

## Chapter 247

**(House Bill 138)**

AN ACT concerning

**Occupational and Professional Licensing Boards, Commissions, and Regulatory Entities – Notifications of Applicants, Licensees, Registrants, and Permit Holders**

FOR the purpose of altering the methods by which certain occupational and professional licensing boards, commissions, and other regulatory entities are authorized to send certain notices to certain applicants and certain renewal notices to certain licensees, registrants, or permit holders *subject to a certain condition*; altering certain requirements for, and the contents of, certain notices; and generally relating to notifications of licensees, registrants, permit holders, and certificate holders regulated by occupational and professional licensing boards, commissions, and other regulatory entities.

BY repealing and reenacting, with amendments,

Article – Business Occupations and Professions

Section 2–305(f) and (g)(1), 2–309(a), 2–311(b), 2–313(c)(2), 2–405(a), 2–407(b), 3–309(b), 3–408(b), 4–304.1(c), 4–310(c), 4–405(c), 4–506(b), 5–307(e), 5–311(c), 5–405(c), 5–506(b), 6–306(g), 6–310(b), 6–311(d)(2), ~~6.5–312(b)(1)~~, 6.5–312(b), 7–306(a), 7–308(b), 8–307(b), 9–309(b), 9–408(b), 11–408(b), 12–308(b), 13–308(c), ~~14–314(b)(1)~~ 14–314(b), 14–407(b), ~~15–314(b)(1)~~ 15–314(b), 15–406(b), 16–308(b), 16–3A–07(b), ~~16–5A–04(b)(2)~~ 16–5A–04(b)(2) and (3), 17–314(d), 18–307(c), 19–308(c), 20–309(b), 21–306(a), and 21–308(b)

Annotated Code of Maryland

(2010 Replacement Volume and 2016 Supplement)

*BY adding to**Article – Business Occupations and Professions**Section 16–15A–04(b)(3)**Annotated Code of Maryland**(2010 Replacement Volume and 2016 Supplement)*

BY repealing and reenacting, with amendments,

Article – Business Regulation

Section 5–307(b), 8–308(c), 9A–304(c), 12–207(b), and 12.5–209(d)

Annotated Code of Maryland

(2015 Replacement Volume and 2016 Supplement)

BY repealing and reenacting, with amendments,

Article – Public Safety

Section 12–833(b)

Annotated Code of Maryland  
(2011 Replacement Volume and 2016 Supplement)

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
That the Laws of Maryland read as follows:

**Article – Business Occupations and Professions**

2–305.

(f) (1) The Board shall mail **OR ELECTRONICALLY TRANSMIT** to each applicant notice of the applicant's examination score.

(2) Any applicant who requests an appointment within 60 days after the date on which the notice is mailed **OR ELECTRONICALLY TRANSMITTED** may review the applicant's answers to the examination.

(g) (1) If the Board uses the services of the American Institute of Certified Public Accountants to grade an examination, the Board may [send] **MAIL OR ELECTRONICALLY TRANSMIT** the examination answers to the Institute [by electronic transmission, by mail, or by a private delivery service].

2–309.

(a) If an applicant qualifies for a license under this subtitle, the Board shall [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

(1) the applicant has qualified for a license; and

(2) on receipt of a license fee set by the Board, the Board will issue a license to the applicant.

2–311.

(b) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the license fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

2-313.

(c) (2) **(I)** At least 1 month before the inactive status of a licensee expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(i)~~ **1.** a renewal application form; and

~~(ii)~~ **2.** a notice that states:

~~A.~~ **A.** the date on which the inactive status expires; **AND**

~~B.~~ **B.** [the date by which the Board must receive the renewal application for the renewal to be mailed before the inactive status expires; and

**3.]** the amount of the inactive status fee.

**(II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS SUBSECTION PARAGRAPH WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

2-405.

(a) If an applicant qualifies for a permit under this subtitle, the Board shall [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

(1) the applicant has qualified for a permit; and

(2) on receipt of a permit fee set by the Board, the Board will issue a permit to the applicant.

2-407.

(b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

(iii)] the amount of the permit fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

3-309.

(b) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the license fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**

**BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

3-408.

(b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the permit holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

(iii)] the amount of the permit fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

4-304.1.

