

**D99A11**  
**Office of Administrative Hearings**

***Operating Budget Data***

(\$ in Thousands)

	<u>FY 13</u> <u>Actual</u>	<u>FY 14</u> <u>Working</u>	<u>FY 15</u> <u>Allowance</u>	<u>FY 14-15</u> <u>Change</u>	<u>% Change</u> <u>Prior Year</u>
Special Fund	\$873	\$1,190	\$904	-\$286	-24.0%
Contingent & Back of Bill Reductions	0	0	-4	-4	
<b>Adjusted Special Fund</b>	<b>\$873</b>	<b>\$1,190</b>	<b>\$900</b>	<b>-\$290</b>	<b>-24.4%</b>
Reimbursable Fund	12,940	13,847	14,301	453	3.3%
<b>Adjusted Reimbursable Fund</b>	<b>\$12,940</b>	<b>\$13,847</b>	<b>\$14,301</b>	<b>\$453</b>	<b>3.3%</b>
<b>Adjusted Grand Total</b>	<b>\$13,813</b>	<b>\$15,038</b>	<b>\$15,201</b>	<b>\$163</b>	<b>1.1%</b>

- The fiscal 2015 allowance increases \$163,259, or 1.1%, net of contingent and across-the-board reductions above the fiscal 2014 working appropriation.
- Personnel-related expenditures increase \$198,241.

***Personnel Data***

	<u>FY 13</u> <u>Actual</u>	<u>FY 14</u> <u>Working</u>	<u>FY 15</u> <u>Allowance</u>	<u>FY 14-15</u> <u>Change</u>
Regular Positions	118.00	118.00	118.00	0.00
Contractual FTEs	<u>6.00</u>	<u>11.00</u>	<u>11.00</u>	<u>0.00</u>
<b>Total Personnel</b>	<b>124.00</b>	<b>129.00</b>	<b>129.00</b>	<b>0.00</b>

***Vacancy Data: Regular Positions***

Turnover and Necessary Vacancies, Excluding New Positions	3.54	3.00%
Positions and Percentage Vacant as of 12/31/13	4.00	3.39%

Note: Numbers may not sum to total due to rounding.

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- There are no new regular positions or contractual full-time equivalents in the fiscal 2015 allowance.
- Turnover expectancy in fiscal 2015 is 3.0%, which would require the agency to maintain 3.54 vacant positions throughout the year. As of December 31, 2013, there were 4.00 vacant positions.

## ***Analysis in Brief***

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### **Major Trends**

***Total Number of Hearings Decreases:*** The total number of cases is down, with only the number of foreclosure mediations increasing in fiscal 2013 from 2012.

***Time to Disposition Grows for Certain Cases:*** Cases for the Department of Human Resources, the Department of Public Safety and Correctional Services, and foreclosure mediations all took more days to disposition in fiscal 2013 from 2012.

***Satisfaction Ratings Continue to Increase:*** Surveys indicate increasing positive responses for fairness and preparation and organization.

### **Issues**

***As Foreclosure Mediations Increase, Fewer Foreclosures Are Avoided or Stayed:*** Since its inception in July 2012, the foreclosure mediation program has disposed of more than 9,400 cases. While 26% of these cases resulted in the foreclosure sale being avoided or stayed, 63% of cases were disposed of with the foreclosure sale proceeding. **The agency should comment on the role of the mediation program in generating positive outcomes for homeowners and lenders, the challenges the program faces in light of the increasing number of foreclosure filings and mediation requests, what effects recent legislative changes have had upon mediation requests and outcomes, especially for pre-file mediation, and the overall outlook for mortgage default and foreclosure.**

### **Recommended Actions**

1. Concur with Governor's allowance.

**D99A11**  
**Office of Administrative Hearings**

***Operating Budget Analysis***

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**Program Description**

The Office of Administrative Hearings (OAH) holds hearings in contested cases involving State agencies. The office was created in 1989 to centralize the hearing functions in various units of State government. Most cases originate from the Motor Vehicle Administration (MVA); the Department of Health and Mental Hygiene (DHMH); the Department of Human Resources (DHR); the Department of Labor, Licensing, and Regulation (DLLR); the Department of Public Safety and Correctional Services (DPSCS); and the Maryland State Department of Education. Funding primarily comes from those agencies that use OAH services. These agencies reimburse OAH based on the proportion of time spent on their cases. The cost allocation for each agency can be found in **Appendix 2**.

Pursuant to Chapter 485 of 2010, homeowners who are subject to foreclosure may request mediation with an administrative law judge (ALJ). A portion of revenues paid to the Housing Counseling and Foreclosure Mediation Fund are used by OAH for the costs of conducting foreclosure mediations.

OAH decisions may be appealed on the record to the circuit court. In certain cases, the OAH decision is advisory, and the originating agency may overrule or reject the OAH ruling. When an agency has rejected the OAH decision, recourse again is with the circuit court.

