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By: Delegates Jones, Burns, Cardin, Howard, Kelley, Morhaim,

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Boutin, Bromwell, Costa, Donoghue, Elliott, Goldwater, Hammen,

Hubbard, Hurson, Kach, Mandel, McDonough, Murray, Oaks,

Pendergrass, Rosenberg, Rudolph, Smigiel, V. Turner, and Weldon

Weldon, and Conroy

Introduced and read first time: January 28, 2004 Assigned to: Health and Government Operations

Committee Report: Favorable with amendments

House action: Adopted with floor amendments

Read second time: March 3, 2004

CHAPTER

1 AN ACT concerning

2 Children's Group Home Residential Child Care Programs - Certification of Program Administrator

- FOR the purpose of establishing the State Board for Certification of Children's Group
- 5 Home Residential Child Care Program Administrators; specifying the
- 6 membership, powers, and duties of the Board; establishing the terms of and
- 7 requirements for certain members of the Board; authorizing the Board to
- 8 employ certain staff in accordance with the budget of the Board; establishing a
- 9 State Board for Certification of Children's Group Home Residential Child Care
- 10 Program Administrators Fund; establishing certain immunity from liability for
- 11 certain persons under certain circumstances; requiring an individual to be
- certified before the individual may administer a children's group home
- residential child care program licensed by certain State departments;
- establishing certain procedures in the event that a program administrator
- leaves or is removed; specifying the qualifications for certain certificates;
- specifying application procedures for certain applications; authorizing the
- issuance and renewal of certain certificates; authorizing certain individuals
- with certificates to administer certain programs; providing for the expiration
- and renewal of certain certificates; establishing certain grounds for discipline;
- 20 requiring the Board to provide certain hearing procedures before certain
- 21 individuals may be disciplined under this Act; prohibiting certain acts; making
- 22 certain exceptions; establishing certain penalties; establishing a certain date by
- 23 which all licensed ehildren's group home residential child care programs shall

- 1 have certified program administrators; providing that the State Board for
- 2 Certification of Children's Group Home Residential Child Care Program
- 3 Administrators is subject to the provisions of the Maryland Program Evaluation
- 4 Act; defining certain terms; stating the intent of the General Assembly that
- 5 certain funds be included in the State budget for certain purposes and that when
- 6 certain special funds become available, the special funds be used to reimburse
- 7 the General Fund; specifying the terms of the initial members of the Board; and
- 8 generally relating to the certification of individuals to administer children's
- 9 group home residential child care programs.
- 10 BY renumbering
- 11 Article State Government
- Section 8-403(b)(13) through (70), respectively
- to be Section 8-403(b)(14) through (71), respectively
- 14 Annotated Code of Maryland
- 15 (1999 Replacement Volume and 2003 Supplement)
- 16 BY repealing and reenacting, without amendments,
- 17 Article Health Occupations
- 18 Section 1-101(a), (b), (d), (e), (h), (j), (k), and (l)
- 19 Annotated Code of Maryland
- 20 (2000 Replacement Volume and 2003 Supplement)
- 21 BY adding to
- 22 Article Health Occupations
- 23 Section 20-101 through 20-502, inclusive, to be under the new title "Title 20.
- 24 Children's Group Home Residential Child Care Program Administrators"
- 25 Annotated Code of Maryland
- 26 (2000 Replacement Volume and 2003 Supplement)
- 27 BY repealing and reenacting, without amendments,
- 28 Article State Government
- 29 Section 8-403(a)
- 30 Annotated Code of Maryland
- 31 (1999 Replacement Volume and 2003 Supplement)
- 32 BY adding to
- 33 Article State Government
- 34 Section 8-403(b)(13)
- 35 Annotated Code of Maryland
- 36 (1999 Replacement Volume and 2003 Supplement)
- 37 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF
- 38 MARYLAND, That Section(s) 8-403(b)(13) through (70), respectively, of Article -

2 8-403(b)(14) through (71), respectively. SECTION 2. AND BE IT FURTHER ENACTED, That the Laws of Maryland 4 read as follows: 5 **Article - Health Occupations** 6 1-101. 7 In this article the following words have the meanings indicated. (a) "Board of Review" means the Board of Review of the Department. 8 (b) 9 (d) "Department" means the Department of Health and Mental Hygiene. "Household member" means someone who is: 10 (e) 11 (1) The individual's: 12 (i) Spouse; 13 (ii) Son; 14 Daughter; (iii) 15 (iv) Ward; or 16 (v) Parent; or The individual's relative: 17 (2) 18 (i) Who shares the individual's legal residence; or 19 (ii) Whose financial affairs are under the legal or actual control of 20 the individual. "Person" means an individual, receiver, trustee, guardian, personal 21 22 representative, fiduciary, or representative of any kind and any partnership, firm, 23 association, corporation, or other entity. 24 "Secretary" means the Secretary of Health and Mental Hygiene. (j) 25 "State" means: (k) 26 (1) A state, possession, or territory of the United States; 27 (2) The District of Columbia; or 28 (3) The Commonwealth of Puerto Rico.

1 State Government of the Annotated Code of Maryland be renumbered to be Section(s)

31 SPECIFIC OBJECTIVES RELATIVE TO THE NEEDS OF THE CHILDREN SERVED AND 32 THAT INCLUDE THE PROVISION OF FOOD, CLOTHING, SHELTER, EDUCATION, SOCIAL

