

# SENATE BILL 1107

C9

4lr3061  
CF HB 577

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By: **Senators M. Washington, Elfreth, Hettleman, and Gile**

Introduced and read first time: February 4, 2024

Assigned to: Rules

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## A BILL ENTITLED

1 AN ACT concerning

2 **Department of Housing and Community Development – Homeless Shelter**  
3 **Licensing Program – Establishment**

4 FOR the purpose of establishing a homeless shelter licensing program in the Department  
5 of Housing and Community Development; requiring the Department to develop  
6 certain operational and building standards for homeless shelters and minimum  
7 standards for the protection of the rights of shelter residents; and generally relating  
8 to the licensing of homeless shelters.

9 BY adding to

10 Article – Housing and Community Development  
11 Section 6–1201 through 6–1207 to be under the new subtitle “Subtitle 12. Homeless  
12 Shelter Licensing Program”  
13 Annotated Code of Maryland  
14 (2019 Replacement Volume and 2023 Supplement)

15 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
16 That the Laws of Maryland read as follows:

17 **Article – Housing and Community Development**

18 **SUBTITLE 12. HOMELESS SHELTER LICENSING PROGRAM.**

19 **6–1201.**

20 (A) IN THIS SUBTITLE THE FOLLOWING WORDS HAVE THE MEANINGS  
21 INDICATED.

22 (B) “HOMELESS INDIVIDUAL” MEANS AN INDIVIDUAL MEETING THE  
23 DEFINITION UNDER 42 U.S.C. § 11302.

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 (C) (1) "HOMELESS SHELTER" MEANS A FACILITY ESTABLISHED AND  
2 OPERATED FOR THE PURPOSE OF PROVIDING TEMPORARY SHELTER, RESIDENTIAL  
3 CARE, SUPERVISION, INFORMATION, AND REFERRAL SERVICES TO HOMELESS  
4 INDIVIDUALS WHO ARE IN NEED OF TEMPORARY ACCOMMODATIONS, SUPERVISION,  
5 AND SERVICES.

6 (2) "HOMELESS SHELTER" DOES NOT INCLUDE A TEMPORARY  
7 SHELTER CREATED TO RESPOND TO A DISASTER OR OTHER LARGE-SCALE,  
8 EMERGENCY SHELTERING NEED.

9 (D) "LICENSE" MEANS A HOMELESS SHELTER LICENSE ISSUED BY THE  
10 DEPARTMENT UNDER THIS SUBTITLE.

11 (E) "SHELTER RESIDENT" MEANS AN INDIVIDUAL WHO HAS COMPLETED  
12 INTAKE PROCEDURES AND WHO WILL BE RESIDING AT A HOMELESS SHELTER  
13 OVERNIGHT FOR ONE OR MORE NIGHTS.

14 **6-1202.**

15 (A) THE DEPARTMENT SHALL OPERATE A LICENSING PROGRAM FOR  
16 HOMELESS SHELTERS.

17 (B) A BUILDING MAY NOT BE USED AS A HOMELESS SHELTER UNLESS THE  
18 OWNER AND ANY OPERATOR OF THE BUILDING HAS BEEN LICENSED IN  
19 ACCORDANCE WITH THIS SUBTITLE.

20 (C) AN OWNER AND ANY OPERATOR OF A HOMELESS SHELTER SHALL APPLY  
21 TO THE DEPARTMENT FOR A LICENSE TO USE A BUILDING AS A HOMELESS SHELTER  
22 ON A FORM THAT THE DEPARTMENT PROVIDES.

23 (D) ON REQUEST OF THE DEPARTMENT, A LICENSE HOLDER SHALL ALLOW  
24 THE DEPARTMENT IMMEDIATE ACCESS TO INSPECT THE PREMISES AND INTERIOR  
25 OF A BUILDING USED AS A HOMELESS SHELTER, BOTH FOR ROUTINE MONITORING  
26 AND UNSCHEDULED INSPECTIONS.

27 (E) LICENSE HOLDERS SHALL BE SUBJECT TO A RELICENSING PROCESS  
28 EVERY 2 YEARS, IN ACCORDANCE WITH REGULATIONS ADOPTED BY THE  
29 DEPARTMENT.