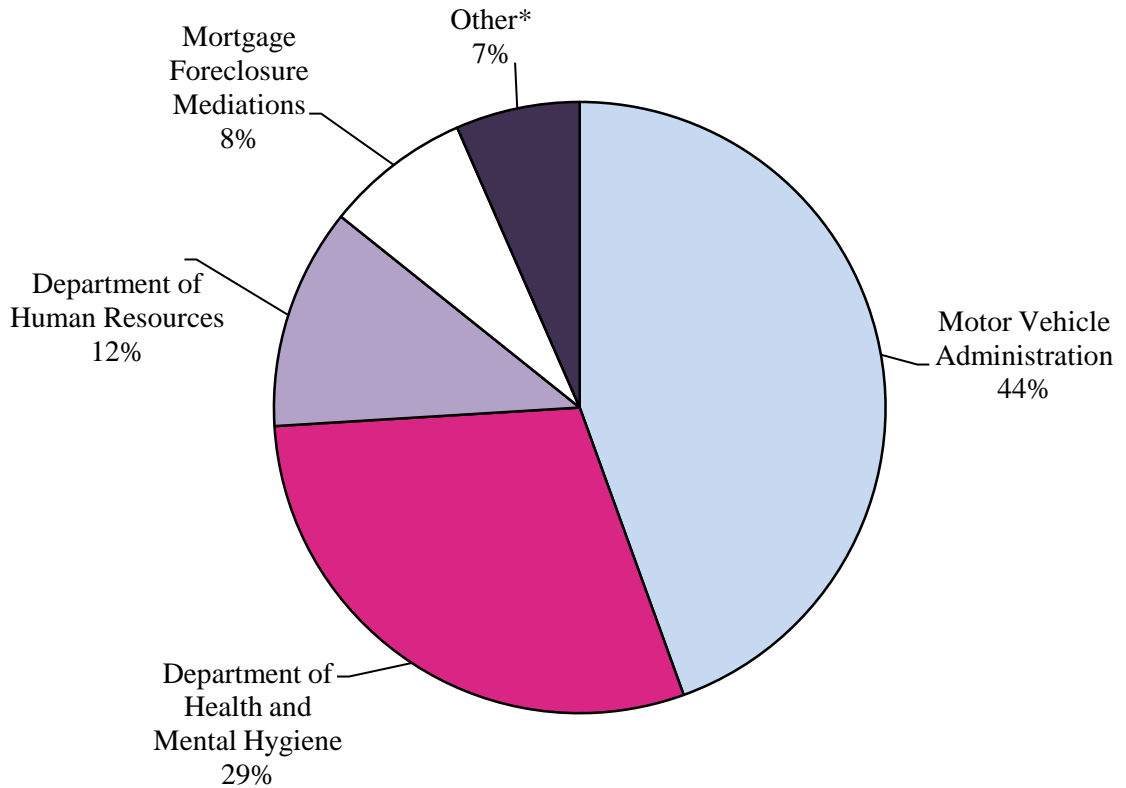
The chief ALJ is the administrative head of the agency. The State Advisory Council on Administrative Hearings oversees all activities of the agency and provides guidance and direction to the chief ALJ.

**Performance Analysis: Managing for Results**

**1. Total Number of Hearings Decreases**

In fiscal 2013, OAH disposed of 47,123 cases for State agencies and under the foreclosure mediation program. This is a decrease from the 48,941 cases heard in fiscal 2012. As shown in **Exhibit 1**, 44% of the cases were motor vehicle grievances. Normally, motor vehicle grievances take up more than 50% of the caseload, but this has diminished as the proportion of cases for other agencies, and especially the number of foreclosure mediations, has increased.

**Exhibit 1**  
**Percentage of Cases Disposed by Agency**  
**Fiscal 2013**



\* Other is a combination of the Department of Labor, Licensing, and Regulation (DLLR); the Department of Public Safety and Correctional Services; the Maryland State Department of Education; the Maryland Insurance Administration; the Department of Budget and Management, and miscellaneous. Unemployment Insurance Appeals from DLLR is not included.