	SERVICES, HEALTH, MENTAL HEALTH, RECREATION, OR ANY COMBINATION OF THESE SERVICES AND ACTIVITIES.					
3	(2) INCLUDES <u>A PROG</u>		PREN'S GROUP HOME "RESIDENTIAL CHILD CARE PROGRAM"			
5 6	DEVELOPMENTAL	(I) DISABI	RESIDENTIAL FACILITIES FOR CHILDREN WITH LITIES;			
7		(II)	CHILD CARE HOMES;			
8		(III)	CHILD CARE INSTITUTIONS;			
9		(IV)	THERAPEUTIC GROUP HOMES; AND			
10		(V)	GROUP HOMES, AS THOSE TERMS ARE DEFINED BY STATE LAW.			
11 12	(G) (1) LICENSED BY:	"PROGI	RAM" MEANS A CHILDREN'S GROUP HOME PROGRAM			
13 14	DEPARTMENT;	(I)	THE DEVELOPMENTAL DISABILITIES ADMINISTRATION IN THE			
15		(II)	THE DEPARTMENT;			
16		(III)	THE DEPARTMENT OF HUMAN RESOURCES;			
17		(IV)	THE DEPARTMENT OF JUVENILE SERVICES; OR			
18 19	DEPARTMENT.	(V)	THE MENTAL HYGIENE ADMINISTRATION IN THE			
	GROUP HOME PROTHE DEPARTMENT	OGRAM :	RAM" DOES NOT INCLUDE A STATE OPERATED CHILDREN'S FACILITY OF THE MENTAL HYGIENE ADMINISTRATION IN			
23		<u>(I)</u>	LICENSED BY:			
24			1. THE DEPARTMENT OF HEALTH AND MENTAL HYGIENE;			
25			2. THE DEPARTMENT OF HUMAN RESOURCES; OR			
26			3. THE DEPARTMENT OF JUVENILE SERVICES; AND			
	OFFICE FOR CHILI RESIDENTIAL CHI		THAT IS SUBJECT TO THE LICENSING REGULATIONS OF THE OUTH, AND FAMILIES GOVERNING THE OPERATIONS OF E PROGRAMS.			
30 (H) (G) "PROGRAM ADMINISTRATOR" MEANS THE INDIVIDUAL RESPONSIBLE 31 FOR THE DAY-TO-DAY <u>MANAGEMENT AND</u> OPERATION OF A CHILDREN'S GROUP 32 HOME RESIDENTIAL CHILD CARE PROGRAM.						

1 (I) (H) "SUBCABINET" MEANS THE SUBCABINET FOR CHILDREN, YOUTH, 2 AND FAMILIES ESTABLISHED UNDER ARTICLE 49D, § 4.1 OF THE CODE.							
3 SUBTITLE 2. STATE BOARD FOR CERTIFICATION OF CHILDREN'S GROUP HOME 4 RESIDENTIAL CHILD CARE PROGRAM ADMINISTRATORS.							
5 20-201.							
THERE IS A STATE BOARD FOR CERTIFICATION OF CHILDREN'S GROUP HOME RESIDENTIAL CHILD CARE PROGRAM ADMINISTRATORS IN THE DEPARTMENT.							
8 20-202.							
9 (A) (1) THE BOARD CONSISTS OF 11 MEMBERS.							
10 (2) OF THE 11 BOARD MEMBERS:							
11 (I) SIX MEMBERS SHALL BE APPOINTED AS FOLLOWS:							
1. TWO BY THE SECRETARY OF HEALTH AND MENTAL 13 HYGIENE, ONE EACH FOR THE DEVELOPMENTAL DISABILITIES ADMINISTRATION 14 AND THE MENTAL HYGIENE ADMINISTRATION;							
15 2. ONE BY THE SECRETARY OF JUVENILE SERVICES FOR THE 16 AGENCY;							
17 3. ONE BY THE SECRETARY OF HUMAN RESOURCES FOR THE 18 AGENCY;							
19 4. ONE BY THE STATE SUPERINTENDENT OF SCHOOLS; AND							
20 5. ONE BY THE SUBCABINET; AND							
21 (II) FIVE SHALL BE APPOINTED BY THE GOVERNOR.							
22 (3) OF THE FIVE APPOINTED BY THE GOVERNOR:							
23 (I) THREE SHALL BE PROGRAM ADMINISTRATORS; AND							
24 (II) TWO SHALL BE CONSUMER MEMBERS.							
25 (B) THE GOVERNOR SHALL APPOINT MEMBERS WITH THE ADVICE AND 26 CONSENT OF THE SENATE.							
27 (C) EACH BOARD MEMBER SHALL:							
28 (1) BE A UNITED STATES CITIZEN; AND							
29 (2) HAVE RESIDED IN THIS STATE FOR AT LEAST 1 YEAR BEFORE 30 APPOINTMENT TO THE BOARD.							

