

**Maryland General Assembly
Senate Budget and Taxation Committee**

2002 Session Membership Roster

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Senator Christopher Van Hollen, Jr., Vice-Chairman**

Subcommittee on Education, Business, and Administration

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Senator Ida G. Ruben

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David C. Romans

Capital Budget Manager

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Steven D. McCulloch

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Christine M. Anderson

Dawn G. Myers

Subcommittee Report Coordinators

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Suzanne P. Freed

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2002 Session Budget Assignments

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Maryland Department of Transportation
Aviation Administration
Debt Service Requirements
Overview
State Highway Administration
The Secretary's Office
Maryland Transportation Authority

Terri K. Bacote-Charles

Board of Public Works
Department of General Services

Brian Baugus

Comptroller of the Treasury
Department of Health and Mental Hygiene
Health Occupation Boards
Office of Health Care Quality
Department of Labor, Licensing, and Regulation
Department of Veterans Affairs
Forum for Rural Maryland
Maryland Public Broadcasting Commission
Maryland Tax Court
Military Department
Property Tax Appeals Boards
State Department of Assessments and Taxation

Hiram L. Burch

Payments to the Civil Divisions of the State

James V. Finlayson

Department of Public Safety and Correctional Services
Criminal Injuries Compensation Board
Division of Correction
Division of Parole and Probation
Division of Pretrial and Detention Services
Inmate Grievance Office

Maryland Commission on Correctional Standards
Maryland Parole Commission
Office of the Secretary
Overview
Patuxent Institution
Police and Correctional Training Commissions

Elizabeth A. Forkin

Aid to University of Maryland Medical System
Criminal Justice Coordinating Council
Governor's Office of Crime Control and Prevention
Judiciary
Department of State Police
Maryland Institute for Emergency Medical Services Systems
Office of the Attorney General
Office of the Public Defender
Office of the State Prosecutor
Registers of Wills

Patrick S. Frank

State Board of Elections

Suzanne P. Freed

Children Entering School Ready to Learn
Department of Aging
Department of Human Resources
Administration
Adult and Community Services
Child Care
Child Support Enforcement
Office of People's Counsel
Public Service Commission

M. Kathleen Gardiner

Higher Education Overview
Maryland Higher Education Commission
University of Maryland, Baltimore
University of Maryland Baltimore County
University of Maryland Biotechnology Institute
University of Maryland Center for Environmental Science
University of Maryland, College Park
University System of Maryland Office
University System of Maryland Overview

Brent E. Johnson

Bowie State University
Coppin State College
Frostburg State University
Historic St. Mary's City Commission
Maryland Higher Education Commission
Scholarship Programs
Maryland Prepaid College Trust
Morgan State University
Salisbury University
St. Mary's College of Maryland
Towson University
University of Baltimore
University of Maryland Eastern Shore
University of Maryland University College

David B. Juppe

Maryland General Assembly

Matthew D. Klein

Canal Place Preservation and Development Authority
Department of Business and Economic Development
Department of Housing and Community Development
Maryland African American Museum Corporation
Maryland Economic Development Corporation
Maryland Emergency Medical System Operations Fund
Maryland Stadium Authority
State Lottery

Beth V. McCoy

Aid to Community Colleges
Baltimore City Community College
Governor's Work Force Investment Board
Interagency on School Construction
Maryland School for the Deaf
Maryland State Department of Education
Aid to Education
Funding for Educational Organizations
Headquarters

Steven D. McCulloch

Public Debt
State Treasurer

Michèle L. Mellott

Maryland Department of Transportation
Motor Vehicle Administration
Maryland Port Administration
Transit Overview
Office of Administrative Hearings

Dawn G. Myers

Department of Agriculture
Department of the Environment
Department of Natural Resources
Forum for Rural Maryland
Governor's Office for Smart Growth
Maryland Department of Planning
Maryland Energy Administration
Maryland Environmental Service

Lori J. O'Brien

Department of Budget and Management
Higher Education Labor Relations Board
State Reserve Fund

Suzanne M. Owen

Cigarette Restitution Fund Overview
Department of Health and Mental Hygiene
Alcohol and Drug Abuse Administration
Chronic Disease Services
Community and Family Health Administrations
Developmental Disabilities Administration
Health Regulatory Commissions
Laboratories Administration
Office of the Chief Medical Examiner

Simon G. Powell

Department of Health and Mental Hygiene
Overview
Administration
AIDS Administration
Mental Hygiene Administration
Department of Budget and Management
Information Technology
State Communications
Department of Juvenile Justice

Matthew D. Riven

Maryland Supplemental Retirement Plans
State Retirement Agency

David C. Romans

Department of Health and Mental Hygiene
Medical Care Programs Administration

Alice Boyle Shepard

Children Entering School Ready to Learn
Department of Human Resources
Overview
Child Welfare
Family Investment
Office for Children, Youth, and Families
Subcabinet Fund

James L. Stoops

Commission on Human Relations
Executive Department
Boards, Commissions and Offices
Governor
Injured Workers' Insurance Fund
Maryland Automobile Insurance Fund
Maryland Food Center Authority
Maryland Insurance Administration
Maryland State Board of Contract Appeals
Office of the Deaf and Hard of Hearing
Office for Individuals with Disabilities
Secretary of State
State Archives
Subsequent Injury Fund
Uninsured Employers' Fund
Workers' Compensation Commission

Contents

	<u>Budget Code</u>	<u>Page</u>
Senate Budget and Taxation Committee Reductions		xix

Legislative and Judicial

Judiciary	CA.00	1
Office of the Public Defender	CB.00	13
Office of the Attorney General	CC.00	15
Office of the State Prosecutor	CD.00	17
Maryland Tax Court	CE.00	18
Workers' Compensation Commission	CF.00	19
Public Service Commission	CG.00	20

Executive and Administrative Control

Office for Individuals with Disabilities	DA.02	21
Maryland Stadium Authority	DA.03	22
Boards, Commissions and Offices	DA.05	24
Secretary of State	DA.06	34
Department of Aging	DA.07	35
State Archives	DA.10	37
Office of Administrative Hearings	DA.11	39
Maryland Energy Administration	DA.13	41
Office for Children, Youth, and Families	DA.14	42
Office for Smart Growth	DA.15	45
Historic St. Mary's City Commission	DB.01	48
Board of Public Works	DE.01	49
Capital Appropriation	DE.02	53
Interagency Committee for School Construction	DE.03	56
State Board of Elections	DI.01	57
Commission on Human Relations	DL.00	59
Department of Veterans Affairs	DP.00	60
Maryland Institute for Emergency Medical Services Systems	DT.00	61

	<u>Budget Code</u>	<u>Page</u>
Canal Place Preservation and Development Authority	DU.00	63
Maryland Department of Planning	DW.01	64
Governor's Work Force Investment Board	DY.00	67
 Financial and Revenue Administration		
Comptroller of the Treasury	EA.00	68
State Treasurer's Office	EB.00	70
State Department of Assessments and Taxation	EC.00	71
State Lottery Agency	ED.00	74
Property Tax Assessment Appeals Boards	EE.00	77
 Budgetary and Personnel Administration		
Department of Budget and Management	FA.00	78
 Personnel Administration and Retirement		
Injured Worker's Insurance Fund	GG.00	89
Maryland State Retirement and Pension Systems		
State Retirement Agency	GJ.01	90
Teachers and Employees Supplemental Retirement Plans	GL.00	91
 General Services		
Department of General Services	H.00	92
 Transportation		
Department of Transportation	J.00	99
The Secretary's Office	JA.01	104
Debt Service Requirements	JA.04	110
State Highway Administration	JB.01	111
Maryland Port Administration	JD.00	115
Motor Vehicle Administration	JE.00	121
Maryland Transit Administration	JH.01	125

	<u>Budget Code</u>	<u>Page</u>
Maryland Aviation Administration	JI.00	130
Maryland Transportation Authority	JJ.00	135
 Natural Resources		
Department of Natural Resources	KA.00	136
 Agriculture		
Department of Agriculture	LA.00	153
 Health and Mental Hygiene		
Department of Health and Mental Hygiene		
Office of the Secretary	MA.01	159
Deputy Secretary for Operations	MC.01	161
Deputy Secretary for Public Health Services	MF.01	164
Community Health Administration	MF.02	165
Family Health Administration	MF.03	166
AIDS Administration	MF.04	168
Office of the Chief Medical Examiner	MF.05	169
Chronic Disease Services	MI.00	170
Laboratories Administration	MJ.00	172
Alcohol and Drug Abuse Administration	MK.00	173
Mental Hygiene Administration	ML.00	177
Developmental Disabilities Administration	MM.00	183
Medical Care Programs Administration	MQ.00	188
Health Regulatory Commissions	MR.00	194
 Human Resources		
Department of Human Resources	N.00	195
Office of the Secretary	NA.01	196
Social Services Administration	NB.00	198
Community Services Administration	NC.01	200
Child Care Administration	ND.01	203
Office of Technology for Human Services	NF.00	204

	<u>Budget Code</u>	<u>Page</u>
Local Department Operations	NG.00	205
Family Investment Administration	NI.00	211
 Labor, Licensing, and Regulation		
Department of Labor, Licensing, and Regulation	P.00	212
 Public Safety and Correctional Services		
Department of Public Safety and Correctional Services		
Office of the Secretary	QA.01	220
Division of Correction – Headquarters	QB.00	224
Maryland Parole Commission	QC.01	234
Division of Parole and Probation	QC.02	235
Patuxent Institution	QD.00	237
Police and Correctional Training Commissions	QG.00	238
Criminal Injuries Compensation Board	QK.00	239
Division of Pretrial and Detention Services	QP.00	240
 Public Education		
State Department of Education		
Headquarters	RA.01	243
Aid to Education	RA.02	245
Funding for Educational Organizations	RA.03	249
Subcabinet Fund	RA.04	253
 Higher Education		
University System of Maryland	RB.00	256
University System of Maryland Office	RB.36	257
Baltimore City Community College	RC.00	258
St. Mary’s College of Maryland	RD.00	259
Maryland School for the Deaf	RE.00	260
Maryland Higher Education Commission	RI.00	263
Morgan State University	RM.00	271
Maryland Public Broadcasting Commission	RP.00	272
Higher Education	RT.00	273

	<u>Budget Code</u>	<u>Page</u>
Housing and Community Development		
Department of Housing and Community Development	SA.00	276
Maryland African American Museum Corporation	SB.00	289
Business and Economic Development		
Department of Business and Economic Development	T.00	290
Environment		
Department of the Environment	UA.00	299
Juvenile Justice		
Department of Juvenile Justice	VA.00	306
State Police		
Department of State Police	WA.00	310
State Reserve Fund		
State Reserve Fund	YA.00	316
Deficiencies		318
Sections		323
Technical Amendment		342

Senate Budget and Taxation Committee
Reductions

Agency	General Funds	Special Funds	Federal Funds	Higher Ed Funds	Total Funds	Positions
2003 Budget Request:						
Judiciary	\$21,275,926	\$200,000	\$0	\$0	\$21,475,926	108.0
Office of the Public Defender	113,082	0	0	0	113,082	
Office of the Attorney General	171,932	0	0	0	171,932	5.0
Office of the State Prosecutor	15,000	0	0	0	15,000	
Maryland Tax Court	21,000	0	0	0	21,000	
Public Service Commission	20,342	0	0	0	20,342	
Office for Individuals with Disabilities	127,235	53,804	0	0	181,039	2.0
Maryland Stadium Authority	947,000	1,381,000	0	0	2,328,000	
Executive Dept - Boards, Commissions and Offices	309,553	0	0	0	309,553	
Secretary of State	72,381	0	0	0	72,381	
Department of Aging	24,861	0	0	0	24,861	0.5
State Archives	157,752	167,184	0	0	324,936	
Office of Administrative Hearings	70,198	44,321	18,481	0	133,000	4.0
Maryland Energy Administration	87,128	53,000	0	0	140,128	2.0
Office for Children, Youth, and Families	121,835	0	0	0	121,835	2.0
Governor's Office for Smart Growth	533,409	0	0	0	533,409	7.0
Historic St. Mary's City Commission	34,335	0	0	0	34,335	
Board of Public Works	2,174,000	0	0	0	2,174,000	
Interagency Committee on School Construction	9,834	0	0	0	9,834	
State Board of Elections	168,000	0	0	0	168,000	
Maryland Commission on Human Relations	138,380	0	0	0	138,380	
MD Institute Emergency Medical Services Systems	0	288,920	0	0	288,920	2.0
Canal Place Preservation and Development Authority	31,756	0	0	0	31,756	
Department of Planning	526,269	0	0	0	526,269	
Governor's Work Force Investment Board	150,000	0	0	0	150,000	
High Speed Data Network PAYGO	5,000,000	0	0	0	5,000,000	
Public Safety Communications System PAYGO	5,000,000	0	0	0	5,000,000	
Miscellaneous Grants to Locals PAYGO	500,000	0	0	0	500,000	
Comptroller of the Treasury	71,554	0	0	0	71,554	6.0
State Treasurer	3,850	0	0	0	3,850	
Department of Assessments and Taxation	537,500	0	0	0	537,500	

Senate Budget and Taxation Committee
Reductions

Agency	General Funds	Special Funds	Federal Funds	Higher Ed Funds	Total Funds	Positions
DHMH Developmental Disabilities Administration	102,020	0	0	0	102,020	5.8
DHMH Medical Care Programs Administration	1,858,000	0	2,102,000	0	3,960,000	1.0
DHMH Health Regulatory Commissions	0	77,802	0	0	77,802	2.0
DHR Administration	1,595,440	0	738,878	0	2,334,318	26.0
DHR Child Welfare	217,389	26,740	293,837	0	537,966	4.0
DHR Adult and Community Services	576,835	0	412,500	0	989,335	2.0
DHR Child Care	0	0	5,860,755	0	5,860,755	5.0
DHR Child Support Enforcement	0	0	0	0	0	16.0
DHR Family Investment	197,000	0	0	0	197,000	3.0
Department of Labor, Licensing, and Regulation	426,004	5,150	1,053,001	0	1,484,155	34.0
DPSCS Office of the Secretary	2,935,596	0	0	0	2,935,596	8.0
DPSCS Office of the Secretary PAYGO	0	3,156,000	0	0	3,156,000	
DPSCS Division of Correction	3,618,686	167,133	0	0	3,785,819	47.0
DPSCS Maryland Parole Commission	113,925	0	0	0	113,925	2.0
DPSCS Division of Parole and Probation	1,092,357	0	0	0	1,092,357	21.0
DPSCS Patuxent Institution	942,765	0	0	0	942,765	15.0
DPSCS Police and Correctional Training Commissions	3,164,000	0	0	0	3,164,000	
DPSCS Criminal Injuries Compensation Board	0	11,300	0	0	11,300	
DPSCS Division of Pretrial and Detention Services	1,855,116	0	0	0	1,855,116	52.0
MSDE Headquarters	1,020,625	0	0	0	1,020,625	
MSDE Aid to Education	15,809,635	0	5,000,000	0	20,809,635	
MSDE Funding for Educational Organizations	1,340,180	1,000,000	0	0	2,340,180	
Subcabinet Fund	1,045,934	0	0	0	1,045,934	
University System of Maryland Overview	0	0	0	31,097,835	31,097,835	
Baltimore City Community College	0	0	0	5,006,514	5,006,514	
St. Mary's College of Maryland	0	0	0	204,635	204,635	
Maryland School for the Deaf	84,465	2,287	1,099	0	87,851	
Maryland Higher Education Commission	15,539,612	4,134	0	0	15,543,746	
Aid to Community Colleges	16,440,985	0	0	0	16,440,985	
MHEC Scholarship Programs	5,400,000	0	0	0	5,400,000	
Morgan State University	0	0	0	780,519	780,519	
Maryland Public Broadcasting Commission	93,000	0	900,000	0	993,000	
State Support for Higher Education Institutions	37,089,503	0	0	0	37,089,503	

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Senate Budget and Taxation Committee
Reductions

Agency	General Funds	Special Funds	Federal Funds	Higher Ed Funds	Total Funds	Positions
Department of Housing and Community Development	3,780,331	594,204	0	0	4,374,535	5.0
Dept. of Housing and Community Development PAYGO	14,200,000	0	0	0	14,200,000	
Maryland African American Museum Corporation	214,481	0	0	0	214,481	
Department of Business and Economic Development	6,436,579	599,897	0	0	7,036,476	1.0
Dept. of Business and Economic Development PAYGO	12,475,000	0	0	0	12,475,000	
Department of the Environment	1,575,040	802,677	0	0	2,377,717	71.0
Department of the Environment PAYGO	600,000	0	0	0	600,000	
Department of Juvenile Justice	5,033,866	0	0	0	5,033,866	33.0
Maryland State Police	2,847,385	0	0	0	2,847,385	15.0
State Reserve Fund	5,000,000	0	0	0	5,000,000	
Deferred Compensation Match	2,220,000	680,000	680,000	0	3,580,000	
Retirement Contribution	37,662,431	5,606,717	5,606,717	0	48,875,865	
Pay-for-Performance	6,515,576	1,784,593	428,728	0	8,728,897	
Information Technology Development	34,580,923	0	7,580,923	0	42,161,846	
Position Cap Savings	10,000,000	0	0	0	10,000,000	
Managing for Results	105,000	35,000	35,000	0	175,000	
Replacement Computers	1,535,992	2,986,847	766,197	0	5,289,036	
Subtotal Fiscal 2003 Regular Budget	\$353,796,348	\$91,475,506	\$31,678,116	\$37,089,503	\$514,039,473	795.8
Less General Funds for Higher Education				(37,089,503)	(37,089,503)	
Fiscal 2003 Total Budget	\$353,796,348	\$91,475,506	\$31,678,116	\$0	\$476,949,970	795.8
<u>Fiscal 2002 Deficiency Budget:</u>						
Office of the Public Defender	352,915	0	0	0	352,915	
Property Tax Assessment Appeals Board	28,014	0	0	0	28,014	
DHMH Laboratories Administration	200,000	0	0	0	200,000	
DHR Administration	500,000	0	0	0	500,000	
DPSCS Patuxent Institution	160,500	0	0	0	160,500	
Subtotal Fiscal 2002 Deficiency Budget	\$1,241,429	\$0	\$0	\$0	\$1,241,429	
Grand Total Budget Bill	\$355,037,777	\$91,475,506	\$31,678,116	\$0	\$478,191,399	795.8

ixx:

CA.00

Budget Amendments

CA00.01 Court of Appeals

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>												
1. Reduce proposed 43.1% general fund increase in total travel expenses to the fiscal 2001 general fund actual expenditures. The fiscal 2001 actual general fund expenditure for travel is \$1,181,264. The fiscal 2002 general fund working appropriation is \$1,399,857, or 18.5% over the fiscal 2001 actual general fund expenditure. The fiscal 2003 general fund allowance of \$2,003,731 for travel represents a \$603,874, or 43.1%, increase over the fiscal 2002 general fund working appropriation. All but two programs, have requested an increase in travel for fiscal 2003. The increase in general fund travel expenses should be restricted in light of the current economic forecast. This reduction should be allocated among programs.	263,888 GF													
2. Delete three long-term vacant positions in the Court of Appeals:	159,150 GF	3.00												
<table><thead><tr><th><u>PIN</u></th><th><u>Classification</u></th><th><u>Date Vacant</u></th></tr></thead><tbody><tr><td>069656</td><td>Spec. XIII Lead</td><td>January 25, 2000</td></tr><tr><td>069657</td><td>Spec. XIII</td><td>October 27, 2000</td></tr><tr><td>077502</td><td>Lead Auditor</td><td>July 1, 2000</td></tr></tbody></table>	<u>PIN</u>	<u>Classification</u>	<u>Date Vacant</u>	069656	Spec. XIII Lead	January 25, 2000	069657	Spec. XIII	October 27, 2000	077502	Lead Auditor	July 1, 2000		
<u>PIN</u>	<u>Classification</u>	<u>Date Vacant</u>												
069656	Spec. XIII Lead	January 25, 2000												
069657	Spec. XIII	October 27, 2000												
077502	Lead Auditor	July 1, 2000												
3. Reduce growth in general fund supplies and materials from 7.3% to 3.7% over the fiscal 2002 general fund working appropriation. This reduction should be allocated among all programs.	90,000 GF													
4. Reduce general fund allowance for a fiscal 2003 cost containment contribution. This number was calculated by annualizing the expected fiscal 2002 cost containment contribution, which included savings from a hiring restriction and a 1.5% cut in certain operating expenses. Both the Executive and Legislative Branches will be subjected to these cost containment measures. This reduction should be allocated among all programs.	1,646,000 GF													
Total Reductions	2,159,038	3.00												

CA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	58.00	55.00		3.00
General Fund	6,044,944	3,885,906	2,159,038	
Total Funds	6,044,944	3,885,906	2,159,038	

Amendment No. **1**

CA00.02 Court of Special Appeals

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in general fund supplies and materials from 7.3% to 3.7% over the fiscal 2002 general fund working appropriation. This reduction should be allocated among all programs.	22,100 GF	
Total Reductions	22,100	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	79.50	79.50		0.00
General Fund	7,059,002	7,036,902	22,100	
Total Funds	7,059,002	7,036,902	22,100	

Amendment No. **2**

CA.00

CA00.03 Circuit Court Judges

Add the following language to the general fund appropriation:

, provided that \$3,000,000 of this appropriation may not be expended until the Administrative Office of the Courts has submitted a report to the budget committees no later than December 1, 2002, detailing the circuit court law clerk salary plan and setting forth historical salary data relevant to circuit court law clerks. This report shall include the following information:

- (1) a detailed description of the circuit court law clerk salary plan, including calculation of annual salary and benefits;
- (2) a comparison of circuit court law clerk salaries from 1997 to the present, including annual salary and benefits;
- (3) a list of all circuit court law clerks for each jurisdiction, as well as their hire dates and length of employment;
- (4) a list of all circuit court law clerks working prior to July 1, 2002, including the county for which they are employed; and
- (5) a list of all circuit court law clerks hired after July 1, 2002, including the county for which they are employed.

Further provided that the budget committees shall have 45 days to review and comment upon the plan prior to release of funds.

Explanation: This language restricts \$3,000,000 of this appropriation until the Administrative Office of the Courts has submitted a report detailing the circuit court salary plan and setting forth historical salary data relevant to circuit court law clerks.

Information Request	Author	Due Date
Report detailing the circuit court salary plan and setting forth historical salary data relevant to circuit court law clerks	Administrative Office of the Court	December 1, 2002

Amendment No. **3**

CA.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete funding for State assumption of lease payments for circuit court clerks. It should be noted that these expenditures are not located in other recommended reduction areas; therefore, there is no doubling in this reduction.	4,878,460	GF
2. Reduce funding for the circuit court law clerks based upon two premises:	2,500,000	GF
! The fiscal estimate of \$5,427,899 for fiscal 2003, which was based upon information provided by the Administrative Office of the Courts and estimates a September 1, 2002, start date for all new law clerks.		
! Defer funding for circuit court law clerks to November 1, 2002.		
Total Reductions	7,378,460	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	349.00	349.00		0.00
General Fund	49,800,054	42,421,594	7,378,460	
Total Funds	49,800,054	42,421,594	7,378,460	

Amendment No. **4**

CA00.04 District Court

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce proposed 43.1% general fund increase in total travel expenses to the fiscal 2001 general fund actual expenditures. The fiscal 2001 actual general fund expenditure for travel is \$1,181,264. The fiscal 2002 general fund working appropriation is \$1,399,857, or 18.5% over the fiscal 2001 actual general fund expenditure. The fiscal 2003 general fund allowance of \$2,003,731 for travel represents a \$603,874, or 43.1%,	358,576	GF

CA.00

increase over the fiscal 2002 general fund working appropriation. All but two programs, have requested an increase in travel for fiscal 2003. The increase in general fund travel expenses should be restricted in light of the current economic forecast. This reduction should be allocated among programs.

2. Reduce growth in general fund supplies and materials from 7.3% to 3.7% over the fiscal 2002 general fund working appropriation. This reduction should be allocated among all programs. 67,686 GF
3. Delete funding for Courtroom Digital Sound and Recording Systems in the District Court. This is for the new installation of a system in 20 facilities around the State. The District Courts that do not have this system should continue using their current recording methods for at least one more year. 807,200 GF
4. Delete three PINs in the District Court: 100,262 GF 3.00
 - ! 000972 – Clerk II (there were a total of six Clerk II positions vacant as of December 31, 2001, in this district alone);
 - ! 079006 – New, Operations (there were a total of two new operations positions vacant as of December 31, 2001, in this district headquarters); and
 - ! 080549 – Clerk I (there were a total of three Clerk I positions vacant as of December 31, 2001, in this district alone).
5. Reduce proposed 45.9% general fund growth in additional assistance to the fiscal 2002 general fund working appropriation. The fiscal 2001 actual general fund expenditure is \$1,007,564. The fiscal 2002 general fund working appropriation is \$1,194,092. The fiscal 2003 general fund allowance is \$1,742,451, or 45.9% over the fiscal 2002 appropriation. The fiscal 2003 increase in general fund additional assistance expenses should be restricted to the fiscal 2002 general fund working appropriation. This reduction should be allocated among all programs. 548,359 GF

CA.00

- | | | |
|---|------------|-------|
| 6. Reduce 12.8% general fund growth for overtime to 10% over the fiscal 2002 working appropriation, or \$70,000 in growth. This reduction should be allocated among all programs. | 23,864 GF | |
| 7. Reduce general fund growth in additional equipment. This reduction should be allocated among all programs. | 250,000 GF | |
| 8. Reduce growth in general fund contractual services for the District Court. This reduction restricts growth over the fiscal 2002 working appropriation, but still leaves \$298,845 in total growth. | 297,835 GF | |
| 9. Delete two contractual employee positions from the District Court. | 61,176 GF | |
| 10. Delete funds for conversion of 58 contractual FTEs. These positions are listed as follows by program: | 454,320 GF | 58.00 |

District Court

Commissioners	4
Clerks	5

Administrative Office of the Courts

Database Support Technician	1
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Judicial Information Systems

Data Entry Clerk	13
Administrative Support	1

Circuit Court Clerks

Clerks @ \$27,936	25
Clerks @ \$26,198	3
Clerks @ \$23,057	4
Clerks @ \$25,541	1

Family Services

Database Support Technician	1
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Total	58
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This reduction should be allocated among all programs.

Total Reductions	2,969,278	61.00
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CA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	1317.00	1256.00		61.00
General Fund	110,911,549	107,942,271	2,969,278	
Total Funds	110,911,549	107,942,271	2,969,278	

Amendment No. **5**

CA00.06 Administrative Office of the Courts

Add the following language to the general fund appropriation:

. provided that \$500,000 of the general fund appropriation may not be expended until the Administrative Office of the Courts has submitted case time standards and data standards. Further provided that the budget committees shall have 45 days to review and comment upon the case time standards and data standards to the Senate Judicial Proceedings and Budget and Taxation and House Judiciary and Appropriations committees.

Explanation: This language restricts \$500,000 of general funds until the Administrative Office of the Courts (AOC) submits case time standards and data standards.

Information Request	Author	Due Date
Case time standards and data standards	AOC	45 days prior to expenditure

Amendment No. **6**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce proposed 43.1% general fund increase in total travel expenses to the fiscal 2001 general fund actual expenditures. The fiscal 2001 actual general fund expenditure for travel is \$1,181,264. The fiscal 2002 general fund working appropriation is \$1,399,857, or 18.5% over the fiscal 2001 actual general fund	200,000 GF	

CA.00

expenditure. The fiscal 2003 general fund allowance of \$2,003,731 for travel represents a \$603,874, or 43.1%, increase over the fiscal 2002 general fund working appropriation. All but two programs, have requested an increase in travel for fiscal 2003. The increase in general fund travel expenses should be restricted in light of the current economic forecast. This reduction should be allocated among programs.

2. Delete four long-term vacant positions in the Administrative Office of the Courts: 247,673 GF 4.00

<u>PIN</u>	<u>Classification</u>	<u>Date Vacant</u>
000411	Associate X	November 14, 2000
000424	Dep. S. Ct. Admin.	April 18, 2000
073288	Administrator	October 1, 1998
074742	Administrative Specialist II	July 1, 1999

3. Reduce growth in fuel and utilities to correlate with the Department of Budget and Management (DBM) budget instructions. Specifically, subobjects 606 (fuel – natural gas/propane) and 620 (utilities – electric), which have growth of 83.3% and 23.2%, respectively. Under DBM budget instructions, the fiscal 2003 amount in these subobjects is to be no more than 15.4% inflation over the fiscal 2002 appropriation. This reduction brings the growth to the 15.4% appropriate level. This reduction should be allocated among all programs. 40,271 GF
4. Delete 34 new positions from the fiscal 2003 budget. These positions are listed as follows by program: 1,177,625 GF 34.00

District Court

Clerks	12
Commissioners	5

Administrative Office of the Courts

Human Resource Administrator	1
Accounts Payable Associate	1

Court-related Agencies

Community-based Alternative Dispute Resolution Programs Director	1
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CA.00

Maryland State Law Library	
Outreach Services/Research Librarian	1
Judicial Information Systems	
User Support Administrator	1
Special Projects Manager	1
Senior Database Project/Analyst	1
Circuit Court Clerks	
Clerks	7
Chief Deputy	1
Family Services	
Permancy Planning Liaison	1
Major Information Technology	
Systems Database Administrator	1
Total	34

This reduction should be allocated among all programs.

5.	Delete six positions as cost savings in the consolidation of the finance departments of the Administrative Office of the Courts and the District Court. This deletion is in order to achieve the efficiency inherent in a consolidation. The PINs are as follows: 061704, 079031, 079030, 077526, 079028, and 000422. The Judiciary could use vacant PINs for these positions.	292,228	GF	6.00
6.	Delete all funding in replacement equipment, subobject 1033 - data processing equipment (micro-computer). This funding has also been removed from all Executive agency fiscal 2003 budgets.	1,690,380	GF	
		200,000	SF	
	Total Reductions	3,848,177		44.00

CA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	83.50	39.50		44.00
General Fund	9,644,978	5,996,801	3,648,177	
Special Fund	10,378,494	10,178,494	200,000	
Total Funds	20,023,472	16,175,295	3,848,177	

Amendment No. **7**

CA00.09 Judicial Data Processing

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund growth in additional equipment. This reduction should be allocated among all programs.	303,035	GF
2. Reduce growth in general fund contractual services for Judicial Information Services from 41.4% to 5% over the fiscal 2002 working appropriation.	2,201,777	GF
3. Reduce Information Technology (IT) general fund growth to the fiscal 2002 appropriation level. It is suggested that information technology programs which have not started, are in the beginning phases, or are ready to move to an enhancement phase should be delayed for at least one year. It should be noted that the general fund reductions already recommended in conjunction with Land Records initiatives, specifically the electronic land records on-line imagery and Plats On-line, have been removed from this reduction calculation. Further, the Judiciary reports that IT expenditures can be found in the Judicial Information Systems, Major IT, and Automation programs. Therefore, areas that have already received a recommended reduction in this analysis have been removed from this calculation in order to avoid a doubling of reductions. The reduction should be allocated among all programs.	1,014,728	GF
Total Reductions	3,519,540	0.00

CA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	143.50	143.50		0.00
General Fund	20,300,314	16,780,774	3,519,540	
Total Funds	20,300,314	16,780,774	3,519,540	

Amendment No. **8**

CA00.10 Clerks of the Circuit Court

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in land and structures in the Clerks of Circuit Courts program.	46,425 GF	
Total Reductions	46,425	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	1242.50	1242.50		0.00
General Fund	66,184,260	66,137,835	46,425	
Federal Fund	1,865,028	1,865,028	0	
Total Funds	68,049,288	68,002,863	46,425	

Amendment No. **9**

CA.00

JUDICIARY

CA00.12 Major Information Technology Development Projects

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds for Plats On-line (PLATO). As per the Judiciary's annual report and the State Archives web site, all jurisdictions will become a part of PLATO by the end of fiscal 2002. Any future phases should be delayed for at least one year. This reduction includes two fund requests, one for \$1,018,971 and one for \$443,937.	1,462,908 GF	
2. Delete portion of general fund expenditure for electronic land records on-line imaging, or ELROI.	70,000 GF	
Total Reductions	1,532,908	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	7.00	7.00		0.00
General Fund	5,775,004	4,242,096	1,532,908	
Special Fund	2,721,506	2,721,506	0	
Total Funds	8,496,510	6,963,602	1,532,908	

Amendment No. **10**

Add the following language to the special fund appropriation:

provided that \$1,500,000 of this appropriation shall be contingent upon the enactment of SB 511 or HB 906 to increase from \$5 to \$10 the maximum surcharge that the State Court Administrator may establish on recordable instruments for the Circuit Court Real Property Records Improvement Fund.

Explanation: Maintenance fees for electronic land records on-line imaging, or ELROI, currently exceed development costs. The concern is that a large amount of general funds will need to be used to support future maintenance costs. This language restricts \$1,500,000 of special funds contingent upon enactment of a bill increasing the surcharge on recordable instruments. This surcharge funds the Circuit Court Real Property Records Improvement Fund.

Amendment No. **11**

CB.00
Office of the Public Defender

Budget Amendments

CB00.02 District Operations

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in contractual services from 41.8% to 35% over fiscal 2002 working appropriation. Fiscal 2001 actual expenditures in this object are \$1,463,561. The fiscal 2002 working appropriation is \$1,447,336. A reduction in growth to 35% would still yield a fiscal 2003 appropriation of \$1,953,904, well above the fiscal 2001 actual expenditures and fiscal 2002 working appropriation. This reduction should be allocated among all programs.	98,418 GF	
Total Reductions	98,418	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	652.00	652.00		0.00
General Fund	48,477,840	48,379,422	98,418	
Special Fund	202,064	202,064	0	
Federal Fund	27,684	27,684	0	
Total Funds	48,707,588	48,609,170	98,418	

Amendment No. **12**

CB.00

CB00.03 Appellate and Inmate Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in in-state/routine operations travel from 34.7% to 25%. Fiscal 2001 actual expenditure is \$173,607. The fiscal 2002 working appropriation is \$151,274. Reducing growth to 25% would still yield a fiscal 2003 appropriation of \$189,092, which is well above both the fiscal 2001 actual expenditure and fiscal 2002 appropriation. This reduction should be allocated among all programs.	14,664	GF
 Total Reductions	 14,664	 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	51.00	51.00		0.00
General Fund	4,902,535	4,887,871	14,664	
Total Funds	4,902,535	4,887,871	14,664	

Amendment No. **13**

CC.00
Office of the Attorney General

Budget Amendments

CC00.01 Legal Counsel and Advice

Add the following language:

Provided that one regular position is deleted from this budget.

Explanation: This position (PIN 001736) has been vacant for over 27 months.

Amendment No. **14**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete four new positions for the Electronic Transaction Education, Advocacy, and Mediation Unit. Current vacancies could be used to staff this unit once the hiring freeze has been lifted. Moreover, the Spending Affordability Committee recommended against adding new positions with certain exceptions. These positions would not meet those exceptions.	163,511 GF	4.00
2. Delete one long-term vacant PIN (001736). This is an Administrative Officer III position which has been vacant for over 27 months.		1.00
3. Reduce growth in general fund legal services. This would still yield almost \$20,000 in growth. This reduction should be allocated among programs.	5,421 GF	
Total Reductions	168,932	5.00

	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	49.00	44.00		5.00
General Fund	5,518,087	5,349,155	168,932	
Total Funds	5,518,087	5,349,155	168,932	

Amendment No. **15**

CC.00

CC00.04 Securities Division

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in general fund legal services. This would still yield almost \$20,000 in growth. This reduction should be allocated among programs.	3,000	GF
Total Reductions	3,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	29.00	29.00		0.00
General Fund	2,114,477	2,111,477	3,000	
Total Funds	2,114,477	2,111,477	3,000	

Amendment No. **16**

Committee Narrative

Annual Reporting of Significant Statewide Litigation: The committees request that the Office of the Attorney General (OAG) continue to include in their annual report, information on significant statewide litigation registration fees, fines, revenues, and settlements, as well as a summary of all significant litigation in which the State is involved as both a plaintiff and a defendant. The summary should include a brief description of the issues involved in each case and the legal status of each case. The committees request that this report continue to be submitted annually, on November 1.

Information Request	Author	Due Date
Annual Report	OAG	November 1, 2002, and annually thereafter

CD.00
Office of the State Prosecutor

Budget Amendments

CD00.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in training and travel. This reduction should be allocated among programs.	15,000 GF	
Total Reductions	15,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	9.00	9.00		0.00
General Fund	948,224	933,224	15,000	
Total Funds	948,224	933,224	15,000	

Amendment No. **17**

CE.00
Maryland Tax Court

Budget Amendments

CE00.01 Administration and Appeals

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete \$21,000 salary increase for Tax Court judges. DLS recognizes that the judges have gone without a salary increase for several years but the current financial conditions are not conducive to increasing salaries.	21,000	GF
Total Reductions	21,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	9.00	9.00		0.00
General Fund	568,355	547,355	21,000	
Total Funds	568,355	547,355	21,000	

Amendment No. **18**

CF.00
Workers' Compensation Commission

Budget Amendments

CF00.01 General Administration

Add the following language to the general fund appropriation:

, provided that all funds identified for Information Technology (IT) Baseline operations (\$350,569) and lease/purchase financing of hardware and software (\$100,000) may only be expended for IT baseline operations and IT development projects.

Explanation: This action prevents funds (\$350,569) from being diverted from IT baseline operations and development (\$100,000) to meet cost containment in fiscal 2003 and to cover other expenses of the agency.

Amendment No. **19**

Add the following language to the general fund appropriation:

Further provided that \$11,563,140 shall be deleted contingent on enactment of SB 772. The agency is authorized to process a budget amendment to appropriate \$11,563,140 in special funds if SB 772 is enacted.

Explanation: SB 772 would create a Workers' Compensation special fund and transfer revenues that currently go to the general fund to support agency operations. If enacted, the agency's general fund appropriation would be deleted, and the commission would be authorized to process a budget amendment to appropriate a like amount of special funds.

Amendment No. **20**

CG.00
Public Service Commission

Budget Amendments

Add the following language:

Provided that \$10,276,631 in general funds shall be deleted contingent on enactment of SB 620. The agency is authorized to process a budget amendment to appropriate \$10,276,631 in special funds if SB 620 is enacted.

Explanation: SB 620 would create a Public Utility Regulation special fund and transfer revenues that currently go to the general fund to support agency operations. If enacted, the agency's general fund appropriation would be deleted and the commission would be authorized to process a budget amendment to appropriate a like amount of special funds.

Amendment No. **21**

CG00.01 General Administration and Hearings

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce travel to reflect actual fiscal 2001 spending. The 2003 allowance includes a 25% increase in travel over fiscal 2001 experience. This reduction provides for a 2% inflationary increase for both fiscal 2002 and 2003.	20,342 GF	
Total Reductions	20,342	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	54.00	54.00		0.00
General Fund	4,773,723	4,753,381	20,342	
Total Funds	4,773,723	4,753,381	20,342	

Amendment No. **22**

DA.02
Office for Individuals with Disabilities

Budget Amendments

DA02.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete the position responsible for deaf and hard of hearing issues. Duties of position and incumbent will be transferred to the new Deaf and Hard of Hearing Office in fiscal 2003.	60,938 GF	1.00
2. Delete general funds for Technology Assistance Program contracts as a cost containment reduction. The Office for Individuals with Disabilities can implement this recommendation by not increasing the grant to Holly Community Inc. or adjusting other major contracts and grants.	57,397 GF	
3. Delete the administrative position to process Technology Assistance Program guaranteed loan applications. The position does not meet Spending Affordability Committee (SAC) guidelines for new positions.	53,804 SF	1.00
4. Delete funds for out-of-state travel for cost containment. The intent is to allow the use of federal funds for in-state travel where general and special funds are budgeted for in-state travel.	8,900 GF	
Total Reductions	181,039	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	16.00	14.00		2.00
General Fund	719,376	592,141	127,235	
Special Fund	108,804	55,000	53,804	
Federal Fund	1,413,949	1,413,949	0	
Total Funds	2,242,129	2,061,090	181,039	

Amendment No. **23**

DA.03

Budget Amendments

DA03.02 Maryland Stadium Facilities Fund

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce lottery proceeds directed to the Stadium Facilities Fund to the level needed to support:	1,381,000	SF
! the debt service costs on bonds sold for the acquisition and construction of the football and baseball stadiums at the Camden Yards Complex; and		
! the authority's estimated operating deficit resulting from its operation of the Camden Yards Complex.		
Total Reductions	1,381,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Special Fund	23,330,000	21,949,000	1,381,000	
Total Funds	23,330,000	21,949,000	1,381,000	

Amendment No. **24**

DA03.55 Baltimore Convention Center

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce operating deficit support for the Baltimore City Convention Center to the actual three-year average. The State's statutorily required two-thirds contribution toward the annual operating deficit for the convention center has been consistently over budgeted in prior fiscal years. Should additional funds be required to meet the State's obligation, a deficiency appropriation could be sought.	947,000	GF
Total Reductions	947,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>

DA.03

General Fund	8,412,756	7,465,756	947,000
Total Funds	8,412,756	7,465,756	947,000

Amendment No. **25**

DA.05
Executive Department
Boards, Commissions and Offices

Budget Amendments

Add the following language:

The number of full-time equivalent (FTE) contractual positions authorized for the Governor's Office of Service and Volunteerism, the Governor's Office of Crime Control and Prevention, and Volunteer Maryland may not exceed the level authorized in this budget except as herein provided:

(1) Additional FTE contractual positions may only be created if specifically authorized in an approved budget amendment which shall for each position state:

(i) the proposed budget salary and duties to be performed;

(ii) the source of the funds to be used to support the position, including an indication as to whether these are funds existing in the current appropriation or additional special or federal funds not included in the budget as enacted; and

(iii) the reason the position was not requested in the fiscal 2003 budget and the impact, if any, of delaying the establishment of the position until the next budget submission.

(2) Any amendment required under this provision may not be signed by the Governor until the amendment has been submitted to the budget committees and the budget committees have had 45 days from receipt of the amendment for review and comment.

Explanation: This amendment will require a 45-day review and comment period by the budget committees to increase the number of FTE contractual positions. This is the standard language added in prior years to control the growth in contractual positions.

Information Request	Author	Due Date
Amendments(s) creating additional contractual positions	Governor's Office	As needed

Amendment No. **26**

DA.05

DA05.01 Survey Commissions

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for the Survey Commissions to reflect fiscal 2001 expenditures. There will be fewer studies requested in an election year. The Study on the Administration of the Death Penalty was completed.	40,000 GF	
Total Reductions	40,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	199,923	159,923	40,000	
Total Funds	199,923	159,923	40,000	

Amendment No. **27**

DA05.03 Office of Minority Affairs

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds for out-of-state travel, but exempt the Commission on Uniform State Laws from the reduction.	6,530 GF	
2. Delete in-state training travel with general funds; use federal funds if available.	11,917 GF	
3. Reduce in-state travel with general funds to the fiscal 2001 level.	7,000 GF	
4. Reduce advertising and printing expenses paid with general funds. With a hiring freeze there should be no need to advertise vacancies, and with electronic files on web sites people can print their own reports.	18,000 GF	
5. Delete general funds for other unspecified contractual services with general funds.	6,000 GF	

DA.05

6. Delete replacement of data processing and office equipment with general funds. Delete replacement of information technology equipment and office equipment except for the State Ethics Commission.	10,500	GF
 Total Reductions	 59,947	 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	3.00	3.00		0.00
General Fund	363,820	303,873	59,947	
Total Funds	363,820	303,873	59,947	

Amendment No. **28**

DA05.05 Office of Service and Volunteerism

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds for out-of-state travel, but exempt the Commission on Uniform State Laws from the reduction.	9,750	GF
2. Delete in-state training travel with general funds; use federal funds if available.	5,200	GF
3. Reduce in-state travel with general funds to the fiscal 2001 level.	4,800	GF
4. Reduce advertising and printing expenses paid with general funds. With a hiring freeze there should be no need to advertise vacancies, and with electronic files on web sites people can print their own reports.	13,000	GF
5. Delete general funds for other unspecified contractual services with general funds.	32,590	GF
6. Delete replacement of data processing and office equipment with general funds. Delete replacement of information technology equipment and office equipment except for the State Ethics Commission.	1,500	GF

DA.05

7. Delete contractual data entry for the Governor's Office of Service and Volunteerism. The agency should use its own clerical staff to do this work.	5,000	GF
8. Delete recreational supplies under the Governor's Office of Service and Volunteerism.	10,750	GF
Total Reductions	82,590	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	17.00	17.00		0.00
General Fund	877,020	794,430	82,590	
Special Fund	65,140	65,140	0	
Federal Fund	6,867,585	6,867,585	0	
Total Funds	7,809,745	7,727,155	82,590	

Amendment No. **29**

DA05.06 State Ethics Commission

Add the following language to the general fund appropriation:

, provided that \$75,000 for the on-line electronic filing system may not be expended until the Information Technology (IT) plan for the project is reviewed by the State Chief Information Officer.

Explanation: This language ensures that the IT project has a clear set of deliverables and a priced technical proposal and that the funds are not diverted for another purpose.

Amendment No. **30**

DA.05

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds for out-of-state travel, but exempt the Commission on Uniform State Laws from the reduction.	500 GF	
2. Delete in-state training travel with general funds; use federal funds if available.	750 GF	
3. Reduce in-state travel with general funds to the fiscal 2001 level.	5,000 GF	
Total Reductions	6,250	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	9.00	9.00		0.00
General Fund	744,597	738,347	6,250	
Special Fund	46,000	46,000	0	
Total Funds	790,597	784,347	6,250	

Amendment No. **31**

DA05.07 Health Claims Arbitration Office

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete in-state training travel with general funds; use federal funds if available.	1,500 GF	
2. Reduce in-state travel with general funds to the fiscal 2001 level.	750 GF	
3. Reduce advertising and printing expenses paid with general funds. With a hiring freeze there should be no need to advertise vacancies, and with electronic files on web sites people can print their own reports.	1,000 GF	

DA.05

4. Delete replacement of data processing and office equipment with general funds. Delete replacement of information technology equipment and office equipment except for the State Ethics Commission.	8,105	GF
5. Reduce the Health Claims Arbitration Office general fund expenses consistent with the action taken in the budget reconciliation act to allow filing fees to be used for docketing expenses and other operating expenses of the office.	40,000	GF
Total Reductions	51,355	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	14.00	14.00		0.00
General Fund	796,220	744,865	51,355	
Special Fund	29,400	29,400	0	
Total Funds	825,620	774,265	51,355	

Amendment No. **32**

DA05.16 Governor's Office of Crime Control and Prevention

Add the following language to the general fund appropriation:

. provided that \$250,000 of the general fund appropriation may not be expended until the Governor's Office of Crime Control and Prevention has submitted to the budget committees copies of both the outcome and process evaluations of the HotSpots communities, both of which are outstanding. The budget committees shall have 45 days to review and comment upon the evaluations.