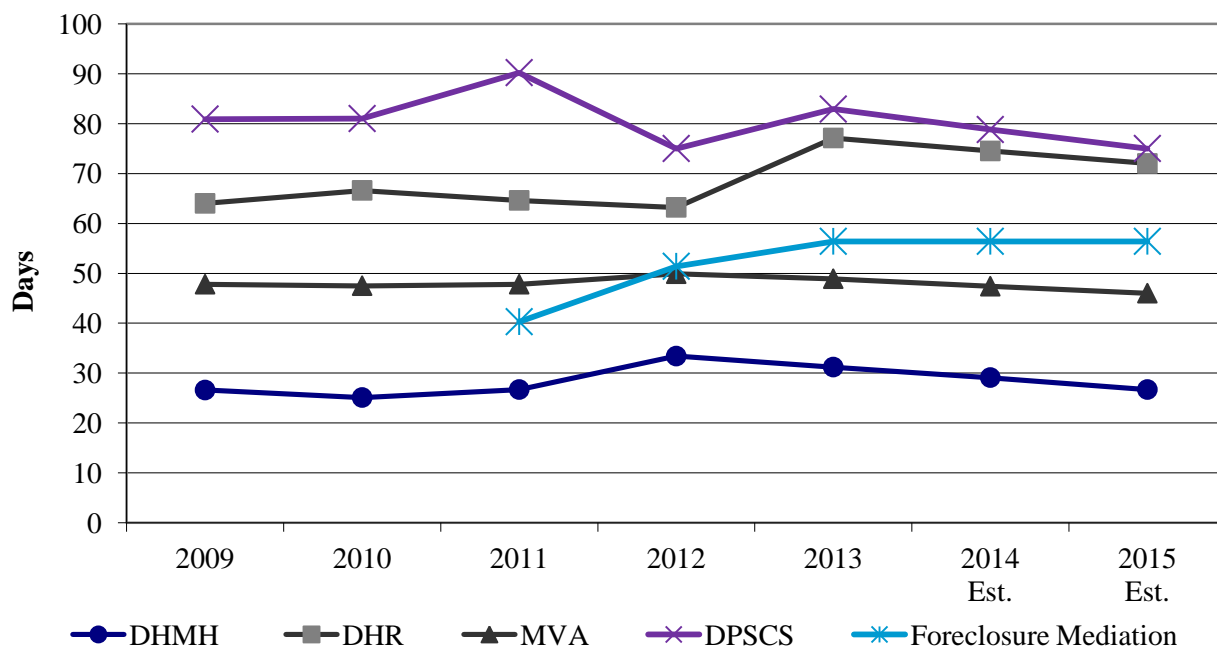
Source: Office of Administrative Hearings

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## 2. Time to Disposition Grows for Certain Cases

OAH’s Managing for Results (MFR) goals and measures center around efficiency and quality. Time to dispose of cases, in days, is a standard measurement, and while fiscal 2013 results show continued good performance in some cases, cases involving DHR, DPSCS, and foreclosure mediations experienced an increase in the average number of days to disposition, as seen in **Exhibit 2**. For DHR cases, time to disposition increased by 13.9 days, or 21.5%, while the number of cases decreased by 5.7%. DPSCS cases had an average increase of 7.9 days (8.8%) in time to disposition with a small increase in caseload, while foreclosure mediations had an average increase of 5.0 days (12.4%) in time to disposition, as well as a 78.4% increase in caseload. DHMH and MVA cases both saw decreases in the average time to disposition of 2.2 and 1.0 days, respectively, with a decrease in caseload of 4.2 and 11.1%, respectively.

**Exhibit 2**  
**Average Number of Days Between Receipt and Disposition of Selected Cases**  
**Fiscal 2009-2015 Est.**



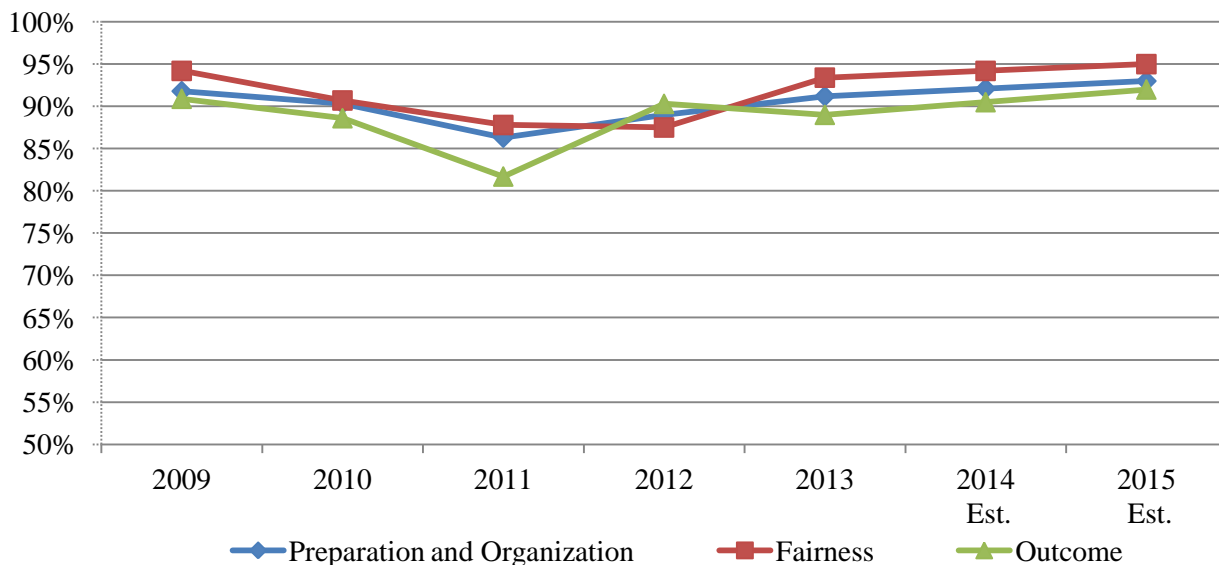
DHMH: Department of Health and Mental Hygiene  
 DHR: Department of Human Resources  
 DPSCS: Department of Public Safety and Correctional Services  
 MVA: Motor Vehicle Administration