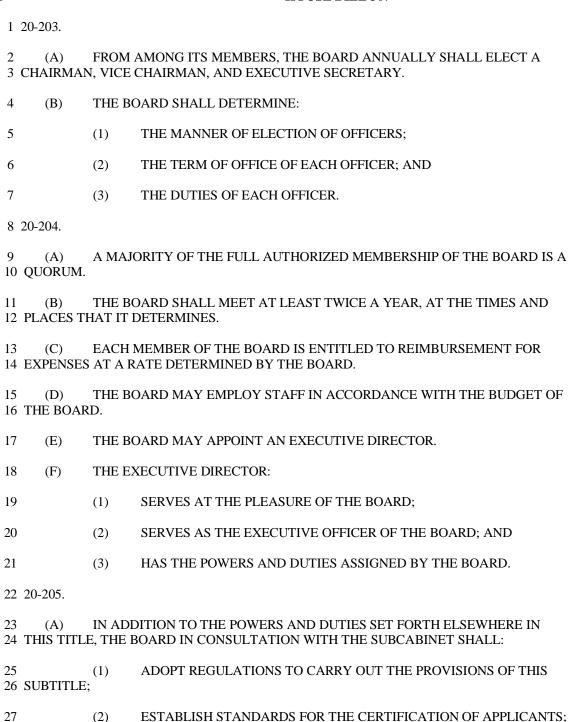
- 1 (D) EACH A CONSUMER MEMBER OF THE BOARD:
- 2 (1) MAY NOT BE OR EVER HAVE BEEN A PROGRAM ADMINISTRATOR;
- 3 (2) MAY NOT HAVE A HOUSEHOLD MEMBER WHO IS A PROGRAM 4 ADMINISTRATOR;
- 5 (3) MAY NOT PARTICIPATE OR EVER HAVE PARTICIPATED IN A
- 6 COMMERCIAL OR PROFESSIONAL FIELD RELATED TO ADMINISTERING A PROGRAM;
- 7 (4) (3) MAY NOT HAVE A HOUSEHOLD MEMBER WHO PARTICIPATES IN
- 8 A COMMERCIAL OR PROFESSIONAL FIELD RELATED TO ADMINISTERING A PROGRAM;
- 9 AND
- 10 (5) (4) MAY NOT HAVE HAD WITHIN 2 YEARS BEFORE APPOINTMENT A
- 11 SUBSTANTIAL FINANCIAL INTEREST IN A PROGRAM REGULATED BY AN AGENCY.
- 12 (E) WHILE A MEMBER OF THE BOARD, A CONSUMER MEMBER MAY NOT HAVE
- 13 A SUBSTANTIAL FINANCIAL INTEREST IN A PROGRAM REGULATED BY AN AGENCY.
- 14 (F) BEFORE TAKING OFFICE, EACH APPOINTEE TO THE BOARD SHALL TAKE 15 THE OATH REQUIRED BY ARTICLE I, § 9 OF THE STATE CONSTITUTION.
- 16 (G) (1) THE TERM OF A MEMBER IS 4 YEARS.
- 17 (2) THE TERMS OF MEMBERS ARE STAGGERED AS REQUIRED BY THE
- 18 TERMS PROVIDED FOR MEMBERS OF THE BOARD ON OCTOBER 1, 2004.
- 19 (3) AT THE END OF A TERM, A MEMBER CONTINUES TO SERVE UNTIL A
- 20 SUCCESSOR IS APPOINTED AND QUALIFIES.
- 21 (4) A MEMBER WHO IS APPOINTED AFTER A TERM HAS BEGUN SERVES
- 22 ONLY FOR THE REST OF THE TERM AND UNTIL A SUCCESSOR IS APPOINTED AND
- 23 QUALIFIES.
- 24 (5) A MEMBER MAY NOT SERVE MORE THAN TWO CONSECUTIVE FULL
- 25 TERMS.
- 26 (6) TO THE EXTENT PRACTICABLE, THE GOVERNOR SHALL FILL ANY
- 27 VACANCY ON THE BOARD WITHIN 60 DAYS OF THE DATE OF THE VACANCY.
- 28 (H) (1) THE GOVERNOR MAY REMOVE A MEMBER FOR INCOMPETENCE,
- 29 MISCONDUCT, INCAPACITY, OR NEGLECT OF DUTY.
- 30 (2) ON THE RECOMMENDATION OF THE SUBCABINET, THE GOVERNOR
- 31 MAY REMOVE A MEMBER WHOM THE SUBCABINET FINDS TO HAVE BEEN ABSENT
- 32 FROM TWO SUCCESSIVE BOARD MEETINGS WITHOUT ADEQUATE REASON.

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(3)

(I)

29 PROGRAMS AND PROGRAM ADMINISTRATORS TO IMPROVE:



CONDUCT A CONTINUING STUDY AND INVESTIGATION OF

CERTIFICATION STANDARDS; AND

(2)

HOUSE BILL 367

1			(II)	PROCEDURES FOR ENFORCING THESE STANDARDS; AND
2 3	TO:	(4)	DEVISI	E EXAMINATIONS AND ADOPT INVESTIGATIVE PROCEDURES
4 5	STANDARI	OS ADOI	(I) PTED BY	DETERMINE WHETHER PROGRAM ADMINISTRATORS MEET THE THE BOARD; AND
6 7	MEET THE	SE STAN	` '	ASSURE THAT PROGRAM ADMINISTRATORS CONTINUE TO
8 9	(B) BOARD SH		T NOITIO	O THE DUTIES SET FORTH ELSEWHERE IN THIS TITLE, THE
10 11	CERTIFIEL			AIN A REGISTRY OF ALL PROGRAM ADMINISTRATORS D;
12		(2)	SUBMI	Γ AN ANNUAL REPORT TO THE GOVERNOR AND SUBCABINET;
	APPROPRI THE BOAR			A CODE OF ETHICS THAT THE BOARD CONSIDERS CABLE TO THE PROGRAM ADMINISTRATORS CERTIFIED BY
16 17				LISH CONTINUING EDUCATION REQUIREMENTS FOR THE ORS CERTIFIED BY THE BOARD;
18		(5)	ADOPT	AN OFFICIAL SEAL; AND
19 20	BOARD ON	(6) N SPECIA		E COMMITTEES AS IT DEEMS APPROPRIATE TO ADVISE THE ES.
21	20-206.			
22 23	()			ATE BOARD FOR CERTIFICATION OF CHILDREN'S GROUP <u>ID CARE</u> PROGRAM ADMINISTRATORS FUND.
24 25	(B) RENEWAL	(1) OF CER		OARD MAY SET REASONABLE FEES FOR THE ISSUANCE AND TES AND ITS OTHER SERVICES.
26 27				ES CHARGED SHALL BE SET TO PRODUCE FUNDS SO AS TO OF MAINTAINING THE BOARD.
28 29				INDS TO COVER THE EXPENSES OF THE BOARD MEMBERS Y FEES SET UNDER THIS SECTION.
30 31	(C) THE COME			OARD SHALL PAY ALL FEES COLLECTED UNDER THIS TITLE TO HE STATE.

THE COMPTROLLER SHALL DISTRIBUTE THE FEES TO THE FUND.

