

Q00K00
Criminal Injuries Compensation Board
 Department of Public Safety and Correctional Services

Operating Budget Data

(\$ in Thousands)

	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Working</u>	<u>FY 06</u> <u>Allowance</u>	<u>FY 05-06</u> <u>Change</u>	<u>% Change</u> <u>Prior Year</u>
Special Fund	\$2,870	\$4,547	\$4,207	-\$339	-7.5%
Federal Fund	<u>1,291</u>	<u>1,421</u>	<u>1,400</u>	<u>-21</u>	<u>-1.5%</u>
Total Funds	\$4,161	\$5,968	\$5,607	-\$360	-6.0%
Contingent & Back of Bill Reductions			-1	-1	
Adjusted Total	\$4,161	\$5,968	\$5,606	-\$362	-6.1%

- The approximately \$362,000, or 6.1% decrease in the fiscal 2006 allowance is the net result of a decrease in grants and a decrease in contractual turnover expectancy.

Personnel Data

	<u>FY 04</u> <u>Actual</u>	<u>FY 05</u> <u>Working</u>	<u>FY 06</u> <u>Allowance</u>	<u>FY 05-06</u> <u>Change</u>
Regular Positions	7.00	7.00	7.00	0.00
Contractual FTEs	<u>1.33</u>	<u>7.91</u>	<u>7.91</u>	<u>0.00</u>
Total Personnel	8.33	14.91	14.91	0.00

Vacancy Data: Regular Positions

Turnover, Excluding New Positions	0.00	0.00%
Positions Vacant as of 12/31/04	0.00	0.00%

Note: Numbers may not sum to total due to rounding.

For further information contact: Keri Beth Cain

Phone: (410) 946-5530

Analysis in Brief

Recommended Actions

1. Concur with Governor's allowance.

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Operating Budget Analysis

Program Description

The Criminal Injuries Compensation Board (CICB) awards grants to innocent victims of crime who incur financial hardship as a result of crime, including the cost of funeral expenses. Grants for disabilities are limited to \$50,000, and grants for medical claims are limited to \$45,000. There is a maximum award of \$50,000. Funding for these grants is generated by the State's Criminal Injuries Compensation Fund (CICF) from fees assessed by circuit and District courts. CICF is also supplemented by federal funds.

Performance Analysis: Managing for Results

The primary goal of CICB is to enhance victim services and mitigate the effects of crime on victims. One measure of the board's success in this endeavor is the average number of days it takes to process a claim. As **Exhibit 1** shows, the processing time declined nearly 13% between fiscal 2001 and 2003 but increased by over 9% between fiscal 2003 and 2004. The board's earlier estimate for claim processing time in fiscal 2004 was 120 days. As you can see in Exhibit 1, the actual processing time was almost double that estimate. **The board should be prepared to comment on why it failed to achieve its fiscal 2004 estimate, and how much confidence there may be in the fiscal 2005 and 2006 estimates in light of that failure. Specifically, the board should be prepared to discuss what measures it is taking to reduce the amount of time it takes to process claims.**

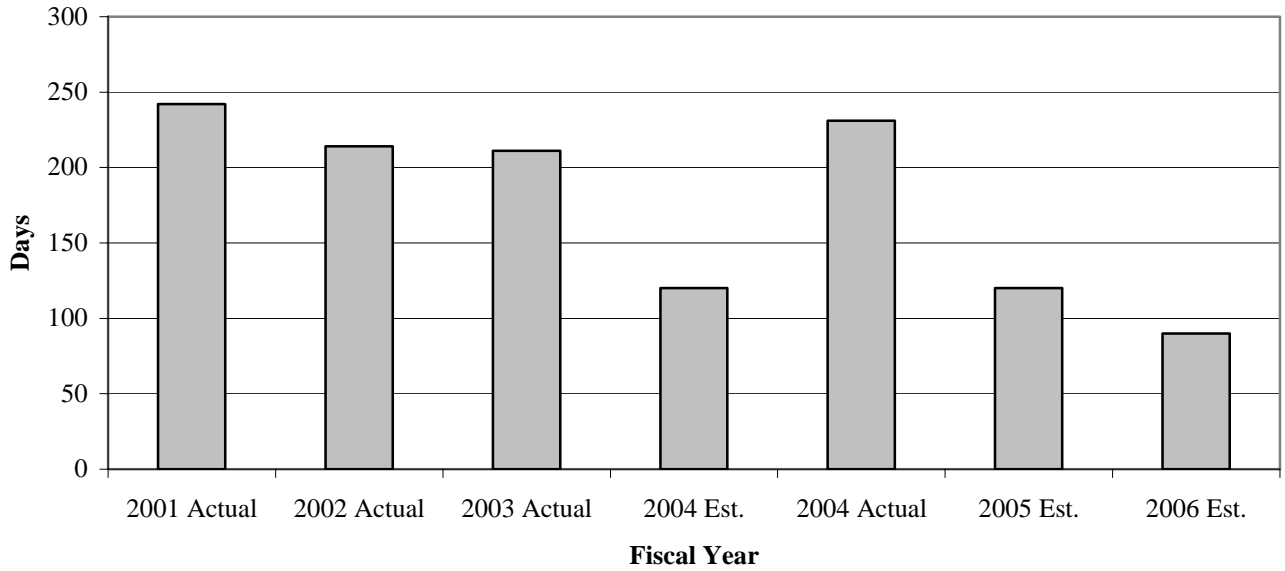
Governor's Proposed Budget

As shown in **Exhibit 2**, the fiscal 2006 allowance provides for an approximately \$362,000, or 6.1% decrease. The decrease is largely accounted for by a \$420,000 reduction in funds available for grants, which reflects actual prior expenditures. This amount is offset by a \$56,000 change in contractual turnover expectancy. The remaining amount is the net result of increased increments, lower turnover expectancy, and decreased costs for employee and retiree health insurance.

