Unofficial Copy P1

2002 Regular Session 2lr2630 CF 2lr1838

By: Delegates Rawlings, Cadden, and W. Baker Introduced and read first time: February 7, 2002 Assigned to: Commerce and Government Matters and Appropriations		
House	action: Adopted second time: March 23, 2002	
	CHAPTER	
1 A	N ACT concerning	
2 3	Department of Budget and Management - Major Information Technology Development Projects	
5 6 7 8 9 10 11 12 13 14 15 16	OR the purpose of prohibiting an agency or a unit of State government from making certain expenditures except under certain circumstances; requiring an agency or a unit of State government to designate certain projects in submitting certain requests; authorizing the Chief to change a certain designation by an agency or a unit of State government; requiring the Chief to review and approve certain projects; requiring funding for major information technology development projects to be provided only through a certain fund; creating the Major Information Technology Development Project Fund; specifying the purpose of the Fund and the authorized uses of the Fund; requiring the Governor to submit a certain summary with the budget; authorizing the Chief of Information Technology to review certain projects and specifications for consistency with the statewide information technology master plan; specifying the source of moneys in the Fund; repealing the Information Technology Investment Fund; providing	
17 18 19 20 21 22 23 24 25 26 27 28	that, effective on a certain date, any unencumbered balance in the Information Technology Investment Fund shall be transferred to the Major Information Technology Development Project Fund; providing that certain existing projects in the Governor's Fiscal 2003 Operating Budget are subject to the provisions of this Act; providing that certain information technology projects may not be implemented without the approval of the Chief and the Secretary of the Department of Budget and Management; authorizing the Department of Budget and Management to conduct emergency procurements under certain circumstances; authorizing the Secretary of Budget and Management to create new programs to implement the provisions of this Act; requiring the Chief to provide certain assistance, advice, and recommendations to certain units of State government; requiring the Department to submit a certain report by a	

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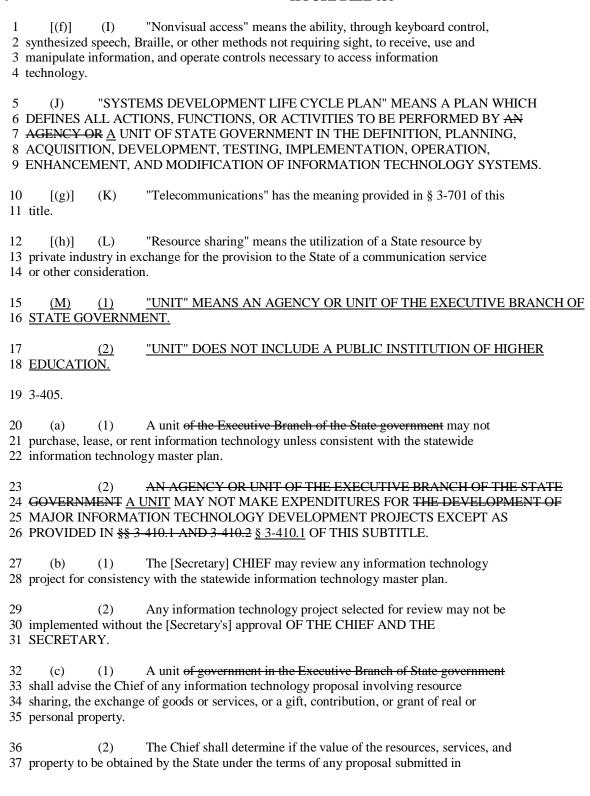
# **HOUSE BILL 835**