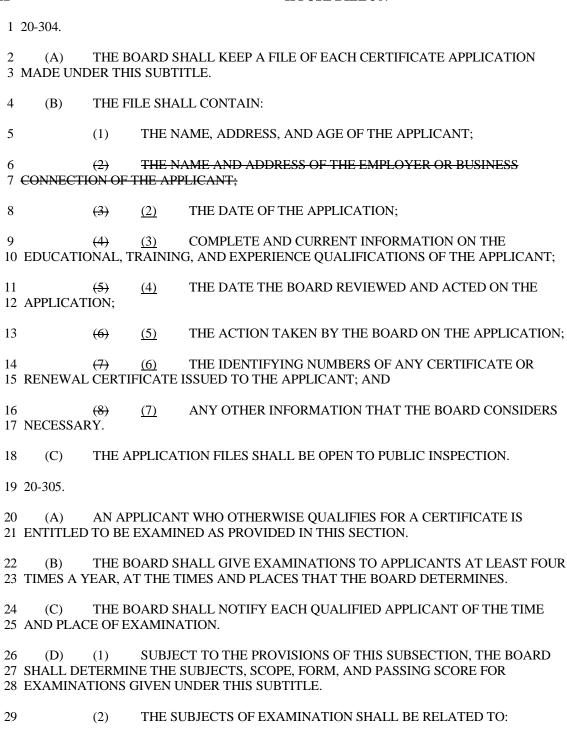
- 1 (D) (1) THE FUND SHALL BE USED TO COVER THE ACTUAL DOCUMENTED 2 DIRECT AND INDIRECT COSTS OF FULFILLING THE STATUTORY AND REGULATORY
- 3 DUTIES OF THE BOARD AS PROVIDED BY THE PROVISIONS OF THIS TITLE.
- 4 (2) THE FUND IS A CONTINUING, NONLAPSING FUND, NOT SUBJECT TO § 5 7-302 OF THE STATE FINANCE AND PROCUREMENT ARTICLE.
- 6 (3) ANY UNSPENT PORTIONS OF THE FUND MAY NOT BE TRANSFERRED 7 OR REVERT TO THE GENERAL FUND OF THE STATE, BUT SHALL REMAIN IN THE FUND 8 TO BE USED FOR THE PURPOSES SPECIFIED IN THIS TITLE.
- 9 (4) EXCEPT AS OTHERWISE EXPRESSLY PROVIDED BY LAW, NO OTHER 10 STATE MONEY MAY BE USED TO SUPPORT THE FUND.
- 11 (E) (1) A DESIGNEE OF THE BOARD SHALL ADMINISTER THE FUND.
- 12 (2) MONEYS IN THE FUND MAY BE EXPENDED ONLY FOR ANY LAWFUL 13 PURPOSE AUTHORIZED UNDER THE PROVISIONS OF THIS TITLE.
- 14 (F) THE LEGISLATIVE AUDITOR SHALL AUDIT THE ACCOUNTS AND 15 TRANSACTIONS OF THE FUND AS PROVIDED IN § 2-1220 OF THE STATE GOVERNMENT 16 ARTICLE.
- 17 20-207.
- 18 A PERSON SHALL HAVE THE IMMUNITY FROM LIABILITY DESCRIBED UNDER §
- 19 5-710 OF THE COURTS ARTICLE FOR GIVING INFORMATION TO THE BOARD OR
- 20 OTHERWISE PARTICIPATING IN ITS ACTIVITIES.
- 21 SUBTITLE 3. CERTIFICATION PROCESS.
- 22 20-301.
- 23 (A) EXCEPT AS OTHERWISE PROVIDED IN THIS SECTION, ON OR AFTER
- 24 OCTOBER 1, 2007, AN INDIVIDUAL SHALL RECEIVE A CERTIFICATE FROM THE BOARD
- 25 BEFORE THE INDIVIDUAL MAY BE A PROGRAM ADMINISTRATOR IN THIS STATE.
- 26 (B) (1) EXCEPT AS PROVIDED IN PARAGRAPH (2) OF THIS SUBSECTION, IF A
- 27 PROGRAM ADMINISTRATOR LEAVES OR IS REMOVED FROM A POSITION AS PROGRAM
- 28 ADMINISTRATOR BY DEATH OR FOR ANY OTHER UNEXPECTED CAUSE, THE OWNER
- 29 OF A <u>RESIDENTIAL CHILD CARE</u> PROGRAM OR OTHER APPROPRIATE PROGRAM
- 30 AUTHORITY SHALL IMMEDIATELY DESIGNATE A CERTIFIED PROGRAM
- 31 ADMINISTRATOR TO SERVE IN THAT CAPACITY.
- 32 (2) (I) IN THE EVENT A CERTIFIED PROGRAM ADMINISTRATOR IS NOT
- 33 AVAILABLE, THE OWNER OR OTHER APPROPRIATE PROGRAM AUTHORITY MAY
- 34 APPOINT A NONCERTIFIED PERSON TO SERVE IN THE CAPACITY OF ACTING
- 35 PROGRAM ADMINISTRATOR FOR A PERIOD NOT TO EXCEED 180 DAYS.

- 1 (II) THE OWNER OR OTHER APPROPRIATE PROGRAM AUTHORITY
- 2 SHALL IMMEDIATELY NOTIFY THE BOARD OF THE APPOINTMENT AND FORWARD THE
- 3 CREDENTIALS OF THE PERSON APPOINTED TO THE BOARD FOR EVALUATION TO
- 4 ASSURE THAT THE PERSON APPOINTED IS EXPERIENCED, TRAINED, AND
- 5 COMPETENT.
- 6 (III) THE 180-DAY PERIOD BEGINS ON THE DATE THAT THE
- 7 PROGRAM ADMINISTRATOR LEAVES OR IS REMOVED FROM THE POSITION AS A
- 8 PROGRAM ADMINISTRATOR.
- 9 (IV) THE BOARD MAY EXTEND THE 180-DAY PERIOD FOR A
- 10 FURTHER PERIOD OF NOT MORE THAN 30 DAYS.
- 11 20-302.
- 12 (A) TO QUALIFY FOR A CERTIFICATE, AN APPLICANT SHALL BE AN
- 13 INDIVIDUAL WHO MEETS THE REQUIREMENTS OF THIS SECTION.
- 14 (B) THE APPLICANT SHALL BE OF GOOD MORAL CHARACTER.
- 15 (C) THE APPLICANT SHALL HAVE COMPLETED A STATE CRIMINAL HISTORY 16 RECORDS CHECK.
- 17 (D) THE APPLICANT SHALL BE AT LEAST 48 21 YEARS OLD.
- 18 (E) THE APPLICANT SHALL HAVE:
- 19 (1) (I) A BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR
- 20 UNIVERSITY IN A HUMAN SERVICE DISCIPLINE; AND
- 21 (II) AT LEAST 4 YEARS EXPERIENCE IN THE HUMAN SERVICE FIELD
- 22 WITH AT LEAST 3 YEARS IN A SUPERVISORY OR ADMINISTRATIVE CAPACITY; OR
- 23 (2) (I) A MASTER'S DEGREE FROM AN ACCREDITED COLLEGE OR
- 24 UNIVERSITY IN A HUMAN SERVICE DISCIPLINE; AND
- 25 (II) AT LEAST 2 YEARS EXPERIENCE IN THE HUMAN SERVICE FIELD
- 26 WITH AT LEAST 1 YEAR IN A SUPERVISORY OR ADMINISTRATIVE CAPACITY.
- 27 (F) EXCEPT AS OTHERWISE PROVIDED IN THIS TITLE, THE APPLICANT SHALL
- 28 PASS AN EXAMINATION GIVEN BY THE BOARD UNDER THIS SUBTITLE.
- 29 20-303.
- 30 TO APPLY FOR A CERTIFICATE, AN APPLICANT SHALL:
- 31 (1) SUBMIT AN APPLICATION TO THE BOARD ON THE FORM THAT THE
- 32 BOARD REQUIRES; AND
- 33 (2) PAY TO THE BOARD THE APPLICATION FEE SET BY THE BOARD.

