Cumberland for next week to discuss staffing and operational issues.

Mr. Snee inquired into the status of the Garrett County operations. Mr. Gillespie advised all is going well. They came in under budget this year, and the County has asked for more services next year. Ms. Wojton indicated a letter is being drafted to the Commissioners listing the accomplishments made this year, and cost savings provided by MES.

FINANCIAL REPORT

Mr. Harris presented the April 2020 financial report. March closed with over \$145 million in total revenue, which is higher than FY 19 at the same point. Direct labor is at \$29.7 million, about 10% higher than FY19. The change in net assets is higher than it was at this point in FY19, despite the FY20 overhead rate being lower. There have been no snow events this year, which has positively impacted fringe recovery. The lower overhead rates have allowed MES to pass cost savings on to the customers. The Equipment Fund is doing well, and will end the year with \$4 million in assets.

The list of accounts past 90 days is longer than usual, but Finance staff and project managers are in constant contact with customers. Many of the accounts were paid after the end of the month. Late payments are expected as customers have limited access to hard copy records and facilities due to the COVID-19 pandemic. As of May 22nd, MDOT SHA had paid over \$800,000 and other payments are now in the pipeline.

FY21 will be challenging. Decisions will be made as State partners make decisions. At this point, DBM is not planning to cut any State Reimbursable projects as they are essential and critical services.

The Auditors will start preliminary field work in a few weeks. A share site has been setup for documents. This will be the first year conducting a full financial audit with the Workday platform.

Mr. Snee asked what could be done about the Town of Sudlersville outstanding invoices. It is very small town, with little likelihood their revenues will increase. Mr. Gillespie addressed a proposed BMX track and detention facility they are hoped will

increase tourism and revenue within the Town. Mr. Coleman was asked to review the contract between MES and the Town.

HUMAN RESOURCES REPORT

Ms. Wojton reported that the agency currently has 851 total positions. Hiring for open positions is ongoing, despite the closures. The vacancy rate is currently 4.23%, once all the new hires are brought on board it will be 3.59%.

PROCUREMENT ITEMS

Ms. Crosby introduced Item 1. The procurement is for upgrades to boiler 1 and 3 controls at MCI-Hagerstown by Limbach Co. Ms. Jenkins made the motion to approve the item, Mr. Harris seconded. The motion passed unanimously.

Ms. Crosby introduced Item 2. The procurement is for a new landfill compactor for the Midshore II Landfill. Dr. Streett made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 3. The procurement is for sewer improvements provided by Insituform Technologies at the Rocky Gap State Park. Ms. Jenkins made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 4. The procurement is for Continuity of Operations, bicycle routes, local data annual submissions and TMDL GIS support services for MDOT SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Addison made the motion to approve the item, Ms. Wojton seconded. The motion passed unanimously.

Ms. Crosby introduced Item 5. The procurement is for 2019/2020 analysis, extraction, publication, local data capture and conflation and associated Highway Performance Monitoring support services for MDOT SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Harris made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 6. The procurement is for Cox Creek Expanded, Task 5 Tronox Facility environmental remediation evaluation conducted by Anchor QEA. Mr. Snee made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 7. The procurement is for spillway modifications at the Masonville Dredged Material Containment Facility. Dr. Streett made the motion to approve the item, Mr. Addison seconded. The motion passed unanimously.

Ms. Crosby introduced Item 8. The procurement is for a complete engine repower of the Poplar Island crew boat Terrapin. The Terrapin will be used in conjunction with the new crew boat currently being built. Mr. Snee made the motion to approve the item, Dr. Streett seconded. The motion passed unanimously.

Ms. Crosby introduced Item 9. The procurement is for the supply and barge delivery of stone aggregate to Poplar Island by FTC Aggregates. Mr. Harris made the motion to approve the item, Ms. Jenkins seconded. The motion passed unanimously.

The Board Notifications were reviewed.

LEGAL REPORT

Mr. Coleman advised that the Midshore I closure cap case that had been scheduled for trial in July has been postponed. A new pre-trial conference has been scheduled for August, with a new trial date expected for late Fall or Winter.

Assistant Attorney General William J. Selle will be retiring the end of July. His position has been advertised, and Mr. Coleman hopes to bring a replacement on board before Mr. Selle leaves. The Board expressed their appreciation for Mr. Selle's service.

OLD/NEW BUSINESS

The next meeting is scheduled for June 25, 2020 at 9:30 a.m.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss the compensation of a specific employee of the Maryland Environmental Service, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the

Board of Directors Minutes
May 28, 2020
Page 6

meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Resources Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position as Director on May 31 to take another position in State government. Following the discussion, the Board members then present, unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Resources Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present, unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director, the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

Richard P. Streett Jr. V.M.D.

RICHARD P. STREETT, JR., V.M.D
SECRETARY

Charles Glass

CHARLES GLASS, Ph.D.
CHAIRMAN/DIRECTOR

BOARD OF DIRECTORS
MEETING MINUTES – CLOSED SESSION
MEETING 5-20
May 28, 2020

LOCATION: Conference/Video Call

TIME: 9:30 am

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William B.C. Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT: none

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code, Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss compensation issues related to specific employees of the agency, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. The open session of the Board then ended at 10:38 a.m. Board members then called a conference line that was not made available to the public.

Board of Directors Minutes
May 28, 2020
Page 2

At 10:46 a.m. Mr. McGrath called the closed session to order. All Board members were present during the closed session. Mr. Coleman was also present during the closed session.

Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Mr. McGrath then announced he was leaving the meeting, and he then signed off. Mr. McGrath did not return to the meeting.

Mr. Snee, as Chair of the Human Resources Committee initiated a discussion regarding compensation for the Director. Mr. Snee advised that Mr. McGrath had announced his resignation as Director of the agency and would be starting a new position as Governor Hogan's Chief of staff on Monday, June 1. Mr. McGrath had requested that the Board approve a severance payment like the severance that the Board had approved for the two prior Directors. Mr. Snee stated that he had told Mr. McGrath that he would not recommend that a severance payment be made unless the Governor was aware of the proposed severance and did not object. Mr. McGrath had assured Mr. Snee that the Governor was aware of the proposed severance payment and did not object. Mr. Snee also reported that he and Mr. McGrath had also discussed other personnel and budgetary matters and Mr. McGrath assured him that the concerns of the Board would be considered.

Mr. Snee then advised that the Human Resources Committee had met via conference call on May 27, and again on the morning of May 28 prior to the Board meeting. The Human Resources Committee was recommending that the full Board approve a severance payment to Mr. McGrath consisting of an amount equal to one year's salary, which is \$233,647.23, plus tuition reimbursement in the amount of \$5,250, for a total amount of \$238,897.23. Mr. Snee further stated that the Committee recommended that the amount be rounded up to \$239,000.00. In making this recommendation Mr. Snee noted that by leaving prior to the end of the fiscal year Mr. McGrath would be not able to receive an Executive Incentive payment for FY 2020. This amount would be approximately \$47,000. Additionally, Mr. McGrath has a significant amount of unused leave, which he intends to transfer to his new position. Mr. McGrath had told Mr. Snee that the cash value of his unused leave was approximately \$211,000.

In response to a question, Mr. Harris stated that the agency has sufficient cash to make the proposed payment to Mr. McGrath.

Following additional discussion among the Board members Mr. Smith then moved to adopt the recommendation to pay Mr. McGrath a severance in the total amount of \$239,000. Mr. Hall seconded the motion. Mr. Snee then asked that the motion be modified to also allow Mr. McGrath to utilize his agency-issued laptop computer and cell phone in his new position as Governor's Chief of Staff. The Board members then voted by roll call and unanimously approved the motion, as modified.

At 11:12 a.m. Ms. Wojton announced that she was leaving the meeting and she then signed off. Ms. Wojton did not return to the meeting.

Mr. Snee then initiated a discussion of the salary of the Deputy Director. Since Ms. Wojton would now oversee the agency while the Director's position was vacant, the Human Resources Committee was recommending that the Deputy Director be paid a salary equal to the Director's salary while the Director's position was vacant. The new salary would be effective June 1, 2020 and remain in effect until a new Director was appointed by the Governor. Upon the appointment of a new Director, the Deputy Director's salary would automatically revert to the salary in effect on May 31, 2020. Mr. Addison made a motion to adopt the recommendation of the Human Resources Committee, Mr. Harris seconded the motion. The Board members then voted by roll call and unanimously approved the motion.

At 11:21 a.m. the closed session adjourned, and the Board meeting ended.

Richard P. Streett Jr. V.M.D.

RICHARD P. STRETT, JR., V.M.D
SECRETARY

Charles Glass

CHARLES GLASS, Ph.D
DIRECTOR

Subject: Re: Loans/Payments

From: Roy McGrath <rmcgrath@menv.com>

Date: 5/8/2020, 3:06 PM

To: Stephen Schatz -GOV- <stephen.schatz@maryland.gov>

Stephen - long answer:

The MES business model, which is largely pay-as-you-go, couldn't support that approach in any meaningful way. The cash flow is need to pay current expenses. A late account or two, sure. More, not.

When I first came to MES, there was literally no cash on hand (aside from contingency) and the Board and management were arguing about whether or not to establish a credit line (they did not).

The cash position is better now, but not such as to be able to defer payments. MES wouldn't be able to pay its own fixed and variable expenses.

Our accounts due over 90 days have already been growing. Aside from Suddlersville, am expecting they'll get paid.

I just mentioned to Matt today, too, the public sector revenue shortfalls are going to hit our projects — the only question is how hard. We have begun modeling financial shortfalls and remedies. More to come in our report.

Not an encouraging outlook for anyone.

RM

From: Stephen Schatz -GOV- <stephen.schatz@maryland.gov>

Sent: Friday, May 8, 2020 2:39:34 PM

To: Roy McGrath <rmcgrath@menv.com>

Subject: Loans/Payments

Roy,

As Ben mentioned on today's cabinet calls, please have your team review any outstanding or upcoming bills or invoices for our county or local government partners to see if MES can delay/suspend payments and/or extend terms so they have more time to pay. With everyone stretched for cash, our partners may need more time. If it is unmanageable, please let me know.

Thanks,
Stephen



Stephen E. Schatz
Deputy Chief of Staff
Office of the Governor
100 State Circle
Annapolis, Maryland 21401
Stephen.Schatz@Maryland.gov
410-260-3969 (O)
[REDACTED] (M)
[Website](#)
| [Facebook](#) | [Twitter](#)

Welcome go to Maco do some networking only hour ride

I know. I'm not going to Maco. I only go during the summer. See you Monday. Have a great weekend!

U2

5/26/20, 6:08 PM

443-842-5306
Conference ID: 852 300 516

7/14/20, 12:16 PM

Got an idea if Roy parks his car at Government House . Puts me on list to pick up car for cleaning.
I can use the other Fusion to run to Annapolis and park that at the Government house while cleaning Roy's car then swap back out
Just have ring bell for a Trooper at gates to get in better than the Bus

8/10/20, 2:29 PM

Hello Bruce from the Governor's Office is asking for update on where MES is with signature of EPD for Roy's Car

8/10/20, 4:08 PM

Hi Don,
Can you give me a call when you have a minute?
Thanks,
Mike

8/11/20, 12:16 PM

838749

8/18/20, 10:26 AM

I got your email from Dr. Glass just call me or Chuck directions of how to proceed. I'm going try go to NC Thursday morning.

8/19/20, 6:02 PM



Done ending miles 53,393

Thank you Don.

Roy Mcgrath [REDACTED]



9:00:55 PM

Roy Mcgrath \attachment 2.jpeg

Monday, August 24, 2020

8:35:16 AM

Hi Roy any luck locating the receipt we talked about for \$105.28?

8:36:11 AM

Okay

Wednesday , August 19, 2020

4:20:33 PM

No problem .

Roy Mcgrath [REDACTED]

When did O'Neill leave, what year?
2017 or 18?

4:03:32 PM

Call you back in 15?

3:08:48 PM

Hi Mike
Anything new on earlier severances ?
And reconfirming Beth's was
\$153,000?

1:08:01 PM

4:17:37 PM

2017

Roy Mcgrath [REDACTED]

How are you doing ?

1:08:13 PM

Thanks

4:19:52 PM

3:09:00 PM

Works for me .

EXHIBIT 26

Roy McGrath [REDACTED]

On a call

3:08:14 PM

Friday, August 14, 2020

6:34:52 PM

[REDACTED]
Hi Roy . Can you give me a call ?

Roy McGrath [REDACTED]

Hi Mike - Call me back when you can .
Thanks

5:39:03 PM

5:50:15 PM

[REDACTED]
Hi Roy . Will do .

Thursday, August 13, 2020

Roy McGrath [REDACTED]

Hi Mike — Sun ran a story : it's not
bad. Nice of Joe to compliment me 😊
Let's catch up before your meeting
tomorrow.

5:27:45 PM

Monday, August 10, 2020

Roy McGrath [REDACTED]

GM Mike ! Thank you! No worries, I had
a nice quiet day (mostly). Thanks for
the text !

8:33:17 AM

10:02:36 AM

[REDACTED]
I agree wholeheartedly . I'm trying to
figure out when I can take a day .

8:40:15 AM

I'm sure you needed the quiet day .

7:34:51 AM

Good morning Roy ! Happy Belated
Birthday! I feel bad about missing the
actual day . Hope you enjoyed it !
Mike

Roy McGrath [REDACTED]

A week would be better ... or a month !

9:45:51 AM

Friday, August 7, 2020

Roy McGrath [REDACTED]

Monday . Boom .

10:16:47 PM

Hello Mike ! I'm open to 3pm or after
6... if either is good for you

2:31:16 PM

From: "King, Julia M." <JKing@ola.state.md.us>
Sent: Fri, 01 Nov 2019 18:39:38 +0000
To: "rmcgrath@menv.com" <rmcgrath@menv.com>
CC: Michael Harris <mharris@menv.com>, "Tanen, Brian" <btanen@ola.state.md.us>, "Edossa, Bekana X." <BEdossa@ola.state.md.us>
Subject: Fraud Referral Letter
Attachments:
· MES Fraud Referral Letter.docx (255 kb)

Director McGrath:

The Office of Legislative Audits (OLA) operates a toll-free hotline for State employees and others to anonymously report allegations of fraud or abuse in State government. Because of the nature and volume of calls, it is not possible for OLA to investigate all calls received. The purpose of this email is to forward to you two allegations received by the OLA hotline related to the Maryland Environmental Service (MES) for your consideration and possible investigation. We would like to hold a brief private meeting with you or your designee(s) to discuss these items.

This information is being provided to you as both the MES Director as well as the Chairman of the MES Board of Directors.

Sincerely,

Julia King

Senior Auditor



Report Fraud & Abuse in State Government

(877) FRAUD11 8 [Stop Fraud](#)

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EXHIBIT 27

this communication in error, please re-send this communication to the sender and delete the original message and any copy of it from your computer system.



Victoria L. Gruber
Executive Director

DEPARTMENT OF LEGISLATIVE SERVICES
OFFICE OF LEGISLATIVE AUDITS
MARYLAND GENERAL ASSEMBLY

Gregory A. Hook, CPA
Legislative Auditor

CONFIDENTIAL

October 31, 2019

Roy C. McGrath
Director
Maryland Environmental Service
259 Najoles Road
Millersville, Maryland 21108

Dear Mr. McGrath:

The Office of Legislative Audits (OLA) operates a toll-free hotline for State employees and others to anonymously report allegations of fraud or abuse in State government. Because of the nature and volume of calls, it is not possible for OLA to investigate all calls received. The purpose of this letter is to forward to you two allegations received by the OLA hotline related to the Maryland Environmental Services for your consideration and possible investigation. The following allegations were made:

- We received an allegation related to certain overhead and conference spending as well as an allegation related to certain contracts that may have been improperly procured or unnecessary.
- We received an allegation on potentially unnecessary travel expenditures by an executive employee.

I would also like to meet with you or an appropriate designee of your choice to discuss this information in greater detail. During the next audit, we may inquire as to any actions taken on this matter.

Sincerely,

Julia King
Senior Auditor

[Type here]

cc: Mr. Brian Tanen, Assistant Director - Fiscal Compliance Audits,
Audit File

From: Roy McGrath <rmcgrath@menv.com>
Sent: Fri, 01 Nov 2019 22:59:32 +0000
To: "King, Julia M." <JKing@ola.state.md.us>
CC: Michael Harris <mharris@menv.com>, "Tanen, Brian" <btanen@ola.state.md.us>, "Edossa, Bekana X." <BEdossa@ola.state.md.us>
Subject: RE: Fraud Referral Letter

Good evening, Ms. King:

Michael Harris, MES CFO and Treasurer, is designated to review the anonymous matter with you, on our behalf.

I believe that Mike is out of the office next week, but will follow up with you upon his return.

Should there be anything raised which merits further consideration or review on the Agency's part, it will be done. As you have likely observed while with us this year, we place the highest priority on proper business management, transparency, and fiduciary responsibility.

Thank you.

Sincerely,

--

Roy McGrath, IOM, CAE

Director

Maryland Environmental Service

259 Najoles Road | Millersville, MD 21108

(410) 729-8200 (main) | (410) 729-8201 (direct)

From: King, Julia M. <JKing@ola.state.md.us>
Sent: Friday, November 1, 2019 2:40 PM
To: Roy McGrath <rmcgrath@menv.com>
Cc: Michael Harris <mharris@menv.com>; Tanen, Brian <btanen@ola.state.md.us>; Edossa,

EXHIBIT 28

Bekana X. <BEdossa@ola.state.md.us>

Subject: Fraud Referral Letter

Director McGrath:

The Office of Legislative Audits (OLA) operates a toll-free hotline for State employees and others to anonymously report allegations of fraud or abuse in State government. Because of the nature and volume of calls, it is not possible for OLA to investigate all calls received. The purpose of this email is to forward to you two allegations received by the OLA hotline related to the Maryland Environmental Service (MES) for your consideration and possible investigation. We would like to hold a brief private meeting with you or your designee(s) to discuss these items.

This information is being provided to you as both the MES Director as well as the Chairman of the MES Board of Directors.

Sincerely,

Julia King

Senior Auditor



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King, Julia M.

From: King, Julia M.
Sent: Tuesday, November 12, 2019 11:06 AM
To: Streett, Matthew L.; Edossa, Bekana X.
Subject: RE: MES

Matt,

I sent MES the fraud allegation letter on November 1st. I was informed by Director McGrath that MES CEO, Michael Harris, would be my point person to discuss the allegations. Mr. Harris has been off on vacation and came back to work today. I just finished speaking with him and discussed those issues that we did not pursue or that were deemed unsubstantiated.

I also discussed the need to receive the Management Representation Letter ASAP. He said now that he is back from vacation, he will make it a priority and get that to us.

Julia

From: Streett, Matthew L. <MStreett@ola.state.md.us>
Sent: Monday, November 11, 2019 10:23 AM
To: Edossa, Bekana X. <BEdossa@ola.state.md.us>; King, Julia M. <JKing@ola.state.md.us>
Subject: MES

Please let me know if you have issued a letter and made arrangements with MES to discuss the fraud allegations that we did not pursue or that were deemed unsubstantiated.

Thanks!

Matthew Streett

EXHIBIT 29

From: Jackson-Jenkins, Leslie <ljjenkins@co.pg.md.us>
Sent: Wednesday, July 29, 2020 8:26 PM
To: Michael Harris; Charles C. Glass
Subject: RE: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

Hello Charles and Michael,
Upon reflection, for consistency with Roy's FY20 reimbursement, I agree that we should seek an audit of only FY20 (travel and meals) reimbursements issued to Managing Directors & Deputy Director.
Regards,
Leslie

From: Michael Harris <mharris@menv.com>
Sent: Wednesday, July 29, 2020 3:31 PM
To: Charles C. Glass <cglass@menv.com>; Jackson-Jenkins, Leslie <ljjenkins@co.pg.md.us>
Subject: Re: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Hi Charles and Leslie,

I think we should add the Deputy Director and Managing Directors travel reimbursed in FY 20. That would be consistent with the information received from Roy.