(c) The Board or the Board's designees shall mail **OR ELECTRONICALLY TRANSMIT** to each applicant notice of the applicant's examination results.

4-310.

(c) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

4-405.

(c) **(1)** At least 1 month before registration as an apprentice barber expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the apprentice barber[, at the last known address of the apprentice barber]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current registration as an apprentice barber expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be approved, issued, and mailed before the registration expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE APPRENTICE BARBER, AT THE LAST KNOWN ADDRESS OF THE APPRENTICE BARBER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

4-506.

(b) **(1)** At least 1 month before a barbershop permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; AND

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

5-307.

(e) The Board or the Board’s designee shall mail **OR ELECTRONICALLY TRANSMIT** to each applicant notice of the applicant’s examination result.

5-311.

(c) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; AND

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**

**BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

5-405.

(c) **(1)** At least 1 month before the registration of an individual expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[, at the last known address of the individual]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current registration expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the registration expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

5-506.

(b) **(1)** At least 1 month before a beauty salon permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the beauty salon permit holder[, at the last known address of the holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE BEAUTY SALON PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE BEAUTY SALON PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

6-306.

(g) Within 45 days after the examination, the State Board shall mail **OR ELECTRONICALLY TRANSMIT** to each applicant notice of the applicant’s examination score.

6-310.

(b) **(1)** At least 1 month before a State license expires, the State Board shall mail **OR ELECTRONICALLY TRANSMIT** to the State licensee[, at the last known address of the State licensee]:

~~(i)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current State license expires; **AND**

~~(ii)~~ **2.** [the date by which the State Board must receive the renewal application for the renewal to be issued and mailed before the State license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE, THE STATE BOARD SHALL MAIL TO THE STATE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE STATE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE STATE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

6-311.

(d) (2) **(I)** At least 1 month before the inactive status of an individual expires, the State Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[, at the last known address of the individual]:

~~(i)~~ **1.** a renewal application form; and

~~(ii)~~ **2.** a notice that states:

~~1.~~ **A.** the date on which the inactive status expires; **AND**

~~2.~~ **B.** [the date by which the State Board must receive the renewal application for the renewal to be issued and mailed before the inactive status expires; and

**3.]** the amount of the renewal fee.

**(II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE, THE STATE BOARD SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE INDIVIDUAL, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS SUBSECTION PARAGRAPH WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

6.5-312.

(b) (1) At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

(i) a renewal application form; and

(ii) a notice that states:

1. the date on which the current license expires; **AND**

2. [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

**3.]** the amount of the renewal fee as required under § 6.5-207 of this title.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**

**THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

~~[(2)] (3)~~ The failure of a licensee to receive the notice as provided for in this subsection does not prevent the license from expiring as specified under subsection (a) of this section.

7-306.

(a) If an applicant qualifies for a license under this subtitle, the Board shall mail **OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

- (1) the applicant has qualified for a license;
- (2) on receipt of a \$55 license fee, the Board will issue a license to the applicant; and
- (3) if the applicant fails to pay the license fee within 30 days after receipt of the notice, the applicant forfeits the right to be issued a license and, to obtain a license, may be required to submit a new application and to pay a new application fee.

7-308.

(b) **(1)** At least 30 days before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

- ~~(1)~~ **(I)** a renewal application form; and
- ~~(2)~~ **(II)** a notice that states:
  - ~~(i)~~ **1.** the date on which the current license expires; **AND**
  - ~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and
  - ~~(iii)~~ **(iii)]** the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

8-307.

(b) **(1)** At least 30 days before the certificate expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the certificate holder[, at the last known address of the certificate holder]:

~~(1)~~ **(I)** a renewal application form;

~~(2)~~ **(II)** a notice that states[:

(i)] the date on which the current certificate expires; and

[(ii) the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the certificate expires; and]

~~(3)~~ **(III)** the amount of the certificate fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE CERTIFICATE HOLDER, AT THE LAST KNOWN ADDRESS OF THE CERTIFICATE HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

9-309.

(b) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the license fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**

**BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

9-408.

(b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

(iii)] the amount of the permit fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

11-408.

(b) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

12-308.

(b) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

13-308.