31

(I)

1.



HEALTH AND SAFETY ISSUES, INCLUDING:

NUTRITIONAL STANDARDS;

TO QUALIFY FOR A CERTIFICATE, AN APPLICANT SHALL PASS THE

26 TAKE AN EXAMINATION REQUIRED UNDER THIS SUBTITLE.

28 EXAMINATION WITHIN 3 YEARS OF THE FIRST TIME THE APPLICANT TAKES THE

27

29 EXAMINATION.

- 1 20-306.
- SUBJECT TO THE PROVISIONS OF THIS SECTION, THE BOARD MAY WAIVE 2 (A)
- 3 ANY EXAMINATION REQUIREMENT OF THIS TITLE FOR AN INDIVIDUAL WHO IS
- 4 CERTIFIED AS A PROGRAM ADMINISTRATOR IN ANY OTHER STATE THAT THE BOARD
- 5 DETERMINES HAS A COMPARABLE CERTIFICATION PROCESS TO THE ONE
- 6 ESTABLISHED IN THIS TITLE.
- THE BOARD MAY GRANT A WAIVER UNDER THIS SECTION ONLY IF THE (B) 7 8 APPLICANT:
- 9 (1) IS OF GOOD MORAL CHARACTER;
- 10 (2) PAYS THE APPLICATION FEE REQUIRED BY THE BOARD UNDER § 11 20-303 OF THIS SUBTITLE; AND
- PROVIDES ADEQUATE EVIDENCE THAT: 12 (3)
- AT THE TIME THE APPLICANT WAS CERTIFIED IN THE OTHER 13 (I)
- 14 STATE, THE APPLICANT WAS QUALIFIED TO TAKE THE EXAMINATION THAT THEN
- 15 WAS REQUIRED BY THE LAWS OF THIS STATE:
- THE APPLICANT QUALIFIED FOR A CERTIFICATE IN THE OTHER 16 (II)17 STATE BY PASSING AN EXAMINATION GIVEN IN THAT OR ANY OTHER STATE; AND
- (III)THE APPLICANT HAS COMPLETED A STATE CRIMINAL HISTORY 18 19 RECORDS CHECK.
- THE BOARD SHALL WAIVE THE REQUIREMENTS FOR CERTIFICATION AS A
- 21 CERTIFIED PROGRAM ADMINISTRATOR UNDER § 20-302 OF THIS TITLE SUBTITLE OR
- 22 ANY PERSON WHO:
- 23 HAS FILED A LETTER OF INTENT WITH THE BOARD BY OCTOBER 1, (1)
- 24 2007;

- HAS COMPLETED NOT LESS THAN 8 YEARS' EXPERIENCE IN THE 25 (2)
- 26 HUMAN SERVICE FIELD WITH AT LEAST 4 YEARS IN A SUPERVISORY OR
- 27 ADMINISTRATIVE CAPACITY; AND
- HAS BY OCTOBER 1, 2007, SUCCESSFULLY PASSED AN EXAMINATION 28 (3)
- 29 APPROVED BY THE BOARD.
- 30 20-307.
- 31 (A) THE BOARD SHALL ISSUE A CERTIFICATE TO ANY APPLICANT WHO MEETS
- 32 THE REQUIREMENTS OF THIS TITLE.
- 33 (B) THE BOARD SHALL INCLUDE ON EACH CERTIFICATE THAT THE BOARD
- 34 ISSUES:
- THE FULL NAME OF THE CERTIFICATE HOLDER; 35 (1)

33

(2)

(3)

SUBMITS TO THE BOARD:

15 **HOUSE BILL 367** 1 (2) A SERIAL NUMBER; AND 2 THE SEAL OF THE BOARD. (3) 3 THE BOARD MAY ISSUE A CERTIFICATE TO REPLACE A LOST, DESTROYED, (C) 4 OR MUTILATED CERTIFICATE IF THE CERTIFICATE HOLDER PAYS THE CERTIFICATE 5 REPLACEMENT FEE SET BY THE BOARD. 6 20-308. 7 THE APPLICANT MAY APPEAL A DECISION OF THE BOARD THAT RELATES TO 8 ISSUING OR RENEWING A CERTIFICATE TO THE BOARD OF REVIEW AS PROVIDED IN § 9 20-315(A) OF THIS SUBTITLE. 10 20-309. 11 A CERTIFICATE AUTHORIZES THE INDIVIDUAL TO ADMINISTER A PROGRAM 12 WHILE THE CERTIFICATE IS EFFECTIVE. 13 20-310. (A) A CERTIFICATE EXPIRES ON A DATE SET BY THE BOARD, UNLESS THE 14 (1) 15 CERTIFICATE IS RENEWED FOR AN ADDITIONAL TERM AS PROVIDED IN THIS 16 SECTION. 17 A CERTIFICATE MAY NOT BE RENEWED FOR A TERM LONGER THAN 2 (2) 18 YEARS. 19 AT LEAST 1 MONTH BEFORE THE CERTIFICATE EXPIRES, THE BOARD (B) 20 SHALL SEND TO THE CERTIFIED PROGRAM ADMINISTRATOR, BY FIRST-CLASS MAIL 21 TO THE LAST KNOWN ADDRESS OF THE CERTIFIED PROGRAM ADMINISTRATOR, A 22 RENEWAL NOTICE THAT STATES: 23 THE DATE ON WHICH THE CURRENT CERTIFICATE EXPIRES; (1) THE DATE BY WHICH THE RENEWAL APPLICATION MUST BE 24 (2) 25 RECEIVED BY THE BOARD FOR THE RENEWAL TO BE ISSUED AND MAILED BEFORE 26 THE CERTIFICATE EXPIRES; AND 27 THE AMOUNT OF THE RENEWAL FEE. (3) BEFORE THE CERTIFICATE EXPIRES, THE CERTIFIED PROGRAM 28 29 ADMINISTRATOR PERIODICALLY MAY RENEW IT FOR AN ADDITIONAL 2-YEAR TERM. 30 IF THE CERTIFIED PROGRAM ADMINISTRATOR: 31 OTHERWISE IS ENTITLED TO OBTAIN A CERTIFICATE; (1)