Thank you,

Michael



Michael Harris
Managing Director, Finance
259 Najoles Road, Millersville, MD 21108
mharris@menv.com | menv.com
410.729.8214 (office) | 240.319.0327 (mobile)



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From: Charles C. Glass <cglass@menv.com>
Sent: Wednesday, July 29, 2020 1:00 PM

EXHIBIT 30

To: Michael Harris <mharris@menv.com>; Jackson-Jenkins, Leslie <ljenkins@co.pg.md.us>
Subject: Re: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

Leslie,
Michael can chime in on the time frame to match the last Directors. I just want them to match up.
Best,
Charles



Charles C. Glass, Ph.D., P.E.
Director, MES
259 Najoles Road, Millersville, MD 21108
cglass@menv.com | menv.com
410.729.8200 (office) | 410.353.9314 (mobile)



From: Jackson-Jenkins, Leslie <ljenkins@co.pg.md.us>
Sent: Wednesday, July 29, 2020 12:06:45 PM
To: Charles C. Glass <cglass@menv.com>; Michael Harris <mharris@menv.com>
Subject: RE: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

Hi and thanks Charles,
No worries. I will refine our request to include an audit of the Managing Directors approved expense reimbursement. Would you let me know the time frame as you mentioned *the past couple of years* so that as Michael's team can provide the Managing Director' expense reimbursement documentation to Valerie.
Kind regards,
Leslie

From: Charles C. Glass <cglass@menv.com>
Sent: Wednesday, July 29, 2020 11:28 AM
To: Michael Harris <mharris@menv.com>; Jackson-Jenkins, Leslie <ljenkins@co.pg.md.us>
Subject: RE: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

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Leslie,
Please add all of the Managing Directors to the review. I know that it may seem a little silly, but I would like to know how many of them have been reimbursed for over the per diem amount and how much MES has been spending on travel the past couple of years.

Thank you both for all of your work on this issue.
Best,
Charles



Charles C. Glass, Ph.D., P.E.
Director, MES
259 Najoles Road, Millersville, MD 21108
cglass@menv.com | menv.com
410.729.8200 (office) | 410.353.9314 (mobile)



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From: Michael Harris <mharris@menv.com>

Sent: Wednesday, July 29, 2020 10:42 AM

To: Jackson-Jenkins, Leslie <ljenkins@co.pg.md.us>; Charles C. Glass <cglass@menv.com>

Subject: Re: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

Good morning Leslie,

I reviewed the document and have no additional comments. I also asked Valerie to add the three of us to the signature line.

Thank you,

Michael



Michael Harris
Managing Director, Finance
259 Najoles Road, Millersville, MD 21108
mharris@menv.com | menv.com
410.729.8214 (office) | 240.319.0327 (mobile)



From: Jackson-Jenkins, Leslie <ljenkins@co.pg.md.us>

Sent: Wednesday, July 29, 2020 8:58 AM

To: Charles C. Glass <cglass@menv.com>; Michael Harris <mharris@menv.com>

Subject: FW: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

Good Morning Charles and Michael,

Please let me know should you have any refinements or concerns regarding the engagement letter.

Wondering if we should request signatures for either or both of you to authorize the requested audit ?

Look forward to receiving your thoughts.

Regards,

Leslie

From: Colimon, Valerie <Valerie.Colimon@rsmus.com>

Sent: Tuesday, July 28, 2020 3:32 PM

To: Jackson-Jenkins, Leslie <ljjenkins@co.pg.md.us>

Cc: Charles C. Glass <cglass@menv.com>; Michael Harris <mharris@menv.com>

Subject: RE: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

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Hi Leslie,

I wanted to send over a draft of the engagement letter for your review. In particular the outlined steps in the back, please let me know if you have any questions, thanks!

Best,

Valerie Colimon, CPA
Senior Manager

RSM US LLP

1250 H St. NW, Suite 650, Washington, D.C. 20005

1861 International Drive, 4th Floor, McLean, VA 22102

D: 202.370.8174 | E: valerie.colimon@rsmus.com | W: www.rsmus.com



THE POWER OF BEING UNDERSTOOD
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From: Jackson-Jenkins, Leslie <ljjenkins@co.pg.md.us>

Sent: Monday, July 27, 2020 3:41 PM

To: Colimon, Valerie <Valerie.Colimon@rsmus.com>

Cc: Charles C. Glass <cglass@menv.com>; Michael Harris <mharris@menv.com>

Subject: EXT: RE: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

Valerie,

Thanks for your acknowledgment of our request.

Regards,

Leslie

From: Colimon, Valerie <Valerie.Colimon@rsmus.com>
Sent: Monday, July 27, 2020 3:32 PM
To: Jackson-Jenkins, Leslie <ljjenkins@co.pg.md.us>
Cc: Charles C. Glass <cglass@menv.com>; Michael Harris <mharris@menv.com>
Subject: RE: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

CAUTION: This email originated from an external email domain which carries the additional risk that it may be a phishing email and/or contain malware.

Good afternoon Leslie,

Thank you for the below. I will work on the engagement letter and send over for review.

Best,

Valerie Colimon, CPA
Senior Manager

RSM US LLP
1250 H St. NW, Suite 650, Washington, D.C. 20005
1861 International Drive, 4th Floor, McLean, VA 22102
D: 202.370.8174 | E: valerie.colimon@rsmus.com | W: www.rsmus.com



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From: Jackson-Jenkins, Leslie <ljjenkins@co.pg.md.us>
Sent: Monday, July 27, 2020 1:55 PM
To: Colimon, Valerie <Valerie.Colimon@rsmus.com>
Cc: Charles C. Glass <cglass@menv.com>; Michael Harris <mharris@menv.com>
Subject: EXT: Request to RSM US, LLP for Audit of Maryland Environmental Services Expense Reimbursements

Good Afternoon Valerie,

I am requesting RSM conduct an audit of Roy McGrath's expenses (receipts, expense report and supporting documentation) to determine whether the expenses were permissible reimbursements adhering to Maryland Environmental Service ("MES") and Maryland State policies. Mr. McGrath is the former Director/CEO of MES. The expense documentation is attached. For your convenient reference, please find the following relevant MES and State policies/procedures attached:

- MES Travel Advance and Expense Reimbursement Procedures (note that MES follows the State Standard Travel Regulations)
- MES also has a meal reimbursement policy. The maximum allowable meal reimbursement is posted at the website of the Department of Budget and Management <https://dbm.maryland.gov/Pages/MealTipReimbursement.aspx>
- Executive Order 01.01.2015.08, Standards of Conduct for Executive Branch Employees.

Would you kindly provide an engagement letter to memorialize the terms and fees for conducting the requested audit. Please feel free to contact me at (301)399-3607 should you require additional information.

Regards,

Leslie Jackson Jenkins, MES Audit Committee Chair



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**Independent Accountant's Report
on Applying Agreed-Upon Procedures**

Audit Committee of the Board of Directors
Maryland Environmental Service (MES)
Millersville, Maryland

We have performed the procedures enumerated below, which were agreed to by the audit committee and management of Maryland Environmental Service (MES or the Service), with respect to the expense report and purchase card purchases review in accordance with defined policies and procedures provided by the Service of the specified Managing Directors of the Service listed in attachment A for the specified period of July 1, 2019, through June 30, 2020. The Service's management is responsible for the expense report review in accordance with defined policies and procedures. The sufficiency of these procedures is solely the responsibility of the parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures enumerated below either for the purpose for which this report has been requested or for any other purpose.

The procedures and associated findings are as follows:

1. Obtain the applicable policies and procedures as defined by MES which include:
 - a. MES Travel Advance and Expense Report Procedures Revised 10-02
 - b. State Travel Management Unit – Board of Public Works Subtitle 02 Business Administration 23.02.01 Standard Travel Regulations
 - c. Maryland Environmental Service Personnel Meal Reimbursement Policy No. 10.16
 - d. State of Maryland Standards of Conduct for Executive Branch Employees and Reporting of Misconduct
 - e. Procurement one card procedures
 - f. Training and development tuition assistance program

Result: We obtained the noted policies above.

2. Obtain the July 1, 2019 to June 30, 2020 expense reports and all corresponding supporting documentation for the individuals listed in attachment A.

Result: We obtained the July 1, 2019 to June 30, 2020 expense reports and purchase card purchases and all corresponding supporting documentation for the individuals listed in attachment A.

3. Trace each expense to an external party receipt/supporting documentation.

Result: All expenses obtained were traced to an external party receipt/supporting documentation, see attachment B for exception results noted.

4. Compare each expense to the policies noted in step 1.

Result: All expenses were compared to the policies noted in step 1, see attachment B for results noted.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review, the objective of which would be the expression of an opinion or conclusion, respectively, on the expense report review in accordance with defined policies and procedures provided by the Service of the specified Managing Directors of the Service for the specified period of July 1, 2019, through June 30, 2020. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the audit committee and management of the Service and is not intended to be, and should not be, used by anyone other than the specified parties.

RSM US LLP

Gaithersburg, Maryland
October 30, 2020

Attachment A

1. Former Director/CEO
2. Managing Director, Environmental Dredging and Restoration
3. Managing Director, Information Technology & Innovation
4. Managing Director, Communications
5. Managing Director, Water/Wastewater, Environmental Monitoring & GES
6. Managing Director, Finance
7. Managing Director, Strategic Partnerships & Industry Relations
8. Former Managing Director, Communications
9. Managing Director, Environmental Operations
10. Former Deputy Director

Attachment B

The following summarizes by individual position the number and amount of expense reimbursement transactions tested applying the agreed upon procedures and the results noted:

Former Director/CEO

\$55,889.12 Sum of total expenses submitted for reimbursement.

Type of results noted below (if applicable)

I Employee was reimbursed for more than the appropriate amount based on policy	69 out of 269 individual items amounting to \$3,658.09.
II Employee did not use state service contracts when booking hotel/flight	106 out of 269 individual items amounting to \$47,052.17.
III Employee did not submit their expenses within 5 days of incurring expense while on travel	69 out of 269 individual items amounting to \$11,868.26.
IV Expense is not listed as an acceptable expense within policies provided	29 out of 269 individual items amounting to \$948.57.
V A receipt or applicable support was not provided upon reimbursement submission in order to be eligible for reimbursement	52 out of 269 individual items amounting to \$3,138.78.
VI Employee submitted for expense reimbursement after leaving the Service	69 out of 269 individual items amounting to \$11,868.26.

117 out of 269 individual items had multiple exceptions noted.

Director/CEO (Former)

Type of results noted below (if applicable)

- I Employee was reimbursed for more than the appropriate amount based on policy
- II Employee did not use state service contracts when booking hotel/flight
- III Employee did not submit their expenses within 5 days of incurring expense while on travel
- IV Expense is not listed as an acceptable expense within policies provided
- V A receipt or applicable support was not provided upon reimbursement submission in order to be eligible for reimbursement
- VI Employee submitted for expense reimbursement after leaving the Service

69
106
69
29
52
69

117 out of 269 had multiple exceptions

Exception noted Indicates an exception to a result category above

n/a Indicates no exception

Expense Number	Total Amount Associated with expense	Description of Expense	Date Expense Submitted	Date Expense/Receipt was incurred	Was expense recorded in accordance with policies provided	Nature of Results	Results Noted					
							I	II	III	IV	V	VI
1	\$ 5.57	Snack/incidental purchase	6/4/2020	12/4/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not submit their expenses within 5 days of incurring expense while on travel and expense is not listed as an acceptable expense within policies provided.	n/a	Exception noted	Exception noted	Exception noted	n/a	Exception noted
2	\$ 175.76	International Dinner Reimbursement - not subject to regular reimbursement standards	6/4/2020	n/a	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
3	\$ 14.00	No receipt provided	1/7/2020	n/a	No	Amount was reimbursed and no receipt was provided.	n/a	n/a	n/a	n/a	Exception noted	n/a
4	\$ 323.31	Room & Board plus meals	1/7/2020	1/7/2020	No	Employee notes expense relates to charges incurred for meal expense while staying at the St. Regis Marriott hotel. An amount of \$47.60 amount relates to dinner for the employee. The per diem rate for dinner is \$28 per person. Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
5	\$ 120.00	Costco Membership	1/1/2020	1/11/2020	No	Expense is not listed as an acceptable expense within policies provided.	\$ 85.50	n/a	n/a	Exception noted	n/a	n/a
6	\$ 29.00	Conference registration fee	1/13/2020	1/13/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
7	\$ 123.17	Room & Board	1/16/2020	1/16/2020	No	Employee did not use state service contractor to book hotel.	\$ 10.00	Exception noted	n/a	n/a	n/a	n/a
8	\$ 48.02	Lunch Reimbursement	1/22/2020	1/22/2020	No	Employee notes expense relates to charges incurred for meal expenses. The \$48.02 amount relates to lunch for 2 people. The per diem rate for lunch is \$15 per person. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
9	\$ 10.00	Parking Reimbursement	1/24/2020	1/24/2020	Yes	n/a	\$ 88.52	n/a	n/a	n/a	n/a	n/a
10	\$ 6.35	Misc. Business Expense	1/25/2020	1/25/2020	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
11	\$ 139.83	Room & Board	1/27/2020	1/27/2020	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
12	\$ 21.87	Lunch Reimbursement - 2 personal	1/28/2020	1/28/2020	No	Employee notes expense relates to charges incurred for meal expenses. The \$21.87 amount relates to lunch for 2 people. The per diem rate for lunch is \$15 per person for the MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
13	\$ 20.00	Parking Reimbursement	6/4/2020	11/6/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
14	\$ 30.76	Gas reimbursement	1/28/2020	1/29/2020	yes	Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	\$ 31.01	n/a	n/a	n/a	n/a	n/a
15	\$ 10.00	Parking Reimbursement	1/29/2020	1/28/2020	Yes	n/a	\$ 44.68	n/a	n/a	n/a	n/a	n/a
16	\$ 8.00	Parking Reimbursement	1/30/2020	1/30/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
17	\$ 262.90	Room & Board	1/30/2020	1/30/2020	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a

Expense Number	Total Amount Associated with expense	Description of Expense	Date Expense Submitted	Date Expense/Receipt was incurred	Was expense recorded in accordance with policies provided	Nature of Results	Results Noted					
							I	II	III	IV	V	VI
18	\$ 49.18	Dinner Reimbursement	2/3/2020	2/3/2020	No	Per policies and procedures, all meals reimbursed must have an associated receipt with detail to be eligible for reimbursement. The per diem rate for dinner is \$28 for the MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
19	\$ 407.46	Room & Board	2/4/2020	2/4/2020	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
20	\$ 77.49	Vehicle Rental on Travel	2/4/2020	2/4/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
21	\$ 65.21	UPS Mailing Exp	2/5/2020	2/5/2020	No	Expense is not listed as an acceptable expense within policies provided.	\$ 26.42	n/a	n/a	Exception noted	n/a	n/a
22	\$ 1,227.02	Room & Board	2/6/2020	2/6/2020	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
23	\$ 157.19	Vehicle Rental on Travel	2/6/2020	2/6/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
24	\$ 6.00	Parking Reimbursement	6/4/2020	10/28/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
25	\$ 7.84	Popcorn Purchase	2/6/2020	2/6/2020	No	Expense is not listed as an acceptable expense within policies provided.	\$ 38.42	n/a	n/a	Exception noted	n/a	n/a
26	\$ 704.80	Flight Expense travel to multi states	2/10/2020	2/10/2020	No	Employee did not use state service contractor to book flight	n/a	Exception noted	n/a	n/a	n/a	n/a
27	\$ 20.00	Parking Reimbursement	2/11/2020	2/11/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
28	\$ 61.94	Lunch Reimbursement	2/12/2020	2/12/2020	No	Employee notes expense relates to charges incurred for meal expenses. The \$61.94 amount relates to lunch for 3 people. The per diem rate for lunch is \$15 for the MES employee.	n/a	n/a	n/a	n/a	n/a	n/a
29	\$ 10.00	Parking Reimbursement	2/13/2020	2/13/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
30	\$ 1,393.15	Flight Expense travel to multi states	2/18/2020	2/18/2020	No	Employee did not use state service contractor to book flight.	n/a	Exception noted	n/a	n/a	n/a	n/a
31	\$ 58.80	Dinner Reimbursement	2/18/2020	2/18/2020	No	Employee notes expense relates to charges incurred for meal expenses. The \$58.80 amount relates to dinner for 2 people. The per diem rate for dinner is \$28 per person for the MES employee.	n/a	n/a	n/a	n/a	n/a	n/a
32	\$ 211.51	Room & Board	2/19/2020	2/19/2020	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
33	\$ 35.00	Parking Reimbursement	2/19/2020	2/19/2020	Yes	n/a	\$ 108.66	n/a	n/a	n/a	n/a	n/a
34	\$ 4.23	Gas reimbursement	2/22/2020	2/22/2020	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	n/a	n/a	n/a	n/a	n/a	n/a
35	\$ 25.00	Parking Reimbursement	6/4/2020	11/6/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 84.28	Exception noted	Exception noted	n/a	n/a	Exception noted
36	\$ 4.23	Snack/incidental purchase	2/22/2020	2/22/2020	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
37	\$ 12.12	Lunch Reimbursement	2/22/2020	2/22/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
38	\$ 4.10	Snack/incidental purchase	2/23/2020	2/23/2020	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
39	\$ 43.56	Dinner Reimbursement - 2 guests	2/23/2020	2/23/2020	No	Employee notes expense relates to charges incurred for meal expenses. The \$58.80 amount relates to dinner for 2 people. The per diem rate for lunch is \$15 per person for the MES employee.	n/a	n/a	n/a	n/a	n/a	n/a
40	\$ 1,029.58	Room & Board	2/24/2020	2/23/2020	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
41	\$ 1,116.05	Room & Board plus meals	2/26/2020	2/26/2020	No	Per support provided, there were additional charges outside of traditional room and board expenses in the amount of \$122.74 that appear to reflect meal expenses. The per diem dinner expense is \$28 and that the lunch per diem rate is \$15 and the breakfast is \$13. The employee had one dinner, one lunch and two breakfasts while staying at the hotel and charged the amount to the room. Additionally, the employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
42	\$ 176.65	Vehicle Rental on Travel	2/26/2020	2/26/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a

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43	\$ 110.00	Parking Reimbursement	2/26/2020	2/26/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
44	\$ 50.00	Conference registration fee	3/26/2020	3/26/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
45	\$ 239.99	Apple Charge	4/23/2020	4/23/2020	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
46	\$ 54.01	Dinner Reimbursement	6/4/2020	10/27/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date. The	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
47	\$ 60.00	Costco Membership	12/22/2018	12/22/2018	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
48	\$ 489.14	Room & Board	1/4/2019	1/4/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
49	\$ 40.34	Lunch Reimbursement	1/8/2019	1/8/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$40.34 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
50	\$ 208.06	Room & Board	1/10/2019	1/10/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
51	\$ 3.00	Parking Reimbursement	1/11/2019	1/11/2020	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
52	\$ 2.00	Parking Reimbursement	1/15/2019	1/15/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
53	\$ 9.00	Parking Reimbursement	1/16/2019	1/16/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
54	\$ 105.84	Lunch Reimbursement	1/22/2019	1/22/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$105.84 amount relates to lunch for 3 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
55	\$ 25.00	Parking Reimbursement	1/22/2019	1/22/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
56	\$ 53.05	Lunch Reimbursement	1/23/2019	1/23/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$53.05 amount relates to lunch for 3 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
57	\$ 67.68	Dinner Reimbursement	6/4/2020	10/28/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date. The \$67.68 amount relates to dinner for 1 person. The per diem rate for is \$23 per person. Employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
58	\$ 261.16	Room & Board	1/31/2019	1/31/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
59	\$ 338.92	Room & Board	2/6/2019	2/6/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
60	\$ 57.50	Lunch Reimbursement	2/7/2019	2/7/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$57.50 amount relates to lunch for 3 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
61	\$ 26.00	Parking Reimbursement	2/8/2019	2/8/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
62	\$ 93.81	Lunch Reimbursement	2/15/2019	2/15/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$93.81 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	\$ 30.42	n/a	n/a	n/a	Exception noted	n/a
63	\$ 7.95	Snack/incidental purchase	2/21/2019	2/21/2019	No	Expense is not listed as an acceptable expense within policies provided.	\$ 31.94	n/a	n/a	Exception noted	n/a	n/a
64	\$ 41.61	Lunch Reimbursement	2/21/2019	2/21/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$41.61 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
65	\$ 2.66	Snack/incidental purchase	2/25/2019	2/25/2019	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
66	\$ 52.12	Target electronic expense	2/26/2019	2/26/2019	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a

