

MARYLAND REGISTER

Proposed Action on Regulations

Transmittal Sheet PROPOSED OR REPROPOSED Actions on Regulations	Date Filed with AELR Committee	TO BE COMPLETED BY DSD
	11/20/2015	Date Filed with Division of State Documents
		Document Number
		Date of Publication in MD Register

1. Desired date of publication in Maryland Register: 12/28/2015

2. COMAR Codification

Title Subtitle Chapter Regulation

13B 03 01 .01-.06, .13

3. Name of Promulgating Authority

Maryland Higher Education Commission

4. Name of Regulations Coordinator

Tonya L Johnson

Telephone Number

410-767-3312

Mailing Address

6 N. Liberty St., 10th Floor

City State Zip Code

Baltimore MD 21201

Email

tjohnson@mhec.state.md.us

5. Name of Person to Call About this Document

Mark Blom

Telephone No.

410-767-3311

Email Address

mark.blom@maryland.gov

6. Check applicable items:

New Regulations

Amendments to Existing Regulations

Date when existing text was downloaded from COMAR online: November 20, 2015.

Repeal of Existing Regulations

Recodification

Incorporation by Reference of Documents Requiring DSD Approval

Reproposal of Substantively Different Text:

: Md. R

(vol.) (issue) (page nos) (date)

Under Maryland Register docket no.: --P.

7. Is there emergency text which is identical to this proposal:

Yes No

8. Incorporation by Reference

Check if applicable: Incorporation by Reference (IBR) approval form(s) attached and 18 copies of documents proposed for incorporation submitted to DSD. (Submit 18 paper copies of IBR document to DSD and one copy to AELR.)

9. Public Body - Open Meeting

OPTIONAL - If promulgating authority is a public body, check to include a sentence in the Notice of Proposed Action that proposed action was considered at an open meeting held pursuant to State Government Article, §10-506(c), Annotated Code of Maryland.

OPTIONAL - If promulgating authority is a public body, check to include a paragraph that final action will be considered at an open meeting.

10. Children's Environmental Health and Protection

Check if the system should send a copy of the proposal to the Children's Environmental Health and Protection Advisory Council.

11. Certificate of Authorized Officer

I certify that the attached document is in compliance with the Administrative Procedure Act. I also certify that the attached text has been approved for legality by Mark Blom, Assistant Attorney General, (telephone #410-767-3311) on November 20, 2015. A written copy of the approval is on file at this agency.

Name of Authorized Officer

Mark Blom

Title

Principal Counsel

Telephone No.

410-767-3311

Date

November 20, 2015

Title 13B
B MARYLAND HIGHER EDUCATION COMMISSION
Subtitle 03 SUBTITLE 03 FIRE-RESCUE EDUCATION AND TRAINING
COMMISSION

13B.03.01 Chapter 01 Certification Standards and Procedures for Emergency Services Instructors

Authority: Education Article, §11-105(u) and Subtitle 5 of Title 11, Annotated Code of Maryland

Notice of Proposed Action

[]

The Maryland Higher Education Commission proposes to amend regulations .01-.06 and .13 of Chapter 01 Certification Standards and Procedures for Emergency Services Instructors in Subtitle 03 FIRE-RESCUE EDUCATION AND TRAINING COMMISSION in COMAR

This action was considered at a public meeting held on November 18, 2015.

Statement of Purpose

The purpose of this action is to update the training requirements for emergency services instructors.

Comparison to Federal Standards

There is no corresponding federal standard to this proposed action.

Estimate of Economic Impact

The proposed action has no economic impact.

Economic Impact on Small Businesses

The proposed action has minimal or no economic impact on small businesses.

Impact on Individuals with Disabilities

The proposed action has no impact on individuals with disabilities.

Opportunity for Public Comment

Comments may be sent to Alexia Van Orden, Research and Policy Analyst, Maryland Higher Education Commission, 6 N. Liberty St, 10th Floor Baltimore, Md 21201, or call 410-767-3096, or email to alexia.vanorden@maryland.gov, or fax to . Comments will be accepted through January 28, 2016. A public hearing has not been scheduled.

Economic Impact Statement Part C

- A. Fiscal Year in which regulations will become effective: FY 16
- B. Does the budget for the fiscal year in which regulations become effective contain funds to implement the regulations?
Yes
- C. If 'yes', state whether general, special (exact name), or federal funds will be used:
General
- D. If 'no', identify the source(s) of funds necessary for implementation of these regulations:
- E. If these regulations have no economic impact under Part A, indicate reason briefly:
These regulations impose no costs.
- F. If these regulations have minimal or no economic impact on small businesses under Part B, indicate the reason and attach small business worksheet.
These regulations do not affect small businesses.
- G. Small Business Worksheet:

Attached Document:

Title 13B MARYLAND HIGHER EDUCATION COMMISSION

Subtitle 03 FIRE-RESCUE EDUCATION AND TRAINING COMMISSION

Chapter 01 Certification Standards and Procedures for Emergency Services Instructors

Authority: Education Article, §11-105(u) and Subtitle 5 of Title 11, Annotated Code of Maryland

.01 Incorporation by Reference.