PAYS TO THE BOARD A RENEWAL FEE SET BY THE BOARD; AND

- 1 (I) A RENEWAL APPLICATION ON THE FORM THAT THE BOARD 2 REQUIRES; AND

 3 (II) SATISFACTORY EVIDENCE OF COMPLIANCE WITH ANY 4 CONTINUING EDUCATION AND OTHER QUALIFICATIONS AND REQUIREMENTS SET 5 UNDER THIS SECTION FOR CERTIFICATE RENEWAL.

 6 (D) IN ADDITION TO ANY OTHER QUALIFICATIONS AND REQUIREMENTS
- 7 ESTABLISHED IN CONSULTATION WITH THE SUBCABINET, THE BOARD MAY SET 8 CONTINUING EDUCATION REQUIREMENTS AS A CONDITION FOR THE RENEWAL OF 9 CERTIFICATES UNDER THIS SECTION.
- 10 (E) THE BOARD SHALL RENEW THE CERTIFICATE OF EACH CERTIFIED
- 11 PROGRAM ADMINISTRATOR WHO MEETS THE REQUIREMENTS OF THIS SECTION.
- 12 20-311.
- 13 (A) THE BOARD SHALL REINSTATE THE CERTIFICATE OF A PROGRAM
 14 ADMINISTRATOR WHO HAS FAILED TO RENEW THE CERTIFICATE FOR ANY REASON,
 15 IF THE INDIVIDUAL:
- 16 (1) HAS NOT HAD THE CERTIFICATE SUSPENDED OR REVOKED;
- 17 (2) MEETS THE RENEWAL REQUIREMENTS OF § 20-310 OF THIS 18 SUBTITLE;
- 19 (3) PAYS TO THE BOARD THE REINSTATEMENT FEE SET BY THE BOARD;
- 20 (4) SUBMITS TO THE BOARD SATISFACTORY EVIDENCE OF COMPLIANCE
- 21 WITH THE QUALIFICATIONS AND REQUIREMENTS ESTABLISHED UNDER THIS TITLE
- 22 FOR CERTIFICATE REINSTATEMENTS; AND
- 23 (5) APPLIES TO THE BOARD FOR REINSTATEMENT OF THE CERTIFICATE 24 WITHIN 5 YEARS AFTER THE CERTIFICATE EXPIRES.
- 25 (B) (1) THE BOARD MAY NOT REINSTATE THE CERTIFICATE OF A PROGRAM
- 26 ADMINISTRATOR WHO FAILS TO APPLY FOR REINSTATEMENT OF THE CERTIFICATE
- 27 WITHIN 5 YEARS AFTER THE CERTIFICATE EXPIRES.
- 28 (2) HOWEVER, THE PROGRAM ADMINISTRATOR MAY BE CERTIFIED BY
- 29 MEETING THE CURRENT REQUIREMENTS FOR OBTAINING A NEW CERTIFICATE
- 30 UNDER THIS TITLE.
- 31 20-312.
- 32 (A) UNLESS THE BOARD AGREES TO ACCEPT THE SURRENDER OF A
- 33 CERTIFICATE, A CERTIFIED PROGRAM ADMINISTRATOR MAY NOT SURRENDER THE
- 34 CERTIFICATE NOR MAY THE CERTIFICATE LAPSE BY OPERATION OF LAW WHILE THE
- 35 CERTIFIED PROGRAM ADMINISTRATOR IS UNDER INVESTIGATION OR WHILE
- 36 CHARGES ARE PENDING AGAINST THE CERTIFIED PROGRAM ADMINISTRATOR.

- 1 (B) THE BOARD MAY SET CONDITIONS ON ITS AGREEMENT WITH THE
- 2 CERTIFIED PROGRAM ADMINISTRATOR UNDER INVESTIGATION OR AGAINST WHOM
- 3 CHARGES ARE PENDING TO ACCEPT SURRENDER OF THE CERTIFIED PROGRAM
- 4 ADMINISTRATOR'S CERTIFICATE.
- 5 20-313.
- 6 (A) THE BOARD SHALL INVESTIGATE AND TAKE APPROPRIATE ACTION AS TO
- 7 ANY COMPLAINT FILED WITH THE BOARD THAT ALLEGES THAT A CERTIFIED
- 8 PROGRAM ADMINISTRATOR HAS FAILED TO MEET ANY STANDARD OF THE BOARD.
- 9 (B) SUBJECT TO THE HEARING PROVISIONS OF § 20-314 OF THIS SUBTITLE,
- 10 THE BOARD MAY DENY A CERTIFICATE TO ANY APPLICANT, REPRIMAND ANY
- 11 CERTIFIED PROGRAM ADMINISTRATOR, PLACE ANY CERTIFIED PROGRAM
- 12 ADMINISTRATOR ON PROBATION, OR SUSPEND OR REVOKE A CERTIFICATE IF THE
- 13 APPLICANT OR CERTIFIED PROGRAM ADMINISTRATOR:
- 14 (1) FRAUDULENTLY OR DECEPTIVELY OBTAINS OR ATTEMPTS TO
- 15 OBTAIN A CERTIFICATE FOR A PROGRAM ADMINISTRATOR OR FOR ANOTHER;
- 16 (2) FRAUDULENTLY OR DECEPTIVELY USES A CERTIFICATE;
- 17 (3) OTHERWISE FAILS TO MEET SUBSTANTIALLY THE STANDARDS FOR
- 18 CERTIFICATION ADOPTED BY THE BOARD UNDER § 20-205 OF THIS TITLE;
- 19 (4) IS CONVICTED OF OR PLEADS GUILTY OR NOLO CONTENDERE TO A
- 20 FELONY OR TO A CRIME INVOLVING MORAL TURPITUDE, WHETHER OR NOT ANY
- 21 APPEAL OR OTHER PROCEEDING IS PENDING TO HAVE THE CONVICTION OR PLEA
- 22 SET ASIDE;
- 23 (5) PERFORMS THE DUTIES OF A PROGRAM ADMINISTRATOR WHILE:
- 24 (I) UNDER THE INFLUENCE OF ALCOHOL; OR
- 25 (II) USING ANY NARCOTIC OR CONTROLLED DANGEROUS
- 26 SUBSTANCE, AS DEFINED IN § 5-101 OF THE CRIMINAL LAW ARTICLE, OR OTHER
- 27 DRUG THAT IS IN EXCESS OF THERAPEUTIC AMOUNTS OR WITHOUT VALID MEDICAL
- 28 INDICATION;
- 29 (6) IS DISCIPLINED BY A LICENSING OR DISCIPLINARY AUTHORITY OF
- 30 ANY OTHER STATE OR COUNTRY OR CONVICTED OR DISCIPLINED BY A COURT OF
- 31 ANY STATE OR COUNTRY FOR AN ACT THAT WOULD BE GROUNDS FOR DISCIPLINARY
- 32 ACTION UNDER THE BOARD'S DISCIPLINARY STATUTES;
- 33 (7) PERFORMS THE DUTIES OF A PROGRAM ADMINISTRATOR WITH AN
- 34 UNAUTHORIZED PERSON OR SUPERVISES OR AIDS AN UNAUTHORIZED PERSON IN
- 35 PERFORMING THE DUTIES OF A PROGRAM ADMINISTRATOR;
- 36 (8) (7) WILLFULLY MAKES OR FILES A FALSE REPORT OR RECORD
- 37 WHILE PERFORMING THE DUTIES OF A PROGRAM ADMINISTRATOR;