30 **6-1203.**

31 THE APPLICATION FOR A LICENSE SHALL INCLUDE:

1           (1) A DEMONSTRATION OF ADHERENCE BY THE OWNER AND ANY  
2 OPERATOR OF THE HOMELESS SHELTER TO THE OPERATIONAL STANDARDS AND  
3 BUILDING STANDARDS ADOPTED BY THE DEPARTMENT UNDER § 6-1204 OF THIS  
4 SUBTITLE; AND

5           (2) ANY OTHER INFORMATION OR DOCUMENTATION REQUIRED BY  
6 THE DEPARTMENT IN REGULATION.

7 **6-1204.**

8           (A) THE DEPARTMENT SHALL DEVELOP OPERATIONAL STANDARDS FOR  
9 HOMELESS SHELTERS THAT INCLUDE, AT A MINIMUM, STANDARDS FOR:

10           (1) ORGANIZATIONAL INCORPORATION AND GOVERNANCE  
11 DOCUMENTS;

12           (2) FISCAL, ADMINISTRATIVE, AND LEGAL DOCUMENTS;

13           (3) THE NUMBER AND DUTIES OF PAID STAFF MEMBERS;

14           (4) PROCEDURES FOR VETTING VOLUNTEERS AND PAID STAFF  
15 MEMBERS;

16           (5) STAFF TRAINING AND DEVELOPMENT PLANS;

17           (6) CLIENT INFORMATION COLLECTION AND TRACKING PROCESSES;

18           (7) ADMISSIONS POLICIES AND PROCEDURES;

19           (8) DISCHARGE POLICIES AND PROCEDURES;

20           (9) GRIEVANCE POLICIES AND PROCEDURES;

21           (10) THE PROTECTION OF SHELTER RESIDENTS' RIGHTS AS DEFINED  
22 BY THE DEPARTMENT IN ACCORDANCE WITH SUBSECTION (C) OF THIS SECTION;

23           (11) THE PROVISION OF OR ACCESS TO SUPPORTIVE SERVICES;

24           (12) THE VISITATION OF RESIDENTS BY GUESTS AND EXTERNAL  
25 SERVICE PROVIDERS AT DESIGNATED TIMES;

26           (13) RULES AND REGULATIONS THAT RESIDENTS MUST COMPLY WITH;

1           **(14) EMERGENCY PROCEDURES;**

2           **(15) INFECTION CONTROL AND PREVENTION POLICIES AND**  
3 **PROCEDURES; AND**

4           **(16) POLICIES THAT AFFIRM THAT THE HOMELESS SHELTER MAY NOT**  
5 **DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, ANCESTRY OR NATIONAL**  
6 **ORIGIN, SEX, AGE, MARITAL STATUS, SEXUAL ORIENTATION, GENDER IDENTITY,**  
7 **DISABILITY, OR GENETIC INFORMATION.**

8           **(B) THE DEPARTMENT SHALL ADOPT BUILDING STANDARDS FOR**  
9 **HOMELESS SHELTERS THAT INCLUDE, AT A MINIMUM, STANDARDS FOR:**