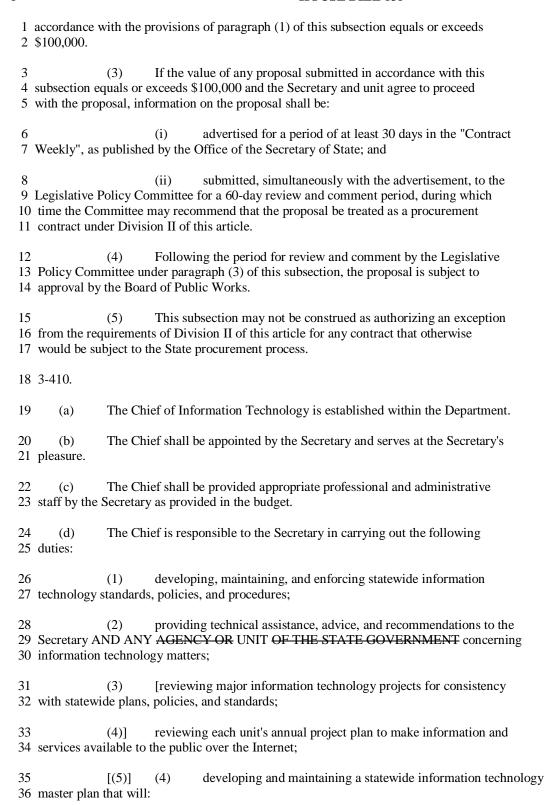
1 2 3	Departn	date each year; defining certain terms; and generally relating to the nent of Budget and Management and major information technology ment projects.		
4 5 6 7 8	Article Section Annota	g and reenacting, with amendments, - State Finance and Procurement 3-402, 3-405, and 3-410 ted Code of Maryland Replacement Volume)		
9 10 11 12 13	Section 3-410.1 and 3-410.2 Annotated Code of Maryland			
14 15 16 17 18	Section Annotat	- State Finance and Procurement		
19 20		ON 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF ND, That the Laws of Maryland read as follows:		
21		<b>Article - State Finance and Procurement</b>		
22	3-402.			
23	(a)	In this subtitle the following words have the meanings indicated.		
24	(b)	"Board" means the Information Technology Board.		
25	(c)	"Chief" means the Chief of Information Technology.		
26	(D)	(1) "DEVELOPMENT" MEANS ALL EXPENDITURES FOR A NEW		
		TION TECHNOLOGY SYSTEM OR AN ENHANCEMENT TO AN EXISTING NCLUDING SYSTEM:		
28		NCLUDING SYSTEM:		
28 29		NCLUDING SYSTEM:  (I) PLANNING;		
28 29 30		NCLUDING SYSTEM:  (I) PLANNING;  (II) PROCUREMENT;		

TESTING; AND

(V)

1		(VI)	INITIAL TRAINING.
2	(2)	"DEVE	LOPMENT" DOES NOT INCLUDE:
			ONGOING OPERATING COSTS, SOFTWARE OR HARDWARE UPGRADES, OR, MODIFICATIONS THAT MERELY ALLOW THE EXISTING LEVEL OF FUNCTIONALITY; OR
	HAS BEEN LEGALI PROCESS FOR WHI		EXPENDITURES MADE AFTER A NEW OR ENHANCED SYSTEM EPTED BY THE USER AND IS BEING USED FOR THE BUSINESS VAS INTENDED.
9 10	(E) "FUND PROJECT FUND.	" MEAN	S THE MAJOR INFORMATION TECHNOLOGY DEVELOPMENT
11 12	[(d)] (F) hardware and software		ation technology" means all electronic information processing ling:
13	(1)	mainten	ance;
14	(2)	telecom	munications; and
15	(3)	associat	ed consulting services.
16 17			ation technology services" means information provided by alf of a unit of State government.
		ON TECH	RMATION TECHNOLOGY DEVELOPMENT PROJECT" MEANS HNOLOGY DEVELOPMENT PROJECT THAT MEETS ONE OR G CRITERIA:
21 22	(1) EXCEEDS \$1 MILL		STIMATED TOTAL COST OF DEVELOPMENT EQUALS OR
		IATED '	ROJECT IS UNDERTAKEN TO SUPPORT A CRITICAL BUSINESS WITH THE PUBLIC HEALTH, EDUCATION, SAFETY, OR OF THE CITIZENS OF MARYLAND; OR
		ON ANI	CCRETARY DETERMINES THAT THE PROJECT REQUIRES THE D CONSIDERATION GIVEN TO A MAJOR INFORMATION MENT PROJECT DUE TO:
29 30	OR RISKS;	(I)	THE SIGNIFICANCE OF THE PROJECT'S POTENTIAL BENEFITS
31 32	GOVERNMENTS;	(II)	THE IMPACT OF THE PROJECT ON THE PUBLIC OR LOCAL
33		(III)	THE PUBLIC VISIBILITY OF THE PROJECT; OR
34		(IV)	OTHER REASONS AS DETERMINED BY THE SECRETARY.





