

# State of Maryland

## 2011 Bond Bill Fact Sheet

1. Senate		House		2. Name of Project
LR #	Bill #	LR #	Bill #	
lr0964	sb0038	lr0945	hb0699	Former Ellicott City Post Office
3. Senate Bill Sponsors				House Bill Sponsors
Robey				Howard County Delegation
4. Jurisdiction (County or Baltimore City)			5. Requested Amount	
Howard County			\$450,000	
6. Purpose of Bill				
<p>Authorizing the creation of a State Debt not to exceed \$450,000, the proceeds to be used as a grant to the County Executive and County Council of Howard County for the design, construction, renovation, and facade enhancement of the former Ellicott City Post Office.</p>				
7. Matching Fund				
Requirements:		Type:		
Equal		The matching fund may consist of in kind contributions.		
8. Special Provisions				
<input type="checkbox"/> Historical Easement		<input checked="" type="checkbox"/> Non-Sectarian		
9. Contact Name and Title		Contact Phone	Email Address	
David Nitkin			dnitkin@howardcountymd.gov	
10. Description and Purpose of Grantee Organization (Limit Length to Visible area)				
<p>The bond bill grant would be provided to Howard County government. Howard County is a body corporate and politic which provides services to the citizens of Howard County, Maryland.</p>				

**11. Description and Purpose of Project** (Limit Length to Visible area)

The Post Office property is a visible and underused facility in the heart of historic downtown Ellicott City. After the U.S. Postal Service decided to close the post office several years ago, Howard County purchased the property in 2008, for \$600,000.

The Howard County Tourism Council has long operated in the ground level (basement) of the building, with a small lobby area that contains brochures for visitors to Ellicott City and the county, as well as promotional materials for other counties and state attractions.

With the purchase complete, space in the building is now available to bolster the county's tourism efforts, with some space available for occasional use by community-based organizations.

The vision includes an expanded, upgraded visitors' center, for improved office space for the Tourism agency.

*Round all amounts to the nearest \$1,000. The totals in Items 12 (Estimated Capital Costs) and 13 (Proposed Funding Sources) must match. The proposed funding sources must not include the value of real property unless an equivalent value is shown under Estimated Capital Costs.*

**12. Estimated Capital Costs**

<b>Acquisition</b>	\$600,000
<b>Design</b>	\$100,000
<b>Construction</b>	\$600,000
<b>Equipment</b>	\$75,000
<b>Total</b>	<b>\$1,375,000</b>

**13. Proposed Funding Sources – (List all funding sources and amounts.)**

Source	Amount
2009 state bond bill	\$150,000
2011 state bod bill	\$450,000
Howard County general obligation bond revenue	\$775,000
<b>Total</b>	<b>\$1,375,000</b>

<b>14. Project Schedule (Enter a date or one of the following in each box. N/A, TBD or Complete)</b>			
<b>Begin Design</b>	<b>Complete Design</b>	<b>Begin Construction</b>	<b>Complete Construction</b>
December, 2009	February, 2011	April, 2011	December, 2011
<b>15. Total Private Funds and Pledges Raised</b>		<b>16. Current Number of People Served Annually at Project Site</b>	<b>17. Number of People to be Served Annually After the Project is Complete</b>
NA		25,000	40,000+
<b>18. Other State Capital Grants to Recipients in Past 15 Years</b>			
<b>Legislative Session</b>	<b>Amount</b>	<b>Purpose</b>	
2009	\$150,000	design and construction of visitors' center	
<b>19. Legal Name and Address of Grantee</b>		<b>Project Address (If Different)</b>	
County Executive and County Council of Howard County 3430 Courthouse Drive Ellicott City, MD 21043		8267 Main Street Ellicott City, MD 21043	
<b>20. Legislative District in Which Project is Located</b>	9A - Northern Howard County		
<b>21. Legal Status of Grantee (Please Check one)</b>			
<b>Local Govt.</b>	<b>For Profit</b>	<b>Non Profit</b>	<b>Federal</b>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>22. Grantee Legal Representative</b>		<b>23. If Match Includes Real Property:</b>	
<b>Name:</b>		<b>Has An Appraisal Been Done?</b>	Yes/No
<b>Phone:</b>			Yes
<b>Address:</b>		<b>If Yes, List Appraisal Dates and Value</b>	
		Aug. 7, 2007	\$640,000

<b>24. Impact of Project on Staffing and Operating Cost at Project Site</b>			
<b>Current # of Employees</b>	<b>Projected # of Employees</b>	<b>Current Operating Budget</b>	<b>Projected Operating Budget</b>
6FTE, 5 PT	10 FTE, 5-7 PT	\$576,000	\$820,000
<b>25. Ownership of Property (Info Requested by Treasurer's Office for bond issuance purposes)</b>			
<b>A. Will the grantee own or lease (pick one) the property to be improved?</b>			Own
<b>B. If owned, does the grantee plan to sell within 15 years?</b>			No
<b>C. Does the grantee intend to lease any portion of the property to others?</b>			Yes
<b>D. If property is owned by grantee and any space is to be leased, provide the following:</b>			
<b>Lessee</b>	<b>Terms of Lease</b>	<b>Cost Covered by Lease</b>	<b>Square Footage Leased</b>
Howard County Tourism Council	ongoing	\$1,000/mo.	1,916 SF
U.S. Rep. Elijah E. Cummings	ongoing	\$550/mo.	355 SF and two parking spaces
<b>E. If property is leased by grantee – Provide the following:</b>			
<b>Name of Leaser</b>	<b>Length of Lease</b>	<b>Options to Renew</b>	
<b>26. Building Square Footage:</b>			
<b>Current Space GSF</b>	3200		
<b>Space to Be Renovated GSF</b>	3200		
<b>New GSF</b>	3200		
<b>27. Year of Construction of Any Structures Proposed for Renovation, Restoration or Conversion</b>			Original structure built in 1940

**28. Comments: (Limit Length to Visible area)**

The facility needs significant upgrades to plumbing, lighting, HVAC and electrical systems to meet current code. The project also includes the creation ADA compliant bathrooms to serve visitors and members of the public.

Additional state money would be used in part for new expanded bathrooms for public (through conversion of rear loading dock space) and other system improvements to meet code, and would serve visitors throughout the state and region.