



THE MARYLAND GENERAL ASSEMBLY  
ANNAPOLIS, MARYLAND 21401-1991

JOINT COMMITTEE ON ADMINISTRATIVE, EXECUTIVE, AND LEGISLATIVE REVIEW

**Memorandum**

**To:** Members of the AELR Committee  
Standing Committee Chairs

**From:** George H. Butler, Jr., AELR Committee Counsel  
Kathryn H. Selle, AELR Committee Counsel  
Nathan W. McCurdy, AELR Committee Counsel

**Date:** April 19, 2019

**Re:** **Synopses of Regulations received from 4/5/2019 through 4/18/2019**

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Enclosed please find synopses of regulations received by the Joint Committee on Administrative, Executive, and Legislative Review (AELR) during the weeks noted above.

The Office of Policy Analysis prepares analyses of the regulations to determine if there are any problem areas, to ensure that the regulations comply with statutory authority and legislative intent, and to assess the fiscal impact of the regulations. If any regulation is of particular interest to you, please feel free to contact us at 410-946-5350 and we will supply you with a copy of the regulation along with the legal and fiscal analysis.

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cc: Jake Weissmann  
Alexandra M. Hughes

**Labor, Licensing and Regulation, Department of**

**Proposed Regulation**

**DLS Control No. 19-038**

**Department of Labor, Licensing, and Regulation:**

**Board of Certified Interior Designers:**

**Code of Ethics: COMAR 09.18.02.07**

According to the department, the purpose of this action is to require applicants and certificate holders to respond in writing within 30 days to any written communication from the Board of Certified Interior Designers, to inform the applicant or certificate holder of the ramifications for failure to respond to a written communication from the board, and to require an applicant or certificate holder to notify the board in writing of a change of address.

**Education, State Board of**

**Proposed Regulation**

**DLS Control No. 19-036**

**State Board of Education:**

**Special Instructional Programs:**

**Programs for Library Media Services: COMAR 13A.05.04.**

According to the board, the purpose of this action is to recodify existing public library regulations (excluding COMAR 13A.05.04.01 Public School Library Programs) from the Department of Education, Title 13A, to the Maryland State Library Agency, Title 14, Maryland State Library Agency, Subtitle 38 Libraries, pursuant to Chapters 337 and 338, Acts 2017, effective July 1, 2017 which statutorily transferred the duties and responsibilities of the Division of Library Development and Services within the Department of Education to the State Library Agency and transferred the duties and responsibilities of the State Board of Education pertaining to libraries to the State Library Board.

**Proposed Regulation**

**DLS Control No. 19-037**

**State Board of Education:**

**General Instruction Programs:**

**Test Administration and Data-Reporting Policies and Procedures:**

**COMAR 13A.03.04.01 through .04**

According to the board, the purpose of this action is to update the list of tests administered by MSDE, clarify that “security” and “monitoring” apply to all instruments administered by MSDE, clarify that personnel should be trained at least annually in test administration policy and procedures, and clarify eligibility requirements for Local Accountability Coordinators, School Test Coordinators, Test Administrators, Proctors, and Accommodators.

**Proposed Regulation**

**DLS Control No. 19-039**

**State Board of Education:**

**General Instruction Programs:**

**Graduation Requirements for Public High Schools in Maryland:**

COMAR 13A.03.02.09

According to the board, the purpose of this action is to extend the graduation requirement exemption for the High School Maryland Integrated Science Assessment by two years.