1 be the basis for the management and direction of information 2 technology within the Executive Branch of State government; (ii) include all aspects of State information technology including 4 telecommunications, data processing, and information management; consider interstate transfers due to federal legislation and (iii) 6 regulation; 7 (iv) ensure that information technology plans and budgets are 8 consistent; 9 (v) ensure that State information technology plans, policies, and 10 standards are consistent with State goals, objectives, and resources, and represent a 11 long-range vision for using information technology to improve the overall 12 effectiveness of State government; and 13 include standards to assure nonvisual access to the information (vi) 14 and services made available to the public over the Internet; and 15 adopting by regulation and enforcing nonvisual access [(6)]16 standards to be used in the procurement of information technology and the provision of information technology services by or on behalf of units of State government. 18 3-410.1. 19 IN SUBMITTING THEIR ITS INFORMATION TECHNOLOGY PROJECT 20 REQUESTS, AN AGENCY OR A UNIT OF STATE GOVERNMENT SHALL DESIGNATE IF 21 THEY PROJECTS WHICH ARE MAJOR INFORMATION TECHNOLOGY DEVELOPMENT 22 PROJECTS. 23 (B) IN REVIEWING AGENCY INFORMATION TECHNOLOGY PROJECTS PROJECT 24 REQUESTS, THE CHIEF MAY CHANGE AN AGENCY'S OR A UNIT'S DESIGNATION OF A 25 MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECT. (C) THE CHIEF SHALL REVIEW AND APPROVE MAJOR INFORMATION 26 27 TECHNOLOGY DEVELOPMENT PROJECTS AND SPECIFICATIONS FOR CONSISTENCY 28 WITH STATEWIDE PLANS, POLICIES, AND STANDARDS, INCLUDING A SYSTEMS 29 DEVELOPMENT LIFE CYCLE PLAN. FUNDING FOR MAJOR INFORMATION TECHNOLOGY DEVELOPMENT 30 (D) 31 PROJECTS SHALL BE PROVIDED ONLY THROUGH THE MAJOR INFORMATION 32 TECHNOLOGY DEVELOPMENT PROJECT FUND THE CHIEF SHALL BE RESPONSIBLE 33 FOR OVERSEEING THE IMPLEMENTATION OF MAJOR INFORMATION TECHNOLOGY 34 DEVELOPMENT PROJECTS REGARDLESS OF FUND SOURCE. EXPENDITURES FOR MAJOR INFORMATION TECHNOLOGY DEVELOPMENT 35 (E)

36 <u>PROJECTS SHALL BE SUBJECT TO THE APPROVAL OF THE CHIEF WHO SHALL</u>
37 APPROVE EXPENDITURES ONLY WHEN THOSE PROJECTS ARE CONSISTENT WITH