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67	\$ 49.64	Dinner Reimbursement	2/27/2019	2/27/2019	No	Per policies and procedures all meals reimbursed must have an associated receipt with detail to be eligible for reimbursement. The per diem rate for dinner is \$25 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
68	\$ 16.00	International Travel Metro Expense	6/4/2020	9/8/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
69	\$ 9.50	Breakfast Reimbursement	2/28/2019	2/26/2019	Yes	n/a	\$ 76.74	n/a	n/a	n/a	n/a	n/a
70	\$ 74.00	Parking Reimbursement	2/28/2019	2/26/2019	Yes	n/a	\$ 13.86	n/a	n/a	n/a	n/a	n/a
71	\$ 910.75	Flight Reimbursement	3/3/2019	3/3/2019	No	Employee did not use state service contractor to book flight.	n/a	Exception noted	n/a	n/a	n/a	n/a
72	\$ 12.00	Parking Reimbursement	3/6/2019	n/a	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
73	\$ 46.38	Lunch Reimbursement	3/6/2019	3/6/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$46.38 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
74	\$ 10.00	Parking Reimbursement	3/13/2019	3/13/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
75	\$ 7.00	Parking Reimbursement	3/14/2019	3/14/2019	Yes	n/a	\$ 21.76	n/a	n/a	n/a	n/a	n/a
76	\$ 10.00	In-flight Wi-Fi purchase	3/16/2019	n/a	No	Expense was reimbursed without receipt and expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	Exception noted	n/a
77	\$ 6.87	Popcorn Purchase	3/16/2019	3/16/2019	No	Expense is not listed as an acceptable expense within policies provided.	\$ 8.86	n/a	n/a	Exception noted	n/a	n/a
78	\$ 22.06	Lyft Expense	3/16/2019	3/16/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
79	\$ 10.00	Parking Reimbursement	6/4/2020	1/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
80	\$ 21.59	Lyft Expense	3/20/2019	3/20/2019	Yes	n/a	\$ 29.68	n/a	n/a	n/a	n/a	n/a
81	\$ 14.00	Flight pass for travel	3/20/2019	3/20/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
82	\$ 110.00	Parking Reimbursement	3/21/2019	3/21/2019	Yes	n/a	\$ 21.60	n/a	n/a	n/a	n/a	n/a
83	\$ 23.00	Parking Reimbursement	3/21/2019	3/21/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
84	\$ 16.00	Parking Reimbursement	3/21/2019	3/21/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
85	\$ 286.62	Room & Board	3/22/2019	3/22/2019	No	The employee did not use state service contractor to book hotel	n/a	Exception noted	n/a	n/a	n/a	n/a
86	\$ 23.00	Parking Reimbursement	3/22/2019	3/22/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
87	\$ 16.00	Parking Reimbursement	3/22/2019	3/22/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
88	\$ 49.82	Lunch Reimbursement	3/25/2019	3/25/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$49.82 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a

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89	\$ 1,333.74	Flight Reimbursement	3/26/2019	3/26/2019	No	The employee did not use state service contractor to book flight.	\$ 106.15	Exception noted	n/a	n/a	n/a	n/a
90	\$ 5.01	Gas reimbursement	6/4/2020	10/29/2019	No	for reimbursements after the termination date and employee did not submit their expenses within 5	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
91	\$ 68.58	Lunch Reimbursement	3/29/2019	3/29/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$68.58 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	\$ 53.83	n/a	n/a	n/a	Exception noted	n/a
92	\$ 10.00	Parking Reimbursement	4/1/2019	4/1/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
93	\$ 98.19	Dinner Reimbursement	4/10/2019	4/11/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$98.19 amount relates to dinner for 2 people. The per diem rate for dinner is \$25 per person for an MES employee. Support provided does not indicate if all are MES employees.	\$ 48.48	n/a	n/a	n/a	Exception noted	n/a
94	\$ 35.49	Walmart Electronic Expenses	4/11/2019	4/11/2019	No	Expense is not listed as an acceptable expense within policies provided.	\$ 20.09	n/a	n/a	Exception noted	n/a	n/a
95	\$ 112.32	Room & Board	4/11/2019	4/11/2019	No	The employee did not use state service contractor to book hotel.	\$ 10.49	Exception noted	n/a	n/a	n/a	n/a
96	\$ 4.38	Snack/incidental purchase	4/11/2019	4/11/2019	No	Expense is not listed as an acceptable expense within policies provided.	\$ 135.35	n/a	n/a	Exception noted	n/a	n/a
97	\$ 7.50	Gas reimbursement	4/12/2019	4/12/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	n/a	n/a	n/a	n/a	n/a	n/a
98	\$ 28.70	Breakfast reimbursement	4/17/2019	4/17/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$28.70 amount relates to breakfast for 2 people. The per diem rate for breakfast is \$10 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
99	\$ 8.00	Parking Reimbursement	4/19/2019	4/19/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
100	\$ 40.92	Lunch reimbursement	4/19/2019	4/19/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$40.92 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
101	\$ 18.00	Parking Reimbursement	6/4/2020	2/6/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 19.60	Exception noted	Exception noted	n/a	n/a	Exception noted
102	\$ 132.30	Flight Reimbursement	4/25/2019	4/25/2019	No	The employee did not use state service contractor to book flight.	n/a	Exception noted	n/a	n/a	n/a	n/a
103	\$ 56.12	Lunch reimbursement	4/26/2019	4/26/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$56.12 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
104	\$ 1,148.60	Flight Reimbursement	4/29/2019	4/29/2019	No	The employee did not use state service contractor to book flight.	n/a	Exception noted	n/a	n/a	n/a	n/a
105	\$ 543.94	Room & Board	4/30/2019	4/30/2019	No	The employee did not use state service contractor to book hotel.	\$ 33.02	Exception noted	n/a	n/a	n/a	n/a
106	\$ 18.00	Parking Reimbursement	5/1/2019	5/2/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
107	\$ 504.27	Room & Board	5/2/2019	5/3/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
108	\$ 13.00	Parking Reimbursement	5/2/2019	5/2/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
109	\$ 17.05	Lunch Reimbursement - 2 personal	5/5/2019	5/5/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$17.05 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	\$ 6.87	n/a	n/a	n/a	Exception noted	n/a

Expense Number	Total Amount Associated with expense	Description of Expense	Date Expense Submitted	Date Expense/Receipt was incurred	Was expense recorded in accordance with policies provided	Nature of Results	Results Noted					
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110	\$ 19.47	Lunch Reimbursement	5/6/2019	5/6/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$19.47 amount relates to lunch for 1 person. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
111	\$ 13.00	Parking Reimbursement	5/6/2019	5/6/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
112	\$ 97.40	Vehicle Rental on Travel	6/4/2020	10/22/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
113	\$ 99.00	Parking Reimbursement	6/4/2020	10/29/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
114	\$ 573.72	Room & Board	5/7/2019	5/7/2019	No	The employee did not use state service contractor to book hotel.	\$ 21.18	Exception noted	n/a	n/a	n/a	n/a
115	\$ 105.63	Vehicle Rental on Travel	5/7/2019	5/7/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
116	\$ 75.00	Parking Reimbursement	5/7/2019	5/7/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
117	\$ 5.00	Gas reimbursement	5/9/2019	5/9/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	n/a	n/a	n/a	n/a	n/a	n/a
118	\$ 17.01	Lunch Reimbursement - 2 personal	5/9/2019	5/9/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$17.01 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
119	\$ 144.78	Room & Board	5/10/2019	5/10/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
120	\$ 5.00	Parking Reimbursement	5/10/2019	5/10/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
121	\$ 3.25	EZ Pass expense	5/14/2019	5/14/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
122	\$ 42.03	Dinner Reimbursement - 2 guests	5/14/2019	5/14/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$42.03 amount relates to dinner for 2 people. The per diem rate for dinner is \$25 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
123	\$ 59.57	Dinner Reimbursement	5/14/2019	5/14/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$59.57 amount relates to dinner for 2 people. The per diem rate for dinner is \$25 per person for an MES employee. Support provided does not indicate if all are MES employees.	\$ 46.94	n/a	n/a	n/a	Exception noted	n/a
124	\$ 49.42	Dinner Reimbursement	6/4/2020	10/20/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date. The per diem rate for dinner is \$23 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	Exception noted	Exception noted	n/a	Exception noted	Exception noted
125	\$ 85.04	Dinner Reimbursement	5/15/2019	5/15/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$85.04 amount relates to dinner for 3 people. The per diem rate for dinner is \$25 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
126	\$ 9.08	Lunch Reimbursement	5/15/2019	5/15/2019	Yes	n/a	\$ 30.80	n/a	n/a	n/a	n/a	n/a
127	\$ 85.04	Dinner Reimbursement	5/15/2019	5/15/2019	No	Duplicate Expense to item 210. The employee submitted the same receipts for both expenses. Employee is only eligible for reimbursement for one submission thus the whole amount should not have been reimbursed.	n/a	n/a	n/a	n/a	n/a	n/a
128	\$ 1,175.21	Room & Board	5/16/2019	5/16/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
129	\$ 240.66	Vehicle Rental on Travel	5/16/2019	5/16/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
130	\$ 77.92	Dinner Reimbursement	5/16/2019	5/16/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$77.92 amount relates to	n/a	n/a	n/a	n/a	Exception noted	n/a

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131	\$ 39.11	Gas reimbursement	5/16/2019	5/16/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	n/a	n/a	n/a	n/a	n/a	n/a
132	\$ 8.31	Gas reimbursement	5/16/2019	5/16/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled	n/a	n/a	n/a	n/a	n/a	n/a
133	\$ 110.00	Parking Reimbursement	5/17/2019	5/17/2019	Yes	n/a	\$ 28.56	n/a	n/a	n/a	n/a	n/a
134	\$ 456.06	Room & Board	5/19/2019	5/19/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
135	\$ 461.04	Room & Board	6/4/2020	11/14/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 67.97	Exception noted	Exception noted	n/a	n/a	Exception noted
136	\$ 14.65	Dinner Reimbursement	5/19/2019	5/19/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
137	\$ 13.00	Parking Reimbursement	5/19/2019	5/17/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
138	\$ 86.51	Vehicle Rental on Travel	5/21/2019	5/21/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
139	\$ 7.84	Popcorn Purchase	5/21/2019	5/21/2019	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
140	\$ 848.79	Room & Board	5/21/2019	5/21/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
141	\$ 86.51	Vehicle Rental on Travel	5/21/2019	5/21/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
142	\$ 11.91	Gas reimbursement	5/21/2019	5/21/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	\$ 28.34	n/a	n/a	n/a	n/a	n/a
143	\$ 116.00	Dinner Reimbursement	5/24/2019	5/24/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$116 amount relates to a birthday dinner for 3 people. The per diem rate for dinner is \$25 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
144	\$ 47.17	Lunch Reimbursement	5/24/2019	5/24/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$47.17 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
145	\$ 28.91	Gas reimbursement	5/28/2019	5/28/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	n/a	n/a	n/a	n/a	n/a	n/a
146	\$ 10.98	Snack/incidental purchase	6/4/2020	10/28/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel and expense is not listed as an acceptable expense within policies provided.	n/a	Exception noted	Exception noted	Exception noted	n/a	Exception noted
147	\$ 157.68	Room & Board	5/29/2019	5/29/2019	No	The employee did not use state service contractor to book hotel.	\$ 93.84	Exception noted	n/a	n/a	n/a	n/a
148	\$ 3.00	Parking Reimbursement	5/29/2019	5/29/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
149	\$ 61.15	Lunch Reimbursement	6/3/2019	6/3/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$61.15 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Support provided does not indicate if all are MES employees.	\$ 41.05	n/a	n/a	n/a	Exception noted	n/a
150	\$ 26.00	Parking Reimbursement	6/3/2019	6/3/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
151	\$ 4.50	Parking Reimbursement	6/4/2019	6/4/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a

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152	\$ 51.24	Dinner Reimbursement	6/5/2019	6/5/2019	No	Employee notes expense relates to charges incurred for meal expenses for 2 people. The per diem rate for dinner is \$25 for an MES employee. Support provided does not indicate if all are MES employees.	\$ 45.50	n/a	n/a	n/a	Exception noted	n/a
153	\$ 210.80	Room & Board	6/6/2019	6/6/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
154	\$ 18.00	Parking Reimbursement	6/10/2019	6/10/2019	Yes	n/a	\$ 81.81	n/a	n/a	n/a	n/a	n/a
155	\$ 12.00	Parking Reimbursement	6/12/2019	6/12/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
156	\$ 14.83	Costco Purchases	6/16/2019	6/16/2019	No	Expense is not listed as an acceptable expense within policies provided.	\$ 29.61	n/a	n/a	Exception noted	n/a	n/a
157	\$ 108.08	Vehicle Rental on Travel	6/4/2020	10/29/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
158	\$ 36.81	Gas reimbursement	6/17/2019	6/17/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	n/a	n/a	n/a	n/a	n/a	n/a
159	\$ 81.96	Dinner Reimbursement	6/17/2019	6/17/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$81.96 amount relates to dinner for 2 people. The per diem rate for dinner is \$25 per person for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	\$ 24.64	n/a	n/a	n/a	Exception noted	n/a
160	\$ 112.32	Room & Board	6/18/2019	6/18/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
161	\$ 46.22	Lunch Reimbursement	6/18/2019	6/18/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$46.22 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	n/a	n/a	n/a	n/a	Exception noted	n/a
162	\$ 12.00	Parking Reimbursement	6/18/2019	6/18/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
163	\$ 777.00	Room & Board	6/26/2019	6/26/2019	No	The employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
164	\$ 11.13	Lunch Reimbursement	7/3/2019	7/3/2019	Yes	n/a	\$ 34.38	n/a	n/a	n/a	n/a	n/a
165	\$ 30.21	Gas reimbursement	7/8/2019	7/8/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	n/a	n/a	n/a	n/a	n/a	n/a
166	\$ 22.00	Parking Reimbursement	7/17/2019	7/17/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
167	\$ 52.52	Dinner Reimbursement	7/17/2019	7/17/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$52.52 amount relates to dinner for 2 people. The per diem rate for dinner is \$25 per person for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	n/a	n/a	n/a	n/a	Exception noted	n/a
168	\$ 498.83	Room & Board	6/4/2020	10/15/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee notes expense relates to charges incurred for meal expenses. The \$41.57 amount relates to lunch for 4 people. The per diem rate for lunch is \$12 per person for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
169	\$ 41.57	Lunch Reimbursement - 4 guests	8/20/2019	8/20/2019	No	n/a	n/a	n/a	n/a	n/a	Exception noted	n/a
170	\$ 8.00	Parking Reimbursement	8/21/2019	8/21/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
171	\$ 59.82	Lunch Reimbursement	8/21/2019	8/21/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$59.82 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	n/a	n/a	n/a	n/a	Exception noted	n/a
172	\$ 99.74	Dinner Reimbursement	9/8/2019	9/8/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$99.74 amount relates to dinner for 3 people. The per diem rate for dinner is \$25 for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	n/a	n/a	n/a	n/a	Exception noted	n/a

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173	\$ 3,606.88	Room & Board plus meals	11/21/2019	11/19/2019	No	Expense reflects non-boarding expenses including a dinner in the amount of \$223.16 (11/18), two breakfasts for \$15 (11/19 and 11/20), and another dinner for \$118.23 (11/19). The per diem dinner rate is \$25 and \$10 for breakfast. Additionally, Employee did not book through state service contracts to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
174	\$ 2,599.69	Room & Board plus meals	11/21/2019	11/21/2019	No	Employees are responsible for submitting their own expense reports. The employee purchased two different rooms while staying at The Jaffa Tel Aviv, see expense 254) for additional room booked. The additional room should not have been reimbursed as the expense should never had been incurred by the employee. Per management, the additional expense was due to the other MES employee experiencing identity theft. Additionally, the employee was reimbursed \$151.90 for dinner (11/18/19), \$15 for breakfast (11/19 and 11/20), and another \$172.63 for dinner (11/19) the dinner per diem rate is \$25 and breakfast per diem rate being \$10. Furthermore, the expense was not booked through state service contracts to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
175	\$ 107.04	Dinner Reimbursement	12/5/2019	12/5/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$107.04 amount relates to dinner for 2 people. The per diem rate for dinner is \$25 per person for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	n/a	n/a	n/a	n/a	Exception noted	n/a
176	\$ 145.49	Room & Board	12/5/2019	12/5/2019	No	Expense was not booked through state service contracts to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
177	\$ 284.90	Room & Board	12/6/2019	12/6/2019	No	Expense was not booked through state service contracts to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
178	\$ 23.00	Parking Reimbursement	12/10/2019	12/10/2019	Yes	n/a	\$ 37.82	n/a	n/a	n/a	n/a	n/a
179	\$ 503.98	Room & Board	6/4/2020	11/14/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
180	\$ 33.81	Gas reimbursement	12/11/2019	12/11/2019	yes	Expense reflects reimbursement for gas. Reimbursement for gas must be based upon a fixed rate multiplied by the amount of miles traveled unless employee is driving a company owned vehicle. Support does not state that the vehicle was company owned, however management has asserted this was an MES vehicle.	\$ 56.58	n/a	n/a	n/a	n/a	n/a
181	\$ 15.00	Parking Reimbursement	12/11/2019	12/11/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
182	\$ 93.12	Lunch Reimbursement	12/12/2019	12/12/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$93.12 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	\$ 73.19	n/a	n/a	n/a	Exception noted	n/a
183	\$ 65.59	Lunch Reimbursement	12/13/2019	12/13/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$65.59 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 for an MES employee. Employee notes expense relates to charges incurred for meal expenses.	n/a	n/a	n/a	n/a	Exception noted	n/a
184	\$ 119.88	Room & Board	12/15/2019	12/15/2019	No	Expense was not booked through state service contracts to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
185	\$ 10.00	Breakfast Reimbursement	12/18/2019	12/18/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
186	\$ 11.00	Parking Reimbursement	12/18/2019	12/18/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
187	\$ 49.66	Lift Expense	3/5/2020	3/5/2020	Yes	n/a	\$ 18.70	n/a	n/a	n/a	n/a	n/a
188	\$ 155.00	Harvard misc. expense incurred	3/14/2020	3/14/2020	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
189	\$ 50.00	Conference registration expense	3/26/2020	3/26/2020	Yes	n/a	\$ 28.92	n/a	n/a	n/a	n/a	n/a
190	\$ 275.51	Room & Board	6/4/2020	11/12/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted

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191	\$ 10.12	Snack/incidental purchase	6/4/2020	6/17/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not submit their expenses within 5 days of incurring expense while on travel and expense is not listed as an acceptable expense within policies provided.	\$ 44.12	Exception noted	Exception noted	Exception noted	n/a	Exception noted
192	\$ 30.31	Gas reimbursement	6/4/2020	10/31/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
193	\$ 702.33	Room & Board	6/4/2020	12/10/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a		Exception noted
194	\$ 326.00	Amtrak travel expense	6/4/2020	9/24/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
195	\$ 20.21	Gas reimbursement	6/4/2020	9/23/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
196	\$ 6.55	Snack/incidental purchase	6/4/2020	9/20/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not submit their expenses within 5 days of incurring expense while on travel and expense is not listed as an acceptable expense within policies provided.	n/a	Exception noted	Exception noted	Exception noted	n/a	Exception noted
197	\$ 333.66	Lunch Reimbursement	6/4/2020	9/20/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The \$333.66 amount relates to lunch for 15 people. The per diem rate for lunch is \$15 per person.	\$ 5.05	Exception noted	Exception noted	n/a	n/a	Exception noted
198	\$ 16.50	Parking Reimbursement	6/4/2020	9/23/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 7.47	Exception noted	Exception noted	n/a	n/a	Exception noted
199	\$ 107.28	Dinner Reimbursement	6/4/2020	9/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The receipt provided does not include detail and the amount of personnel in attendance is not written on the receipt. The per diem rate for dinner is \$23 per person.	n/a	Exception noted	Exception noted	n/a	Exception noted	Exception noted
200	\$ 12.00	Parking Reimbursement	6/4/2020	9/24/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
201	\$ 931.83	Room & Board	6/4/2020	9/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
202	\$ 1,014.45	Room & Board	6/4/2020	9/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
203	\$ 197.60	Flight Expense travel	10/11/2019	10/11/2019	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a

