

MARYLAND REGISTER

Proposed Action on Regulations

Transmittal Sheet PROPOSED OR REPROPOSED Actions on Regulations	Date Filed with AELR Committee	TO BE COMPLETED BY DSD
	06/03/2015	Date Filed with Division of State Documents
		Document Number
		Date of Publication in MD Register

1. Desired date of publication in Maryland Register: 7/10/2015

2. COMAR Codification

Title Subtitle Chapter Regulation

13A	02	06	02
13A	08	01	01
13A	08	02	01

3. Name of Promulgating Authority

Maryland State Department of Education

4. Name of Regulations Coordinator

Charlene L Necessary

Telephone Number

410-767-0467

Mailing Address

200 W. Baltimore Street

City	State	Zip Code
Baltimore	MD	21201

Email

charlene.necessary@maryland.gov

5. Name of Person to Call About this Document

John McGinnis

Telephone No.

410-767-0295

Title 13A
A STATE BOARD OF EDUCATION
Subtitle 02 LOCAL SCHOOL ADMINISTRATION

13A.02.06 General Financial Aid to Local School Systems

Subtitle 08 STUDENTS

13A.08.01 General Regulations

Subtitle 08 STUDENTS

13A.08.02 Student Records

Authority: 13A.02.06 - Education Article, §2-205, Annotated Code of Maryland
13A.08.01 - Education Article, §2-205, Annotated Code of Maryland 13A.08.02 -
Education Article, §2-205(c), Annotated Code of Maryland

Notice of Proposed Action

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The Maryland State Board of Education proposes to amend Regulation .02 under 13A.02.06 General Financial Aid to Local School Systems; Regulation .01 under 13A.08.01 General Regulations; and Regulation .02 Student Records under 13A.08.02 Student Records.

This action was considered at the May 19, 2015 meeting of the Maryland State Board of Education.

Statement of Purpose

The purpose of this action is to update the Incorporation by Reference of the Maryland Student Records System Manual.

Comparison to Federal Standards

There is no corresponding federal standard to this proposed action.

Estimate of Economic Impact

The proposed action has no economic impact.

Economic Impact on Small Businesses

The proposed action has minimal or no economic impact on small businesses.

Impact on Individuals with Disabilities

The proposed action has no impact on individuals with disabilities.

Opportunity for Public Comment

Comments may be sent to John T. McGinnis, Pupil Personnel and School Social Worker Specialist, Division of Student, Family and School Support, Maryland State Department of Education, 200 West Baltimore Street, Baltimore, Maryland 21201, or call 410-767-0295(TTY 410-333-6442), or email to john.mcginis@maryland.gov, or fax to 410-333-8148. Comments will be accepted through August 10, 2015. A public hearing has not been scheduled.

Open Meeting

Final action on the proposal will be considered by the Maryland State Board of Education during a public meeting to be held on August 25, 2015, 9 a.m., at 200 West Baltimore Street, Baltimore, Maryland 21201.

Economic Impact Statement Part C

A. Fiscal Year in which regulations will become effective: FY 2015

B. Does the budget for the fiscal year in which regulations become effective contain funds to implement the regulations?

No

C. If 'yes', state whether general, special (exact name), or federal funds will be used:

D. If 'no', identify the source(s) of funds necessary for implementation of these regulations:

None.

E. If these regulations have no economic impact under Part A, indicate reason briefly:

The Student Records System Manual (SRSM) has been in effective since 1994, and is only being updated. Local school systems (LSSs) have existing policies and procedures in place to implement the SRSM. Additionally, the SRSM will be available to LSSs and local schools through the Maryland State Department of Education website.

F. If these regulations have minimal or no economic impact on small businesses under Part B, indicate the reason and attach small business worksheet.

This regulation impacts LSSs, local schools and the students and their families only.

G. Small Business Worksheet:

Attached Document:

Title 13A STATE BOARD OF EDUCATION

Subtitle 02 LOCAL SCHOOL ADMINISTRATION

Chapter 06 General Financial Aid to Local School Systems

Authority: Education Article, §2-205, Annotated Code of Maryland

.02 Definitions.

A. (text unchanged)

B. Terms Defined.

(1) — (8) (text unchanged)

(9) "Documented retention and dropout prevention interventions" means documented actions taken by the local school system to keep the student in school, examples of which are specified in the Maryland Student Records System Manual [(2011)] 2016, incorporated by reference in COMAR 13A.08.02.01.

(10) — (16) (text unchanged)

Subtitle 08 STUDENTS

Chapter 01 General Regulations

Authority: Education Article, §§2-205, Annotated Code of Maryland

.01 Attendance.

A. — D. (text unchanged)

E. Daily Attendance Record. A record of the daily attendance of each student shall be kept in accordance with regulations of the State Board of Education and the Maryland Student Records System Manual [(2011)] 2016, which is incorporated by reference in COMAR 13A.08.02.01.

Chapter 02 Student Records

Authority: Education Article, §2-205(c), Annotated Code of Maryland

.01 Incorporation by Reference.

A system of information on enrollment, attendance, and promotion of students shall be maintained in accordance with the regulations of the State Board of Education and the Maryland Student Records System Manual [(2011)] 2016, which is incorporated by reference.

LILIAN M. LOWERY, Ed.D.
State Superintendent of Schools

Incorporation by Reference
APPROVAL FORM

Date: May 21, 2015
COMAR: 13A.08.02.01

Charlene Necessary
Maryland State Board of Education
200 West Baltimore Street, 7th Floor
Baltimore, MD 21201

Dear Charlene:

The document entitled Maryland Student Records System Manual 2016 is approved for incorporation by reference.

Please note the following special instructions: None

Attach a copy of this approval form when submitting an emergency or proposed regulation to the AELR Committee and when submitting a proposed regulation to DSD for publication in the Maryland Register. If submitting through ELF, include as part of the attachment.

Any future changes to the incorporated documents do not automatically become part of the regulation. If there are subsequent changes to the incorporated documents, and the agency wishes those changes to become a part of its regulations, the agency must amend the regulation incorporating the documents.

Please call us if you have any questions.

Sincerely,
Gail S. Klakring
Senior Editor