38 STATEWIDE PLANS, POLICIES, AND STANDARDS.

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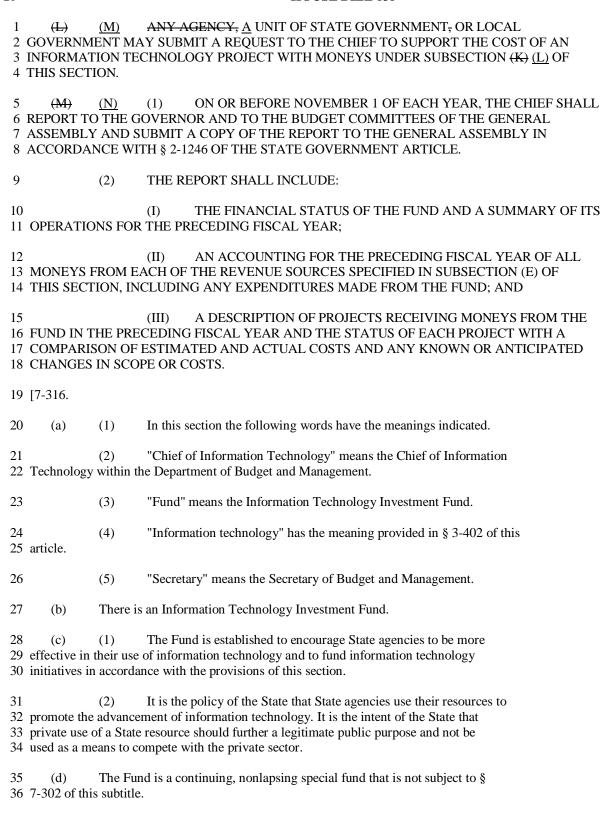
<u>(II)</u>

7	HOUSE BILL 835
	(F) (1) THE CHIEF SHALL APPROVE FUNDING FOR MAJOR INFORMATION TECHNOLOGY PROJECTS ONLY WHEN THOSE PROJECTS ARE SUPPORTED BY AN APPROVED SYSTEMS DEVELOPMENT LIFE CYCLE PLAN.
4 5	(2) THE CHIEF MAY APPROVE FUNDING INCREMENTALLY CONSISTENT WITH THE SYSTEMS DEVELOPMENT LIFE CYCLE PLAN.
6	3-410.2.
7 8	(A) IN THIS SECTION, "FUND" MEANS THE MAJOR INFORMATION TECHNOLOGY <u>DEVELOPMENT</u> PROJECT FUND.
9 10	(B) THERE IS A MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECT FUND.
11 12	(C) THE PURPOSE OF THE FUND IS TO SUPPORT MAJOR INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS.
13 14	(D) THE FUND IS A CONTINUING, NONLAPSING SPECIAL FUND THAT IS NOT SUBJECT TO $\S$ 7-302 OF THIS ARTICLE.
15 16	(E) EXCEPT AS PROVIDED IN SUBSECTION (F) OF THIS SECTION, THE FUND CONSISTS OF:
17	(1) ALL MONEYS APPROPRIATED IN THE STATE BUDGET TO THE FUND;
20	(2) MONEYS RECEIVED FROM THE SALE, LEASE, OR EXCHANGE OF COMMUNICATION SITES OR COMMUNICATION FREQUENCIES FOR INFORMATION TECHNOLOGY PURPOSES AS DETERMINED BY THE CHIEF AND AS APPROVED BY THE SECRETARY;
	(3) MONEYS RECEIVED AS COMMISSIONS, REBATES, REFUNDS, RATE REDUCTIONS, OR TELECOMMUNICATION BYPASS AGREEMENTS RESULTING FROM INFORMATION TECHNOLOGY SERVICES OR PURCHASES;
	(4) EXCEPT AS PROVIDED IN SUBSECTION (F) OF THIS SECTION, THAT PORTION OF MONEYS EARNED FROM PAY PHONE COMMISSIONS TO THE EXTENT THAT THE COMMISSION RATES EXCEED THOSE IN EFFECT IN DECEMBER 1993; AND
28 29	(5) ANY MONEYS RECEIVED AND ACCEPTED AS GIFTS, CONTRIBUTIONS, OR GRANTS AS AUTHORIZED UNDER SUBSECTION (H) OF THIS SECTION; AND
30 31	(6) GENERAL FUNDS APPROPRIATED FOR MAJOR INFORMATION TECHNOLOGY PROJECTS OF ANY UNIT THAT:
32 33	(I) ARE UNENCUMBERED AND UNEXPENDED AT THE END OF A FISCAL YEAR;

