

B75A01
General Assembly of Maryland

Operating Budget Data

(\$ in Thousands)

	<u>FY 15</u> <u>Actual</u>	<u>FY 16</u> <u>Working</u>	<u>FY 17</u> <u>Allowance</u>	<u>FY 16-17</u> <u>Change</u>	<u>% Change</u> <u>Prior Year</u>
General Fund	\$82,328	\$84,525	\$87,202	\$2,678	3.2%
Deficiencies and Reductions	0	0	-223	-223	
Adjusted General Fund	\$82,328	\$84,525	\$86,979	\$2,455	2.9%
 Adjusted Grand Total	 \$82,328	 \$84,525	 \$86,979	 \$2,455	 2.9%

- The fiscal 2017 allowance increases by \$2.5 million, or 2.9%, including an expected reversion due to overbudgeted health insurance of \$223,000. The budget is comprised entirely of general funds.

Personnel Data

	<u>FY 15</u> <u>Actual</u>	<u>FY 16</u> <u>Working</u>	<u>FY 17</u> <u>Allowance</u>	<u>FY 16-17</u> <u>Change</u>
Regular Positions	749.00	749.00	749.00	0.00
Contractual FTEs	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Personnel	749.00	749.00	749.00	0.00

Vacancy Data: Regular Positions

Turnover and Necessary Vacancies, Excluding New Positions	15.74	2.11%
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- Personnel remains unchanged in the fiscal 2017 allowance.

Note: Numbers may not sum to total due to rounding.

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Recommended Actions

	<u>Funds</u>	<u>Positions</u>
1. Concur with the budget as approved by the Legislative Policy Committee.		

Operating Budget Analysis

Program Description

The General Assembly of Maryland (MGA) is the Legislative Branch of State government. Separate budgets are provided for the Senate, comprised of 47 members; the House of Delegates, comprised of 141 members; leadership, committee, and member staff support; and general expenses shared by both chambers.

The Department of Legislative Services (DLS) provides nonpartisan staff support to the legislature. The department has four offices: the Office of the Executive Director; the Office of Legislative Audits; the Office of Legislative Information Systems; and the Office of Policy Analysis.

Proposed Budget

The budget increases by \$2.5 million in fiscal 2017, or 2.9%, as shown in **Exhibit 1**; the budget is comprised entirely of general funds. Personnel expenses add a net \$2.0 million with increases driven by employee retirement and health insurance, after assuming a targeted reversion for overbudgeted health insurance of \$223,000.

Exhibit 1
Proposed Budget
General Assembly of Maryland
(\$ in Thousands)

How Much It Grows:	<u>General Fund</u>	<u>Total</u>
Fiscal 2015 Actual	\$82,328	\$82,328
Fiscal 2016 Working Appropriation	84,525	84,525
Fiscal 2017 Allowance	<u>86,979</u>	<u>86,979</u>
Fiscal 2016-2017 Amount Change	\$2,455	\$2,455
Fiscal 2016-2017 Percent Change	2.9%	2.9%

B75A01 – General Assembly of Maryland

Where It Goes:

Personnel Expenses

Employees' retirement system	\$1,347
Employee and retiree health insurance, including a targeted reversion	500
Turnover adjustments.....	321
Reclassification of positions between OED and OPA	124
Other fringe benefit adjustments.....	-29
Salaries and compensation changes	-250

Other Changes

Restoration of one-time reduction to equipment for cost containment	203
Upgrades of Windows' licenses.....	180
Purchase of a new high capacity copy machine.....	62
System software and computer maintenance	59
Print shop paper	50
Annual computer equipment replacement	38
OLA in-state routine travel	-39
Fewer <i>Annotated Code of Maryland</i> books due to increased digitalization	-60
Replacement server equipment	-125
Other	74

Total	\$2,455
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OED: Office of the Executive Director

OLA: Office of Legislative Audits

OPA: Office of Policy Analysis

Note: Numbers may not sum to total due to rounding.

Targeted Reversion

The fiscal 2017 budget bill includes an across-the-board reduction for employee health insurance based on a revised estimate of the amount of funding needed. Since the Governor cannot reduce the MGA budget, the Administration has assumed a targeted reversion of \$222,983 in its budget balancing plan. DLS will recommend that this amount, as well as the amount assumed to be reverted by the Judicial Branch, be adopted as reductions in the Department of Budget and Management – Personnel analysis.