Expense Number	Total Amount Associated with expense	Description of Expense	Date Expense Submitted	Date Expense/Receipt was incurred	Was expense recorded in accordance with policies provided	Nature of Results	Results Noted					
							I	II	III	IV	V	VI
204	\$ 105.28	Dinner Reimbursement	6/4/2020	9/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee notes expense was reimbursed without a receipt.	\$ 5.01	n/a	Exception noted	n/a	Exception noted	Exception noted
205	\$ 737.21	Room & Board	10/17/2019	10/17/2019	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
206	\$ 4.00	EZ Pass expense	10/20/2019	10/20/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
207	\$ 480.88	Room & Board	10/21/2019	10/21/2019	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
208	\$ 524.57	Room & Board	10/23/2019	10/23/2019	No	Employee did not use state service contractor to book hotel.	\$ 17.03	Exception noted	n/a	n/a	n/a	n/a
209	\$ 9.30	Mail expense	10/23/2019	10/23/2019	No	Expense is not listed as an acceptable expense within policies provided.	\$ 34.57	n/a	n/a	Exception noted	n/a	n/a
210	\$ 22.00	Parking Reimbursement	10/25/2019	10/25/2019	Yes	n/a	\$ 60.04	n/a	n/a	n/a	n/a	n/a
211	\$ 7.84	Popcorn Purchase	10/25/2019	10/25/2019	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
212	\$ 229.79	Vehicle Rental on Travel	10/25/2019	10/25/2019	Yes	n/a	\$ 85.04	n/a	n/a	n/a	n/a	n/a
213	\$ 10.59	Lunch Reimbursement	10/26/2019	10/26/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
214	\$ 8.90	EZ Pass expense	10/29/2019	10/29/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
215	\$ 108.50	Dinner Reimbursement	6/4/2020	11/11/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and the receipt provided does not include detail and the amount of personnel in attendance is not written on the receipt. The per diem rate for dinner is noted as \$23 per person.	\$ 52.92	n/a	Exception noted	n/a	Exception noted	Exception noted
216	\$ 878.73	Room & Board	10/30/2019	10/30/2019	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
217	\$ 1.25	Parking Reimbursement	10/31/2019	10/31/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
218	\$ 349.94	Room & Board	11/5/2019	11/6/2019	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
219	\$ 111.69	Room & Board	11/7/2019	11/7/2019	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
220	\$ 4,482.96	Flight Reimbursement	11/16/2019	n/a	No	Employee did not use state service contractor to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
221	\$ 85.00	Parking Reimbursement	11/21/2019	11/21/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
222	\$ 15.00	Parking Reimbursement	11/25/2019	11/25/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
223	\$ 18.00	Parking Reimbursement	6/4/2020	9/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
224	\$ 1,187.79	Flight Reimbursement	6/4/2020	9/30/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
225	\$ 56.00	Candy/Dessert expenses	6/4/2020	10/9/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date, expense is not listed as an acceptable expense within policies provided and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	n/a	Exception noted	Exception noted	n/a	Exception noted
226	\$ 18.25	Dinner Reimbursement	6/4/2020	6/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date.	n/a	n/a	Exception noted	n/a	n/a	Exception noted
227	\$ 20.14	Target electronic expense	6/4/2020	9/12/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 91.00	n/a	Exception noted	n/a	n/a	Exception noted
228	\$ 16.50	Parking Reimbursement	6/4/2020	9/12/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 35.17	Exception noted	Exception noted	n/a	n/a	Exception noted
229	\$ 60.42	Lunch Reimbursement	6/4/2020	9/26/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The \$60.42 amount relates to lunch for 2 people. The per diem rate for lunch is \$15 per person. Support provided does not indicate if all are MES employees.	n/a	n/a	Exception noted	n/a	n/a	Exception noted
230	\$ 61.94	Lunch Reimbursement	6/4/2020	10/7/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The \$61.94 amount relates to lunch for 2 people. Per diem rate for lunch is \$15 per person. Support provided does not indicate if all are MES employees.	n/a	n/a	Exception noted	n/a	n/a	Exception noted

Expense Number	Total Amount Associated with expense	Description of Expense	Date Expense Submitted	Date Expense/Receipt was incurred	Was expense recorded in accordance with policies provided	Nature of Results	Results Noted					
							I	II	III	IV	V	VI
231	\$ 24.00	Parking Reimbursement	6/4/2020	9/11/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
232	\$ 15.00	Parking Reimbursement	6/4/2020	9/10/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 49.15	Exception noted	Exception noted	n/a	n/a	Exception noted
233	\$ 184.00	Parking Reimbursement	6/4/2020	7/11/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
234	\$ 1.00	Parking Reimbursement	6/4/2020	9/4/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
235	\$ 461.29	Room & Board	6/4/2020	9/10/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 26.24	Exception noted	Exception noted	n/a	n/a	Exception noted
236	\$ 99.74	Dinner Reimbursement	6/4/2020	9/9/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. Employee notes expense relates to charges incurred for meal expenses. The receipt in the amount of \$99.74 does not specify the number of personal in attendance. The per diem rate for dinner is \$23 per person.	n/a	Exception noted	Exception noted	n/a	Exception noted	Exception noted
237	\$ 29.68	Dinner Reimbursement	6/4/2020	8/23/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date. Employee notes expense relates to charges incurred for meal expenses. The \$29.68 amount relates to dinner for 1 person. The per diem rate for is \$23 per person which is \$6.68 less per person than actually spent, however per inspection of the receipt the employee purchased \$10 worth of alcohol which is not eligible for reimbursement.	n/a	n/a	Exception noted	n/a	n/a	Exception noted
238	\$ 36.86	Dinner Reimbursement	6/4/2020	7/30/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. Employee notes expense relates to charges incurred for meal expenses. The \$36.86 amount relates to dinner for 1 person. The per diem rate for dinner is \$23 per person.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
239	\$ 21.65	Dinner Reimbursement	6/4/2020	7/28/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
240	\$ 12.19	Snack/incidental purchase	6/4/2020	7/30/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and, expense is not listed as an acceptable expense within policies provided, and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	Exception noted	n/a	Exception noted
241	\$ 550.00	Room & Board	6/4/2020	8/1/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 56.96	Exception noted	Exception noted	n/a	n/a	Exception noted
242	\$ 22.00	Parking Reimbursement	6/4/2020	7/2/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted

Expense Number	Total Amount Associated with expense	Description of Expense	Date Expense Submitted	Date Expense/Receipt was incurred	Was expense recorded in accordance with policies provided	Nature of Results	Results Noted					
							I	II	III	IV	V	VI
243	\$ 51.76	Lunch Reimbursement	6/4/2020	6/19/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The \$51.76 amount relates to lunch for 2 people. The per diem rate for lunch is \$15 per person for an MES employee. Support provided does not indicate if all are MES employees.	\$ 34.22	Exception noted	Exception noted	n/a	Exception noted	Exception noted
244	\$ 22.71	Breakfast Reimbursement - 2 guests	6/4/2020	6/21/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The per diem rate for dinner is \$10 per person for an MES employee. Support provided does not indicate if all are MES employees.	n/a	Exception noted	Exception noted	n/a	Exception noted	Exception noted
245	\$ 38.86	Lunch Reimbursement	6/4/2020	6/27/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The \$51.76 amount relates to lunch for 2 people. The per diem rate for lunch is \$15 per person. Support provided does not indicate if all are MES employees.	n/a	Exception noted	Exception noted	n/a	Exception noted	Exception noted
246	\$ 1,190.38	Room & Board	6/4/2020	8/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
247	\$ 29.00	Conference registration fee	6/4/2020	8/26/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	n/a	Exception noted	Exception noted	n/a	n/a	Exception noted
248	\$ 22.00	Dinner Reimbursement	6/4/2020	9/25/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and expense was reimbursed without a receipt.	n/a	n/a	Exception noted	n/a	Exception noted	Exception noted
249	\$ 29.68	Dinner Reimbursement	6/4/2020	8/23/2019	No	Duplicate Expense to Item 7. The employee submitted the same receipts for both expenses. Employee is only eligible for reimbursement for one submission thus the whole amount should not have been reimbursed.	\$ 27.52	n/a	Exception noted	n/a	n/a	Exception noted
250	\$ 16.50	Parking Reimbursement	6/4/2020	8/26/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 29.57	Exception noted	Exception noted	n/a	n/a	Exception noted
251	\$ 67.60	Dinner Reimbursement	6/4/2020	8/28/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel. The \$57.60 amount relates to dinner for 2 people. The per diem rate for dinner is \$23 per person for MES employee's. Support provided does not indicate if all are MES employees.	n/a	Exception noted	Exception noted	n/a	Exception noted	Exception noted
252	\$ 1.38	Parking Reimbursement	6/4/2020	8/26/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 47.82	Exception noted	Exception noted	n/a	n/a	Exception noted
253	\$ 8.99	CVS electronic misc. expense	6/4/2020	n/a	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and expense is not listed as an acceptable expense within policies provided and the employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 74.74	Exception noted	Exception noted	Exception noted	n/a	Exception noted
254	\$ 3.62	Parking Reimbursement	6/4/2020	7/16/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 301.41	Exception noted	Exception noted	n/a	n/a	Exception noted

Expense Number	Total Amount Associated with expense	Description of Expense	Date Expense Submitted	Date Expense/Receipt was incurred	Was expense recorded in accordance with policies provided	Nature of Results	Results Noted					
							I	II	III	IV	V	VI
255	\$ 938.42	Room & Board	6/4/2020	8/16/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 284.53	Exception noted	Exception noted	n/a	n/a	Exception noted
256	\$ 207.10	Room & Board	6/4/2020	7/17/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date and Employee did not use state service contracts when booking hotel/flight and/or the employee did not submit their expenses within 5 days of incurring expense while on travel.	\$ 82.04	Exception noted	Exception noted	n/a	n/a	Exception noted
257	\$ 1,359.00	Conference registration fee	3/8/2019	3/8/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
258	\$ 1,215.88	Room & Board plus meals	3/20/2019	3/20/2019	No	Support states that there were additional charges outside of traditional room and board expenses in the amount of \$216.15 that appear to reflect meal expenses. The per diem dinner expense is \$25 per person and that the breakfast per diem rate is \$10 per person. The employee stayed 5 days and 4 nights and incurred four dinner expenses as well as one breakfast expense. The amount related to meal reimbursement should have been \$110. Employee did not use state service contracts to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
259	\$ 111.52	Dinner Reimbursement	6/4/2020	11/13/2019	No	Employee's last day was 6/1/20 and is not eligible for reimbursements after the termination date. The per diem rate for dinner is \$23 per person. Support provided does not indicate if all are MES employees.	n/a	n/a	Exception noted	n/a	Exception noted	Exception noted
260	\$ 12.00	Snack/incidental purchase	6/23/2019	6/23/2019	No	Expense is not listed as an acceptable expense within policies provided.	n/a	n/a	n/a	Exception noted	n/a	n/a
261	\$ 65.83	Lunch Reimbursement	7/2/2019	7/2/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$65.83 amount relates to lunch for 2 people. The per diem rate for lunch is \$12 per person for MES employee's. Support provided does not indicate if all are MES employees.	n/a	n/a	n/a	n/a	Exception noted	n/a
262	\$ 4.17	Snack/incidental purchase	7/2/2019	7/2/2019	No	Expense is not listed as an acceptable expense within policies provided.	\$ 81.12	n/a	n/a	Exception noted	n/a	n/a
263	\$ 73.48	Dinner Reimbursement	8/24/2019	8/24/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$73.48 amount relates to dinner for 2 people. The per diem rate for dinner is \$25 per person for MES employee's. Support provided does not indicate if all are MES employees.	\$ 53.59	n/a	n/a	n/a	Exception noted	n/a
264	\$ 32.09	Lunch Reimbursement	8/29/2019	8/29/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$32.09 amount relates to lunch for the employee. The per diem rate for lunch is \$12 per person.	n/a	n/a	n/a	n/a	n/a	n/a
265	\$ 35.49	Dinner Reimbursement	9/24/2019	9/24/2019	No	Employee notes expense relates to charges incurred for meal expenses. The \$35.49 amount relates to dinner for the employee. The per diem rate for dinner is \$25 per person.	n/a	n/a	n/a	n/a	n/a	n/a
266	\$ 1,411.06	Room & Board plus meals	10/25/2019	10/25/2019	No	Expense reflects non-boarding expenses including a steak dinner in the amount of \$160.35. The per diem dinner rate is \$25 per person. Employee did not book through state service contracts to book hotel.	n/a	Exception noted	n/a	n/a	n/a	n/a
267	\$ 525.00	Conference registration fee	10/31/2019	10/31/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
268	\$ 12.07	Uber Expense for travel	11/25/2019	11/25/2019	Yes	n/a	n/a	n/a	n/a	n/a	n/a	n/a
269	\$ 995.00	Flight Expense travel to multi states	1/6/2020	1/6/2020	No	Employee did not use state service contractor to book flight.	n/a	Exception noted	n/a	n/a	n/a	n/a
\$ 55,889.12 Sum of total expenses submitted for reimbursement and agreed upon procedures applied to. Duplicate exceptions							\$ 3,562.39	\$ 47,052.17	\$ 11,868.26	\$ 948.57	\$ 3,138.78	\$ 11,868.26

McGrath's and Sherring's Attempt to Alter the May 2020 Meeting Minutes

June 16, 2020

Sherring emails Fuller (MES paralegal) requesting “a word version of the May Board minutes for review/editing.” **Ex. 1.** During McGrath's tenure, Sherring routinely received Board minutes: In a departure from past MES procedures, McGrath instructed that Sherring receive the previous month's Board minutes – both open session minutes and closed session minutes (even though Sherring never attended closed sessions).

June 17, 2020

9:58 am – Sherring texts McGrath: “We're preparing for BOD mtg, 6/25. Would you like to review the BOD mtg minutes from May?” McGrath responds: “Yes... offline.” **Ex. 2.**

2:34 pm – Fuller sends Sherring the draft May 2020 open session minutes. Fuller explained that “Beth [Wojton] and Sean [Coleman] have already reviewed [the minutes]. If you have any corrections, just let me know, and I'll fix on my copy.” **Ex. 3.**

4:07 pm – Sherring sends Fuller minor, stylistic edits to the draft meeting minutes. **Ex. 4.**

5:54 pm – Fuller forwards Sherring's proposed stylistic edits to Wojton and Coleman, and writes: “[h]e kept bugging me, so I sent him a copy to play with.” **Ex. 5.**

June 27, 2020

2:52 pm – Sherring sends Fuller an email (copying Glass and Coleman) stating: “Attached, please find: (1) Updated May BOD minutes (additional edits and closed session minutes removed) and (2) Updated May closed session minutes (separated out from the regular BOD minutes; should probably be put on same template as the regular BOD minutes or whichever you see fit).” **Ex. 6.**

- For the open session minutes, Sherring proposed deleting most of a section titled “Closed Session,” which was required by law. The paragraphs Sherring proposed deleting summarized the Board's action on McGrath's “severance” payment (the summary did not mention the Governor's alleged “approval” of the payment). After Sherring's proposed edits, the only remaining content about the closed session indicated that such a session had occurred.

- For the closed session minutes, Sherring created a new document and pasted into the document – word-for-word – the content about the Board’s action on McGrath’s “severance” that he had deleted from the open session minutes. Neither Sherring nor McGrath attended the May 2020 closed session, and would have had no basis to describe what occurred during that session.

The effects of Sherring’s proposed edits were to (1) eliminate any reference to McGrath’s “severance” payment in the public meeting minutes, and (2) omit from the closed session minutes any reference to the Governor’s approval of the payment.

2:57 pm – Coleman responds to Sherring that “some of the changes are not consistent with the Open Meetings Act requirements.” Coleman asks Sherring “Why are you requesting these changes?” **Ex. 7.**

3:14 pm – Glass responds to Coleman, instructing him to make Sherring’s edits “as soon as possible” unless a statute or regulation prohibited Sherring’s edits. **Ex. 8.**

7:23 pm – Coleman emails Glass explaining why Sherring’s edits should be rejected. (MES redacted the substance of Coleman’s email to Glass, because MES is asserting attorney-client privilege.) **Ex. 9.**

June 28, 2020

2:52 pm – Fuller emails Sherring to inform him that “Sean has discussed your proposed edits to the Closed Session section with Dr. Glass, and they both agreed the original language should remain. Other edits have been incorporated.” **Ex. 10.**

5:20 pm – Sherring circulates to the Board the final versions of the open and closed sessions from May 2020 Board meeting. **Ex. 11.**

- The final open session minutes include the Board’s action on McGrath’s requested “severance.” **Ex. 12.**
- Among other things, the final closed session minutes (which include a more detailed account of the Board’s approval of the “severance”) provide: “Mr. McGrath had assured Mr. Snee that the Governor was aware of the proposed severance payment and did not object.” **Ex. 13.**

EXHIBIT 1

From: Matthew Sherring <msherring@menv.com>

Sent: Tue, 16 Jun 2020 20:42:53 +0000

To: Pamela Fuller <pfuller@menv.com>

Subject: May BOD Minutes

Hi Pam – please can you share a word version (either by OneDrive or attachment) of the May BOD minutes for review/editing?

Thank you,
Matthew



Matthew Sherring

Director, Operations

259 Najoles Road, Millersville, MD 21108

msherring@menv.com | menv.com

410.729.8239 (office) | 443.618.4875 (mobile)



EXHIBIT 2

Conversation with Matthew Sherring

SMS Message received from Matthew Sherring 6/12/2020 9:09:30 AM

MS

GM! How goes? FYI, there's a BOT co-chair call today at 11:00 am (we were invited), I'll plan to join. Also, Stu Solomon (President and CEO of ConnectedDMV) would like to connect with you

SMS Message sent 6/12/2020 9:12:23 AM

Morning! It goes. They hired a separate CEO? Huh. BOT isn't that big to begin with (\$3M I think). Can you connect him with Sarah to schedule with me? Thanks. Let's catch up over weekend too

SMS Message received from Matthew Sherring 6/12/2020 9:13:35 AM

MS

Heard. I think he's "overseeing" it. I met him at one of their events last year

6/16/2020

SMS Message sent 6/16/2020 10:49:55 AM

Good morning! What is Richard Corbi's cell number?

SMS Message received from Matthew Sherring 6/16/2020 10:54:26 AM

MS

GM! How goes? Please see below: [REDACTED]

SMS Message sent 6/16/2020 12:31:07 PM

Thanks! He texted but I didn't have the number in my phone

SMS Message received from Matthew Sherring 6/16/2020 12:42:41 PM

MS

Sounds good

6/17/2020

SMS Message received from Matthew Sherring 6/17/2020 9:58:49 AM

MS

GM! We're preparing for BOD mtg, 6/25. Would you like to review the BOD mtg minutes from May?

SMS Message sent 6/17/2020 10:15:59 AM

Yes... offline

SMS Message sent 6/17/2020 10:16:09 AM

And GM!

SMS Message received from Matthew Sherring 6/17/2020 10:21:06 AM

MS

6/22/2020

SMS Message received from Matthew Sherring 6/22/2020 10:27:59 AM

MS

GM! FYI, looks like your email is missing an "@" on the MSA listing

EXHIBIT 3

From: [Pamela Fuller](#)
To: [Matthew Sherring](#)
Subject: RE: May BOD Minutes
Date: Wednesday, June 17, 2020 2:34:56 PM
Attachments: [image276011.png](#)
[image996616.png](#)
[image773401.png](#)
[image330081.png](#)
[image400658.png](#)
[image769787.png](#)
[image030.png](#)
[image029.png](#)
[image028.png](#)
[image027.png](#)
[image026.png](#)
[image025.png](#)
[image024.png](#)
[image022.png](#)
[image020.png](#)
[image018.png](#)
[image017.png](#)
[image016.png](#)
[image015.png](#)
[image014.png](#)
[Minutes - June 2020 DRAFT.docx](#)



Pamela Fuller
Senior Paralegal
259 Najoles Road, Millersville, MD 21108
pfuller@menv.com | menv.com
410.729.8243 (office)



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To: Pamela Fuller <pfuller@menv.com>
Subject: RE: May BOD Minutes

Thank you, Pam. I do not access the K drive remotely. Can you share via OneDrive or as an attachment?

Sincerely,
Matthew

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msherring@menv.com | menv.com



410.729.8239 (office) | 443.618.4875 (mobile)



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To: Matthew Sherring <msherring@menv.com>

Subject: RE: May BOD Minutes

It can be found here: <K:\EXECUTIVE\BOD Meeting Files\BOD 2020\06 June 2020\Minutes - June 2020 DRAFT - new letterhead.docx>



Pamela Fuller

Senior Paralegal

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Hi Pam – Thank you for the update. It's a significantly more efficient process to edit the word version, as we've done historically. Please share the word document.

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BOARD OF DIRECTORS MEETING MINUTES

MEETING 5-20

May 28, 2020

LOCATION:

Conference/Video Call

TIME:

9:30 a.m.

DIRECTORS PRESENT:

Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT:

OTHERS PRESENT:

Sean L. Coleman, Esq. (phone)
Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
Steve Pennington (phone)
Dan Faoro (phone)
Matthew Sherring (phone)
Hattie Crosby (phone)
Pamela Fuller (phone)

CALL TO ORDER

Mr. McGrath called the meeting to order at 9:30 a.m. Some board members were visible to one another via video connection.

MINUTES

Mr. McGrath requested discussion or a motion for the approval of the minutes of the meeting of April 30, 2020. Mr. Addison made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath provided a Covid19 update. The agency is doing well, and operating smoothly. Several teammates have tested positive, but have already recovered, or are doing better, and expected to be well again soon. Most cases have been in Prince George's County, but there have been a few hot-spots on the Eastern Shore recently. Governor Hogan has been lifting restrictions as the number of cases has been rising at a less steep rate, and hospitalizations have been leveling out. Testing efforts have increased State-wide. Operations at MES should be returning to normal in phases. Teleworking will continue where possible.