Source: Office of Administrative Hearings

### 3. Satisfaction Ratings Continue to Increase

Quality is measured through the use of surveys of hearing participants which quantify satisfaction with elements such as preparation, organization, and fairness of the proceedings. Participants are also surveyed on their satisfaction with the outcome of the proceeding. As shown in **Exhibit 3**, the percentage of participants who rate these elements as satisfactory or excellent remains consistently above 80%. The metrics for both preparation and fairness saw increases of 2.2 and 5.9 percentage points, respectively, while the rating for outcome declined slightly by 1.3 percentage points. The director of Quality Assurance uses the survey results to identify and address issues that will lead to enhanced outcomes. The agency’s goals are embodied in the estimates for fiscal 2015 of 93% for preparation, 95% for fairness, and 92% for outcome.

**Exhibit 3**  
**Participants Rating Hearing Elements as Satisfactory or Excellent**  
 Fiscal 2009-2015 Est.



Source: Office of Administrative Hearings

## Fiscal 2014 Actions

### Cost Containment

There is a planned reversion of \$83,000 for OAH in fiscal 2014. This is due to savings realized in retirement costs for OAH due to changes in percentage rates which the Department of Budget and Management (DBM) requested that OAH revert at the end of the year. While the reversion will initially be in reimbursable funds, the source of these funds is the general fund.

## Proposed Budget

As shown in **Exhibit 4**, the overall budget for OAH increases by \$163,259 net of contingent and across-the-board reductions. Personnel expenditure account for \$198,241 of the increase.

**Exhibit 4**  
**Proposed Budget**  
**Office of Administrative Hearings**  
**(\$ in Thousands)**

<b>How Much It Grows:</b>	<b>Special Fund</b>	<b>Reimb. Fund</b>	<b>Total</b>
2014 Working Appropriation	\$1,190	\$13,847	\$15,038
2015 Allowance	<u>900</u>	<u>14,301</u>	<u>15,201</u>
Amount Change	-\$290	\$453	\$163
Percent Change	-24.4%	3.3%	1.1%

**Where It Goes:**

**Personnel Expenses**

Annualized salary increases .....	\$346
Increments and other compensation.....	176
Employee retirement contribution .....	135
Social Security contributions .....	15
Turnover adjustments.....	-2
Employee and retiree health insurance .....	-205
One-time personnel foreclosure funding.....	-267

**Other Changes**

Security services .....	25
Other .....	-1
Statewide Personnel System allocation.....	-19
One-time contractual foreclosure funding .....	-40

**Total** **\$163**

Note: The fiscal 2014 working appropriation reflects negative deficiencies and contingent reductions. The fiscal 2015 allowance reflects back of the bill and contingent reductions. Numbers may not sum to total due to rounding.

## **Cost Containment**

There is one across-the-board reduction and one contingent reduction reflected in the Governor's spending plan for the fiscal 2015 allowance. This affects funding for employee/retiree health insurance and retirement reinvestment. These actions are fully explained in the analyses of the DBM – Personnel and the State Retirement Agency.

## **Personnel**

The largest personnel-related increase is \$345,975 for the annualization of the cost-of-living adjustment (COLA) and increment payments from fiscal 2014. Another large increase is for increments and other compensation, which increases by \$176,130 mainly due to an additional \$150,000 in order to fund salary increases for lower step ALJs. Employee retirement contributions are also increasing by \$134,988.

These large personnel-related increases are partially offset by some large decreases as well, including \$205,128 in lower employee and retiree health insurance contributions, as well as a reduction of \$266,791 from one-time funding to fill vacant positions related to the foreclosure mediation program.

## **Other Changes**

The largest nonpersonnel-related increase is \$25,000 in order to maintain current security measures for the Hunt Valley location. Large nonpersonnel-related decreases include \$40,076 from one-time funding to fill vacant contractual full-time equivalents related to the foreclosure mediation program, as well as \$19,453 in lower payments for the Statewide Personnel information technology system.



## ***Issues***

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### **1. As Foreclosure Mediations Increase, Fewer Foreclosures Are Avoided or Stayed**

Chapter 485 of 2010 established a mediation process for foreclosures on residential property in Maryland. Effective since July 1, 2010, if a residential property is subject to foreclosure action and is owner-occupied, the borrower may request a foreclosure mediation which is conducted by OAH. A \$300 filing fee is imposed on every order to docket (OTD) or complaint to foreclose a mortgage or deed of trust, and the OTD must include a form for the homeowner to request foreclosure mediation. The homeowner must pay a \$50 filing fee with a request for mediation. Within 5 days of receiving a foreclosure request, the circuit court must transmit the request to OAH, which then has 60 days to conduct a mediation. Chapter 355 of 2011 extended the time for a homeowner to file for a mediation to 25 days, provides for a 30-day extension or beyond, if all parties agree, and applies OAH's normal procedures to evaluate whether a failure to appear should constitute a default of the mediation.

