

MARYLAND REGISTER

Proposed Action on Regulations

Transmittal Sheet PROPOSED OR REPROPOSED Actions on Regulations	Date Filed with AELR Committee	TO BE COMPLETED BY DSD
	11/06/2015	Date Filed with Division of State Documents
		Document Number
		Date of Publication in MD Register

1. Desired date of publication in Maryland Register: 11/30/2015

2. COMAR Codification

Title Subtitle Chapter Regulation

13B 08 14 .01-.15

3. Name of Promulgating Authority

Maryland Higher Education Commission

4. Name of Regulations Coordinator

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5. Name of Person to Call About this Document

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6. Check applicable items:

- New Regulations

Amendments to Existing Regulations

 Date when existing text was downloaded from COMAR online: .

Repeal of Existing Regulations

Recodification

Incorporation by Reference of Documents Requiring DSD Approval

Reproposal of Substantively Different Text:

: Md. R
(vol.) (issue) (page nos) (date)

Under Maryland Register docket no.: --P.

7. Is there emergency text which is identical to this proposal:

Yes - No

8. Incorporation by Reference

Check if applicable: Incorporation by Reference (IBR) approval form(s) attached and 18 copies of documents proposed for incorporation submitted to DSD. (Submit 18 paper copies of IBR document to DSD and one copy to AELR.)

9. Public Body - Open Meeting

- OPTIONAL - If promulgating authority is a public body, check to include a sentence in the Notice of Proposed Action that proposed action was considered at an open meeting held pursuant to State Government Article, §10-506(c), Annotated Code of Maryland.

OPTIONAL - If promulgating authority is a public body, check to include a paragraph that final action will be considered at an open meeting.

10. Children's Environmental Health and Protection

Check if the system should send a copy of the proposal to the Children's Environmental Health and Protection Advisory Council.

11. Certificate of Authorized Officer

I certify that the attached document is in compliance with the Administrative Procedure Act. I also certify that the attached text has been approved for legality by Mark Blom, Assistant Attorney General, (telephone #410-767-3311) on November 6, 2015. A written copy of the approval is on file at this agency.

Name of Authorized Officer

Mark Blom

Title

Principal Counsel

Telephone No.

410-767-3311

Date

November 6, 2015

Title 13B
B MARYLAND HIGHER EDUCATION COMMISSION

Subtitle 08 FINANCIAL AID

13B.08.14 Workforce Shortage Student Assistance Grant Program

Authority: Education Article, §§11-105(u), 18-204(c) and 18-708; Annotated Code of Maryland

Notice of Proposed Action

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The Maryland Higher Education Commission proposes to adopt new regulations .01-.15 under a new chapter 14 Workforce Shortage Student Assistance Grant Program to Subtitle 08 Financial Aid under Title 13B

This action was considered at a public meeting on October 28, 2015.

Statement of Purpose

The purpose of this action is to adopt regulations to implement the Workforce Shortage Student Assistance Grant Program.

Comparison to Federal Standards

There is no corresponding federal standard to this proposed action.

Estimate of Economic Impact

The proposed action has no economic impact.

Economic Impact on Small Businesses

The proposed action has minimal or no economic impact on small businesses.

Impact on Individuals with Disabilities

The proposed action has no impact on individuals with disabilities.

Opportunity for Public Comment

Comments may be sent to Donna Thomas, Director Office of Student Financial Assistance, Maryland Higher Education Commission, 6 N. Liberty St, 10th Floor Baltimore, Md 21201, or call 410-767-3109, or email to donnae.thomas@maryland.gov, or fax to 410-332-0270. Comments will be accepted through December 30, 2015.. A public hearing has not been scheduled.

Economic Impact Statement Part C

A. Fiscal Year in which regulations will become effective: FY 16

B. Does the budget for the fiscal year in which regulations become effective contain funds to implement the regulations?

Yes

C. If 'yes', state whether general, special (exact name), or federal funds will be used:

General

D. If 'no', identify the source(s) of funds necessary for implementation of these regulations:

E. If these regulations have no economic impact under Part A, indicate reason briefly:

The regulations put into COMAR an already operating program.

F. If these regulations have minimal or no economic impact on small businesses under Part B, indicate the reason and attach small business worksheet.

The regulations do not effect businesses.