- 1 (9) (8) WILLFULLY FAILS TO FILE OR RECORD ANY REPORT AS
- 2 REQUIRED UNDER LAW, WILLFULLY IMPEDES OR OBSTRUCTS THE FILING OR
- 3 RECORDING OF THE REPORT, OR INDUCES ANOTHER TO FAIL TO FILE OR RECORD
- 4 THE REPORT; OR
- 5 (10) SUBMITS A FALSE STATEMENT TO COLLECT A FEE;
- 6 (11) (9) COMMITS AN ACT OF UNPROFESSIONAL CONDUCT IN 7 PERFORMING THE DUTIES OF A PROGRAM ADMINISTRATOR; OR.
- 8 (12) REFUSES, WITHHOLDS FROM, DENIES, OR DISCRIMINATES AGAINST
- 9 AN INDIVIDUAL WITH REGARD TO THE PROVISION OF PROFESSIONAL SERVICES FOR
- 10 WHICH THE INDIVIDUAL IS CERTIFIED AND QUALIFIED TO RENDER BECAUSE THE
- 11 INDIVIDUAL IS HIV POSITIVE.
- 12 20-314.
- 13 (A) EXCEPT AS OTHERWISE PROVIDED IN THE ADMINISTRATIVE PROCEDURE
- 14 ACT, BEFORE THE BOARD TAKES ANY ACTION UNDER § 20-313 OF THIS SUBTITLE, IT
- 15 SHALL GIVE THE INDIVIDUAL AGAINST WHOM THE ACTION IS CONTEMPLATED AN
- 16 OPPORTUNITY FOR A HEARING BEFORE THE BOARD.
- 17 (B) THE BOARD SHALL GIVE NOTICE AND HOLD THE HEARING IN
- 18 ACCORDANCE WITH THE ADMINISTRATIVE PROCEDURE ACT.
- 19 (C) OVER THE SIGNATURE OF AN OFFICER OR THE EXECUTIVE SECRETARY OF
- 20 THE BOARD, THE BOARD MAY ISSUE SUBPOENAS AND ADMINISTER OATHS IN
- 21 CONNECTION WITH ANY INVESTIGATION UNDER THIS TITLE AND ANY HEARINGS OR
- 22 PROCEEDINGS BEFORE IT.
- 23 (D) IF, WITHOUT LAWFUL EXCUSE, A PERSON DISOBEYS A SUBPOENA FROM
- 24 THE BOARD OR AN ORDER BY THE BOARD TO TAKE AN OATH OR TO TESTIFY OR
- 25 ANSWER A QUESTION, THEN, ON PETITION OF THE BOARD, A COURT OF COMPETENT
- 26 JURISDICTION MAY PUNISH THE PERSON AS FOR CONTEMPT OF COURT.
- 27 (E) IF AFTER DUE NOTICE THE INDIVIDUAL AGAINST WHOM THE ACTION IS
- 28 CONTEMPLATED FAILS OR REFUSES TO APPEAR, THE BOARD MAY HEAR AND
- 29 DETERMINE THE MATTER.
- 30 20-315.
- 31 (A) EXCEPT AS PROVIDED IN THIS SECTION FOR AN ACTION UNDER § 20-313
- 32 OF THIS SUBTITLE, ANY PERSON AGGRIEVED BY A FINAL DECISION OF THE BOARD IN
- 33 A CONTESTED CASE, AS DEFINED IN THE ADMINISTRATIVE PROCEDURE ACT. MAY:
- 34 (1) APPEAL THAT DECISION TO THE BOARD OF REVIEW; AND
- 35 (2) THEN TAKE ANY FURTHER APPEAL ALLOWED BY THE
- 36 ADMINISTRATIVE PROCEDURE ACT.

- 1 (B) (1) ANY PERSON AGGRIEVED BY A FINAL DECISION OF THE BOARD 2 UNDER § 20-314 OF THIS SUBTITLE MAY NOT APPEAL TO THE SECRETARY OR BOARD 3 OF REVIEW BUT MAY TAKE A DIRECT JUDICIAL APPEAL.
- 4 (2) THE APPEAL SHALL BE MADE AS PROVIDED FOR JUDICIAL REVIEW 5 OF FINAL DECISIONS IN THE ADMINISTRATIVE PROCEDURE ACT.
- 6 SUBTITLE 4. PROHIBITED ACTS; PENALTIES.