The agency is on track for its best financial year yet. This is a remarkable accomplishment. The team remains cautious going forward, as many clients will be seeing a decrease in revenues. MES will need to continue to expand its business relationships.

Mr. McGrath has accepted the position of the Governor's Chief of Staff and will start his new job on Monday, June 1st. He wished to express his thanks to the leadership team for the great work they have done, and will continue to do. The Governor will be appointing a new Director in due time. Mr. Snee expressed the appreciation of the Board for his service.

AGENCY ACTIVITY REPORT

Mr. McGrath presented the Agency Activity Report. Questions regarding work at the Cox Creek Dredged Material Containment Facility, Seagirt Marine Terminal and Brown Station Landfill proposals were addressed. Ms. Banta indicated there may be some budget reductions on MDOT/MPA projects, and some work may be delayed, but will most likely still occur. Dredging the channels is a critical component of shipping, and the material has to go somewhere. The dikes must be raised and widened to accept new material. Mr. Tomczewski indicated the work at the Brown Station Landfill is in a similar situation, the landfill capacity must be expanded to continue to accept new waste.

STRATEGIC PARTNERSHIP REPORT

Mr. Pennington's team has been building a municipality matrix based on size to help evaluate budget availability within different areas. This should be completed by mid-June. They are also looking at omnibus agreements in different areas, similar to the contract MES has with St. Mary's County. A meeting is scheduled with the City of Cumberland for next week to discuss staffing and operational issues.

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Mr. Harris presented the April 2020 financial report. March closed with over \$165 million in total revenue, which is higher than FY 19 at the same point. Direct labor is at \$29.7 million, about 10% higher than FY19. The change in net assets is higher than it was at this point in FY19, despite the FY20 overhead rate being lower. There have been no snow events this year, which has positively impacted fringe recovery. The lower overhead rates have allowed MES to pass cost savings on to the customers. Cash and Investments are \$2 million lower than last year mainly due to the early BEST payout. If not for the early Best payout, the amounts would be comparable to FY19 at the same point. The Equipment Fund is doing well. MES should end the year with an increase of \$4 million in net assets.

The list of accounts past 90 days is longer than usual, but Finance staff and project managers are in constant contact with customers. Many of the accounts were paid after the end of the month. Late payments are expected as customers have limited access to hard copy records and facilities due to the Covid-19 pandemic. As of May 22nd, SHA had paid over \$800,000 and other payments are now in the pipeline.

FY21 will be challenging. Decisions will be made as State partners make decisions. At this point, DBM is not planning to cut any State Reimbursable projects as they are essential and critical services.

The financial auditors will start field work in a few weeks. A share site has been setup for documents. This will be the first year conducting a full financial audit with Workday.

Board of Directors Minutes

May 28, 2020

Page 4

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Ms. Crosby introduced Item 1. The procurement is for upgrades to boiler 1 and 3 controls at MCI-Hagerstown by Limbach Co. Ms. Jenkins made the motion to approve the item, Mr. Harris seconded. The motion passed unanimously.

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Ms. Crosby introduced Item 3. The procurement is for sewer improvements provided by Insituform Technologies at the Rocky Gap State Park. Ms. Jenkins made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 4. The procurement is for Continuity of Operations, bicycle routes, local data annual submissions and TMDL GIS support services for MDOT/SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Addison made the motion to approve the item, Ms. Wojton seconded. The motion passed unanimously.

Ms. Crosby introduced Item 5. The procurement is for 2019/2020 analysis, extraction, publication, local data capture and conflation and associated Highway Performance Monitoring support services for MDOT/SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Harris made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 6. The procurement is for Cox Creek Expanded, Task 5 – Tronox Facility environmental remediation evaluation conducted by Anchor QEA. Mr. Snee made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 7. The procurement is for spillway modifications at the Masonville Dredged Material Containment Facility. Dr. Streett made the motion to approve the item, Mr. Addison seconded. The motion passed unanimously.

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The Board Notifications were reviewed.

LEGAL REPORT

Mr. Coleman advised that the Midshore I closure cap case that had been scheduled for trial in July has been postponed. A new pre-trial conference has been scheduled for August, with a new trial date expected for late Fall or Winter.

Assistant Attorney General William J. Selle will be retiring the end of July. His position has been advertised, and Mr. Coleman hopes to bring a replacement on board before Mr. Selle leaves. The Board expressed their appreciation for Mr. Selle's service.

OLD/NEW BUSINESS

The next meeting is scheduled for June 25, 2020 at 9:30 a.m.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. Snee made a motion that the Board enter closed session to discuss the compensation of a specific employees of the Maryland Environmental Service, and to approve the minutes of a prior closed meeting session. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m.. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the

Board of Directors Minutes
May 28, 2020
Page 6

meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Relations Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position as Director on May 31 to take another position in State government. Following the discussion, the Board members then present unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Relations Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020, The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

RICHARD P. STREETT, JR., V.M.D
SECRETARY

BETH WOJTON
DEPUTY DIRECTOR

EXHIBIT 4

From: [Matthew Sherring](#)
To: [Pamela Fuller](#)
Subject: RE: May BOD Minutes
Date: Wednesday, June 17, 2020 4:07:22 PM
Attachments: [image148319.png](#)
[image088761.png](#)
[image368593.png](#)
[image008450.png](#)
[image213351.png](#)
[image624962.png](#)
[image013.png](#)
[image012.png](#)
[image011.png](#)
[image010.png](#)
[image009.png](#)
[image008.png](#)
[image007.png](#)
[image006.png](#)
[image005.png](#)
[image004.png](#)
[image003.png](#)
[image002.png](#)
[image001.png](#)
[Minutes - May 2020 DRAFT w MCS edits.docx](#)

Please see attached.

Thank you,
Matthew



Matthew Sherring
Director, Operations
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From: Pamela Fuller
Sent: Wednesday, June 17, 2020 2:34 PM
To: Matthew Sherring <msherring@menv.com>
Subject: RE: May BOD Minutes

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Subject: RE: May BOD Minutes

It can be found here: <K:\EXECUTIVE\BOD Meeting Files\BOD 2020\06 June 2020\Minutes - June 2020 DRAFT - new letterhead.docx>

Pamela Fuller
Senior Paralegal



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BOARD OF DIRECTORS MEETING MINUTES

MEETING 5-20

May 28, 2020

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Conference/Video Call

TIME:

9:30 a.m.

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Mr. McGrath called the meeting to order at 9:30 a.m. Some board members were visible to one another via video connection.

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Board of Directors Minutes

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Mr. Snee, as Chair of the Human Resources Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present, unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director, the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

RICHARD P. STREETT, JR., V.M.D
SECRETARY

BETH WOJTON
DEPUTY DIRECTOR

EXHIBIT 5

From: [Beth Wojton](#)
To: [Pamela Fuller](#)
Cc: [Sean Coleman](#)
Subject: Re: May BOD Minutes
Date: Wednesday, June 17, 2020 5:58:00 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image007.png](#)
[image008.png](#)
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[image543181.png](#)
[image478724.png](#)
[image358635.png](#)
[image907825.png](#)

No



Beth Wojton

Deputy Director, MES

259 Najoles Road, Millersville, MD 21108

bwojton@menv.com | menv.com

410.729.8203 (office) | 410.980.6312 (mobile)



From: Pamela Fuller <pfuller@menv.com>
Sent: Wednesday, June 17, 2020 5:54:40 PM
To: Beth Wojton <bwojton@menv.com>
Cc: Sean Coleman <scoleman@menv.com>
Subject: FW: May BOD Minutes

He kept bugging me, so I sent him a copy to play with. It's up to you guys if you want me to include. Some of it I am fine with, but do we really want to replace "agency" with "organization"?



Pamela Fuller
Senior Paralegal
259 Najoles Road, Millersville, MD 21108
pfuller@menv.com | menv.com
410.729.8243 (office)



From: Matthew Sherring
Sent: Wednesday, June 17, 2020 4:07 PM
To: Pamela Fuller <pfuller@menv.com>
Subject: RE: May BOD Minutes

Please see attached.

Thank you,
Matthew



Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD 21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)



From: Pamela Fuller
Sent: Wednesday, June 17, 2020 2:34 PM
To: Matthew Sherring <msherring@menv.com>
Subject: RE: May BOD Minutes

Pamela Fuller
Senior Paralegal
259 Najoles Road, Millersville, MD 21108
pfuller@menv.com | menv.com
[410.729.8243](tel:410.729.8243) (office)



From: Matthew Sherring
Sent: Wednesday, June 17, 2020 2:17 PM
To: Pamela Fuller <pfuller@menv.com>
Subject: RE: May BOD Minutes

Thank you, Pam. I do not access the K drive remotely. Can you share via OneDrive or as an attachment?

Sincerely,
Matthew



Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD 21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)



From: Pamela Fuller
Sent: Wednesday, June 17, 2020 2:15 PM
To: Matthew Sherring <msherring@menv.com>
Subject: RE: May BOD Minutes

It can be found here: <K:\EXECUTIVE\BOD Meeting Files\BOD 2020\06 June 2020\Minutes - June 2020 DRAFT - new letterhead.docx>

Pamela Fuller
Senior Paralegal



259 Najoles Road, Millersville, MD 21108
pfuller@menv.com | menv.com
410.729.8243 (office)



From: Matthew Sherring
Sent: Wednesday, June 17, 2020 11:41 AM
To: Pamela Fuller <pfuller@menv.com>
Subject: RE: May BOD Minutes

Hi Pam – Thank you for the update. It's a significantly more efficient process to edit the word version, as we've done historically. Please share the word document.

Sincerely,
Matthew



Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD 21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)



From: Pamela Fuller
Sent: Tuesday, June 16, 2020 5:21 PM
To: Matthew Sherring <msherring@menv.com>
Subject: Re: May BOD Minutes

Beth and Sean have already reviewed. If you have any corrections, just let me know, and I'll fix on my copy.

Pamela Fuller
Senior Paralegal



259 Najoles Road, Millersville, MD 21108

pfuller@menv.com | menv.com

410.729.8243 (office)



From: Matthew Sherring <msherring@menv.com>

Sent: Tuesday, June 16, 2020 4:42 PM

To: Pamela Fuller <pfuller@menv.com>

Subject: May BOD Minutes

Hi Pam – please can you share a word version (either by OneDrive or attachment) of the May BOD minutes for review/editing?

Thank you,
Matthew



Matthew Sherring

Director, Operations

259 Najoles Road, Millersville, MD 21108

msherring@menv.com | menv.com

410.729.8239 (office) | 443.618.4875 (mobile)



EXHIBIT 6

From: [Matthew Sherring](#)
To: [Pamela Fuller](#)
Cc: [Charles C. Glass](#); [Sean Coleman](#)
Subject: Updated BOD Minutes
Date: Saturday, June 27, 2020 2:52:25 PM
Attachments: [image227021.png](#)
[image987019.png](#)
[image025117.png](#)
[image558343.png](#)
[image771816.png](#)
[image368304.png](#)
[Minutes - May 2020 DRAFT w MCS edits.docx](#)
[BOD - MAY Closed Session Minutes.docx](#)

Hi Pam – Please excuse the short notice, but it has been brought to my attention that we have some additional edits to the May BOD minutes.

Attached, please find:

- Updated May BOD minutes (additional edits and closed session minutes removed)
- Updated May closed session minutes (separated out from the regular BOD minutes; should probably be put on same template as the regular BOD minutes or whichever you see fit)

Can you make these changes? I'm happy to reshare with BOD and staff once updated. Also, if there is anything else that we're not thinking of, please let us know.

Sincerely,
Matthew



Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD 21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)



5 Keys

**BOARD OF DIRECTORS
MEETING MINUTES
MEETING 5-20
May 28, 2020****LOCATION:** **Conference/Video Call****TIME:** **9:30 a.m.****DIRECTORS PRESENT:** Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William Addison (video)
Morgan Hall (video)**DIRECTORS ABSENT:****OTHERS PRESENT:** Sean L. Coleman, Esq. (phone)
Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
Steve Pennington (phone)
Dan Faoro (phone)
Matthew Sherring (phone)
Hattie Crosby (phone)
Pamela Fuller (phone)**CALL TO ORDER**

Mr. McGrath called the meeting to order at 9:30 a.m. The video connection provided the ability for bSome board members to be-were visible to one another via video-connection.

MINUTES

Mr. McGrath requested discussion or a motion for the approval of the minutes of the meeting of April 30, 2020. Mr. Addison made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath provided a ~~COVID-19~~^{ovid19} update. The ~~organization agency~~ is doing well, and operating smoothly. Several teammates have tested positive, but have already recovered, or are doing better, and expected to be well again soon. Overall, ~~M~~^most Maryland COVID-19 cases have been in the Washington Metropolitan area~~Prince George's County~~, also ~~but~~ there have been ~~a few~~ hot-spots elsewhere including on the Eastern Shore ~~recently~~. Governor Hogan has been easing~~lifting~~ restrictions as the number of cases has been rising at a less steep rate~~declining~~, and hospitalizations have been leveling out. Testing efforts have increased State-wide. Operations at MES ~~are likely~~^{should be to} returning to normal in phases. Teleworking is expected will to continue as~~where~~ possible.

The ~~organization agency~~ is on track for its best financial year every yet. ~~T~~^This is is a remarkable accomplishment. The team remains cautious going forward, as many clients will be seeing a decrease in revenues. MES ~~should~~^{will need to} continue ~~to~~ focusing on expanding ing its business relationships.

Mr. McGrath announced that he has accepted the position of ~~the Governor's~~ Chief of Staff for the State of Maryland in the Office of the Governor and will start his new role~~job~~ on Monday, June 1st. He wished to express his thanks to the leadership team for the great work they have ~~done, and~~^{done and} will continue to do moving forward. The Governor will be appointing a new Director ~~in due time~~. Mr. Snee expressed the appreciation of the Board for Mr. McGrath's ~~his~~ service.

AGENCY ACTIVITY REPORT

Mr. McGrath presented the Agency Activity Report. Questions regarding work at the Cox Creek Dredged Material Containment Facility, Seagirt Marine Terminal and Brown Station Landfill proposals were addressed. ~~—~~Ms. Banta indicated that there may be some budget reductions on MDOT ~~/~~MPA projects, and some work may be delayed, but will most likely still occur. Dredging the channels is a critical component of shipping, and the material has to go somewhere. The dikes must be raised and widened to accept new material. Mr. Tomczewski indicated that the work at the Brown Station Landfill is in a similar ~~situation, the~~^{situation; the} landfill capacity must be expanded to continue to accept new waste.

Board of Directors Minutes

May 28, 2020

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STRATEGIC PARTNERSHIP REPORT

Mr. Pennington's team has been building a municipality matrix based on size to help evaluate budget availability within different areas. This should be completed by mid-June. They are also looking at omnibus agreements in different areas, similar to the contract MES has with St. Mary's County. A meeting is scheduled with the City of Cumberland for next week to discuss staffing and operational issues.

Mr. Snee inquired into the status of the Garrett County operations. Mr. Gillespie advised all is going well. They came in under budget this year, and the County has asked for more services next year. Ms. Wojton indicated a letter is being drafted to the Commissioners listing the accomplishments made this year, and cost savings provided by MES.

FINANCIAL REPORT

Mr. Harris presented the April 2020 financial report. March closed with over \$165 million in total revenue, which is higher than FY-19 at the same point. Direct labor is at \$29.7 million, about 10% higher than FY19. The change in net assets is higher than it was at this point in FY19, despite the FY20 overhead rate being lower. There have been no snow events this year, which has positively impacted fringe recovery. The lower overhead rates have allowed MES to pass cost savings on to the customers. ~~Cash and Investments are \$2 million lower than last year mainly due to the early BEST payout. If not for the early Best payout, the amounts would be comparable to FY19 at the same point.~~ The Equipment Fund is doing well. MES should end the year with an increase of \$4 million in net assets.

The list of accounts past 90 days is longer than usual, but Finance staff and project managers are in constant contact with customers. Many of the accounts were paid after the end of the month. Late payments are expected as customers have limited access to hard copy records and facilities due to the COVID-19 pandemic. As of May 22nd, MDOT SHA had paid over \$800,000 and other payments are now in the pipeline.

FY21 will be challenging. Decisions will be made as State partners make decisions. At this point, DBM is not planning to cut any State Reimbursable projects as they are essential and critical services.

The financial auditors will start field work in a few weeks. A share site has been setup for documents. This will be the first year conducting a full financial audit with Workday.

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Page 5

Mr. Snee asked what could be done about the Sudlersville outstanding invoices. He expressed concern that the debt is increasing and they will never be able to repay MES in full. It is very small town, with little likelihood their revenues will increase. Mr. Gillespie addressed a proposed BMX track and detention facility the town is hoping will increase tourism and revenue within the Town. Mr. Coleman was asked to review the contract between MES and the Town.

HUMAN RESOURCES REPORT

Ms. Wojton reported that the agency currently has 851 total positions. Hiring for open positions is ongoing, despite the closures. The vacancy rate is currently 4.23%; once all the new hires are brought on board it will be 3.59%.

PROCUREMENT ITEMS

Ms. Crosby introduced Item 1. The procurement is for upgrades to boiler 1 and 3 controls at MCI-Hagerstown by Limbach Co. Ms. Jenkins made the motion to approve the item, Mr. Harris seconded. The motion passed unanimously.

Ms. Crosby introduced Item 2. The procurement is for a new landfill compactor for the Midshore II Landfill. Dr. Streett made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 3. The procurement is for sewer improvements provided by Insituform Technologies at the Rocky Gap State Park. Ms. Jenkins made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 4. The procurement is for Continuity of Operations, bicycle routes, local data annual submissions and TMDL GIS support services for MDOT ~~/~~SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Addison made the motion to approve the item, Ms. Wojton seconded. The motion passed unanimously.

Ms. Crosby introduced Item 5. The procurement is for 2019/2020 analysis, extraction, publication, local data capture and conflation and associated Highway Performance Monitoring support services for MDOT ~~/~~SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Harris made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 6. The procurement is for Cox Creek Expanded, Task 5 – Tronox Facility environmental remediation evaluation conducted by Anchor QEA. Mr. Snee made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 7. The procurement is for spillway modifications at the Masonville Dredged Material Containment Facility. Dr. Streett made the motion to approve the item, Mr. Addison seconded. The motion passed unanimously.

Ms. Crosby introduced Item 8. The procurement is for a complete engine repower of the Poplar Island crew boat Terrapin. The Terrapin will be used in conjunction with the new crew boat currently being built. Mr. Snee made the motion to approve the item, Dr. Streett seconded. The motion passed unanimously.

Ms. Crosby introduced Item 9. The procurement is for the supply and barge delivery of stone aggregate to Poplar Island by FTC Aggregates. Mr. Harris made the motion to approve the item, Ms. Jenkins seconded. The motion passed unanimously.

The Board Notifications were reviewed.

LEGAL REPORT

Mr. Coleman advised that the Midshore I closure cap case that had been scheduled for trial in July has been postponed. A new pre-trial conference has been scheduled for August, with a new trial date expected for late Fall or Winter.

Assistant Attorney General William J. Selle will be retiring the end of July. His position has been advertised, and Mr. Coleman hopes to bring a replacement on board before Mr. Selle leaves. The Board expressed their appreciation for Mr. Selle's service.

OLD/NEW BUSINESS

The next meeting is scheduled for June 25, 2020 at 9:30 a.m.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. Snee made a motion that the Board enter closed session to discuss the compensation of a specific employees of the Maryland Environmental Service, and to approve the minutes of a prior closed meeting session. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m.. The Board members and Mr. Coleman then called into a secure conference phone line.

~~Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the~~

~~meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.~~

~~At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.~~

~~Mr. Snee, as Chair of the Human Relations Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position as Director on May 31 to take another position in State government. Following the discussion, the Board members then present unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.~~

~~At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.~~

~~Mr. Snee, as Chair of the Human Relations Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.~~

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

RICHARD P. STRETT, JR., V.M.D
SECRETARY

BETH WOJTON
DEPUTY DIRECTOR

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. Snee made a motion that the Board enter closed session to discuss personnel compensation matters ~~the compensation of a specific employee of the Maryland Environmental Service~~, and to approve the minutes of a prior closed meeting session. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

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At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Resources Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present, unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director, the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

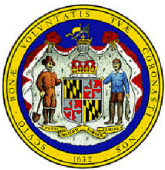
The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

EXHIBIT 7

From: Sean Coleman <scolem@menv.com>
Sent: Sat, 27 Jun 2020 18:57:37 +0000
To: Matthew Sherring <msherring@menv.com>, Pamela Fuller <pfuller@menv.com>
CC: "Charles C. Glass" <cglass@menv.com>
Subject: Re: Updated BOD Minutes

Matthew, some of changes are not consistent with the Open Meetings Act requirements. I am on my phone and not able to review all of them. Will do so later this evening. Why are you requesting these changes?