G. Small Business Worksheet:

Attached Document:

Title 13B

MARYLAND HIGHER EDUCATION COMMISSION

Subtitle 08 FINANCIAL AID

Chapter 14 Workforce Shortage Student Assistance Grant Program

Authority: Education Article, §§11-105(u), 18-204(c) and 18-708; Annotated Code of Maryland

.01 PURPOSE.

The purpose of the Workforce Shortage Student Assistance Grant Program is to assist in meeting the State's need for well trained and highly skilled workers in shortage areas. Students who perform well academically and agree to use their training in eligible programs as members of Maryland's workforce may qualify for scholarship assistance.

.02 ELIGIBILITY.

A recipient of assistance under this program shall:

A. Be a Maryland resident (if the recipient is a dependent student, the parent(s) claiming the student as dependent must be Maryland residents as well);

B. Enroll at a two-year or four-year Maryland college or university as a full-time (12+ credits per semester) or part-time (6-11 credits per semester) degree seeking undergraduate student, or a full-time (9+ credits per semester) or part-time (6-8 credits per semester) degree seeking graduate student. Audited courses cannot be used to reach the minimum

credit hours for full-time or part-time status. A student may be enrolled for less than part-time credits during a semester as long as the student earns at least 12 undergraduate or 9 graduate credit hours in each academic year in which the student receives assistance, including summer sessions;

- C. Enroll in an eligible major as specified in Regulation .08; and
- D. Agree to perform the required service obligation or repay the State if the service obligation is not performed.

.03 AWARD AMOUNT.

A. Grants shall be awarded in accordance with the minimum and maximum award ranges specified in this Regulation.

B. In this Regulation, “cost of attendance” (COA) means the annual expenses of a full-time resident undergraduate at the 4-year public institution of higher education within the University System of Maryland with the highest annual expense for a full-time resident undergraduate as determined by the Maryland higher Education Commission, other than the University of Maryland University College and University of Maryland, Baltimore.

C. The minimum and maximum award ranges are:

<u>Enrollment</u>	<u>Community College Award Range</u>	<u>4-Year Institution Award Range</u>
Full-time	\$2,000 to 25% of COA	\$4,000 to 50% of COA
Part-Time	\$1,000 to 12.5% of COA	\$2,000 to 25% of COA

D. The Office of Student Financial Assistance shall establish the award amount annually when program funding and the number of demand occupations to be incorporated into the program are known.

E. If a student takes courses over a summer session to meet the minimum number of credit hours for full- or part-time status, the award amount shall be divided equally between the fall, spring, and summer sessions, as appropriate.

F. A student who is enrolled in an academic program that includes mandatory summer sessions as part of the approved curriculum may receive an additional award not to exceed \$1,000 per calendar year, if funds are available. A student must apply for summer funding in writing by April 1 of that academic year.

.04 ADVISORY COUNCIL ON WORKFORCE SHORTAGE.

A. The Secretary of Higher Education shall appoint an Advisory Council on Workforce Shortage (Advisory Council) to identify and recommend workforce shortage fields to be included in the Workforce Shortage Student Assistance Grant Program.

B. The Advisory Council shall meet as necessary to make recommendations on the occupations to be included in the program.

C. At a minimum, the Advisory Council shall make recommendations every two years on the occupations to be included.

D. In establishing recommendations, the Advisory Council shall take into consideration whether the occupation provides a public good or benefit to the citizens of Maryland. “Public Good or Benefit” means service to low-income or underserved residents or areas of the State in an occupation in the public sector or in an organization, institution, association, society, or corporation that is exempt from taxation under §501(c)(3) or (4) of the Internal Revenue Code of 1986.

E. The Advisory Council’s recommendations shall be submitted to the Office of Student Financial Assistance (OSFA) for approval.

F. The Department of Labor, Licensing, and Regulation shall provide data and analysis on demand occupations and supply to be used by the Advisory Council.

G. The OSFA shall allocate funds for each specific demand occupation within the program based on the level of critical need. Renewals will also be considered when determining allocations.

H. Majors and occupational areas associated with the scholarship and tuition assistance programs listed below are included in the Workforce Shortage Student Assistance Grant Program:

- (1) Child Care Provider Scholarship;
- (2) Developmental Disabilities, Mental Health, Child Welfare, and Juvenile Justice Workforce Tuition Assistance Program;
- (3) Distinguished Scholar Teacher Education;
- (4) Physical and Occupational Therapists and Assistants Scholarship;
- (5) Sharon Christa McAuliffe Memorial Teacher Education Award;
- (6) State Nursing Scholarship and Living Expenses Grant; and
- (7) William Donald Schaefer Scholarship.