Recommended Actions

1. Concur with the budget as approved by the Legislative Policy Committee.

Current and Prior Year Budgets

Current and Prior Year Budgets Maryland General Assembly (\$ in Thousands)

	<u>General Fund</u>	<u>Special Fund</u>	<u>Federal Fund</u>	<u>Reimb. Fund</u>	<u>Total</u>
Fiscal 2015					
Legislative Appropriation	\$81,859	\$0	\$0	\$0	\$81,859
Deficiency Appropriation	0	0	0	0	0
Cost Containment	0	0	0	0	0
Budget Amendments	469	0	0	0	469
Reversions and Cancellations	0	0	0	0	0
Actual Expenditures	\$82,328	\$0	\$0	\$0	\$82,328
Fiscal 2016					
Legislative Appropriation	\$84,525	\$0	\$0	\$0	\$84,525
Budget Amendments	0	0	0	0	0
Working Appropriation	\$84,525	\$0	\$0	\$0	\$84,525

Note: The fiscal 2016 working appropriation does not include deficiencies or reversions. Numbers may not sum to total due to rounding.

Fiscal 2015

In fiscal 2015, the total budget for MGA increased by approximately \$469,000 due to a budget amendment that provided funding for a 2% cost-of-living adjusting beginning January 1, 2015.

Fiscal 2016

The fiscal 2016 working appropriation for MGA has not changed from the legislative appropriation, which is \$84.5 million in general funds.

**Object/Fund Difference Report
General Assembly of Maryland**

<u>Object/Fund</u>	<u>FY 15 Actual</u>	<u>FY 16 Working Appropriation</u>	<u>FY 17 Allowance</u>	<u>FY 16 - FY 17 Amount Change</u>	<u>Percent Change</u>
Positions					
01 Regular	749.00	749.00	749.00	0.00	0%
Total Positions	749.00	749.00	749.00	0.00	0%
Objects					
01 Salaries and Wages	\$ 64,717,643	\$ 69,249,252	\$ 71,485,623	\$ 2,236,371	3.2%
02 Technical and Spec. Fees	1,240,106	1,193,790	1,222,490	28,700	2.4%
03 Communication	455,718	547,050	555,450	8,400	1.5%
04 Travel	2,336,250	3,518,520	3,466,670	-51,850	-1.5%
06 Fuel and Utilities	6,233	5,600	6,000	400	7.1%
07 Motor Vehicles	19,572	23,259	22,625	-634	-2.7%
08 Contractual Services	5,860,723	7,361,146	7,496,929	135,783	1.8%
09 Supplies and Materials	1,606,713	1,326,400	1,443,709	117,309	8.8%
10 Equipment – Replacement	5,583,068	723,583	892,606	169,023	23.4%
11 Equipment – Additional	16,679	500	8,000	7,500	1500.0%
13 Fixed Charges	469,786	480,419	496,104	15,685	3.3%
14 Land and Structures	15,914	95,000	106,100	11,100	11.7%
Total Objects	\$ 82,328,405	\$ 84,524,519	\$ 87,202,306	\$ 2,677,787	3.2%
Funds					
01 General Fund	\$ 82,328,405	\$ 84,524,519	\$ 87,202,306	\$ 2,677,787	3.2%
Total Funds	\$ 82,328,405	\$ 84,524,519	\$ 87,202,306	\$ 2,677,787	3.2%

Note: The fiscal 2016 working appropriation does not include deficiencies or reversions. The fiscal 2017 allowance does not include contingent reductions.

**Fiscal Summary
General Assembly of Maryland**

<u>Program/Unit</u>	<u>FY 15 Actual</u>	<u>FY 16 Wrk Approp</u>	<u>FY 17 Allowance</u>	<u>Change</u>	<u>FY 16 - FY 17 % Change</u>
01 Senate	\$ 12,215,120	\$ 12,569,388	\$ 13,109,471	\$ 540,083	4.3%
02 House Of Delegates	22,606,378	23,635,085	24,460,678	825,593	3.5%
03 General Legislative Expenses	1,018,978	1,006,419	1,029,028	22,609	2.2%
04 Office Of The Executive Director	11,223,272	11,445,454	11,868,480	423,026	3.7%
05 Office Of Legislative Audits	13,220,467	13,533,589	13,802,286	268,697	2.0%
06 Office Of Legislative Information Systems	5,178,013	5,153,894	5,430,493	276,599	5.4%
07 Office Of Policy Analysis	16,866,177	17,180,690	17,501,870	321,180	1.9%
Total Expenditures	\$ 82,328,405	\$ 84,524,519	\$ 87,202,306	\$ 2,677,787	3.2%
General Fund	\$ 82,328,405	\$ 84,524,519	\$ 87,202,306	\$ 2,677,787	3.2%
Total Appropriations	\$ 82,328,405	\$ 84,524,519	\$ 87,202,306	\$ 2,677,787	3.2%

Note: The fiscal 2016 working appropriation does not include deficiencies or reversions. The fiscal 2017 allowance does not include contingent reductions.