Explanation: This language restricts \$250,000 of the general fund appropriation until submission of the two outstanding HotSpots evaluations which were initially anticipated in calendar 2001.

DA.05

Information Request	Authors	Due Date
Two HotSpots evaluations: outcome and process evaluations	Various on behalf of GOCCP	Upon completion

Amendment No. **33**

Add the following language to the general fund appropriation:

Further provided that \$250,000 of the general fund appropriation may not be expended until the Governor's Office of Crime Control and Prevention has submitted to the budget committees the outcome analysis of Break the Cycle which is being performed by the Urban Institute. This analysis should include a comparison of recidivism rates of offenders in the Break the Cycle program with demographically similar offenders who live in other counties. The budget committees shall have 45 days to review and comment upon the analysis.

Explanation: This language restricts \$250,000 of the general fund appropriation until submission of the outcome analysis being performed by the Urban Institute.

Information Request	Author	Due Date
Outcome analysis of Break the Cycle	The Urban Institute on behalf of GOCCP	Upon completion

Amendment No. **34**

Add the following language to the general fund appropriation:

Further provided that \$250,000 of the general fund appropriation may not be expended until the Governor's Office of Crime Control and Prevention has submitted to the budget committees a status report of the Maryland Substance Abuse Initiative which includes:

- (1) a description of the comprehensive strategy of the initiative;
- (2) a discussion of the initiatives relationship to other substance abuse programs;
- (3) a list of all funds awarded to date;
- (4) a list of fund recipients;

DA.05

- (5) a discussion of the State Prevention Plan; and
- (6) a discussion as to the anticipated dates the first systems change evaluation and program outcomes evaluation will be completed.

The budget committees shall have 45 days to review and comment upon the status report.

Explanation: This language restricts \$250,000 of the general fund appropriation until submission of the status report of the Maryland Substance Abuse Initiative.

Information Request	Author	Due Date
Status report of the Maryland Substance Abuse Initiative	GOCCP	Upon completion

Amendment No. **35**

DA05.20 State Commission on Criminal Sentencing Policy

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete general funds for out-of-state travel, but exempt the Commission on Uniform State Laws from the reduction.	5,000 GF	
2. Delete in-state training travel with general funds; use federal funds if available.	750 GF	
3. Reduce in-state travel with general funds to the fiscal 2001 level.	2,500 GF	
4. Reduce funds for the State Commission on Criminal Sentencing Policy to level fund the commission. This will provide the same level of funding as provided in fiscal 2002.	61,161 GF	
Total Reductions	69,411	0.00

DA.05

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	303,377	233,966	69,411	
Total Funds	303,377	233,966	69,411	

Amendment No. **36**

Committee Narrative

Federal Fund Quarterly Expenditure Report: The Executive Department Financial Control Unit shall submit to the committees 31 days after the quarter ending September 30, 2002, and quarterly thereafter, a federal fund expenditure report that indicates the following for each federal revenue source:

- ! Catalogue of Federal Domestic Assistance number;
- ! federal fiscal year;
- ! total authorized amount;
- ! federal authorization code;
- ! amount currently reflected in the State budget appropriation;
- ! State obligations recorded against the revenue;
- ! amount of drawdown against federal reserve; and
- ! federal fund accounts receivable.

Information Request	Author	Due Date
Quarterly report on federal fund expenditures	Governor's Office of Finance	31 days after the quarter ending September 30, 2002, and quarterly thereafter

DA.05

Budget Amendments

DA05.21 Criminal Justice Coordinating Council

Add the following language to the general fund appropriation:

, provided that \$125,000 of this appropriation may not be expended until the Criminal Justice Coordinating Council has submitted to the budget committees reliable and satisfactory performance measures and standards for both the Early Disposition Program and the Quality Case Review Program. The budget committees shall have 45 days to review and comment upon the performance measures and standards.

Explanation: This budget bill language restricts expenditure of half of the Criminal Justice Coordinating Council appropriation pending submission of performance measures and standards for both the Early Disposition Program and the Quality Case Review Program.

Information Request	Author	Due Date
Performance measures and standards for both the Early Disposition Program and the Quality Case Review Program	CJCC	Upon completion

Amendment No. **37**

Add the following language to the general fund appropriation:

Further provided that \$125,000 of this appropriation may not be expended until the Criminal Justice Coordinating Council has submitted an objective evaluation of the Early Disposition Program performed by an independent agency. The budget committees shall have 45 days to review and comment upon the evaluation.

Explanation: This budget bill language restricts the remainder of the Criminal Justice Coordinating Council appropriation pending submission of an objective evaluation of the Early Disposition Program by an independent agency.

Information Request	Author	Due Date
Evaluation of the Early Disposition Program by an independent agency	Selected by CJCC	Upon completion

Amendment No. **38**

DA.06
Secretary of State

Budget Amendments

DA06.01 Office of the Secretary of State

Reduce appropriation for the purposes indicated: Funds Positions

1. Reduce operating expenses for cost containment.	72,381	GF
Total Reductions	72,381	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	38.60	38.60		0.00
General Fund	2,756,176	2,683,795	72,381	
Special Fund	502,295	502,295	0	
Total Funds	3,258,471	3,186,090	72,381	

Amendment No. **39**

DA.07
Department of Aging

Budget Amendments

Add the following language:

Provided that the Maryland Department of Aging (MDOA) shall establish separate subprograms through the State Budget and Financial Management Information System for each program initiative included in its budget. MDOA shall work with the Department of Legislative Services to determine the appropriate subprograms to be identified in the budget. In addition, MDOA shall conform its 2002 actual and 2003 working appropriations to these subprograms.

Explanation: The Maryland Department of Aging does not currently identify its grant programs separately in the State budget. As a result, it is difficult to monitor the changes in resources associated with each program. It is particularly critical to monitor expenditures for the Older Adults Medicaid waiver program, which is not currently budgeted separately from other grant programs.

Amendment No. **40**

DA07.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding and PIN for the requested administrative specialist position. The Spending Affordability Committee recommended that new positions be limited to: critical public safety and homeland needs; facilities scheduled to open fiscal 2003; and those addressing workload increases in higher education and essential services at 24-hour facilities. This position does not fulfill these requirements.	24,861 GF	0.50
Total Reductions	24,861	0.50

DA.07

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	53.50	53.00		0.50
General Fund	23,275,747	23,250,886	24,861	
Special Fund	253,303	253,303	0	
Federal Fund	21,386,770	21,386,770	0	
Total Funds	44,915,820	44,890,959	24,861	

Amendment No. **41**

DA.10
State Archives

Budget Amendments

DA10.01 Archives

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete replacement of Information Technology (IT) work stations, servers, printers, and scanners scheduled for fiscal 2003. State Archives can defer replacement of IT equipment scheduled for fiscal 2003 for one year as a cost containment measure.	51,656 GF 21,521 SF	
2. Delete new Information Technology equipment scheduled for 2003. State Archives can defer adding additional storage devices for growth of archival materials both on the database server (inside firewall) and the Internet server (outside the firewall) for one year. Currently State Archives has 770 gigabytes of storage of which 368 gigabytes are expected to be utilized in the current year. The projected up-grade to 1,240 gigabytes can be deferred.	45,096 GF 53,663 SF	
3. Reduce telecommunication costs to delete upgrade of T-1 lines to DS-3 lines for State Archives connection to wide area network (WAN). State Archives can delay for one year the upgrade of the communication connection to the Annapolis fiber optics ring WAN network.	62,000 SF	
4. Delete funds to publish the Maryland Manual. State Archives can still update the electronic copy of the Maryland Manual to reflect the new administration and other elected officials so the biographical information will be available on the Internet.	61,000 GF	
5. Reduce funds to replace consolidated publication merchandise. This will leave \$20,000 to restock the inventory, the amount budgeted in fiscal 2002.	30,000 SF	
Total Reductions	324,936	0.00

DA.10

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	46.00	46.00		0.00
General Fund	2,830,966	2,673,214	157,752	
Special Fund	2,487,423	2,320,239	167,184	
Total Funds	5,318,389	4,993,453	324,936	

Amendment No. **42**

DA.11
Office of Administrative Hearings

Budget Amendments

DA11.01 General Administration

Add the following language:

Provided that four regular positions are deleted from this budget.

Explanation: Four positions (identification numbers 029121, 060374, 012697, and 032866) have been vacant for more than 12 months.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete four positions, which have been vacant for more than 12 months. The Office of Administrative Hearings' (OAH) predicts that caseloads will decline by 7.1% from fiscal 2001. Given that OAH was able to adjudicate cases in the current and previous fiscal years without the benefit of the additional positions, these positions should be deleted.		4.00
Total Reductions	0	4.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	141.00	137.00		4.00
Special Fund	6,000	6,000	0	
Total Funds	6,000	6,000	0	

Amendment No. **43**

DA.11

Add the following language:

Authorization to expend reimbursable funds received from other agencies is reduced by \$133,000.

Explanation: The Office of Administrative Hearings' (OAH) fiscal 2003 allowance includes \$133,000 for security enhancements at the OAH Headquarters building in Hunt Valley. Specifically, these funds would support one metal detector, hand held metal scanners and a contract service for three security personnel. The one-time costs total \$5,000, while the ongoing contract for security services would cost \$128,000 annually. OAH currently has other security features such as emergency call buttons in each of the hearing rooms in the headquarters building that would alert the local police department, security cameras, and restricted-access, keyless entry doors. Therefore, security at the OAH Headquarters building appears to be adequate and does not necessitate additional funds for further security enhancements.

Amendment No. **44**

Committee Narrative

Report Progress of Case Management System (CMS) Upgrade: The scope and cost of the Office of Administrative Hearings' (OAH) CMS upgrade has changed significantly, causing the delivery date to be pushed back by at least one calendar year. Based on OAH's fiscal 2003 Information Technology Master Plan, another year is expected to pass without a deliverable product. These changes occurred without any legislative oversight. The committees direct OAH to submit a report on August 1, 2002, detailing the progress it has made toward developing and implementing the CMS upgrade; the amount of funds that have been and will be applied toward the balance of the purchase cost; and the amount and justification of other purchases made utilizing the fiscal 2002 cost containment savings if not applied toward the CMS upgrade.

Information Request

Author

Due Date

Report documenting progress made to date on the CMS upgrade and the use of funds resulting from fiscal 2002 cost containment actions

August 1, 2002

DA.13
Maryland Energy Administration

Budget Amendments

DA13.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce increase in management studies to fiscal 2002 working appropriation. The Maryland Energy Administration doubled the amount of its fiscal 2002 working appropriation for management studies to \$36,000. This reduction leaves the agency with \$18,000, approximately \$4,000 more than the fiscal 2001 actual.	18,000 SF	
2. Delete new positions related to Green Building Tax Credit Program. These new positions do not meet the Spending Affordability Committee's criteria for new positions, so they should be deleted.	87,128 GF	2.00
3. Delete new contractual position for the Home Energy Rating System program. As the State is in a hiring freeze and this position is not in a critical service area, the position should be deleted.	35,000 SF	
Total Reductions	140,128	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	22.00	20.00		2.00
General Fund	576,496	489,368	87,128	
Special Fund	1,058,884	1,005,884	53,000	
Federal Fund	715,059	715,059	0	
Total Funds	2,350,439	2,210,311	140,128	

Amendment No. **45**

DA.14

Budget Amendments

DA14.01 Office for Children, Youth and Families

Add the following language:

The General Assembly recognizes the importance of ensuring that every child enters school ready to learn. To ensure that the State has an effective action plan for improving school readiness, the General Assembly hereby directs the subcabinet to revise its four school readiness strategies. In revising its strategies, it should develop an action plan that:

- (1) covers at least a five-year time period, thereby facilitating long-term planning and allowing for an assessment of progress made and an examination of why goals were not met;
- (2) includes a reasonable number of achievable goals with measurable objectives that have timelines for completion;
- (3) identifies the programs, based on available research and evaluation, that are most likely to lead to the desired outcome; and
- (4) can inform the budget process by prioritizing programs based on results and cost-effectiveness.

The revised strategic plan shall be due to the budget committees and the Joint Committee on Children, Youth, and Families by February 1, 2003. On that date annually thereafter, the subcabinet should submit status reports that examine progress toward meeting the plan's goals. To the extent that goals are not met, it should identify possible explanations for not meeting the goals and how any problems can be addressed. In addition, the subcabinet should use its strategic plan to inform the annual budget process.

Explanation: The General Assembly is concerned that the subcabinet's school readiness strategies do not reflect an effective plan for ensuring that every child enters school ready to learn. For the most part, the subcabinet's strategies do not reflect long-term planning with measurable objectives. Further, the subcabinet needs to better demonstrate that programs included in its strategy are those that have the most significant impact on school readiness. In addition, the subcabinet's strategies should inform the budget process by prioritizing funding for programs based on results and available evaluations. This language requires the subcabinet to revise its strategies to address these problems. It would also require annual updates that provide for an examination of progress made and, as appropriate, an examination of why goals were not met.

DA.14

Information Request	Author	Due Date
Action plan for school readiness	Subcabinet	February 1, 2003

Amendment No. **46**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
<p>1. Reduce contract funding for adolescent pregnancy reduction media campaign to reflect available fiscal 2002 funding. The amount originally budgeted in fiscal 2002 for the media contract exceeded the need by \$100,000. The Office for Children, Youth, and Families (OCYF) used \$30,000 of these funds to meet its cost containment target.</p> <p>Accounting for cost containment, OCYF has an additional \$70,000 that it does not need for the media campaign. To reflect the availability of these funds, OCYF should encumber \$35,000 in fiscal 2002 for the media contract for use in fiscal 2003. The fiscal 2003 allowance should be reduced by an equivalent amount. With cost containment and this action, OCYF would still have \$35,000 budgeted for the media contract that it does not need for this purpose. These dollars can cover costs associated with a lower-than-anticipated turnover rate in fiscal 2002.</p>	35,000 GF	
<p>2. Delete two new positions. The fiscal 2003 allowance contains funding and three new positions for one new Management Information Systems position and two contractual conversions. These do not meet the criteria for the creation of new positions set forth by the Spending Affordability Committee (SAC). As such, funding for the new positions and two positions are deleted. The Office for Children, Youth, and Families may retain one position and use existing resources to support the position that it believes is of the highest priority.</p>	60,835 GF	2.00
<p>3. Reduce funding for temporary office assistance. The Office for Children, Youth, and Families (OCYF) primarily uses temporary assistance to provide coverage when it has vacant contractual positions. For example, during fiscal 2001, OCYF spent almost \$82,000 on</p>	26,000 GF	

DA.14

temporary office assistance. In that same year, it also reverted \$105,000 in general funds because of a high vacancy rate for contractual positions. This suggests that OCYF can meet its need for temporary office assistance through savings generated from contractual vacancies. Even with this reduction, OCYF would still have \$10,000 to support temporary office help. This is almost a 67% increase compared to the \$6,000 contained in the fiscal 2002 working appropriation.

Total Reductions	121,835	2.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	50.00	48.00		2.00
General Fund	5,411,011	5,289,176	121,835	
Special Fund	429,175	429,175	0	
Federal Fund	175,030	175,030	0	
Total Funds	6,015,216	5,893,381	121,835	

Amendment No. **47**

DA.15
Office for Smart Growth

Budget Amendments

DA15.01 Executive Direction

Add the following language to the general fund appropriation:

, provided that the Office for Smart Growth shall not expend funds on any job or position of employment in excess of one position and contractual full-time equivalents paid through special payments payroll (defined as the quotient of the sum of the hours worked by all such employees in the fiscal year divided by 2,080 hours).

Explanation: The language limits the number of employees in the Office for Smart Growth to one position.

Amendment No. **48**

Add the following language to the general fund appropriation:

Further provided that the Office for Smart Growth (OSG) shall submit with its budget request a report on any expenses incurred by other agencies on behalf of OSG. The report should detail each expense by agency.

Explanation: OSG borrows staff and resources from other agencies. In order to have a clear understanding of the funding required to maintain the OSG, a report detailing each of the expenditures made by other agencies on OSG's behalf needs to be compiled and submitted with OSG's budget request.

Information Request	Author	Due Date
Office for Smart Growth Expense Report	Office for Smart Growth	With budget submission

Amendment No. **49**

DA.15

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete new positions for the Office for Smart Growth (OSG). The new positions are two Executive Assistant IIs, an Administrative Aide II, an Executive Aide V, and a Special Assistant III. These new positions would be used to expand OSG's capabilities to deliver Smart Growth advice to local governments, developers, and the public. As these positions do not meet the criteria set out by the Spending Affordability Committee for new positions, they should be deleted.	298,705 GF	5.00
2. Delete vacant positions in the Office for Smart Growth (OSG). OSG has made use of resources within the State to staff its office and has been very successful in so doing. OSG should continue to look toward existing State resources to pursue its mission.	118,577 GF	2.00
3. Delete funds for management studies and consultants. The Office for Smart Growth should continue to look toward existing State resources to pursue its mission.	78,836 GF	
4. Delete funding for one additional vehicle. The Office for Smart Growth is currently an office of three employees, and for fiscal 2003 has eight positions in the allowance. The Special Secretary already has a vehicle. An agency this small does not require two State vehicles; therefore funding for the second vehicle should be deleted.	16,791 GF	
5. Reduce printing expenses. The Office for Smart Growth (OSG) had no money budgeted for printing for fiscal 2002. For fiscal 2003, the agency received \$27,000 in its allowance for printing expenses. This reduction would leave OSG \$18,000 for its printing expenses.	9,000 GF	
6. Reduce postage. The Office for Smart Growth's fiscal 2002 working appropriation was \$2,500; its allowance is \$5,000. This reduction leaves the agency with a 40% increase over fiscal 2002.	1,500 GF	

DA.15

7. Reduce travel expenses. The Office for Smart Growth (OSG) was budgeted \$5,000 in fiscal 2002 and received \$15,000 in its fiscal 2003 allowance. This reduction funds OSG's travel at the fiscal 2002 working appropriation level.

10,000 GF

Total Reductions 533,409 7.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	8.00	1.00		7.00
General Fund	752,683	219,274	533,409	
Total Funds	752,683	219,274	533,409	

Amendment No. **50**

DB.01
Historic St. Mary's City Commission

Budget Amendments

DB01.51 Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds to Historic St. Mary's City Commission to reflect fiscal 2001 funding. This reduction constrains general fund growth in spending due to the projected general fund revenue growth since fiscal 2001. The commission may draw from its special fund balance (\$118,571) to offset this reduction.	34,335 GF	
Total Reductions	34,335	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	41.00	41.00		0.00
General Fund	2,234,003	2,199,668	34,335	
Special Fund	595,000	595,000	0	
Total Funds	2,829,003	2,794,668	34,335	

Amendment No. **51**

DE.01
Board of Public Works

Budget Amendments

DE01.01 Administration Office

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the travel corporate purchasing card.	500 GF	
2. Reduce funding for advertising and legal publication. The remaining allowance is \$800. The agency actuals for fiscal 2000 (\$733) and 2001 (\$397) have not reached this level.	1,000 GF	
3. Reduce funding for printing and reproduction. The remaining allowance of \$24,400 provides a 19% increase over 2001 actuals.	1,000 GF	
4. Reduce funding for rental equipment. The remaining allowance is the same as or more than the fiscal 2001 actual.	500 GF	
5. Reduce funding for education and training contracts. The remaining allowance is \$5,500 to support the statewide annual procurement conference. This is an increase of 41% over the fiscal 2001 actual.	2,500 GF	
6. Reduce funding for office assistance. The remaining allowance exceeds the agencies actual for fiscal 2000 and 2001.	500 GF	
7. Reduce funding for other contractual services. The remaining allowance is \$4,400. This amount exceeds the fiscal 2000 (\$4,221) and 2001 (\$1,735) actuals.	1,000 GF	
8. Reduce funding for data processing supplies. The remaining allowance of \$500 exceeds actuals for fiscal 2000 and 2001.	1,500 GF	
9. Reduce funding for the supplies corporate purchasing card. The remaining allowance exceeds actuals for fiscal 2000 and 2001.	1,000 GF	
10. Reduce funding for replacement equipment.	4,500 GF	

DE.01

11. Reduce funding for additional equipment. The remaining allowance provides \$3,550 for new equipment.	3,000	GF
Total Reductions	17,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	7.00	7.00		0.00
General Fund	672,439	655,439	17,000	
Total Funds	672,439	655,439	17,000	

Amendment No. **52**

DE01.05 Wetlands Administration

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the travel corporate purchasing card.	500	GF
2. Reduce funding for rental equipment. The remaining allowance is the same as or more than the fiscal 2001 actual.	500	GF
3. Reduce funding for office assistance. The remaining allowance exceeds the agencies actual for fiscal 2000 and 2001.	500	GF
4. Reduce funding for the supplies corporate purchasing card. The remaining allowance exceeds actuals for fiscal 2000 and 2001.	1,000	GF
5. Reduce funding for replacement equipment.	500	GF
Total Reductions	3,000	0.00

DE.01

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	2.00	2.00		0.00
General Fund	156,010	153,010	3,000	
Total Funds	156,010	153,010	3,000	

Amendment No. **53**

DE01.10 Miscellaneous Grants to Private Non-Profit Groups

Amend the following language as follows:

Maryland State Firemen's Association	1,816,244 <u>1,803,744</u>
Council of State Governments	116,835 <u>109,335</u>
Maryland Agriculture Education and Rural Development Assistance Program	422,000 <u>347,000</u>
Maryland Wing Civil Air Patrol	45,000 <u>38,700</u>
Historic Annapolis Foundation (Paca House)	525,000 <u>476,800</u>
Maryland Historical Trust	87,500
Regional Air Service Development Program	2,000,000 <u>0</u>
Connect Maryland (UMB Wellmobile)	300,000 <u>295,500</u>

Explanation: The language provides the allocation of the reduction to the annual grants for private groups.

DE.01

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for grants to non-profit groups. The remaining allowance of nearly \$5.2 million provides the same grant amount given in fiscal 2001 for most grant recipients with few exceptions.	154,000 GF	
2. Delete grant funds for the Regional Air Service Development Program. Since its inception in fiscal 2001, this program has received \$2.25 million in State grant funds as subsidy to the air carrier.	2,000,000 GF	
Total Reductions	2,154,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	4,187,579	2,033,579	2,154,000	
Special Fund	1,125,000	1,125,000	0	
Total Funds	5,312,579	3,158,579	2,154,000	

Amendment No. **54**

DE.02
Board of Public Works
Capital Appropriation

Budget Amendments

DE.02ZA03 Ripken Stadium and Youth Baseball Academy

Amend the following language:

Ripken Stadium and Youth Baseball Academy	1,000,000 <u>500,000</u>
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Explanation: Modification of the listing in the bill to reflect the reduction made to the appropriation.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce grant for the Ripken Stadium and Youth Baseball Academy. This reduction is made in light of the current budget situation and is not intended to be a reduction in State's commitment for this project but rather defers the State's final \$500,000 contribution to a future fiscal year.	500,000 GF	
Total Reductions	500,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	1,000,000	500,000	500,000	
Total Funds	1,000,000	500,000	500,000	

Amendment No. **55**

DE.02FA0A High Speed Data Network (Network MD)

Amend the following language:

High Speed Data Network (Network MD)	5,000,000 <u>0</u>
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Explanation: Modification of the listing in the bill to reflect the reduction made to the appropriation.

DE.02

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding for the High Speed Data Network. Based on the independent evaluation just completed on this project, the Department of Budget and Management has concluded that it can move forward with the development of a State agency network (intranet) in fiscal 2003 without additional funds. The issue of what to do with the remaining fiber assets remains unresolved.	5,000,000	GF
Total Reductions	5,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	5,000,000	0	5,000,000	
Total Funds	5,000,000	0	5,000,000	

Amendment No. **56**

DE.02FA0B Public Safety Communications System

Amend the following language:

Public Safety Communications System	5,000,000
	<u>0</u>

Explanation: Modification of the listing in the bill to reflect the reduction made to the appropriation.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete PAYGO funds. The project should proceed using taxable bonds. There are significant disadvantages in using tax-exempt bonds for this project (relating to subsequent resource-sharing opportunities). However, taxable bonds are an alternative to PAYGO funding given the current cash constraints.	5,000,000	GF
Total Reductions	5,000,000	0.00

DE.02

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	5,000,000	0	5,000,000	
Total Funds	5,000,000	0	5,000,000	

Amendment No. **57**

Technical Amendment

Amend Public Works Capital Appropriation (DE02.01) by striking 14,000,000 and inserting 3,500,000.

Amendment No. **58**

Committee Narrative

Biotechnology Industry Strategic Plan: The committees encourage the development of a strategic plan to address the needs of the State's biotechnology industry. The committees request that the Maryland Technology Development Corporation (TEDCO) and the Department of Business and Economic Development (DBED) prepare and submit by November 1, 2002, a strategic plan for strengthening Maryland's biotechnology industry. The strategic plan should build upon the State's strategic economic development plan adopted by the Maryland Economic Development Commission.

Information Request	Authors	Due Date
Strategic Plan for Biotechnology Industry	TEDCO DBED	November 1, 2002

DE.03
Board of Public Works
Interagency Committee for School Construction

Budget Amendments

DE03.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce or delete funds for various operating expenses to contain fiscal 2003 expenditures. The reduction will limit training and staff development, field audits, computer training, and software upgrades. The deletion will remove funding for the purchase of additional file cabinets and the replacement of conference room chairs.	9,834 GF	
Total Reductions	9,834	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	17.00	17.00		0.00
General Fund	1,098,750	1,088,916	9,834	
Total Funds	1,098,750	1,088,916	9,834	

Amendment No. **59**

DI.01
State Board of Elections

Budget Amendments

DI01.01 General Administration

Add the following language to the general fund appropriation:

, provided that \$2,118,730 of this appropriation may only support a three-year capital lease for the purchase of statewide voting system equipment in Allegany, Dorchester, Montgomery, and Prince George's counties. Further provided that this amount shall be reduced on a dollar-for-dollar basis to the extent federal funds become available to be applied to this purpose.

Explanation: The language ensures that sufficient funds are available to fund a three-year capital lease for statewide voting system equipment in Allegany, Dorchester, Montgomery, and Prince George's counties.

Amendment No. **60**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the statewide voting system project. The allowance includes \$3,114,000 for the statewide voting system. Projected voting systems costs total \$2,848,000 to support a new position, consultants, operations, and capital lease payments, leaving an excess of \$266,000 funding for the project. The allowance also under budgeted capital lease payments for statewide voter registration equipment by \$108,000. The reduction deletes excess funds, less funds required for the voter registration system.	158,000 GF	
2. Reduce advertising to account for law change. Chapter 49, Acts of 2001 repeals the requirement that the State board provide publication of notice to the public of statewide ballot questions, which reduces the required advertising costs.	10,000 GF	
Total Reductions	168,000	0.00

DI.01

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	28.50	28.50		0.00
General Fund	8,128,244	7,960,244	168,000	
Total Funds	8,128,244	7,960,244	168,000	

Amendment No. **61**

DL.00
Commission on Human Relations

Budget Amendments

DL00.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete non-essential travel. This still leaves \$13,000 for normal in-state travel equal to expenditures in fiscal 2001 and also leaves \$11,500 funded by the U.S. Department of Housing and Urban Development (HUD) grants where HUD designates where the training seminar is located and who goes.	29,000 GF	
2. Delete funds for replacement of personal computers and defer purchase for one year.	10,380 GF	
3. Delete training funds.	10,000 GF	
4. Reduce advertising and printing costs. Reduce advertising budget to \$2,000. Agency spent \$1,620 in fiscal 2001. There is a hiring freeze so there will be no jobs to advertise. Reduce printing 50% to \$6,000. Agency spent \$16,223 in fiscal 2001. Agency can put documents they would normally print onto the web site, and the public can print their own reports.	14,000 GF	
5. Increase turnover expectancy to continue a portion of the fiscal 2002 cost containment action. This action increases turnover expectancy taken to reflect a net 2003 cost containment of \$125,591 compared to \$311,175 taken in 2002.	75,000 GF	
Total Reductions	138,380	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	53.50	53.50		0.00
General Fund	2,744,800	2,606,420	138,380	
Federal Fund	567,135	567,135	0	
Total Funds	3,311,935	3,173,555	138,380	

Amendment No. **62**

DP.00
Department of Veterans Affairs

Committee Narrative

DP00.05 Veterans Home Program

The Needs of Maryland's Veterans Population: The committees find that the State should be prepared to care for Maryland's veteran population. Therefore, the committees direct the Department of Veterans Affairs (DVA) to prepare a report which will discuss the expected trends in the veteran population over the next 15 years and the facility and resource requirements to meet those needs.

Information Request	Author	Due Date
Report on veterans' needs	DVA	December 31, 2002

DT.00
Maryland Institute for Emergency Medical Services Systems

Budget Amendments

DT00.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce the special fund appropriation for centralized emergency medical services communications expansion to Western Maryland. The agency has requested these funds as a “placeholder” pending the Department of Budget and Management’s communications upgrade in that region. The request is therefore premature.	200,000 SF	
2. Reduce growth for motor vehicle costs to 6% over the fiscal 2002 working appropriation. The fiscal 2003 allowance was 10.5% over the fiscal 2002 working appropriation.	7,237 SF	
3. Delete two long-term vacant positions that have been vacant for seventeen months or longer. (PINs 69544 and 69545).	81,683 SF	2.00
Total Reductions	288,920	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	95.10	93.10		2.00
Special Fund	10,494,000	10,205,080	288,920	
Federal Fund	100,000	100,000	0	
Total Funds	10,594,000	10,305,080	288,920	

Amendment No. **63**

DT.00

Committee Narrative

Adopt the following narrative:

Inter-facility Transfers: It is the intent of the budget committees that the Maryland Institute for Emergency Medical Services Systems submit to the budget committees, no later than September 1, 2002, a plan which sets forth the development of a system that provides for the inter-facility transfer of patients by private carriers once a patient has arrived at a facility. Further, it is the intent of the budget committees that the role of the Department of State Police in inter-facility transfers shall be limited to an emergency backup role. The budget committees find that use of private carriers for inter-facility transfer flights is desirable because private insurance can be billed for these transfers. Inter-facility transfer by private carrier is already being utilized by institutions such as The Johns Hopkins Hospital and University of Maryland Hospital.

Information Request	Authors	Due Date
Plan setting forth development of a system of inter-facility transfer by private carriers	MIEMSS	September 1, 2002

DU.00
Canal Place Preservation and Development Authority

Budget Amendments

DU00.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete additional general funds provided for marketing and promotional contracts. This is a new enhancement item provided in connection with Chapter 556, Acts of 2001, which authorizes the Canal Place Preservation and Development Authority to provide or contract tourism marketing and promotional services for the Canal Place Heritage Area and Allegany County. The authority should seek a grant from the Maryland Tourism Development Board to provide funds for marketing and promotional activities rather than using general funds.	31,756 GF	
Total Reductions	31,756	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	4.00	4.00		0.00
General Fund	331,759	300,003	31,756	
Special Fund	78,997	78,997	0	
Total Funds	410,756	379,000	31,756	

Amendment No. **64**

DW.01
Maryland Department of Planning

Budget Amendments

DW01.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding associated with the new Smart Growth “Ethos” initiative. The Ethos campaign is designed to promote the Smart Growth message through an advertising campaign. Funds will be used to pay for a marketing campaign to ensure a sustained change in behavior towards adopting Smart Growth ideals. As the Office of Smart Growth is the agency that is in charge of “implementing” Smart Growth, this initiative seems out of place for the Maryland Department of Planning. Furthermore, given the resources already expended in promoting Smart Growth, this initiative seems duplicative and should be deleted.	253,500 GF	
Total Reductions	253,500	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	38.00	38.00		0.00
General Fund	3,455,186	3,201,686	253,500	
Total Funds	3,455,186	3,201,686	253,500	

Amendment No. **65**

DW.01

DW01.04 Local Planning Assistance

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete new contractual attorney positions. The attorneys will intervene in local, State, and federal proceedings to promote Smart Growth, resource protection, and State planning interests. As the positions do not meet the criteria set by the Spending Affordability Committee for new positions, they should be deleted.	126,269	GF
Total Reductions	126,269	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	29.00	29.00		0.00
General Fund	1,882,343	1,756,074	126,269	
Total Funds	1,882,343	1,756,074	126,269	

Amendment No. **66**

DW01.05 Comprehensive Planning

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete funding associated with the new Smart Growth “Ethos” initiative. The Ethos campaign is designed to promote the Smart Growth message through an advertising campaign. Funds will be used to pay for a marketing campaign to ensure a sustained change in behavior towards adopting Smart Growth ideals. As the Office of Smart Growth is the agency that is in charge of “implementing” Smart Growth, this initiative seems out of place for the Maryland Department of Planning. Furthermore, given the resources already expended in promoting Smart Growth, this initiative seems duplicative and should be deleted.	146,500	GF
Total Reductions	146,500	0.00

DW.01

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	32.00	32.00		0.00
General Fund	1,788,398	1,641,898	146,500	
Total Funds	1,788,398	1,641,898	146,500	

Amendment No. **67**

DY.00
Governor's Work Force Investment Board

Budget Amendments

DY00.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund support for the Governor's Work Force Investment Board. The board's federal and State mandates can be accomplished using fewer general funds.	150,000 GF	
Total Reductions	150,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	10.00	10.00		0.00
General Fund	355,025	205,025	150,000	
Federal Fund	39,994	39,994	0	
Total Funds	395,019	245,019	150,000	

Amendment No. **68**

EA.00
Comptroller of the Treasury

Budget Amendments

REVENUE ADMINISTRATION DIVISION

EA04.01 Revenue Administration

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce the allowance for the new "Forms by Fax" equipment by \$25,000. Since the Comptroller has upgraded its customer Internet capabilities, there has been a steady decrease in the use of "Forms by Fax." New equipment is not required to handle the same volume of requests.	25,000 GF	
Total Reductions	25,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	394.00	394.00		0.00
General Fund	35,034,995	35,009,995	25,000	
Special Fund	1,428,744	1,428,744	0	
Total Funds	36,463,739	36,438,739	25,000	

Amendment No. **69**

EA.00

COMPLIANCE DIVISION

EA05.01 Compliance Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for 6 contractual conversions. These contractuals were part of the over 20 hired to assist with the tax amnesty program.	46,554 GF	6.00
Total Reductions	46,554	6.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	338.20	332.20		6.00
General Fund	18,170,599	18,124,045	46,554	
Special Fund	6,107,173	6,107,173	0	
Total Funds	24,277,772	24,231,218	46,554	

Amendment No. **70**

EB.00
State Treasurer's Office
Treasury Management

Budget Amendments

STATE TREASURER'S OFFICE

EB01.01 Treasury Management

Add the following language to the general fund appropriation:

, provided that funds budgeted for banking fees may be expended for that purpose only and may not be transferred by budget amendment or otherwise. Funds remaining at the close of the fiscal year shall revert to the general fund.

Explanation: Banking fees are based on a per transaction cost. The budget is prepared by estimating both the per item cost and the number of items – the actual amount needed is not known. This language prohibits funds budgeted for banking fees from being used for any other purpose.

Amendment No. **71**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for out-of-state travel to the fiscal 2001 actual level.	3,850 GF	
Total Reductions	3,850	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	36.00	36.00		0.00
General Fund	3,810,494	3,806,644	3,850	
Special Fund	361,675	361,675	0	
Total Funds	4,172,169	4,168,319	3,850	

Amendment No. **72**

EC.00
State Department of Assessments and Taxation

Budget Amendments

EC00.01 Office of the Director

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce the allowance for janitorial services. In fiscal 2001 janitorial services cost \$5,000, the 2003 allowance provides \$27,300, a 450% increase. The reduction still allows \$12,000 for janitorial services which represents a 140% increase over fiscal 2001 and 20% increase over fiscal 2002.	900 GF	
Total Reductions	900	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	30.00	30.00		0.00
General Fund	2,034,178	2,033,278	900	
Total Funds	2,034,178	2,033,278	900	

Amendment No. **73**

EC00.02 Real Property Valuation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce the allowance for janitorial services. In fiscal 2001 janitorial services cost \$5,000, the 2003 allowance provides \$27,300, a 450% increase. The reduction still allows \$12,000 for janitorial services which represents a 140% increase over fiscal 2001 and 20% increase over fiscal 2002.	14,400 GF	
Total Reductions	14,400	0.00

EC.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	548.50	548.50		0.00
General Fund	31,089,319	31,074,919	14,400	
Total Funds	31,089,319	31,074,919	14,400	

Amendment No. **74**

EC00.04 Office of Information Technology

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding for the application design and development of the technology to make personal property returns available on the internet. While this may be a worthy project, and is part of the overall "eGov" initiative, it is not an essential project. The project can be deferred to a future fiscal year.	440,000 GF	
2. Reduce the allowance for new computers by 50%. This lease is the next stage of the State Department of Assessments and Taxation (SDAT) office automation plan and would allow the department to lease 300 new computers. This can be phased in over more than one year without significant disruption to SDAT's productivity. This reduction would leave enough funds in the allowance to acquire 150 computers.	65,000 GF	
3. Delete funding for wireless network project (WNP). The WNP would reduce office cabling and equipment relocation costs when offices change locations. Only one office is scheduled for a relocation in fiscal 2003, making this expenditure unnecessary at this time.	9,600 GF	
4. Reduce the allowance for out-of-state travel. This reduction still leaves \$16,500 (a 10% increase over fiscal 2001) for such travel.	7,600 GF	
Total Reductions	522,200	0.00

EC.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	26.00	26.00		0.00
General Fund	5,712,796	5,190,596	522,200	
Total Funds	5,712,796	5,190,596	522,200	

Amendment No. **75**

ED.00
State Lottery Agency

Budget Amendments

ED00.01 Administration and Operations

Add the following language to the special fund appropriation:

, provided that this appropriation may not be increased by budget amendment or otherwise except for increases in instant ticket printing, freight costs, and vendor fees, when sales exceed projections upon which the budget is based.

Explanation: This language allows the lottery to increase its budget by amendment only for items specifically related to sales beyond budgetary projections. Any other requests for additional funds should be handled through a deficiency appropriation, which is subject to legislative approval.

Amendment No. **76**

Add the following language to the special fund appropriation:

Further provided that no part of this appropriation may be used for the implementation of a new lottery game until the Legislative Policy Committee has had 45 days to review and consider the implementation of the new lottery game.

Explanation: This language requires legislative review prior to the implementation of a new game. This language is not intended to prevent the lottery from running various types of instant ticket games.

Information Request

Author

Due Date

Description and justification for any new game(s) State Lottery

45 days prior to implementation

Amendment No. **77**

Add the following language to the special fund appropriation:

Further provided that \$515,000 of this appropriation is contingent upon the State Lottery notifying the budget committees that the lottery has officially moved into a new office facility. The budget committees shall have 45 days to review and comment.

Explanation: This language withholds a portion of the fiscal 2003 appropriation until such time

ED.00

that the lottery notifies the budget committees of its move to a new office facility. The budget provides additional funds for rent over and above what the lottery pays at its Reisterstown Road Plaza office facility. This language would enable the budget committees to release only those funds necessary to pay the additional rent incurred at the new facility based upon a partial year occupancy.

Information Request	Author	Due Date
Letter of notification of office move	State Lottery	Upon official relocation of lottery offices

Amendment No. **78**

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Reduce funds for overtime to the level provided in the fiscal 2002 working appropriation.	20,000 SF	
2. Reduce funds for various employee training programs in Administrations and Operations. The reduction is allocated as follows:	55,000 SF	
! \$30,000 reduction for training and staff development to the fiscal 2002 working appropriation level which provides \$20,000 for these costs;		
! \$11,000 reduction for sales and motivational training to the fiscal 2002 working appropriation level;		
! \$10,000 reduction for Managing for Results training; and		
! \$4,000 reduction in Minority Business Enterprise training to the fiscal 2002 working appropriation.		
3. Reduce funds for summer internship program to reflect a 10-week rather than a 13-week program.	7,379 SF	
4. Reduce funds for travel expenses to reflect a 5% increase over the fiscal 2001 actual expenditure.	4,242 SF	
5. Reduce funds for instant ticket printing to reflect the Board of Revenue Estimates' sales forecast of \$335.0 million.	179,400 SF	

ED.00

The budgeted allowance is based on sales of \$348.6 million.

6.	Delete funds for temporary employee payments for peak seasonal assistance and promotional workload.	7,500 SF	
7.	Reduce funds for costs related to daily drawing events to 5% over the actual fiscal 2001 expenditure.	10,347 SF	
8.	Reduce funds for promotional material and sponsorships. This reduction leaves \$182,378 for promotional and sponsorship material.	52,379 SF	
9.	Reduce funds for web site advertising. This reduction still provides a 75% increase over fiscal 2001 actual expenditures.	100,000 SF	
10.	Reduce funds for television and radio advertising. This reduction provides a \$308,000 increase over the fiscal 2002 working appropriation.	100,000 SF	
11.	Reduce funds for public relations marketing to the level provided in the fiscal 2002 working appropriation.	50,000 SF	
	Total Reductions	586,247	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	179.00	179.00		0.00
Special Fund	52,626,494	52,040,247	586,247	
Total Funds	52,626,494	52,040,247	586,247	

Amendment No. **79**

EE.00
Property Tax Assessment Appeals Boards

Budget Amendments

EE00.01 Property Tax Assessment Appeals Boards

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce the allowance increase for leasing new copiers and postage machines. This reduction lowers the allowance amount from \$15,312 to \$5,274, still a sizable increase over the fiscal 2002 working appropriation of \$2,800.	10,038 GF	
2. Delete entire increase for temporary office assistance contained in the fiscal 2003 allowance. Due to a downward trend in workload, it is estimated that the fiscal 2002 working appropriation of \$8,200 should be sufficient.	10,844 GF	
Total Reductions	20,882	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	9.00	9.00		0.00
General Fund	959,168	938,286	20,882	
Total Funds	959,168	938,286	20,882	

Amendment No. **80**

FA.00
Department of Budget and Management

Budget Amendments

OFFICE OF THE SECRETARY

FA01.04 Division of Policy Analysis

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for travel to fiscal 2002 working appropriation levels. Agencies should not be increasing expenditures on in-state and out-of-state training and conferences in this difficult budget year.	9,905 GF	
2. Delete half the funding for the Council on Management and Productivity. The degree to which the accomplishments of the council have moved away from the core functions of the Division of Policy Analysis does not justify continued support of the council by the State as a separate entity. The Division of Policy Analysis has the ability to focus more narrowly on the function of the council currently in greatest demand, the development of management skills throughout the State. A total of \$168,912 in general and special funds remain, including special funds designated for the Yes NetWORK: Offender Employment Projects.	160,000 GF	
Total Reductions	169,905	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	30.00	30.00		0.00
General Fund	2,453,476	2,283,571	169,905	
Special Fund	100,000	100,000	0	
Total Funds	2,553,476	2,383,571	169,905	

Amendment No. **81**

FA.00

Committee Narrative

OFFICE OF PERSONNEL SERVICES AND BENEFITS

FA02.01 Executive Direction

Annual Report of State Personnel: The Department of Budget and Management, Office of Personnel Services and Benefits, shall produce an annual report for agencies in the State Personnel Management System (SPMS) and for selected groups not in the SPMS covered by collective bargaining, as a document of record. The report shall include but not be limited to the same information provided in the Annual Report, Fiscal Year 2001, updated for fiscal 2002. If complete information is not available for certain sections as of the due date of October 1, 2002, updated information shall be provided when it is available.

Information Request	Author	Due Date
Annual Report of State Personnel	DBM, Office of Personnel Services and Benefits	October 1, 2002

Budget Amendments

FA02.03 Division of Medical Provider Services

Reduce appropriation for the purposes indicated:			<u>Funds</u>	<u>Positions</u>
1. Reduce funding for travel to fiscal 2002 working appropriation levels. Agencies should not be increasing expenditures on in-state and out-of-state training and conferences in this difficult budget year.			1,100	GF
Total Reductions			1,100	0.00
<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	4.00	4.00		0.00
General Fund	571,828	570,728	1,100	
Total Funds	571,828	570,728	1,100	

Amendment No. **82**

FA02.04 Division of Employee Relations

FA.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for travel to fiscal 2002 working appropriation levels. Agencies should not be increasing expenditures on in-state and out-of-state training and conferences in this difficult budget year.	3,000 GF	
2. Delete additional contractual employees in the Division of Employee Relations and the Division of Recruitment and Training. The hiring freeze applies to contractual as well as regular positions. Further, these new contractual positions are requested to fill ongoing needs within each division, some related to the hiring of new employees, as well as the transfer of existing employees. These activities will not be showing extraordinary levels of activity during the hiring freeze.	23,493 GF	
Total Reductions	26,493	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	26.00	26.00		0.00
General Fund	1,276,537	1,250,044	26,493	
Total Funds	1,276,537	1,250,044	26,493	

Amendment No. **83**

FA02.07 **Division of Recruitment and Examination**

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for travel to fiscal 2002 working appropriation levels. Agencies should not be increasing expenditures on in-state and out-of-state training and conferences in this difficult budget year.	1,000 GF	
2. Delete additional contractual employees in the Division of Employee Relations and the Division of Recruitment and Training. The hiring freeze applies to contractual as well as regular positions. Further, these new contractual positions are requested to fill ongoing needs within each division, some related to the hiring of new employees, as	66,708 GF	

FA.00

well as the transfer of existing employees. These activities will not be showing extraordinary levels of activity during the hiring freeze.