7 20-401.

- 8 EXCEPT AS OTHERWISE PROVIDED IN THIS TITLE, AN INDIVIDUAL MAY NOT:
- 9 (1) PERFORM THE DUTIES OF, ATTEMPT TO PERFORM THE DUTIES OF,
- 10 OR OFFER TO PERFORM THE DUTIES OF A PROGRAM ADMINISTRATOR IN THIS STATE
- 11 UNLESS CERTIFIED BY THE BOARD; OR
- 12 (2) SUPERVISE, DIRECT, INDUCE, OR AID AN UNCERTIFIED INDIVIDUAL
- 13 TO PERFORM THE DUTIES OF A PROGRAM ADMINISTRATOR.
- 14 20-402.
- 15 (A) UNLESS AUTHORIZED TO PERFORM THE DUTIES OF A PROGRAM
- 16 ADMINISTRATOR UNDER THIS TITLE, A PERSON MAY NOT REPRESENT TO THE
- 17 PUBLIC BY TITLE, BY DESCRIPTION OF SERVICES, METHODS, OR PROCEDURES, OR
- 18 OTHERWISE, THAT THE PERSON IS A PROGRAM ADMINISTRATOR IN THIS STATE.
- 19 (B) UNLESS AUTHORIZED TO PRACTICE UNDER THIS TITLE, A PERSON MAY
- 20 NOT USE THE TITLE "CHILDREN'S GROUP HOME "RESIDENTIAL CHILD CARE
- 21 PROGRAM ADMINISTRATOR" OR ANY OTHER DESIGNATION, TITLE, OR ABBREVIATION
- 22 WITH THE INTENT TO REPRESENT THAT THE PERSON IS AUTHORIZED TO PERFORM
- 23 THE DUTIES OF A PROGRAM ADMINISTRATOR.
- 24 20-403.
- 25 A PERSON MAY NOT:
- 26 (1) SELL OR FRAUDULENTLY OBTAIN OR FURNISH OR AID IN SELLING
- 27 OR FRAUDULENTLY OBTAINING OR FURNISHING A CERTIFICATE ISSUED UNDER
- 28 THIS TITLE; OR
- 29 (2) PERFORM THE DUTIES OF A PROGRAM ADMINISTRATOR UNDER ANY
- 30 CERTIFICATE UNLAWFULLY OR FRAUDULENTLY OBTAINED OR ISSUED.
- 31 20-404.
- 32 EXCEPT WHEN A PROGRAM ADMINISTRATOR IS REMOVED FROM THE POSITION
- 33 BY DEATH OR FOR ANY OTHER UNEXPECTED CAUSE AS PROVIDED IN § 20-301 OF
- 34 THIS TITLE, A PROGRAM MAY NOT BE OPERATED UNLESS IT IS UNDER THE

- 1 SUPERVISION DAY-TO-DAY MANAGEMENT AND OPERATION OF A CERTIFIED
- 2 PROGRAM ADMINISTRATOR.
- 3 20-405.
- 4 A PERSON WHO VIOLATES ANY PROVISION OF THIS TITLE IS GUILTY OF A
- 5 MISDEMEANOR AND ON CONVICTION IS SUBJECT TO:
- 6 (1) A FINE NOT EXCEEDING \$1,000 FOR A FIRST OFFENSE; AND
- 7 (2) A FINE NOT EXCEEDING \$5,000 OR IMPRISONMENT NOT EXCEEDING 6 8 MONTHS OR BOTH FOR ANY SUBSEQUENT VIOLATION OF THE SAME PROVISION.
- 9 SUBTITLE 5. SHORT TITLE; TERMINATION OF TITLE.
- 10 20-501.
- 11 THIS TITLE MAY BE CITED AS THE "MARYLAND CERTIFICATION OF PROGRAM
- 12 ADMINISTRATORS FOR CHILDREN'S GROUP HOME RESIDENTIAL CHILD CARE
- 13 PROGRAMS ACT".
- 14 20-502.
- 15 SUBJECT TO THE EVALUATION AND REESTABLISHMENT PROVISIONS OF THE
- 16 PROGRAM EVALUATION ACT, THIS TITLE AND ALL REGULATIONS ADOPTED UNDER
- 17 THIS TITLE SHALL TERMINATE AND BE OF NO EFFECT AFTER JULY 1, 2014.
- 18 Article State Government
- 19 8-403.
- 20 (a) On or before December 15 of the 2nd year before the evaluation date of a
- 21 governmental activity or unit, the Legislative Policy Committee, based on a
- 22 preliminary evaluation, may waive as unnecessary the evaluation required under this
- 23 section.
- 24 (b) Except as otherwise provided in subsection (a) of this section, on or before
- 25 the evaluation date for the following governmental activities or units, an evaluation
- 26 shall be made of the following governmental activities or units and the statutes and
- 27 regulations that relate to the governmental activities or units:
- 28 (13) CHILDREN'S GROUP HOME RESIDENTIAL CHILD CARE PROGRAM
- 29 ADMINISTRATORS, STATE BOARD FOR CERTIFICATION OF (§ 20-202 OF THE HEALTH
- 30 OCCUPATIONS ARTICLE: JULY 1, 2013);
- 31 SECTION 3. AND BE IT FURTHER ENACTED, That it is the intent of the
- 32 General Assembly that the Governor provide funds in the fiscal year 2006 budget at a
- 33 level sufficient enough to allow the State Board for Certification of Children's Group
- 34 Home Residential Child Care Program Administrators to begin operating as a
- 35 regulatory board, and when special funds become available for the regulation of

- 1 children's group home residential child care program administrators, special funds
- 2 shall be used to reimburse the General Fund for the cost of starting up the Board.
- 3 SECTION 4. AND BE IT FURTHER ENACTED, That the terms of the initial
- 4 members of the State Board for Certification of Residential Child Care Program
- 5 Administrators shall expire as follows:
- 6 (1) three members in 2005;
- 7 (2) four members in 2006; and
- 8 (3) four members in 2007.
- 9 SECTION 4. <u>5.</u> AND BE IT FURTHER ENACTED, That this Act shall take 10 effect October 1, 2004.