Sean



Sean Coleman
Assistant Attorney General
Office of the Attorney General
Maryland Environmental Service
259 Najoles Road | Millersville, MD 21108
scolem@menv.com
410.729.8240 (office)

This electronic mail message contains information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of the Addressee(s) named herein. If you are not the intended recipient, an addressee, or the person responsible for delivering this to an addressee, you are hereby notified that reading, using, copying, or distributing any part of this message is strictly prohibited. If you have received this electronic mail message in error, please contact me immediately and take the steps necessary to delete the message completely from your computer system. Thank you.

From: Matthew Sherring <msherring@menv.com>
Sent: Saturday, June 27, 2020 2:52:03 PM
To: Pamela Fuller <pfuller@menv.com>
Cc: Charles C. Glass <cglass@menv.com>; Sean Coleman <scolem@menv.com>
Subject: Updated BOD Minutes

Hi Pam – Please excuse the short notice, but it has been brought to my attention that we have some additional edits to the May BOD minutes.

Attached, please find:

- Updated May BOD minutes (additional edits and closed session minutes removed)
- Updated May closed session minutes (separated out from the regular BOD minutes; should probably be put on same template as the regular BOD minutes or whichever you see fit)

Can you make these changes? I'm happy to reshare with BOD and staff once updated. Also, if

there is anything else that we're not thinking of, please let us know.

Sincerely,
Matthew



Matthew Sherring

Director, Operations

259 Najoles Road, Millersville, MD 21108

msherring@menv.com | menv.com

410.729.8239 (office) | 443.618.4875 (mobile)



EXHIBIT 8

From: "Charles C. Glass" <cglass@menv.com>

Sent: Sat, 27 Jun 2020 21:14:18 +0000

To: Sean Coleman <scoleman@menv.com>, Matthew Sherring <msherring@menv.com>, Pamela Fuller <pfuller@menv.com>

Subject: Re: Updated BOD Minutes

Hey Sean,

The changes are editorial and unless they are in statute, I believe closed session information related to individual employees do not have to be posted on the internet. Please make these changes as soon as possible. If I am wrong, please share the statute or regulation that requires this information to be posted.

Best regards,

Charles



Charles C. Glass, Ph.D., P.E.

Director, MES

259 Najoles Road, Millersville, MD 21108

cglass@menv.com | menv.com

410.729.8200 (office) | 410.353.9314 (mobile)



From: Sean Coleman <scoleman@menv.com>

Sent: Saturday, June 27, 2020 2:57:37 PM

To: Matthew Sherring <msherring@menv.com>; Pamela Fuller <pfuller@menv.com>

Cc: Charles C. Glass <cglass@menv.com>

Subject: Re: Updated BOD Minutes

Matthew, some of changes are not consistent with the Open Meetings Act requirements. I am on my phone and not able to review all of them. Will do so later this evening. Why are you requesting these changes?

Sean



Sean Coleman
Assistant Attorney General
Office of the Attorney General
Maryland Environmental Service
259 Najoles Road | Millersville, MD 21108

scoleman@menv.com
410.729.8240 (office)

This electronic mail message contains information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of the Addressee(s) named herein. If you are not the intended recipient, an addressee, or the person responsible for delivering this to an addressee, you are hereby notified that reading, using, copying, or distributing any part of this message is strictly prohibited. If you have received this electronic mail message in error, please contact me immediately and take the steps necessary to delete the message completely from your computer system. Thank you.

From: Matthew Sherring <msherring@menv.com>
Sent: Saturday, June 27, 2020 2:52:03 PM
To: Pamela Fuller <pfuller@menv.com>
Cc: Charles C. Glass <cglass@menv.com>; Sean Coleman <scoleman@menv.com>
Subject: Updated BOD Minutes

Hi Pam – Please excuse the short notice, but it has been brought to my attention that we have some additional edits to the May BOD minutes.

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Can you make these changes? I'm happy to reshare with BOD and staff once updated. Also, if there is anything else that we're not thinking of, please let us know.

Sincerely,
Matthew



Matthew Sherring

Director, Operations

259 Najoles Road, Millersville, MD 21108

msherring@menv.com | menv.com

410.729.8239 (office) | 443.618.4875 (mobile)



EXHIBIT 9

From: "Charles C. Glass" <cglass@menv.com>
Sent: Sun, 28 Jun 2020 00:41:22 +0000
To: Matthew Sherring <msherring@menv.com>
Subject: Fwd: Updated BOD Minutes

FYI!

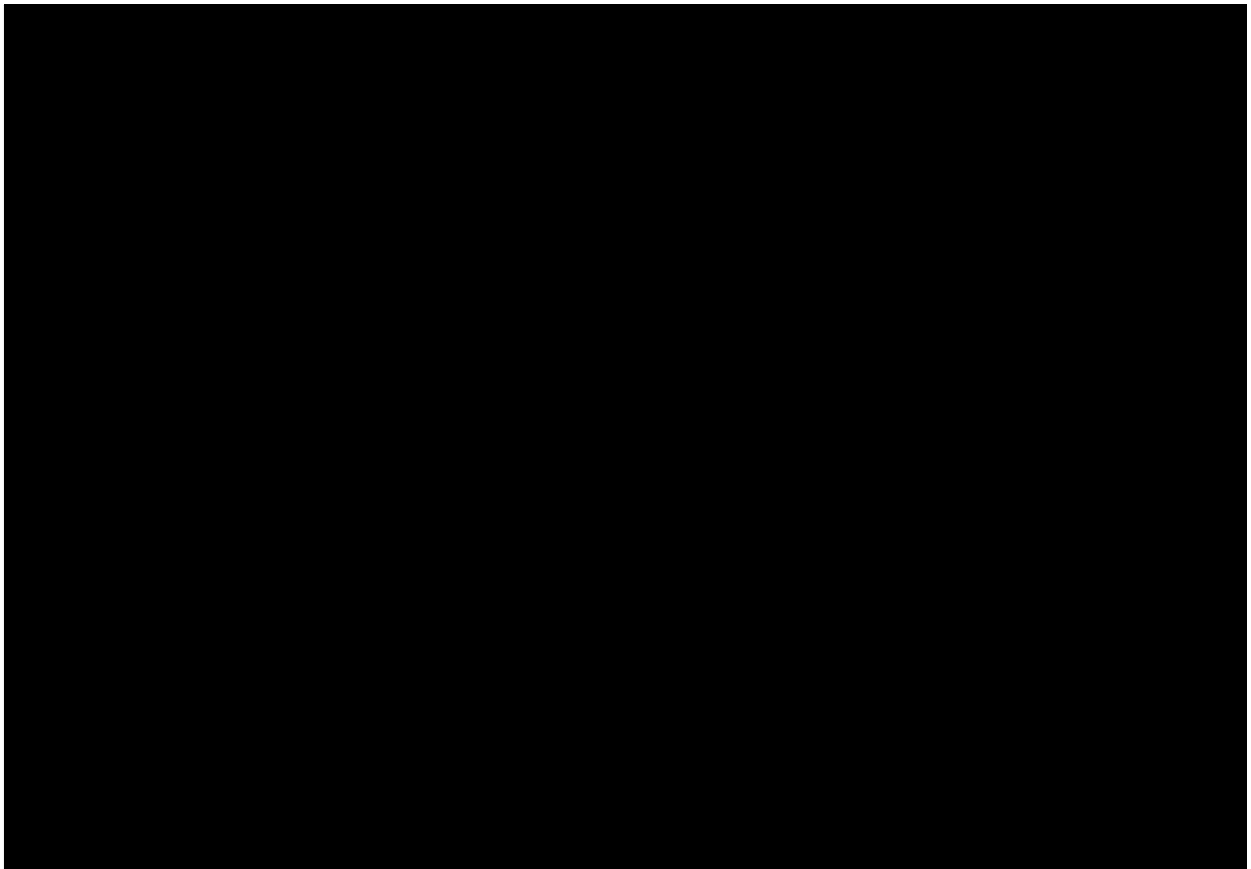


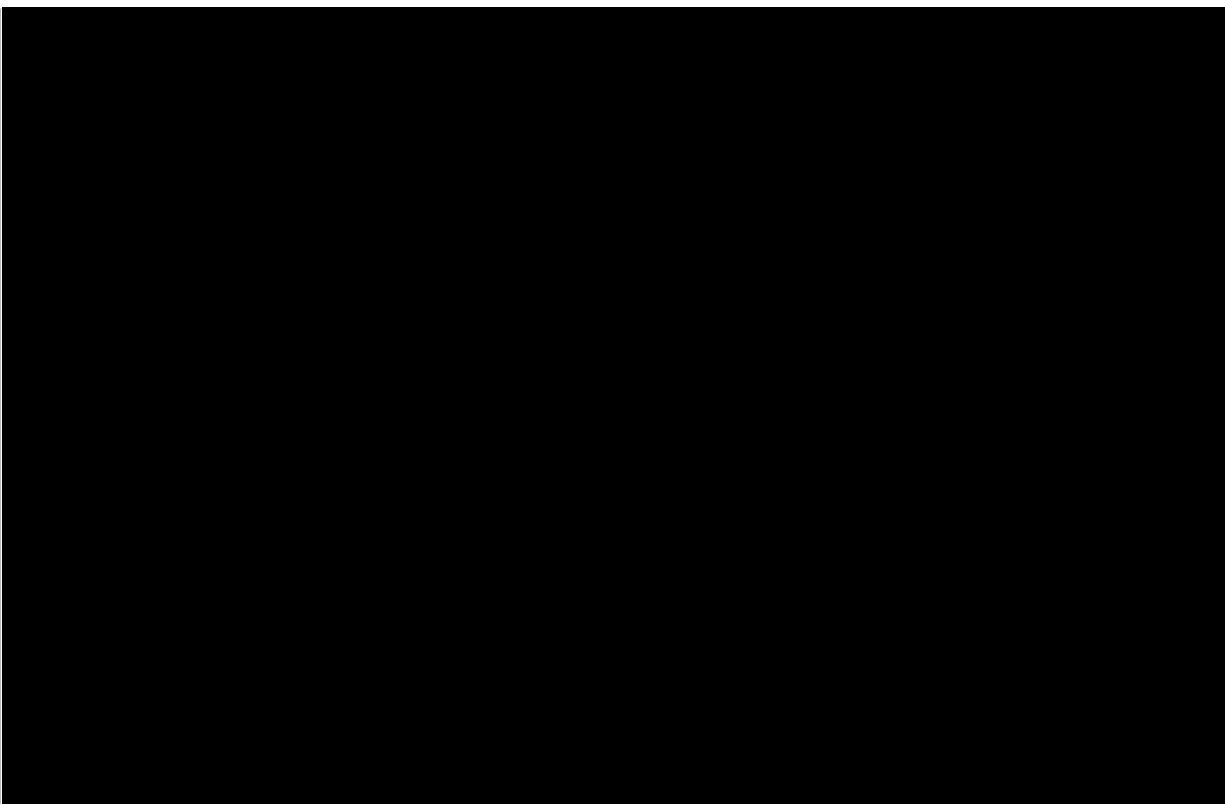
Charles C. Glass, Ph.D., P.E.
Director, MES
259 Najoles Road, Millersville, MD 21108
cglass@menv.com | menv.com
410.729.8200 (office) | 410.353.9314 (mobile)



From: Sean Coleman <scoleman@menv.com>
Sent: Saturday, June 27, 2020 7:23:49 PM
To: Charles C. Glass <cglass@menv.com>
Subject: Re: Updated BOD Minutes

Good evening Charles.





Sean



Sean Coleman
Assistant Attorney General
Office of the Attorney General
Maryland Environmental Service
259 Najoles Road | Millersville, MD 21108
scoleman@menv.com
410.729.8240 (office)

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From: Charles C. Glass <cglass@menv.com>
Sent: Saturday, June 27, 2020 5:14 PM
To: Sean Coleman <scoleman@menv.com>; Matthew Sherring <msherring@menv.com>; Pamela Fuller <pfuller@menv.com>

Subject: Re: Updated BOD Minutes

Hey Sean,

The changes are editorial and unless they are in statute, I believe closed session information related to individual employees do not have to be posted on the internet. Please make these changes as soon as possible. If I am wrong, please share the statute or regulation that requires this information to be posted.

Best regards,

Charles

Charles C. Glass, Ph.D., P.E.

Director, MES

259 Najoles Road, Millersville, MD 21108

cglass@menv.com | menv.com

410.729.8200 (office) | 410.353.9314 (mobile)



5 Keys

From: Sean Coleman <scoleman@menv.com>

Sent: Saturday, June 27, 2020 2:57:37 PM

To: Matthew Sherring <msherring@menv.com>; Pamela Fuller <pfuller@menv.com>

Cc: Charles C. Glass <cglass@menv.com>

Subject: Re: Updated BOD Minutes

Matthew, some of changes are not consistent with the Open Meetings Act requirements. I am on my phone and not able to review all of them. Will do so later this evening. Why are you requesting these changes?

Sean

Sean Coleman

Assistant Attorney General

Office of the Attorney General

Maryland Environmental Service

259 Najoles Road | Millersville, MD 21108

scoleman@menv.com

410.729.8240 (office)

This electronic mail message contains information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of the Addressee(s) named herein. If you are not the intended recipient, an addressee, or the person responsible for delivering this to an addressee, you are hereby notified that reading, using, copying, or distributing any part of this message is strictly prohibited. If you have received this electronic mail message in error, please contact me immediately and take the steps necessary to delete the message completely from your computer system. Thank you.

From: Matthew Sherring <msherring@menv.com>

Sent: Saturday, June 27, 2020 2:52:03 PM

To: Pamela Fuller <pfuller@menv.com>

Cc: Charles C. Glass <cglass@menv.com>; Sean Coleman <scoleman@menv.com>

Subject: Updated BOD Minutes

Hi Pam – Please excuse the short notice, but it has been brought to my attention that we have some additional edits to the May BOD minutes.

Attached, please find:

- Updated May BOD minutes (additional edits and closed session minutes removed)
- Updated May closed session minutes (separated out from the regular BOD minutes; should probably be put on same template as the regular BOD minutes or whichever you see fit)

Can you make these changes? I'm happy to reshare with BOD and staff once updated. Also, if there is anything else that we're not thinking of, please let us know.

Sincerely,
Matthew

Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD 21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)



[5 Keys](#)

EXHIBIT 10

From: [Pamela Fuller](#)
To: [Matthew Sherring](#)
Cc: [Charles C. Glass](#); [Sean Coleman](#)
Subject: Re: Updated BOD Minutes
Date: Sunday, June 28, 2020 2:52:51 PM
Attachments: [image595884.png](#)
[image744391.png](#)
[image639635.png](#)
[image618539.png](#)
[image180233.png](#)
[image399642.png](#)
[Minutes - May 2020 FINAL- revised 6-28-20.pdf](#)
[Agenda - June 2020.pdf](#)
[image448538.png](#)
[image056824.png](#)
[image226095.png](#)
[image431407.png](#)
[image988252.png](#)
[image451055.png](#)

Attached is the updated Agenda (the only change is the additional of the line for the Closed session) and the updated Minutes as requested. Sean has discussed your proposed edits to the Closed Session section with Dr. Glass, and they both agreed the original language should remain. Other edits have been incorporated.

The June meeting will now included a closed session. The Closed Session Minutes from the May meeting, and the call in information will need to be sent to the Board members and Sean. (Sean drafted separate Closed Session minutes that I will forward to you). Do you want to send this information, or do you want me to send it?



Pamela Fuller
Senior Paralegal
259 Najoles Road, Millersville, MD 21108
pfuller@menv.com | menv.com
410.729.8243 (office)



From: Matthew Sherring <msherring@menv.com>
Sent: Saturday, June 27, 2020 2:52 PM
To: Pamela Fuller <pfuller@menv.com>
Cc: Charles C. Glass <cglass@menv.com>; Sean Coleman <scoleman@menv.com>
Subject: Updated BOD Minutes

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Sincerely,
Matthew



Matthew Sherring

Director, Operations

259 Najoles Road, Millersville, MD 21108

msherring@menv.com | menv.com

410.729.8239 (office) | 443.618.4875 (mobile)





Board of Directors Meeting
Conference Call Dial in: 408-418-9388
Access Code: 132 174 1988 Password: 63726362
June 29, 2020
9:30 a.m.

Agenda

Board Members

Dr. Charles Glass
Chairman

Beth Wojton
Deputy Director

Michael C. Harris
Treasurer

Richard P. Streett, Jr.
V.M.D.
Secretary

William B.C. Addison

Morgan Hall

Leslie Jackson Jenkins,
Esq., CPM

J.P. Smith, Jr.

Joseph F. Snee, Jr., Esq.

Call to Order	Charles Glass
Inspire Awards	Group Directors
Approval of Minutes – May 28, 2020	Charles Glass
Director's Report <ul style="list-style-type: none">• Building Update	Charles Glass
Agency Activity Report	Charles Glass
Strategic Partnership Opportunities	Steve Pennington
Financial Report	Michael Harris
Human Resources	Beth Wojton
Procurement <ul style="list-style-type: none">• Procurement Items (7)<ul style="list-style-type: none">• Item 1 – ECI Co-Gen natural gas conversion• Item 2 – Prince George's MRF – plastics line upgrade• Item 3 – Brown Station Landfill – compliance & monitoring• Item 4 – Brown Station Landfill – engineering & design services• Item 5 – Sandy Hill Landfill – consent order compliance services• Item 6 – Sandy Hill Landfill – compliance monitoring• Item 7 – DNR/Maryland Fisheries - electronic reporting system• Notifications	Group Directors
Legal Report	Sean Coleman
Old/New Business	Charles Glass
Closed Session (personnel matter)	Charles Glass
Adjournment	Charles Glass

BOARD OF DIRECTORS
MEETING MINUTES
MEETING 5-20
May 28, 2020

LOCATION: Conference/Video Call

TIME: 9:30 a.m.

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT:

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)
Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
Steve Pennington (phone)
Dan Faoro (phone)
Matthew Sherring (phone)
Hattie Crosby (phone)
Pamela Fuller (phone)

CALL TO ORDER

Mr. McGrath called the meeting to order at 9:30 a.m. The video connection provided the ability for some board members to be visible to one another.

MINUTES

Mr. McGrath requested discussion or a motion for the approval of the minutes of the meeting of April 30, 2020. Mr. Addison made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath provided a COVID-19 update. The agency is doing well and operating smoothly. Several teammates have tested positive, but have already recovered, or are doing better, and expected to be well again soon. Overall, most Maryland COVID-19 cases have been in the Washington Metropolitan area, also there have been hot spots elsewhere including on the Eastern Shore. Governor Hogan has been easing restrictions as the number of cases has been declining, and hospitalizations have been leveling out. Testing efforts have increased State-wide. Operations at MES are likely to return to normal in phases. Teleworking is expected to continue as possible.

The agency is on track for its best financial year ever, This is a remarkable accomplishment. The team remains cautious going forward, as many clients will be seeing a decrease in revenues. MES should continue focusing on expanding its business relationships.

Mr. McGrath announced that he has accepted the position of Chief of Staff for the State of Maryland in the Office of the Governor and will start his new role on Monday, June 1st. He wished to express his thanks to the leadership team for the great work they have done and will continue to do moving forward. The Governor will be appointing a new Director. Mr. Snee expressed the appreciation of the Board for Mr. McGrath's service.

AGENCY ACTIVITY REPORT

Mr. McGrath presented the Agency Activity Report. Questions regarding work at the Cox Creek Dredged Material Containment Facility, Seagirt Marine Terminal and Brown Station Landfill proposals were addressed. Ms. Banta indicated there may be budget reductions on MDOT MPA projects and MES is waiting to hear what the reductions will be. Some work may be postponed or eliminated. The Port of Baltimore is an economic engine for the state and dredging of the channels is necessary to maintain access for the ships to reach the Port. The dredged material needs to be placed somewhere while innovative reuse of dredged material takes hold. Therefore, the Masonville and Cox Creek Dredged Material Containment Facility dikes should be widened and raised to accommodate the material. Mr. Tomczewski indicated that the

Board of Directors Minutes

May 28, 2020

Page 3

work at the Brown Station Landfill is in a similar situation; the landfill capacity must be expanded to continue to accept new waste.