The number of OTDs filed in calendar 2013 has increased by 95% over calendar 2012. Further, during calendar 2013, the opt-in rate for mediations fell from 27 to 23% compared to calendar 2012. While the rate for mediation opt-in has fallen, the drastic increase in OTDs has resulted in a large increase in the total number of mediations being conducted by OAH. According to OAH, this rise in OTDs is subject to the fact that many lenders were holding back on foreclosure proceedings due to the "robo-signing" investigations and other reasons. This hold-up created a backlog of potential proceedings which are continuing to be filed. It is important to note that even if lenders are not actively pursuing foreclosure, a homeowner in default remains in default, which can make mediation more difficult in the future.

Since the inception of the program at the beginning of fiscal 2011, OAH has closed 9,408 cases. **Exhibit 5** shows the disposition of these cases within each fiscal year. As demonstrated in the exhibit, the number of foreclosures avoided within each year has been declining since the program began, with roughly 8.5% of cases resulting in the avoidance of a foreclosure over the entirety of the program. The largest increase in outcomes has been in the foreclosure sale proceeding, which was the result in 63.0% of cases disposed, typically due to no settlement or the mediation being unresolved. The next largest category of outcomes is where the foreclosure proceedings are stayed, typically for 90 days, while the homeowner is given the opportunity to successfully meet the obligation of the modification to the mortgage. However, this category of dispositions had the largest decrease from fiscal 2013 to 2014, mainly due to the fact that lenders are now more reluctant to agree to contingent resolutions to mediations than they were in the past, according to OAH.

The results of the pre-file meditation process are similar. In the 2012 session, the General Assembly passed Chapter 156 which created a pre-file mediation process. Under this law, mortgage servicers may opt to offer a mediation session to delinquent homeowners before filing an OTD. Servicers would not be required to participate in the normal post-file mediation session currently required if the homeowner has participated in pre-file mediation. This legislation was designed to provide options and solutions to homeowners earlier in the foreclosure process.

**Exhibit 5**  
**Foreclosure Mediation Cases Closed**  
**Fiscal 2011-2014**

<u>Disposition Method</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 To-date</u>	<u>Total</u>
<b>Foreclosure Sale Avoided</b>					
Cancelled – Bankruptcy	13	26	85	61	185
Cash for Keys	5	4	1	0	10
Deed in Lieu	5	6	2	0	13
Forbearance/Repay Plan	25	17	13	4	59
Foreclosure Dismissal – Lender	36	46	85	84	251
HAMP Modification – Higher	0	1	0	2	3
HAMP Modification – Lower	5	7	4	13	29
HAMP Modification – Same	0	1	2	0	3
Home Sold – Sale	9	3	4	1	17
Non-HAMP Modification – Higher	18	9	7	7	41
Non-HAMP Modification – Lower	31	27	14	10	82
Non-HAMP Modification – Same	6	4	5	0	15
Partial Claim	4	0	0	1	5
Refinanced	2	0	0	0	2
Reinstate – Mortgage Current	2	11	9	1	23
Withdrawn – Agreement Reached	36	13	7	3	59
<b>Total</b>	<b>197</b>	<b>175</b>	<b>238</b>	<b>187</b>	<b>797</b>
<b>Percentage</b>	<b>20.9%</b>	<b>8.6%</b>	<b>6.6%</b>	<b>6.7%</b>	<b>8.5%</b>
<b>Foreclosure Sale Stayed</b>					
Contingent – Document Exchange	79	256	293	62	690
Contingent – Loan Modification Pending	25	58	59	23	165
Contingent – Short Sale	26	61	23	12	122
Contingent – Other	67	324	247	53	691
<b>Total</b>	<b>197</b>	<b>699</b>	<b>622</b>	<b>150</b>	<b>1,668</b>
<b>Percentage</b>	<b>20.9%</b>	<b>34.4%</b>	<b>17.2%</b>	<b>5.3%</b>	<b>17.7%</b>
<b>Foreclosure Sale Proceeds</b>					
No Settlement/Unresolved	294	571	1,756	1,710	4,331
Default – Homeowner	137	332	546	426	1,441
Cancelled – Nonpayment	7	9	16	15	47
Default – Homeowner and Lender	5	15	16	19	55
Default – Lender	1	7	26	22	56
<b>Total</b>	<b>444</b>	<b>934</b>	<b>2,360</b>	<b>2,192</b>	<b>5,930</b>
<b>Percentage</b>	<b>47.2%</b>	<b>46.0%</b>	<b>65.1%</b>	<b>78.0%</b>	<b>63.0%</b>

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<u>Disposition Method</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 To-date</u>	<u>Total</u>
<b>Other Outcomes</b>					
Cancelled – Struck by Court	53	102	180	110	445
Withdrawn	22	89	177	145	433
Cancelled – Circuit Court Docket Error	11	11	20	19	61
Duplicate Case	1	19	22	6	48
Cancelled	9	0	0	0	9
Cancelled – Borrower	6	3	3	1	13
Home Sold – Other	1	0	2	1	4
<b>Total</b>	<b>103</b>	<b>224</b>	<b>404</b>	<b>282</b>	<b>1,013</b>
<b>Percentage</b>	<b>10.9%</b>	<b>11.0%</b>	<b>11.1%</b>	<b>10.0%</b>	<b>10.8%</b>
<b>Total</b>	<b>941</b>	<b>2,032</b>	<b>3,624</b>	<b>2,811</b>	<b>9,408</b>

HAMP: Home Affordable Modification Program

Note: Fiscal 2014 data is through December 31, 2013.