(c) At least 1 month before a license expires, the Secretary shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

(1) a renewal application form; and

(2) a notice that states:

(i) the date on which the current license expires;

(ii) [that the Secretary must receive the renewal application and the statements required under § 13-309 of this subtitle, at least 15 days before the license expiration date, for the renewal to be issued and mailed before the license expires;

~~(iii)~~ the amount of the renewal fee;

~~(iv)~~ ~~(iii)~~ that, if the statements required under § 13-309 of this subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per day shall be charged against the licensee until the statements are received; and

~~(v)~~ ~~(iv)~~ that the submission of a false statement in the renewal application or in the annual statements is cause for revocation of the license.

14-314.

(b) (1) At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

(i) a renewal application form; and

(ii) a notice that states:

1. the date on which the current license expires; **AND**

2. [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

3.] the amount of the license fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

**[(2)] (3) The failure of a licensee to receive the notice for which this subsection provides does not prevent the license from expiring as specified under subsection (a) of this section.**

14-407.

(b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the holder]:

~~(1)~~ **(1)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; AND

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

(iii)] the amount of the permit fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

15-314.

(b) (1) At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

(i) a renewal application form; and

(ii) a notice that states:

1. the date on which the current license expires; AND

2. [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

3.] the amount of the license fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

**[(2)] (3) The failure of a licensee to receive the notice for which this subsection provides does not prevent the license from expiring as specified under subsection (a) of this section.**

15-406.

(b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current permit expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the permit expires; and

(iii)] the amount of the permit fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16-308.

(b) **(1)** At least 1 month before the license expires, the Commission shall [send] **MAIL OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Commission must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**

**WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16-3A-07.

(b) **(1)** At least 1 month before a license expires, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

- ~~(1)~~ **(I)** a renewal application form; and
- ~~(2)~~ **(II)** a notice that states:
  - ~~(i)~~ **1.** the date on which the current license expires; and
  - ~~(ii)~~ **2.** the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16-5A-04.

(b) (2) At least 1 month before a real estate appraiser trainee license expires, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

- (i) a renewal application form; and
- (ii) a notice that states:
  - 1. the date on which the current license expires; **AND**
  - 2. [the date by which the Commission must receive the renewal application for the renewal to be issued and mailed before the license expires; and
  - 3.] the amount of the renewal fee.

**(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (2) OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**

**LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (2) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

~~[(3)] (4)~~ The failure of a licensee to receive the notice under this subsection does not prevent the license from expiring as specified under subsection (a) of this section.

17-314.

(d) (1) At least 1 month before a license expires, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee, as provided in paragraph (2) of this subsection:

(i) a renewal application form; and

(ii) a notice that states:

1. the date on which the current license expires; **AND**

2. [the date by which the Commission must receive the renewal application for the renewal to be issued and mailed before the license expires; and

3.] the amount of the renewal fee.

(2) (i) If the licensee is a real estate broker, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** the renewal application form and notice to the principal office of the broker.

(ii) If the licensee is an associate real estate broker or a real estate salesperson, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** the renewal application form and notice to the principal office of the real estate broker with whom the licensee is affiliated.

**(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OR (2) OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

18-307.

(c) At least 1 month before a license expires, the Secretary shall mail **OR ELECTRONICALLY TRANSMIT** to the agency[, at the last known address of the agency]:

- (1) a renewal application form; and
- (2) a notice that states:
  - (i) the date on which the current license expires;
  - (ii) ~~that~~ that the Secretary must receive the renewal application and proof of insurance or bonding as required in § 18–401 of this title at least 15 days before the license expiration date for the renewal to be issued and mailed before the license expires;
  - (iii) ~~the amount of the renewal fee;~~
  - ~~(iv)~~ ~~(iii)~~ that, if the complete renewal application and proof of insurance or bonding as required in § 18–401 of this title are not received at least 15 days before the license expiration date, a fee of \$25 per day shall be charged against the agency until the day the license expires, at which time the agency shall be considered closed;
  - ~~(v)~~ ~~(iv)~~ that an agency may not be issued a license under this title until all outstanding obligations are satisfied with the Secretary; and
  - ~~(vi)~~ ~~(v)~~ that the submission of a false statement in the renewal application or the submission of altered or false documents that are otherwise required is cause for revocation of the agency license.