Contingent Reductions

The fiscal 2006 allowance reflects the elimination of \$1,136 (subobject 0172), the appropriation for matching employee deferred compensation contributions up to \$600, contingent upon enactment of a provision in budget reconciliation legislation.

Exhibit 1
Average Number of Days It Takes to Process a Claim



Source: Department of Public Safety and Correctional Safety

Exhibit 2
Governor's Proposed Budget
Criminal Injuries Compensation Board
(\$ in Thousands)

How Much It Grows:	<u>Special</u> <u>Fund</u>	<u>Federal</u> <u>Fund</u>	<u>Total</u>
2005 Working Appropriation	\$4,547	\$1,421	\$5,968
2006 Governor's Allowance	4,207	1,400	5,607
Contingent & Back of Bill Reductions	<u>-1</u>	<u>0</u>	<u>-1</u>
Adjusted Allowance	\$4,206	\$1,400	\$5,606
Amount Change	-\$341	-\$21	-\$362
Percent Change	-7.5%	-1.5%	-6.1%

Where It Goes:

Personnel Expenses

Increments and other compensation	\$7
Employee and retiree health insurance	-13
Retirement contribution cost increase	3
Turnover adjustments	6
Other fringe benefit adjustments	1

Other Changes

Reductions in awards	-420
Contractual turnover expectancy	56
Other	-2

Total **-\$362**

Note: Numbers may not sum to total due to rounding.

Recommended Actions

1. Concur with Governor's allowance.

Current and Prior Year Budgets

Current and Prior Year Budgets Criminal Injuries Compensation Board (\$ in Thousands)

	<u>General Fund</u>	<u>Special Fund</u>	<u>Federal Fund</u>	<u>Reimb. Fund</u>	<u>Total</u>
Fiscal 2004					
Legislative Appropriation	\$0	\$4,583	\$1,349	\$0	\$5,932
Deficiency Appropriation	0	0	0	0	0
Budget Amendments	0	0	0	0	0
Cost Containment	0	0	0	0	0
Reversions and Cancellations	0	-1,713	-58	0	-1,771
Actual Expenditures	\$0	\$2,870	\$1,291	\$0	\$4,161
Fiscal 2005					
Legislative Appropriation	\$0	\$4,547	\$1,421	\$0	\$5,968
Budget Amendments	0	0	0	0	0
Working Appropriation	\$0	\$4,547	\$1,421	\$0	\$5,968

Note: Numbers may not sum to total due to rounding.

Q00K00 – DPSCS – Criminal Injuries Compensation Board

Fiscal 2004

- The cancellation of approximately \$1.7 million of special funds is attributable to a reduction in award requests.

Audit Findings

Audit Period for Last Audit:	May 12, 1999 – January 31, 2002
Issue Date:	May 2002
Number of Findings:	4
Number of Repeat Findings:	2
% of Repeat Findings:	50%

Finding 1: The board made claim payments totaling \$172,960 for which there was not adequate documentation for the awards.

Finding 2: **Monthly installment awards were inadequately monitored.**

Finding 3: The board did not verify expenditures made from the CICF.

Finding 4: **Annual reports were not submitted as required by law.**

*Bold denotes item repeated in full or part from preceding audit report.

**Object/Fund Difference Report
DPSCS – Criminal Injuries Compensation Board**

<u>Object/Fund</u>	<u>FY04 Actual</u>	<u>FY05 Working Appropriation</u>	<u>FY06 Allowance</u>	<u>FY05 - FY06 Amount Change</u>	<u>Percent Change</u>
Positions					
01 Regular	7.00	7.00	7.00	0	0%
02 Contractual	1.33	7.91	7.91	0	0%
Total Positions	8.33	14.91	14.91	0	0%
Objects					
01 Salaries and Wages	\$ 323,268	\$ 361,103	\$ 366,821	\$ 5,718	1.6%
02 Technical & Spec Fees	44,403	123,933	180,187	56,254	45.4%
03 Communication	6,467	9,270	6,770	-2,500	-27.0%
04 Travel	2,906	4,800	6,300	1,500	31.3%
08 Contractual Services	9,417	7,450	5,800	-1,650	-22.1%
09 Supplies & Materials	7,219	5,000	5,000	0	0%
11 Equip - Additional	13,788	0	0	0	0.0%
12 Grants, Subsidies, and Contributions	3,721,008	5,420,000	5,000,000	-420,000	-7.7%
13 Fixed Charges	32,565	36,144	36,338	194	0.5%
Total Objects	\$ 4,161,041	\$ 5,967,700	\$ 5,607,216	-\$ 360,484	-6.0%
Funds					
03 Special Fund	\$ 2,870,041	\$ 4,546,700	\$ 4,207,216	-\$ 339,484	-7.5%
05 Federal Fund	1,291,000	1,421,000	1,400,000	-21,000	-1.5%
Total Funds	\$ 4,161,041	\$ 5,967,700	\$ 5,607,216	-\$ 360,484	-6.0%

Note: The fiscal 2005 appropriation does not include deficiencies, and the fiscal 2006 allowance does not reflect contingent reductions.