Source: Office of Administrative Hearings

However, since the beginning of the program on October 1, 2012, there have been a total of only 49 pre-file mediation requests, of which 36 have been closed. Of the closed cases, 20 resulted in the foreclosure sale proceeding, while 9 resulted in the foreclosure sale being stayed, 6 have either been withdrawn or were a duplicate case, and 1 resulted in the foreclosure sale being avoided.

**The agency should comment on the role of the mediation program in generating positive outcomes for homeowners and lenders, the challenges the program faces in light of the increasing number of foreclosure filings and mediation requests, what effects recent legislative changes have had upon mediation requests and outcomes, especially for pre-file mediation, and the overall outlook for mortgage default and foreclosure.**

## ***Recommended Actions***

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1. Concur with Governor's allowance.

## *Current and Prior Year Budgets*

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### **Current and Prior Year Budgets** Office of Administrative Hearings (\$ in Thousands)

	<b><u>General</u></b> <b><u>Fund</u></b>	<b><u>Special</u></b> <b><u>Fund</u></b>	<b><u>Federal</u></b> <b><u>Fund</u></b>	<b><u>Reimb.</u></b> <b><u>Fund</u></b>	<b><u>Total</u></b>
<b>Fiscal 2013</b>					
Legislative Appropriation	\$0	\$829	\$0	\$12,989	\$13,818
Deficiency Appropriation	0	0	0	0	0
Budget Amendments	0	334	0	91	424
Reversions and Cancellations	0	-290	0	-139	-429
<b>Actual</b> <b>Expenditures</b>	<b>\$0</b>	<b>\$873</b>	<b>\$0</b>	<b>\$12,940</b>	<b>\$13,813</b>
<b>Fiscal 2014</b>					
Legislative Appropriation	\$0	\$877	\$0	\$13,654	\$14,532
Budget Amendments	0	313	0	193	506
<b>Working</b> <b>Appropriation</b>	<b>\$0</b>	<b>\$1,190</b>	<b>\$0</b>	<b>\$13,847</b>	<b>\$15,038</b>

Note: The fiscal 2014 working appropriation does not include deficiencies or contingent reductions. Numbers may not sum to total due to rounding.

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## **Fiscal 2013**

OAH completed fiscal 2013 \$5,202 below the legislative appropriation. This was due to \$290,182 in unspent special funds and \$139,199 in unspent reimbursable funds, both related to vacancies throughout the year. These unspent funds were offset by other increases, including \$330,651 in special funds to hire 2 contractual ALJs to conduct foreclosure mediations, as well as \$2,915 in special funds and \$90,613 in reimbursable funds related to the COLA budget amendment from the Budget Restoration Fund.

## **Fiscal 2014**

To date, \$506,233 has been added to the legislative appropriation through budget amendments. This increase is mainly due to a budget amendment which added \$306,867 in special funds to hire additional ALJs to conduct foreclosure mediations. Also, further budget amendments added \$4,581 in special funds and \$141,500 in reimbursable funds for the fiscal 2014 COLA, \$1,458 in special funds and \$47,417 for increment payments, and \$4,360 for a salary adjustment related to an Annual Salary Review.

**Office of Administrative Hearings  
Cost Allocation  
Fiscal 2015**

<u>Agency</u>	<u>Type of Cases</u>	<u>Average Case Hours</u>	<u>Estimated No. of Cases</u>	<u>Total Case Hours</u>	<u>% of Total</u>
Office of the Public Defender					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Office of Attorney General					
	Consumer Protection	17.19	23	395	0.47%
	Securities Division	55.42	4	222	0.26%
	Personnel Cases	17.39	0	0	0.00%
	Public Information Act Cases	14.63	1	15	0.02%
	<b>Total</b>		<b>28</b>	<b>632</b>	<b>0.74%</b>
Maryland Department of Disabilities					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
State Labor Relations Board					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
State Board of Elections					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Maryland Institute for Emergency Medical Services Systems					
	Personnel Cases	17.39	11	191	0.23%
	<b>Total</b>		<b>11</b>	<b>191</b>	<b>0.23%</b>
Department of Veterans Affairs					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>