.05 ALLOCATION OF FUNDS.

A. A specified amount of funds shall be allocated each year to each eligible occupational area based on critical need as determined by the Advisory Council on Workforce Shortage. These funds shall be used to make awards to students majoring in specific programs leading to employment in these occupational areas.

B. As funding permits, the intent of the program is to incrementally address waiting lists for those occupations already incorporated into the grant program while new occupations are being included. In addition, a balanced

approach should be implemented to ensure the program addresses demand in all occupations, those currently in the program as well as public good and economic development occupations.

C. As the Workforce Shortage Student Assistance Grant Program expands, the following components should be considered when determining occupation allocations:

- (1) the gap analysis resulting from the workforce model;
- (2) the number of applications;
- (3) the number of awards made in each eligible occupation; and
- (4) the number of students placed on a waiting list.

.06 APPLICATION PROCEDURES.

A. To be considered for the Workforce Shortage Student Assistance Grant Program, an applicant shall submit:

- (1) A completed application;
- (2) An official transcript from each institution the applicant has attended;
- (3) If the applicant has earned less than 12 college level credits, an official high school transcript;
- (4) If applying as a nursing major, proof of acceptance into the nursing program at the institution;
- (5) A completed Free Application for Federal Student Aid (FAFSA) by July 1 of the application year; and
- (6) Any additional documentation that may be required based on the applicant's major.

B. An applicant shall complete and submit all required documents by July 1.

C. Each applicant shall agree to provide any information or documentation requested by the Office of Student Financial Assistance (OSFA) for the purpose of administering this program and, if requested, shall sign an authorization for the release of information to OFSA for the purpose of administering this program. The applicant's failure or refusal to provide requested information or a signed release may result in a determination of ineligibility, revocation of an award, denial of service credit, imposition of repayment obligations, or denial of a deferment or waiver request.

.07 SELECTION OF RECIPIENTS.

A. Grant awards shall be issued using both merit and need-based criteria.

B. Applicants shall be ranked by grade point average (GPA) and then by need within each occupational field. Those students with the greatest need within each GPA range shall receive awards first.

C. The following GPA ranges shall be used:

- (1) GPA 3.8 to GPA 4.0;
- (2) GPA 3.6 to GPA 3.79;
- (3) GPA 3.4 to GPA 3.59;
- (4) GPA 3.0 to GPA 3.39; and
- (5) GPA 2.9 and below.

D. Merit Ranking

(1) Transcripts shall be required to determine a student's merit ranking.

(2) A minimum GPA will not be required to determine a student's eligibility, because the appropriate GPA level could vary by major.

(3) The GPA ranking of students shall be based on each student's cumulative, un-weighted GPA on a standardized 4.0 scale.

(4) High school transcripts shall be used to calculate the GPA for entering freshman and students that have completed less than 12 college credits. Undergraduate level college transcripts shall be used for students who have completed more than 12 college credits as an undergraduate student and less than 12 college credits as a graduate student. Graduate level transcripts shall be used for students who have completed more than 12 graduate level credits.

E. Need Ranking

(1) In determining the order of awarding, students within each GPA range with the greatest need will be given the highest priority.

(2) A student's need ranking shall be based on their Free Application for Federal Student Aid (FAFSA).

(3) Except for the William Donald Schaefer Scholarship, it is not mandatory that students complete a FAFSA to be eligible to receive an award. If a student chooses not to file a FAFSA, it will be assumed that the student has no need and will be placed at the bottom of each GPA range to be considered for an award.

.08 ELIGIBLE MAJORS.

A. The Advisory Council on Workforce Shortage shall identify eligible majors and occupational fields biennially based on statewide workforce shortages.

