

Department of Fiscal Services
Maryland General Assembly

FISCAL NOTE

House Bill 1213 (Delegates McIntosh and Rosenberg)
Appropriations

State Personnel - Employee Development

This bill requires the Secretary of Budget and Management to establish a 12-member Clerical Workers Career Advancement Task Force. The task force must consist of members of the General Assembly, State employees, representatives of State employee organizations, representatives of the University of Maryland System (UMS), and heads of principal units in the State Personnel Management System (SPMS). The task force must: (1) identify clerical and secretarial positions that would benefit from skills enhancement and training; (2) examine impediments to career advancement in those positions; (3) develop a new career path training program; and (4) make recommendations for a pilot or permanent program under which employees in the SPMS would be allowed to enroll, at no cost to the employee, in any course offered at a UMS campus in which enrollment is below capacity, and which would enhance the employee's job skills and development.

The task force must make a final report to the Secretary by November 1, 1997. By January 1, 1998, the Secretary must develop and present to the Governor and the General Assembly a proposal for enhancing career development and advancement opportunities for clerical and secretarial employees in the SPMS. The bill is effective June 1, 1997.

Fiscal Summary

State Effect: It is assumed that task force members would be reimbursed for expenses under the standard State travel regulations. Any such expenditures would depend upon the time, location, and frequency of the task force's meetings. Expenses are assumed to be minimal and able to be handled with existing resources of the entities represented on the task force. The bill is silent regarding any staffing needs of the task force. Fiscal Services assumes that the staff could be provided by executive and legislative branch departments with existing personnel. The fiscal implications of any recommendations of the task force cannot be determined beforehand.

Local Effect: None.

Small Business Effect: None. This bill would not directly affect small businesses.

Information Source(s): Department of Budget and Management (Office of Human Resources), Department of Fiscal Services

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