3. Reduce funds used for hiring efforts in the Division of Recruitment and Examination. These funds are used for advertising (e.g., job fair, television, radio), printing (e.g., job bulletins, brochures), and the development of a web-enabled hiring system. Given that the State has implemented a hiring freeze, these expenditures can be postponed at least until the end of the hiring freeze.	212,000	GF	
Total Reductions	279,708		0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	40.50	40.50		0.00
General Fund	3,005,150	2,725,442	279,708	
Total Funds	3,005,150	2,725,442	279,708	

Amendment No. **84**

FA02.08 Statewide Expenses

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for general salary increase. This fiscal 2003 reduction more closely aligns increased State expenditures with the very slow rate of growth in estimated revenues anticipated by the Bureau of Revenue Estimates.	25,000,000	GF
Total Reductions	25,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	31,300,000	6,300,000	25,000,000	
Total Funds	31,300,000	6,300,000	25,000,000	

FA.00

Amendment No. **85**

FA02.09 Division of Labor Relations

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for travel to fiscal 2002 working appropriation levels. Agencies should not be increasing expenditures on in-state and out-of-state training and conferences in this difficult budget year.	8,400 GF	
2. Reduce appropriation for labor negotiator by two-thirds. All current non-higher education labor agreements expire on June 30, 2002. Since the Department of Budget and Management is in active negotiations midway through fiscal 2002 for the renewal of the contracts, it is not likely that a labor negotiator will be needed at the same level for fiscal 2003.	100,000 GF	
Total Reductions	108,400	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	2.00	2.00		0.00
General Fund	314,352	205,952	108,400	
Total Funds	314,352	205,952	108,400	

Amendment No. **86**

OFFICE OF INFORMATION TECHNOLOGY

FA04.01 Executive Direction

Add the following language to the general fund appropriation:

, provided that \$1,200,000 of this appropriation may not be expended until the University System of Maryland receives \$1,200,000 from the Information Technology Investment Fund to facilitate the

FA.00

purchase and/or loan of personal computers for students at Bowie State University, the University of Maryland Eastern Shore, and Coppin State College who could not otherwise afford them

Explanation: Consistent with the State's agreement with the federal Office for Civil Rights, the University System of Maryland has developed a Digital Divide project which is intended to facilitate access to personal computers for students at Bowie State University, the University of Maryland Eastern Shore, and Coppin State College. Funding for this project is anticipated from the Information Technology Investment Fund, with each institution receiving \$400,000. Separate funding for the same purpose is to be provided for Morgan State University in the Maryland Higher Education Commission (MHEC) budget. The language is designed to ensure that this funding takes place. A similar language stipulation is recommended in the MHEC budget.

Amendment No. **87**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds in the allowance based on the availability of fiscal 2002 funding which can be used for fiscal 2003 expenditures. Fiscal 2002 funds are available as follows:	2,764,398	GF
! Anticipated Information Technology program reform unspent funds: \$500,000;		
! Prior year encumbrances now expected to revert: \$714,398;		
! Fiscal 2002 Personnel Benefits Information System appropriation that was not redirected to fund the Performance, Planning and Evaluation Program \$700,000; and		
! the remainder of a contract for security vulnerability assessment: \$850,000.		
While some of this funding might normally be expected to revert, language in the Budget Reconciliation Act of 2002 would direct any unspent fiscal 2002 funds in the Office of Information Technology to the Information Technology Investment Fund.		
Total Reductions	2,764,398	0.00

FA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	11.00	11.00		0.00
General Fund	5,630,074	2,865,676	2,764,398	
Special Fund	4,500,000	4,500,000	0	
Total Funds	10,130,074	7,365,676	2,764,398	

Amendment No. **88**

FA04.02 Division Of Information Technology Investment Management

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds in the allowance based on the availability of funds encumbered against fiscal 2004 and 2005 expenditures. These were funds available following the cancellation of the Personnel Benefits Information System and encumbered for contract expenses associated with the Maryland Portal and Financial Management Information System.	590,172 GF	
Total Reductions	590,172	0.00

FA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	18.00	18.00		0.00
General Fund	1,828,390	1,238,218	590,172	
Total Funds	1,828,390	1,238,218	590,172	

Amendment No. **89**

FA04.03 Division of Application Systems Management

Add the following language:

Provided that two regular positions are deleted from this budget.

Explanation: The language cuts two long-term vacancies from the Division of Applications Systems Management in the Office of Information Technology. The specific Position Identification Numbers are: 068715; and 073383. Funds are retained in order for the agency to meet turnover and cost containment requirements.

Amendment No. **90**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for in-state and out-of-state travel in ongoing programs (Applications Systems Management and Telecommunications). The reduction still provides for an increase over the most recently completed fiscal year.	50,000 GF	
2. Delete two long-term vacant positions. The Department of Budget and Management may retain the funding associated with those positions to meet turnover requirements.		2.00
3. Reduce general funds from the allowance based on the availability of funds in the Information Technology Investment Fund (ITIF). These funds can be used for fiscal 2003 operating expenses. Funds are derived as follows:	6,916,145 GF	

! Project disapproval: \$2,066,145;

FA.00

- ! Anticipated higher revenues: \$750,000;
- ! Projected fund balance: \$1,100,000; and
- ! Application Service Provider Account: \$3,000,000.

Separate budget bill language details which projects will be funded out of the ITIF in fiscal 2002 and 2003.

Total Reductions	6,966,145	2.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	74.00	72.00		2.00
General Fund	19,193,899	12,227,754	6,966,145	
Total Funds	19,193,899	12,227,754	6,966,145	

Amendment No. **91**

FA04.04 Division of Telecommunications

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for in-state and out-of-state travel in ongoing programs (Applications Systems Management and Telecommunications). The reduction still provides for an increase over the most recently completed fiscal year.	10,000 GF	
Total Reductions	10,000	0.00

FA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	48.00	48.00		0.00
General Fund	1,278,651	1,268,651	10,000	
Special Fund	11,202,810	11,202,810	0	
Total Funds	12,481,461	12,471,461	10,000	

Amendment No. **92**

FA04.06 Major Information Technology Development Projects

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds in the allowance based on the availability of funds encumbered against fiscal 2004 and 2005 expenditures. These were funds available following the cancellation of the Personnel Benefits Information System and encumbered for contract expenses associated with the Maryland Portal and Financial Management Information System.	2,527,500 GF	
Total Reductions	2,527,500	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	2,527,500	0	2,527,500	
Total Funds	2,527,500	0	2,527,500	

Amendment No. **93**

FA.00

FA04.07 Division of Security and Architecture

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds in the allowance based on the availability of funds encumbered against fiscal 2004 and 2005 expenditures. These were funds available following the cancellation of the Personnel Benefits Information System and encumbered for contract expenses associated with the Maryland Portal and Financial Management Information System.	1,200,000 GF	
Total Reductions	1,200,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	18.00	18.00		0.00
General Fund	2,807,218	1,607,218	1,200,000	
Total Funds	2,807,218	1,607,218	1,200,000	

Amendment No. **94**

GG.00
Injured Worker's Insurance Fund

Committee Narrative

Modification to Injured Workers' Insurance Fund (IWIF) Statements: IWIF should modify financial statements to implement the Maryland Insurance Administration audit recommendation to clearly disclose on its financial statements the funds on deposit with IWIF together with the State's unfunded liability noted. The disclosure should also disclose the amount of investment earnings credited to the State's funded liability account.

Information Request	Author	Due Date
Modify annual financial statements to clearly show State funded and unfunded liability	IWIF	December 31, 2002, closing statement

GJ.01
Maryland State Retirement and Pension Systems
State Retirement Agency

Budget Amendments

GJ01.01 State Retirement Agency

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete three vacant positions (PINs 045738, 045742, and 071168).	210,026 SF	3.00
Total Reductions	210,026	3.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	177.00	174.00		3.00
Special Fund	20,377,951	20,167,925	210,026	
Total Funds	20,377,951	20,167,925	210,026	

Amendment No. **95**

GL.00
Maryland State Retirement and Pension Systems
Teachers and Employees Supplemental Retirement Plans

Budget Amendments

GL00.01 Maryland Supplemental Retirement Plan Board and Staff

Add the following language to the special fund appropriation:

. provided that the board incorporate in any Request for Proposal for third-party administration services a provision that includes the 401(k) Transfer Plan under such third-party administration and that the agency transfer responsibility to such administrator no later than January 1, 2003, and that as of January 1, 2003, the board delete two positions associated with administration of the 401(k) Transfer Plan and reduce other administrative expenditures accordingly.

Explanation: This language will reduce the responsibilities and activities of the Supplemental Retirement Plans agency regarding the 401(k) Transfer Plan and transfer these responsibilities to the outside vendor.

Amendment No. **96**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete two positions and associated expenditures effective January 1, 2003, associated with out-sourcing of administration of 401(k) transfer plan.	100,000 SF	2.00
Total Reductions	100,000	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	16.50	14.50		2.00
Special Fund	1,464,091	1,364,091	100,000	
Total Funds	1,464,091	1,364,091	100,000	

Amendment No. **97**

Budget Amendments

H.00

Add the following language:

Provided that six regular positions are deleted from the Department of General Services.

Explanation: Delete six positions in various units of the department which have been vacant for more than 12 months. The positions are:

- ! Maintenance Supervisor (053930)
- ! Office Supervisor I (049415)
- ! Administrative Specialist II (045928)
- ! Administrator III (005802)
- ! Capital Projects Structural Engineer (073431)
- ! Capital Projects Manager (005787)

Amendment No. **98**

OFFICE OF THE SECRETARY

HA01.01 Executive Direction and Support Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for legal services. The remaining allowance of \$517,000 provides the department with an additional \$100,000 to hire expert witnesses to support the defense of claims.	50,000 GF	
2. Reduce funding for education and training contracts. The remaining department-wide allowance of \$300,000 provides ample funds to meet the objective of strategic training to expand personnel effectiveness.	20,000 GF	
3. Reduce funding for outside data consulting services. The reduction only eliminates the increase over the working appropriation and leaves \$300,000 for this purpose.	50,000 GF	
Total Reductions	120,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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H.00

Position	49.00	49.00	0.00
General Fund	5,026,838	4,906,838	120,000
Total Funds	5,026,838	4,906,838	120,000

Amendment No. **99**

OFFICE OF FACILITIES OPERATION AND MAINTENANCE

HC01.01 Facilities Operation and Maintenance

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for six new positions assigned to facilities operations and maintenance. The positions are:	132,270 GF	6.00
! Multi-service Manager (NEW034);		
! Senior Maintenance Mechanic (NEW031);		
! Office Secretary I (NEW014);		
! Office Secretary III (NEW005);		
! Maintenance Supervisor I (NEW035); and		
! Maintenance Assistant (NEW010).		
The multi-service manager and maintenance supervisor positions are prematurely budgeted since the Silver Spring district court building does not open until fiscal 2004. The services to be provided by the new senior maintenance mechanic for the James building can be accomplished with existing positions found in the Annapolis complex. The remaining office secretary positions and the maintenance assistant position for the two new district courts are reduced to reflect current budget constraints.		
2. Reduce funding for communication expenses. The department overestimated cell phone, beeper usage, and telecommunication equipment repair needs for the two new facilities – Westminster and South Baltimore District Courts. The remaining allowance is \$84,000.	17,500 GF	
3. Reduce funding for contractual janitorial, grounds maintenance, and laundry services. The reductions will align the budget with fiscal 2001 actuals and provide an	60,000 GF	

H.00

increase to recognize the new facilities. The janitorial services reduction of \$40,000 leaves \$3.38 million up 32% over 2001 actuals. The ground maintenance reduction of \$15,000 leaves \$169,000 up 73% over 2001 actuals, and the laundry services reduction is \$5,000 leaving an allowance of \$5,300 up 43% over 2001 actuals.

4.	Reduce funding for contractual security services. The reduction only eliminates the general fund increase over the working appropriation. The remaining allowance of \$1.28 million provides a 15% increase over the fiscal 2001 actual.	40,000 GF	
5.	Reduce funding for uniforms. The reduction aligns the allowance with actuals while recognizing the new staffing needs. The remaining allowance is \$118,000.	15,000 GF	
6.	Reduce funding for other supplies and materials. The remaining allowance of \$40,500 aligns with fiscal 2001 actuals and provides a small increase for the new administration transition.	12,000 GF	
7.	Reduce funding for other replacement equipment. There is no specific list of items to be replaced. The remaining allowance provides \$140,000 to replace equipment as necessary.	160,000 GF	
8.	Delete long-term vacant positions. The positions have been vacant for more than 12 months.		1.00
9.	Reduce funding for other contractual services to reflect the overestimated special fund income from cafeteria commissions.	35,000 SF	
	Total Reductions	471,770	7.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	556.00	549.00		7.00

H.00

General Fund	35,508,849	35,072,079	436,770
Special Fund	487,130	452,130	35,000
Federal Fund	1,145,929	1,145,929	0
Total Funds	37,141,908	36,670,138	471,770

Amendment No. **100**

OFFICE OF AND LOGISTICS AND SPECIAL PROJECTS

HD01.01 Logistics and Special Projects

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete long-term vacant positions. The positions have been vacant for more than 12 months.		2.00
2. Reduce funding for replacement vehicles and gas and oil expenses. The replacement vehicles should be deferred due to current budget constraints. Also, the budget for gas and oil department-wide should be reduced to reflect actual expenditures.	18,005 GF	
Total Reductions	18,005	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	41.00	39.00		2.00
General Fund	518,481	500,476	18,005	
Total Funds	518,481	500,476	18,005	

Amendment No. **101**

OFFICE OF REAL ESTATE

HE01.01 Real Estate Management

H.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete long-term vacant positions. The positions have been vacant for more than 12 months.		1.00
2. Reduce funding for replacement vehicles and gas and oil expenses. The replacement vehicles should be deferred due to current budget constraints. Also, the budget for gas and oil department-wide should be reduced to reflect actual expenditures.	31,431 GF	
Total Reductions	31,431	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	32.00	31.00		1.00
General Fund	1,285,037	1,253,606	31,431	
Total Funds	1,285,037	1,253,606	31,431	

Amendment No. **102**

OFFICE OF FACILITIES PLANNING, DESIGN AND CONSTRUCTION

HG01.01 Facilities Planning, Design and Construction

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete long-term vacant positions. The positions have been vacant for more than 12 months.		2.00
2. Reduce funding for replacement vehicles and gas and oil expenses. The replacement vehicles should be deferred due to current budget constraints. Also, the budget for gas and oil department-wide should be reduced to reflect	43,885 GF	

H.00

actual expenditures.

3. Reduce funding to outsource technical reviews for construction projects. The reduction only eliminates the proposed increase over the fiscal 2002 working appropriation amount. The remaining allowance is \$300,000.	6,300	GF
Total Reductions	50,185	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	109.50	107.50		2.00
General Fund	9,857,672	9,807,487	50,185	
Total Funds	9,857,672	9,807,487	50,185	

Amendment No. **103**

Committee Narrative

Align Structure into Best Practices: The committees recognize that fiscally constraining times provide an opportunity to focus on the alignment of an organization’s structure with its core mission and to review current practices to reduce inefficiencies. To facilitate this review, the Department of General Services (DGS) should undertake an assessment of its current structure and operating practices. The assessment should be conducted by an independent or peer review organization and should include the following:

- ! a review of core mission, objectives, processes, and practices in the delivery of services to other State agencies;
- ! a critical examination of any areas of inefficiencies with the aim to replace those inefficiencies with best practices;
- ! identification of the least expensive operational strategies that will produce stable and predictable service delivery;
- ! an assessment of the operational infrastructure to ensure the proper use of sourcing (in-house competencies and/or commercial alliances) and the optimal use of technology; and

H.00

! exploration of ways to reduce demand for services and an examination of innovative approaches.

The report should be submitted to the committees by December 15, 2002.

Information Request	Authors	Due Date
Assessment of DGS structure and practices	DGS, in conjunction with an independent and/or peer review organization(s)	December 15, 2002

J.00
Department of Transportation

Budget Amendments

Add the following language:

The Maryland Department of Transportation (MDOT) shall not expend funds on any job or position of employment approved in this budget in excess of 9,639 regular positions and 171.35 contractual full-time equivalents paid through special payments payroll (defined as the quotient of the sum of the hours worked by all such employees in the fiscal year divided by 2,080 hours) of the total authorized amount established in the budget for MDOT at any one time during fiscal 2003. The level of 171.35 contractual full-time equivalents may be exceeded only if MDOT notifies the budget committees of the need and justification for additional contractual personnel due to:

- (1) business growth at the Port of Baltimore and Baltimore/Washington International Airport which demands additional personnel; or
- (2) emergency needs which must be met (such as transit security or highway maintenance).

The Secretary shall use the authority under Sections 2-101 and 2-102 of the Transportation Article to implement this provision. However, any authorized job or position to be filled above the 9,639 regular position ceiling approved by the Board of Public Works shall count against the Rule of 500 imposed by the General Assembly. The establishment of new jobs or positions of employment not authorized in the fiscal 2003 budget shall be subject to Section 7-236 of the State Finance and Procurement Article, and the Rule of 500.

Explanation: The General Assembly has established a position ceiling for MDOT each year to limit full-time position and contractual full-time equivalent growth.

Information Request	Author	Due Date
Additional contractual and regular positions	MDOT	As needed

Amendment No. **104**

J.00

Add the following language:

It is the intent of the General Assembly that funds dedicated to the Transportation Trust Fund shall be applied to purposes bearing direct relation to the State transportation program, unless directed otherwise by legislation. To implement this intent for the Maryland Department of Transportation in fiscal 2003, no commitment of funds in excess of \$250,000 may be made nor may such an amount be transferred, by budget amendment or otherwise, for any project or purpose not normally arising in connection with the ordinary ongoing operation of the department and not contemplated in the budget approved or the last published Consolidated Transportation Program without a 45 day review and comment by the budget committees.

Explanation: The annual language prohibits the use of transportation funds for uses other than transportation-related purposes without review and comment by the budget committees.

Information Request	Author	Due Date
Non-transportation expenditures exceeding \$250,000	MDOT	As needed

Amendment No. **105**

Add the following language:

It is the intent of the General Assembly that projects and funding levels appropriated for capital projects, as well as total estimated project costs within the Consolidated Transportation Program (CTP), shall be expended in accordance with the plan approved during the legislative session. In the event the department modifies the program to:

- (1) Add a new project to the construction program or development and evaluation program meeting the definition of “major project” under Section 2-103.1 of the Transportation Article, which was never previously contained within a plan reviewed in a prior year by the General Assembly and will result in the need to expend funds in the current budget year;
or
- (2) Change the scope of a project in the construction program or development and evaluation program meeting the definition of “major project” under Section 2-103.1 of the Transportation Article, which will result in an increase of more than 10 percent or \$1,000,000, whichever is greater, in the total project cost as reviewed by the General Assembly during a prior session, the department shall prepare a report to notify the budget committees of the proposed changes. For each change, the report shall identify the project title, justification for adding the new project or modifying the scope of the existing project.

J.00

current year funding levels, and the total project cost estimate as approved by the General Assembly during the prior session compared with the proposed current year funding and total project cost estimate resulting from the project addition or change in scope.

Notification of changes in scope shall be made to the General Assembly concurrent with the submission of the draft and final CTP. Notification of new construction project additions, as outlined in paragraph (1) above, shall be made to the General Assembly prior to the expenditure of funds or the submission of any contract for approval to the Board of Public Works.

Explanation: The department will continue to be required to notify the budget committees of proposed changes to the capital program which will add a new project which was not in the 2002 CTP or will increase a total project's cost by more than 10%, or \$1.0 million due to a change in scope. Reports are to be submitted with the draft and final versions of the CTP, with each using the 2002 CTP as the basis for comparison.

Information Request	Author	Due Date
Capital budget changes	MDOT	With draft CTP
Capital budget changes	MDOT	With final CTP

Amendment No. **106**

Add the following language:

It is the intent of the General Assembly that any funds transferred to the Maryland Department of Transportation (MDOT) from unencumbered reserves of the Maryland Transportation Authority (MdTA) shall not be used to support ongoing transportation spending and shall constitute one-time only spending. The MdTA may transfer unencumbered reserves solely to support the MDOT capital program. MDOT must reimburse the MdTA with interest, for any MdTA funds appropriated in this budget. The MdTA may continue the practice of lending reserves to MDOT, provided that the funds are reimbursed to the MdTA with interest. In addition, any MdTA toll revenues transferred to support the 2001 transit initiative shall be used only to support transit capital expenses. The General Assembly does not support the use of MdTA toll revenues to support the department's operating budget.

Explanation: The administration's transit initiative assumes the transfer of \$25 million in MdTA

J.00

revenues in its fiscal 2003 appropriation. The General Assembly does not support the use of MdTA toll revenues for ongoing operating budget spending. This language precludes MDOT from spending any MdTA revenues on ongoing transit expenditures. The MdTA may continue the practice of lending reserves to MDOT, provided that the funds are reimbursed to the MdTA with interest.

Amendment No. **107**

Add the following language:

Consolidated Transportation Bonds may be issued in any amount provided that the aggregate outstanding and unpaid principal balance of these bonds and bonds of prior issues shall not exceed \$1,075,000,000 as of June 30, 2003. Provided, however, that in addition to the limit established under this provision, the department may increase its debt outstanding by not more than \$15,000,000, so long as: (1) notice stating the specific reason for the additional debt requirement is provided to the budget committees; and (2) the budget committees have 45 days to review and comment on the proposal before publication of a preliminary official statement including the debt.

Explanation: Section 3-202 of the Transportation Article requires the General Assembly to establish the maximum debt outstanding each year in the budget bill. The level will be based on outstanding debt as of June 30, 2002, plus projected debt issued during fiscal 2003 in support of the transportation capital program. The language further provides that the Maryland Department of Transportation may request the budget committees to increase the level of maximum debt outstanding by \$15.0 million during the fiscal year, upon notification to the budget committees of the specific reason for the additional debt requirement.

Information Request	Author	Due Date
Justification for \$15.0 million increase in debt outstanding	MDOT	45 days prior to publication of a preliminary official statement

Amendment No. **108**

J.00

Add the following language:

Certificates of Participation (COPs) may be issued in any amount provided that the aggregate outstanding and unpaid principal balance of these financial instruments and prior issues shall not exceed \$76,255,000 as of June 30, 2003. Provided, however, that in addition to the limit established under this provision, the department may increase the outstanding unpaid and principal balance associated with these financial instruments so long as: (1) notice stating the specific reason for the additional issuance is provided to the budget committees; and (2) the budget committees have 45 days to review and comment on the proposal before publication of a preliminary official statement.

Explanation: The language formalizes a legislative oversight process that the department must comply with regarding the issuance of COPs. The information provided to the committees will include the amount to be issued; a description of the project to be financed; and identification of a revenue stream, payback period, and financial assurances that would be incorporated into the deal.

Information Request	Author	Due Date
Justification for new issuance of COPs	MDOT	45 days prior to publication of preliminary official statement

Amendment No. **109**

JA.01
Department of Transportation
The Secretary's Office

Budget Amendments

JA01.01 Executive Direction

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for Executive Direction boards and commissions. The allowance includes \$23,400 to support the Board of Review, Airport Zoning Board, Minority Business Enterprises Certification Committee, and the Transportation Commission. In fiscal 1999, 2000, and 2001, actual expenditures were \$14,525, \$12,295, and \$16,470 respectively. Based on past attendance, the fiscal 2003 allowance is reduced to \$15,000.	8,400 SF	
2. Reduce in-state and out-of-state conference travel and training. Executive Direction actual expenditures for travel were \$55,705 and \$99,644 in fiscal 2000 and 2001, respectively. The fiscal 2003 allowance provides \$132,269. The action reduces the fiscal 2003 allowance to \$99,769.	32,500 SF	
3. Delete funds for replacement sport utility vehicle (SUV) purchase. While the need for a new SUV is justified considering the affected employee is responsible for emergency response, resources within the Secretary's Office can be realigned to meet the need for an SUV.	17,787 SF	
Total Reductions	58,687	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	209.50	209.50		0.00
Special Fund	19,686,147	19,627,460	58,687	
Total Funds	19,686,147	19,627,460	58,687	

Amendment No. **110**

JA.01

JA01.02 Operating Grants-In-Aid

Add the following language to the special fund appropriation:

, provided that no more than \$3,609,775 of this appropriation may be expended for operating grants-in-aid, exclusive of:

- (1) any additional special funds necessary to match unanticipated federal fund attainments; or
- (2) any proposed increase either to provide funds for a new grantee or to expand funds for an existing grantee; and
- (3) the department provides notification to the budget committees to justify the need for additional expenditures due to either provision (1) or (2) above, and the committees provide review and comment or 45 days elapse from the date such notification is provided to the committees.

Explanation: The annual language caps the level of special funds provided for operating grants-in-aid. The cap may be increased to match unanticipated federal dollars or to provide new or expanded grant funding upon notification to the budget committees.

Information Request	Author	Due Date
Additional special funds for grants-in-aid	MDOT	As needed

Amendment No. **111**

Add the following language to the special fund appropriation:

Further provided that this appropriation may not be expended for the purpose of providing shuttle bus service.

Explanation: This language limits the use of special fund grants in the Secretary's Office budget for shuttle bus service.

Amendment No. **112**

Budget Amendments

JA.01

JA01.03 Facilities and Capital Equipment

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for Transit Station Smart Growth program. The department advises that no funds were expended in fiscal 2001 and during fiscal 2002, after revising the program guidelines, the quality of the applications for funding did not merit funding. Currently the department does not have any applications pending. In addition, the program mission is better suited to the mission of an economic development-oriented agency rather than a transportation agency.	750,000	SF
Total Reductions	750,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	12.00	12.00		0.00
Special Fund	17,702,569	16,952,569	750,000	
Federal Fund	1,775,000	1,775,000	0	
Total Funds	19,477,569	18,727,569	750,000	

Amendment No. **113**

Committee Narrative

Transportation Capital Funding: To aid legislative oversight of the use of non-transportation trust fund revenue sources to fund transportation investments in the State, the department should submit information, with the draft and final Consolidated Transportation Programs (CTP), detailing the amount of “other” funds contained in the capital program for the allowance, the working appropriation, the legislative appropriation, and the actual amount of other funds spent in the most recently closed fiscal year. The department should also, at the same time, report the amount of special and federal funds for the same time periods. This data should be provided for each modal administration as well for the entire department.

Information Request	Author	Due Date
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JA.01

Transportation capital funding sources

MDOT

With draft CTP
With final CTP

Budget Amendments

JA01.04 Washington Metropolitan Area Transit-Operating

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for Washington Metropolitan Area Transit Authority (WMATA) by \$3,000,000. WMATA has reduced Maryland's share of payments as WMATA is estimating lower ridership. The Maryland Department of Transportation may add funds by budget amendment should operating costs increase.	3,000,000 SF	
Total Reductions	3,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Special Fund	132,665,000	129,665,000	3,000,000	
Total Funds	132,665,000	129,665,000	3,000,000	

Amendment No. **114**

JA01.07 Office of Transportation Technology Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce computer supply expenditures. Actual expenditures by the Office of Transportation Technology Services in fiscal 2001 were \$349,064. It is recommended that costs be reduced to fiscal 2001 expenditures plus 5%.	49,000 SF	
2. Reduce acquisition of applications software. The allowance includes funding for software upgrades. This	875,000 SF	

JA.01

reduction deletes special funds for the purchase of the software and the department should instead request a budget amendment to fund this activity using resources from the Transportation Information Technology Investment Program.

Total Reductions	924,000	0.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	119.50	119.50		0.00
Special Fund	34,621,500	33,697,500	924,000	
Total Funds	34,621,500	33,697,500	924,000	

Amendment No. **115**

Committee Narrative

Computer Equipment Replacement and Maintenance Plan: The Maryland Department of Transportation (MDOT) is heavily dependent upon information technology resources requiring a significant investment in computer equipment. While the committees support the need to stay current with personal computer technology, the committees are concerned about the strategy for replacement and maintenance of computer hardware and software within the individual modes of MDOT. While MDOT's stated policy is to replace computer hardware every four years and software every two years, annual budget submissions do not always reflect this policy, with large purchases appearing in one year and few to no purchases in other years. Various factors affect this schedule, including availability of fiscal resources and support services from the hardware or software manufacturer; however, the committees would like to see a less volatile replacement schedule. MDOT should provide a report to the committees on its plan to establish a regular computer equipment replacement schedule for each MDOT mode. The plan should also address computer technology maintenance expenses. The plan should address all information technology as related to personal computers, associated operating systems, and individual software packages. The plan should also address the financial resources necessary to accomplish the goals of the plan.

Information Request	Author	Due Date
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JA.01

Computer equipment replacement and maintenance plan MDOT

August 15, 2002

Details on Grants-in-aid: The Secretary's Office appropriation includes special and federal funds for grants to other State government entities, metropolitan planning organizations, and other recipients. The department should provide a detailed list of all grants-in-aid in its annual budget submission reconciling all funds appropriated for that purpose. The Department of Budget and Management should report this information in the Governor's fiscal 2004 budget books.

Information Request	Authors	Due Date
Grants-in-aid details	MDOT DBM	With annual budget submissions

JA.04
Department of Transportation
Debt Service Requirements

Budget Amendments

JA04.01 Debt Service Requirements

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce debt service payments. The fiscal 2003 allowance provides \$138.6 million in debt service payments for principal and interest payments to retire outstanding Consolidated Transportation Bonds. The Maryland Department of Transportation indicates that delays in bond sales will reduce the level of debt service necessary in fiscal 2003.	4,100,000 SF	
Total Reductions	4,100,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Special Fund	138,607,780	134,507,780	4,100,000	
Total Funds	138,607,780	134,507,780	4,100,000	

Amendment No. **116**

JB.01
Department of Transportation
State Highway Administration

Budget Amendments

Add the following language:

Provided that two regular positions and two contractual positions are deleted from this budget.

Explanation: It is the intent of the General Assembly that authorization to fill two regular positions (PINs 010200 and 079171) and two contractual positions in the State Highway Administration fiscal 2003 allowance be deleted.

Amendment No. **117**

JB01.01 State System Construction and Equipment

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for the Neighborhood Conservation program. The fiscal 2003 allowance provides \$32.6 million. This reduction leaves \$26.6 million for the program.	6,000,000 SF	
Total Reductions	6,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	1862.50	1862.50		0.00
Special Fund	371,465,177	365,465,177	6,000,000	
Federal Fund	558,670,632	558,670,632	0	
Total Funds	930,135,809	924,135,809	6,000,000	

Amendment No. **118**

JB.01

JB01.02 State System Maintenance

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete two regular positions (PINs 010200 and 079171) and two contractual positions.		2.00
2. Reduce funds for janitorial services to constrain spending. The allowance provides \$2.7 million for cleaning services at the State Highway Administration (SHA) rest areas. Actual spending on janitorial services has averaged \$2.1 million in the last four years. As a result, expenditures can be reduced to \$2.3 million, which provides for a 10% increase over this average. In addition, the performance data submitted by the agency does not indicate that the increased funding will have an impact on the cleanliness of the rest areas. Inasmuch as SHA uses inmate work crews for various purposes, they should explore use of inmate labor for cleaning rest areas, as a means of reducing costs and inmate idleness.	400,000 SF	
3. Reduce heavy equipment replacement funds. The allowance includes an \$821,000 initiative to reduce the age of heavy equipment operated by the State Highway Administration. It is recommended that the funds be reduced to constrain State spending. This reduction provides \$8,000,575 for replacement of heavy equipment in fiscal 2003.	200,000 SF	
Total Reductions	600,000	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	1587.00	1585.00		2.00
Special Fund	172,957,777	172,357,777	600,000	
Federal Fund	4,699,849	4,699,849	0	
Total Funds	177,657,626	177,057,626	600,000	

Amendment No. **119**

Committee Narrative

JB.01

State Inventory of “Texas-twist” Guardrails: The committees are concerned about the use of certain guardrails across the State. These guardrails may serve to intensify the severity of some motor vehicle accidents rather than prevent or limit catastrophic damage. The State Highway Administration (SHA) should provide a report to the budget committees by November 1, 2002, detailing the current usage of “Texas-twist” guardrails and the actions SHA intends to undertake to eliminate these guardrails. The report shall provide an inventory of all “Texas-twist” guardrails in the State and identify the specific schedule on which SHA intends to replace each guardrail. The report shall also identify the costs of replacing these guardrails. The committees also request that SHA include information in its report on the height of guardrails in use around the State and identify which guardrails do not meet the existing federal guidelines for guardrail height.

Information Request	Author	Due Date
Inventory of “Texas-twist” guardrails and information on guardrail height	SHA	July 1, 2002

Budget Amendments

JB01.05 County and Municipality Funds

Add the following language to the special fund appropriation:

, provided that \$1,000,000 of this appropriation, made for the purpose of distributing the share of revenues from the Gasoline and Motor Vehicle Revenue Account to Prince George’s County (i.e., “highway user revenues”) shall be deducted prior to the distribution of funds to the county and be retained by the Transportation Trust Fund. The deduction would occur after the deduction of sinking fund requirements for county transportation bonds from highway user revenues.

Explanation: In 1996 an agreement was reached between the State, Prince George’s County, and Jack Kent Cooke, Inc. (then owner of the Washington Redskins) concerning road and infrastructure improvements adjacent to a stadium in Prince George’s County for the Redskins. The agreement included a State grant for local roadway improvements around the stadium, for which the county agreed to reimburse the State \$1.0 million annually through fiscal 2012. The agreement gives the county the option to choose a \$1.0 million deduction or quarterly payments of \$250,000. Previously, the county opted for the \$1.0 million deduction. The budget bill language adjusts the county’s share of highway user revenues, consistent with the 1996 agreement.

Amendment No. **120**

Reduce appropriation for the purposes indicated:

Funds

Positions

JB.01

1. Delete double budgeted county debt service payments. 351,880 SF
 Debt service for county transportation bonds is budgeted in the Department of Transportation Secretary's Office appropriation (JA04.01). The appropriation reflected in the State Highway Administration budget for the same purpose is in error and should be deleted.
- Total Reductions 351,880 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Special Fund	432,103,925	431,752,045	351,880	
Total Funds	432,103,925	431,752,045	351,880	

Amendment No. **121**

JD.00
Department of Transportation
Maryland Port Administration

Budget Amendments

Add the following language:

Provided that the Maryland Port Administration (MPA) shall submit to the budget committees on January 15, 2003, an update to the calendar 1999 report of the Port of Baltimore's (POB) economic impact to the State. Further provided that it is the intent of the General Assembly that the MPA shall submit to the budget committees on the third Wednesday of January 2004 an updated comprehensive report regarding the POB's economic impact to the State. It is the intent of the General Assembly that this report be completed by the MPA and submitted to the budget committees once every five years thereafter. Further provided that it is the intent of the General Assembly that the MPA submit an update of the comprehensive economic impact report annually to the budget committees beginning in January 2005.

Explanation: POB impacts the economy of the State in a way that extends beyond its day-to-day operations. POB directly and indirectly provides employment and related income to Maryland residents as well as other benefits to the State including revenues to businesses, and State, county, and municipal taxes. Periodically, MPA contracts with a consultant to conduct a comprehensive economic impact study. The last study was conducted in calendar 1999. This language directs MPA to submit to the budget committees an update to this study on January 15, 2003. It is the intent of the General Assembly that the MPA submit the results from a new economic impact study on the third Wednesday of January 2004 with its fiscal 2005 budget request. It is the intent of the General Assembly that all subsequent economic impact reports be submitted every five years thereafter. Furthermore, MPA is directed to provide an annual update to the report beginning in January 2005 with its annual budget request on every third Wednesday of January in those years in which no report is submitted.

Information Request	Author	Due Date
Annual Economic Impact Statement	MPA	Update to the calendar 1999 comprehensive economic impact report on January 15, 2003

Amendment No. **122**

JD.00

JD00.01 Port Operations

Add the following language:

Provided that one position is deleted from this budget.

Explanation: This position (889386) has been vacant for more than 12 months; and therefore, should be deleted to constrain growth in this budget.

Amendment No. **123**

Add the following language to the special fund appropriation:

, provided that no funds shall be expended for the purpose of providing a grant to the Pride of Baltimore, Inc. on behalf of the Maryland Transportation Authority (MdTA). Further provided that \$7,567,280 of the appropriation made for the purpose of funding the operating payment to the MdTA for the use of the Seagirt Marine Terminal may only be spent for that purpose. Funds unexpended at the end of the fiscal year shall revert to the Transportation Trust Fund.

Explanation: The Maryland Port Administration (MPA) provides two grants to Pride of Baltimore, Inc. (POBI). One grant, presently in the amount of \$214,000, is made to POBI from MPA. The Maryland Transportation Authority (MdTA) also provides a \$214,000 grant to POBI. As a matter of convenience to MdTA, the MPA reflects MdTA's contribution in the MPA's budget allowance with an offsetting reduction in MPA's SMT lease agreement with MdTA. This budget bill language prohibits MPA from providing a grant to the POBI on behalf of MdTA and ensures that MPA pays the full amount of its lease agreement with MdTA.

Amendment No. **124**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete the Department of Transportation Executive V position (PIN 889386), which has been vacant at least 12 months. The Maryland Port Administration (MPA) has proven that it is capable of functioning without the benefit of this position. Additionally, the responsibilities of this position, has been delegated between two other staff positions. In the interest of constraining growth in government, this position should be deleted.		1.00
2. Delete five preventive maintenance positions and one	179,638 SF	6.00

JD.00

electrician position. The Maryland Port Administration (MPA) requests five new positions to enable it to perform manufacturer recommended preventative and corrective maintenance and repairs. MPA also requests a Skilled Trade Specialist II position to perform electrical work. The request is to provide more personnel to maintain facility structures that have been developed according to MPA's Strategic Plan. However, these positions do not meet the criteria for allowed new positions as outlined in the adopted Spending Affordability guidelines.

3. Reduce funds for summer students (\$21,000) and student interns (\$28,950). These are non-core expenses. 49,950 SF
4. Reduce funds for signing bonuses for new Information Technology (IT) positions. Due to the hiring freeze and no requests for new IT personnel, these funds are no longer needed. 25,836 SF
5. Delete funds for one contractual Public Relations Officer. Contractual positions are not exempt from the hiring freeze. 30,264 SF
6. Reduce funds for per diem payments, subscriptions, and land structure expenses to three-year actual average. The average amounts by which working appropriations exceeded actual expenditures in fiscal 1999 through 2001 for each of these items are \$14,757, \$13,748 and \$341,119, respectively. This reduction provides inflationary adjustments of 1.8% and 2.2% for fiscal 2002 and 2003. 46,199 SF
7. Reduce travel funds by \$89,200. The allowance for travel expenses is \$123,801, or 19% greater than the working appropriation. The amount that remains in the fiscal 2003 allowance for travel expenses is \$698,269. 89,200 SF
8. Reduce funds for contracts for medical care, office assistance, and fiscal services to fiscal 2001 actual spending. The fiscal 2001 working appropriations for each expense have exceeded actual expenditures in fiscal 1999 through 2001 by an average of \$31,586, \$48,456, and \$4,173, respectively. This reduction provides inflationary adjustments of 1.8% and 2.2% for fiscal 2002 and 2003. 38,090 SF
9. Reduce funds for equipment purchases to the three-year actual average. Working appropriations for replacement and additional equipment exceeded actual expenditures by 251,078 SF

JD.00

\$204,284 in fiscal 2000 and by \$30,946 in fiscal 2001. The list of equipment to be purchased also included excessively high unit prices, such as \$900 digital cameras, \$300 cellular phones, a \$15,000 overhead projection system, and \$1,100 two-way radios. The reduction includes a 5% increase for inflation and full funding for the Consolidated Transportation Information Processing Plan.

Total Reductions 710,255 7.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	275.00	268.00		7.00
Special Fund	91,610,952	90,900,697	710,255	
Total Funds	91,610,952	90,900,697	710,255	

Amendment No. **125**

JD00.02 Port Facilities and Capital Equipment

Add the following language:

Provided that one regular position be deleted from this budget.

Explanation: This language deletes the Transportation Engineer IV position (PIN 889703) as it has been vacant for more than twelve months.

Amendment No. **126**

Add the following language to the special fund appropriation:

JD.00

, provided that no funds may be expended for the purpose of developing, constructing, operating, or providing funds to other entities that would develop, construct, or operate a new permanent cruise ship terminal until the Maryland Port Administration (MPA) has submitted the following to the budget committees: (1) a market analysis that includes the economic benefit to the State of a new permanent cruise terminal; (2) a cash flow statement of the estimated costs to construct a new permanent cruise terminal; (3) financial statements of pro forma operating revenues and costs of a new permanent cruise terminal; (4) potential plans for a public/private partnership; and (5) identification of the State's contribution toward such a partnership, to include the contributions of MPA and the Division of Tourism, Film and the Arts within the Department of Business and Economic Development. The budget committees shall have 45 days to review and comment upon these submissions from the date of their receipt.

Explanation: It is unclear whether the benefits resulting from a new permanent cruise ship terminal will outweigh the costs involved with its development and construction. Additionally, it is unclear what the cost to the State would be for constructing and/or operating a new permanent cruise terminal. Therefore, the Maryland Port Administration (MPA) is directed to provide a market analysis, which includes an economic impact statement; construction cost estimates; operating revenue and cost estimates; potential partners within the private sector that could share the construction and operating costs of a new permanent cruise terminal; and what the State would contribute through MPA, as well as the Division of Tourism, Film and the Arts within the Department of Business and Economic Development. Furthermore, this language does not preclude MPA from completing modifications to Shed 3A at Dundalk Marine Terminal, which will serve as an interim cruise ship terminal.

Information Request	Author	Due Date
Cruise ship terminal information	MPA	45 days prior to expenditure

Amendment No. **127**

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete Transportation Engineer IV position which has been vacant for more than 12 months. The specific position number is 889703.		1.00
2. Delete funds for two new contractual full-time equivalents (FTEs). Contractual FTEs are subject to the hiring freeze through fiscal 2003, absent an exemption from the Governor's Office, and this cannot be filled. The specific contractual positions are Transportation Engineer	63,301 SF	

JD.00

Technician III and MDOT Executive Assistant V.

3. Reduce funds for contractual support for the dredging program.	35,000 SF	
Total Reductions	98,301	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	45.00	44.00		1.00
Special Fund	92,230,149	92,131,848	98,301	
Total Funds	92,230,149	92,131,848	98,301	

Amendment No. **128**

JE.00
Department of Transportation
Motor Vehicle Administration

Budget Amendments

JE00.01 Motor Vehicle Operations

Add the following language to the special fund appropriation:

. provided that \$134,165 of this appropriation may only be expended for clerical support for branch offices in Montgomery County and Prince George’s County.

Explanation: The budget committees are concerned about the level of customer service provided at branch offices in Montgomery and Prince George’s counties since the enactment of the hiring freeze. The Motor Vehicle Administration (MVA) states that clerical support is needed to perform front-line functions in the absence of State branch office personnel. This language requires MVA to dedicate \$134,165 for clerical support expenses in these two counties.

Amendment No. **129**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce microfilming and digital scanning costs to fiscal 2001 actual levels. The fiscal 2001 microfilming expense is \$1,044,016. The fiscal 2003 microfilming allowance of \$1,311,990 should be reduced by \$225,800, which allows for a compounded 2.2% inflationary increase but constrains growth in this area. Furthermore, as the Document Imaging and Workflow System (DIWS) continues to develop, microfilming should decrease as the DIWS calls for digital scanning of documents for electronic storage and retrieval.	225,800 SF	
2. Delete three positions for 0.08 Alcohol Concentration Program. The Motor Vehicle Administration (MVA) requested these positions to support anticipated caseload increases due to lowering the blood alcohol concentration level needed to determine a violation of driving under the influence of alcohol from 0.10 to 0.08 milliliters of blood, effective September 30, 2001, (Chapter 4, Acts of 2001). Presently, MVA has four contractual full-time equivalent (FTEs) for this program. Therefore, this reduction allows	27,790 SF	3.00

JE.00

for funding to convert three of the FTEs to regular positions, while the fourth FTE remains as a contractual position. Growth in this area is constrained in order to meet the recommendations of the Spending Affordability Committee regarding new positions.

- | | | |
|---|------------|------|
| 3. Delete funds for a training program at the Customer Service Center in Cumberland. Funding for this program would support two Administrative Officers II (\$65,386), one-time office set-up costs (\$22,000), and ongoing operating costs to support office supplies, a consultant and travel (\$109,000). The purpose of this program would help the Motor Vehicle Administration (MVA) reach its goals of providing customer-friendly service and employee enrichment targeted for call center employees. However, a training facility currently exists at MVA Headquarters; therefore, funding for this program should be deleted. | 196,386 SF | 2.00 |
| 4. Reduce funds for clerical support by \$134,165, which allows \$1,429,306 to remain in the fiscal 2003 allowance for this purpose. | 134,165 SF | |
| 5. Reduce funds for travel and telephone usage to fiscal 2001 levels. The Motor Vehicle Administration (MVA) has consistently underutilized funds for travel and telephone expenses in previous years. The Department of Legislative Services recommends that \$14,792 and \$10,104 be reduced from MVA's fiscal 2003 allowance for travel and telephone expenses, respectively. Both reductions include a 2.2% inflationary increase, the full amounts for the Loveville Branch Office, and operating costs for enforcement of the stricter blood alcohol level legislation. | 24,896 SF | |
| 6. Reduce funds for fuel and utility costs to three-year actual consumption average. The Department of Legislative Services recommends that the Motor Vehicle Administration's allowance for these items be reduced to a three-year actual average of \$1,402,868. This amount includes a 5% inflationary increase and the full amount of funding for the Loveville Branch Office. | 32,200 SF | |
| Total Reductions | 641,237 | 5.00 |

JE.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	1707.00	1702.00		5.00
Special Fund	127,303,049	126,661,812	641,237	
Total Funds	127,303,049	126,661,812	641,237	

Amendment No. **130**

Budget Amendments

JE00.03 Facilities and Capital Equipment

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce transportation infrastructure technology spending by \$800,000. The Motor Vehicle Administration (MVA) advises that it intends to fund a portion of the e-MVA project with resources within the Transportation Information Technology Investment Program (ITIP). The project will provide enhancements to the interactive voice response systems currently available to MVA customers. This reduction deleted special funds for the project but permits the Maryland Department of Transportation to file a budget amendment requesting permission to fund the project with ITIP resources.	800,000 SF	
Total Reductions	800,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	10.00	10.00		0.00
Special Fund	23,348,000	22,548,000	800,000	
Total Funds	23,348,000	22,548,000	800,000	

Amendment No. **131**

JE.00

Committee Narrative

Report on the Resolution of Chronic Audit Findings: Recent audit findings indicate that weak internal controls resulted in noncompliance with State policies and the loss of State revenues. The majority of these findings have been documented in audit reports dating back to 1992; therefore, the losses are substantial. The committees direct the Motor Vehicle Administration to submit a statistical report to the committees on October 1, 2002, subject to the Office of Legislative Audits review. This report should include the following information from fiscal 2001 and 2002:

- ! number and value of penalties assessed to uninsured motorists and dealerships for late payments;
- ! number and value of penalties collected;
- ! number and amount of penalties waived;
- ! number of registrations suspended due to noncompliance with insurance certification; and
- ! and number of licenses suspended due to nonpayment of child support.