19–308.

- (c) At least 1 month before a license expires, the Secretary shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:
- (1) a renewal application form; and
  - (2) a notice that states:
    - (i) the date on which the current license expires;
    - (ii) ~~that~~ that the Secretary must receive the renewal application and the statements required under § 19–309 of this subtitle, at least 15 days before the license expiration date, for the renewal to be issued and mailed before the license expires;
    - (iii) ~~the amount of the renewal fee;~~

~~[(iv)] (III)~~ that, if the statements required under § 19–309 of this subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per day shall be charged against the licensee until the statements are received; and

~~[(v)] (IV)~~ that the submission of a false statement in the renewal application or in the annual statements is cause for revocation of the license.

20–309.

(b) At least 2 months before a license expires, the Secretary shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

(1) a renewal application form; and

(2) a notice that states:

(i) the date on which the current license expires;

(ii) [that the Secretary must receive the renewal application at least 21 days before the license expiration date, for the renewal to be issued and mailed before the current license expires;

(iii)] the amount of the renewal fee; and

~~[(iv)] (III)~~ that the submission of a false statement in the renewal application or in the annual statements is cause for revocation of the license.

21–306.

(a) If an applicant qualifies for a registration under this subtitle, the Board shall [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

(1) the applicant has qualified for a registration; and

(2) on receipt of a registration fee set by the Board, the Board will issue a registration to the applicant.

21–308.

(b) **(1)** At least 1 month before a registration expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[, at the last known address of the individual]:

~~(1)~~ **(1)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current registration expires; AND

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the registration expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

### Article – Business Regulation

5–307.

(b) **(1)** At least 90 days before a registration or permit expires, the Director shall mail **OR ELECTRONICALLY TRANSMIT** to the registrant or permit holder[, at the last known address of the registrant or permit holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current registration or permit expires; AND

~~(ii)~~ **2.** [the date by which the Director must receive the renewal application for the renewal to be issued and mailed before the registration or permit expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE DIRECTOR AS UNDELIVERABLE, THE DIRECTOR SHALL MAIL TO THE REGISTRANT OR PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE REGISTRANT OR PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE DIRECTOR RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

8-308.

(c) **(1)** At least 1 month before a license expires, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Commission must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

9A-304.

(c) The Board shall [send] **MAIL OR ELECTRONICALLY TRANSMIT** written notice of the date, hour, and place of examination to each applicant for a license who is required to pass the examination.

12-207.

(b) **(1)** At least 1 month before a license expires, the Secretary shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Secretary must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

12.5–209.

(d) **(1)** At least 60 days before a license expires, the Secretary shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form;

~~(2)~~ **(II)** a form that allows a licensee to update the information submitted in the original application or state that the information is current and accurate;

~~(3)~~ **(III)** except as provided in subsection (e) of this section, a form that requires the licensee to agree to continue to comply with each requirement applicable to the original application; and

~~(4)~~ **(IV)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Secretary must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

#### Article – Public Safety

12–833.

(b) **(1)** At least 1 month before a license expires, the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current license expires; **AND**

~~(ii)~~ **2.** [the date by which the Board must receive the renewal application for the renewal to be issued and mailed before the license expires; and

(iii)] the amount of the renewal fee.

**(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

SECTION 2. AND BE IT FURTHER ENACTED, That:

(a) Before an occupational and professional licensing board, commission, or other regulatory entity may electronically transmit a communication as authorized under Section 1 of this Act, the board, commission, or entity shall:

(1) mail a notice informing the licensee, registrant, or permit holder that the board, commission, or entity will switch from a system of physical mail to a system of electronic transmission; and

(2) inquire whether the e-mail address that the board, commission, or entity has on file is a current and valid e-mail address for the licensee, registrant, or permit holder.

(b) If a licensee, registrant, or permit holder does not respond within 30 days after the board, commission, or entity mails the notice required under subsection (a) of this section, the board, commission, or entity may assume that the e-mail address is current and valid and may electronically transmit communications as authorized under Section 1 of this Act.

SECTION ~~2~~ 3. AND BE IT FURTHER ENACTED, That this Act shall take effect October 1, 2017.

Approved by the Governor, April 18, 2017.