STRATEGIC PARTNERSHIP REPORT

Mr. Pennington's team has been building a municipality matrix based on size to help evaluate budget availability within different areas. This should be completed by mid-June. They are also looking at omnibus agreements in different areas, similar to the contract MES has with St. Mary's County. A meeting is scheduled with the City of Cumberland for next week to discuss staffing and operational issues.

Mr. Snee inquired into the status of the Garrett County operations. Mr. Gillespie advised all is going well. They came in under budget this year, and the County has asked for more services next year. Ms. Wojton indicated a letter is being drafted to the Commissioners listing the accomplishments made this year, and cost savings provided by MES.

FINANCIAL REPORT

Mr. Harris presented the April 2020 financial report. March closed with over \$145 million in total revenue, which is higher than FY 19 at the same point. Direct labor is at \$29.7 million, about 10% higher than FY19. The change in net assets is higher than it was at this point in FY19, despite the FY20 overhead rate being lower. There have been no snow events this year, which has positively impacted fringe recovery. The lower overhead rates have allowed MES to pass cost savings on to the customers. The Equipment Fund is doing well, and will end the year with \$4 million in assets.

The list of accounts past 90 days is longer than usual, but Finance staff and project managers are in constant contact with customers. Many of the accounts were paid after the end of the month. Late payments are expected as customers have limited access to hard copy records and facilities due to the COVID-19 pandemic. As of May 22nd, MDOT SHA had paid over \$800,000 and other payments are now in the pipeline.

FY21 will be challenging. Decisions will be made as State partners make decisions. At this point, DBM is not planning to cut any State Reimbursable projects as they are essential and critical services.

The Auditors will start preliminary field work in a few weeks. A share site has been setup for documents. This will be the first year conducting a full financial audit with the Workday platform.

Mr. Snee asked what could be done about the Town of Sudlersville outstanding invoices. It is very small town, with little likelihood their revenues will increase. Mr. Gillespie addressed a proposed BMX track and detention facility they are hoped will

increase tourism and revenue within the Town. Mr. Coleman was asked to review the contract between MES and the Town.

HUMAN RESOURCES REPORT

Ms. Wojton reported that the agency currently has 851 total positions. Hiring for open positions is ongoing, despite the closures. The vacancy rate is currently 4.23%, once all the new hires are brought on board it will be 3.59%.

PROCUREMENT ITEMS

Ms. Crosby introduced Item 1. The procurement is for upgrades to boiler 1 and 3 controls at MCI-Hagerstown by Limbach Co. Ms. Jenkins made the motion to approve the item, Mr. Harris seconded. The motion passed unanimously.

Ms. Crosby introduced Item 2. The procurement is for a new landfill compactor for the Midshore II Landfill. Dr. Streett made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 3. The procurement is for sewer improvements provided by Insituform Technologies at the Rocky Gap State Park. Ms. Jenkins made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 4. The procurement is for Continuity of Operations, bicycle routes, local data annual submissions and TMDL GIS support services for MDOT SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Addison made the motion to approve the item, Ms. Wojton seconded. The motion passed unanimously.

Ms. Crosby introduced Item 5. The procurement is for 2019/2020 analysis, extraction, publication, local data capture and conflation and associated Highway Performance Monitoring support services for MDOT SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Harris made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 6. The procurement is for Cox Creek Expanded, Task 5 Tronox Facility environmental remediation evaluation conducted by Anchor QEA. Mr. Snee made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 7. The procurement is for spillway modifications at the Masonville Dredged Material Containment Facility. Dr. Streett made the motion to approve the item, Mr. Addison seconded. The motion passed unanimously.

Board of Directors Minutes

May 28, 2020

Page 5

Ms. Crosby introduced Item 8. The procurement is for a complete engine repower of the Poplar Island crew boat Terrapin. The Terrapin will be used in conjunction with the new crew boat currently being built. Mr. Snee made the motion to approve the item, Dr. Streett seconded. The motion passed unanimously.

Ms. Crosby introduced Item 9. The procurement is for the supply and barge delivery of stone aggregate to Poplar Island by FTC Aggregates. Mr. Harris made the motion to approve the item, Ms. Jenkins seconded. The motion passed unanimously.

The Board Notifications were reviewed.

LEGAL REPORT

Mr. Coleman advised that the Midshore I closure cap case that had been scheduled for trial in July has been postponed. A new pre-trial conference has been scheduled for August, with a new trial date expected for late Fall or Winter.

Assistant Attorney General William J. Selle will be retiring the end of July. His position has been advertised, and Mr. Coleman hopes to bring a replacement on board before Mr. Selle leaves. The Board expressed their appreciation for Mr. Selle's service.

OLD/NEW BUSINESS

The next meeting is scheduled for June 25, 2020 at 9:30 a.m.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss the compensation of a specific employee of the Maryland Environmental Service, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the

Board of Directors Minutes
May 28, 2020
Page 6

meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Resources Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position as Director on May 31 to take another position in State government. Following the discussion, the Board members then present, unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Resources Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present, unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director, the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

RICHARD P. STREETT, JR., V.M.D.
SECRETARY

CHARLES GLASS, Ph.D.
CHAIRMAN/DIRECTOR

EXHIBIT 11

From: [Matthew Sherring](#)
To: [WilliamBC Addison Jr](#); [Charles C. Glass](#); [morganhall2409@gmail.com](#); [Michael Harris](#); [Jackson-Jenkins, Leslie](#); [smithunt01@msn.com](#); [Joseph Snee](#); [richardstreett@comcast.net](#); [Beth Wojton](#)
Cc: [Sean Coleman](#)
Subject: Updated Board of Directors Meeting Materials
Date: Sunday, June 28, 2020 5:20:45 PM
Attachments: [image675930.png](#)
[image387206.png](#)
[image651447.png](#)
[image659905.png](#)
[image402251.png](#)
[image750231.png](#)
[Agenda - June 2020.pdf](#)
[Minutes - May 2020 FINAL- revised 6-28-20.pdf](#)
[Minutes - May 2020 closed session.pdf](#)

Dear MES Board of Directors:

As a reminder, we'll have our regular Board of Directors meeting starting at 9:30 a.m. tomorrow via WebeEx. You should have received the particular details to join in the calendar invitation (please let me know if I can be of assistance when joining).

A few other items:

- Attached, please find an updated agenda for the regular meeting along with revised minutes from the May meeting. As you'll see, an item has been added for a closed session.
- Please use the following conference line to access the closed session at the end of the regular meeting.
 - Call In: 866-905-9436
 - Participant Code: 5611273
- Attached, please find the minutes from the last closed session.

We look forward to speaking with you tomorrow.

Sincerely,

Matthew



Matthew Sherring
Director, Operations
259 Najoles Road, Millersville, MD21108
msherring@menv.com | menv.com
410.729.8239 (office) | 443.618.4875 (mobile)



5 Keys





Board of Directors Meeting
Conference Call Dial in: 408-418-9388
Access Code: 132 174 1988 Password: 63726362
June 29, 2020
9:30 a.m.

Agenda

Board Members

Dr. Charles Glass
Chairman

Beth Wojton
Deputy Director

Michael C. Harris
Treasurer

Richard P. Streett, Jr.
V.M.D.
Secretary

William B.C. Addison

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Esq., CPM

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Closed Session (personnel matter)	Charles Glass
Adjournment	Charles Glass

**BOARD OF DIRECTORS
MEETING MINUTES
MEETING 5-20
May 28, 2020**

LOCATION: Conference/Video Call

TIME: 9:30 a.m.

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Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
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Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
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Dan Faoro (phone)
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Hattie Crosby (phone)
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CALL TO ORDER

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Board of Directors Minutes

May 28, 2020

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Board of Directors Minutes

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OLD/NEW BUSINESS

The next meeting is scheduled for June 25, 2020 at 9:30 a.m.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss the compensation of a specific employee of the Maryland Environmental Service, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the

Board of Directors Minutes
May 28, 2020
Page 6

meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Resources Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position as Director on May 31 to take another position in State government. Following the discussion, the Board members then present, unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Resources Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present, unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director, the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

RICHARD P. STREETT, JR., V.M.D.
SECRETARY

CHARLES GLASS, Ph.D.
CHAIRMAN/DIRECTOR

BOARD OF DIRECTORS
MEETING MINUTES – CLOSED SESSION
MEETING 5-20
May 28, 2020

LOCATION: Conference/Video Call

TIME: 9:30 am

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William B.C. Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT: none

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code, Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss compensation issues related to specific employees of the agency, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. The open session of the Board then ended at 10:38 a.m. Board members then called a conference line that was not made available to the public.

Board of Directors Minutes

May 28, 2020

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At 10:46 a.m. Mr. McGrath called the closed session to order. All Board members were present during the closed session. Mr. Coleman was also present during the closed session.

Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Mr. McGrath then announced he was leaving the meeting, and he then signed off. Mr. McGrath did not return to the meeting.

Mr. Snee, as Chair of the Human Resources Committee initiated a discussion regarding compensation for the Director. Mr. Snee advised that Mr. McGrath had announced his resignation as Director of the agency and would be starting a new position as Governor Hogan's Chief of staff on Monday, June 1. Mr. McGrath had requested that the Board approve a severance payment like the severance that the Board had approved for the two prior Directors. Mr. Snee stated that he had told Mr. McGrath that he would not recommend that a severance payment be made unless the Governor was aware of the proposed severance and did not object. Mr. McGrath had assured Mr. Snee that the Governor was aware of the proposed severance payment and did not object. Mr. Snee also reported that he and Mr. McGrath had also discussed other personnel and budgetary matters and Mr. McGrath assured him that the concerns of the Board would be considered.

Mr. Snee then advised that the Human Resources Committee had met via conference call on May 27, and again on the morning of May 28 prior to the Board meeting. The Human Resources Committee was recommending that the full Board approve a severance payment to Mr. McGrath consisting of an amount equal to one year's salary, which is \$233,647.23, plus tuition reimbursement in the amount of \$5,250, for a total amount of \$238,897.23. Mr. Snee further stated that the Committee recommended that the amount be rounded up to \$239,000.00. In making this recommendation Mr. Snee noted that by leaving prior to the end of the fiscal year Mr. McGrath would be not able to receive an Executive Incentive payment for FY 2020. This amount would be approximately \$47,000. Additionally, Mr. McGrath has a significant amount of unused leave, which he intends to transfer to his new position. Mr. McGrath had told Mr. Snee that the cash value of his unused leave was approximately \$211,000.

In response to a question, Mr. Harris stated that the agency has sufficient cash to make the proposed payment to Mr. McGrath.

Following additional discussion among the Board members Mr. Smith then moved to adopt the recommendation to pay Mr. McGrath a severance in the total amount of \$239,000. Mr. Hall seconded the motion. Mr. Snee then asked that the motion be modified to also allow Mr. McGrath to utilize his agency-issued laptop computer and cell phone in his new position as Governor's Chief of Staff. The Board members then voted by roll call and unanimously approved the motion, as modified.

At 11:12 a.m. Ms. Wojton announced that she was leaving the meeting and she then signed off. Ms. Wojton did not return to the meeting.

Mr. Snee then initiated a discussion of the salary of the Deputy Director. Since Ms. Wojton would now oversee the agency while the Director's position was vacant, the Human Resources Committee was recommending that the Deputy Director be paid a salary equal to the Director's salary while the Director's position was vacant. The new salary would be effective June 1, 2020 and remain in effect until a new Director was appointed by the Governor. Upon the appointment of a new Director, the Deputy Director's salary would automatically revert to the salary in effect on May 31, 2020. Mr. Addison made a motion to adopt the recommendation of the Human Resources Committee, Mr. Harris seconded the motion. The Board members then voted by roll call and unanimously approved the motion.

At 11:21 a.m. the closed session adjourned, and the Board meeting ended.

RICHARD P. STREETT, JR., V.M.D
SECRETARY

CHARLES GLASS, Ph.D
DIRECTOR

EXHIBIT 12

BOARD OF DIRECTORS MEETING MINUTES

MEETING 5-20

May 28, 2020

LOCATION:

Conference/Video Call

TIME:

9:30 a.m.

DIRECTORS PRESENT:

Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT:

OTHERS PRESENT:

Sean L. Coleman, Esq. (phone)
Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
Steve Pennington (phone)
Dan Faoro (phone)
Matthew Sherring (phone)
Hattie Crosby (phone)
Pamela Fuller (phone)

CALL TO ORDER

Mr. McGrath called the meeting to order at 9:30 a.m. The video connection provided the ability for some board members to be visible to one another.

MINUTES

Mr. McGrath requested discussion or a motion for the approval of the minutes of the meeting of April 30, 2020. Mr. Addison made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath provided a COVID-19 update. The agency is doing well and operating smoothly. Several teammates have tested positive, but have already recovered, or are doing better, and expected to be well again soon. Overall, most Maryland COVID-19 cases have been in the Washington Metropolitan area, also there have been hot spots elsewhere including on the Eastern Shore. Governor Hogan has been easing restrictions as the number of cases has been declining, and hospitalizations have been leveling out. Testing efforts have increased State-wide. Operations at MES are likely to return to normal in phases. Teleworking is expected to continue as possible.

The agency is on track for its best financial year ever, This is a remarkable accomplishment. The team remains cautious going forward, as many clients will be seeing a decrease in revenues. MES should continue focusing on expanding its business relationships.

Mr. McGrath announced that he has accepted the position of Chief of Staff for the State of Maryland in the Office of the Governor and will start his new role on Monday, June 1st. He wished to express his thanks to the leadership team for the great work they have done and will continue to do moving forward. The Governor will be appointing a new Director. Mr. Snee expressed the appreciation of the Board for Mr. McGrath's service.

AGENCY ACTIVITY REPORT

Mr. McGrath presented the Agency Activity Report. Questions regarding work at the Cox Creek Dredged Material Containment Facility, Seagirt Marine Terminal and Brown Station Landfill proposals were addressed. Ms. Banta indicated there may be budget reductions on MDOT MPA projects and MES is waiting to hear what the reductions will be. Some work may be postponed or eliminated. The Port of Baltimore is an economic engine for the state and dredging of the channels is necessary to maintain access for the ships to reach the Port. The dredged material needs to be placed somewhere while innovative reuse of dredged material takes hold. Therefore, the Masonville and Cox Creek Dredged Material Containment Facility dikes should be widened and raised to accommodate the material. Mr. Tomczewski indicated that the

work at the Brown Station Landfill is in a similar situation; the landfill capacity must be expanded to continue to accept new waste.

STRATEGIC PARTNERSHIP REPORT

Mr. Pennington's team has been building a municipality matrix based on size to help evaluate budget availability within different areas. This should be completed by mid-June. They are also looking at omnibus agreements in different areas, similar to the contract MES has with St. Mary's County. A meeting is scheduled with the City of Cumberland for next week to discuss staffing and operational issues.

Mr. Snee inquired into the status of the Garrett County operations. Mr. Gillespie advised all is going well. They came in under budget this year, and the County has asked for more services next year. Ms. Wojton indicated a letter is being drafted to the Commissioners listing the accomplishments made this year, and cost savings provided by MES.

FINANCIAL REPORT

Mr. Harris presented the April 2020 financial report. March closed with over \$145 million in total revenue, which is higher than FY 19 at the same point. Direct labor is at \$29.7 million, about 10% higher than FY19. The change in net assets is higher than it was at this point in FY19, despite the FY20 overhead rate being lower. There have been no snow events this year, which has positively impacted fringe recovery. The lower overhead rates have allowed MES to pass cost savings on to the customers. The Equipment Fund is doing well, and will end the year with \$4 million in assets.

The list of accounts past 90 days is longer than usual, but Finance staff and project managers are in constant contact with customers. Many of the accounts were paid after the end of the month. Late payments are expected as customers have limited access to hard copy records and facilities due to the COVID-19 pandemic. As of May 22nd, MDOT SHA had paid over \$800,000 and other payments are now in the pipeline.

FY21 will be challenging. Decisions will be made as State partners make decisions. At this point, DBM is not planning to cut any State Reimbursable projects as they are essential and critical services.

The Auditors will start preliminary field work in a few weeks. A share site has been setup for documents. This will be the first year conducting a full financial audit with the Workday platform.

Mr. Snee asked what could be done about the Town of Sudlersville outstanding invoices. It is very small town, with little likelihood their revenues will increase. Mr. Gillespie addressed a proposed BMX track and detention facility they are hoped will

increase tourism and revenue within the Town. Mr. Coleman was asked to review the contract between MES and the Town.

HUMAN RESOURCES REPORT

Ms. Wojton reported that the agency currently has 851 total positions. Hiring for open positions is ongoing, despite the closures. The vacancy rate is currently 4.23%, once all the new hires are brought on board it will be 3.59%.

PROCUREMENT ITEMS

Ms. Crosby introduced Item 1. The procurement is for upgrades to boiler 1 and 3 controls at MCI-Hagerstown by Limbach Co. Ms. Jenkins made the motion to approve the item, Mr. Harris seconded. The motion passed unanimously.

Ms. Crosby introduced Item 2. The procurement is for a new landfill compactor for the Midshore II Landfill. Dr. Streett made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 3. The procurement is for sewer improvements provided by Insituform Technologies at the Rocky Gap State Park. Ms. Jenkins made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 4. The procurement is for Continuity of Operations, bicycle routes, local data annual submissions and TMDL GIS support services for MDOT SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Addison made the motion to approve the item, Ms. Wojton seconded. The motion passed unanimously.

Ms. Crosby introduced Item 5. The procurement is for 2019/2020 analysis, extraction, publication, local data capture and conflation and associated Highway Performance Monitoring support services for MDOT SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Harris made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 6. The procurement is for Cox Creek Expanded, Task 5 Tronox Facility environmental remediation evaluation conducted by Anchor QEA. Mr. Snee made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 7. The procurement is for spillway modifications at the Masonville Dredged Material Containment Facility. Dr. Streett made the motion to approve the item, Mr. Addison seconded. The motion passed unanimously.

Ms. Crosby introduced Item 8. The procurement is for a complete engine repower of the Poplar Island crew boat Terrapin. The Terrapin will be used in conjunction with the new crew boat currently being built. Mr. Snee made the motion to approve the item, Dr. Streett seconded. The motion passed unanimously.

Ms. Crosby introduced Item 9. The procurement is for the supply and barge delivery of stone aggregate to Poplar Island by FTC Aggregates. Mr. Harris made the motion to approve the item, Ms. Jenkins seconded. The motion passed unanimously.

The Board Notifications were reviewed.

LEGAL REPORT

Mr. Coleman advised that the Midshore I closure cap case that had been scheduled for trial in July has been postponed. A new pre-trial conference has been scheduled for August, with a new trial date expected for late Fall or Winter.

Assistant Attorney General William J. Selle will be retiring the end of July. His position has been advertised, and Mr. Coleman hopes to bring a replacement on board before Mr. Selle leaves. The Board expressed their appreciation for Mr. Selle's service.

OLD/NEW BUSINESS

The next meeting is scheduled for June 25, 2020 at 9:30 a.m.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss the compensation of a specific employee of the Maryland Environmental Service, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the

Board of Directors Minutes
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Page 6

meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Resources Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position as Director on May 31 to take another position in State government. Following the discussion, the Board members then present, unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Resources Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present, unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director, the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

Richard P. Streett Jr. V.M.D.

RICHARD P. STREETT, JR., V.M.D
SECRETARY

Charles Glass

CHARLES GLASS, Ph.D.
CHAIRMAN/DIRECTOR

EXHIBIT 13

BOARD OF DIRECTORS
MEETING MINUTES – CLOSED SESSION
MEETING 5-20
May 28, 2020

LOCATION: Conference/Video Call

TIME: 9:30 am

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William B.C. Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT: none

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code, Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss compensation issues related to specific employees of the agency, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. The open session of the Board then ended at 10:38 a.m. Board members then called a conference line that was not made available to the public.

Board of Directors Minutes
May 28, 2020
Page 2

At 10:46 a.m. Mr. McGrath called the closed session to order. All Board members were present during the closed session. Mr. Coleman was also present during the closed session.

Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Mr. McGrath then announced he was leaving the meeting, and he then signed off. Mr. McGrath did not return to the meeting.

Mr. Snee, as Chair of the Human Resources Committee initiated a discussion regarding compensation for the Director. Mr. Snee advised that Mr. McGrath had announced his resignation as Director of the agency and would be starting a new position as Governor Hogan's Chief of staff on Monday, June 1. Mr. McGrath had requested that the Board approve a severance payment like the severance that the Board had approved for the two prior Directors. Mr. Snee stated that he had told Mr. McGrath that he would not recommend that a severance payment be made unless the Governor was aware of the proposed severance and did not object. Mr. McGrath had assured Mr. Snee that the Governor was aware of the proposed severance payment and did not object. Mr. Snee also reported that he and Mr. McGrath had also discussed other personnel and budgetary matters and Mr. McGrath assured him that the concerns of the Board would be considered.