Information Request	Author	Due Date
Statistical report documenting chronic audit findings	MVA	October 1, 2002

JH.01
Department of Transportation
Maryland Transit Administration

Budget Amendments

Add the following language:

Provided that the Maryland Department of Transportation (MDOT) shall provide with its annual transit budget request submission a detailed cash flow statement of Transit Initiative costs that includes by line item: (1) previous fiscal years' actual spending; (2) the currently budgeted year's appropriation; (3) the proposed budgeted year's request; and (4) future years' cash flow estimates. Further provided that MDOT shall update the cash flow statement to reflect the transit allowance when it is submitted to the General Assembly each January.

Explanation: Future funding for Transit Initiative programs does not appear certain. Therefore, MDOT should provide with its annual transit budget submission a detailed cash flow statement so that the budget committees may be kept apprised of the Transit Initiative's funding needs. Additionally, if changes occur in the Transit Initiative cash flow statement after it has been submitted with MDOT's transit budget request, the language also directs MDOT to provide an updated cash flow statement with its annual transit budget allowance submission.

Information Request	Author	Due Date
Transit Initiative Cash Flow Statement	MDOT	With annual transit budget request submission and, if applicable, annual transit budget allowance submission

Amendment No. **132**

JH01.01 Transit Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for travel to the fiscal 2002 working appropriation level. The allowance includes \$149,747 for in-state and out-of-state travel expenses. The reduction includes a 2.2% inflationary increase, but constrains growth in this funding area.	16,135 SF	

JH.01

2. Reduce funds for contractual services in the administration budget to the three-year actual average. Working appropriations for contractual services exceeded actual expenditures by an average of \$342,084 in fiscal 1999 through 2001. The reduction includes inflationary increases of 1.8% and 2.2% for fiscal 2002 and 2003, respectively. Additionally, the reduced allowance includes full funding for the Consolidated Transportation Information Processing Plan.

97,313 SF

Total Reductions 113,448 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	284.00	284.00		0.00
Special Fund	35,127,820	35,014,372	113,448	
Total Funds	35,127,820	35,014,372	113,448	

Amendment No. **133**

JH01.02 Bus Operations

Reduce appropriation for the purposes indicated:

1. Reduce funds for supplies and materials in bus operations by \$150,000. The allowance includes excessive increases of \$254,200 and \$60,961 for building and household supplies and housekeeping, respectively. This reduction provides for \$2,155,346 to remain in the fiscal 2003 allowance, but constrains growth for these items in the budget.
2. Reduce funds for motor vehicle maintenance and repairs for bus operations by \$301,125. Working appropriations for motor vehicle maintenance exceed actual expenditures by an average of \$781,959 for the last three fiscal years. The reduction provides for \$3,581,974 to remain in the fiscal 2003 allowance, but constrains growth in this funding area.

Funds Positions

150,000 SF

301,125 SF

Total Reductions 451,125 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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JH.01

Position	1933.00	1933.00	0.00
Special Fund	127,958,520	127,507,395	451,125
Federal Fund	31,117,296	31,117,296	0
Total Funds	159,075,816	158,624,691	451,125

Amendment No. **134**

JH01.05 Facilities and Capital Equipment

Add the following language:

Provided that no funds be expended for the purpose of expanding the current Baltimore Metro System until the Maryland Transit Administration submits to the budget committees a cost/benefit analysis of the proposed Metro expansion. The report, which is due November 1, 2003, shall include the following information: (1) a comprehensive accounting of costs and benefits, including but not limited to financial measurements of the expansion; (2) amount and sources of funding; (3) a discussion of who the intended beneficiaries of the system are and how the expansion will serve their transit needs; and (4) a comparative analysis of the costs and benefits that would result from implementing a Bus Rapid Transit (BRT) system. The budget committees shall have 45 days to review and comment on the report from the date of its receipt.

Explanation: In January 2002, the Maryland Transit Administration (MTA) proposed a plan to expand the Baltimore Metro system with the addition of 52 miles of new track, 57 new Metro stations, and additional enhancements for the Maryland Rail Commuter (MARC) train system that would allow MARC to become more integrated with the Baltimore Metro system. Construction costs for the proposed plan could exceed \$5.0 billion. It is unclear whether MTA has considered to the fullest extent possible whom the expansion would serve, what benefits those persons would derive from the expansion, and whether other alternative transit systems, such as the Bus Rapid Transit that could serve the Baltimore region, were given consideration before the decision to propose an expansion to the current Metro infrastructure was made.

Information Request

Author

Due Date

JH.01

Cost/Benefit Analysis of the proposed MTA
Metro expansion and comparison of
the expansion to a Bus Rapid Transit
system plan for Baltimore

November 1, 2003

Amendment No. **135**

Add the following language to the federal fund appropriation:

Further provided that the Maryland Transit Administration (MTA) shall provide a report to the budget committees by January 1, 2003, which includes: (1) a determination of what the State's share of the construction costs could be, including funds that would be provided to local jurisdictions that would go toward funding Maglev; (2) the financial and non-financial costs and benefits to the State in general, and the local jurisdictions through which Maglev could travel in particular; and (3) what actions MTA has taken to address concerns of local jurisdictions that would be affected by Maglev's path. The budget committees shall have 45 days to review and comment on the report from the date of its receipt.

Explanation: Construction of Maglev represents an enormous commitment by the State; however, it is not apparent what the State's share would be. Nor is it certain what benefits can be gained from constructing Maglev, to whom those benefits would go, and whether the costs involved with building Maglev would outweigh any such benefits. Additionally, residents of those jurisdictions that would be impacted by the construction of Maglev are expressing concern over what impact Maglev would have to the viability of and quality of life within their communities. This language requires MTA to address these uncertainties and residents' concerns. MTA is directed to submit a written report by January 1, 2003.

Information Request	Author	Due Date
Report addressing the costs, benefits, funding sources, and impact to local jurisdictions of the Maglev project	MTA	January 1, 2003

Amendment No. **136**

Reduce appropriation for the purposes indicated:

Funds

Positions

JH.01

1. Reduce funds for advertising and office assistance to the actual three-year average. The fiscal 2003 allowance provides \$67,326 and \$100,034 for advertising and office assistance contract services, respectively. The three-year actual spending amount is \$36,142 for advertising and \$51,312 for office assistance. The reduction provides for inflationary adjustments of 1.8% for fiscal 2002 and 2.2% for fiscal 2003.

87,454 SF

Total Reductions 87,454 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	136.00	136.00		0.00
Special Fund	69,311,032	69,223,578	87,454	
Federal Fund	125,878,000	125,878,000	0	
Total Funds	195,189,032	195,101,578	87,454	

Amendment No. **137**

J1.00
Department of Transportation
Maryland Aviation Administration

Budget Amendments

Add the following language:

Provided that the Maryland Aviation Administration (MAA) shall provide monthly airline activity reports for Baltimore/Washington International Airport (BWI) to the General Assembly containing the following data: (1) number of total commercial passengers; (2) total freight volume in pounds; (3) total mail volume in pounds; (4) number of total air operations; and (5) number of total commercial operations. MAA shall provide the above data for BWI, Dulles International Airport, and Ronald Reagan Washington National Airport, if available, to allow a comparison in each category by each airport. MAA is to provide a breakdown for BWI Airport of enplaned and deplaned passengers. In addition, MAA shall report each month the total number of passengers on each airline at BWI; provide a listing of the top ten airlines at BWI in terms of cargo and passenger volume; and report monthly the number of military and general aviation flights. This data shall be provided in an electronic format and in hard copy as soon as possible after the close of each month for which the data is being reported.

Explanation: Each month since 1985, MAA has provided certain data to the Department of Legislative Services. However, in recent months, this data has not been provided in a timely manner and this has hindered the preparation of an analysis of the data and its relationship to the MAA budget. Insofar as it is in the interest of the legislature to have the requested information to aid legislative oversight, MAA should provide this information on a regular timetable. MAA collects this information from the passenger airlines, cargo airlines, and air operations center at BWI, and as a result, a secondary independent source for this information is not available.

Information Request	Author	Due Date
Monthly comparative data reports on operations at BWI	MAA	As soon as possible after the close of each month for which the data is reported

Amendment No. **138**

JI.00

Add the following language:

Further provided that the Maryland Aviation Administration (MAA) shall submit with each annual budget a forecast of its expected receipts and expenditures for six future years. The forecast should provide estimates for future revenue for Baltimore/Washington International Airport's (BWI) airline activity, rents and user fees, concessions, public parking, passenger facility charges, customer facility charges, and federal funds. In addition this report shall include future revenue for Martin State Airport's rent and user fees and fixed base operations. The report should include one year of actual revenue and expenditure information. In addition, MAA shall submit monthly revenue information to the legislature as soon as possible after the close of each month for which the revenue is reported.

Explanation: To aid legislative oversight and because a portion of MAA's capital program is supported by specific revenues, MAA should provide annual revenue and expenditure forecasts. In addition, due to concerns over the ability of the airport to financially recover from the terrorist attacks of September 11, 2001, to maintain its current operating and capital spending plan, and to meet unknown security requirements, monthly revenue data should also be provided for each of the types of revenue delineated in the language.

Information Request	Author	Due Date
Six-year revenue and expenditure forecast	MAA	With each annual budget submission
Monthly revenue information by type of revenue	MAA	Monthly

Amendment No. **139**

JI00.02 **Airport Operations**

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete one new administrative assistant position.	26,655 SF	1.00
2. Reduce spending for temporary clerical/secretarial support. The fiscal 2003 allowance provides \$195,256. This reduction limits expenditures on temporary assistance to \$155,000, or the four-year average.	40,000 SF	

JI.00

- | | | |
|--|------------|------|
| 3. Reduce funds for replacement of heavy equipment. The allowance provides for an increase of \$479,000 over the fiscal 2001 actual expenditures. The reduction delays some replacement purchases until future years. and leaves \$609,397. | 250,000 SF | |
| 4. Reduce funds for new vehicle purchases. The allowance provides for the replacement of two sedans and 19 light trucks, sport utility vehicles, or passenger vans. However, six of the vehicles to be replaced do not meet the 100,000 mile replacement criteria. This reduction deletes funds for replacement of those vehicles. | 108,996 SF | |
| Total Reductions | 425,651 | 1.00 |

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	514.50	513.50		1.00
Special Fund	95,819,334	95,393,683	425,651	
Federal Fund	199,000	199,000	0	
Total Funds	96,018,334	95,592,683	425,651	

Amendment No. **140**

JI00.03 Airport Facilities and Capital Equipment

Add the following language to the special fund appropriation:

, provided that the deletion of special funds totaling \$1,188,000 for a second joint use club at Baltimore/Washington International Airport (BWI) from the fiscal 2003 allowance only recognizes the current status of international and business class passenger traffic at BWI and does not constitute the unwillingness of the General Assembly to support the construction of a second joint use club at BWI in the future with non-State funds.

Explanation: Currently BWI has one joint use club that provides a dedicated area for certain airline passengers to use while waiting for flights. The Maryland Aviation Administration (MAA) would like to construct a second joint use club; however, it has concurred to the deletion of funds from the fiscal 2003 allowance given the loss of some international air traffic after September 11, 2001. This

JL.00

language states the intent of the General Assembly that in the future, once international and business class passenger traffic increases again, the MAA may request funding for a second joint use club. The language also indicates that State funds, defined as Transportation Trust Funds, federal aid, or MdTA resources, should not be used to construct a joint use club at BWI in the future.

Amendment No. **141**

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete planning funds for the People Mover. This project was delayed from fiscal 2002 to 2003, and as a result, is not necessarily a high priority of the Maryland Aviation Administration (MAA). In addition, given the uncertain status of airport revenues and passenger growth, the project may not be necessary. Given the other pressing needs at the MAA, such as accommodating new security requirements, the project should be deleted from the MAA capital program.	2,000,000 SF	
2. Delete funds for a second joint use club at the Baltimore/Washington International Airport (BWI). This project would provide another exclusive waiting area at BWI for certain airline passengers. However, given the uncertain nature of passenger levels, the need for such a facility is not apparent at this time.	1,188,000 SF	
3. Reduce travel expenditures. The fiscal 2003 allowance provides \$66,863 for travel expenditures which represents an increase of approximately \$36,000 over the fiscal 2001 actual expenditures. This reduction provides for \$41,863 in travel spending and provides an increase of \$11,336.	25,000 SF	
Total Reductions	3,213,000	0.00

J1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	73.00	73.00		0.00
Special Fund	104,275,974	101,062,974	3,213,000	
Federal Fund	25,307,000	25,307,000	0	
Total Funds	129,582,974	126,369,974	3,213,000	

Amendment No. **142**

JJ.00
Department of Transportation
Maryland Transportation Authority

Committee Narrative

JJ00.41 Operating Program

Managing for Results Data: It is the intent of the committees that the Maryland Transportation Authority (MdTA) report performance data on a fiscal year basis. In addition, the MdTA should provide three years of actual data and two years of estimated data with its annual Managing for Results submission.

Information Request	Author	Due Date
Managing for Results Data	MdTA	With annual budget submissions

KA.00
Department of Natural Resources

Budget Amendments

Add the following language:

Provided that the \$2,352,190 in general funds and \$402,401 in special funds appropriated for vehicle purchases in the Department of Natural Resources may only be expended for vehicle purchases. General funds unexpended at the end of the fiscal year shall revert to the general fund. Unexpended special fund appropriations will be cancelled.

Explanation: In the past, the Department of Natural Resources has not made vehicle replacement a priority. Consequently, the vehicle fleet has fallen into a 20-year replacement cycle. This language requires the department to spend funds appropriated for vehicle purchases on vehicle purchases or to revert or cancel the funds.

Amendment No. **143**

Add the following language:

Further provided that \$100,000 of general funds that were earmarked for travel expenses are deleted from the budget of the Department of Natural Resources.

Explanation: This language reduces the Department of Natural Resources' (DNR) appropriation for travel expenses by \$100,000 in general funds. This reduction brings DNR back in line with fiscal 2001 actual expenditures and the fiscal 2002 working appropriation. As this reduction spans many subprograms in the department, placing this language on DNR's appropriation is the most efficient way to implement the reduction.

Amendment No. **144**

OFFICE OF THE SECRETARY

Add the following language:

Further provided that \$1,000,000 of the general fund appropriation for the Office of the Secretary may not be expended until the Department of Natural Resources submits a report updating the status of the department's vessels and maintenance equipment and machinery.

KA.00

Explanation: The Department of Natural Resources (DNR) has not reported on the current condition of its fleet of vessels and maintenance equipment and machinery. The language prohibits the Office of the Secretary from expending \$1,000,000 in general funds until DNR submits a report updating the status of the department's vessels and maintenance equipment and machinery. DNR should use the Maryland Department of Transportation's expertise in maintaining and inventorying its fleet of maintenance equipment and machinery to create a more appropriate system of fleet maintenance.

Information Request	Author	Due Date
Vessel and Maintenance Equipment and Machinery Status Report	DNR	As needed

Amendment No. **145**

KA01.05 Information Technology Service

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for wide area network (WAN) consistent with recommendation to delay implementation of WAN. These funds were budgeted in the wrong budget code and should have been included in program KA01.07, not KA01.05.	19,875 GF	
2. The Department of Natural Resources (DNR) is not participating in any meaningful and direct way in cost containment for fiscal 2003 in their operating budget. The reduction increases the fiscal 2003 turnover rate from 4.79% to 7%. The last time DNR was below a 7% vacancy rate was July 2000. DNR's current vacancy rate is 11.09%, so this increase in turnover is not putting an additional burden on DNR to maintain more vacancies. DNR should equitably distribute this increase in turnover across the agency.	1,718,366 GF 463,735 SF	
3. Reduce funds for a new information technology project request. The program puts the Department of Natural Resources (DNR) on a three-year schedule for computer replacement. DNR should fund this large computer purchase through the Treasurer's lease-purchase program. By so doing, the cost of the program may be spread over	472,000 GF	

KA.00

three years, but all of the computer equipment can be purchased in year one.

Total Reductions	2,673,976	0.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	22.00	22.00		0.00
General Fund	2,351,324	141,083	2,210,241	
Special Fund	734,210	270,475	463,735	
Total Funds	3,085,534	411,558	2,673,976	

Amendment No. **146**

KA01.06Public Affairs Office

Reduce appropriation for the purposes indicated:

1. Reduce contractual employees' payroll funded with general funds. These are new positions in the agency that do not meet the Spending Affordability Committee's Guidelines for new positions. The department may allocate the reduction across its programs.

	<u>Funds</u>	<u>Positions</u>
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1. Reduce contractual employees' payroll funded with general funds. These are new positions in the agency that do not meet the Spending Affordability Committee's Guidelines for new positions. The department may allocate the reduction across its programs.	31,886	GF
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Total Reductions	31,886	0.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	11.00	11.00		0.00
General Fund	295,872	263,986	31,886	
Special Fund	415,626	415,626	0	
Federal Fund	30,000	30,000	0	
Total Funds	741,498	709,612	31,886	

Amendment No. **147**

FOREST, WILDLIFE AND HERITAGE SERVICE

KA.00

KA02.09 Forestry Program

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the Conservation Resource Enhancement Program (CREP) bonus payments. This program is designed to encourage farmers to participate in the CREP program by giving participants a one-time \$100-an-acre bonus payment for each acre enrolled in CREP. As of March 2002, the department failed to spend \$1.6 million of the \$2.5 million budgeted for fiscal 2002.	1,300,000 GF	
2. Delete positions that have been vacant for more than one year. The following PINs should be deleted: 014088, 075298, 075293, 075279, 075288, 013925, 049422, 013812, 014774, 073471, 051140, and 013694. The funding for the positions should also be deleted to allow the department to equitably participate in cost containment along with other agencies throughout the State.	37,487 GF	1.00
Total Reductions	1,337,487	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	127.50	126.50		1.00
General Fund	9,721,996	8,384,509	1,337,487	
Special Fund	1,507,314	1,507,314	0	
Federal Fund	1,475,751	1,475,751	0	
Total Funds	12,705,061	11,367,574	1,337,487	

Amendment No. **148**

KA.00

STATE FOREST AND PARK SERVICE

KA04.01 Statewide Operation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant for more than one year. The following PINs should be deleted: 014088, 075298, 075293, 075279, 075288, 013925, 049422, 013812, 014774, 073471, 051140, and 013694. The funding for the positions should also be deleted to allow the department to equitably participate in cost containment along with other agencies throughout the State.	194,011 GF	5.00
2. Delete new Park Technician I position (NEW001). As this position does not meet the guidelines set by the Spending Affordability Committee for new positions, the position should be deleted. Additionally, the department has nearly 200 vacancies and if this position is needed, the department can reclassify an existing vacancy.	23,735 GF	1.00
Total Reductions	217,746	6.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	379.00	373.00		6.00
General Fund	29,432,415	29,214,669	217,746	
Special Fund	13,031,058	13,031,058	0	
Federal Fund	552,870	552,870	0	
Total Funds	43,016,343	42,798,597	217,746	

Amendment No. **149**

KA.00

CAPITAL GRANTS AND LOAN ADMINISTRATION

KA05.10 Outdoor Recreation Land Loan

Add the following language to the special fund appropriation:

, provided that the Department of Natural Resources shall submit to the budget committees by June 30, 2002 a list of all State Program Open Space projects cancelled to meet cost containment.

Explanation: The language requires the Department of Natural Resources to provide the budget committees with a list of projects cancelled to meet the cost containment measures included in the Budget Reconciliation Act of 2002.

Information Request	Author	Due Date
Program Open Space cancelled project list	DNR	June 30, 2002

Amendment No. **150**

Add the following language to the special fund appropriation:

Notwithstanding the appropriations above, the special fund appropriation for the Outdoor Recreation Land Loan shall be reduced by an additional \$39,209,291 contingent on the enactment of legislation crediting half the transfer tax revenues to the general fund. The additional reduction shall be distributed in the following manner:

<u>Program Open Space- State Acquisition</u>	<u>\$9,300,198</u>
<u>Program Open Space-State Development Projects</u>	<u>4,933,658</u>
<u>Program Open Space- Local Share</u>	<u>17,761,171</u>
<u>Rural Legacy</u>	<u>6,363,429</u>
<u>Heritage Conservation Fund</u>	<u>850,835</u>
<u>Total</u>	<u>\$39,209,291</u>

Explanation: This language reduces the funds for Program Open Space (POS) by \$39,209,291 in addition to other proposed reductions to POS in the budget bill. The reduction is contingent on legislation that would transfer to the general fund of half the transfer tax revenues after administrative expenses are deducted.

Amendment No. **151**

KA.00

RESOURCE PLANNING

KA08.01 Resource Planning Administration

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant for more than one year. The following PINs should be deleted: 014088, 075298, 075293, 075279, 075288, 013925, 049422, 013812, 014774, 073471, 051140, and 013694. The funding for the positions should also be deleted to allow the department to equitably participate in cost containment along with other agencies throughout the State.	77,763 GF	2.00
Total Reductions	77,763	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	29.00	27.00		2.00
General Fund	1,410,100	1,332,337	77,763	
Special Fund	605,527	605,527	0	
Total Funds	2,015,627	1,937,864	77,763	

Amendment No. **152**

RESOURCE ASSESSMENT SERVICE

KA12.04 Monitoring And Non-Tidal Assessment

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce contractual employees' payroll funded with general funds. These are new positions in the agency that do not meet the Spending Affordability Committee's Guidelines for new positions. The department may allocate the reduction across its programs.	30,000 GF	

KA.00

2. Delete two positions related to the Stream and Chesapeake Bay Monitoring Project. These positions (NEW010 and NEW020) will be used to maintain the statewide long-term monitoring networks for monitoring water chemistry, living resources, and flows in streams, rivers, and the Chesapeake Bay. As these positions do not meet the criteria set by the Spending Affordability Committee for new positions, they should be deleted.	30,398 GF	1.00
 Total Reductions	 60,398	 1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	36.00	35.00		1.00
General Fund	1,104,058	1,043,660	60,398	
Special Fund	1,015,957	1,015,957	0	
Federal Fund	251,428	251,428	0	
Total Funds	2,371,443	2,311,045	60,398	

Amendment No. **153**

KA12.06 Tidewater Ecosystem Assessment

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete two positions related to the Stream and Chesapeake Bay Monitoring Project. These positions (NEW010 and NEW020) will be used to maintain the statewide long-term monitoring networks for monitoring water chemistry, living resources, and flows in streams, rivers, and the Chesapeake Bay. As these positions do not meet the criteria set by the Spending Affordability Committee for new positions, they should be deleted.	35,623 GF	1.00

KA.00

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|--|-------------------|-------------|
| <p>2. Delete three new positions and funding for new submerged aquatic vegetation restoration initiative. The three positions (NEW002, NEW003, and NEW004) do not meet the criteria set by the Spending Affordability Committee for new positions and therefore should be deleted. Associated funding for the new initiative is: \$111,506 in contractual employees, \$1,000 in communications, \$5,000 for in-state travel, \$8,000 in vehicle costs, \$50,000 in management studies, \$2,500 in supplies, \$1,372 in office equipment, and \$3,984 in computer workstations.</p> | <p>213,999 GF</p> | <p>3.00</p> |
| <p>3. Reduce general fund increase for management studies and consultants to fiscal 2001 actuals. The Department of Natural Resources (DNR) has a \$21,422,425 budget for management studies and consultants and another \$11,304,028 for other contractual services not related to data processing. This general fund reduction reduces the amount of general funds spent on management studies and consultants to the fiscal 2001 actuals. DNR should equitably distribute this reduction throughout its programs.</p> | <p>450,000 GF</p> | |
| <p>Total Reductions</p> | <p>699,622</p> | <p>4.00</p> |

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	40.00	36.00		4.00
General Fund	2,111,658	1,412,036	699,622	
Special Fund	833,249	833,249	0	
Federal Fund	2,233,573	2,233,573	0	
Total Funds	5,178,480	4,478,858	699,622	

Amendment No. **154**

KA.00

KA12.07 Maryland Geological Survey

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant for more than one year. The following PINs should be deleted: 014088, 075298, 075293, 075279, 075288, 013925, 049422, 013812, 014774, 073471, 051140, and 013694. The funding for the positions should also be deleted to allow the department to equitably participate in cost containment along with other agencies throughout the State.	37,487 GF	1.00
Total Reductions	37,487	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	31.00	30.00		1.00
General Fund	2,124,677	2,087,190	37,487	
Special Fund	485,586	485,586	0	
Federal Fund	116,875	116,875	0	
Total Funds	2,727,138	2,689,651	37,487	

Amendment No. **155**

CHESAPEAKE AND COASTAL WATERSHED SERVICE

KA14.02 Program Development and Operation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant for more than one year. The following PINs should be deleted: 014088, 075298, 075293, 075279, 075288, 013925, 049422, 013812, 014774, 073471, 051140, and 013694. The funding for the positions should also be deleted to allow the department to equitably participate in cost containment along with other agencies throughout the State.	41,587 GF	1.00
Total Reductions	41,587	1.00

KA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	50.50	49.50		1.00
General Fund	2,520,674	2,479,087	41,587	
Special Fund	823,774	823,774	0	
Federal Fund	1,348,927	1,348,927	0	
Total Funds	4,693,375	4,651,788	41,587	

Amendment No. **156**

EDUCATION, BAY POLICY AND GROWTH MANAGEMENT

KA15.01 General Direction

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce contractual employees' payroll funded with general funds. These are new positions in the agency that do not meet the Spending Affordability Committee's Guidelines for new positions. The department may allocate the reduction across its programs.	40,558 GF	
2. Delete two new green building positions and associated funding. The new positions (NEW011 and NEW009) do not meet the criteria set by the Spending Affordability Committee for new positions. Additionally, as the Green Building Council resides in the Department of General Services, the Department of Natural Resources seems to be an inappropriate place for this initiative. The funding for this initiative in the department was deleted during the 2001 session by the General Assembly.	228,436 GF	2.00
Total Reductions	268,994	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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KA.00

Position	28.00	26.00	2.00
General Fund	949,892	680,898	268,994
Special Fund	283,954	283,954	0
Federal Fund	1,000,542	1,000,542	0
Total Funds	2,234,388	1,965,394	268,994

Amendment No. **157**

FISHERIES SERVICE

KA17.01 General Direction, Policy and Oxford

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce contractual employees' payroll funded with general funds. These are new positions in the agency that do not meet the Spending Affordability Committee's Guidelines for new positions. The department may allocate the reduction across its programs.	31,456 GF	
2. Delete new position and funding associated with the new terrapin conservation initiative. This position (NEW005) does not meet the criteria set by the Spending Affordability Committee for new positions; therefore, the position should be deleted. Other funding associated with this new initiative is for \$71,444 in contractual services.	107,067 GF	1.00
Total Reductions	138,523	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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KA.00

Position	58.50	57.50		1.00
General Fund	2,982,584	2,844,061	138,523	
Special Fund	1,993,458	1,993,458	0	
Federal Fund	533,234	533,234	0	
Total Funds	5,509,276	5,370,753	138,523	

Amendment No. **158**

KA17.06 Restoration and Enhancement - Hatcheries

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant for more than one year. The following PINs should be deleted: 014088, 075298, 075293, 075279, 075288, 013925, 049422, 013812, 014774, 073471, 051140, and 013694. The funding for the positions should also be deleted to allow the department to equitably participate in cost containment along with other agencies throughout the State.	95,163 SF	2.00
Total Reductions	95,163	2.00

	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	53.00	51.00		2.00
General Fund	467,599	467,599	0	
Special Fund	3,483,543	3,388,380	95,163	
Federal Fund	738,858	738,858	0	
Total Funds	4,690,000	4,594,837	95,163	

Amendment No. **159**

KA17.08 Resource Management

KA.00

Add the following language to the general fund appropriation:

, provided that \$95,000 of this appropriation made for the purpose of funding the Bi-State Blue Crab Advisory Committee (BBCAC) may not be expended until the Department of Natural Resources submits documentation to the budget committees which verifies that Virginia has appropriated the same amount for BBCAC. If Virginia fails to appropriate \$95,000 for BBCAC, the funds shall revert to the general fund.

Explanation: The language requires \$95,000 to be expended on BBCAC if Virginia also appropriates \$95,000 for BBCAC. If Virginia fails to make the appropriation, the funds revert to the general fund.

Information Request	Author	Due Date
Verification of Virginia's Appropriation for BBCAC	DNR	As needed

Amendment No. **160**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce contractual services funding related to the new blue crab initiative. The general funds associated with this initiative supports \$353,832 in contractual services related to the blue crab initiative. Of the total, \$95,000 will be used to fund the Bi-State Blue Crab Advisory Committee. The balance of the funds should be deleted as the agency did not request these funds for fiscal 2003 and this is a new initiative.	258,832 GF	
Total Reductions	258,832	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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KA.00

Position	39.00	39.00	0.00
General Fund	949,860	691,028	258,832
Special Fund	2,564,754	2,564,754	0
Federal Fund	1,035,160	1,035,160	0
Total Funds	4,549,774	4,290,942	258,832

Amendment No. **161**

FISHERIES SERVICE

KA17.09 Fisheries Capital Budget

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for oyster restoration to the fiscal 2002 level. The reduction allows \$1.5 million for this program.	1,500,000 GF	
Total Reductions	1,500,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	3,000,000	1,500,000	1,500,000	
Total Funds	3,000,000	1,500,000	1,500,000	

Amendment No. **162**

KA17.11 Shellfish Restoration and Management

KA.00

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce contractual employees' payroll funded with general funds. These are new positions in the agency that do not meet the Spending Affordability Committee's Guidelines for new positions. The department may allocate the reduction across its programs.	117,416	GF
Total Reductions	117,416	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	15.00	15.00		0.00
General Fund	643,362	525,946	117,416	
Special Fund	791,730	791,730	0	
Federal Fund	100,000	100,000	0	
Total Funds	1,535,092	1,417,676	117,416	

Amendment No. **163**

Committee Narrative

Consolidation of Special Funds: The committees are concerned that the Department of Natural Resources (DNR) administers an excessive number of special funds, creating confusion as to the appropriate use of such funds within DNR. The committees request the creation of a workgroup during the 2002 interim to review the special funds administered and used by DNR and to study the potential consolidation of some or all of the special funds. The workgroup should include: two members of the Senate, appointed by the President of the Senate; two members of the House of Delegates, appointed by the Speaker of the House; the Secretary of DNR, or the Secretary's designee; and the Secretary of the Department of Budget and Management, or the Secretary's designee. The workgroup should be staffed by the Department of Legislative Services. The workgroup should carefully consider the fact that the department has 27 special funds, all of which have specific requirements, and consider the possibility of consolidating some or all of the special funds. In addition, the workgroup should consider the appropriate allocation of funds between programmatic and administrative expenditures. The workgroup should report on its recommendations to the House Committee on Appropriations and Senate Budget and Taxation Committee and provide draft legislation, as necessary, by December 1, 2002, to allow for consideration during the 2003 legislative session.

Information Request	Author	Due Date
Report on DNR Special Fund	Workgroup to Study DNR's	December 1, 2002

KA.00

Consolidation and Draft Legislation Special Funds

Local Program Open Space Budget Reconciliation Act Reduction: The committees would like to be updated on the results of the local Program Open Space reductions required by the Budget Reconciliation Act. By July 15, 2002, the Department of Natural Resources (DNR) should provide the committees with a list of the counties affected by the local POS reduction and the amount that was reduced for each affected county.

Information Request	Author	Due Date
Local Program Open Space Reductions	DNR	July 15, 2002

Conservation Resource Enhancement Program (CREP): The committees are concerned that participation in this program is lacking in some areas of the State. The Department of Natural Resources (DNR) is encouraged to focus more outreach and education efforts to jurisdictions of the State that, prior to the implementation of the bonus program, had limited participation in the easement program.

The committees are also concerned about the apparent lack of coordination between DNR and the Maryland Department of Agriculture (MDA), and encourage the agencies to be more cooperative.

Lastly, as the current CREP agreement with the federal government is going to be renewed in December 2002, the committees request that DNR and MDA report the funds and programs that will make up the State's match for the federal CREP funds. The report should be submitted by January 15, 2003.

Information Request	Authors	Due Date
Funds and programs that will match federal CREP funds.	DNR MDA	January 15, 2003

LA.00
Department of Agriculture

Budget Amendments

OFFICE OF THE SECRETARY

LA11.11 Capital Appropriation

Add the following language to the special fund appropriation:

, provided that this appropriation shall be reduced by ~~\$1,914,000~~ \$9,973,626 contingent upon the enactment of legislation to alter the allocation of property transfer tax revenue.

Explanation: This language would alter the current budget bill language and reduce special funds by \$9,973,626 contingent on legislation transferring half of the fiscal 2003 transfer tax revenues, after administration expenses are deducted, to the general fund. This reduction is being proposed as a cost containment measure.

Amendment No. **164**

OFFICE OF MARKETING, ANIMAL INDUSTRIES, AND CONSUMER SERVICES

LA12.02 Weights and Measures

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund increase in the Weights and Measures-Field Operations program. The Maryland Department of Agriculture (MDA) has tried for three years to get fees in this program increased to meet personnel needs. However, the legislation has failed each time. MDA should introduce legislation again to increase fees so that the program's special funds keep pace with increased personnel costs.	160,000 GF	
Total Reductions	160,000	0.00

LA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	33.00	33.00		0.00
General Fund	750,650	590,650	160,000	
Special Fund	1,132,962	1,132,962	0	
Total Funds	1,883,612	1,723,612	160,000	

Amendment No. **165**

LA12.10 Marketing and Agriculture Development

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce the Crop Insurance Subsidy Program. According to the Maryland Department of Agriculture, this is a two-year-old program designed to defray some of the costs of federal crop insurance. The reduction leaves the program \$250,000.	150,000 GF	
Total Reductions	150,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	15.00	15.00		0.00
General Fund	1,499,038	1,349,038	150,000	
Special Fund	55,475	55,475	0	
Federal Fund	545,133	545,133	0	
Total Funds	2,099,646	1,949,646	150,000	

Amendment No. **166**

LA.00

LA12.13 Tobacco Transition Program

Add the following language to the special fund appropriation:

, provided that these funds may not be expended until the Maryland Department of Agriculture and the Tri-County Council for Southern Maryland submit a revised Southern Maryland Regional Strategy--Action Plan for Agriculture to the budget committees. The budget committees will have 45 days to review and comment on the plan.

Explanation: The Tri-County Council for Southern Maryland submitted an updated version of the Southern Maryland Regional Strategy--Action Plan for Agriculture on January 22, 2002. However, the updated version lacks specific and detailed information about the tobacco transition program to make any judgement about the quality and effectiveness of the program. This language requires a revised plan to be submitted to the budget committees for review and comment before special funds may be spent by the program.

Information Request	Authors	Due Date
Updated Southern Maryland Regional Strategy--Action Plan for Agriculture	MDA Tri County-Council for Southern Maryland	As needed

Amendment No. **167**

Committee Narrative

Southern Maryland Regional Action Plan Needs Regular Updating: The committees are concerned that the Southern Maryland Regional Strategy-Action Plan for Agriculture is not being updated in a timely manner. Therefore, the Maryland Department of Agriculture (MDA) and the Tri-County Council (TCC) for Southern Maryland should submit to the committees and the Department of Budget and Management an up-to-date version of the Southern Maryland Regional Strategy--Action Plan for Agriculture with the annual budget request for the Tobacco Crop Conversion Program.

Information Request	Authors	Due Date
Southern Maryland Regional Strategy--Action Plan for Agriculture	MDA Tri-County Council for Southern Maryland	With annual budget submission

Budget Amendments

LA.00

OFFICE OF RESOURCE CONSERVATION

LA15.02 Program Planning and Development

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce the increase in printing costs. The Maryland Department of Agriculture (MDA) received a \$36,000 increase in printing costs over the fiscal 2002 working appropriation. This reduction brings MDA back in line with fiscal 2002. MDA should distribute the reduction equitably across the agency.	32,000 GF	
Total Reductions	32,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	23.00	23.00		0.00
General Fund	2,972,997	2,940,997	32,000	
Total Funds	2,972,997	2,940,997	32,000	

Amendment No. **168**

LA15.04 Resource Conservation Grants

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce the increase in printing costs. The Maryland Department of Agriculture (MDA) received a \$36,000 increase in printing costs over the fiscal 2002 working appropriation. This reduction brings MDA back in line with fiscal 2002. MDA should distribute the reduction equitably across the agency.	4,000 GF	
2. Reduce funding for the Cover Crop Program. Program activity is variable and weather-dependent. Therefore,	450,000 GF	

LA.00

accurate forecasting of program activity is not possible. Little or no growth in total State general funds is forecast for fiscal 2002 or 2003, but the allowance increases this program 94% over fiscal 2001. The program is budgeted \$2.5 million for fiscal 2002. This reduction funds the program at the same level as fiscal 2002.

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|---|----------------------------------|-------------|
| <p>3. Reduce funding for the Manure Transportation Pilot Program. This program has been extremely underutilized by the parties for which it was created. For fiscal 2002, the agency (as of December 31, 2001) only approved expenditures of \$482,000 out of a budget of \$1.3 million. The agency may bring the special funds back in by budget amendment if needed.</p> | <p>350,835 GF
601,670 SF</p> | |
| <p>4. Reduce increase to the Nutrient Management Cost Share Program (NMCS). NMCS is a grant program intended to help defray the farmer's costs for obtaining a nutrient management plan from a private consultant. For fiscal 2003, the NMCS program received a \$1.07 million increase over the fiscal 2002 legislative appropriation of \$216,000. With this reduction, the department will receive \$1,037,409 for the NMCS program for fiscal 2003.</p> | <p>250,000 GF</p> | |
| <p>Total Reductions</p> | <p>1,656,505</p> | <p>0.00</p> |

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	8.00	8.00		0.00
General Fund	5,303,215	4,248,380	1,054,835	
Special Fund	601,670	0	601,670	
Total Funds	5,904,885	4,248,380	1,656,505	

Amendment No. **169**

Committee Narrative

LA.00

Modification of Cover Crop Program: The committees would like to encourage participation in the Cover Crop Program and make the program accessible to more individuals. Therefore, the committees encourage the Maryland Department of Agriculture to open the program statewide and consider reducing the reimbursement rate by \$5 an acre to allow more funds to be available for grants.

Manure Transportation Pilot Program: The committees encourage the Maryland Department of Agriculture (MDA) to implement the program in a cost effective manner to maximize the amount of animal manure transported. MDA should use the program to facilitate the use of animal manure as a crop nutrient as well as develop new alternative uses for animal manure.

MA.01

Budget Amendments

OFFICE OF THE SECRETARY

Add the following language:

Provided that three regular positions are deleted from this budget.

Explanation: The language deletes three long-term vacancies from the Office of the Secretary in the Department of Health and Mental Hygiene. The specific Position Identification Numbers (PINs) are: 018154; 046658; and 016288. The funding for these positions is retained in order for the agency to meet turnover and cost containment requirements.

MA01.01 Executive Direction

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions across the Department of Health and Mental Hygiene which have been vacant for over 12 months prior to the hiring freeze. Since these positions will be used by the department to meet turnover and cost containment requirements in fiscal 2003, funds are not deleted.		3.00
Total Reductions	0	3.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	45.60	42.60		3.00
General Fund	3,651,037	3,651,037	0	
Total Funds	3,651,037	3,651,037	0	

Amendment No. **170**

MA.01

MA01.03 Office of Health Care Quality

Add the following language:

Provided that one regular position is deleted from this budget.

Explanation:

To delete one regular position without deleting the general funds associated with the position.

Amendment No. **171**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce the special fund appropriations for grants supported by the civil penalties monies to the fiscal 2003 funding level.	61,000 SF	
2. Delete the funds allocated to buy modular office furniture. The hiring freeze will limit the need for new office accommodations.	31,000 GF	
3. Delete new secretary position from fiscal 2003 allowance due to hiring freeze. The position does not meet the criteria for new positions set forth by the Spending Affordability Committee.		1.00
Total Reductions	92,000	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	229.80	228.80		1.00
General Fund	10,657,024	10,626,024	31,000	
Special Fund	200,000	139,000	61,000	
Federal Fund	4,294,833	4,294,833	0	
Total Funds	15,151,857	15,059,857	92,000	

Amendment No. **172**

MC.01
Department of Health and Mental Hygiene
Deputy Secretary for Operations

Budget Amendments

DEPUTY SECRETARY FOR OPERATIONS

Add the following language:

Provided that 5.5 full-time equivalent (FTE) regular positions are deleted from this budget.

Explanation: The language deletes 5.5 FTE long-term vacancies from the Deputy Secretary for Operations in the Department of Health and Mental Hygiene. The specific PINs are: 077790 (0.5FTE); 077793; 077794; 016149; 015327; and 015478. The funding for these positions is retained in order for the agency to meet turnover and cost containment requirements.

Amendment No. **173**

MC01.01 Executive Direction

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions across the Department of Health and Mental Hygiene which have been vacant for over 12 months prior to the hiring freeze. Since these positions will be used by the department to meet turnover and cost containment requirements in fiscal 2003, funds are not deleted.		0.50
2. Reduce funds for training and education contracts across the Department of Health and Mental Hygiene Administration budgets. A \$120,000 reduction still provides for a 10% increase over actual expenditures in the most recently completed fiscal year.	120,000 GF	
3. Reduce general fund allowance based on anticipated federal indirect cost recoveries. The Department of Health and Mental Hygiene (DHMH) receives an indirect cost award based on the number of federally-funded employees. In the DHMH Administrations budget for fiscal 2003, a federal indirect cost recovery rate of 27% is assumed. The current federal indirect cost recovery rate is 30%. The reduction assumes federal indirect cost recoveries at the current 30%.	330,000 GF	
4. Delete funds for vehicle replacement. While Department	10,979 GF	

MC.01

of Budget and Management replacement guidelines are met, the mileage is sufficiently low to justify deferring replacement.

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|---|-----------|------|
| 5. Delete funds for contractual support for recruitment assistance. This position provides assistance to drop-in applicants as well as telephone information on active recruitment. This activity will decline during a hiring freeze and can be handled by existing staff. | 16,978 GF | |
| Total Reductions | 477,957 | 0.50 |

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	151.30	150.80		0.50
General Fund	8,508,460	8,030,503	477,957	
Federal Fund	1,746,447	1,746,447	0	
Total Funds	10,254,907	9,776,950	477,957	

Amendment No. **174**

MC01.02 Fiscal Services Administration

Reduce appropriation for the purposes indicated:

- | | <u>Funds</u> | <u>Positions</u> |
|---|--------------|------------------|
| 1. Delete positions across the Department of Health and Mental Hygiene which have been vacant for over 12 months prior to the hiring freeze. Since these positions will be used by the department to meet turnover and cost containment requirements in fiscal 2003, funds are not deleted. | | 4.00 |
| 2. Delete funds for vehicle replacement. While Department of Budget and Management replacement guidelines are met, the mileage is sufficiently low to justify deferring replacement. | 15,506 GF | |
| Total Reductions | 15,506 | 4.00 |

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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MC.01

Position	130.00	126.00	4.00
General Fund	4,521,891	4,506,385	15,506
Federal Fund	1,567,339	1,567,339	0
Total Funds	6,089,230	6,073,724	15,506

Amendment No. **175**

MC01.03 Information Resources Management Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions across the Department of Health and Mental Hygiene which have been vacant for over 12 months prior to the hiring freeze. Since these positions will be used by the department to meet turnover and cost containment requirements in fiscal 2003, funds are not deleted.		1.00
Total Reductions	0	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	98.40	97.40		1.00
General Fund	4,093,114	4,093,114	0	
Federal Fund	2,095,985	2,095,985	0	
Total Funds	6,189,099	6,189,099	0	

Amendment No. **173**

MF.01
Department of Health and Mental Hygiene
Deputy Secretary for Public Health Services

Budget Amendments

DEPUTY SECRETARY FOR PUBLIC HEALTH SERVICES

MF01.01 Executive Direction

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete funds for Deputy Secretary for Public Health Services retreat.	10,700 GF	
2. Delete grant funding for the MidAtlantic Health Leadership Institute. The institute, which has been supported by the Department of Health and Mental Hygiene since fiscal 1998, is not sufficiently central to the Deputy Secretary for Public Health Services Mission.	50,000 GF	
Total Reductions	60,700	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	23.00	23.00		0.00
General Fund	2,915,025	2,854,325	60,700	
Total Funds	2,915,025	2,854,325	60,700	

Amendment No. **176**

MF.02
Department of Health and Mental Hygiene
Community Health Administration

Budget Amendments

Add the following language:

Provided that three regular positions are deleted from this budget.

Explanation: Positions 076974, 073502, and 022654 have been vacant in excess of 12 months.

MF02.03 Community Health Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete Community Health Administration positions vacant in excess of 12 months: 076974; 073502; 022654.		3.00
Total Reductions	0	3.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	121.90	118.90		3.00
General Fund	7,167,711	7,167,711	0	
Special Fund	5,000	5,000	0	
Federal Fund	10,390,979	10,390,979	0	
Total Funds	17,563,690	17,563,690	0	

Amendment No. **177**

MF.03
Department of Health and Mental Hygiene
Family Health Administration

Budget Amendments

FAMILY HEALTH ADMINISTRATION

Add the following language:

Provided that three regular positions are deleted from this budget.

Explanation: Positions 063376, 077812, and 077813 have been vacant in excess of 12 months.

Amendment No. **178**

MF03.02 Family Health Services and Primary Care

Add the following language:

It is the intent of the General Assembly that the Governor request a fiscal 2003 deficiency appropriation for the Family Health Administration should fiscal 2003 funds not be sufficient to meet program costs for the Women, Infants, and Children Supplemental Nutrition Program.