B. Eligible majors are grouped by service areas that correspond with the service areas in Regulation .11.

C. The eligible majors by service area are:

(1) Service Area A:

- (a) Child Development; and
- (b) Early Childhood Education

(2) Service Area B:

- (a) Human Services Degree Programs (awarded as the Ida G. and L. Leonard Ruben Scholarship):

- (i) aging services
- (ii) counseling
- (iii) disability services
- (iv) mental health
- (v) nursing
- (vi) occupational therapy
- (vii) physical therapy
- (viii) psychology
- (ix) rehabilitation
- (x) special education
- (xi) supported employment; and
- (xii) vocational rehabilitation; and

(b) Any other concentration in the healing arts or programs providing support services to individuals with special needs, including child welfare, juvenile justice, and alcohol and drug workforce

(3) Service Area C:

Social Workers (awarded as the Ruth M. Kirk Public Scholarship)

(4) Service Area D:

(a) Education (awarded as the Sharon Christa McAuliffe Scholarship). Approved teacher education programs leading to certification in a critical shortage field, including:

- (i) chemistry (grades 7-12)
- (ii) computer science (grades 7-12)
- (iii) dance
- (iv) earth/space science (grades 7-12)
- (v) English for speakers of other languages (ESOL) (Pre-K-12)
- (vi) health occupations (grades 7-12)
- (vii) Latin (grades 7-12)
- (viii) mathematics (grades 7-12)
- (ix) physical science (grades 7-12)
- (x) physics (grades 7-12)
- (xi) reading specialist
- (xii) Spanish (grades 7-12)
- (xiii) special education, generic: infant/primary (birth-grade 3)
- (xiv) special education, generic: elementary/middle (grades 1-8)
- (xv) special education, generic: secondary/adult (grades 6-adult)
- (xvi) special education - hearing impaired
- (xvii) special education - severely & profoundly disabled
- (xviii) special education - visually impaired
- (xix) speech language pathology (educational service area); and
- (xx) technology education (grades 7-12)

(b) Elementary education is not a critical shortage field.

(5) Service Area E:

- (a) Physical Therapy
- (b) Physical Therapy Assistant
- (c) Occupational Therapy
- (d) Occupational Therapy Assistant

(6) Service Area F:

Law - Designed to prepare individuals to provide legal services to low-income residents in the State (awarded as the William Donald Schaefer Scholarship).

(7) Service Area G:

Nursing and all other majors designed to prepare individuals for careers in public service (awarded as the Parren J. Mitchell Public Service Scholarship).

.09 PAYMENT.

Each semester, eligible institutions shall certify on billing rosters provided by the Office of Student Financial Assistance that the recipient is:

- A. A Maryland resident;
- B. Enrolled for the required number of credits;
- C. Enrolled in an eligible academic program;
- D. Making satisfactory academic progress towards a degree; and
- E. Maintaining the standards of the institution.

.10 RENEWAL AND CONTINUATION.

A. The award shall be automatically renewed on an annual basis up to a maximum of 5 years if the student continues to meet all of the eligibility requirements and meets the satisfactory academic progress standards of the institution.

B. The award may not be renewed if the original award was canceled because the recipient took an ineligible number of credits per semester or because of the student's failure to maintain satisfactory academic progress.

C. A recipient who is academically ineligible shall forfeit the award for one academic year. The award may be reinstated, if funds are available, for the following academic year upon proof of meeting institutional standards.

D. A student transferring from one institution to another may continue to receive an award as long as the student meets all of the eligibility requirements.

.11 SERVICE OBLIGATION.

A. Applicants offered an award shall sign and return a promissory note agreeing to begin fulfillment of the service obligation in the area/field for which the award was received within one year of completing the degree for which they received assistance.

B. The service obligation begins after completion of the degree program and may not be fulfilled prior to completion.

C. If a recipient holds a Workforce Shortage Student Assistance Grant with any other State award requiring a service obligation, the obligations shall be served in consecutive years.

D. If a recipient works full-time, the service obligation shall be fulfilled at a rate of one-year for each year that the award was received, even if the student was enrolled on a part-time basis for some of the semesters.

E. If a recipient works part-time, the obligation shall be fulfilled at a rate of two years for each year the scholarship was received, even if the student was enrolled on a part-time basis.

F. Full-time employment is considered to be at least 35 hours per week and part-time employment is at least 20 hours per week.

G. If a student receives a degree in a major that falls into more than one specified service area, the student can fulfill the service obligation in either area.

H. Eligible employment for each service area is:

(1) Service Area A:

The recipient shall be employed in the State of Maryland as a director or senior staff member in a licensed Maryland childcare center or as a licensed family day care provider in Maryland.