HAVE BEEN ABANDONED; OR

- **HOUSE BILL 835** 1 (III)HAVE BEEN WITHHELD BY THE GENERAL ASSEMBLY OR THE 2 SECRETARY. THE FUND DOES NOT INCLUDE ANY MONEYS: 3 (F) RECEIVED BY THE DEPARTMENT OF TRANSPORTATION, MARYLAND (1) 5 TRANSPORTATION AUTHORITY, OR MARYLAND PUBLIC BROADCASTING COMMISSION; RECEIVED BY THE JUDICIAL OR LEGISLATIVE BRANCHES OF STATE 7 GOVERNMENT: OR GENERATED FROM PAY PHONE COMMISSIONS THAT ARE CREDITED 8 (3) 9 TO OTHER ACCOUNTS OR FUNDS IN ACCORDANCE WITH OTHER PROVISIONS OF LAW 10 OR ARE AUTHORIZED FOR OTHER PURPOSES IN THE BUDGET OR THROUGH AN 11 APPROVED BUDGET AMENDMENT. 12 (1) THE STATE TREASURER SHALL HOLD AND THE STATE 13 COMPTROLLER SHALL ACCOUNT FOR THE FUND. (2) THE FUND SHALL BE INVESTED AND REINVESTED IN THE SAME 15 MANNER AS OTHER STATE FUNDS. INVESTMENT EARNINGS SHALL ACCRUE TO THE CREDIT OF THE 16 (3) 17 FUND. 18 (H) THE CHIEF: 19 SHALL ADMINISTER THE FUND IN ACCORDANCE WITH THIS (1) 20 SECTION; AND 21 SUBJECT TO THE PROVISIONS OF §§ 2-201 AND 3-405 OF THIS 22 ARTICLE, MAY RECEIVE AND ACCEPT CONTRIBUTIONS, GRANTS, OR GIFTS OF MONEY 23 OR PROPERTY; SHALL BE RESPONSIBLE FOR OVERSEEING THE IMPLEMENTATION 25 OF PROJECTS FUNDED BY MONEYS FROM THE FUND: SHALL APPROVE FUNDING FOR MAJOR INFORMATION TECHNOLOGY 27 PROJECTS ONLY WHEN THOSE PROJECTS ARE CONSISTENT WITH STATEWIDE PLANS.
- 28 POLICIES, AND STANDARDS; AND
- SHALL APPROVE FUNDING FOR MAJOR INFORMATION TECHNOLOGY 29
- 30 PROJECTS ONLY WHEN THOSE PROJECTS ARE SUPPORTED BY AN APPROVED
- 31 SYSTEMS DEVELOPMENT LIFE CYCLE PLAN. THE CHIEF MAY APPROVE FUNDING
- 32 INCREMENTALLY CONSISTENT WITH THE SYSTEMS DEVELOPMENT LIFE CYCLE
- 33 **PLAN**.
- 34 (I) THE GOVERNOR SHALL SUBMIT WITH THE BUDGET:

	(1) AS OF THE CLC ENCUMBRANC	SE OF THE	MARY SHOWING THE UNENCUMBERED BALANCE IN THE FUND PRIOR FISCAL YEAR AND A LISTING OF ANY
		IFIED IN SU	TIMATE OF PROJECTED REVENUE FROM EACH OF THE IBSECTION (E) OF THIS SECTION FOR THE FISCAL YEAR IS SUBMITTED; AND
-	(3) COSTS FOR THI ESTIMATED FU	E FISCAL YI	CRIPTIVE LISTING OF PROJECTS REFLECTING PROJECTED EAR FOR WHICH THE BUDGET IS SUBMITTED AND ANY R COSTS.
10	(J) EXI	PENDITURE	S FROM THE FUND SHALL BE MADE ONLY:
11 12	(1) GENERAL ASS		ORDANCE WITH AN APPROPRIATION APPROVED BY THE THE ANNUAL STATE BUDGET; OR
	(2) SUBTITLE 2 OF THAT:		GH AN APPROVED BUDGET AMENDMENT UNDER <del>PART II OF</del> <u>TITLE 7, SUBTITLE 2, PART II OF THIS ARTICLE</u> , PROVIDED
18	FOR WHICH TH	S PART OF THE SCOPE O	A BUDGET AMENDMENT <del>IS SUBMITTED</del> FOR ANY PROJECT NOT THE BUDGET SUBMISSION OR FOR ANY PROJECT <del>WHERE</del> R COST HAS INCREASED <u>BY MORE THAN 5% OR \$250,000</u> <del>FOR QUESTED AS PART OF THE BUDGET SUBMISSION; AND</del>
	<b>DOCUMENTAT</b>		THE BUDGET AMENDMENT AND SUPPORTING BEEN SHALL BE SUBMITTED TO THE BUDGET COMMITTEES DAY PERIOD FOR THEIR REVIEW AND COMMENT.
23	(K) <u>THI</u>	E FUND MA	Y BE USED FOR:
24	<u>(1)</u>	MAJOR	INFORMATION TECHNOLOGY DEVELOPMENT PROJECTS; OR
25	<u>(2)</u>	AS PRO	VIDED IN SUBSECTION (L) OF THIS SECTION.
	THE COST INC	URRED IN A	NDING SUBSECTION (C) OF THIS SECTION AND EXCEPT FOR ADMINISTERING THE FUND, EACH FISCAL YEAR UP TO \$1 IAY BE USED FOR:
29	(1)	EDUCA	TIONALLY RELATED INFORMATION TECHNOLOGY PROJECTS;
30 31	TITLE 9, SUBTI		ATION SERVICE PROVIDER INITIATIVES AS PROVIDED FOR IN THE STATE GOVERNMENT ARTICLE; AND
32	(3)	INFORM	MATION TECHNOLOGY PROJECTS, INCLUDING:
33		(I)	PILOTS; AND
34		(II)	PROTOTYPES.



1 2			s provided in subsection (f) of this section and subject to the on (h) of this section, the Fund consists of:
3		(1)	all moneys appropriated in the State budget to the Fund;
	sites or comn		moneys received from the sale, lease, or exchange of communication n frequencies for information technology purposes as ef of Information Technology and as approved by the Secretary;
	telecommunio services or pu	•	moneys received as commissions, rebates, refunds, rate reductions, or pass agreements resulting from information technology
			except as provided in subsection (f) of this section, that portion of pay phone commissions to the extent that the commission rates in December 1993; and
13 14		(5) d under si	any moneys received and accepted as gifts, contributions, or grants absection (i) of this section.
15	(f)	The Fun	d does not include any moneys:
16 17			received by the Department of Transportation, Maryland rity, or Maryland Public Broadcasting Commission;
18 19	or	(2)	received by the Judicial or Legislative Branches of State government;
	accounts or f		generated from pay phone commissions that are credited to other accordance with other provisions of law or are authorized for budget or through an approved budget amendment.
23 24	(g) account for t		The State Treasurer shall hold and the State Comptroller shall
25 26	other State fo	(2) unds.	The Fund shall be invested and reinvested in the same manner as
27		(3)	Investment earnings shall accrue to the credit of the Fund.
28 29	` '	(1) ne Fund f	The Fund is subject to a ceiling on the amount of moneys that may be for the fiscal year for which the budget is submitted.
30 31	ceiling for th	(2) ne Fund.	The Governor shall include in the annual State budget a proposed
32 33	bill.	(3)	The ceiling on the Fund is set as enacted in the annual State budget