Explanation: The language expresses the General Assembly's intent that additional funds be made available for the Women, Infants, and Children Supplemental Nutrition Program if appropriated funding levels are not sufficient.

Amendment No. **179**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding for Prince George's Hospital Center. Budget bill language stated that the fiscal 2002 operating subsidy was to be a one-time only grant.	2,500,000 GF	
2. Reduce the general fund appropriation to the Women, Infants, and Children program.	800,000 GF	
3. Delete Family Health Administration positions vacant in excess of 12 months: 063376; 077812; 077813.		3.00
Total Reductions	3,300,000	3.00

MF. 03

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	109.50	106.50		3.00
General Fund	26,368,002	23,068,002	3,300,000	
Special Fund	41,233	41,233	0	
Federal Fund	64,068,401	64,068,401	0	
Total Funds	90,477,636	87,177,636	3,300,000	

Amendment No. **180**

MF.04
Department of Health and Mental Hygiene
AIDS Administration

Budget Amendments

MF04.01 AIDS Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in HIV Health Service general fund support. The AIDS Administration is projecting to carry forward federal funds into fiscal 2004 which can be used to support the same services and should utilize these federal funds in fiscal 2003.	50,000 GF	
Total Reductions	50,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	68.00	68.00		0.00
General Fund	6,433,250	6,383,250	50,000	
Special Fund	285,741	285,741	0	
Federal Fund	42,371,313	42,371,313	0	
Total Funds	49,090,304	49,040,304	50,000	

Amendment No. **181**

MF.05
Department of Health and Mental Hygiene
Office of the Chief Medical Examiner

Budget Amendments

MF05.01 Post Mortem Examining Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding that would increase the rate of reimbursement to county forensic investigators to that of deputy medical examiners.	39,500 GF	
Total Reductions	39,500	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	75.00	75.00		0.00
General Fund	6,312,216	6,272,716	39,500	
Total Funds	6,312,216	6,272,716	39,500	

Amendment No. **182**

MI.00
Department of Health and Mental Hygiene
Chronic Disease Services

Budget Amendments

WESTERN MARYLAND CENTER

MI03.01 Services and Institutional Operations

Add the following language:

Provided that eight regular positions are deleted from this budget.

Explanation: Hiring for these positions, added in fiscal 2002, was made contingent on the ability of Western Maryland Center to operate without a deficit. This requirement was not met in fiscal 2002.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete eight positions at Western Maryland Center. Hiring for these positions, added in fiscal 2002, was made contingent on the ability of Western Maryland Center to operate without a deficit. This requirement was not met in fiscal 2002. Once Western Maryland Center is able to establish a trend of operating without a deficit, these positions may be reinstated to support a future increase in census.		8.00
Total Reductions	0	8.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	326.50	318.50		8.00
General Fund	18,173,612	18,173,612	0	
Special Fund	98,987	98,987	0	
Total Funds	18,272,599	18,272,599	0	

Amendment No. **183**

MI.00

DEER'S HEAD CENTER

MI04.01 Services and Institutional Operations

Add the following language:

Provided that five regular positions are deleted from this budget.

Explanation: Hiring for these positions, added in fiscal 2002, was made contingent on the ability of Deer's Head Center to operate without a deficit. This requirement was not met in fiscal 2002.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete five positions at Deer's Head Center. Hiring for these positions, added in fiscal 2002, was made contingent on the ability of Deer's Head Center to operate without a deficit. Once Deer's Head Center is able to establish a trend of operating without a deficit, these positions may be reinstated to support an increase in the census.		5.00
Total Reductions	0	5.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	263.00	258.00		5.00
General Fund	15,587,681	15,587,681	0	
Special Fund	43,886	43,886	0	
Total Funds	15,631,567	15,631,567	0	

Amendment No. **184**

MJ.00
Department of Health and Mental Hygiene
Laboratories Administration

Budget Amendments

MJ02.01 Laboratory Administration

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for laboratory supplies by \$94,880 in programs not affected by bioterrorism. This action will allow a 4.5% increase in general funds for laboratory supplies in these programs.	94,880 GF	
2. Increase turnover expectancy net of cost containment to fiscal 2001 average of 5.60%.	133,726 GF	
3. Reduce fiscal 2003 federal funding for laboratory equipment already budgeted in the fiscal 2002 deficiency appropriation. The reduction in federal funds in fiscal 2003 will allow these funds to be applied to the fiscal 2002 deficiency appropriation.	200,000 FF	
Total Reductions	428,606	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	287.50	287.50		0.00
General Fund	17,255,889	17,027,283	228,606	
Special Fund	68,000	68,000	0	
Federal Fund	2,646,252	2,446,252	200,000	
Total Funds	19,970,141	19,541,535	428,606	

Amendment No. **185**

MK.00
Department of Health and Mental Hygiene
Alcohol and Drug Abuse Administration

Budget Amendments

MK02.01 Program Direction

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds for the e-SAMIS information technology project. Alcohol and Drug Abuse Administration failed to spend the full award for the e-SAMIS project in fiscal 2001 and has not yet requested release of project funds in fiscal 2002.	392,282 GF	
2. Reduce general funds for executive direction, management information, and administration and operations due to the availability of special funds. A corresponding amount of Cigarette Restitution Funds previously appropriated for information technology development is available to offset the general fund reduction.	1,418,000 GF	
Total Reductions	1,810,282	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	55.00	55.00		0.00
General Fund	3,928,304	2,118,022	1,810,282	
Special Fund	1,670,840	1,670,840	0	
Federal Fund	1,056,573	1,056,573	0	
Total Funds	6,655,717	4,845,435	1,810,282	

Amendment No. **186**

MK.00

Add the following language to the special fund appropriation:

, provided that \$1,418,000 in Cigarette Restitution Funds appropriated for e-SAMIS information technology development may only be expended for the purpose of executive direction, management information, and administration and operations. Funds unexpended at the end of the year will revert to the Cigarette Restitution Fund.

Explanation: This language redirects funding previously appropriated for information technology development to executive direction, management information, and administration and operations to reduce the need for general funds for these programs. Special funds are available due to reductions in information technology development, including \$1,300,000 for information technology development and \$118,000 for contractual staff support for the project.

Amendment No. **187**

MK02.02 Addictions Treatment Services

Add the following language:

Provided that Baltimore City shall submit to the budget committees by December 1, 2002, a report indicating that local funding for substance abuse treatment, exclusive of State or federal funds, will total no less than \$1,250,000 in fiscal 2003.

Explanation: The language requires Baltimore City to submit documentation that verifies that fiscal 2003 local funding will total no less than \$1,250,000.

Information Request	Author	Due Date
Report on fiscal 2003 spending for substance abuse treatment	Baltimore City	December 1, 2002

Amendment No. **188**

Add the following language:

It is the intent of the General Assembly that the Governor restore full funding for substance abuse treatment in Baltimore City in fiscal 2004 to the extent that funds are available.

Explanation: It is the intent of the General Assembly that funding for substance abuse treatment in Baltimore City reduced in fiscal 2003 be made available in the next fiscal year.

Amendment No. **189**

Add the following language:

MK.00

Further provided that the Department of Health and Mental Hygiene may not award funding to Baltimore City from the Substance Abuse Treatment Outcomes Partnership Fund in fiscal 2003.

Explanation: This language makes Baltimore City ineligible for fiscal 2003 Substance Abuse Treatment Outcomes Partnership grants in order to maximize the amount available for expansion in other jurisdictions. An increase in substance abuse treatment funding for Baltimore City appears elsewhere in the fiscal 2003 budget.

Amendment No. **190**

Add the following language:

It is the intent of the General Assembly that the Governor, consistent with statute, include full funding for the Substance Abuse Treatment Outcomes Partnership in the fiscal 2004 allowance.

Explanation: It is the intent of the General Assembly that the Governor include \$12,000,000 for the Substance Abuse Treatment Outcomes Partnership program in the fiscal 2004 allowance, as required by law.

Amendment No. **191**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for expansion of treatment services in Baltimore City. This reduction still provides for an increase of \$7,000,000 for treatment services in fiscal 2003.	2,000,000	GF
2. Reduce funding for the Substance Abuse Treatment Outcomes Partnership (STOP) program. The reduction still provides \$7.2 million in funding for the STOP program in fiscal 2003, an increase of \$4.1 million over the fiscal 2002 working appropriation.	800,000	GF
3. Delete funding for the Employment and Recovery program. An evaluation of the pilot program, scheduled to end June 30, 2002, has not been submitted. Preliminary reports suggest the program would be infeasible to implement statewide.	331,098	GF
4. Delete funding for the Alcohol and Drug Treatment to Work program. The program has been budgeted at	80,000	GF

MK.00

\$80,000 as a result of cost containment. Implementation difficulties and lack of financial resources will not allow the program to operate effectively in fiscal 2003.

Total Reductions 3,211,098 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	79,277,254	76,066,156	3,211,098	
Special Fund	17,111,634	17,111,634	0	
Federal Fund	31,377,999	31,377,999	0	
Total Funds	127,766,887	124,555,789	3,211,098	

Amendment No. **192**

ML.00
Department of Health and Mental Hygiene
Mental Hygiene Administration

Budget Amendments

Add the following language:

Provided that 200 regular positions are deleted from across the budgets of the State-run psychiatric facilities.

Further provided that it is the intent of the General Assembly that savings realized in fiscal 2004 from the deletion of 200 long-term vacancies at the State-run psychiatric hospitals be used for prior year deficits in the Mental Hygiene Administration. If the funding is not needed to cover prior year deficits, it should be used for community-based mental health programming.

Explanation: The language deletes 200 vacancies from the State-run psychiatric facilities. As of December 31, 2001 there were 383.3 vacancies at the facilities and the vacancy rate has been steadily rising since 1998. The language also expresses legislative intent as to how savings realized from the reduction of long-term vacancies at the State hospitals should be directed in fiscal 2004.

Amendment No. **193**

ML01.01 Program Direction

Add the following language:

Provided that four regular positions are deleted from this budget.

Explanation: The language deletes 4 long-term vacancies from Program Direction in the Mental Hygiene Administration. The specific PINs are: 060528, 018582, 021260, and 023674. The funding for these positions is retained in order for the agency to meet turnover and cost containment requirements.

ML.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete four long-term vacancies from Mental Hygiene Administration (MHA) Headquarters. These positions have all been vacant for over 12 months prior to the hiring freeze. Funds are retained so that MHA can meet turnover and cost containment requirements.		4.00
Total Reductions	0	4.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	98.35	94.35		4.00
General Fund	5,586,566	5,586,566	0	
Federal Fund	944,707	944,707	0	
Total Funds	6,531,273	6,531,273	0	

Amendment No. **194**

ML01.02 Community Services

Add the following language:

Further provided that, to the extent that the Mental Hygiene Administration attains additional federal Medicaid reimbursement by increasing the level of Medicaid enrollment among its population served, any general fund savings that result from the overattainment of federal Medicaid dollars shall be used for prior year deficits.

Explanation: The Mental Hygiene Administration (MHA) rolled over \$27 to \$29 million in general fund prior year deficits into fiscal 2002. It is also facing a significant deficit in fiscal 2002. One cost containment strategy adopted by MHA is to reduce general fund only payment for services by maximizing Medicaid enrollment. To the extent that this results in additional Medicaid reimbursement, the language expresses the intent of the General Assembly that any overattainment of federal Medicaid dollars be used to reduce prior year deficits.

Amendment No. **195**

ML.00

Add the following language:

Further provided that, it is the intent of the General Assembly that the Community Services budget be reimbursed in accordance with the budget detail presented to and approved by the General Assembly. Should the department wish to make a regulatory, policy, or procedural change which increases or decreases the budget by a sum greater than \$500,000, it shall inform the budget committees of the change and the committees shall have 30 days to review and consider it before it becomes effective. In reporting any change, the department shall also include an assessment of the impact on clients and providers.

Explanation: The language requires the Department of Health and Mental Hygiene (DHMH) to notify the budget committees of any regulatory, policy, or procedural changes which increase or decrease the Community Services budget by more than \$500,000. The report should also include the potential impact on clients and providers.

Information Request	Author	Due Date
Notification of regulatory, policy, or procedural changes of \$500,000 or more	DHMH	As needed, with 30 day review

Amendment No. **196**

Add the following language:

Further provided that the Mental Hygiene Administration shall, prior to the beginning of fiscal 2003, develop a system for the delivery of mental health services that allows the administration to offer community services within the constraints of the Community Services appropriation (ML01.02). In order to achieve this, the administration:

- (1) shall provide services to the Medicaid-ineligible population through a system of grants and contracts;
- (2) may limit access to services by reducing eligibility to services among the Medicaid-ineligible population;
- (3) may provide services to the Medicaid-eligible population through the current fee-for-service system, grants and contracts, or a combination of both;
- (4) may utilize all of the Community Services appropriation without regard for the preservation of any existing programming;
- (5) may consider rate increases for specific services;
- (6) shall not enter into interagency memoranda of agreement or any other agreement accepting responsibility to expand services to any clients or group of clients unless the appropriate amount

ML.00

of funding is added to the appropriation through budget amendment;

(7) shall work together with advocacy groups for impacted clients and the provider community in making the decisions necessary to implement this revised service delivery system;

(8) shall undertake audits and other studies as needed in order to generate reliable estimates of demand for mental health services; and

(9) shall continue to develop outcome measures for community services in order to direct resources into services and to providers who demonstrate successful outcomes.

Further provided that the administration shall report back to the budget committees by May 1, 2002:

(1) detailing what changes have been made in order for the administration to deliver community mental health services within the constraints of its budget and the impact of those proposed changes on clients and providers;

(2) providing a revised budget document which realigns the appropriation to the proposed service delivery system; and

(3) specifying, based on its own review or a review from independent consultants, which service rates remain inadequate and the fiscal 2004 cost of implementing such rate increases.

The budget committees shall have 30 days to review and comment upon the report.

Explanation: The Mental Hygiene Administration (MHA) continues to experience significant budget problems. It is estimated that, without a deficiency appropriation, MHA will close-out fiscal 2002 with a general fund deficit of \$50 million. Based on the current system for the delivery of mental health services, it is further estimated that MHA's fiscal 2003 allowance could be underfunded by an additional \$20 million in general funds. Further, outside a small increase (2%) for Residential Treatment Centers, the fiscal 2003 allowance contains no rate increase for service providers.

The proposed language does not attempt to address MHA's prior year deficit (which represents almost one-fifth of the entire fiscal 2003 general fund community services appropriation). Rather, recognizing the State's ongoing fiscal problems, the language focuses on requiring MHA to develop a system for delivering mental health services within its fiscal 2003 Community Services appropriation: over \$446 million. The language also adds a reporting requirement.

Information Request
Update on changes to the
system for delivering mental
health services

Author
MHA

Due Date
May 1, 2002

Amendment No. **197**

CROWNSVILLE HOSPITAL CENTER

ML.00

ML06.01 Services and Institutional Operations

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete 200 long-term vacancies. The funding may be retained to meet turnover and cost containment requirements. As of December 31, 2001, State-run psychiatric facilities were operating with 383.3 vacant positions and have been operating with significant vacancy levels for the past several years. The reduction is taken at one facility (Crownsville) and the Department of Health and Mental Hygiene should allocate the reduction across the facilities. Budget bill language is also recommended that expresses the intent of the General Assembly that fiscal 2004 savings from the deletion of these positions be applied to prior year deficits.		200.00
Total Reductions	0	200.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	534.30	334.30		200.00
General Fund	34,429,257	34,429,257	0	
Special Fund	465,187	465,187	0	
Federal Fund	15,243	15,243	0	
Total Funds	34,909,687	34,909,687	0	

Amendment No. **193**

Committee Narrative

Treatment of Persons with Developmental Disabilities: There are instances when persons dually diagnosed as developmentally disabled and mentally ill enter the mental health system. After treatment, their primary diagnosis is one of being developmentally disabled. However, the mental health system often continues to pay for the treatment of those individuals. It is the intent of the committees that a person entering the mental health system who, after treatment, has a primary diagnosis of being developmentally disabled should be served by, and paid for by the Developmental Disabilities Administration. The Department of Health and Mental Hygiene should report back to the committees on the movement of affected persons out of the mental health system and detail any savings that accrue to the Mental Hygiene Administration.

Information Request	Author	Due Date
Report on the movement out of the	DHMH	November 1, 2002

ML.00

mental health system of persons with a primary diagnosis as being developmentally disabled

Reconfiguration of State-run Regional Institutes for Children and Adolescents (RICAs): The State operates three RICAs or Residential Treatment Centers (RTCs). At the same time, the Mental Hygiene Administration (MHA) reports that there is a surplus of private RTC beds. MHA should report back to the committees on the potential to close or privatize one or more RICA and the estimated fiscal 2004 savings. It is the intent of the committees that any savings be applied to cover prior year deficits. If there are no MHA prior year deficits in fiscal 2004, the funds may be used for community-based services.

Information Request	Author	Due Date
Reconfiguration of RICAs	MHA	December 1, 2002

Maryland Psychiatric Research Center: The Maryland Psychiatric Research Center (MPRC) operates on the grounds of Spring Grove Hospital and is charged with directing research aimed at the prevention, discovery of causes, and treatment of mental disorders and allied conditions. Statute establishes MPRC in the Department of Health and Mental Hygiene (DHMH) but maintained as a partnership between DHMH and the Department of Psychiatry in the University of Maryland, Baltimore (UMB) School of Medicine. In order to allow the MPRC to continue to excel in its field, the committees request DHMH and UMB to jointly examine the feasibility and desirability of fully transferring responsibility for the MPRC to UMB. DHMH and UMB should report back to the committees with recommendations, including any proposed statutory revisions, by September 1, 2002.

Information Request	Authors	Due Date
Transfer of MPRC to UMB	DHMH UMB	September 1, 2002

MM.00
Department of Health and Mental Hygiene
Developmental Disabilities Administration

Budget Amendments

Add the following language:

The Department of Health and Mental Hygiene may not transfer positions from the Developmental Disabilities Administration to other areas of the department. If positions are not needed in the State residential centers because of deinstitutionalization, the department should either transfer these positions to community services programs or eliminate the positions.

Explanation: As residents of State residential centers move into the community, there should be savings as some positions will no longer be needed. With this language, the General Assembly requires the department to transfer these positions to meet demand in community services programs or abolish these positions. Transferring these positions to community services may be justified because deinstitutionalization has shifted the workload to these programs. If the positions are not needed, they should be eliminated so that the State may realize savings related to deinstitutionalization.

Amendment No. **198**

Add the following language:

Provided that 5.75 regular positions are deleted from this budget.

Explanation: Positions 021237, 025544, 025079, 024739, 025449, 025200, 048187B have been vacant in excess of 12 months.

Amendment No. **199**

MM01.01 Program Direction

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions in various units of the department which have been vacant for more than 12 months.		1.00
Total Reductions	0	1.00

MM.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	56.50	55.50		1.00
General Fund	4,493,491	4,493,491	0	
Federal Fund	243,250	243,250	0	
Total Funds	4,736,741	4,736,741	0	

MM01.02 Community Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions in various units of the department which have been vacant for more than 12 months.		1.00
Total Reductions	0	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	96.00	95.00		1.00
General Fund	306,343,125	306,343,125	0	
Special Fund	3,852,781	3,852,781	0	
Federal Fund	143,069,254	143,069,254	0	
Total Funds	453,265,160	453,265,160	0	

MM.00

ROSEWOOD CENTER

MM02.01 Services And Institutional Operations

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete positions in various units of the department which have been vacant for more than 12 months.		3.50
2. Delete funds for the replacement of one car and two vans at Rosewood Center. A smaller census reduces the need to maintain a large vehicle fleet. Without the requested replacement vehicles the Rosewood Center fleet will still include four cars and 18 vans.	56,206 GF	
Total Reductions	56,206	3.50

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	704.70	701.20		3.50
General Fund	37,012,415	36,956,209	56,206	
Special Fund	131,380	131,380	0	
Total Funds	37,143,795	37,087,589	56,206	

Amendment No. **200**

HOLLY CENTER

MM05.01 Services and Institutional Operations

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete funds for the replacement of two cars at Holly Center. A smaller census reduces the need to maintain a large vehicle fleet. Without the requested replacement vehicles the Holly Center fleet will still include eight cars.	22,768 GF	
Total Reductions	22,768	0.00

MM.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	346.00	346.00		0.00
General Fund	16,026,143	16,003,375	22,768	
Special Fund	43,788	43,788	0	
Federal Fund	7,621	7,621	0	
Total Funds	16,077,552	16,054,784	22,768	

Amendment No. **201**

POTOMAC CENTER

MM07.01 Services And Institutional Operations

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for the replacement of a 15-passenger van at Potomac Center. A smaller census reduces the need to maintain a large vehicle fleet. Without the requested replacement vehicle the Potomac Center fleet will still include five vans and three minivans.	23,046 GF	
Total Reductions	23,046	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	178.50	178.50		0.00
General Fund	9,224,954	9,201,908	23,046	
Special Fund	10,000	10,000	0	
Total Funds	9,234,954	9,211,908	23,046	

Amendment No. **202**

MM.00

JOSEPH D. BRANDENBURG CENTER

MM09.01 Services And Institutional Operations

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete positions in various units of the department which have been vacant for more than 12 months.		0.25
Total Reductions	0	0.25

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	77.50	77.25		0.25
General Fund	4,298,216	4,298,216	0	
Total Funds	4,298,216	4,298,216	0	

MQ.00
Department of Health and Mental Hygiene
Medical Care Programs Administration

Budget Amendments

MQ01.02 Office of Operations and Eligibility

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete funding for system enhancements related to federal Ticket to Work legislation. No funding is included in the allowance to extend Medicaid eligibility to working disabled individuals as allowed under federal law. Therefore, the funds for system enhancements are not necessary.	45,000 GF 135,000 FF	
Total Reductions	180,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	347.80	347.80		0.00
General Fund	9,955,019	9,910,019	45,000	
Federal Fund	18,814,153	18,679,153	135,000	
Total Funds	28,769,172	28,589,172	180,000	

Amendment No. **203**

MQ01.03 Medical Care Provider Reimbursements

Add the following language to the general fund appropriation:

Further provided that the Department of Health and Hygiene shall require co-payments of \$2.00 per prescription from all fee-for-service and managed care enrollees who are not excluded from cost sharing requirements by federal rules.

Explanation: The language directs the Department of Health and Mental Hygiene to require co-payments of \$2.00 per prescription from both managed care and fee-for-service enrollees. Currently, the department collects a co-payment from fee-for-service enrollees. No co-payment is paid by managed care enrollees. Applying the co-payments to managed care enrollees will save about \$1 million in general funds. The savings will help reduce the projected Medicaid deficit of \$77 million

MQ.00

in general funds.

Amendment No. **204**

Add the following language to the general fund appropriation:

Further provided that \$1,500,000 of the \$2,000,000 grant for Medbank in this appropriation may only be expended to operate the five regional Medbank sites.

Explanation: The language restricts \$1.5 million of the funds for Medbank to the operation of the existing regional sites.

Amendment No. **205**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for system enhancements as Health Insurance Portability and Accountability Act (HIPAA) implementation will take precedence over other changes. The funds were budgeted to make system adjustments related to recommendations in the HealthChoice evaluation. The department plans to delay system changes over the next year in order to comply with the federal HIPAA implementation schedule.	540,000 GF 1,460,000 FF	
2. Reduce funds for Medbank. The fiscal note on the legislation establishing the program assumed that approximately \$2 million would be spent to purchase drugs for clients during the period that applications for free medications are pending with the drug companies. Medbank is not currently purchasing drugs for this interim period. The reduction leaves Medbank with \$2.0 million to administer the program in fiscal 2003, \$1.0 million more than assumed when the legislation was enacted at the 2001 session.	1,000,000 GF	
Total Reductions	3,000,000	0.00

MQ.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	1,536,163,691	1,534,623,691	1,540,000	
Special Fund	43,500,000	43,500,000	0	
Federal Fund	1,496,293,732	1,494,833,732	1,460,000	
Total Funds	3,075,957,423	3,072,957,423	3,000,000	

Amendment No. **206**

Committee Narrative

Evaluation of Substance Abuse Treatment: Since the implementation of the HealthChoice program, there have been concerns about access to appropriate substance abuse treatment services for HealthChoice enrollees. The Department of Health and Mental Hygiene (DHMH) is in the process of evaluating the accessibility of the substance abuse treatment services provided through the HealthChoice program. The final report will recommend whether substance abuse treatment services should continue to be provided through the Managed Care Organizations (MCOs). DHMH should submit a copy of the final report to the budget committees and appropriate policy committees.

Information Request	Author	Due Date
Evaluation of substance abuse treatment services provided through HealthChoice	DHMH	When complete

Revenue Maximization: In 1999 the State's revenue maximization consultant identified two strategies which may allow the Departments of Human Resources (DHR) and Juvenile Justice (DJJ) to claim additional federal Medicaid funds. Under the proposals, the agencies would charge case management activities and certain therapeutic foster care expenses to Medicaid. While a Medicaid State plan amendment has been submitted for case management services provided by DHR, State plan amendments implementing the other revenue maximization proposals have not been submitted. The committees urge the agencies to aggressively pursue the remaining options. By October 1, 2002, DJJ, DHR, and the Department of Health and Mental Hygiene (DHMH) should jointly submit a status report on the various revenue maximization proposals.

MQ.00

Information Request	Authors	Due Date
Update on efforts to maximize federal revenues	DHMH DHR DJJ	October 1, 2002

Physician Rates: The fiscal 2003 budget includes \$50 million for a physician rate increase. About \$43 million of the additional funds will pass through Managed Care Organizations (MCOs). In order to ensure that the funds are used for the intended purpose, the Department of Health and Mental Hygiene (DHMH) shall obtain a plan as to the intended use of the dollars from each MCO. DHMH shall monitor the actual expenditure of funds during the year and be prepared to report to the committees at the 2003 session on the use of the funds.

Oral Health Services for Children Enrolled in Medical Assistance: SB 590, enacted at the 1998 session, created a 5-year plan to increase oral health care services for children enrolled in Medicaid. The law established annual dental utilization targets for Medicaid children with the goal rising from 30% in 2000 to 70% in 2004. Despite increases in funding to support higher utilization rates, only 25% of children utilized services in 2000 and dental reimbursement rates remained below the cost of providing care. In order to ensure access to oral health care services for children enrolled in HealthChoice, the Department of Health and Mental Hygiene (DHMH) shall ensure that the increased funding for oral health services for children served through the HealthChoice Program is largely used to increase provider reimbursement rates. DHMH shall monitor the use of these funds by the Managed Care Organizations. During the 2003 session, DHMH should be prepared to update the committees on the use of the funds and on the success in achieving the utilization targets set forth in the law.

Budget Amendments

MQ01.04 Office of Health Services

Add the following language:

Provided that one regular position is deleted from this budget.

Explanation: The language abolishes a position which has been vacant for 14 months.

MQ.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete position which has been vacant for 14 months. The PIN of the Administrative Officer III position is 021560.		1.00
Total Reductions	0	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	190.10	189.10		1.00
General Fund	11,615,272	11,615,272	0	
Special Fund	33,429	33,429	0	
Federal Fund	7,607,833	7,607,833	0	
Total Funds	19,256,534	19,256,534	0	

Amendment No. **207**

MQ01.07 Maryland Children’s Health Program

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce grants to local health departments to handle Maryland Children’s Health Program (MCHP) applications. The reduction still allows the grants to increase by 10% over the fiscal 2002 appropriation of \$5.2 million. The MCHP caseload is forecast to grow at a rate of just under 10% in fiscal 2003.	273,000 GF 507,000 FF	
Total Reductions	780,000	0.00

MQ.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	55,600,130	55,327,130	273,000	
Special Fund	3,703,863	3,703,863	0	
Federal Fund	104,121,899	103,614,899	507,000	
Total Funds	163,425,892	162,645,892	780,000	

Amendment No. **208**

MR.00
Department of Health and Mental Hygiene
Health Regulatory Commissions

Budget Amendments

MR01.01 Maryland Health Care Commission

Add the following language:

It is the intent of the General Assembly that the Maryland Health Care Commission process a fiscal 2003 special fund amendment of \$59,510 out of the commission's fund balance to provide for two contractual health policy analysts.

Explanation: This language expresses the General Assembly's intent that two new health policy analyst positions will be added as contractual positions in fiscal 2003 and funded from the Maryland Health Care Commission's fund balance.

Amendment No. **209**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete two new health policy analyst positions because they do not meet spending affordability guidelines.	77,802 SF	2.00
Total Reductions	77,802	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	72.10	70.10		2.00
Special Fund	8,575,353	8,497,551	77,802	
Total Funds	8,575,353	8,497,551	77,802	

Amendment No. **210**

N.00

Committee Narrative

Quarterly Reports on Temporary Assistance for Needy Families (TANF) Spending: The committees would like to continue monitoring the Department of Human Resources' (DHR) TANF expenditures. As such, DHR should submit quarterly reports to the budget committees that track TANF expenditures by budget code, obligations by budget code, and report the TANF balance available at the end of each quarter. DHR should submit its first quarterly report on September 1, 2002, and this report should cover the quarter ending June 30, 2002.

Information Request	Author	Due Date
Quarterly reports on TANF expenditures, obligations, and remaining balance	DHR	September 1, 2002 and quarterly thereafter

NA.01
Department of Human Resources
Office of the Secretary

Budget Amendments

Add the following language:

Provided that the Department of Human Resources will be restricted to 160.14 contractual full-time equivalent positions at any one time consistent with existing funds in fiscal 2003. The department shall provide the budget committees with a quarterly report for review on the number and purpose of each contractual position above the maximum including the source of funds. The level of 160.14 contractual full-time equivalents may be exceeded only if the Department of Human Resources notifies the budget committees of the need for additional contractual personnel and the committees have 45 days to review and comment upon the request.

The level of 160.14 contractual full-time positions is exclusive of those established for the Baltimore City L.J. Consent Decree and contractual positions fully reimbursed from non-State funding (federal, local, foundation, endowment, etc.).

The Department of Human Resources shall provide the budget committees a report for their review on these excluded positions on a quarterly basis.

Explanation: A ceiling on the recommended number of contractual personnel which the Department of Human Resources (DHR) can employ at any one time is established. The ceiling caps the number of contractual positions at the level included in the fiscal 2003 allowance. Contractual positions defined as “fully reimbursed” are time-limited, dedicated purpose positions funded to enhance services to DHR customers and should be considered outside those contractual positions provided in DHR’s budget appropriation.

Information Request	Author	Due Date
Report providing: (1) the number, purpose, and fund source for each contractual position created above the maximum; and (2) information on excluded positions.	DHR	October 1, 2002 January 1, 2003 April 1, 2003 July 1, 2003

Amendment No. **211**

NA.01

OFFICE OF THE SECRETARY

NA01.01 Office of the Secretary

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for student interns given the tight fiscal condition of the State. The fiscal 2003 allowance grows by 34% over the department's spending plan for interns in fiscal 2002. This includes a new summer intern in the Office of the Secretary. Given the current hiring freeze and need for fiscal prudence, the department should be limited in its use of interns. This reduction provides a 2% inflationary increase over fiscal 2002.	35,573 GF	
2. Reduce the general fund appropriation in the Office of the Secretary by \$500,000 to ensure fiscal accountability and efficiency. This reduction should be evenly divided between the Immediate Office of the Secretary and the Division of Budget, Finance and Personnel.	500,000 GF	
Total Reductions	535,573	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	141.00	141.00		0.00
General Fund	7,451,302	6,915,729	535,573	
Federal Fund	4,892,229	4,892,229	0	
Total Funds	12,343,531	11,807,958	535,573	

Amendment No. **212**

NB.00
Department of Human Resources
Social Services Administration

Budget Amendments

SOCIAL SERVICES ADMINISTRATION

NB00.04 General Administration - State

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete hiring bonuses for social workers at the Social Services Administration. Because of the hiring freeze, any vacant social worker positions at this central administrative office cannot be filled. Further, the Department of Human Resources does not anticipate pursuing hiring freeze exemptions for any of these positions.	17,368 GF 13,007 FF	
2. Delete funding for Second Chance Home Project. The State operates other programs intended to reduce subsequent out-of-wedlock births and to encourage the completion of high school, such as projects funded by the After-school Opportunity Fund and Young Fathers/Responsible Fathers. The Second Chance Home Project can serve only three teenage mothers and their young children at a time, while other State programs can serve a larger number of at-risk youth at a lower cost.	81,171 GF 60,785 FF	

The Second Chance Home Project began as a demonstration project mandated by the Welfare Innovation Act of 1996. It was to operate for three years. Although the evaluation report identifies positive outcomes for the limited number of participants, it does not suggest that this is a cost-effective model that produces better results than other State programs.

Even though the general funds could qualify as Maintenance of Effort (MOE) expenditures for the Temporary Assistance to Needy Families (TANF) block grant, the Department of Human Resources (DHR) has never relied on this program to help it meet its MOE requirement. For example, in fiscal 2001, a year in which DHR faced difficulties identifying the needed level of eligible expenditures, it did not claim the almost \$125,000

NC.01
Department of Human Resources
Community Services Administration

in general funds for this program as MOE.

3. Reduce general fund support for adoption reunification services. The allowance does not reflect the fees paid by users of these services. The fee collections should be recognize in the budget as special funds and used to offset general fund expenditures on the program.	19,100 GF	
Total Reductions	191,431	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	126.50	126.50		0.00
General Fund	16,185,879	16,068,240	117,639	
Federal Fund	17,643,692	17,569,900	73,792	
Total Funds	33,829,571	33,638,140	191,431	

Amendment No. **213**

Add the following language:

Further authorization is hereby granted to use receipts from fees collected in connection with adoption reunification services as special funds which may be appropriated by approved budget amendment to support the expenses of that program.

Explanation: The allowance does not reflect the availability of fees collected for adoption reunification services. The fee collections should be recognized in the budget as special funds. As such, the language grants the Department of Human Resources the authority to recognize the user fees as special funds that can be appropriated by approved budget amendment to support adoption reunification activities.

Amendment No. **214**

NC.01

Budget Amendments

COMMUNITY SERVICES ADMINISTRATION

Add the following language:

Provided that two regular positions are deleted from this budget.

Explanation: The language implements the abolition of two unfunded vacant positions.

NC01.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant more than one year prior to the hiring freeze. The specific PINs are 075631 and 077013.		2.00
Total Reductions	0	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	9.50	7.50		2.00
General Fund	493,345	493,345	0	
Federal Fund	124,972	124,972	0	
Total Funds	618,317	618,317	0	

Amendment No. **215**

NC.01

NC01.02 Commissions

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the commissions due to budgetary constraints. The Maryland Commission for Women, Commission on Hispanic Affairs, Commission on Asian Pacific American Affairs, and the Commission on Migrant and Seasonal Farm Labor all provide an important service to the State. However, given the budgetary conditions of the State, funding must focus on the core responsibilities of the agency: to foster independence and safety for individuals and families. This reduction provides a 6% inflationary increase over fiscal 2001 and 2002.	164,335 GF	
Total Reductions	164,335	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	12.00	12.00		0.00
General Fund	973,128	808,793	164,335	
Total Funds	973,128	808,793	164,335	

Amendment No. **216**

NC01.07 Adult Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for system development and software for Maryland Community Choices by 75%. The State's Chief Information Officer (CIO) is responsible for overseeing and reviewing major information technology developments in each agency. Before development begins, the CIO should review the proposed computer system for the Medicaid waiver to ensure the long-term investment starts off in the right direction. This reduction leaves \$275,000 for development of a plan the CIO can review.	412,500 GF 412,500 FF	
Total Reductions	825,000	0.00

NC.01

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	38.50	38.50		0.00
General Fund	13,329,346	12,916,846	412,500	
Federal Fund	8,850,664	8,438,164	412,500	
Total Funds	22,180,010	21,355,010	825,000	

Amendment No. **217**

NC01.12 Office of Home Energy Programs

Add the following language:

Provided that no special or federal funds may be spent for the development or implementation of the new computer system until the State Chief Information Officer reviews and approves of the Department of Human Resources' computer system design and development plan.

Explanation: The Department of Human Resources (DHR) is in the midst of designing a new computer system for the Electric Universal Service Program (EUSP) and Maryland Energy Assistance Program. These two programs suffered major computer problems during the first year of EUSP, fiscal 2001. DHR plans a \$3,000,000 project to redesign and implement the computer system for the two programs. It is critical that the State Chief Information Officer review and approve this major information technology project to ensure proper controls and accountability are included in the plan.

Amendment No. **218**

ND.01
Department of Human Resources
Child Care Administration

Budget Amendments

Add the following language:

Provided that five regular positions are deleted from this budget.

Explanation: This language implements the abolition of five unfunded vacant positions.

Amendment No. **219**

CHILD CARE ADMINISTRATION

ND01.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant for one year or more. The specific positions are PINs 077935, 077936, 078826, 077934, and 063575.		5.00
2. Delete funding for Office of Credentialing that was double budgeted. This funding was accidentally budgeted in two separate programs.	2,360,755	FF
Total Reductions	2,360,755	5.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	244.50	239.50		5.00
General Fund	9,803,573	9,803,573	0	
Federal Fund	37,277,385	34,916,630	2,360,755	
Total Funds	47,080,958	44,720,203	2,360,755	

Amendment No. **220**

NF.00
Department of Human Resources
Office of Technology for Human Services

Budget Amendments

OFFICE OF TECHNOLOGY FOR HUMAN SERVICES

NF00.04 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce travel expenses to reflect actual history plus inflation for fiscal 2002 and 2003. Travel increases by over 66% between fiscal 2001 and the 2003 allowance. This decrease provides for 2% inflation in both fiscal 2002 and 2003. The cut should be distributed throughout the following programs: NA0101, NA0102, NE0101, NE0102, NF0002, NF0004, and NG0005.	430,454 GF	
2. Delete funding for an independent verification and validation contract related to services that the State's Chief Information Office (CIO) is already responsible for conducting. According to the department, this contract will supply information technology and programmatic expertise needed to achieve the department's objectives and plans on time and cost effectively. However, the State's CIO is responsible for overseeing the planning, development, and implementation of major information technology projects within each department. The proposed contract would include the department's major projects. Therefore, the CIO should already conduct the services the new contract would require.	629,413 GF 738,878 FF	
Total Reductions	1,798,745	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	156.00	156.00		0.00
General Fund	29,411,710	28,351,843	1,059,867	
Special Fund	1,000,000	1,000,000	0	
Federal Fund	28,203,289	27,464,411	738,878	
Total Funds	58,614,999	56,816,254	1,798,745	

Amendment No. **221**

Budget Amendments

NG.00

LOCAL DEPARTMENT OPERATIONS

NG00.02 Local Family Investment Program

Add the following language:

Provided that three regular positions are deleted from this budget.

Explanation: The language deletes three long-term vacant positions with the following PINs: 056954, 207483, and 207627.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions vacant for over one year prior to the hiring freeze. These positions are intended to provide administrative support at the local departments of social services; they do not provide direct services. The Spending Affordability Committee indicated that positions held vacant under the hiring freeze should be examined to determine whether they could be permanently abolished without seriously harming the operations of State government. Permanent reductions to unnecessary personnel spending will help address the structural budget gap. Because these three PINs had been vacant for over one year prior to the hiring freeze, they are not needed for critical operations. The PINs are: 056954, 207483, and 207627.		3.00
Total Reductions	0	3.00

NG.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	2349.80	2346.80		3.00
General Fund	49,227,335	49,227,335	0	
Special Fund	3,109,701	3,109,701	0	
Federal Fund	71,591,763	71,591,763	0	
Total Funds	123,928,799	123,928,799	0	

Amendment No. **222**

NG00.03 Child Welfare Services

Add the following language:

Provided that four regular positions are deleted from this budget.

Explanation: This language deletes the long-term vacant positions with the following PINs: 076773, 076806, 078885, and 078887.

Amendment No. **223**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete four positions vacant for over one year that had been used to support Local Management Board (LMB) contracts with the local departments of social services (LDSS). As LMBs enter into new contracts with LDSS, the Board of Public Works has the authority to create new positions. These positions fall outside the "rule of 50" that limits the number of new positions the board may create.		4.00

According to the law, when a LMB terminates a contract with an LDSS during the fiscal year, all the positions created by the board to provide services under the terms of that contract shall be abolished. Since the four PINs have been vacant for over one year, three of them for over 30

NG.00

months, it suggests that the contracts for which these positions were created have ended. As such, the positions should be deleted. The four PINs have the following numbers: 076773, 076806, 078885, and 078887.

2. Delete funding for replacement office equipment, such as furniture and small electronics, for the local departments. Replacement of this equipment should be deferred to a later year when the State's fiscal situation improves.	99,750 GF	
	26,740 SF	
	220,045 FF	
	3,465 ReimbF	
Total Reductions	350,000	4.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	2640.16	2636.16		4.00
General Fund	38,542,744	38,442,994	99,750	
Special Fund	11,322,671	11,295,931	26,740	
Federal Fund	90,193,606	89,973,561	220,045	
Reimbursable Fund	5,527,019	5,523,554	3,465	
Total Funds	145,586,040	145,236,040	350,000	

Amendment No. **224**

Add the following language:

Authorization to expend reimbursable funds received from other agencies is reduced by \$3,465.

Explanation: The General Assembly deleted funding for replacement office equipment for the local departments of social services. The Subcabinet Fund was to provide \$3,465 in reimbursable funds for this purpose. The language reduces the local departments of social services' authority to receive reimbursable funds from the Subcabinet Fund to reflect the deletion of funds for replacement office equipment.

Amendment No. **225**

NG00.05 General Administration

NG.00

Add the following language:

Provided that twenty-six regular positions are deleted from this budget.

Explanation: This language implements the abolition of twenty-six unfunded vacant positions. The action is taken in one program (NG.05) and the Department of Human Resources should distribute the deletions among the following programs: NE.0101; NE.0102; NF.0002; NF.0004; and NG.0005.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant more than one year prior to the hiring freeze. The specific PINs and their respective programs are listed below:		26.00
NE.0101 - 077148, 077937,030404, 077024		
NE.0102 - 077101, 075677, 077241		
NF.0002 - 077912, 077916, 077914, 077915, 077911, 077920, 077921, 077922, 077909, 077910, 077913		
NF.0004 - 029187, 075627, 032297, 032088, 062279, 032246, 057013		
NG.0005 - 206743		
Total Reductions	0	26.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	648.50	622.50		26.00
General Fund	21,500,381	21,500,381	0	
Special Fund	2,973,753	2,973,753	0	
Federal Fund	18,085,036	18,085,036	0	
Total Funds	42,559,170	42,559,170	0	

Amendment No. **226**

NG00.06 Local Child Support Enforcement Administration

NG.00

Add the following language:

Provided that sixteen regular positions are deleted from this budget.

Explanation: This language implements the abolition of 16 unfunded vacant positions.

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant for more than one year prior to the hiring freeze. The specific PINs are listed below:		16.00
Headquarters: 075794, 050288, 0472575, and 054266.		
Local operations: 075858, 077208, 077204, 075859, 047050, 047228, 206362, 054276, 071629, 071656, 074396, and 070892.		
Total Reductions	0	16.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	661.95	645.95		16.00
General Fund	11,726,326	11,726,326	0	
Special Fund	119,497	119,497	0	
Federal Fund	23,494,820	23,494,820	0	
Total Funds	35,340,643	35,340,643	0	

Amendment No. **227**

NG.00

NG00.08 Assistance Payments

Add the following language:

Provided that no grant increase be provided for Temporary Cash Assistance payments in fiscal 2003.

Explanation: The fiscal 2002 and 2003 budgets do not contain sufficient funding to cover costs associated with Temporary Cash Assistance (TCA) benefits. Given the State's fiscal situation, it seems unlikely that significant deficiency appropriations will be available in fiscal 2004 to cover shortfalls. Further, the budget passed by the General Assembly does not include a general salary increase for State employees. As such, the action to freeze TCA grants at their current level is consistent with actions taken in other parts of the budget. This action will save approximately \$5 million.

Amendment No. **228**

NG00.09 Purchase of Child Care

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for local office child care initiatives and other quality enhancement projects. In recognition that there will be a sizeable deficit in fiscal 2004 for the Purchase of Care subsidy program, this reduction is necessary. This reduction can be used as savings for fiscal 2004.	3,500,000 FF	
Total Reductions	3,500,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	29,897,256	29,897,256	0	
Federal Fund	108,173,713	104,673,713	3,500,000	
Total Funds	138,070,969	134,570,969	3,500,000	

Amendment No. **229**

NI.00
Department of Human Resources
Family Investment Administration

Budget Amendments

NI00.04 Director's Office

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for contract with the Regional Economic Studies Institute (RESI) at Towson University. Given the need to constrain fiscal 2003 spending, this contract should remain at its fiscal 2002 level.	197,000	GF

The Department of Human Resources (DHR) uses funds associated with this contract to meet its Maintenance of Effort (MOE) requirement under the Temporary Assistance to Needy Families (TANF) block grant. Even with this reduction, DHR's budget will contain sufficient State funding to meet the requirement in fiscal 2003. Further, DHR will likely need additional funds to cover its Temporary Cash Assistance (TCA) deficit. Without TANF funds available to cover these costs, State funds will be needed. These TCA expenditures would qualify as MOE and would more than fully offset any loss of MOE eligible expenditures resulting from this reduction.