(2) Service Areas B and C:

(a) The recipient shall be employed in a Maryland community-based program that is:

(i) licensed by the Developmental Disabilities Administration;

(ii) approved by the Mental Hygiene Administration; or

(iii) certified by the Office of Health Care Quality;

(b) The recipient shall be employed in a residential program that is licensed by the Department of Human Resources or the Department of Juvenile Justice;

(c) The recipient shall be a direct service employee or provide first-line supervision of employees who provide habilitation, rehabilitation, residential, or related community support services to individuals:

(i) with developmental disabilities;

(ii) with mental health disorders; or

(iii) who are dependent on alcohol or drugs;

(d) The recipient shall be a direct service employee or provide first-line supervision of employees who serve children in:

(i) the custody of a local Department of Social Services; or

(ii) any residential childcare program licensed by the Department of Human Resources or the Department of Juvenile Justice;

(e) The recipient shall be employed by a State or local government entity in Maryland as a direct care service employee or provide first-line supervision of employees who provide habilitation, rehabilitation, residential, or related community support services to individuals:

(i) with developmental disabilities;

(ii) with mental health disorders; or

(iii) who are dependent on alcohol or drugs; or

(f) The recipient shall be employed by a State or local government entity in Maryland as a direct care service employee or provide first-line supervision of employees who serve children in the custody of a local residential childcare program.

(3) Service Area D:

(a) The recipient shall become a certified teacher in Maryland:

(i) in the certification area applied for and awarded, and be employed in a Maryland public or private elementary or secondary school as a teacher in that area; or

(ii) in any teaching field if the individual commits to working in a Title I school or a school designated for improvement.

(b) The Office of Student Financial Assistance shall forgive a teacher recipient of a Workforce Shortage Student Assistant Grant for their service obligation for up to 2 years if the recipient has failed the teacher

certification examination, approved by the State Board of Education, in 2 consecutive years and the recipient fails to pass the teacher certification examination within the time period specified by the Office of Student Financial Assistance.

(4) Service Area E:

(a) The recipient shall be employed as a therapist or therapy assistant to children with disabilities in a public school in Maryland;

(b) The recipient shall be employed as a therapist or therapy assistant to children with disabilities placed in an approved non-public education program; or

(c) The recipient shall be employed as a therapist or therapy assistant to provide physical or occupational therapy in a State therapeutic hospital determined by the Secretary of Health and Mental Hygiene to have a severe shortage of physical or occupational therapists.

(5) Service Area F:

(a) The recipient shall be engaged in eligible employment in Maryland in public service to assist in providing legal services to low-income residents in the State.

(b) Eligible employment is defined as employment in government at any level, public interest organizations, public schools, and nonprofit organizations under §§501(c)(3) or (4) of the Internal Revenue Code of 1986.

(6) Service Area G:

(a) The recipient shall be employed as:

(i) A nurse in a Maryland licensed hospital, adult day care center, nursing home, public health agency, home health agency, an eligible institution of postsecondary education that awards nursing degrees or diplomas, or another organization authorized by the Secretary of Health and Mental Hygiene; or

(ii) A nurse in the public or nonprofit sectors under §§501(c)(3) or (4) of the Internal Revenue Code of 1986 in which there is a shortage of qualified practitioners to low-income or underserved residents or areas of the State.

(b) Employment as a nurse at a health maintenance organization (HMO) or a physician's private office does not meet the service requirement.

.12 REPAYMENT.

A. If a recipient fails to meet the required obligations under the Workforce Shortage Student Assistance Grant Program, the recipient shall repay the State the portion of the scholarship not forgiven.

B. Interest on the funds advanced shall be charged at an interest rate equal to the interest rate established by the United States Department of Education for the Federal Stafford Loan on the first day of July of each year.

C. Interest may not accrue prior to notification to the Commission of a recipient's graduation or termination from an institution of higher education.

D. Repayment may be prorated if the recipient partially fulfills their obligation.

.13 DEFERMENT OF THE SERVICE OBLIGATION AND REPAYMENT.

A. Recipients shall seek eligible employment aggressively within a sixty mile radius of their residence.

B. A recipient may request that their service obligation be deferred during the time the recipient is:

(1) Enrolled in a full-time (12 or more credits per semester) or part-time (6-11 credits per semester) undergraduate course of study, or a full-time (9 or more credits per semester) or part-time (6-8 credits per semester) graduate course of study at an institution of higher education in a degree granting program;

(2) On a temporary leave of absence from required employment in the required employment field approved by the employer for a period not to exceed 12 months;

(3) Temporarily disabled in a manner that substantially impairs the recipient's ability to perform the service obligation, for a period not to exceed 3 years;

(4) Unable to secure employment for a period not to exceed 12 months by reason of the care required by a spouse or child who is disabled;

(5) Assigned military duty outside of the State, not to exceed 3 years without filing an appeal;

(6) Married to a spouse assigned military duty outside of the State, not to exceed 3 years without filing an appeal; or

(7) Aggressively seeking and unable to secure employment, as required in §A of this Regulation, for a single period not to exceed 12 months.