	that may be of the State.	(4) credited to	Any revenues earned in excess of the ceiling on the amount of moneys of the Fund in a fiscal year shall be credited to the General Fund
4	(i)	The Chi	ef of Information Technology:
5		(1)	shall administer the Fund in accordance with this section;
6 7	receive and a	(2) accept con	subject to the provisions of §§ 2-201 and 3-405 of this article, may ntributions, grants, or gifts of money or property; and
8 9	funded by m	(3) oneys fro	shall be responsible for overseeing the implementation of projects m the Fund.
10	(j)	The Gov	vernor shall submit with the budget:
11 12	close of the	(1) prior fisc	a summary showing the unencumbered balance in the Fund as of the al year and a listing of any encumbrances;
13 14		(2) e) of this	an estimate of projected revenue from each of the sources specified in section for the fiscal year for which the budget is submitted; and
15 16		(3) ch the bu	a descriptive listing of projects reflecting projected costs for the fiscal dget is submitted and any estimated future year costs.
17	(k)	(1)	Expenditures from the Fund shall be made only:
18 19		the annu	(i) in accordance with an appropriation approved by the General all State budget; or
20 21		this title	(ii) through an approved budget amendment under Part II of , provided that:
	requested as		1. a budget amendment is submitted for any project not ne budget submission or for any project where the scope or cost roject that was requested as part of the budget submission; and
	have been sureview and o		2. the budget amendment and supporting documentation to the budget committees allowing a 60-day period for their
28 29		(2) may not	The ceiling imposed on the Fund, as provided under subsection (h) of be increased by budget amendment.
30 31	` /		to the provisions of subsection (n) of this section and except for the nistering the Fund, the Fund may be used for:
32		(1)	educationally related information technology projects;
33		(2)	State information technology projects, including:

28 the project is consistent with the State information technology master plan.

project approved in accordance with this subsection.

30 section, the Governor may request use of moneys from the Fund to support any

33 shall report to the Governor and to the budget committees of the General Assembly

As part of the budget submission required under subsection (j) of this

By November 1 of each year, the Chief of Information Technology

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- 1 and submit a copy of the report to the General Assembly in accordance with § 2-1246 2 of the State Government Article. 3 (2) The report shall include: 4 the financial status of the Fund and a summary of its 5 operations for the preceding fiscal year; 6 an accounting for the preceding fiscal year of all moneys from (ii) 7 each of the revenue sources specified in subsection (e) of this section, including any 8 revenues in excess of the annual limit that are credited to the General Fund, and 9 expenditures made from the Fund; and 10 (iii) a description of information technology projects receiving 11 moneys from the Fund in the preceding fiscal year and the status of each project with 12 a comparison of estimated and actual costs and any known or anticipated changes in 13 scope or costs.] 14 SECTION 2. AND BE IT FURTHER ENACTED, That, effective July 1, 2002, 15 the unencumbered balance in the Information Technology Investment Fund shall be 16 transferred to the Major Information Technology Development Project Fund. 17 SECTION 3. AND BE IT FURTHER ENACTED, That all projects listed in 18 Volume V of the Governor's Fiscal 2003 Operating Budget are subject to the provisions of this Act. These projects, listed by appropriation and subprogram code 20 are: E00A0402/0001; F10A0406/P001; M00C0105/B501; M00C0105/B502; 21 M00Q0108/T801; N00F0002/6B01; N00F0002/6B02; N00F0002/6B03; 22 K00A0107/a134; Q00A0107/1720; Q00A0107/1730; Q00A0107/1740; Q00A0107/1750; 23 Q00A0107/1760; U00A0502/5201; R62I0034/1201; D80Z0102/1100; D80Z0102/1200; 24 G20J0102/2300; R00A0106/f1xx; and C98F0002/2000. 25 SECTION 4. AND BE IT FURTHER ENACTED, That the Department of 26 Budget and Management is authorized to conduct emergency procurements to obtain 27 the necessary resources to implement the provisions of this Act.
- 28 SECTION 5. AND BE IT FURTHER ENACTED, That the Secretary of Budget
- 29 and Management may create new programs to implement the provisions of this Act.
- 30 <u>SECTION 6. AND BE IT FURTHER ENACTED, That</u> this Act shall take effect
- 31 June 1, 2002.