- A. (text unchanged)
- B. Document Incorporated. National Fire Protection Association (NFPA) 1041: Standard for Fire Service Instructor Professional Qualifications, [2007] *most current* Edition, is incorporated by reference.

.02 Definitions.

- A. (text unchanged)
- B. Terms Defined.
- (1) "Application process" means the date the Application for State Emergency Services Instructor Certification or Recertification is received from the Sponsoring Agency by the MICRB.
- [(1)] (2) "Approval" means approval as statutorily applied to the Maryland Fire-Rescue Education and Training Commission (MFRETC) as an agency of the Maryland Higher Education Commission (MHEC), under Education Article, §11-105, Annotated Code of Maryland, before a postsecondary institution can award a certificate, diploma, or degree to an individual.

[(2)] (3) "Certification" means to verify that an individual has met the requirements of these standards.

[(3)] (4) "Emergency services" means fire, rescue, and emergency medical services, with emergency medical services also meaning "emergency care" as related to training.

[(4)](5) "Field evolutions" means a structured training exercise designed to complete a specific training objective.

[(5)](6) "Local emergency services instructor" means an individual who is designated to instruct by the local jurisdiction.

[(6)] (7) "Local jurisdiction" means any city, county, municipal, or State government, public fire-rescue or emergency medical services department, State-approved public school, or postsecondary institution providing emergency services training or education, and other institutions as approved by the Maryland Instructor Certification Review Board (MICRB).

[(7)] (8) "Maryland Instructor Certification Review Board (MICRB)" means an independent five-member board created as a unit within the University System of Maryland which is responsible for the administration of the Emergency Services Instructor Certification Program and the issuance of certificates under that program.

[(8)](9) "Sponsoring agency" means a local jurisdiction submitting a candidate for certification.

[(9)] (10) "State emergency services instructor" means an individual who is certified to be an emergency services instructor by the MICRB.

[(10)] (11) "Supporting services" means nonteaching support rendered in the emergency services area, usually in an administrative or communication capacity in the career or volunteer service.

[(11)](12) "Training supervisor" means an individual who is a MICRB certified State emergency services instructor and who directly supervises certified State emergency services instructors on a full-time basis.

.03 State Emergency Services Instructor Certification Standard.

A.-E. (text unchanged)

F. Application for Certification.

(1) (text unchanged)

(2) Application Process.

(a)-(b) (text unchanged)

(c) If a candidate has completed the instructor training course between 5 and 10 years before beginning the application process, the candidate shall, in addition to the prescribed initial certification requirements, complete *within 3 years of submitting their application* 12 hours of approved instructor methodology as a co-requisite to the initial completion process.

(d) If a candidate has completed the instructor training course more than 10 years before beginning the application process, the candidate shall be required to successfully complete [a current, MICRB-approved instructor training program.]:

(i) a current, MICRB-approved instructor training program; or

(ii) the Instructor Training Course Challenge process, as outlined in MICRB's policy on Instructor Training Course Challenge Criteria.

G.-I. (text unchanged)

.04 Certification Standard Instructor Trainer.

A. (text unchanged)

B. Educational Requirements.

(1) (text unchanged)

(a)-(b) (text unchanged)

(c) 3 years of teaching experience [as an instructor], which shall be documented as evidence of competence.

(2) (text unchanged)

.05 Certification.

A.-B. (text unchanged)

C. To retain approval, an instructor trainer shall teach at least 60 hours in a 3-year certification cycle, 30 of which shall be in instructor training, have at least one successful evaluation in the 3-year certification period by an approved instructor trainer, and complete one of the following requirements:

(1) Successfully complete a 3 credit-hour course in *educational methodology* [teacher education], or the equivalent of 3 credit hours on in-service professional development;

(2)-(3) (text unchanged)

D. (text unchanged)

.06 Maryland Instructor Certification Review Board.

A. (text unchanged)

B. The process for issuing certificates under these standards is the responsibility of [a] the Maryland Instructor Certification Review Board (MICRB).

C.-H. (text unchanged)

.13 Local Emergency Service Instructor Standards.

A. The instructor candidate shall meet the requirements of *the most current edition of* NFPA 1041: Standard for Fire Service Instructor Professional Qualifications [2007 Edition], or those of recognized instructor training agencies or educational institutions that have similar programs as approved by the MICRB.

B. (text unchanged)