Total Reductions	197,000	0.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	238.20	238.20		0.00
General Fund	15,909,640	15,712,640	197,000	
Federal Fund	16,848,832	16,848,832	0	
Total Funds	32,758,472	32,561,472	197,000	

Amendment No. **230**

Budget Amendments

P.00

OFFICE OF THE SECRETARY

PA01.04 Office of General Services

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds allocated to the following new contractual positions scattered throughout the department:	51,334	GF
8.0 – Division of Employment and Training		
3.0 – Division of Labor		
2.25 – Division of Occupational and Professional Licensing		
1.0 – Office of the Secretary		
1.0 – Commissioner of Financial Regulation		
Total Reductions	51,334	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	78.00	78.00		0.00
General Fund	1,073,726	1,022,392	51,334	
Special Fund	263,486	263,486	0	
Federal Fund	3,905,080	3,905,080	0	
Total Funds	5,242,292	5,190,958	51,334	

Amendment No. **231**

P.00

PA01.07 Personnel Services

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete the general and special fund portion of the educational grant contained in the allowance for the Office of the Secretary. The department did not offer an educational grant in fiscal 2001 or 2002.	9,850 GF 5,150 SF	
Total Reductions	15,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	30.00	30.00		0.00
General Fund	369,970	360,120	9,850	
Special Fund	199,763	194,613	5,150	
Federal Fund	1,357,653	1,357,653	0	
Total Funds	1,927,386	1,912,386	15,000	

Amendment No. **232**

DIVISION OF FINANCIAL REGULATION

PC01.02 Financial Regulation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds allocated to the following new contractual positions scattered throughout the department:	25,000 GF	
8.0 – Division of Employment and Training		
3.0 – Division of Labor		
2.25 – Division of Occupational and Professional Licensing		
1.0 – Office of the Secretary		
1.0 – Commissioner of Financial Regulation		

P.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	73.50	73.50		0.00
General Fund	4,539,224	4,514,224	25,000	
Total Funds	4,539,224	4,514,224	25,000	

Amendment No. **233**

PD01.04 Mediation and Conciliation

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce \$50,000 from the Medication and Conciliation Division by eliminating the vacant position (PIN 077271) and operating expenses.	50,000 GF	1.00
Total Reductions	50,000 GF	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	3.00	2.00		1.00
General Fund	159,254	109,254	50,000	
Total Funds	159,254	109,254	50,000	

Amendment No. **234**

P.00

DIVISION OF LABOR AND INDUSTRY

PD01.05 Safety Inspection

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete general funds allocated to the following new contractual positions scattered throughout the department:	22,425 GF	
8.0 – Division of Employment and Training		
3.0 – Division of Labor		
2.25 – Division of Occupational and Professional Licensing		
1.0 – Office of the Secretary		
1.0 – Commissioner of Financial Regulation		
Total Reductions	22,425	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	56.00	56.00		0.00
General Fund	3,246,765	3,224,340	22,425	
Total Funds	3,246,765	3,224,340	22,425	

Amendment No. **235**

PD01.08 Occupational Safety and Health Administration

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Reduce the general fund portion of the allowance for peripheral data processing equipment.	5,277 GF	
Total Reductions	5,277	0.00

P.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	114.00	114.00		0.00
General Fund	3,106,830	3,101,553	5,277	
Federal Fund	3,935,962	3,935,962	0	
Total Funds	7,042,792	7,037,515	5,277	

Amendment No. **236**

DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING

PF01.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete five of the ten new positions that do not meet the Spending Affordability Committee's guidelines. These positions were in various units of the agency and were to be allocated as follows: ! two in financial regulation; and ! five in legal/administrative positions.	204,441 GF	5.00
2. Delete general funds allocated to the following new contractual positions scattered throughout the department: 8.0 – Division of Employment and Training 3.0 – Division of Labor 2.25 – Division of Occupational and Professional Licensing 1.0 – Office of the Secretary 1.0 – Commissioner of Financial Regulation	57,677 GF	
Total Reductions	262,118	5.00

P.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	89.00	84.00		5.00
General Fund	7,849,459	7,587,341	262,118	
Special Fund	340,556	340,556	0	
Total Funds	8,190,015	7,927,897	262,118	

Amendment No. **237**

DIVISION OF EMPLOYMENT AND TRAINING

PG01.01 Assistant Secretary

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete positions that have been vacant in excess of 12 months that the department confirms are vacant.	33,176 FF	1.00
Total Reductions	33,176	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	7.00	6.00		1.00
Federal Fund	743,968	710,792	33,176	
Total Funds	743,968	710,792	33,176	

Amendment No. **238**

PG01.02 Labor Market Analysis and Information

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Delete positions that have been vacant in excess of 12 months that the department confirms are vacant.	236,273 FF	6.00
Total Reductions	236,273	6.00

P.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	38.00	32.00		6.00
Federal Fund	2,263,701	2,027,428	236,273	
Total Funds	2,263,701	2,027,428	236,273	

Amendment No. **239**

PG01.04 Office of Employment Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant in excess of 12 months that the department confirms are vacant.	291,546 FF	8.00
Total Reductions	291,546	8.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	309.00	301.00		8.00
General Fund	47,063	47,063	0	
Special Fund	959,000	959,000	0	
Federal Fund	18,911,424	18,619,878	291,546	
Total Funds	19,917,487	19,625,941	291,546	

Amendment No. **240**

P.00

PG01.06 Office of Unemployment Insurance

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete positions that have been vacant in excess of 12 months that the department confirms are vacant.	492,006 FF	13.00
Total Reductions	492,006	13.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	594.50	581.50		13.00
Special Fund	1,200,000	1,200,000	0	
Federal Fund	44,897,743	44,405,737	492,006	
Total Funds	46,097,743	45,605,737	492,006	

Amendment No. **241**

PG01.09 Capital Acquisition Fund

Add the following language to the special fund appropriation:

, provided that no funds may be expended on plans or designs until a Department of General Services cost estimate worksheet has been submitted to the budget committees. The budget committees shall have 45 days to review and comment.

Explanation: This language provides the budget committees with an opportunity to review the Department of General Services cost estimate for the selection of a site for the call center, which has not been submitted.

Information Request	Author	Due Date
Cost estimate worksheet	Department of Labor, Licensing, and Regulation	45 days prior to expenditure

Amendment No. **242**

QA.01

Budget Amendments

Add the following language:

It is the intent of the General Assembly that the Department of Public Safety and Correctional Services include provisions in all future inmate medical contracts that cost-of-living adjustments (COLAs) provided to the contractor shall not be in effect until the same day of the fiscal year that COLAs are provided for all State employees. This provision would apply to all regions of the State of Maryland covering offenders under the jurisdiction of the Division of Correction, Patuxent Institution, and the Division of Pretrial Detention and Services. The department should make every effort to incorporate such provisions, consistent with legislative intent, for the medical contract renewal period beginning July 1, 2003.

Explanation: The Department of Public Safety and Correctional Services has issued contracts that have been interpreted as requiring payment of COLAs on a different schedule than those of State employees. This language would prohibit payment of COLAs prior to that time the adjustment was applicable to State of Maryland employees. It would further require that all contracts subsequently signed stipulate that all employees due to receive a COLA receive them on the same schedule as State employees.

Amendment No. **243**

QA01.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the following positions, identified by PIN, which have been vacant at least 18 months:	393,351 GF	8.00
057096 – Administrative Officer II		
048451 – Asst. Attorney General VIII		
067769 – Correctional Residence Counselor II		
065430 – Accountant II		
038602 – Accountant Supervisor		
038563 – Computer Network Specialist Supervisor		
069992 – Computer Network Specialist Manager		
033457 – Deputy Assistant Director III		
Total Reductions	393,351	8.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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QA.01

Position	166.00	158.00	8.00
General Fund	13,778,912	13,385,561	393,351
Special Fund	1,807,162	1,807,162	0
Total Funds	15,586,074	15,192,723	393,351

Amendment No. **244**

QA01.02 Information Technology and Communications Division

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce overtime expenses. The reduction will allow continuation at the fiscal 2002 working appropriation with the additional personnel gained at that time.	185,000 GF	
2. Reduce funds for the signing bonus for new Information Technology (IT) workers. The current state of the IT workforce should allow for hiring without the necessity of paying bonuses.	100,000 GF	
Total Reductions	285,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	256.00	256.00		0.00
General Fund	28,684,844	28,399,844	285,000	
Special Fund	3,314,755	3,314,755	0	
Total Funds	31,999,599	31,714,599	285,000	

Amendment No. **245**

QA01.05 Capital Appropriation

QA.01

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete special funds for the remaining capital development for the Public Safety Training center. This reduction is made as a cost containment measure. The replacement of these funds with bond funding will be considered in the context of all the projects and programs which may need to be shifted out of the operating budget.	3,156,000	SF
Total Reductions	3,156,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Special Fund	3,156,000	0	3,156,000	
Total Funds	3,156,000	0	3,156,000	

Amendment No. **246**

Committee Narrative

Updated Program Plan and Reconciliation: The committees direct that the Department of Public Safety and Correctional Services (DPSCS) provide an updated program plan with all project components, construction time lines, anticipated costs, and revenue sources. Additionally, the department should provide an accounting to date, by fiscal year, fund source, and uses, of all appropriations and expenditures for the components of the Public Safety Training Center. The report shall be provided by September 1, 2002. The committees further direct that all future project detail in the Capital Improvement Program reflect the total cost of all elements of the project, including the firearms and driver training facilities.

Information Request	Author	Due Date
Provide an updated program plan to include project components, construction time-lines, anticipated costs, and revenue sources by fiscal year.	DPSCS	September 1, 2002

QA01.07 Major Information Technology Development Projects

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
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QA.01

1. Reduce funding for the accelerated rollout of the arrest booking system (ABS). The reduction allows for the implementation of ABS in accordance with the original department guidelines.	116,832	GF
Total Reductions	116,832	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	6,570,611	6,453,779	116,832	
Federal Fund	230,625	230,625	0	
Total Funds	6,801,236	6,684,404	116,832	

Amendment No. **247**

QB.00
Department of Public Safety and Correctional Services
Division of Correction - Headquarters

HEADQUARTERS

QB01.01 General Administration

Add the following language to the general fund appropriation:

, provided that funds appropriated for the purpose of making local jail per diem reimbursement payments or estimated payments (as provided under the Correctional Services Act, Section 9-402 of the Annotated Code), to any jurisdiction shall be subject to the following conditions:

- (1) Each jurisdiction shall submit fiscal 2002 per diem closeout data to the Department of Public Safety and Correctional Services (DPSCS) by the close of business on December 1, 2002. Further, each jurisdiction shall submit fiscal 2002 inmate days reports not later than October 1, 2002. For any jurisdiction for which DPSCS has not received fiscal 2002 per diem closeout data by December 1, 2002, and/or inmate days reports by October 1, 2002, DPSCS shall deduct a nonrecoverable 20% penalty from the net annual reimbursement payment for that jurisdiction.
- (2) For any jurisdiction for which DPSCS has not received the fiscal 2002 inmate days or per diem closeout data by the above-stated due dates, an additional nonrecoverable 20% deduction will be taken for every 30 days after the due date that the reports are not received.

Explanation: The State partially reimburses local jurisdictions for inmates sentenced between 91 and 365 days. This annual language will ensure that local jurisdictions submit data in a timely manner and has been included in previous budgets.

Amendment No. **248**

QB.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for long-term vacancies. The following PINs have been vacant for at least 12 months: 072056, 052590, 068255, and 067769.	144,298 GF	4.00
2. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.	19,983 GF	
3. Reduce 43 of 136 new positions due to the nature of the State's fiscal condition.	1,249,933 GF	43.00
4. Reduce funding for travel. This reduction will allow for continuation at working 2002 level.	61,031 GF	
Total Reductions	1,475,245	47.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	88.40	41.40		47.00
General Fund	5,639,556	4,164,311	1,475,245	
Special Fund	25,132	25,132	0	
Total Funds	5,664,688	4,189,443	1,475,245	

Amendment No. **249**

QB.00

QB01.03 Canine Operations

Reduce appropriation for the purposes indicated:			<u>Funds</u>	<u>Positions</u>
1.	Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.		55,754 GF	
Total Reductions			55,754	0.00
<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	31.00	31.00		0.00
General Fund	2,150,931	2,095,177	55,754	
Total Funds	2,150,931	2,095,177	55,754	

Amendment No. **250**

JESSUP REGION

QB02.01 Maryland House of Correction

Reduce appropriation for the purposes indicated:			<u>Funds</u>	<u>Positions</u>
1.	Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.		14,850 GF	
2.	Reduce funding for utilities to the level of 2002 working plus 7.7%. The fiscal 2001 prices were a result of a nationwide spike in energy, which according to the Department of General Services has abated. The reduction per facility is to be determined by the Office of the Secretary.		1,677,287 GF	
Total Reductions			1,692,137	0.00

QB.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	526.00	526.00		0.00
General Fund	39,389,926	37,697,789	1,692,137	
Special Fund	1,062,026	1,062,026	0	
Federal Fund	5,000	5,000	0	
Total Funds	40,456,952	38,764,815	1,692,137	

Amendment No. **251**

QB02.02 Maryland House of Correction Annex

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for new and replacement equipment. Due to the State's fiscal condition, the life expectancy of equipment must be extended. Justification provided for new purchases has not shown a critical need.	173,689 GF	
Total Reductions	173,689	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	515.00	515.00		0.00
General Fund	33,863,417	33,689,728	173,689	
Special Fund	920,583	920,583	0	
Total Funds	34,784,000	34,610,311	173,689	

Amendment No. **252**

QB02.03 Maryland Correctional Institution - Jessup

QB.00

Reduce appropriation for the purposes indicated:

1. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.

<u>Funds</u>	<u>Positions</u>
59,230	GF

Total Reductions	59,230	0.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	393.00	393.00		0.00
General Fund	25,946,418	25,887,188	59,230	
Special Fund	813,971	813,971	0	
Total Funds	26,760,389	26,701,159	59,230	

Amendment No. **253**

HAGERSTOWN REGION

QB04.02 Maryland Correctional Training Center

Reduce appropriation for the purposes indicated:

1. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.

<u>Funds</u>	<u>Positions</u>
48,850	GF

Total Reductions	48,850	0.00
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QB.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	638.00	638.00		0.00
General Fund	44,621,868	44,573,018	48,850	
Special Fund	2,475,133	2,475,133	0	
Total Funds	47,097,001	47,048,151	48,850	

Amendment No. **254**

WOMEN'S FACILITIES

QB05.01 Maryland Correctional Institution for Women

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.	34,000 GF	
Total Reductions	34,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	281.00	281.00		0.00
General Fund	18,754,429	18,720,429	34,000	
Special Fund	844,221	844,221	0	
Total Funds	19,598,650	19,564,650	34,000	

Amendment No. **255**

QB.00

MARYLAND CORRECTIONAL PRE-RELEASE SYSTEM

QB06.01 General Administration

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.	879 GF	
Total Reductions	879	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	47.00	47.00		0.00
General Fund	7,853,506	7,852,627	879	
Special Fund	177	177	0	
Total Funds	7,853,683	7,852,804	879	

Amendment No. **256**

EASTERN SHORE REGION

QB07.01 Eastern Correctional Institution

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.	12,822 GF	
Total Reductions	12,822	0.00

QB.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	907.00	907.00		0.00
General Fund	66,209,919	66,197,097	12,822	
Special Fund	2,619,650	2,619,650	0	
Total Funds	68,829,569	68,816,747	12,822	

Amendment No. **257**

WESTERN MARYLAND REGION

QB08.01 Western Correctional Institution

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.	21,304 GF	
Total Reductions	21,304	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	535.00	535.00		0.00
General Fund	36,536,231	36,514,927	21,304	
Special Fund	1,256,236	1,256,236	0	
Total Funds	37,792,467	37,771,163	21,304	

Amendment No. **258**

QB.00

QB08.02 North Branch Correctional Institute

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for new or replacement vehicles across multiple facilities. The new vehicles are not required and the vehicles to be replaced have not surpassed their expected life and maintenance costs do not show a necessity for replacement.	44,776 GF	
Total Reductions	44,776	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	112.00	112.00		0.00
General Fund	6,509,570	6,464,794	44,776	
Special Fund	25,000	25,000	0	
Total Funds	6,534,570	6,489,794	44,776	

Amendment No. **259**

STATE USE INDUSTRIES

QB09.01 State Use Industries

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for travel. This reduction will allow for continuation at working 2002 level.	33,871 SF	
2. Reduce funding for vehicles. The current fleet has not surpassed normal life, and maintenance costs do not reflect necessity.	133,262 SF	
Total Reductions	167,133	0.00

QB.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	189.00	189.00		0.00
Special Fund	38,890,727	38,723,594	167,133	
Total Funds	38,890,727	38,723,594	167,133	

Amendment No. **260**

QC.01
Department of Public Safety and Correctional Services
Maryland Parole Commission

Budget Amendments

QC01.01 General Administration and Hearings

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for conferences and out-of-state travel due to necessary fiscal constraints.	2,640 GF	
2. Reduce funding for turnover to more accurately reflect vacancy rate.	53,592 GF	
3. Reduce funding for long-term vacancies. The positions have been vacant for more than 18 months.	57,693 GF	2.00
Total Reductions	113,925	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	79.00	77.00		2.00
General Fund	4,083,935	3,970,010	113,925	
Total Funds	4,083,935	3,970,010	113,925	

Amendment No. **261**

QC.02
Department of Public Safety and Correctional Services
Division of Parole and Probation

Budget Amendments

QC02.01 General Administration

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete funding for office equipment replacement. The current fiscal environment dictates that the useful life of equipment be extended.	4,024 GF	
Total Reductions	4,024	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	53.00	53.00		0.00
General Fund	5,037,275	5,033,251	4,024	
Total Funds	5,037,275	5,033,251	4,024	

Amendment No. **262**

QC02.02 Field Operations

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete funding for office equipment replacement. The current fiscal environment dictates that the useful life of equipment be extended.	146,650 GF	
2. Reduce funding for the replacement of vehicles. The mileage anticipated for fiscal 2003 falls within the general life expectancy for the vehicles in question. There is no indication that repair and maintenance costs have risen as a result of their age.	120,654 GF	

QC.02

3. Reduce funding for the following vacancies which have been vacant at least 12 months: 062584 – Administration Officer II 053828 – Office Secretary I 078184 and 078185 – Office Services Clerk	134,584 GF	4.00
4. Reduce funding for new agents and increase the phase-in time of the Proactive Community Supervision program. With the current staff levels, the program can begin the transition and conduct evaluations. As the State’s fiscal situation improves, the phase-in can accelerate.	162,316 GF	17.00
5. Reduce funding for special payments payroll to fiscal 2002 level plus 4% growth.	124,488 GF	
6. Reduce funding for routine operations travel. With the reduction in agents and limited implementation of the Proactive Community Supervision travel expenditures will not be as much as anticipated.	104,500 GF	
7. Reduce funding for real property rental costs. Rental costs appear excessive. Reduction is to level of 2002 working appropriation plus 15%.	295,141 GF	
Total Reductions	1,088,333	21.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	1322.50	1301.50		21.00
General Fund	78,850,510	77,762,177	1,088,333	
Special Fund	83,018	83,018	0	
Federal Fund	127,329	127,329	0	
Total Funds	79,060,857	77,972,524	1,088,333	

Amendment No. **263**

QD.00
Department of Public Safety and Correctional Services
Patuxent Institution

Budget Amendments

QD00.01 Services and Institutional Operations

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for utilities. The reduction will allow for a \$100,458 increase. The allowance was based on fiscal 2001 actual costs, which occurred during a nationwide spike in energy prices that has since subsided.	200,000 GF	
2. Reduce funding for an additional vehicle. Current vehicles can adequately handle job responsibilities.	27,100 GF	
3. Reduce funding for variable expenses to reflect lower average daily population than projections. This is based on historical overestimation of population.	157,700 GF	
4. Reduce funding for replacement office equipment. Useful life of furniture can be extended.	9,925 GF	
5. Reduce funding for new positions. Previous positions were allocated based on average daily population estimates that have not been realized.	548,040 GF	15.00
Total Reductions	942,765	15.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	553.50	538.50		15.00
General Fund	35,021,626	34,078,861	942,765	
Special Fund	640,378	640,378	0	
Total Funds	35,662,004	34,719,239	942,765	

Amendment No. **264**

QG.00
Department of Public Safety and Correctional Services
Police and Correctional Training Commissions

Budget Amendments

QG00.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for all out-of-state travel and in-state conferences. Remaining funds allow for in-state training and routine operations.	8,000 GF	
2. Delete general fund support for the Police and Correctional Training Commissions (PCTC) as operations could be supported from the Law Enforcement Correctional Training Fund. This is predicated on providing general obligation bond support for PCTC and a change in the Correctional Services Article through the Budget Reconciliation Act of 2002. The agency is authorized to process a special fund amendment to fund its fiscal 2003 operations in the amount of \$1,685,000.	3,156,000 GF	
Total Reductions	3,164,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	61.00	61.00		0.00
General Fund	4,221,412	1,057,412	3,164,000	
Special Fund	2,063,620	2,063,620	0	
Total Funds	6,285,032	3,121,032	3,164,000	

Amendment No. **265**

QK.00
Department of Public Safety and Correctional Services
Criminal Injuries Compensation Board

Budget Amendments

QK00.01 Administration and Awards

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for contractual services. The remaining balance allows for a continuation of 2002 working appropriation funding.	11,300 SF	
Total Reductions	11,300	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	7.00	7.00		0.00
Special Fund	4,131,447	4,120,147	11,300	
Federal Fund	1,580,000	1,580,000	0	
Total Funds	5,711,447	5,700,147	11,300	

Amendment No. **266**

QP.00
Department of Public Safety and Correctional Services
Division of Pretrial and Detention Services

Budget Amendments

Add the following language:

Provided that 12 regular positions are deleted from this budget.

Explanation: This action will delete 12 long-term positions.

Amendment No. **267**

QP00.03 Baltimore City Detention Center

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete the following PINs which have been vacant for at least 12 months:		12.00
! Administrator I – 067703;		
! Administrative Officer II – 078331, 078332, 078333, 078334, 078335, 078336, 078337; and		
! Administrative Officer – 078338, 078339, 078340, and 078341.		
These positions have been previously been affected by cost containment measures.		
2. Reduce the funds necessary for steam to 2000 actual plus 3%. The actual costs for 2001 were a result of a nationwide spike in prices that has since abated. The resulting appropriation would provide still an increase over fiscal 2002.	364,881 GF	
3. Reduce funding to reflect lower-than-estimated average daily population (ADP) at Central Booking and Intake Facility (CBIF). ADP is consistently overestimated at CBIF. The reduction is for 200 inmates and still provides for approximately 12.6% growth in inmate population.	200,000 GF	

QP.00

4. Reduce funds by phasing in additional custody staffing over two years based on historical staff-to-inmate ratios, history of overestimation of inmate population, and the State's current fiscal position.	687,796	GF	23.00
 Total Reductions	 1,252,677		 35.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	797.00	762.00		35.00
General Fund	56,301,066	55,048,389	1,252,677	
Special Fund	2,087,947	2,087,947	0	
Federal Fund	100,000	100,000	0	
Total Funds	58,489,013	57,236,336	1,252,677	

Amendment No. **268**

QP00.04 Central Booking and Intake Facility

Reduce appropriation for the purposes indicated:

	<u>Funds</u>		<u>Positions</u>
1. Reduce the funds necessary for steam to 2000 actual plus 3%. The actual costs for 2001 were a result of a nationwide spike in prices that has since abated. The resulting appropriation would provide still an increase over fiscal 2002.	103,659	GF	
2. Reduce funds by phasing in additional custody staffing over two years based on historical staff-to-inmate ratios, history of overestimation of inmate population, and the State's current fiscal position.	498,780	GF	17.00
 Total Reductions	 602,439		 17.00

QP.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	607.00	590.00		17.00
General Fund	35,642,188	35,039,749	602,439	
Special Fund	193,565	193,565	0	
Total Funds	35,835,753	35,233,314	602,439	

Amendment No. **269**

RA.01
State Department of Education
Headquarters

RA01.01 Office of the State Superintendent

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for travel. Due to budgetary constraints, funding for travel should be limited to the fiscal 2002 legislative appropriation for travel.	20,625	GF
Total Reductions	20,625	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	54.60	54.60		0.00
General Fund	6,800,367	6,779,742	20,625	
Special Fund	148,278	148,278	0	
Federal Fund	857,788	857,788	0	
Total Funds	7,806,433	7,785,808	20,625	

Amendment No. **270**

RA01.11 Division of Instruction and Staff Development

Add the following language to the general fund appropriation:

, provided that the \$50,336 included in this appropriation intended to support a part-time contractual position to administer the supplemental State Head Start grants not be used for this purpose. Instead, it is the intent of the General Assembly that these dollars support their original purpose and be distributed as grants to Head Start programs.

Explanation: Committee narrative in the 2001 Joint Chairmen’s Report requested that funding for supplemental State Head Start grants be transferred from the Office for Children, Youth, and Families (OCYF) to the Maryland State Department of Education (MSDE). In fiscal 2002, through the budget amendment process, OCYF will transfer the \$3 million used for these grants to MSDE. In the fiscal 2003 allowance, MSDE has dedicated approximately \$50,000 of these funds toward a

RA.01

part-time position to administer the grants. This language ensures that MSDE awards the entire \$3 million to Head Start programs. In this way, the State dollars will have a more direct impact on promoting the State's goal of school readiness.

Amendment No. **271**

RA01.12 Division of Student and School Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for a new juvenile justice alternative education school. This reduction will allow the program to begin in January 2003 and give the host school system more time to prepare for students.	1,000,000	GF
Total Reductions	1,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	32.00	32.00		0.00
General Fund	4,806,174	3,806,174	1,000,000	
Federal Fund	2,826,897	2,826,897	0	
Total Funds	7,633,071	6,633,071	1,000,000	

Amendment No. **272**

RA.02
State Department of Education
Aid to Education

Budget Amendments

RA02.01 State Share of Basic Current Expenses

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for basic current expense. The Maryland State Department of Education has adjusted the full-time equivalent enrollment count since submission of the fiscal 2003 allowance. The adjustment reduces the amount of basic current expense needed in fiscal 2003 from \$1,764,525,925 to \$1,764,230,813.	295,112 GF	
Total Reductions	295,112	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	1,764,525,925	1,764,230,813	295,112	
Total Funds	1,764,525,925	1,764,230,813	295,112	

Amendment No. **273**

RA02.04 Children at Risk

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce federal dropout prevention funding for children at risk.	5,000,000 FF	
Total Reductions	5,000,000	0.00

RA.02

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Federal Fund	16,485,155	11,485,155	5,000,000	
Total Funds	16,485,155	11,485,155	5,000,000	

Amendment No. **274**

RA02.23 Class Size Initiative

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the professional development component of the class size reduction program.	1,500,000 GF	
Total Reductions	1,500,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	26,122,116	24,622,116	1,500,000	
Federal Fund	20,729,525	20,729,525	0	
Total Funds	46,851,641	45,351,641	1,500,000	

Amendment No. **275**

RA02.27 Food Services Program

Add the following language to the general fund appropriation:

provided that \$1,928,000 is contingent upon the enactment of HB 1409.

Explanation: This language makes the reduction contingent upon passage of HB 1409. HB 1409 would extend the sunset date for the Maryland Meals for Achievement In-Classroom Breakfast Program from fiscal 2002 to fiscal 2005.

Amendment No. **276**

RA.02

RA02.39 Transportation

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce disabled transportation grant for Montgomery County per audit. A fiscal 2000 audit of State Aid Programs found that Montgomery County had provided a disabled student ridership count of 7,332 disabled students. However, the audit found that Montgomery County had overstated the ridership by six students and recommended fiscal 2003 State transportation funding of \$1,739,000 for disabled students. This reduction complies with the audit recommendations.	3,000 GF	
2. Reduce funds for transportation grants. The Maryland State Department of Education has adjusted the full-time equivalent enrollment count since submission of the fiscal 2003 allowance. The adjustment reduces the amount of transportation funding needed in fiscal 2003 from \$138,909,659 to \$138,902,184.	7,475 GF	
Total Reductions	10,475	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	138,909,659	138,899,184	10,475	
Total Funds	138,909,659	138,899,184	10,475	

Amendment No. **277**

RA.02

RA02.45 School Building Construction Aid

Add the following language:

, provided that \$14,000,000 of debt service on school construction aid be reduced contingent upon enactment of SB 323/HB 424.

Explanation: The March 6, 2002 bond sale provided revenues in the form of the bond premium and accrued interest which will be credited to the Annuity Bond Sale and decrease the amount of general funds needed. In addition, because bonds were refunded in the March 6, 2002 sale, there is a reduction in the amount of debt service the State owes in fiscal 2002 and 2003. This language reduces the fiscal 2003 appropriation by the amount of these savings contingent upon enactment of SB 323/HB 424. The combined general fund savings from additional special fund revenues and decreased debt services expenditures is \$14.0 million.

Amendment No. **278**

RA02.56 Governor's Teacher Salary Challenge Program

Reduce appropriation for the purposes indicated:

1. Reduce funds for the Governor's Teacher Salary Challenge Program. The Maryland State Department of Education has adjusted the full-time equivalent enrollment count since submission of the fiscal 2003 allowance. The adjustment reduces the amount of funding needed for the hold harmless component of the program from \$72,516,157 to \$72,512,109.

Total Reductions

<u>Funds</u>	<u>Positions</u>
4,048 GF	
4,048	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	39,200,186	39,196,138	4,048	
Special Fund	33,315,971	33,315,971	0	
Total Funds	72,516,157	72,512,109	4,048	

Amendment No. **279**

RA.03
State Department of Education
Funding for Educational Organizations

Budget Amendments

RA03.02 Blind Industries and Services of Maryland

Add the following language:

Provided that Blind Industries and Services of Maryland shall submit a written action plan to the Maryland State Department of Education.

Explanation: This language requires that Blind Industries and Services of Maryland submit a written strategic action plan to the Maryland State Department of Education.

Amendment No. **280**

Reduce appropriation for the purposes indicated:			<u>Funds</u>	<u>Positions</u>
1.	Reduce funding for Blind Industries and Services of Maryland.		250,000	GF
	Total Reductions		250,000	0.00
			<u>Amount</u>	<u>Position</u>
	<u>Effect</u>	<u>Allowance</u>	<u>Reduction</u>	<u>Reduction</u>
	General Fund	1,114,710	250,000	
	Total Funds	1,114,710	250,000	

Amendment No. **281**

Committee Narrative

Apparent Lack of Procurement Opportunities: The committees have monitored the progress of Blind Industries and Services of Maryland (BISM) to meet the goal of self-sufficiency under the Maryland State Department of Education's (MSDE) annual grant. The committees also have noted diminished opportunities provided by the Department of General Services (DGS) in the procurement process. For example, procurement opportunities afforded by DGS to BISM in the manufacture and provision of paper products have declined substantially over the past five years. While DGS must be aware of the statutory preferences granted to BISM, it is unfair to expect BISM to achieve

RA.03

nongrant parity without being afforded appropriate procurement opportunities.

The committees direct DGS to explain the apparent lack of procurement opportunities and preference accorded to BISM and to coordinate its response with any other appropriate State agencies. DGS shall submit a written explanation to the committees no later than September 15, 2002. The explanation should also detail BISM's diminished role for paper procurement so that the committees can evaluate the status of MSDE's annual grant to BISM.

Information Request	Author	Due Date
Letter explaining (1) the apparent lack of procurement opportunities and preference accorded to BISM; and (2) BISM's diminished role in paper procurement.	DGS and other appropriate State agencies	September 15, 2002

RA03.03 Other Institutions

Add the following language:

Provided that the State Superintendent of Schools shall determine how to allocate the 13.0% reduction.

Explanation: This language gives the State Superintendent of Schools the authority to allocate the 13.0% reduction in fiscal 2003 operating grants among the State-aided institutions.

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Reduce funding for the State-aided institutions. Although the State-aided institutions offer valuable services to students, due to budgetary constraints, the funding for State-aided institutions should be reduced by 13.0%.	1,090,180 GF	
Total Reductions	1,090,180	0.00

RA.03

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	8,360,721	7,270,541	1,090,180	
Total Funds	8,360,721	7,270,541	1,090,180	

Amendment No. **282**

RA03.04 Aid to Non-Public Schools

Add the following language to the special fund appropriation:

Further provided that no more than 3.0 percent of this appropriation may be used for administrative expenses.

Explanation: The Maryland State Department of Education is permitted to use no more than 3.0 percent of this appropriation for administrative expenses incurred in administering the Nonpublic Student Textbook Program.

Amendment No. **283**

Add the following language to the special fund appropriation:

Further provided that the Maryland State Department of Education shall:

- (a) Assure that the process for textbook acquisition uses a list of qualified textbook vendors and of qualified textbooks; uses textbooks that are secular in character and acceptable for use in any public elementary or secondary school in Maryland; and
- (b) Receive requisitions for textbooks to be purchased from the eligible and participating schools, and forward the approved requisitions and payments to the qualified textbook vendor who will send the textbooks directly to the eligible school, which will:
 - (i) Report shipment receipt to the department;
 - (ii) Provide assurance that the savings on the cost of textbooks will be dedicated to reducing the cost of textbooks for students; and

RA.03

(iii) Since the textbooks shall remain property of the State, maintain appropriate shipment receipt records for audit purposes.

Explanation: The language ensures that the Maryland State Department of Education will follow the same process for textbook acquisition that was used in fiscal 2002.

Amendment No. **284**

Add the following language to the special fund appropriation:

Further provided that no funds may be expended unless funding is provided in fiscal 2003 to begin implementing the recommendations of the Commission on Education Finance, Equity, and Excellence.

Explanation: Funding for the Non-public Student Textbook Program shall be prohibited unless funding is provided in fiscal 2003 to begin implementing the recommendations of the Commission on Education Finance, Equity, and Excellence.

Amendment No. **285**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for the Non-public Student Textbook Program.	1,000,000 SF	
Total Reductions	1,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Special Fund	5,000,000	4,000,000	1,000,000	
Total Funds	5,000,000	4,000,000	1,000,000	

Amendment No. **286**

RA.04
Subcabinet Fund
Local Management Board Fund

Budget Amendments

RA04.01 Local Management Board Fund

Add the following language:

It is the intent of the General Assembly that the Office for Children, Youth, and Families use \$400,000 in funds from the subcabinet fund balance to support school-based health centers in fiscal 2003.

Explanation: The fiscal 2003 allowance contains an additional \$400,000 in general funds to support school-based health centers. To recognize the availability of subcabinet fund balance dollars to support these costs, the General Assembly reduced general fund support for school-based health centers by \$400,000. This language ensures that the Office for Children, Youth, and Families reserves \$400,000 of the subcabinet fund balance to support school-based health centers in fiscal 2003.

Amendment No. **287**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding for two new Community Partnership Agreements (CPAs). The fiscal 2003 allowance includes \$500,000 from the fund balance to establish CPAs for Baltimore and Somerset counties. The State needs to limit budgetary growth in fiscal 2003. Rather than continue the expansion of CPAs, the subcabinet should use its fund balance to support existing services.	500,000	GF
<p>This action does not reflect on the merits of the CPA initiative. The subcabinet should pursue funding to phase in the five remaining CPAs when the State's fiscal situation improves.</p>		
2. Reduce general funds for school-based health centers to reflect the Office for Children, Youth, and Families' (OCYF) ability to cover these costs with dollars from the subcabinet fund balance.	400,000	GF

RA.04

The Maryland State Department of Education (MSDE) had supported 13 centers with funds used for special education and nonpublic placements. Because these dollars are needed to meet their original intent of serving special needs children, MSDE began discontinuing funding for the school-based health centers in fiscal 2002 and will not provide any funding in fiscal 2003. The Subcabinet Fund includes \$400,000 in general funds to maintain these centers, as well as implement a previous plan to open new centers that it had to abandon in exchange for continuing MSDE's centers. A portion of the funds would also cover annualization costs associated with a new center that opened in fiscal 2002.

With dollars available in the fund balance, OCYF does not need additional general funds to support these centers. In addition, given the need to constrain State spending, OCYF should not use available dollars to expand school-based health centers in fiscal 2003.

- | | | |
|---|------------|------|
| 3. Reduce funds for the Subcabinet Fund to recognize its ability to share in the State's cost containment efforts. As a convenient way to avoid impacting entitlement services such as foster care maintenance payments and Medicaid provider reimbursements, the Department of Budget and Management excluded all expenditures coded as grants, subsidies, and contributions. However, certain grant-funded activities should share in cost containment, including the programs funded through the Subcabinet Fund. The Office for Children, Youth, and Families should determine how to allocate this cost containment reduction amount the subcabinet fund programs. | 142,469 GF | |
| 4. Reduce funds for Interagency Family Preservation to reflect reimbursable fund reduction made in the child welfare programs in the Department of Human Resources (DHR). The Subcabinet Fund would have provided these general funds to DHR to purchase replacement equipment. | 3,465 GF | |
| Total Reductions | 1,045,934 | 0.00 |

RA.04

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	41,129,627	40,083,693	1,045,934	
Special Fund	1,761,196	1,761,196	0	
Federal Fund	29,307,315	29,307,315	0	
Total Funds	72,198,138	71,152,204	1,045,934	

Amendment No. **288**

Committee Narrative

Out-of-home Placement Data: To facilitate evaluation of Maryland's family preservation programs in stemming the flow of children from their homes, the Office for Children, Youth, and Families (OCYF) is requested to submit to the committees data on the total number of out-of-home placements and entries by jurisdiction over the previous three years. OCYF should also provide information on the cost per child served, the reasons for new placements, and an evaluation of data derived from the application of the North Carolina Family Assessment Scale. Data should also be collected concerning the reports of new child abuse and neglect while an individual is receiving family preservation services and while residing at home in the 12 months following case closure. Other subcabinet agencies should provide the appropriate information to OCYF by October 1, 2002.

Information Request	Author	Due Date
Out-of-home placement data	OCYF	December 1, 2002

RB.00
University System of Maryland

Budget Amendments

Add the following language:

The appropriation herein for the University System of Maryland institutions shall be reduced by \$31,097,835 in unrestricted funds. The allocation of the reduction shall be determined by the University System of Maryland Board of Regents. The Board of Regents shall submit a letter to the budget committees by July 1, 2002 specifying how the allocation will be distributed among the system institutions. The Board of Regents shall allocate the reduction in such a way that the fiscal 2003 general fund support for Bowie State University, University of Maryland Eastern Shore, and Coppin State College shall exceed their respective fiscal 2002 general fund support by a percentage greater than or equal to the average growth in general fund support of all other institutions that experience growth.

Explanation: This language reduces the appropriation to the fiscal 2002 working appropriation, after hiring freeze savings are realized. With this reduction, general fund support for the University System of Maryland will be \$66.1 million above the fiscal 2001 level. Additionally, this language requires the University System of Maryland to submit a letter to the budget committees by July 1, 2002 specifying how the reduction will be distributed among the system institutions. While allowing the Board of Regents to allocate the reduction among institutions, the language provides that if the Board chooses to provide an increase relative to fiscal 2002 to any institution(s), it must provide the same proportional increase to each of the three historically black institutions.

Information Request	Author	Due Date
Letter specifying allocation of the reduction among the University System of Maryland institutions.	Board of Regents	July 1, 2002

Amendment No. **289**

RB.36
University System of Maryland
University System of Maryland Office

Budget Amendments

Add the following language:

, provided that \$700,000 in unrestricted funds for the University System of Maryland Office may not be expended until evidence of allocation of \$700,000 from the University System of Maryland for support of the fiscal 2003 operations of the Christopher Columbus Center is submitted to the budget committees. Consistent with its use of space in the Columbus Center, the University of Maryland Biotechnology Institute (UMBI) shall support the operations of the Columbus Center in excess of \$700,000. This will ensure that the University System of Maryland (USM) and UMBI share the costs of the operations and maintenance of the Christopher Columbus Center until full occupancy can be achieved. If a tenant makes rent payments adequate to absorb the cost of maintaining the vacant space, the transfer from the system may be prorated to reflect only the time the space remained vacant. All costs associated with securing a suitable tenant shall be the responsibility of the System. The General Assembly urges USM to proceed with celerity to secure a suitable tenant for the Columbus Center. It is the intent of the General Assembly that the system resolve all questions about the use and lease of the space and begin actively seeking a tenant no later than July 1, 2002.

Explanation: This language requires USM to continue to share in the financial burden of the unoccupied space in the Christopher Columbus Center. The Board of Regents will determine the source of funds for providing \$700,000 to UMBI.

Information Request	Author	Due Date
Notice of allocation of \$700,000 to the UMBI	USM Office	Upon completion

Amendment No. **290**

RC.00
Baltimore City Community College

Budget Amendments

RC00.00 Baltimore City Community College

Add the following language:

Further provided that this reduction shall not be proportionally less generous than any reductions made to the other 15 community colleges.

Explanation: This language ensures that any reduction to the fiscal 2003 allowance for Baltimore City Community College is either equally or less generous to any reductions made to the allowance of the other 15 community colleges.

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce formula funding.	5,006,514	UF
Total Reductions	5,006,514	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	568.00	568.00		0.00
Unrestricted Fund	47,596,807	42,590,293	5,006,514	
Restricted Fund	23,032,956	23,032,956	0	
Total Funds	70,629,763	65,623,249	5,006,514	

Amendment No. **291**

RD.00
St. Mary's College of Maryland

Budget Amendments

RD00.00 St. Mary's College of Maryland

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete general funds to St. Mary's College for enrollment expansion due to the State's fiscal situation. These funds are in excess of the college's statutory funding formula.	204,635 UF	
Total Reductions	204,635	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	396.00	396.00		0.00
Unrestricted Fund	39,778,897	39,574,262	204,635	
Restricted Fund	3,600,000	3,600,000	0	
Total Funds	43,378,897	43,174,262	204,635	

Amendment No. **292**

RE.00
Maryland School for the Deaf

Budget Amendments

FREDERICK CAMPUS

RE01.00 Services and Institutional Operations

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for replacement of a pick-up truck. The truck will have an estimated 81,072 miles by March 2003, 18,928 miles below the required mileage for replacement. The Maryland School for the Deaf contends the vehicle is in disrepair and would cost \$5,000 to repair. Repairing rather than replacing the vehicle would be more preferable due to budgetary constraints.	9,186 GF	
2. Reduce funding for bedding. The Maryland School for the Deaf is requesting a \$20,000 increase (\$15,000 for the Frederick Campus and \$5,000 for Columbia Campus) to replace mattresses, linens, and pillows. The school should adopt a multi-year phase-in schedule for replacing such items.	7,500 GF	
3. Reduce funding for out-of-state conferences and travel. Funding for out-of-state conferences and travel increases by \$3,553, or 136.7% over the fiscal 2002 working appropriation. Due to budgetary constraints, the Maryland School for the Deaf should limit its out-of-state conference attendance and travel.	566 GF 2,287 SF	
4. Reduce by half funding for second-year costs of implementing the Maryland School for the Deaf's faculty pay plan. Due to budgetary constraints in fiscal 2003, these costs should be deferred.	29,863 GF 557 FF	
Total Reductions	49,959	0.00

RE.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	211.50	211.50		0.00
General Fund	13,012,198	12,965,083	47,115	
Special Fund	84,816	82,529	2,287	
Federal Fund	524,305	523,748	557	
Total Funds	13,621,319	13,571,360	49,959	

Amendment No. **293**

COLUMBIA CAMPUS

RE02.00 Services and Institutional Operations

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for bedding. The Maryland School for the Deaf is requesting a \$20,000 increase (\$15,000 for the Frederick Campus and \$5,000 for Columbia Campus) to replace mattresses, linens, and pillows. The school should adopt a multi-year phase-in schedule for replacing such items.	2,500 GF	
2. Reduce funding for out-of-state conferences and travel. Funding for out-of-state conferences and travel increases by \$3,553, or 136.7% over the fiscal 2002 working appropriation. Due to budgetary constraints, the Maryland School for the Deaf should limit its out-of-state conference attendance and travel.	700 GF	
3. Reduce by half funding for second-year costs of implementing the Maryland School for the Deaf's faculty pay plan. Due to budgetary constraints in fiscal 2003, these costs should be deferred.	29,038 GF 542 FF	
4. Delete funding for replacing three administration computers. Due to budgetary constraints, the Maryland School for the Deaf should continue to use its existing computers in fiscal 2003.	5,112 GF	
Total Reductions	37,892	0.00

RE.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	106.00	106.00		0.00
General Fund	6,477,802	6,440,452	37,350	
Special Fund	65,857	65,857	0	
Federal Fund	330,758	330,216	542	
Total Funds	6,874,417	6,836,525	37,892	

Amendment No. **294**

RI.00
Maryland Higher Education Commission

Budget Amendments

RI00.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for interior modifications and reduce food budget to 2001 level. The agency does not have a plan for the interior modifications related to the Guaranteed Student Tuition Fund, even though the program is an existing program. While the 2002 budget for food for Commission meetings is \$0, the allowance provides twice the amount spent in 2001.	2,000 GF	
	4,134 SF	
Total Reductions	6,134	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	83.60	83.60		0.00
General Fund	6,852,995	6,850,995	2,000	
Special Fund	352,883	348,749	4,134	
Federal Fund	474,633	474,633	0	
Total Funds	7,680,511	7,674,377	6,134	

Amendment No. **295**

RI00.03 Joseph A. Sellinger Program for Aid To Non-Public Institutions of Higher Education

Add the following language:

Further provided that the amount appropriated herein shall be distributed among eligible institutions consistent with the Sellinger formula established in Section 17-104 of the Education Article.

RI.00

Explanation: This language expresses the intent that Sellinger aid be distributed among eligible institutions in a manner consistent with the Sellinger formula.

Amendment No. **296**

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce Sellinger formula funding to reflect the fiscal 2002 appropriation, with an adjustment for two newly eligible institutions.	5,099,852 GF	
Total Reductions	5,099,852	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	52,303,067	47,203,215	5,099,852	
Total Funds	52,303,067	47,203,215	5,099,852	

Amendment No. **297**

RI00.05 The Senator John A. Cade Funding Formula for the Distribution of Funds to Community Colleges

Add the following language:

Further provided that the appropriation shall be distributed consistent with the Senator John A. Cade Funding Formula established in Section 16-305 of the Education Article.

Explanation: The language specifies that any appropriation under the Senator John A. Cade Funding Formula shall be distributed in a manner consistent with the Cade formula.