10           **(1) THE MINIMUM SQUARE FOOTAGE PER BED;**

11           **(2) ACCESS TO SECURE STORAGE;**

12           **(3) SUFFICIENT NUMBERS AND LOCATIONS OF POINTS OF EGRESS;**

13           **(4) SUFFICIENT FIRE AND CARBON MONOXIDE DETECTORS AND FIRE**  
14 **SUPPRESSION SYSTEMS;**

15           **(5) ADEQUATE HEATING AND COOLING SYSTEMS;**

16           **(6) STRUCTURAL MATERIALS AND BUILDING STABILITY;**

17           **(7) SUFFICIENT ACCESS AND ACCESSIBILITY FEATURES FOR**  
18 **DISABLED INDIVIDUALS;**

19           **(8) ADEQUATE SLEEPING AREAS AND FURNISHINGS;**

20           **(9) A CONTAMINANT-FREE WATER SUPPLY;**

21           **(10) SUFFICIENT SANITARY AND PERSONAL HYGIENE FACILITIES;**

22           **(11) ILLUMINATION AND ELECTRICITY SYSTEMS;**

23           **(12) FOOD PREPARATION FACILITIES OR AREAS;**

24           **(13) LEAD-BASED PAINT AND ASBESTOS;**

25           **(14) SUFFICIENT SPACES AND MATERIALS NECESSARY FOR INFANT**

1 AND TODDLER CARE, INCLUDING DESIGNATED LACTATION ROOMS;

2 (15) COMPLIANCE WITH LOCAL BUILDING AND PROPERTY  
3 MAINTENANCE CODES, WHERE APPLICABLE; AND

4 (16) COMPLIANCE WITH THE FEDERAL AMERICANS WITH  
5 DISABILITIES ACT.

6 (C) THE DEPARTMENT SHALL DEVELOP MINIMUM STANDARDS FOR THE  
7 PROTECTION OF THE RIGHTS OF SHELTER RESIDENTS.

8 6-1205.

9 (A) FOR CAUSE, THE DEPARTMENT MAY DENY, SUSPEND, OR REVOKE A  
10 LICENSE ISSUED UNDER THIS SUBTITLE.

11 (B) (1) GROUNDS FOR A DENIAL, SUSPENSION, OR REVOCATION  
12 INCLUDE:

13 (I) VIOLATION OF THIS SUBTITLE;

14 (II) VIOLATION OF A REGULATION ADOPTED UNDER THIS  
15 SUBTITLE;

16 (III) MISREPRESENTATION; AND

17 (IV) SUBMISSION OF A FALSE STATEMENT ON A LICENSE  
18 APPLICATION.

19 (2) THE DEPARTMENT SHALL SET FORTH IN WRITING ITS REASONS  
20 FOR A DENIAL, SUSPENSION, OR REVOCATION.

21 (C) TITLE 10, SUBTITLE 2 OF THE STATE GOVERNMENT ARTICLE GOVERNS  
22 THE APPEAL OF A DENIAL, REVOCATION, OR SUSPENSION.

23 6-1206.

24 THE DEPARTMENT SHALL ADOPT REGULATIONS TO CARRY OUT THIS  
25 SUBTITLE.

26 6-1207.

27 (A) (1) IN ADDITION TO THE PENALTIES PROVIDED IN § 6-1205 OF THIS

1 SUBTITLE, A PERSON THAT OPERATES A HOMELESS SHELTER WITHOUT A LICENSE  
2 OR IN VIOLATION OF REGULATIONS ADOPTED UNDER THIS SUBTITLE IS SUBJECT TO  
3 AN ADMINISTRATIVE PENALTY NOT TO EXCEED \$10,000 FOR EACH VIOLATION.

4 (2) IN SETTING THE AMOUNT OF AN ADMINISTRATIVE PENALTY  
5 UNDER THIS SECTION, THE DEPARTMENT SHALL CONSIDER FACTORS INCLUDING  
6 THE NATURE, NUMBER, AND SERIOUSNESS OF THE VIOLATIONS.

7 (B) (1) IF AN ADMINISTRATIVE PENALTY IS IMPOSED UNDER THIS  
8 SECTION, THE DEPARTMENT SHALL ISSUE AN ORDER THAT STATES:

9 (I) THE BASIS ON WHICH THE ORDER IS MADE;

10 (II) THE AMOUNT OF THE ADMINISTRATIVE PENALTY IMPOSED;  
11 AND

12 (III) THE MANNER IN WHICH THE AMOUNT OF THE  
13 ADMINISTRATIVE PENALTY WAS CALCULATED.

14 (2) A PERSON SUBJECT TO AN ORDER IMPOSING AN ADMINISTRATIVE  
15 PENALTY UNDER THIS SECTION SHALL HAVE THE RIGHT TO APPEAL THE ORDER IN  
16 ACCORDANCE WITH TITLE 10, SUBTITLE 2 OF THE STATE GOVERNMENT ARTICLE.

17 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect July  
18 1, 2024.