Mr. Snee then advised that the Human Resources Committee had met via conference call on May 27, and again on the morning of May 28 prior to the Board meeting. The Human Resources Committee was recommending that the full Board approve a severance payment to Mr. McGrath consisting of an amount equal to one year's salary, which is \$233,647.23, plus tuition reimbursement in the amount of \$5,250, for a total amount of \$238,897.23. Mr. Snee further stated that the Committee recommended that the amount be rounded up to \$239,000.00. In making this recommendation Mr. Snee noted that by leaving prior to the end of the fiscal year Mr. McGrath would be not able to receive an Executive Incentive payment for FY 2020. This amount would be approximately \$47,000. Additionally, Mr. McGrath has a significant amount of unused leave, which he intends to transfer to his new position. Mr. McGrath had told Mr. Snee that the cash value of his unused leave was approximately \$211,000.

In response to a question, Mr. Harris stated that the agency has sufficient cash to make the proposed payment to Mr. McGrath.

Following additional discussion among the Board members Mr. Smith then moved to adopt the recommendation to pay Mr. McGrath a severance in the total amount of \$239,000. Mr. Hall seconded the motion. Mr. Snee then asked that the motion be modified to also allow Mr. McGrath to utilize his agency-issued laptop computer and cell phone in his new position as Governor's Chief of Staff. The Board members then voted by roll call and unanimously approved the motion, as modified.

At 11:12 a.m. Ms. Wojton announced that she was leaving the meeting and she then signed off. Ms. Wojton did not return to the meeting.

Mr. Snee then initiated a discussion of the salary of the Deputy Director. Since Ms. Wojton would now oversee the agency while the Director's position was vacant, the Human Resources Committee was recommending that the Deputy Director be paid a salary equal to the Director's salary while the Director's position was vacant. The new salary would be effective June 1, 2020 and remain in effect until a new Director was appointed by the Governor. Upon the appointment of a new Director, the Deputy Director's salary would automatically revert to the salary in effect on May 31, 2020. Mr. Addison made a motion to adopt the recommendation of the Human Resources Committee, Mr. Harris seconded the motion. The Board members then voted by roll call and unanimously approved the motion.

At 11:21 a.m. the closed session adjourned, and the Board meeting ended.

Richard P. Streett Jr. V.M.D.

RICHARD P. STREETT, JR., V.M.D
SECRETARY



CHARLES GLASS, Ph.D
DIRECTOR

MES Draft Open Minutes**BOARD OF DIRECTORS
MEETING MINUTES****MEETING 5-20
May 28, 2020**

LOCATION: Conference/Video Call

TIME: 9:30 a.m.

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT:

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)
Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
Steve Pennington (phone)
Dan Faoro (phone)
Matthew Sherring (phone)
Hattie Crosby (phone)
Pamela Fuller (phone)

CALL TO ORDER

Mr. McGrath called the meeting to order at 9:30 a.m. Some board members were visible to one another via video connection.

**McGrath/Sherring
Proposed Edits to Open Minutes****BOARD OF DIRECTORS
MEETING MINUTES****MEETING 5-20
May 28, 2020**

LOCATION: Conference/Video Call

TIME: 9:30 a.m.

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT:

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)
Steve Tomczewski (phone)
Tammy Banta (phone)
Jason Gillespie (phone)
Vishal Bhatia (phone)
Steve Pennington (phone)
Dan Faoro (phone)
Matthew Sherring (phone)
Hattie Crosby (phone)
Pamela Fuller (phone)

CALL TO ORDER

Mr. McGrath called the meeting to order at 9:30 a.m. The video connection provided the ability for b~~Some~~ board members ~~to be were~~ visible to one another ~~via video connection.~~

MINUTES

Mr. McGrath requested discussion or a motion for the approval of the minutes of the meeting of April 30, 2020. Mr. Addison made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath provided a Covid19 update. The agency is doing well, and operating smoothly. Several teammates have tested positive, but have already recovered, or are doing better, and expected to be well again soon. Most cases have been in Prince George's County, but there have been a few hot-spots on the Eastern Shore recently. Governor Hogan has been lifting restrictions as the number of cases has been rising at a less steep rate, and hospitalizations have been leveling out. Testing efforts have increased State-wide. Operations at MES should be returning to normal in phases. Teleworking will continue where possible.

The agency is on track for its best financial year yet. This is a remarkable accomplishment. The team remains cautious going forward, as many clients will be seeing a decrease in revenues. MES will need to continue to expand its business relationships.

Mr. McGrath has accepted the position of the Governor's Chief of Staff and will start his new job on Monday, June 1st. He wished to express his thanks to the leadership team for the great work they have done, and will continue to do. The Governor will be appointing a new Director in due time. Mr. Snee expressed the appreciation of the Board for his service.

AGENCY ACTIVITY REPORT

Mr. McGrath presented the Agency Activity Report. Questions regarding work at the Cox Creek Dredged Material Containment Facility, Seagirt Marine Terminal and Brown Station Landfill proposals were addressed. Ms. Banta indicated there may be some budget reductions on MDOT/MPA projects, and some work may be delayed, but will most likely still occur. Dredging the channels is a critical component of shipping, and the material has to go somewhere. The dikes must be raised and widened to accept new material. Mr. Tomczewski indicated the work at the Brown Station Landfill is in a similar situation, the landfill capacity must be expanded to continue to accept new waste.

MINUTES

Mr. McGrath requested discussion or a motion for the approval of the minutes of the meeting of April 30, 2020. Mr. Addison made a motion to approve the minutes, and Mr. Smith seconded. The minutes were unanimously approved.

DIRECTOR'S REPORT

Mr. McGrath provided a ~~COVID-19~~ update. The ~~organization~~ ~~agency~~ is doing well, and operating smoothly. Several teammates have tested positive, but have already recovered, or are doing better, and expected to be well again soon. Overall, ~~Most~~ Maryland COVID-19 cases have been in the Washington Metropolitan area ~~Prince George's County,~~ also but there have been ~~a few~~ hot-spots elsewhere including on the Eastern Shore ~~recently~~. Governor Hogan has been ~~easing~~ lifting restrictions as the number of cases has been ~~rising at a less steep rate~~ declining, and hospitalizations have been leveling out. Testing efforts have increased State-wide. Operations at MES ~~are likely~~ should be to returning to normal in phases. Teleworking is expected will to continue ~~as~~ where possible.

The ~~organization~~ ~~agency~~ is on track for its best financial year ~~ever~~ yet. ~~This~~ his is a remarkable accomplishment. The team remains cautious going forward, as many clients will be seeing a decrease in revenues. MES ~~should~~ will need to continue ~~to~~ focusing on expanding ing its business relationships.

Mr. McGrath announced that he has accepted the position of ~~the Governor's~~ Chief of Staff for the State of Maryland in the Office of the Governor and will start his new ~~role~~ job on Monday, June 1st. He wished to express his thanks to the leadership team for the great work they have ~~done, and~~ done and will continue to do moving forward. The Governor will be appointing a new Director ~~in due time~~. Mr. Snee expressed the appreciation of the Board for Mr. McGrath's ~~his~~ service.

AGENCY ACTIVITY REPORT

Mr. McGrath presented the Agency Activity Report. Questions regarding work at the Cox Creek Dredged Material Containment Facility, Seagirt Marine Terminal and Brown Station Landfill proposals were addressed. ~~—~~Ms. Banta indicated that there may be some budget reductions on MDOT ~~/~~MPA projects, and some work may be delayed, but will most likely still occur. Dredging the channels is a critical component of shipping, and the material has to go somewhere. The dikes must be raised and widened to accept new material. Mr. Tomczewski indicated that the work at the Brown Station Landfill is in a similar ~~situation, the~~ situation; the landfill capacity must be expanded to continue to accept new waste.

STRATEGIC PARTNERSHIP REPORT

Mr. Pennington's team has been building a municipality matrix based on size to help evaluate budget availability within different areas. This should be completed by mid-June. They are also looking at omnibus agreements in different areas, similar to the contract MES has with St. Mary's County. A meeting is scheduled with the City of Cumberland for next week to discuss staffing and operational issues.

Mr. Snee inquired into the status of the Garrett County operations. Mr. Gillespie advised all is going well. They came in under budget this year, and the County has asked for more services next year. Ms. Wojton indicated a letter is being drafted to the Commissioners listing the accomplishments made this year, and cost savings provided by MES.

FINANCIAL REPORT

Mr. Harris presented the April 2020 financial report. March closed with over \$165 million in total revenue, which is higher than FY 19 at the same point. Direct labor is at \$29.7 million, about 10% higher than FY19. The change in net assets is higher than it was at this point in FY19, despite the FY20 overhead rate being lower. There have been no snow events this year, which has positively impacted fringe recovery. The lower overhead rates have allowed MES to pass cost savings on to the customers. Cash and Investments are \$2 million lower than last year mainly due to the early BEST payout. If not for the early Best payout, the amounts would be comparable to FY19 at the same point. The Equipment Fund is doing well. MES should end the year with an increase of \$4 million in net assets.

The list of accounts past 90 days is longer than usual, but Finance staff and project managers are in constant contact with customers. Many of the accounts were paid after the end of the month. Late payments are expected as customers have limited access to hard copy records and facilities due to the Covid-19 pandemic. As of May 22nd, SHA had paid over \$800,000 and other payments are now in the pipeline.

FY21 will be challenging. Decisions will be made as State partners make decisions. At this point, DBM is not planning to cut any State Reimbursable projects as they are essential and critical services.

The financial auditors will start field work in a few weeks. A share site has been setup for documents. This will be the first year conducting a full financial audit with Workday.

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Mr. Pennington's team has been building a municipality matrix based on size to help evaluate budget availability within different areas. This should be completed by mid-June. They are also looking at omnibus agreements in different areas, similar to the contract MES has with St. Mary's County. A meeting is scheduled with the City of Cumberland for next week to discuss staffing and operational issues.

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Mr. Snee asked what could be done about the Sudlersville outstanding invoices. He expressed concern that the debt is increasing and they will never be able to repay MES in full. It is very small town, with little likelihood their revenues will increase. Mr. Gillespie addressed a proposed BMX track and detention facility the town is hoping will increase tourism and revenue within the Town. Mr. Coleman was asked to review the contract between MES and the Town.

HUMAN RESOURCES REPORT

Ms. Wojton reported that the agency currently has 851 total positions. Hiring for open positions is ongoing, despite the closures. The vacancy rate is currently 4.23%; once all the new hires are brought on board it will be 3.59%.

PROCUREMENT ITEMS

Ms. Crosby introduced Item 1. The procurement is for upgrades to boiler 1 and 3 controls at MCI-Hagerstown by Limbach Co. Ms. Jenkins made the motion to approve the item, Mr. Harris seconded. The motion passed unanimously.

Ms. Crosby introduced Item 2. The procurement is for a new landfill compactor for the Midshore II Landfill. Dr. Streett made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

Ms. Crosby introduced Item 3. The procurement is for sewer improvements provided by Insituform Technologies at the Rocky Gap State Park. Ms. Jenkins made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 4. The procurement is for Continuity of Operations, bicycle routes, local data annual submissions and TMDL GIS support services for MDOT/SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Addison made the motion to approve the item, Ms. Wojton seconded. The motion passed unanimously.

Ms. Crosby introduced Item 5. The procurement is for 2019/2020 analysis, extraction, publication, local data capture and conflation and associated Highway Performance Monitoring support services for MDOT/SHA provided by Whitney, Bailey, Cox and Magnani. Mr. Harris made the motion to approve the item, Mr. Hall seconded. The motion passed unanimously.

Ms. Crosby introduced Item 6. The procurement is for Cox Creek Expanded, Task 5 – Tronox Facility environmental remediation evaluation conducted by Anchor QEA. Mr. Snee made the motion to approve the item, Mr. Smith seconded. The motion passed unanimously.

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Ms. Crosby introduced Item 7. The procurement is for spillway modifications at the Masonville Dredged Material Containment Facility. Dr. Streett made the motion to approve the item, Mr. Addison seconded. The motion passed unanimously.

Ms. Crosby introduced Item 8. The procurement is for a complete engine repower of the Poplar Island crew boat Terrapin. The Terrapin will be used in conjunction with the new crew boat currently being built. Mr. Snee made the motion to approve the item, Dr. Streett seconded. The motion passed unanimously.

Ms. Crosby introduced Item 9. The procurement is for the supply and barge delivery of stone aggregate to Poplar Island by FTC Aggregates. Mr. Harris made the motion to approve the item, Ms. Jenkins seconded. The motion passed unanimously.

The Board Notifications were reviewed.

LEGAL REPORT

Mr. Coleman advised that the Midshore I closure cap case that had been scheduled for trial in July has been postponed. A new pre-trial conference has been scheduled for August, with a new trial date expected for late Fall or Winter.

Assistant Attorney General William J. Selle will be retiring the end of July. His position has been advertised, and Mr. Coleman hopes to bring a replacement on board before Mr. Selle leaves. The Board expressed their appreciation for Mr. Selle's service.

OLD/NEW BUSINESS

The next meeting is scheduled for June 25, 2020 at 9:30 a.m.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. Snee made a motion that the Board enter closed session to discuss the compensation of a specific employees of the Maryland Environmental Service, and to approve the minutes of a prior closed meeting session. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m.. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the

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meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Relations Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position as Director on May 31 to take another position in State government. Following the discussion, the Board members then present unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Relations Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020, The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

RICHARD P. STREETT, JR., V.M.D
SECRETARY

BETH WOJTON
DEPUTY DIRECTOR

~~meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.~~

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MES Final Draft Closed Session Minutes**BOARD OF DIRECTORS
MEETING MINUTES – CLOSED SESSION****MEETING 5-20****May 28, 2020****LOCATION:** Conference/Video Call**TIME:** 9:30 am

DIRECTORS PRESENT: Roy McGrath, Chairman (video)
Beth Wojton, Deputy Director (video)
Michael C. Harris, Treasurer (video)
Richard P. Streett, Jr., V.M.D., Secretary (video)
Joseph Snee, Esq. (phone)
Leslie Jackson-Jenkins, Esq. (phone)
J.P. Smith (phone)
William B.C. Addison (video)
Morgan Hall (video)

DIRECTORS ABSENT: none

OTHERS PRESENT: Sean L. Coleman, Esq. (phone)

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code, Ann., Gen. Prov. §3-305(b)(1), Mr. McGrath stated that the Board intended to enter closed session to discuss compensation issues related to specific employees of the agency, and to approve the minutes of a prior closed meeting session. Mr. McGrath asked if anyone objected to the Board entering closed session, and no objections were heard. Mr. Snee then made a motion that the Board enter closed session for the reasons stated above. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. The open session of the Board then ended at 10:38 a.m. Board members then called a conference line that was not made available to the public.

McGrath/Sherring Proposed Closed Session Minutes**CLOSED SESSION**

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. Snee made a motion that the Board enter closed session to discuss personnel compensation matters ~~the compensation of a specific employee of the Maryland Environmental Service~~, and to approve the minutes of a prior closed meeting session. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Resources Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position ~~as Director~~ on May 31 to take another position in State government. Following the discussion, the Board members then present, unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

Mr. Snee, as Chair of the Human Resources Committee, initiated a discussion regarding the compensation of the Deputy Director of the Maryland Environmental Service. Following the discussion, the Board members then present, unanimously approved a motion to establish the Deputy Director's salary to be the same amount as the Director's salary, effective June 1, 2020. The motion further provided that the Deputy Director shall be paid this salary during the period the position of Director of Maryland Environmental Service is vacant. Upon the appointment of a new Director, the Deputy Director's salary would then revert to the salary in effect on May 31, 2020.

The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

At 10:46 a.m. Mr. McGrath called the closed session to order. All Board members were present during the closed session. Mr. Coleman was also present during the closed session.

Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Mr. McGrath then announced he was leaving the meeting, and he then signed off. Mr. McGrath did not return to the meeting.

Mr. Snee, as Chair of the Human Resources Committee initiated a discussion regarding compensation for the Director. Mr. Snee advised that Mr. McGrath had announced his resignation as Director of the agency and would be starting a new position as Governor Hogan's Chief of staff on Monday, June 1. Mr. McGrath had requested that the Board approve a severance payment like the severance that the Board had approved for the two prior Directors. Mr. Snee stated that he had told Mr. McGrath that he would not recommend that a severance payment be made unless the Governor was aware of the proposed severance and did not object. Mr. McGrath had assured Mr. Snee that the Governor was aware of the proposed severance payment and did not object. Mr. Snee also reported that he and Mr. McGrath had also discussed other personnel and budgetary matters and Mr. McGrath assured him that the concerns of the Board would be considered.

Mr. Snee then advised that the Human Resources Committee had met via conference call on May 27, and again on the morning of May 28 prior to the Board meeting. The Human Resources Committee was recommending that the full Board approve a severance payment to Mr. McGrath consisting of an amount equal to one year's salary, which is \$233,647.23, plus tuition reimbursement in the amount of \$5,250, for a total amount of \$238,897.23. Mr. Snee further stated that the Committee recommended that the amount be rounded up to \$239,000.00. In making this recommendation Mr. Snee noted that by leaving prior to the end of the fiscal year Mr. McGrath would be not able to receive an Executive Incentive payment for FY 2020. This amount would be approximately \$47,000. Additionally, Mr. McGrath has a significant amount of unused leave, which he intends to transfer to his new position. Mr. McGrath had told Mr. Snee that the cash value of his unused leave was approximately \$211,000.

In response to a question, Mr. Harris stated that the agency has sufficient cash to make the proposed payment to Mr. McGrath.

CLOSED SESSION

At 10:36 a.m., in accordance with MD. Code Ann., Gen. Prov. §3-305(b)(1), Mr. Snee made a motion that the Board enter closed session to discuss personnel compensation matters ~~the compensation of a specific employee of the Maryland Environmental Service~~, and to approve the minutes of a prior closed meeting session. Dr. Streett seconded the motion, all members voted in favor of closing the meeting. Mr. McGrath announced that the meeting of the Board of Directors would immediately adjourn following the closed session. The public meeting then ended at 10:38 a.m. The Board members and Mr. Coleman then called into a secure conference phone line.

Present at the start of the closed session of the Board were Board members McGrath, Wojton, Harris, Streett, Snee, Jackson-Jenkins, Smith, Addison, Hall, and Assistant Attorney General Coleman. At the start of the closed session Mr. McGrath requested a motion for the approval of the minutes of the closed session from the meeting of October 31, 2019. Dr. Streett made the motion to approve the minutes and Mr. Smith seconded. The minutes were unanimously approved.

At 10:48 a.m. Director McGrath left the closed session and did not participate in the remainder of the Board meeting.

Mr. Snee, as Chair of the Human Resources Committee of the Board initiated a discussion regarding the compensation of the Director of the Maryland Environmental Service, who would be leaving his position ~~as Director~~ on May 31 to take another position in State government. Following the discussion, the Board members then present, unanimously approved a motion to (i) pay the Director a severance equal to one year's salary, (ii) reimburse the Director \$5,250 for tuition expenses, (iii) permit the Director to retain the use of the laptop computer and cell phone he had been issued by the agency.

At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

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The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.

Following additional discussion among the Board members Mr. Smith then moved to adopt the recommendation to pay Mr. McGrath a severance in the total amount of \$239,000. Mr. Hall seconded the motion. Mr. Snee then asked that the motion be modified to also allow Mr. McGrath to utilize his agency-issued laptop computer and cell phone in his new position as Governor's Chief of Staff. The Board members then voted by roll call and unanimously approved the motion, as modified.

At 11:12 a.m. Ms. Wojton announced that she was leaving the meeting and she then signed off. Ms. Wojton did not return to the meeting.

Mr. Snee then initiated a discussion of the salary of the Deputy Director. Since Ms. Wojton would now oversee the agency while the Director's position was vacant, the Human Resources Committee was recommending that the Deputy Director be paid a salary equal to the Director's salary while the Director's position was vacant. The new salary would be effective June 1, 2020 and remain in effect until a new Director was appointed by the Governor. Upon the appointment of a new Director, the Deputy Director's salary would automatically revert to the salary in effect on May 31, 2020. Mr. Addison made a motion to adopt the recommendation of the Human Resources Committee, Mr. Harris seconded the motion. The Board members then voted by roll call and unanimously approved the motion.

At 11:21 a.m. the closed session adjourned, and the Board meeting ended.

RICHARD P. STRETT, JR., V.M.D
SECRETARY

CHARLES GLASS, Ph.D
DIRECTOR

CLOSED SESSION

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At 11:12 a.m. Ms. Wojton left the closed session and did not participate in the remainder of the Board Meeting.

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The closed session then ended, and the Board meeting adjourned, at 11:21 a.m.