C. A recipient's deferment request shall include satisfactory supporting documentation. Such documentation shall consist of the following, as appropriate:

(1) Certification by the office of the registrar that the recipient has returned to a full-time or part-time course of study at an eligible institution of higher education;

(2) Certification by the employer that the recipient is on a temporary approved leave of absence;

(3) A sworn affidavit by a qualified physician that the recipient is temporarily disabled in a manner that substantially impairs the recipient's ability to perform the service obligation;

(4) A sworn affidavit by a qualified physician that the recipient is unable to find employment because they must care for a spouse or child who is disabled;

(5) A certified statement including a list of possible eligible employers, with their addresses and telephone numbers, to which application has been made if the recipient has been unable to find full-time employment as required; or

(6) A copy of military orders.

D. The Office of Student Financial Assistance shall review all documentation and determine if the deferment conditions have been met and, if so, determine the deferment period.

E. Before a deferment based on inability to find employment is granted, the Office of Student Financial Assistance shall review the recipient's documentation and other available information and determine if the recipient has sought employment aggressively in all required areas of the State.

F. A recipient need not make scholarship repayments and interest does not accrue during the period of an approved deferment.

G. The Office of Student Financial Assistance shall, on a case-by-case basis, review appeals from individuals assigned military duty outside the State, or the spouse of an individual assigned military duty outside the State, that exceeds the 3 year deferral limit. Appeals must be in writing and include a copy of the military orders.

.14 WAIVER OF THE SERVICE OBLIGATION AND REPAYMENT.

A. The Office of Student Financial Assistance shall waive a recipient's service and repayment obligations if it determines:

(1) on the basis of the sworn affidavit of two (2) qualified physicians, that the recipient is physically unable to fulfill any of the possible service obligations on a full-time or part-time basis because of a permanent impairment; or

(2) on the basis of a death certificate or other evidence of death that is conclusive under State law that the recipient has died.

B. The Office of Student Financial Assistance shall forgive a recipient of a Workforce Shortage Student Assistance Grant, Service Area D, for up to 2 years of an award if:

(1) The recipient has taken the teacher certification examination, approved by the State Board of Education, in 2 consecutive years; and

(2) The recipient fails to pass the teacher certification examination within the time period specified by the Office of Student Financial Assistance.

.15 SPECIAL FINANCIAL CIRCUMSTANCES APPEALS.

A. A student may appeal if the student's financial circumstances change after the filing of the student's application, as a result of one of the following reasons:

(1) The student's parent(s) or spouse dies;

(2) The student or the student's parents divorce or separate;

(3) The student, student's parent (if dependent), or student's spouse (if independent) as defined by Free Application for Federal Student Aid (FAFSA) becomes involuntarily unemployed for at least ten consecutive weeks in the current year; or

(4) The student or the student's parent(s) loses, as a result of the student reaching the age of majority, benefits from Social Security, AFDC, or child support.

B. The student's appeal shall be supported by appropriate documentation sufficient to substantiate the student's claim including, but not limited to, copies of:

(1) A death certificate;

(2) A divorce decree or separation agreement;

(3) A notice of job termination or layoff;

(4) Federal tax transcript or W-2; and

(5) A copy of a termination notice of unemployment benefits.

C. If the Office of Student Financial Assistance (OSFA) sustains a student's appeal, OSFA shall provide the following relief:

(1) If the appeal was based on the death of the student's parent(s) or spouse, OSFA shall adjust the student's FASFA income information to exclude the income of the deceased;

(2) If the appeal was based on the student or the student's parents' divorce or separation, OSFA shall adjust the student's FASFA income information to exclude the income of the affected parent or spouse;

(3) If the appeal was based on the student, student's parent (if dependent), or student's spouse (if independent) becoming involuntarily unemployed for at least ten consecutive weeks in the current year, OSFA shall calculate the student's family contribution and total family income using an estimated income for the current calendar year; and

(4) If the appeal was based on the student or the student's parent(s) losing, as a result of the student reaching the age of majority, benefits from Social Security, TNAF, or child support, OSFA shall calculate the student's family contribution and total family income using an estimated income for the current calendar year.