*D99A11 – Office of Administrative Hearings*

<u>Agency</u>	<u>Type of Cases</u>	<u>Average Case Hours</u>	<u>Estimated No. of Cases</u>	<u>Total Case Hours</u>	<u>% of Total</u>
Maryland Insurance Administration					
	Cases	12.23	279	3,412	4.02%
	Public Information Act Cases	14.63	2	29	0.03%
	<b>Total</b>		<b>281</b>	<b>3,441</b>	<b>4.05%</b>
Comptroller of the State					
	Personnel Cases	17.39	3	52	0.06%
	<b>Total</b>		<b>3</b>	<b>52</b>	<b>0.06%</b>
Department of Assessments and Taxation					
	Personnel Cases	17.39	2	35	0.04%
	<b>Total</b>		<b>2</b>	<b>35</b>	<b>0.04%</b>
Anne Arundel County Register of Wills					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Department of Budget and Management					
	Central Collections	11.18	221	2,471	2.91%
	Personnel Cases	17.39	2	35	0.04%
	<b>Total</b>		<b>223</b>	<b>2,506</b>	<b>2.95%</b>
Department of Information Technology					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
State Retirement Agency					
	Cases	17.81	35	623	0.73%
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>36</b>	<b>641</b>	<b>0.75%</b>
State Highway Administration					
	Personnel Cases	17.39	14	243	0.29%
	<b>Total</b>		<b>14</b>	<b>243</b>	<b>0.29%</b>
Maryland Port Administration					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>



*D99A11 – Office of Administrative Hearings*

<u>Agency</u>	<u>Type of Cases</u>	<u>Average Case Hours</u>	<u>Estimated No. of Cases</u>	<u>Total Case Hours</u>	<u>% of Total</u>
Maryland Department of Transportation (MDOT)					
	Motor Vehicle Administration	0.73	21,079	15,388	18.13%
	MDOT cases	4.26	139	592	0.70%
	Motor Vehicle Admin. Personnel Cases	17.39	19	330	0.39%
	<b>Total</b>		<b>21,237</b>	<b>16,310</b>	<b>19.22%</b>
Maryland Transit Administration					
	Personnel Cases	17.39	14	243	0.29%
	<b>Total</b>		<b>14</b>	<b>243</b>	<b>0.29%</b>
Maryland Aviation Administration					
	Personnel Cases	17.39	10	174	0.20%
	<b>Total</b>		<b>10</b>	<b>174</b>	<b>0.20%</b>
Maryland Transportation Authority					
	Personnel Cases	17.39	15	261	0.31%
	<b>Total</b>		<b>15</b>	<b>261</b>	<b>0.31%</b>
Department of Natural Resources					
	Cases	24.33	29	706	0.83%
	Personnel Cases	17.39	2	35	0.04%
	<b>Total</b>		<b>31</b>	<b>740</b>	<b>0.87%</b>
Maryland Department of Agriculture					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Department of Health and Mental Hygiene					
	Not Criminally Responsible	5.36	312	1,672	1.97%
	Involuntary Admissions	0.57	7,234	4,123	4.86%
	Medical Assistance (MA)	1.38	5,866	8,095	9.54%
	MA – Nursing Board Cases	43.50	6	261	0.31%
	MA – Primary Adult Care	4.59	287	1,317	1.55%
	Board of Examiners for Audiologists	43.50	0	0	0.00%
	Board of Social Work Examiners	43.50	0	0	0.00%
	State Board of Physicians	43.50	30	1,305	1.54%
	MD Children’s Health Insurance Prog.	10.38	219	2,273	2.68%
	Miscellaneous	4.59	410	1,882	2.22%
	Personnel Cases	17.39	45	783	0.92%

*D99A11 – Office of Administrative Hearings*

<u>Agency</u>	<u>Type of Cases</u>	<u>Average Case Hours</u>	<u>Estimated No. of Cases</u>	<u>Total Case Hours</u>	<u>% of Total</u>
	Public Information Act Cases	14.63	0	0	0.00%
	<b>Total</b>		<b>14,409</b>	<b>21,712</b>	<b>25.58%</b>
Department of Human Resources					
	Child Support Enforcement	7.19	194	1,395	1.64%
	Income Maintenance	0.89	4,571	4,068	4.79%
	Child Abuse and Neglect	10.82	775	8,386	9.88%
	Personnel Cases	17.39	12	209	0.25%
	Public Information Act Cases	14.63	3	44	0.05%
	Baltimore City DSS – Personnel Cases	17.39	16	278	0.33%
	<b>Total</b>		<b>5,571</b>	<b>14,379</b>	<b>16.94%</b>
Department of Labor, Licensing, and Regulation					
	Home Improvement Commission	9.73	191	1,858	2.19%
	Real Estate Commission	19.14	75	1,436	1.69%
	Occupational Safety and Health	14.29	83	1,186	1.40%
	Miscellaneous	9.88	28	277	0.33%
	Public Information Act Cases	14.63	2	29	0.03%
	Unemployment Insurance	17.39	9	157	0.18%
	Personnel Cases	17.39	3	52	0.06%
	<b>Total</b>		<b>391</b>	<b>4,995</b>	<b>5.89%</b>
Department of Public Safety and Correctional Services					
	Personnel Cases	17.39	148	2,574	3.03%
	Public Information Act Cases	14.63	1	15	0.02%
	Inmate Grievance Office	5.75	385	2,214	2.61%
	<b>Total</b>		<b>534</b>	<b>4,802</b>	<b>5.66%</b>
Maryland State Department of Education					
	Mediations*	5.12	298		0.00%
	Cases	22.45	231	5,186	6.11%
	Miscellaneous	8.34	461	3,845	4.53%
	Personnel Cases	17.39	0	0	0.00%
	<b>Total</b>		<b>990</b>	<b>9,031</b>	<b>10.64%</b>
University of Maryland, College Park					
	Personnel Cases	17.39	7	122	0.14%
	<b>Total</b>		<b>7</b>	<b>122</b>	<b>0.14%</b>