Amendment No. **298**

RI.00

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for the new Appalachian Mountain Community Colleges grant. The two colleges which would receive this grant -- Allegany and Garrett Community Colleges -- already receive \$500,000 a piece in additional small community college grants above the amount provided to each under the Cade formula.	1,077,631	GF
2. Reduce funding for the Garrett/West Virginia reciprocity grant. Since 45.6% of the fiscal 2000 Garrett/West Virginia reciprocity grant and 62.8% of the fiscal 2001 reciprocity grant has been reverted, the grant should be reduced to the fiscal 2001 actual expenditure level of \$163,214.	67,192	GF
3. Reduce funding for the Innovative Partnerships for Technology grants to provide one-half of the amount now due under the matching provisions of the program. In fiscal 2002, the State did not address all of the obligations generated in fiscal 1999 and 2000. New obligations have been generated for fiscal 2003. To show good faith effort by the State in meeting the matching program requirements, the reduction would result in an appropriation equal to one-half of the fiscal 2003 obligations. If the maximum amount of obligations were incurred from fiscal 2002 donations, then the State could owe in fiscal 2004 \$2.6 million from fiscal 2002 donations and \$907,744 from remaining fiscal 2003 obligations, for a total of \$3.5 million. The reduction is required due to budgetary constraints.	907,744	GF
4. Reduce funding for the Senator John A. Cade Funding Formula due to budgetary constraints.	14,388,418	GF
Total Reductions	16,440,984	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	182,620,728	166,179,743	16,440,985	
Total Funds	182,620,728	166,179,743	16,440,985	

Amendment No. **299**

RI.00

RI00.07 Educational Grants

Add the following language:

It is the intent of the General Assembly that, consistent with the State's agreement with the Office for Civil Rights, the Governor increase the appropriation designated for the enhancement of historically black colleges and universities by \$3,000,000 in fiscal 2004.

Amendment No. **300**

Add the following language to the general fund appropriation:

. provided that \$400,000 of this appropriation designated for historically black colleges and universities (HBCUs) may only be expended to facilitate the purchase and/or loan of personal computers for students who could not otherwise afford them at Morgan State University. The equitable distribution of remaining enhancement funds shall not consider the aforementioned grant to Morgan State University.

Explanation: The proposed budget for the Department of Budget and Management provides \$1.2 million from the Information Technology Investment Fund to facilitate the purchase and/or loan of personal computers for students who could not otherwise afford them at the three historically black institutions (HBIs) in the University System of Maryland. The language above provides that enhancement funds at the Maryland Higher Education Commission shall grant \$400,000 to Morgan State University for the same purpose. The remaining enhancement funds shall be distributed equitably among the four public HBIs.

Amendment No. **301**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the Southern Maryland Higher Education Center to maintain the fiscal 2002 level of operating support. The allowance of \$368,000 equals total 2002 support, which included \$268,000 for one-time, non-capital equipment.	268,000	GF
2. Reduce funding for enhancements to the state's four historically black institutions. With this reduction, the state could phase in enhancement funding over two years, reaching the proposed \$6 million in fiscal 2004. As it remains unclear how the enhancement funds will be distributed and for what purpose, phase-in allows the	2,600,000	GF

RI.00

institutions and MHEC to plan for the optimal use of the funds.

3. Delete funds for grants for faculty technology training.	1,000,000	GF
Total Reductions	3,868,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	14,865,500	10,997,500	3,868,000	
Special Fund	1,000,000	1,000,000	0	
Federal Fund	1,023,871	1,023,871	0	
Total Funds	16,889,371	13,021,371	3,868,000	

Amendment No. **302**

Amend the following language:

HBCU Enhancement Fund	6,000,000
	3,400,000

Explanation: This amendment conforms explanatory language with changes made to general fund appropriations for this educational grant.

Amend the following language:

Faculty Technology Training	1,000,000
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Explanation: This amendment conforms explanatory language to a change made to the appropriation for this grant program.

Amendment No. **303**

RI.00

RI00.23 HOPE Scholarships Program

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for HOPE Science and Technology Scholarships, HOPE Scholarship for Other Majors, and HOPE Community College Transfer Scholarships to defer the overall expansion of the HOPE program and to defer the third year phase-in of additional eligible academic majors due to the State's fiscal situation. The remaining appropriation for this program supports the Teacher Scholarships and renewal awards for the other HOPE scholarships.	4,800,000	GF
Total Reductions	4,800,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	26,360,000	21,560,000	4,800,000	
Total Funds	26,360,000	21,560,000	4,800,000	

Amendment No. **304**

RI00.26 Janet L. Hoffman Loan Assistance Repayment Program

Add the following language to the special fund appropriation:

. provided that \$350,000 of this appropriation shall be reduced contingent on the enactment of HB 846/SB 613 ending the transfer of funds from the Physician Quality Assurance Fund to the Maryland Higher Education Commission for this purpose.

Explanation: HB 846 and SB 613 are sunset legislation to continue the Board of Physician Quality Assurance. This language makes a reduction in special funds contingent on the passage of that legislation, including a provision to end the transfer of funds from the Physician Quality Assurance Fund to the Maryland Higher Education Commission for the Loan Assistance Repayment Program.

Amendment No. **305**

RI.00

RI00.30 Private Donation Incentive Grants

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding for Private Donation Incentive Grants.	6,569,760 GF	
Total Reductions	6,569,760	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	6,569,760	0	6,569,760	
Total Funds	6,569,760	0	6,569,760	

Amendment No. **306**

RI00.32 Developmental Disabilities and Mental Health Workforce Tuition Assistance Program

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds to the Developmental Disabilities and Mental Health Worker Tuition Assistance Program. This reduction reflects the amount of underutilized funds transferred by budget amendment from this program to other State scholarship programs in fiscal 2002. Fiscal 2001 budget amendments also transferred underutilized funds from this program, reducing the legislative appropriation from \$1,000,0000 to \$564,250.	600,000 GF	
Total Reductions	600,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	1,500,000	900,000	600,000	
Total Funds	1,500,000	900,000	600,000	

Amendment No. **307**

RI00.34 Major Information Technology Development Projects

RI.00

Add the following language:

Provided that \$325,270 in special funds and \$294,730 in reimbursable funds intended for the Maryland Digital Library may not be expended until the Maryland Higher Education Commission submits a letter to the budget committees outlining a permanent funding strategy for fiscal 2003 and beyond. The permanent funding strategy should apportion the costs of the Maryland Digital Library among participating institutions while preserving maximum access. The budget committees shall have 45 days to review and comment on the report.

Explanation: The 2003 allowance provides \$620,000 for the Maryland Digital Library in special and reimbursable funds. MHEC would collect the special funds from participating non-public institutions and the reimbursable funds from public institutions. Institutions have not finalized an agreement to contribute to the support of the library. The language restricts the expenditure of special and reimbursable funds until MHEC notifies the committees that participating institutions have reached agreement on a permanent funding strategy.

Information Request

Author

Due Date

Permanent funding strategy for the
Maryland Digital Library

MHEC

Prior to expenditure

Amendment No. **308**

RI00.39 Health Manpower Shortage Incentive Grant Program

Add the following language to the special fund appropriation:

, provided that \$350,000 of this appropriation shall be reduced contingent on the enactment of HB 846/SB 613 ending the transfer of funds from the Physician Quality Assurance Fund to the Maryland Higher Education Commission for this purpose.

Explanation: HB 846 and SB 613 are sunset legislation to continue the Board of Physician Quality Assurance. This language makes the reduction in special funds contingent on the passage of legislation, including a provision to end the transfer of funds from the Physician Quality Assurance Fund to the Maryland Higher Education Commission for the Health Personnel Shortage Incentive Grant program.

Amendment No. **309**

RM.00
Morgan State University

Budget Amendments

RM00.00 Morgan State University

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds to allow for funding consistent with enrollment growth. The current State general fund revenue forecast shows little or no growth in general fund revenues for fiscal 2002 or 2003. With this reduction, general fund support for Morgan State University would increase by 2.5% over the fiscal 2002 working appropriation adjusted for cost containment and anticipated hiring freeze savings.	780,519 UF	
Total Reductions	780,519	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	998.00	998.00		0.00
Unrestricted Fund	116,851,113	116,070,594	780,519	
Restricted Fund	31,475,812	31,475,812	0	
Total Funds	148,326,925	147,546,406	780,519	

Amendment No. **310**

RP.00
Maryland Public Broadcasting Commission

Budget Amendments

RP00.02 Administration and Support Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce the federal grant for digital equipment by 50% of the allowance amount. The Maryland Public Broadcasting Commission (MPBC) reports that this grant will not be awarded until October 2002 and that, based on recent experience, it expects to receive only about half of what is in the allowance. Should MPBC receive a larger grant it can submit a budget amendment for the appropriation.	900,000	FF
2. Reduce the general fund increase from the allowance for consulting fees. The Maryland Public Broadcasting Commission has over \$5,000,000 allocated towards consulting fees for various programs and reducing the allowance by the general fund increase should not significantly affect operations.	93,000	GF
Total Reductions	993,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	94.00	94.00		0.00
General Fund	11,426,939	11,333,939	93,000	
Special Fund	1,936,407	1,936,407	0	
Federal Fund	1,800,000	900,000	900,000	
Total Funds	15,163,346	14,170,346	993,000	

Amendment No. **311**

**RT.00
Higher Education**

Budget Amendments

Amend the following language:

Program	Title	
R95C00	Baltimore City Community College	35,936,450 <u>30,929,936</u>
R14D00	St. Mary's College of Maryland	15,310,796 <u>15,106,161</u>
R13M00	Morgan State University	54,115,989 <u>53,335,470</u>
	General Fund Appropriation	1,001,226,305 <u>995,234,637</u>

Explanation: These amendments reflect changes made to the general fund allocation to respective institutions.

Amendment No. **312**

Add the following language:

Provided that this reduction shall not be proportionally less generous than any reductions made to the other 15 community colleges.

Explanation: This language ensures that any reduction to the fiscal 2003 allowance for Baltimore City Community College is either equally or less generous to any reductions made to the allowance of the other 15 community colleges.

Amendment No. **313**

Add the following language:

RT.00

The appropriation herein for the University System of Maryland institutions shall be reduced by \$31,097,835 in general funds. The allocation of the reduction shall be determined by the University System of Maryland Board of Regents. The Board of Regents shall submit a letter to the budget committees by July 1, 2002 specifying how the allocation will be distributed among the system institutions. The Board of Regents shall allocate the reduction in such a way that the fiscal 2003 general fund support for Bowie State University, University of Maryland Eastern Shore, and Coppin State College shall exceed their respective fiscal 2002 general fund support by a percentage greater than or equal to the average growth in general fund support of all other institutions that experience growth.

Explanation: This language reduces the appropriation to the fiscal 2002 working appropriation, after hiring freeze savings are realized. With this reduction, general fund support for the University System of Maryland will be \$66.1 million above the fiscal 2001 level. Additionally, this language requires the University System of Maryland to submit a letter to the budget committees by July 1, 2002 specifying how the reduction will be distributed among the system institutions. While allowing the Board of Regents to allocate the reduction among institutions, the language provides that if the Board chooses to provide an increase relative to fiscal 2002 to any institution(s), it must provide the same proportional increase to each of the three historically black institutions.

Information Request	Author	Due Date
Letter specifying allocation of the reduction among the University System of Maryland institutions.	Board of Regents	July 1, 2002

Amendment No. **314**

Add the following language:

Further provided that \$700,000 in general funds for the University System of Maryland Office may not be expended until evidence of allocation of \$700,000 from the University System of Maryland for support of the fiscal 2003 operations of the Christopher Columbus Center is submitted to the budget committees. Consistent with its use of space in the Columbus Center, the University of Maryland Biotechnology Institute (UMBI) shall support the operations of the Columbus Center in excess of \$700,000. This will ensure that the University System of Maryland (USM) and UMBI share the costs of the operations and maintenance of the Christopher Columbus Center until full occupancy can be achieved. If a tenant makes rent payments adequate to absorb the cost of maintaining the vacant space, the transfer from the system may be prorated to reflect only the time the space remained vacant. All costs associated with securing a suitable tenant shall be the

RT.00

responsibility of the System. The General Assembly urges USM to proceed with celerity to secure a suitable tenant for the Columbus Center. It is the intent of the General Assembly that the system resolve all questions about the use and lease of the space and begin actively seeking a tenant no later than July 1, 2002.

Explanation: This language requires USM to continue to share in the financial burden of the unoccupied space in the Christopher Columbus Center. The Board of Regents will determine the source of funds for providing \$700,000 to UMBI.

Information Request	Author	Due Date
Notice of allocation of \$700,000 to the UMBI	USM Office	Upon completion

Amendment No. **315**

RT00.01 Support for State Operated Institutions of Higher Education

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for Morgan State University.	780,519 GF	
2. Delete general funds for enrollment expansion at St. Mary's College of Maryland.	204,635 GF	
3. Reduce funding for Baltimore City Community College.	5,006,514 GF	
Total Reductions	5,991,668	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	1,001,226,305	995,234,637	5,991,668	
Special Fund	6,278,500	6,278,500	0	
Total Funds	1,007,504,805	1,001,513,137	5,991,668	

Amendment No. **316**

SA.00
Department of Housing and Community Development

Budget Amendments

Add the following language:

General Bond Reserve Funds in excess of those estimated in this budget may only be appropriated by approved budget amendment for purposes directly related to management of the department's bonds, loans, insurance portfolio, and other housing finance functions which are deemed emergency in nature.

Explanation: This annual language will ensure that the General Bond Reserve Fund maintains the appropriate balance.

Amendment No. **317**

Add the following language:

The Department of Housing and Community Development will be restricted to 82 full-time equivalent contractual positions, excluding those within the Division of Historical and Cultural Programs. Upon a 45-day review and comment period by the budget committees, an exemption for this level will be granted if the Governor lifts the hiring freeze imposed for fiscal 2003, and if contractual positions are deemed essential and can be funded by special or federal funds.

Explanation: The budget allowance projects the department's need for contractual full-time equivalents (FTEs) for fiscal 2003 at 80.89. However, this number should be reduced to 79.70 to reflect the hiring freeze in place for fiscal 2002 and 2003. Increasing this level by more than two FTEs will be subject to the lift of the hiring freeze imposed by the Governor and will be subject to review and comment of the budget committees and funding from special or federal funds. The programs within the Division of Historical and Cultural Programs are exempt from this cap.

Information Request	Author	Due Date
Request for exemption from limit on contractual positions	DHCD	As needed

Amendment No. **318**

Add the following language:

SA.00

Provided that five regular positions are deleted from this budget.

Explanation: This language reduces by five the number of authorized positions in the fiscal 2003 budget for the Department of Housing and Community Development. The following positions are eliminated: PINs 55400, 56017, 58765, 61409, and 76182.

Amendment No. **319**

OFFICE OF THE SECRETARY

SA20.03 Office of Management Services

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete long-term vacant positions, and other vacant positions where sufficient personnel exist.		1.00
Total Reductions	0	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	25.00	24.00		1.00
General Fund	733,843	733,843	0	
Special Fund	1,330,817	1,330,817	0	
Federal Fund	127,916	127,916	0	
Total Funds	2,192,576	2,192,576	0	

SA.00

DIVISION OF CREDIT ASSURANCE

SA22.02 Asset Management

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete long-term vacant positions, and other vacant positions where sufficient personnel exist.		1.00
Total Reductions	0	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	51.90	50.90		1.00
Special Fund	4,494,177	4,494,177	0	
Total Funds	4,494,177	4,494,177	0	

DIVISION OF HISTORICAL AND CULTURAL PROGRAMS

SA23.01 Management and Planning

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for the Maryland History Investment Fund (MHIF). This reduction will provide \$300,000 to support MHIF grants during fiscal 2003.	910,724 GF	
2. Reduce non-capital grants made by the Maryland Historical Trust for historic preservation and museum assistance grants. This reduction would leave \$650,000 in the budget to support these grants.	650,000 GF	
Total Reductions	1,560,724	0.00

SA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	20.00	20.00		0.00
General Fund	3,516,662	1,955,938	1,560,724	
Special Fund	1,008,796	1,008,796	0	
Federal Fund	287,809	287,809	0	
Total Funds	4,813,267	3,252,543	1,560,724	

Amendment No. **320**

SA23.02 Office of Museum Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete long-term vacant positions, and other vacant positions where sufficient personnel exist.		1.00
2. Reduce general funds for contractual employee payments to the level appropriated for fiscal 2002. This reduction is budgeted in the Office of Museum Services but should be allocated across the department.	65,426 GF	
3. Reduce funds for museum operating assistance grants. This reduction leaves \$672,650 in the budget to support museum operating grants.	200,000 GF	
4. Reduce funds for two new positions for the Banneker Douglas Museum and two new positions for the Jefferson Patterson Park Museum to reflect a 75% turnover on the positions.	81,682 GF	
Total Reductions	347,108	1.00

SA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	42.50	41.50		1.00
General Fund	3,416,118	3,069,010	347,108	
Special Fund	314,436	314,436	0	
Federal Fund	236,634	236,634	0	
Total Funds	3,967,188	3,620,080	347,108	

Amendment No. **321**

SA23.04 Research, Survey and Registration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funds for State Unit Heritage Preservation Program (SUHPP). This program was a new initiative of the Governor for fiscal 2002 established when the State general fund benefitted from a sizable surplus. The fiscal 2003 general fund forecast does not allow for the funding of SUHPP in the fiscal 2003 budget.	709,468 GF	
Total Reductions	709,468	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	12.00	12.00		0.00
General Fund	1,260,594	551,126	709,468	
Federal Fund	198,446	198,446	0	
Total Funds	1,459,040	749,572	709,468	

Amendment No. **322**

SA.00

SA23.06 Historical Preservation - Capital Appropriation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general funds for Maryland Historical Trust Loan Fund. The reduction still provides approximately \$392,000 in special funds from which to make loans during fiscal 2003.	200,000 GF	
Total Reductions	200,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	200,000	0	200,000	
Special Fund	250,000	250,000	0	
Total Funds	450,000	250,000	200,000	

Amendment No. **323**

DIVISION OF NEIGHBORHOOD REVITALIZATION

SA24.01 Neighborhood Revitalization

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds to reflect the deletion of a grant to the Historic East Baltimore Community Action Coalition. This organization is not a National Neighborhood Reinvestment Corporation eligible for funding through the Neighborhood Housing Service Fund.	150,000 GF	
2. Reduce general funds for the Circuit Rider Grant and Financial Assistance program. This reduction still provides 75% of the amount of funds provided in the fiscal 2002 budget.	55,000 GF	
3. Reduce general funds for Community Legacy operating grants to the level provided in the fiscal 2002 budget.	750,000 GF	
4. Reduce funds for new equipment and equipment replacement department wide. This reduction does not eliminate the \$6,000 included for the archeological	106,708 GF	

SA.00

underwater camera and level funds expenditures in the rental services program. This reduction was taken in the Division of Neighborhood Revitalization but should be allocated among the department's programs.

- 5. Reduce general funds for printing and reproduction. This reduction is budgeted in the Division of Neighborhood revitalization but should be allocated across the Department of Housing and Community Development programs. 50,042 GF

Total Reductions 1,111,750 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	39.00	39.00		0.00
General Fund	3,524,306	2,412,556	1,111,750	
Special Fund	1,137,657	1,137,657	0	
Federal Fund	8,749,671	8,749,671	0	
Total Funds	13,411,634	12,299,884	1,111,750	

Amendment No. **324**

SA24.02 Neighborhood Business Development - Capital Appropriation

Reduce appropriation for the purposes indicated:

- | | <u>Funds</u> | <u>Positions</u> |
|--|--------------|------------------|
| 1. Delete general funds for the Community Legacy Program (CLP). CLP was established by legislation during the 2001 Session when general funds to support the program were thought to be available. | 7,000,000 GF | |
| 2. Reduce general funds for the Neighborhood Business Development Program. When combined with the estimated \$1.6 million fund balance expected at the close of fiscal 2002, the reduction will provide approximately \$5.6 million of combined general and special funds for fiscal 2003. | 4,000,000 GF | |

Total Reductions 11,000,000 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
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SA.00

General Fund	11,644,000	644,000	11,000,000
Special Fund	3,356,000	3,356,000	0
Federal Fund	8,330,000	8,330,000	0
Total Funds	23,330,000	12,330,000	11,000,000

Amendment No. **325**

DIVISION OF DEVELOPMENT FINANCE

SA25.03 Homeownership Programs

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for the Live Near Your Work (LNYW) Program. This reduction provides \$300,000 of general funds to support the State's contribution to LNYW which represents a \$200,000 increase over the fiscal 2002 appropriation for the program.	50,000	GF
2. Reduce funds for various small contractual services for Homeownership Programs. This reduction still provides a 20% increase over the actual fiscal 2001 expenditure for such contract services.	29,940	SF
Total Reductions	79,940	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	20.00	20.00		0.00
General Fund	350,000	300,000	50,000	
Special Fund	1,336,966	1,307,026	29,940	
Federal Fund	50,377	50,377	0	
Total Funds	1,737,343	1,657,403	79,940	

Amendment No. **326**

SA25.04 Special Loan Programs

SA.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for miscellaneous contractual services in the Special Loans Program.	24,000	SF
Total Reductions	24,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	12.00	12.00		0.00
Special Fund	894,018	870,018	24,000	
Federal Fund	2,884,404	2,884,404	0	
Total Funds	3,778,422	3,754,422	24,000	

Amendment No. **327**

SA25.08 Homeownership Programs - Capital Appropriation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for the Homeownership Downpayment and Settlement Expense Loan Program (DSELP). The reduction would provide \$2.0 million of available funds from which to make loans from DSELP during fiscal 2003.	2,000,000	GF
Total Reductions	2,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	5,281,000	3,281,000	2,000,000	
Special Fund	4,719,000	4,719,000	0	
Federal Fund	100,000	100,000	0	
Total Funds	10,100,000	8,100,000	2,000,000	

Amendment No. **328**

SA25.09 Special Loan Programs - Capital Appropriation

Add the following language:

SA.00

Provided that it is the intent of the General Assembly that a deficiency appropriation be made available to Baltimore City to supplement the State's lead abatement grant to the city should substantive changes be made to the Lead Hazard Reduction Grant Program (LHRGP), which would allow Baltimore City to fully expend the fiscal 2003 grant funds as well as all available prior year LHRGP appropriations made to Baltimore City.

Further provided that it is the intent of the General Assembly that should a fiscal 2003 deficiency appropriation not be made available, the Governor shall increase the funding for Baltimore City's lead abatement program by \$1,000,000 in fiscal 2004.

Explanation: This language expresses the intent of the General Assembly that a deficiency appropriation be made available to Baltimore City to support the city's lead abatement program should changes be made to the program that allows the city to fully expend all available State appropriations made to the program prior to the close of the fiscal year. The language also expresses the intent of the General Assembly that the governor consider increasing the fiscal 2004 funding to Baltimore City to assist with its lead abatement program.

Amendment No. **329**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund support for Baltimore City lead paint abatement grants. Should Baltimore City establish during fiscal 2003 that it can expend the \$1.0 million reduced from the budget, a deficiency should be submitted.	1,000,000	GF
Total Reductions	1,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	5,753,000	4,753,000	1,000,000	
Special Fund	4,747,000	4,747,000	0	
Federal Fund	1,629,000	1,629,000	0	
Total Funds	12,129,000	11,129,000	1,000,000	

Amendment No. **330**

Committee Narrative

Affordable Housing Performance Review: The committees are concerned that there is a shortage of adequate, safe, and sanitary affordable housing for families with limited incomes. The committees are further concerned that the housing programs currently available, and the utilization

SA.00

of State, federal, local, and private sources of funds are not effectively meeting the demand for adequate affordable housing. The committees direct the Department of Housing and Community Development (DHCD) to enter into a contract to have a performance audit conducted of the activities and programs employed to improve the affordable housing situation in the State. The performance review should be submitted by November 1, 2002, and report on the following:

- ! the number of affordable rental housing units placed into service since the beginning of fiscal 2000 segregated by jurisdiction, and a measure of affordable rental housing demand that exists in each jurisdiction;
- ! the amount of funds leveraged by the State to enhance the production of affordable rental housing;
- ! an assessment of whether the projects financed meet Smart Growth eligibility standards; and
- ! efforts to rehabilitate older rental housing sites, and an assessment of whether a policy to direct resources towards rehabilitation in conjunction with new construction is advisable.

Information Request	Author	Due Date
Performance review of affordable rental housing programs and projects.	DHCD	November 1, 2002

Budget Amendments

DIVISION OF INFORMATION TECHNOLOGY

SA26.01 Information Technology

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete long-term vacant positions, and other vacant positions where sufficient personnel exist.		2.00
2. Delete funds for the enhancement of the department's Multi-Family database. This information technology project should be delayed.	493,200 SF	
Total Reductions	493,200	2.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	25.00	23.00		2.00

SB.00
Maryland African American Museum Corporation

General Fund	597,205	597,205	0
Special Fund	2,143,035	1,649,835	493,200
Federal Fund	723,234	723,234	0
Total Funds	3,463,474	2,970,274	493,200

Amendment No. **331**

DIVISION OF FINANCE AND ADMINISTRATION

SA27.01 Finance and Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for new car purchases. The department's budget plan calls for the replacement of nine vehicles. This reduction provides funding for the replacement of three vehicles.	1,281 GF 47,064 SF	
Total Reductions	48,345	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	57.50	57.50		0.00
General Fund	1,096,560	1,095,279	1,281	
Special Fund	3,056,272	3,009,208	47,064	
Federal Fund	625,476	625,476	0	
Total Funds	4,778,308	4,729,963	48,345	

Amendment No. **332**

Budget Amendments

SB.00
Maryland African American Museum Corporation

SB01.01 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce State grant to reflect the Maryland African American Museum Corporation's retention of State fiscal 2001 appropriated general funds. According to the Memorandum Of Understanding (MOU) between the corporation and the Department of Budget and Management (DBM) governing the corporation's fiscal 2001 State grant funds, DBM may reduce the corporation's fiscal 2003 allowance to reflect the corporation's retention of fiscal 2001 State appropriations. The Governor's fiscal 2003 allowance to the corporation does not reflect an adjustment for retention of \$214,481 of State fiscal 2001 general fund appropriations.	214,481	GF
Total Reductions	214,481	

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	956,572	742,091	214,481	
Total Funds	956,572	742,091	214,481	

Amendment No. **333**

SB.00

Committee Narrative

Memorandum of Understanding: The fiscal 2003 budget includes a grant to the Maryland African American Museum Corporation (MAAMC) to fund its operations. Until the terms and conditions for future State grant funds are included in the statutory provisions governing the activities of MAAMC, the Department of Budget and Management (DBM) and MAAMC should annually execute a Memorandum of Understanding (MOU) which sets forth the terms and conditions of the State grant. The budget committees request that the MOU governing the terms of the fiscal 2003 general fund appropriation to the MAAMC be drafted in such a way as to require the reversion at the conclusion of fiscal 2003 of any unexpended or unencumbered fiscal 2003 general fund appropriations. A copy of the MOU addressing the terms and conditions for the fiscal 2003 State grant funds should be submitted to the budget committees by July 1, 2002.

Information Request	Authors	Due Date
Memorandum of Understanding setting forth the terms and conditions of the fiscal 2003 grant funds	MAAMC DBM	July 1, 2002

T.00
Department of Business and Economic Development

Budget Amendments

OFFICE OF THE SECRETARY

TA00.01 Secretariat Services

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for contractual employee payments. This reduction would provide the same amount of general funds for contractual employee payments as appropriated for fiscal 2002.	116,912 GF	
2. Reduce funding for staff development activities to the expenditure level established by the department for fiscal 2002.	8,743 GF 3,185 SF	
Total Reductions	128,840	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	36.00	36.00		0.00
General Fund	3,537,392	3,411,737	125,655	
Special Fund	279,018	275,833	3,185	
Federal Fund	31,545	31,545	0	
Total Funds	3,847,955	3,719,115	128,840	

Amendment No. **334**

T.00

TA00.03 Office of the Attorney General

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete funding and position associated with new attorney position which does not meet the criteria for new positions added to the fiscal 2003 budget established by the Spending Affordability Committee.	96,712 SF	1.00
Total Reductions	96,712	1.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	17.00	16.00		1.00
General Fund	116,558	116,558	0	
Special Fund	1,465,683	1,368,971	96,712	
Federal Fund	2,596	2,596	0	
Total Funds	1,584,837	1,488,125	96,712	

Amendment No. **335**

DIVISION OF BUSINESS DEVELOPMENT

TE00.01 Division of Business Development

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for travel expenses to the level appropriated for fiscal 2002. This reduction is budgeted in the Division of Business Development but should be allocated throughout the department.	104,984 GF	
2. Reduce funds for printing and reproduction expenses to the amount appropriated in fiscal 2002.	70,367 GF	

T.00

3. Reduce general funds for grants in the Division of Business Development. This reduction would provide \$230,000 in the budget to support the division's grant activities.	230,000	GF
Total Reductions	405,351	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	59.00	59.00		0.00
General Fund	8,885,659	8,480,308	405,351	
Special Fund	473,455	473,455	0	
Total Funds	9,359,114	8,953,763	405,351	

Amendment No. **336**

DIVISION OF FINANCING PROGRAMS

TF00.08 Maryland Enterprise Investment Fund and Challenge Programs

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce the operating grant to the Maryland Technology Development Corporation to \$2,750,000. This provides a \$500,000 increase over the funding appropriated in fiscal 2002.	500,000	SF
Total Reductions	500,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	6.00	6.00		0.00
Special Fund	4,257,619	3,757,619	500,000	
Total Funds	4,257,619	3,757,619	500,000	

Amendment No. **337**

T.00

TF00.09 Maryland Small Business Development Financing Authority - Capital Appropriation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general fund support for the Maryland Small Business Development Financing Authority Guaranty Fund Program and Surety Bond Program. General fund support for the programs is not needed in order for sufficient leverage ratios to be maintained. This reduction leaves \$8.0 million of combined general and special funds to support MSBDFA programs during fiscal 2003.	675,000	GF
Total Reductions	675,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	2,580,000	1,905,000	675,000	
Special Fund	6,095,000	6,095,000	0	
Total Funds	8,675,000	8,000,000	675,000	

Amendment No. **338**

TF00.23 Maryland Economic Development Assistance Fund - Capital Appropriation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund support for the Maryland Economic Development Assistance Fund. This reduction will still provide \$2.5 million of general fund appropriations to support the program.	2,500,000	GF
Total Reductions	2,500,000	0.00

T.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	5,000,000	2,500,000	2,500,000	
Special Fund	30,000,000	30,000,000	0	
Total Funds	35,000,000	32,500,000	2,500,000	

Amendment No. **339**

TF00.24 Maryland Competitive Advantage Financing Fund - Capital Appropriation

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund support for the Maryland Competitive Advantage Financing Fund. This reduction will provide \$800,000 in general funds and \$200,000 in special funds to support the program during fiscal 2003.	1,300,000 GF	
Total Reductions	1,300,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	2,100,000	800,000	1,300,000	
Special Fund	200,000	200,000	0	
Total Funds	2,300,000	1,000,000	1,300,000	

Amendment No. **340**

T.00

TF00.25 Smart Growth Economic Development Infrastructure - Capital Appropriation

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund support for the Smart Growth Economic Development Infrastructure Fund. This reduction would still leave \$5.0 million of general funds to support the program during fiscal 2003.	5,000,000 GF	
Total Reductions	5,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	10,000,000	5,000,000	5,000,000	
Special Fund	200,000	200,000	0	
Total Funds	10,200,000	5,200,000	5,000,000	

Amendment No. **341**

DIVISION OF TOURISM, FILM AND THE ARTS

TG00.01 Assistant Secretary and Administration

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund grant to the Baltimore Area Convention and Visitors Association (BACVA). This reduction leaves \$125,000 to support BACVA's marketing efforts for the Baltimore City Convention Center, and supplements funding received through a dedicated portion of Baltimore City's hotel tax.	125,000 GF	
Total Reductions	125,000	0.00

T.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	9.00	9.00		0.00
General Fund	1,167,803	1,042,803	125,000	
Total Funds	1,167,803	1,042,803	125,000	

Amendment No. **342**

TG00.02 Office of Tourism Development

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund support for Baltimore City public safety guides. This reduction leaves \$100,000 to fund public safety guides in Baltimore City for fiscal 2003.	100,000 GF	
2. Reduce funds for sponsorship and marketing programs of special events, such as, but not limited to the State Farm Senior Classic Golf Tournament and Pride of Baltimore Events. Funding for the sponsorship of such events is not an essential State function.	100,000 GF	
Total Reductions	200,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	45.00	45.00		0.00
General Fund	6,979,381	6,779,381	200,000	
Total Funds	6,979,381	6,779,381	200,000	

Amendment No. **343**

TG00.05 Maryland State Arts Council

T.00

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for promotional activities related to the Cultural Tourism Marketing program. This reduction leaves \$100,000 of general funds to support the program during fiscal 2003.	120,000 GF	
2. Reduce general fund grant expenditures in the Maryland State Arts Council which are used to provide operating grant assistance to arts organizations. The reduction provides \$10,538,584 of general funds to support the council's operating assistance grants during fiscal 2003.	2,179,527 GF	
Total Reductions	2,299,527	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	15.00	15.00		0.00
General Fund	13,762,275	11,462,748	2,299,527	
Special Fund	200,000	200,000	0	
Federal Fund	464,747	464,747	0	
Total Funds	14,427,022	12,127,495	2,299,527	

Amendment No. **344**

DIVISION OF REGIONAL DEVELOPMENT

TI00.01 Division of Regional Development

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for workforce training grants to the amount funded in fiscal 2000.	2,000,000 GF	
2. Reduce grant funds to the Small Business Development Center (SBDC). The reduction leaves \$100,000 of grant support to the SBDC through the Department of Business and Economic Development, and does not impact State grants funds provided through the University of Maryland,	390,000 GF	

UA.00
Department of the Environment
Office of the Secretary

College Park budget which are used to match the federal grant funds provided to the SBDC.

3. Reduce funding for management studies to a level the department plans to spend during fiscal 2002 after adjusting for cost containment measures. This reduction is taken in the Division of Regional Development but should be allocated among the department's programs. 131,046 GF

Total Reductions			2,521,046	0.00
			<u>Amount</u>	<u>Position</u>
	<u>Effect</u>	<u>Allowance</u>	<u>Reduction</u>	<u>Reduction</u>
Position		49.00		0.00
General Fund		13,375,933	2,521,046	
Total Funds		13,375,933	2,521,046	

Amendment No. **345**

TI00.03 Partnership for Workforce Quality

Reduce appropriation for the purposes indicated:

1. Reduce funding for workforce training grants to the amount funded in fiscal 2000. 760,000 GF

Total Reductions			760,000	0.00
			<u>Amount</u>	<u>Position</u>
	<u>Effect</u>	<u>Allowance</u>	<u>Reduction</u>	<u>Reduction</u>
General Fund		3,760,000	760,000	
Total Funds		3,760,000	760,000	

Amendment No. **346**

Budget Amendments

UA.00

Add the following language:

Provided that 39 positions are deleted.

Further provided that \$245,000 in general funds and \$774,530 in special funds that are to be used to purchase additional vehicles in budget code 0705 are deleted.

Explanation: The Maryland Department of the Environment (MDE) has a large number of new special funded positions that are contingent on legislation. This language deletes MDE's authorization for these positions. Additionally, MDE's allowance contained many vehicles for new positions throughout the department. The second part of the language deletes nearly all additional vehicle purchases in the department.

Amendment No. **347**

OFFICE OF THE SECRETARY

UA01.04 Capital Appropriation - Hazardous Substance Clean-up Program

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds for the Hazardous Substance Cleanup Program. The program is not expending funds in a timely manner. For the past two fiscal years, the Maryland Department of the Environment has yet to encumber \$1.33 million out of the \$1.5 million appropriated for the program. The reduction will allow current projects to be funded in fiscal 2003.	600,000 GF	
Total Reductions	600,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	1,300,000	700,000	600,000	
Total Funds	1,300,000	700,000	600,000	

Amendment No. **348**

WATER MANAGEMENT ADMINISTRATION

UA04.01 Water Pollution Control Program

UA.00

Add the following language to the general fund appropriation:

, provided that \$750,000 of this appropriation is reduced contingent on the enactment of SB 241 or HB 294.

Explanation: The language reduces the general fund appropriation for the Maryland Department of the Environment if legislation that increases a revenue stream in the department is enacted. The language allows the new revenues to supplant existing general fund support in the Water Pollution Control Program.

Amendment No. **349**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete new PINs (NEW085 through NEW097) for wetlands permits, wastewater permits, sediment control, water appropriations, and water/sewer planning. The positions are contingent on the passage of SB 241/HB 294, and it is not clear they are required to implement the legislature. In addition, these positions do not meet the Spending Affordability Committee's guidelines for new positions and are deleted.		10.00
2. Delete new PINs (NEW013 through NEW023 and NEW068 through NEW084) for enhanced and new compliance/enforcement initiatives. The Spending Affordability Committee (SAC) recommended that new positions only be created for security, higher education workload, or 24-hour institutional needs. These positions do not fit the criteria SAC enumerated. Seventeen of these positions and the related special funds are contingent on the enactment of SB 241/ HB 294, which expands MDE's enforcement of certain water management laws. It is not clear the additional positions are required to implement the legislation.	378,104 GF	28.00
3. Delete new PINs (NEW42 through NEW044 and NEW100 - four positions) for wetlands inspection and compliance. Positions would inspect wetlands during construction activity. As these positions do not meet the requirements of the Spending Affordability Committee for new	256,300 GF	7.00

UA.00

positions, they are deleted.

4. Reduce general fund increase in out-of-state routine travel. 15,000 GF
 The Maryland Department of the Environment has a 69.1% increase in routine out-of-state travel expenditures for fiscal 2003. This reduction brings the agency back in line with the fiscal 2002 working appropriation. This reduction should be distributed equitably across agency.

Total Reductions 649,404 45.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	330.00	285.00		45.00
General Fund	15,928,209	15,278,805	649,404	
Special Fund	6,932,285	6,932,285	0	
Federal Fund	6,659,958	6,659,958	0	
Total Funds	29,520,452	28,871,048	649,404	

Amendment No. **350**

UA04.02 Water Supply Program

Reduce appropriation for the purposes indicated:

- | | <u>Funds</u> | <u>Positions</u> |
|--|--------------|------------------|
| 1. Delete new PINs (NEW085 through NEW097) for wetlands permits, wastewater permits, sediment control, water appropriations, and water/sewer planning. The positions are contingent on the passage of SB 241/HB 294, and it is not clear they are required to implement the legislature. In addition, these positions do not meet the Spending Affordability Committee's guidelines for new positions and are deleted. | | 3.00 |

Total Reductions 0 3.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	52.00	49.00		3.00
General Fund	935,279	935,279	0	

UA.00

Special Fund	148,502	148,502	0
Federal Fund	3,445,294	3,445,294	0
Total Funds	4,529,075	4,529,075	0

Amendment No. **347**

TECHNICAL AND REGULATORY SERVICES ADMINISTRATION

UA05.01 Technical and Regulatory Services

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general fund increase in out-of-state routine travel. The Maryland Department of the Environment has a 69.1% increase in routine out-of-state travel expenditures for fiscal 2003. This reduction brings the agency back in line with the fiscal 2002 working appropriation. This reduction should be distributed equitably across agency.	10,000 GF	
2. Delete two PINs (NEW063 and NEW064) for positions contingent on legislation enacting the Community Right-to-Know Program. The positions are contingent on the enactment of SB 244/HB 291, which creates the Community Right-to-Know Program. This reduction in PINs is consistent with the fiscal note on the bill.		2.00
3. Delete PINs (NEW045 through NEW048) for Chesapeake 2000 and Smart Growth initiatives. These PINs do not meet the criteria set out by the Spending Affordability Committee.	154,182 GF	4.00
4. Delete new PINs (NEW030, NEW031, and NEW032) for beach monitoring. The Maryland Department of the Environment requested these positions to increase bacterial monitoring at beaches. These positions do not meet the Spending Affordability Committee's criteria for new positions.	99,334 GF	3.00
5. Delete two new PINs (NEW025) related to Total Maximum Daily Load (TMDL) program. The Maryland Department of the Environment requested these positions to further the State's progress in meeting its agreement with the U.S. Environmental Protection Agency concerning the number of TMDLs performed over the next several years. The agency should be able to meet the	77,938 GF	2.00

UA.00

State's obligation with two positions.

6. Delete funds for a new contractual position. The position would assist staff with completing reports of observation and equipment use reports. The position does not meet Spending Affordability Committee guidelines, so the funding should be deleted.	28,147 SF	
Total Reductions	369,601	11.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	178.00	167.00		11.00
General Fund	13,138,108	12,796,654	341,454	
Special Fund	2,853,883	2,825,736	28,147	
Federal Fund	1,787,611	1,787,611	0	
Total Funds	17,779,602	17,410,001	369,601	

Amendment No. **351**

Add the following language:

Provided that two positions for the Stage II Vapor Recovery Program are deleted. Further provided that the authorization to expend reimbursable funds from other agencies is reduced by \$53,372.

Explanation: As reimbursable funds do not appear in the budget, the only way to delete the authorization for the funds and positions funded with reimbursable funds is to do so through budget bill language. The language deletes two positions and associated funds for the Stage II Vapor Recovery program in the Maryland Department of the Environment.

Amendment No. **352**

WASTE MANAGEMENT ADMINISTRATION

UA06.01 Solid Waste Permitting, Compliance and Enforcement

UA.00

Add the following language to the general fund appropriation:

, provided that \$400,000 of this appropriation is reduced contingent on the enactment of SB 243 or HB 299.

Explanation: The language reduces the general fund appropriation for the Maryland Department of the Environment if legislation that creates a new revenue stream in the department is enacted. The language allows the new revenues to supplant existing general fund support in the Solid Waste Permitting, Compliance, and Enforcement program.

Amendment No. **353**

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete new PINs (NEW035 through NEW037 and NEW052 through NEW058) for solid waste inspection and enforcement. These new PINs do not fit the criteria set out by the Spending Affordability Committee. Three of the PINs are generally funded and are needed to increase its solid waste landfill and facility inspections and monitoring capabilities. The remaining seven are contingent on the passage of SB 243/HB 299 which creates a new special fund from the payment of fees by certain solid waste facilities. As the funding of these seven positions is contingent on the passage of legislation, only the PINs have been deleted. Consistent with the fiscal note on the legislation, an additional four positions that are contingent on legislation were not deleted as they were deemed necessary to implement the legislation.	89,182 GF	10.00
Total Reductions	89,182	10.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	74.00	64.00		10.00
General Fund	1,998,169	1,908,987	89,182	
Special Fund	7,148,004	7,148,004	0	

VA.00

Total Funds	9,146,173	9,056,991	89,182
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Amendment No. **354**

UA06.07 Lead Poisoning Prevention Program

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce Baltimore City's lead enforcement grant. The reduction leaves Baltimore City sufficient funds to cover the cost of personnel attached to this grant for fiscal 2003. As the city has purchased the required equipment with fiscal 2001 funds, equipment and other miscellaneous costs should not need funding in fiscal 2003. As there was a delay in funding the program in fiscal 2001, a \$250,000 grant for the program should appear in the Maryland Department of the Environment's fiscal 2004 allowance so the lead enforcement program can be implemented for a full three years.	250,000	GF
Total Reductions	250,000	0.00

	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	35.00	35.00		0.00
General Fund	1,455,933	1,205,933	250,000	
Special Fund	1,938,090	1,938,090	0	
Federal Fund	1,114,763	1,114,763	0	
Total Funds	4,508,786	4,258,786	250,000	

Amendment No. **355**

Budget Amendments

Add the following language:

Provided that seven regular positions are deleted from this budget.

Explanation: The language deletes seven long-term vacancies but not the funds in the Department of Juvenile Justice. The funds are retained to allow the department to meet required turnover and

VA.00

cost containment savings. The PINs of these seven positions are: 077373; 077337; 053987; 076260; 078571; 027377; and 078575. Other reductions reduce an additional 26 positions and associated funding.

Amendment No. **356**

RESIDENTIAL OPERATIONS

VE01.02 Residential Contractual

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funds allocated for programming to replace current Victor Cullen contract. There is \$8.4 million in the Department of Juvenile Justice's fiscal 2003 allowance for programming to replace that currently performed at Victor Cullen. The Request For Proposals for that programming is still under development and precise costs remain unknown. Based on prior year utilization and anticipated programming, some level of reduction can be realized.	750,000 GF	
Total Reductions	750,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	28,966,755	28,216,755	750,000	
Federal Fund	580,000	580,000	0	
Total Funds	29,546,755	28,796,755	750,000	

Amendment No. **357**

VE01.06 Department of Juvenile Justice Youth Centers

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce funding and delete positions for Hagerstown Holdover Facility. This facility was intended to be closed with the opening of the Western Maryland Detention Center. That facility is scheduled to be operational in September 2002. The reduction provides the department with three months of transitional funding.	347,000 GF	11.00

VA.00

Total Reductions	347,000	11.00
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<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	119.00	108.00		11.00
General Fund	6,014,597	5,667,597	347,000	
Special Fund	49,000	49,000	0	
Federal Fund	161,500	161,500	0	
Total Funds	6,225,097	5,878,097	347,000	

Amendment No. **358**

ADMISSIONS

VE02.01 Admissions

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete 15 new positions. The allowance adds 15 new positions across the department. There are sufficient existing vacancies within the department to allow the department to move forward with the initiatives supported by the proposed positions without the need to add new ones. The reduction is taken in one program, but the department may allocate the funding and position cut across programs as necessary.	471,866 GF	15.00
2. Delete seven full-time equivalent positions which had been vacant for over 12 months prior to the hiring freeze. These positions are administrative, not direct care, positions. Since these positions will be used by the department to meet turnover and cost containment requirements in fiscal 2003, funds are not deleted.		7.00
Total Reductions	471,866	22.00

VA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	110.00	88.00		22.00
General Fund	10,517,651	10,045,785	471,866	
Special Fund	2,000	2,000	0	
Federal Fund	1,654,058	1,654,058	0	
Total Funds	12,173,709	11,701,843	471,866	

Amendment No. **359**

COMMUNITY JUSTICE SUPERVISION

VE03.01 Community Justice Supervision

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds based upon expected federal IV-E attainment. The fiscal 2003 allowance assumes the department will claim just over \$10.2 million in IV-E funds, but fiscal 2002 IV-E claims appear likely to reach almost \$10.6 million. Given the recent history of growth in federal IV-E attainment, it is not unrealistic to expect the department to attain over \$11 million in fiscal 2003.	800,000	GF
2. Reduce funds for summer programs based on utilization. In fiscal 2002 the department spent almost \$350,000 for summer programming in 24 programs estimated to serve 918 Department of Juvenile Justice (DJJ) youth. The actual number of DJJ youth served was 105. The reduction retains funding based on actual utilization.	250,000	GF
3. Reduce general funds in the allowance based on the availability of fiscal 2002 funds which can be used for anticipated fiscal 2003 expenses. Fiscal 2002 funds are available as follows:	2,415,000	GF
! Western Maryland Detention Center: \$80,000;		
! Baltimore City Juvenile Justice Center: \$1.4 million; and		
! Evening reporting centers: \$935,000.		

