

# State of Maryland

## 2014 Bond Bill Fact Sheet

1. Senate		House		2. Name of Project
LR #	Bill #	LR #	Bill #	
lr1727	sb0705	lr1635	hb1113	Capitol Heights Public Works Facility
3. Senate Bill Sponsors			House Bill Sponsors	
Benson			Swain	
4. Jurisdiction (County or Baltimore City)			5. Requested Amount	
Prince George's County			\$100,000	
6. Purpose of Bill				
<p>Authorizing the creation of a State Debt in the amount of \$100,000, the proceeds to be used as a grant to the Mayor and Town Council of the Town of Capitol Heights for the acquisition, planning, design, construction, repair, renovation, reconstruction, and capital equipping of the Capitol Heights Public Works Facility.</p>				
7. Matching Fund				
Requirements:		Type:		
Unequal \$50,000		The grantee shall provide and expend a matching fund.		
8. Special Provisions				
<input checked="" type="checkbox"/> Historical Easement		<input checked="" type="checkbox"/> Non-Sectarian		
9. Contact Name and Title		Contact Phone	Email Address	
Michelle Bailey-Hedgepeth		3013360626	cquintyne@capitolheightsmd.com	
10. Description and Purpose of Grantee Organization (Limit Length to Visible area)				
<p>The Town of Capitol Heights is located in Prince Georges County, MD and adjacent to Washington, DC. As per the 2010 Census, the Town has a population of 4,337 residents.</p>				

**11. Description and Purpose of Project** (Limit Length to Visible area)

The Town is requesting a bond bill for the renovation of its Public Works facility. Currently the Public Works Department is operating out of a utility trailer and a shed to store public works equipment. The Public Works department is comprised of a Public Works Manager as well as a cadre of special project team members, approximately ten (10) people are working out of this space. This dynamic makes the current facility in use incapable of properly meeting the office space and storage needs of the Public Works Department.

In an effort to provide the best customer service to our emerging township, it is imperative that our Public Works Facility is upgraded in order to meet the demands of our residents in an efficient manner.

*Round all amounts to the nearest \$1,000. The totals in Items 12 (Estimated Capital Costs) and 13 (Proposed Funding Sources) must match. The proposed funding sources must not include the value of real property unless an equivalent value is shown under Estimated Capital Costs.*

**12. Estimated Capital Costs**

<b>Acquisition</b>	
<b>Design</b>	
<b>Construction</b>	\$100,000
<b>Equipment</b>	\$50,000
<b>Total</b>	\$150,000

**13. Proposed Funding Sources – (List all funding sources and amounts.)**

Source	Amount
State	\$100,000
Local Government	\$50,000
<b>Total</b>	\$150,000

14. Project Schedule (Enter a date or one of the following in each box. N/A, TBD or Complete)			
Begin Design	Complete Design	Begin Construction	Complete Construction
TBD	TBD	TBD	TBD
15. Total Private Funds and Pledges Raised		16. Current Number of People Served Annually at Project Site	17. Number of People to be Served Annually After the Project is Complete
0		4337	4337
18. Other State Capital Grants to Recipients in Past 15 Years			
Legislative Session	Amount	Purpose	
2008	\$150,000	For the acquisition of 119 Capitol Heights Blvd as a Town Municipal Bldg	
19. Legal Name and Address of Grantee		Project Address (If Different)	
Town Hall Vivian Dodson Municipal Center One Capitol Heights Blvd Capitol Heights, Maryland 20743		6001 Central Avenue Capitol Heights, MD 20743	
20. Legislative District in Which Project is Located	24 - Western Prince George's County		
21. Legal Status of Grantee (Please Check one)			
Local Govt.	For Profit	Non Profit	Federal
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
22. Grantee Legal Representative		23. If Match Includes Real Property:	
Name:	Michelle Bailey-Hedgepeth	Has An Appraisal Been Done?	Yes/No
Phone:	301-336-0626		No
Address:		If Yes, List Appraisal Dates and Value	
Town Hall Vivian Dodson Municipal Center One Capitol Heights Blvd Capitol Heights, Maryland 20743			

<b>24. Impact of Project on Staffing and Operating Cost at Project Site</b>			
<b>Current # of Employees</b>	<b>Projected # of Employees</b>	<b>Current Operating Budget</b>	<b>Projected Operating Budget</b>
10	10	\$731,200	\$731,200
<b>25. Ownership of Property (Info Requested by Treasurer's Office for bond issuance purposes)</b>			
<b>A. Will the grantee own or lease (pick one) the property to be improved?</b>			Own
<b>B. If owned, does the grantee plan to sell within 15 years?</b>			No
<b>C. Does the grantee intend to lease any portion of the property to others?</b>			No
<b>D. If property is owned by grantee and any space is to be leased, provide the following:</b>			
<b>Lessee</b>	<b>Terms of Lease</b>	<b>Cost Covered by Lease</b>	<b>Square Footage Leased</b>
<b>E. If property is leased by grantee – Provide the following:</b>			
<b>Name of Leaser</b>	<b>Length of Lease</b>	<b>Options to Renew</b>	
<b>26. Building Square Footage:</b>			
<b>Current Space GSF</b>	1,000 sq feet		
<b>Space to Be Renovated GSF</b>	1,000 sq feet		
<b>New GSF</b>			
<b>27. Year of Construction of Any Structures Proposed for Renovation, Restoration or Conversion</b>			N/A

**28. Comments: (Limit Length to Visible area)**

The Town is requesting a bond bill for the renovation of its Public Works facility. Currently the Public Works Department is operating out of a utility trailer and a shed to store public works equipment. The Public Works department is comprised of a Public Works Manager as well as a cadre of special project team members, approximately ten (10) people are working out of this space. This dynamic makes the current facility in use incapable of properly meeting the office space and storage needs of the Public Works Department.

The existing trailer has areas of leakage and storm damage, which has diminished its insulation and is not conducive for the proper storage of the Public Works motorized tools, much less as an office space. Also, the ventilation is poor throughout the trailer and the tools housed in the trailer are not secured within it due to space constraints.

Currently, there is no proper area for parking the public works fleet of vehicles at the current facility due to space constraints. More so, there is no area for the staff of ten (10) to remain on call in one central location in times of severe weather. Currently, the Public Works Manager is operating out of the Town Police Station due to the lack of insulation, proper ventilation, and space in the current Public Works trailer.

In an effort to provide the best customer service to our emerging township, it is imperative that our Public Works Facility is upgraded in order to meet the demands of our residents in an efficient manner.