*D99A11 – Office of Administrative Hearings*

<u>Agency</u>	<u>Type of Cases</u>	<u>Average Case Hours</u>	<u>Estimated No. of Cases</u>	<u>Total Case Hours</u>	<u>% of Total</u>
Bowie State University					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Towson University					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
University of Maryland Eastern Shore					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Salisbury University					
	Personnel Cases	17.39	6	104	0.12%
	<b>Total</b>		<b>6</b>	<b>104</b>	<b>0.12%</b>
University of Maryland Baltimore County					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Baltimore City Community College					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Maryland School for the Deaf					
	Personnel Cases	17.39	1	17	0.02%
	<b>Total</b>		<b>1</b>	<b>17</b>	<b>0.02%</b>
Department of Housing and Community Development					
	Cases	17.39	29	504	0.59%
	<b>Total</b>		<b>29</b>	<b>504</b>	<b>0.59%</b>
Department of Business and Economic Development					
	Personnel Cases	17.39	6	104	0.12%
	<b>Total</b>		<b>6</b>	<b>104</b>	<b>0.12%</b>
Maryland Department of the Environment					
	Cases	20.73	118	2,446	2.88%
	Personnel Cases	17.39	0	0	0.00%
	<b>Total</b>		<b>118</b>	<b>2,446</b>	<b>2.88%</b>

*D99A11 – Office of Administrative Hearings*

<u>Agency</u>	<u>Type of Cases</u>	<u>Average Case Hours</u>	<u>Estimated No. of Cases</u>	<u>Total Case Hours</u>	<u>% of Total</u>
Department of Juvenile Services					
	Personnel Cases	17.39	33	574	0.68%
	<b>Total</b>		<b>33</b>	<b>574</b>	<b>0.68%</b>
Department of State Police					
	Cases	6.19	43	266	0.31%
	Public Information Act Cases	14.63	2	29	0.03%
	Personnel Cases	17.39	4	70	0.08%
	<b>Total</b>		<b>49</b>	<b>365</b>	<b>0.43%</b>
	<b>Grand Total</b>		<b>44,063</b>	<b>84,869</b>	<b>100.00%</b>

DSS: Department of Social Services

\* Includes an \$80,000 grant.

Source: Office of Administrative Hearings; Department of Budget and Management

**Object/Fund Difference Report  
Office of Administrative Hearings**

<u>Object/Fund</u>	<u>FY 13 Actual</u>	<u>FY 14 Working Appropriation</u>	<u>FY 15 Allowance</u>	<u>FY 14 - FY 15 Amount Change</u>	<u>Percent Change</u>
<b>Positions</b>					
01 Regular	118.00	118.00	118.00	0.00	0%
02 Contractual	6.00	11.00	11.00	0.00	0%
<b>Total Positions</b>	<b>124.00</b>	<b>129.00</b>	<b>129.00</b>	<b>0.00</b>	<b>0%</b>
<b>Objects</b>					
01 Salaries and Wages	\$ 11,238,758	\$ 12,064,534	\$ 12,266,851	\$ 202,317	1.7%
02 Technical and Spec. Fees	245,132	685,610	645,877	-39,733	-5.8%
03 Communication	188,666	203,438	204,475	1,037	0.5%
04 Travel	152,336	134,509	137,351	2,842	2.1%
06 Fuel and Utilities	127,556	156,000	133,934	-22,066	-14.1%
07 Motor Vehicles	37,955	26,307	27,102	795	3.0%
08 Contractual Services	600,674	666,024	684,572	18,548	2.8%
09 Supplies and Materials	156,951	125,174	126,439	1,265	1.0%
10 Equipment – Replacement	65,096	41,980	41,980	0	0%
11 Equipment – Additional	70,537	0	0	0	0.0%
13 Fixed Charges	929,201	934,275	936,605	2,330	0.2%
<b>Total Objects</b>	<b>\$ 13,812,862</b>	<b>\$ 15,037,851</b>	<b>\$ 15,205,186</b>	<b>\$ 167,335</b>	<b>1.1%</b>
<b>Funds</b>					
03 Special Fund	\$ 872,839	\$ 1,190,356	\$ 904,268	-\$ 286,088	-24.0%
09 Reimbursable Fund	12,940,023	13,847,495	14,300,918	453,423	3.3%
<b>Total Funds</b>	<b>\$ 13,812,862</b>	<b>\$ 15,037,851</b>	<b>\$ 15,205,186</b>	<b>\$ 167,335</b>	<b>1.1%</b>

Note: The fiscal 2014 appropriation does not include deficiencies. The fiscal 2015 allowance does not include contingent reductions.