WA.00
Department of State Police

The Department of Juvenile Justice may encumber these fiscal 2002 funds for anticipated fiscal 2003 expenses.

Total Reductions 3,465,000 0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	923.50	923.50		0.00
General Fund	78,327,461	74,862,461	3,465,000	
Federal Fund	10,691,203	10,691,203	0	
Total Funds	89,018,664	85,553,664	3,465,000	

Amendment No. **360**

Committee Narrative

Programming at Victor Cullen: The Department of Juvenile Justice (DJJ) has indicated that it intends to replace the current programming at Victor Cullen. The Requests for Proposals is currently under development. There is \$8.4 million in the fiscal 2003 allowance to develop this programming. The committees request DJJ to report back to them on the programming ultimately developed to replace that currently provided at Victor Cullen. That report should include expenditure detail and, if programming is not provided at Victor Cullen, what the department intends to do with that facility.

Information Request	Author	Due Date
Report on replacement of the current programming at Victor Cullen	DJJ	November 1, 2002

Budget Amendments

MARYLAND STATE POLICE

WA01.01 Office of the Superintendent

Reduce appropriation for the purposes indicated: Funds Positions

WA.00

- | | | |
|---|------------|-------|
| 1. Delete 12 Maryland State Police long-term vacant positions. Many of these positions have been vacant between 12 and 78 months. Further, similar vacant positions are still available. The PINs of the 12 deleted positions are as follows: 70207, 58455, 61544, 38836, 38557, 38928, 61271, 80518, 51003, 38959, 78720, and 62741. | 521,156 GF | 12.00 |
|---|------------|-------|

Also, this action eliminates funding for PIN 72729, but retains the PIN.

- | | | |
|---|-----------|-------|
| 2. Reduce growth in travel costs for the Maryland State Police from 51% to 10% over the fiscal 2002 appropriation. This reduction should be allocated among programs. | 45,000 GF | |
| Total Reductions | 566,156 | 12.00 |

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	88.00	76.00		12.00
General Fund	6,303,758	5,737,602	566,156	
Total Funds	6,303,758	5,737,602	566,156	

Amendment No. **361**

WA01.02 Field Operations Bureau

Reduce appropriation for the purposes indicated:

- | | <u>Funds</u> | <u>Positions</u> |
|---|--------------|------------------|
| 1. Reduce growth in travel costs for the Maryland State Police from 51% to 10% over the fiscal 2002 appropriation. This reduction should be allocated among | 36,000 GF | |

WA.00

- programs.
2. Delete three new positions from the Field Operations Bureau of the Maryland State Police. Two of these positions are for Transportation Inspector I. The agency already has seven positions vacant in this classification. The third position is for a Department of State Police cadet. The agency already has three positions vacant in this classification. 75,544 GF 3.00
 3. Delete funding for micro handheld devices, also known as personal digital assistants, and file servers related to Race-Based Traffic Stops. The Department of State Police fiscal 2003 allowance was for 415 micro handheld devices at \$560 each and 4 file servers. However, a September 24, 2001, report estimates the cost of the devices at \$350 per device. Further, the report accounts for the purchase of 1,600 devices from the fiscal 2002 appropriation. Assuming a full class of recruits graduates in July 2002, there will be a total of 1,604 sworn personnel. Also, the report noted that funding will be made from the fiscal 2002 appropriation for 24 file servers. 248,504 GF
 4. Reduce equipment replacement for the Maryland State Police to the fiscal 2002 appropriation level. The fiscal 2002 appropriation is more than three times the amount of the fiscal 2001 actual expenditures. This reduction should be allocated among programs. 35,000 GF
 5. Reduce motor vehicle purchase and lease costs. The fiscal 2001 actual expenditure is \$5,974,682. The fiscal 2002 working appropriation is \$5,931,185. The fiscal 2003 allowance is \$6,507,478. This reduction restricts spending above the fiscal 2002 working appropriation. This reduction should be allocated among programs. 500,000 GF
 6. Reduce funding for grounds maintenance. The fiscal 2002 working appropriation is \$1,029,905. The fiscal 2003 allowance is \$1,523,650. The reduction restricts spending above the working appropriation. This reduction should be allocated among programs. 400,000 GF

WA.00

Total Reductions 1,295,048 3.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	1556.00	1553.00		3.00
General Fund	73,196,558	71,901,510	1,295,048	
Special Fund	31,053,575	31,053,575	0	
Total Funds	104,250,133	102,955,085	1,295,048	

Amendment No. **362**

WA01.03 Support Services Bureau

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce growth in travel costs for the Maryland State Police from 51% to 10% over the fiscal 2002 appropriation. This reduction should be allocated among programs.	138,324 GF	
2. Reduce equipment replacement for the Maryland State Police to the fiscal 2002 appropriation level. The fiscal 2002 appropriation is more than three times the amount of the fiscal 2001 actual expenditures. This reduction should be allocated among programs.	180,000 GF	
3. Reduce growth in communications for the Maryland State Police from 16% to 10% over the fiscal 2002 appropriation. This reduction should be allocated among programs.	113,609 GF	
4. Delete funding for gas, oil, and maintenance for new fixed wing aircraft. Keep funding for insurance costs. Funding for these items was deleted from the fiscal 2002 supplemental budget.	185,000 GF	
5. Reduce funding for office assistance. The fiscal 2002 working appropriation is \$124,000. However, the fiscal 2003 allowance is 809,000. This reduction restricts	90,000 GF	

WA.00

spending above the fiscal 2002 working appropriation.
This reduction should be allocated among programs.

Total Reductions		706,933	0.00
	<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>
	<u>Amount</u>	<u>Reduction</u>	<u>Position</u>
	<u>Reduction</u>	<u>Reduction</u>	
Position	603.00	603.00	0.00
General Fund	41,032,289	40,325,356	706,933
Special Fund	12,872,742	12,872,742	0
Federal Fund	60,000	60,000	0
Total Funds	53,965,031	53,258,098	706,933

Amendment No. **363**

Committee Narrative

Maryland State Police Helicopter Replacement: The committees support the future replacement of the Maryland State Police helicopter fleet as needed, but are concerned with the type of replacement helicopters to be purchased as well as the purchase price of those helicopters. Accordingly, by December 1, 2002, the committees request that the Helicopter Replacement Committee of the Emergency Medical Services Board submit a report detailing the type of helicopters to be purchased, the cost of the individual helicopters, a comparison of helicopter prices, and the specifications, as listed in the 2001 report of the Helicopter Replacement Committee, of the helicopters to be purchased. The report should also specifically identify the revenue source(s) that are recommended in order to fund helicopter replacement.

Information Request	Author	Due Date
Report on Helicopter Replacement costs	Helicopter Replacement Committee of the Emergency Medical Services Board	December 1, 2002

Budget Amendments

WA01.04 Administrative Services Bureau

	<u>Funds</u>	<u>Positions</u>
Reduce appropriation for the purposes indicated:		
1. Reduce equipment replacement for the Maryland State Police to the fiscal 2002 appropriation level. The fiscal	69,248	GF

WA.00

2002 appropriation is more than three times the amount of the fiscal 2001 actual expenditures. This reduction should be allocated among programs.

2. Reduce funding for office assistance. The fiscal 2002 working appropriation is \$124,000. However, the fiscal 2003 allowance is 809,000. This reduction restricts spending above the fiscal 2002 working appropriation. This reduction should be allocated among programs.	210,000	GF
Total Reductions	279,248	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
Position	179.00	179.00		0.00
General Fund	28,945,378	28,666,130	279,248	
Special Fund	34,616	34,616	0	
Federal Fund	650,000	650,000	0	
Total Funds	29,629,994	29,350,746	279,248	

Amendment No. **364**

FIRE PREVENTION COMMISSION AND FIRE MARSHAL

WA02.01 **Fire Prevention Services**

WA.00

Add the following language to the federal fund appropriation:

. provided that the six new bomb squad positions for the Office of the Fire Marshal shall be contingent upon the receipt of full federal funding which will serve to support these positions.

Explanation: Six new bomb squad positions are contingent upon receipt of full federal funding.

Amendment No. **365**

YA.00
State Reserve Fund

Budget Amendments

YA03.01 Economic Development Opportunities Program Fund

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete general fund support for the Maryland Economic Development Opportunities Program. The fund balance carried forward from fiscal 2002, as well as special fund revenues attained during fiscal 2003 will provide sufficient funds for the program for fiscal 2003.	3,000,000 GF	
Total Reductions	3,000,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	3,000,000	0	3,000,000	
Total Funds	3,000,000	0	3,000,000	

Amendment No. **366**

YA06.01 The Joseph Fund

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Delete additional funding for the Joseph Fund. Chapter 517, Acts of 1999 specifies that the Governor may appropriate \$5.0 million in fiscal 2001 and after to the Joseph Fund. Since the appropriation is not required, this action deletes appropriations to the Joseph Fund in fiscal 2003.	5,000,000 GF	
Total Reductions	5,000,000	0.00

YA.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	5,000,000	0	5,000,000	
Total Funds	5,000,000	0	5,000,000	

Amendment No. **367**

CB.00
Office of the Public Defender

Fiscal 2002 Deficiency

CB00.02 District Operations

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce 2002 deficiency appropriation for turnover relief. Assuming an actual turnover rate comparable to the vacancy rate for the Office of the Public Defender would yield a turnover of \$1,583,683. The amount needed to compensate for the fiscal 2002 artificially inflated turnover rate of \$2,929,796 would be only \$1,346,113. Thus, the deficiency appropriation should be reduced to reflect this number. Then, \$1,118,972 for the fiscal 2001 deficiency, which was carried over to fiscal 2002 should be included. Thus, the total reduction will be \$352,915. This reduction should be allocated among all programs.	352,915	GF
Total Reductions	352,915	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	2,818,000	2,465,085	352,915	
Total Funds	2,818,000	2,465,085	352,915	

Amendment No. **368**

EE.00
Property Tax Assessment Appeals Boards

Fiscal 2002 Deficiency

EE00.01 Property Tax Assessment Appeals Boards

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce fiscal 2002 deficiency appropriation by \$28,014. The Property Tax Assessment Appeals Boards retained the former administrator on the payroll through the end of the fiscal year even after he had formally retired. This contributed to the need for a deficiency appropriation. The board should implement such additional cost containment actions as necessary or request relief from the contingent fund of the Board of Public Works.	28,014	GF
Total Reductions	28,014	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	85,226	57,212	28,014	
Total Funds	85,226	57,212	28,014	

Amendment No. **369**

MJ.00
Department of Health and Mental Hygiene
Laboratories Administration

Fiscal 2002 Deficiency

MJ02.01 Laboratory Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Reduce general funds for the 2002 deficiency appropriation. The reduction of federal funds in fiscal 2003 will allow these monies to be applied to the fiscal 2002 deficiency appropriation, thereby eliminating the need for general funds.	200,000 GF	
Total Reductions	200,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	200,000	0	200,000	
Federal Fund	800,000	800,000	0	
Total Funds	1,000,000	800,000	200,000	

Amendment No. **370**

NG.00
Department of Human Resources
Local Department Operations

Fiscal 2002 Deficiency

LOCAL DEPARTMENT OPERATIONS

NG00.05 General Administration

Reduce appropriation for the purposes indicated:

	<u>Funds</u>	<u>Positions</u>
1. Delete funding for equipment replacement in the new Baltimore County office. The current Baltimore County local office was cited as a "sick building," necessitating a move. However, equipment from the old office can be transferred to the new office.	500,000	GF
Total Reductions	500,000	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	1,100,000	600,000	500,000	
Special Fund	500,000	500,000	0	
Total Funds	1,600,000	1,100,000	500,000	

Amendment No. **371**

QD.00
Department of Public Safety and Correctional Services
Patuxent Institution

Fiscal 2002 Deficiency

QD00.01 Services and Institutional Operations

Reduce appropriation for the purposes indicated:	<u>Funds</u>	<u>Positions</u>
1. Reduce funding for the deficiency appropriation for fuel. The deficiency is based on fuel costs that have decreased from the fiscal 2001 costs used as the benchmark. The resulting deficiency appropriation allows for 25% of the original request.	160,500	GF
Total Reductions	160,500	0.00

<u>Effect</u>	<u>Allowance</u>	<u>Appropriation</u>	<u>Amount Reduction</u>	<u>Position Reduction</u>
General Fund	214,000	53,500	160,500	
Total Funds	214,000	53,500	160,500	

Amendment No. **372**

Budget Amendments

Section 17 Restrict the Use of Workers' Compensation Funds

Amend the following section:

SECTION 17. AND BE IT FURTHER ENACTED, That funds appropriated to the various State agency programs and subprograms in Comptroller objects 0152 (Health Insurance), 0154 (Retirees Health Insurance Premiums), 0175 (Workers' Compensation), 0217 (Health Insurance -- MDOT only), and 0305 (DBM Paid Telecommunications) are to be utilized for their intended purposes only. ~~The expenditure or transfer of these funds for other purposes requires the prior approval of the Secretary of Budget and Management.~~ Notwithstanding any other provision of law, the Secretary of Budget and Management may transfer amounts appropriated in Comptroller object 0305 between state departments and agencies by approved budget amendment in fiscal year 2002 and fiscal year 2003.

Explanation: Funds budgeted in these categories where funds are limited and the need is great should not be exposed to the possibility that they will be used for other purposes. For example, the Department of Budget and Management used \$9.6 million in Workers' Compensation funds and \$1.8 million in surplus health insurance balances to cover shortfalls at the fiscal 2001 closeout.

Amendment No. **373**

Section 19 Restoring a Secretary's Salary

Amend the following section:

The committee shall consider the recommendations of the Governor and advise the Governor as to its decision whether or not to allow the salary to be restored to the full amount as provided in the budget and the amount withheld to be paid.

Explanation: Section 19 of the budget bill addresses the remedy available for recommendation by the Joint Audit Committee when an agency does not adequately comply with State laws, rules, and regulations regarding the agency's fiscal and accounting record and procedures and/or fiscal administration activities. The Joint Audit Committee may recommend withholding up to 25% of the salary of the secretary or elected official in control of the agency. That recommendation includes the effective dates for the salary reduction and the specific reduction to be imposed. The Joint Audit Committee wishes to share in the decision of the Governor concerning these dates and the specific reduction through the application of this language, which has been included in the budget bill in the past.

Amendment No. **374**

Section 20

Making the "Rule of 50" the "Rule of 500"

Amend the following section:

SECTION 20. AND BE IT FURTHER ENACTED, That the Board of Public Works, in exercising its authority to create additional positions pursuant to Section 7-236 of the State Finance and Procurement Article, may authorize during the fiscal year no more than ~~50~~ 500 positions in excess of the total number of authorized State positions on July 1, 2002, as determined by the Secretary of Budget and Management. Provided, however, that if the imposition of this ceiling causes undue hardship in any department, agency, board, or commission, additional positions may be created for that affected unit to the extent that positions authorized by the General Assembly for the fiscal year are abolished in that unit or in other units of State government. It is further provided that the limit of ~~50~~ 500 does not apply to any position that may be created in conformance with specific manpower statutes that may be enacted by the State or federal government nor to any positions created to implement block grant actions or to implement a program reflecting fundamental changes in federal/State relationships. Notwithstanding anything contained in this section, the Board of Public Works may authorize additional positions to meet public emergencies resulting from an act of God and violent acts of men, which are necessary to protect the health and safety of the people of Maryland.

~~In addition to any positions created within the limitation of 50 under this section, the~~ The Board of Public Works may authorize the creation of 250 positions within the executive branch provided that 1.25 full-time contract positions or the equivalent are abolished for each permanent position authorized and that there be no increase in agency funds in the current budget and the next two subsequent budgets as the result of this action. ~~The Secretary of Budget and Management shall prepare a report for the budget committees upon creation of these positions detailing where permanent positions have been abolished.~~ It is the intent of the General Assembly that priority be given to converting individuals that have been in a contract position for at least two years. Any positions created by this method shall be counted within the limitation of 500 under this section.

The Secretary of Budget and Management shall prepare a report for the budget committees upon creation of these permanent positions detailing where permanent or contractual positions have been abolished and where permanent positions have been created, or to and from where permanent positions have been transferred.

In addition to any positions created within the limitation of ~~50~~ 500 under this section, the Board of Public Works may authorize the creation of no more than 150 positions within the Department of Human Resources to provide services purchased by Local Management Boards through contracts with local departments of social services. If a Local Management Board terminates a contract with a local department of social services during the fiscal year, all the positions created by the Board of Public Works to provide services under the terms of that contract shall be abolished.

In addition to any positions created within the limitation of ~~50~~ 500 under this section, the Board of Public Works may authorize the creation of positions within the Department of Human Resources to provide services funded by grants from sources other than Local Management Boards. If any grant entity terminates a grant award with a local department of social services or other unit

during the fiscal year, all positions created by the Board of Public Works to provide services under the terms of the grant award shall be abolished. The employee contracts for these positions shall explicitly state that the positions are abolished at the termination of the grant award. General funds, special funds, or any other State funds shall not be used to pay any of the salaries or benefits for these positions. Furthermore, the Department of Human Resources must provide a summary to the budget committees by December 1 of each year on the number of positions created under this section.

The numerical limitation on the creation of positions by the Board of Public Works established in this section shall not apply to positions entirely supported by funds from federal or other non-state sources so long as both the appointing authority for the position and the Secretary of Budget and Management certify for each position created under this exception that:

- (1) funds are available from non-state sources for each position established under this exception; and
- (2) any positions created will be abolished in the event that non-state funds are no longer available.

Explanation: These amendments give the State greater levels of flexibility to provide the personnel needed to provide State services.

Information Request	Author	Due Date
Record of creation or transfer of permanent positions	Department of Budget and Management	As needed

Amendment No. **375**

Section 26 Reclassifications by Budget Amendment

Amend the following section:

- (c) increase the scope of a capital project by an amount 7.5% or more over the approved estimate or 5% or more over the net square footage of the approved project until the amendment has been submitted to the Department of Legislative Services and the budget committees have considered and offered comment to the Governor or 45 days have elapsed from the date of submission of the amendment. This provision does not apply to the Maryland Department of Transportation; and
- (d) provide for the additional appropriation of special, federal, or higher education funds of more than \$100,000 for the reclassification of a position or positions.

Explanation: The budget committees have consistently indicated that they do not want

reclassifications through budget amendment. They prefer the rigor of full review during the legislative session to fully appreciate the budgetary impact of an individual reclassification or a number of reclassifications.

Amendment No. **376**

Section 30 Capital Funds by Eight Digit Program Code

Add the following section:

SECTION 30. AND BE IT FURTHER ENACTED, That for fiscal 2004, capital funds shall be budgeted in separate eight-digit programs. When multiple projects and/or programs are budgeted within the same non-transportation eight-digit program, each distinct program and project shall be budgeted in a distinct subprogram. To the extent possible, subprograms for projects spanning multiple years shall be retained to preserve funding history. Furthermore, the budget detail for fiscal 2002 and 2003 submitted with the fiscal 2004 budget shall be organized in the same fashion to allow comparison between years.

Explanation: This is language, which was modified in the 2001 session, had been added for many years previous to that modification. The standard language which remains the same throughout is the requirement that capital appropriations be budgeted in discrete budget codes and not co-mingled with operating appropriations. The 2001 session modification further refines the requirement by indicating that if multiple projects are funded in the same budget code (e.g., Board of Public Works) each distinct project should be budgeted within a distinct subprogram within the budget code. Further, subprograms should remain the same year-to-year for projects funded over multiple years. This requirement would make it easier to identify where projects are funded and track the funding history of a project from one year to the next.

Amendment No. **377**

Section 31 Record of Federal Revenues by Federal Program Source

Add the following section:

SECTION 31. AND BE IT FURTHER ENACTED, That executive budget books shall include a summary statement of federal revenues by major federal program source supporting the federal appropriations made therein along with the major assumptions underpinning the federal fund estimates. The Department of Budget and Management (DBM) shall exercise due diligence in reporting these data and ensure that they are updated as appropriate to reflect ongoing Congressional action on the federal budget. In addition, DBM shall provide to the Department of Legislative Services (DLS) data for the actual, current, and budget years listing the components of each federal fund appropriation by Catalogue of Federal Domestic Assistance number or equivalent detail for programs not in the catalogue. Data shall be provided in an electronic format subject to the concurrence of DLS.

Explanation: A reliable source of information on federal revenue available in the current and future budget years is necessary for accurate budgeting, for programmatic decision making, and for the development of a federal funding history. This information is particularly necessary when the State is anticipating federal revenue to be used in Maryland for a new purposes (e.g., homeland security). This language has been part of the budget bill for many years.

Amendment No. **378**

Section 32 Higher Education Expenditures in the Maryland Register

Add the following section:

SECTION 32. AND BE IT FURTHER ENACTED, That any agreements between State agencies and any public higher education institutions involving an expenditure of more than \$100,000 shall be published in the Maryland Register and reported to the budget committees.

Explanation: To ensure oversight of agreements between State agencies and public higher education institutions, the language requires all agreements between State agencies and public higher education institutions valued at more than \$100,000 be published in the Maryland Register and be reported to the budget committees.

Amendment No. **379**

Section 33 Collective Bargaining Costs

Add the following section:

SECTION 33. AND BE IT FURTHER ENACTED, That it is the intent of the General Assembly that, in the budget submitted at the 2003 session, funds may be expended to implement provisions of collective bargaining agreements invoked under Executive Order 01.01.1996.13 or subsequent legislation establishing collective bargaining only to the extent that:

- (1) the fiscal year direct cost of implementing the provisions in fiscal 2004, including the cost of additional employee compensation and fringe benefits developed in consultation with unit representatives, is expressly identified in the budget bill by agency, using the expenditure categories used for fiscal 2002 and any new categories subsequently established through collective bargaining;
- (2) the fiscal year expenditures, by agency, in these expenditure categories are also to be reported for those not covered by a collective bargaining agreement;
- (3) the fiscal year personnel and associated expenditures needed to negotiate or administer collective bargaining agreements, by agency, is also included as an expenditure category; and
- (4) the fiscal year amounts indicated are approved by the General Assembly through its actions on the budget bill.

Explanation: This section requires that the direct (i.e., for those covered by collective bargaining agreements) cost of collective bargaining and the indirect (i.e., same expenditure categories for those

not covered by collective bargaining agreements) costs of collective bargaining be identified for express approval by the General Assembly through its actions on the budget bill submitted at the 2003 session. The identification of costs shall include negotiated salary increases and salary increases provided to employees not covered by collective bargaining, and costs added through deficiency appropriations. It is intended that these expenditures be reported on a fiscal year basis, not on a cumulative basis, as has been done in the past.

Amendment No. **380**

Section 34 New Statewide Subobject Codes

Add the following section:

SECTION 34. AND BE IT FURTHER ENACTED, That the Department of Budget and Management (DBM) shall create two new statewide subobjects, one for leave payout funds used when long-term employees leave State service and are entitled to payment for accrued leave, and one for funds to be used for reclassifications and hiring above the minimum for a classification. DBM shall also require that agency programs and subprograms specify the use to which subobject 0110 (Miscellaneous Adjustments) and 0199 (Other Fringe Benefit Costs) are being put in agency budget requests.

Explanation: Agencies are treating two potentially notable personnel expenditures inconsistently. Some agencies budget vacation leave payout and expenditures related to hiring above the minimum rate in subobject 0110. Both of these are expenditures that other agencies take into consideration when calculating their turnover expectancy. By treating them differently in different agencies, it is difficult to adequately compare turnover expectancy between agencies or to an agency's vacancy experience.

Further, since agencies have the option of using subobjects 0110, 0102, and 0199 for various purposes, there is the potential that expenditures more appropriately budgeted elsewhere will be reflected in these undefined categories. The Department of Legislative Services (DLS) has observed these subobjects being used for expenditures related to reclassifications, leave payouts, uniform cleaning, acting capacity pay, various performance bonuses, annual salary reviews, hiring above the minimum for a classification, contractual salaries (subobject 0102 in the University System of Maryland) and so on. To discourage inappropriate use of these subobjects, agencies should be required to define for what purpose they are being used in their budget requests to DBM and DLS.

Amendment No. **381**

Section 35 Sick Leave Incentive Pilot Program

Add the following section:

SECTION 35. AND BE IT FURTHER ENACTED, That the scope of the sick leave incentive program established in Chapter 97, Acts of 2000 be limited to the number of pilot sites, units, or facilities selected by the Department of Budget and Management (DBM) for purposes of a continuing pilot evaluation program. DBM shall select the additional pilot sites, units, or facilities in the sick leave incentive program based on their sick leave usage and hours of operation; variation between agencies shall be considered. Sick leave incentive payments made shall be limited to the use of existing funds. DBM shall use the same system used in the February 1, 2002, report to the budget committees for tracking the costs and savings related to the sick leave incentive program and shall make another report on February 1, 2003, no matter the scope of the pilot.

Explanation: The first report of the sick leave incentive pilot program shows promising results. Funding constraints during fiscal 2003 do not allow additional expenditures to broaden the scope of the pilot, but the budget committees believe that it should be continued and broadened if possible. Consideration should be given to extending the pilot to facilities that are not open 24 hours and do not use an inordinate amount of overtime to cover personnel out on sick leave. This language allows DBM to extend the scope using existing funds, if possible.

Information Request	Author	Due Date
Report on pilot Sick Leave Incentive Program	DBM	February 1, 2003

Amendment No. **382**

Section 36 Pay-for-Performance Bonus Funds

Add the following section:

SECTION 36. AND BE IT FURTHER ENACTED, That the fiscal 2003 appropriations made for pay-for-performance bonuses shall be deleted. Appropriations for the agencies listed below shall be reduced by the amounts indicated.

<u>Budget</u>					
<u>Code</u>	<u>Agency</u>	<u>General</u>	<u>Special</u>	<u>Federal</u>	<u>Reimb.</u>
CC	<u>Attorney General</u>	<u>1,500</u>		<u>4,500</u>	<u>15,500</u>
CF	<u>Workers' Compensation Commission</u>		<u>875</u>		
D	<u>Executive and Adm. Control</u>	<u>25,250</u>	<u>89,000</u>	<u>5,000</u>	
E	<u>Financial & Revenue Adm.</u>		<u>6,318</u>		<u>35,000</u>
F	<u>Budget & Management</u>	<u>6,300,000</u>			
G	<u>Retirement & Pension System</u>		<u>25,000</u>		
J	<u>Transportation</u>		<u>1,314,385</u>	<u>162,479</u>	
K	<u>Natural Resources</u>	<u>66,680</u>	<u>163,400</u>	<u>21,500</u>	<u>3,070</u>
L	<u>Agriculture</u>		<u>19,000</u>		<u>7,000</u>
M	<u>Health & Mental Hygiene</u>			<u>16,750</u>	
P	<u>Labor, Licensing, & Reg.</u>	<u>93,746</u>	<u>1,030</u>	<u>127,427</u>	
S	<u>Housing & Community Dev.</u>		<u>52,150</u>	<u>13,200</u>	
T	<u>Business & Economic Dev.</u>		<u>30,219</u>	<u>3,000</u>	
U	<u>Environment</u>	<u>28,400</u>	<u>83,216</u>	<u>74,872</u>	<u>15,912</u>
<u>Total</u>		<u>6,515,576</u>	<u>1,784,593</u>	<u>428,728</u>	<u>76,482</u>

Further, pay-for-performance bonuses shall not be paid in fiscal 2003.

Explanation: Because it is impossible to determine whether or not expenditures for performance bonuses are resulting in the desired outcome, providing employees with an incentive to improve productivity, and because revenue is extremely limited, pay-for-performance bonuses shall not be paid in fiscal 2003.

Amendment No. **383**

Section 37 Statewide Position Caps

Add the following section:

SECTION 37. AND BE IT FURTHER ENACTED, That:

- (A) For fiscal 2003 the total number of full-time equivalent (FTE) regular employees may not exceed 20,600 in higher education, and 54,300 in the remainder of the Executive Branch agencies and the number of FTE non-exempt contractual employees, as reported in the State Budget Books, may not exceed 5,800 in higher education, and 3,000 in the remainder of the Executive Branch agencies;
- (B) To assist in the implementation of this section, the secretary of each principal department of the Executive Branch of State government, the Chancellor of the University System of Maryland, presidents of other public higher education institutions, and heads of independent agencies with more than 10 authorized positions, shall submit to the Governor a reorganization, reengineering, and position reduction plan not later than May 15, 2002. These plans shall provide for the continued performance of the core missions of the departments and for a reduction of not less than 3 percent in the total number of regular and contractual positions authorized in Section 1 of this Act and for reductions of not more than 8 percent of such positions;
- (C) The Governor shall submit to the Board of Public Works not later than June 15, 2002, a schedule for aligning the authorizations in Section 1 of this Act to the levels established in paragraph (A) of this section, and shall take such actions as necessary to implement any necessary reductions. This schedule may only alter position authorizations for agencies of the Executive Branch;
- (D) In implementing this section the Governor shall take into account:
- (1) the abundance of vacant positions resulting from the continuing hiring freeze announced on October 17, 2001;
 - (2) opportunities for improved efficiency through the elimination of unnecessary layers of administration and consolidation of administrative units; and
 - (3) need to maintain high quality services for vulnerable populations and promote public safety;
- (E) Operation of this section shall also cause a reduction in general fund appropriations to the agencies of the Executive Branch of not less than \$3,100,000 in higher education, and \$6,900,000 in the remainder of Executive Branch agencies; and
- (F) The Secretary of the Department of Budget and Management shall provide to the budget committees a list of abolished positions by eight-digit budget code on or before July 1, 2002.

Explanation: The Executive Branch has added a total of 5,626 FTE positions since fiscal 2001 legislative appropriations, exacerbating the difference between total expenditures and estimated available revenue in fiscal 2003. This action is designed to help close the budget gap and not further encumber the State in the out-years.

Information Request	Author	Due Date
Schedule of position abolitions by eight-digit budget code	DBM	July 1, 2002

Amendment No. **384**

Section 38 Deferred Compensation State Match

Add the following section:

SECTION 38. AND BE IT FURTHER ENACTED, That funding for the deferred compensation match by the State shall be reduced in fiscal 2003 by \$2,220,000 general funds, \$680,000 special funds, and \$680,000 federal funds in accordance with a schedule determined by the Governor. The remaining funds (approximately \$10,020,000 general funds, \$3,400,000 special funds, and \$3,400,000 federal funds) shall be distributed in the State's match of employees' deferred compensation withholding, up to a maximum of \$500 per employee, for fiscal 2003.

Explanation: In recognition of the State's fiscal situation, it is necessary to reduce expenditures for this item. A \$500 match will still provide a significant savings incentive.

Amendment No. **385**

Section 39 Replacement of Personal Computers

Add the following language:

SECTION 39. AND BE IT FURTHER ENACTED, That:

- (1) to recognize savings from postponing replacement of personal computers until fiscal 2004 at the earliest, funds appropriated in this budget in Comptroller subobject 1033 for this purpose shall be deleted as provided in this section;
- (2) the Governor shall develop a schedule for allocating this reduction to the programs of the Executive Branch; and

(3) aggregate reductions under this section shall equal at least the amounts indicated, inclusive of reductions taken elsewhere from subobject 1033, for the budgetary fund types listed:

<u>Department</u>	<u>Fund</u>	<u>Amount</u>
<u>Executive</u>	<u>General</u>	<u>\$1,535,992</u>
<u>Executive</u>	<u>Special</u>	<u>\$2,986,847</u>
<u>Executive</u>	<u>Federal</u>	<u>\$766,197</u>

Explanation: In recognition of the State's fiscal situation, it is necessary to reduce expenditures for this item. Total expenditures for personal computer replacement in the fiscal 2003 allowance are \$3.9 million general funds, \$3.2 million special funds, and \$0.8 million federal funds.

Amendment No. **386**

Section 40 Managing for Results Training and Consulting Funds

Add the following section:

SECTION 40. AND BE IT FURTHER ENACTED, That State funds used for Managing for Results (MFR) training and consultant services shall be limited to \$75,000 in fiscal 2003. The Department of Budget and Management shall monitor the use of these services across the State, and limit outside training for MFR to only the most crucial need. Agencies shall be urged to require employees previously trained in MFR methods to train other employees.

Explanation: With MFR now fully implemented, and large numbers of employees already trained in MFR methods, there should be little need for additional outside training..

Amendment No. **387**

Section 41 Reduction of Retirement and Pension System Funds

Add the following section:

SECTION 41. AND BE IT FURTHER ENACTED, That, contingent upon enactment of SB 323/ HB 424 to alter the methodology for calculating the contribution rates for the teachers' and employees' pension and retirement systems, the appropriations in Section 1 of this Act provided for State and local educational employee retirement and pension system contributions shall be reduced in the following amounts:

	<u>General</u>	<u>Special</u>	<u>Federal</u>
<u>RA02.03 Aid for Local Employee</u>			
<u>Fringe Benefits</u>	<u>\$20,066,187</u>		
<u>RI00.06 Aid to Community Colleges</u>	<u>777,712</u>		
<u>State Employees</u>	<u>16,818,532</u>	<u>\$5,606,177</u>	<u>\$5,606,177</u>
<u>Total</u>	<u>\$37,662,431</u>	<u>\$5,606,177</u>	<u>\$5,606,177</u>

The Governor shall develop a schedule for allocating these reductions among the agencies and programs of the Executive Branch.

Explanation: Reduce State retirement contributions in fiscal 2003 to reflect the proposed “corridor” approach which applies fixed pension contribution rates to the employees’ and teachers’ pension systems.

Amendment No. **388**

Section 42 Increments Paid in Lump-sum Payment

Add the following section:

SECTION 42. AND BE IT FURTHER ENACTED, That funding for increments (merit increases) be paid in an amount equal to one-half the value of the increment between the employees' current (base) salary and the next step of the salary schedule. This payment shall be made as a lump-sum payment to employees performing at the "meets standards" level or better, prorated by percent of full-time service. The payment schedule of this lump-sum payment shall be negotiated through collective bargaining and shall be uniform for all Executive Branch State employees. Employees shall not advance on the salary schedule in fiscal 2003, nor shall they be paid any other increment increase.

Further provided that this payment may only be made after closeout of fiscal 2002 and if the Board of Public Works certifies that the payment is affordable, given the State’s economy and fiscal condition.

Explanation: For fiscal 2003, employees who meet or exceed standards for their position shall earn a one-time payment equivalent to one half the value of the annual increment. The amount of this payment is equivalent to the increment plan proposed by the Governor. However, by implementing payment in this manner, the State will realize general fund savings of \$57.5 million in fiscal 2004. The payment schedule is to be decided through collective bargaining and will be uniform for all executive branch employees. Further, it will only be paid if the State’s economic condition warrants payment.

Amendment No. **389**

Section 43 Executive Pay Plan Reporting Requirement

Add the following section:

SECTION 43. AND BE IT FURTHER ENACTED, That the Department of Budget and Management (DBM) is required to submit to the Department of Legislative Services' (DLS) Office of Policy Analysis documentation of any specific recruitment, retention, or other issue that warrants a pay increase. To fulfill this requirement, DBM shall provide to DLS' Office of Policy Analysis:

- (1) a report listing the grade, salary, title, and incumbent of each position in the Executive Pay Plan as of July 1, October 1, January 1, and April 1; and
- (2) detail on any lump-sum increases given to employees paid on the Executive Pay Plan subsequent to the previous quarterly report.

These reports shall be submitted in both paper (15 copies) and electronic format. Each position in the report shall be assigned a unique identifier which describes the program to which the position is assigned for budget purposes and corresponds to the manner of identification of positions within the budget data provided annually to DLS' Office of Policy Analysis.

Further, for fiscal 2003, the merit pool for Executive Pay Plan increases provided to each agency shall be limited to 1.15 percent of executive salaries as stated in the budget bill within each agency. No increases may be awarded after the effective date of this act until July 1, 2002, unless that increase is approved by the Board of Public Works.

Explanation: Legislation passed in the 2000 session (HB 1270) altered the structure of the Executive Pay Plan to give the Governor flexibility to compensate executives at appropriate levels within broad salary bands established for their positions, without reference to a rigid schedule of steps. The General Assembly offers continued support of this change and expects it to continue assisting the State's efforts to recruit talented employees to and retain them at the top levels of State government.

Information Request	Author	Due Date
Report on all Executive Pay Plan positions	DBM	July 15, 2002 October 15, 2002 January 15, 2003 April 15, 2003

Amendment No. **390**

Section 44 Statewide Information Technology Funds

Add the following section:

SECTION 44. AND BE IT FURTHER ENACTED, That for fiscal 2003, in the Department of

Human Resources, the appropriation to program NF00.02 sub-program 6B01 shall be reduced by \$7,580,923 in general funds and \$7,580,923 in federal funds.

Further provided that:

- (1) in order to realize budget savings, \$27,000,000 in general funds appropriated in this budget for the development of new information technology projects and the enhancement of existing information technology projects with a total project phase cost of over \$1,000,000 shall be reduced as provided in this section;
- (2) the Governor shall develop a schedule for allocating this reduction to the programs of the executive branch;
- (3) the Secretary of the Department of Budget and Management shall withhold general, special and federal funds for the development of any specific new information technology project or the enhancement of an existing information technology project with a total project phase cost of over \$1,000,000 until that project has been reviewed by the State Chief Information Officer and the State Chief Information Officer recommends approval to the Secretary. The Secretary, based on the review by the State Chief Information Officer, may authorize only the incremental funding of such a project according to a systems development life cycle plan; and
- (4) the Secretary of the Department of Budget and Management shall report to the budget committees by September 1, 2002 on the allocation of the reduction and on any withheld allotments.

Explanation: Recognizing the need to reduce funding in the fiscal 2003 allowance, the language cuts most of the funding for the Maryland Children's Electronic Social Services Information Exchange (CHESSIE) and cuts a further \$27 million in general funds intended to support the development of new and enhancement of existing information technology projects with a project phase cost of over \$1 million. This represents approximately 50% of the general funds in the allowance (excluding CHESSIE) for the development of new and enhancement of existing information technology projects with a project phase cost of over \$1 million.

The fiscal 2003 allowance contains an estimated \$60 million in general fund and \$94 million in total fund support for the development of new information technology projects and enhancement of existing, information technology projects with a project phase cost of over \$1 million (including CHESSIE). This figure is derived from a review of agency Information Technology Project Request submissions. This amount likely underestimates the total funding for these types of projects as some funding for information technology project operations and maintenance may include some amount of development and enhancement.

The language also authorizes the Governor to allocate this reduction. The language also requires the Secretary of the Department of Budget and Management (DBM) to withhold general, special, and federal funds for the development of any particular new information technology development project or the enhancement of an existing information technology development project until the State Chief Information Officer reviews and approves that project. The language also adds a

reporting requirement.

Information Request	Author	Due Date
Allocation of Information Technology Reduction	DBM	September 1, 2002

Amendment No. **391**

Section 45 Information Technology Investment Funds

Add the following section:

SECTION 45. AND BE IT FURTHER ENACTED, That for fiscal 2003 in the Department of Public Safety and Correctional Services, the general fund appropriation to program QA01.07 sub-program 1750 shall be reduced by \$2,140,413. Authorization is hereby granted to appropriate and transfer by approved budget amendment up to \$2,140,413 of funds budgeted or available from the Information Technology Investment Fund to that program to support the roll-out of the department's network project.

The General Assembly also approves the use of the Information Technology Investment Fund to support other projects as listed in the 2002 Joint Chairmen's Report.

Explanation: The language permits use of the Information Technology Investment Fund (ITIF) for an information technology project budgeted in the Department of Public Safety and Correctional Services. The language also notes the approval of the following additional projects to be funded from the ITIF:

<u>Agency</u>	<u>Project Name</u>	<u>Proposed Funding (\$)</u>
Department of Public Safety and Correctional Services	Information Technology and Communication Division Deficiency	2,301,447
Department of Budget and Management	Capital Budget Information System	450,000
Department of Budget and Management	Document Management System	500,000
Department of Labor, Licensing and Regulation	Financial Regulation Electronic Licensing	345,000

<u>Agency</u>	<u>Project Name</u>	<u>Proposed Funding (\$)</u>
Department of General Services	Computer Integrated Facilities Management	350,000
Maryland Higher Education Commission	Maryland Digital Library	250,000
Department of Budget and Management	eReadiness Maryland	45,000
Department of Public Safety and Correctional Services	Telephone replacement	269,850
Department of Public Safety and Correctional Services	Enhanced Wide Area Network/Disaster Recovery	814,960
Comptroller	E-file	1,250,000
University System of Maryland	Digital Divide	1,200,000

Amendment No. **392**

Section 46 Major Information Technology Development Projects

Add the following section:

SECTION 46. AND BE IT FURTHER ENACTED, That the Department of Budget and Management shall separately identify and fund major information technology development projects. Major information technology development projects are projects that:

- (1) have an estimated total cost of development equal to or exceeding \$1 million;
- (2) support a critical business function associated with the public health, education, safety, or financial well being of Maryland citizens; or
- (3) the Secretary of the Department of Budget and Management determines that the project merits the attention and oversight that will be given to such projects.

In order to implement this section, the Department of Budget and Management shall:

- (1) create separate budget programs for major information technology development project spending;
- (2) provide budget detail which summarizes all spending for fiscal years prior to the most recently completed fiscal year, the most recently completed fiscal year, the current fiscal year, the proposed allowance, and four years of out-year spending estimates; and
- (3) create and submit on the third Wednesday of January 2003 a fifth volume to the Maryland Operating Budget Fiscal Year 2004 which summarizes major information technology development projects by agency, and includes separate detail for each project.

Explanation: For fiscal year 2003, in response to budget bill language adopted by the legislature

in the 2001 Session, the Governor submitted Volume V of the operating budget which details spending on major information technology development projects. The proposed budget bill language places the same requirement on the next Governor for fiscal 2004.

Amendment No. **393**

Section 47 **Maryland Prepaid College Trust**

Add the following section:

SECTION 47. AND BE IT FURTHER ENACTED, That the General Assembly intends that Maryland Prepaid College Trust continue making its State loan repayments in fiscal 2003 and repayments be made in each year thereafter until the entire balance is repaid. The amount repaid in fiscal 2003 should be no less than \$120,000.

Explanation: Between fiscal 1998 and 2000, the Maryland Prepaid College Trust received \$650,000 in interest-free State loans. In fiscal 2000, the trust repaid \$30,000. Language in the fiscal 2001 budget permitted the trust to delay its outstanding State loan payments until it was financially self-sufficient. Language in the fiscal 2002 budget required the trust to resume loan repayments as a result of anticipated additional revenues generated by enrollment exceeding participation levels in previous years. The trust has indicated it has the ability to make a payment of \$120,000 in fiscal 2003 because its contractor is required to pay half of the software license payments for a records administration system used for both the Prepaid College Trust and the new College Investment Plan.

Amendment No. **394**

Section 48 Injured Workers' Insurance Fund

Add the following section:

SECTION 48. AND BE IT FURTHER ENACTED, That the Comptroller of the Treasury's General Accounting Division (GAD) shall establish a subsidiary ledger control account to debit all State agency funds budgeted under object 0174 (Workers' Compensation coverage) and to credit all payments disbursed to the Injured Workers' Insurance Fund (IWIF) via transmittal. The control account should also record all funds withdrawn from the IWIF and returned to the State and subsequently transferred to the general fund. GAD and/or the Treasurer's Office should submit quarterly reports to the Department of Legislative Services concerning the status of the account.

Explanation: There is no system to track workers' compensation payments to IWIF for payment of claims, current expenses, and funded liability for future liability for incurred losses by the State.

Information Request	Author	Due Date
Report on status of ledger control account	IWIF	Quarterly beginning July 1, 2002

Amendment No. **395**

Section 49 Wide Area Networks

Add the following section:

SECTION 49. AND BE IT FURTHER ENACTED, That the State Chief Information Officer shall inventory wide area networks operated, or proposed to be operated, by any agency or unit of State government. In undertaking that inventory, a determination shall be made as to how those networks are intended to interact with any proposed statewide network. Further, no agency or unit of State government may expend funds on the enhancement of existing, or construction of new, networks until the Chief Information Officer approves expenditures having determined that the goals of these networks are consistent with, and not duplicative of, a proposed statewide network. The Chief Information Officer shall report to the budget committees by December 31, 2002 on the status of this inventory and the determinations made concerning network expenditures.

Explanation: Agency requests for expenditures for wide area networks typically speak to how they complement and build off net.work.Maryland. The uncertainty surrounding net.work.Maryland raises questions about how well agency wide area networks will interact with any proposed Statewide network. The State Chief Information Officer (CIO) is requested to create a baseline inventory of agency wide area networks and determine consistency of those projects with whatever the State ultimately determines the Statewide network will be. Funds for agency wide area network enhancement or construction are withheld until the CIO determines that the proposed expenditure is appropriate.

Information Request	Author	Due Date
Baseline inventory of State agency wide area networks	DBM	December 31, 2002

Amendment No. **396**

Section 50 Reallocation of Reimbursable Funds

Add the following section:

SECTION 50. AND BE IT FURTHER ENACTED, That

- (1) a reduction of \$133,000 is made in this budget for Office of Administrative Hearings' (OAH) services (Comptroller object 0831);
- (2) the Governor shall develop a schedule for allocating this reduction across the various State departments and agencies that utilize OAH's services and across all funds appropriated for the purpose of conducting administrative hearings based upon the percentage of cases referred to OAH by these State departments and agencies; and
- (3) the reduction under this section shall equal at least the amounts indicated for the budgetary fund types listed:

<u>Fund</u>	<u>Amount</u>
<u>General</u>	<u>\$70,199</u>
<u>Special</u>	<u>\$44,321</u>
<u>Federal</u>	<u>\$18,481</u>

Explanation: Budget bill language reduces the Office of Administrative Services' (OAH) fiscal 2003 allowance by \$133,000. This budget bill language directs the Governor to develop a schedule for reallocating the funds resulting from this reduction to the various State departments and agencies that refer administrative hearing cases to OAH for adjudication. This funds reallocation schedule should be based on the percent of cases that each department or agency contributes to OAH's total caseload. Furthermore, the total reduction should be split as indicated above among general, special and federal funds.

Amendment No. **397**

Technical Amendment

Renumber SECTION 30 and SECTION 31, respectively, as SECTION 51 and SECTION 52.

Amendment No. **398**