

MARYLAND REGISTER

Proposed Action on Regulations

Transmittal Sheet PROPOSED OR REPROPOSED Actions on Regulations	Date Filed with AELR Committee	TO BE COMPLETED BY DSD
	07/10/2014	Date Filed with Division of State Documents
		Document Number
		Date of Publication in MD Register

1. Desired date of publication in Maryland Register: 9/19/2014

2. COMAR Codification

Title Subtitle Chapter Regulation

21 11 01 06

3. Name of Promulgating Authority

Board of Public Works

4. Name of Regulations Coordinator Telephone Number
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6. Check applicable items:
 New Regulations

STATE PROCUREMENT REGULATIONS

Subtitle 11 SOCIOECONOMIC POLICIES

21.11.01 Small Business Procurements

Authority: State Finance and Procurement Article, Sections 12-101 and 14-504,
Annotated Code of Maryland

Notice of Proposed Action

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The Board of Public Works proposes to amend regulation .06 of COMAR 21.11.01 Small Business Procurements.

This action was considered at the Board of Public Works meeting on July 2, 2014.

Statement of Purpose

The purpose of this action is to require agencies to designate an employee to be the liaison officer in the administration of its small business reserve program.

Comparison to Federal Standards

There is no corresponding federal standard to this proposed action.

Estimate of Economic Impact

The proposed action has no economic impact.

Economic Impact on Small Businesses

The proposed action has minimal or no economic impact on small businesses.

Impact on Individuals with Disabilities

The proposed action has no impact on individuals with disabilities.

Opportunity for Public Comment

Comments may be sent to Mary Jo Childs, Procurement Advisor , Board of Public Works, 80 Calvert Street, Annapolis, MD, 21401, or call 410-260-7335, or email to maryjo.childs@maryland.gov, or fax to 410-974-5240. Comments will be accepted through . A public hearing has not been scheduled.

Economic Impact Statement Part C

A. Fiscal Year in which regulations will become effective: FY 2015

B. Does the budget for the fiscal year in which regulations become effective contain funds to implement the regulations?

No

C. If 'yes', state whether general, special (exact name), or federal funds will be used:

D. If 'no', identify the source(s) of funds necessary for implementation of these regulations:

N/A

E. If these regulations have no economic impact under Part A, indicate reason briefly:

The designation of an employee to serve as the liaison officer for the small business reserve program can be done within existing agency resources. Most agencies currently have a designated liaison officer.

F. If these regulations have minimal or no economic impact on small businesses under Part B, indicate the reason and attach small business worksheet.

The designation of a liaison officer should increase administrative efficiencies for the small business reserve program. The direct economic impact on small businesses will be positive, but minimal.

G. Small Business Worksheet:

Attached Document:

Title 21 STATE PROCUREMENT REGULATIONS

Subtitle 11 SOCIOECONOMIC POLICIES

Chapter 01 Small Business Procurements

Authority: State Finance and Procurement Article, §§12-101 and 14-504, Annotated Code of Maryland

.06 Small Business Reserve Program.

A.- H. (text unchanged)

I. SBR Liaison Officer. The head of each designated procurement unit shall designate an employee to be the SBR liaison officer in the administration of that unit's small business reserve program. The SBR liaison officer shall be a high level employee reporting directly to the agency head or head of the designated procurement unit. The SBR liaison officer shall be responsible for coordinating the procurement unit's outreach efforts to the small business community, reviewing the unit's contracting procedures to ensure compliance with small business reserve requirements, assisting in the resolution of small business reserve contracting issues, and submitting required small business reserve program reports or information.

