

HOUSE BILL 138

C2

7lr0161
CF SB 6

By: **Chair, Economic Matters Committee (By Request – Departmental – Labor,
Licensing and Regulation)**

Introduced and read first time: January 18, 2017

Assigned to: Economic Matters

Committee Report: Favorable with amendments

House action: Adopted

Read second time: February 21, 2017

CHAPTER _____

1 AN ACT concerning

2 **Occupational and Professional Licensing Boards, Commissions, and Regulatory**
3 **Entities – Notifications of Applicants, Licensees, Registrants, and Permit**
4 **Holders**

5 FOR the purpose of altering the methods by which certain occupational and professional
6 licensing boards, commissions, and other regulatory entities are authorized to send
7 certain notices to certain applicants and certain renewal notices to certain licensees,
8 registrants, or permit holders; altering certain requirements for, and the contents of,
9 certain notices; and generally relating to notifications of licensees, registrants,
10 permit holders, and certificate holders regulated by occupational and professional
11 licensing boards, commissions, and other regulatory entities.

12 BY repealing and reenacting, with amendments,

13 Article – Business Occupations and Professions

14 Section 2–305(f) and (g)(1), 2–309(a), 2–311(b), 2–313(c)(2), 2–405(a), 2–407(b),
15 3–309(b), 3–408(b), 4–304.1(c), 4–310(c), 4–405(c), 4–506(b), 5–307(e),
16 5–311(c), 5–405(c), 5–506(b), 6–306(g), 6–310(b), 6–311(d)(2), ~~6.5–312(b)(1),~~
17 6.5–312(b), 7–306(a), 7–308(b), 8–307(b), 9–309(b), 9–408(b), 11–408(b),
18 12–308(b), 13–308(c), ~~14–314(b)(1)~~ 14–314(b), 14–407(b), ~~15–314(b)(1)~~
19 15–314(b), 15–406(b), 16–308(b), 16–3A–07(b), ~~16–5A–04(b)(2)~~
20 16–5A–04(b)(2) and (3), 17–314(d), 18–307(c), 19–308(c), 20–309(b),
21 21–306(a), and 21–308(b)

22 Annotated Code of Maryland

23 (2010 Replacement Volume and 2016 Supplement)

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

Underlining indicates amendments to bill.

~~Strike out~~ indicates matter stricken from the bill by amendment or deleted from the law by amendment.



1 BY repealing and reenacting, with amendments,
2 Article – Business Regulation
3 Section 5–307(b), 8–308(c), 9A–304(c), 12–207(b), and 12.5–209(d)
4 Annotated Code of Maryland
5 (2015 Replacement Volume and 2016 Supplement)

6 BY repealing and reenacting, with amendments,
7 Article – Public Safety
8 Section 12–833(b)
9 Annotated Code of Maryland
10 (2011 Replacement Volume and 2016 Supplement)

11 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
12 That the Laws of Maryland read as follows:

13 **Article – Business Occupations and Professions**

14 2–305.

15 (f) (1) The Board shall mail **OR ELECTRONICALLY TRANSMIT** to each
16 applicant notice of the applicant’s examination score.

17 (2) Any applicant who requests an appointment within 60 days after the
18 date on which the notice is mailed **OR ELECTRONICALLY TRANSMITTED** may review the
19 applicant’s answers to the examination.

20 (g) (1) If the Board uses the services of the American Institute of Certified
21 Public Accountants to grade an examination, the Board may [send] **MAIL OR**
22 **ELECTRONICALLY TRANSMIT** the examination answers to the Institute [by electronic
23 transmission, by mail, or by a private delivery service].

24 2–309.

25 (a) If an applicant qualifies for a license under this subtitle, the Board shall
26 [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

27 (1) the applicant has qualified for a license; and

28 (2) on receipt of a license fee set by the Board, the Board will issue a license
29 to the applicant.

30 2–311.

31 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
32 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

1 ~~(1)~~ **(I)** a renewal application form; and

2 ~~(2)~~ **(II)** a notice that states:

3 ~~(i)~~ **1.** the date on which the current license expires; AND

4 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
5 application for the renewal to be issued and mailed before the license expires; and

6 ~~(iii)~~] the amount of the license fee.

7 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
8 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
9 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
10 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
11 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
12 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

13 2–313.

14 (c) (2) **(I)** At least 1 month before the inactive status of a licensee expires,
15 the Board shall mail OR ELECTRONICALLY TRANSMIT to the licensee[, at the last known
16 address of the licensee]:

17 ~~(i)~~ **1.** a renewal application form; and

18 ~~(ii)~~ **2.** a notice that states:

19 ~~1.~~ **A.** the date on which the inactive status expires; AND

20 ~~2.~~ **B.** [the date by which the Board must receive the renewal
21 application for the renewal to be mailed before the inactive status expires; and

22 **3.]** the amount of the inactive status fee.

23 **(II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH**
24 **(I) OF THIS PARAGRAPH IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE**
25 **BOARD SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
26 **LICENSEE, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS**
27 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
28 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

29 2–405.

1 (a) If an applicant qualifies for a permit under this subtitle, the Board shall
2 ~~[send]~~ **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

3 (1) the applicant has qualified for a permit; and

4 (2) on receipt of a permit fee set by the Board, the Board will issue a permit
5 to the applicant.

6 2-407.

7 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
8 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
9 holder]:

10 ~~(i)~~ **(I)** a renewal application form; and

11 ~~(ii)~~ **(II)** a notice that states:

12 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

13 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
14 application for the renewal to be issued and mailed before the permit expires; and

15 ~~(iii)~~ the amount of the permit fee.

16 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
17 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
18 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
19 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
20 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
21 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

22 3-309.

23 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
24 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

25 ~~(i)~~ **(I)** a renewal application form; and

26 ~~(ii)~~ **(II)** a notice that states:

27 ~~(i)~~ **1.** the date on which the current license expires; **AND**

28 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
29 application for the renewal to be issued and mailed before the license expires; and

1 (iii)] the amount of the license fee.

2 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 3 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 4 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 5 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 6 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 7 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

8 3-408.

9 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
 10 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
 11 permit holder]:

12 ~~(1)~~ **(I)** a renewal application form; and

13 ~~(2)~~ **(II)** a notice that states:

14 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

15 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 16 application for the renewal to be issued and mailed before the permit expires; and

17 (iii)] the amount of the permit fee.

18 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 19 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 20 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 21 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 22 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 23 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

24 4-304.1.

25 (c) The Board or the Board's designees shall mail **OR ELECTRONICALLY**
 26 **TRANSMIT** to each applicant notice of the applicant's examination results.

27 4-310.

28 (c) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 29 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

30 ~~(1)~~ **(I)** a renewal application form; and

1 ~~(2)~~ **(II)** a notice that states:

2 ~~(i)~~ **1.** the date on which the current license expires; AND

3 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
4 application for the renewal to be issued and mailed before the license expires; and

5 (iii)] the amount of the renewal fee.

6 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
7 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
8 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
9 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
10 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
11 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

12 4-405.

13 (c) **(1)** At least 1 month before registration as an apprentice barber expires,
14 the Board shall mail **OR ELECTRONICALLY TRANSMIT** to the apprentice barber[, at the
15 last known address of the apprentice barber]:

16 ~~(1)~~ **(I)** a renewal application form; and

17 ~~(2)~~ **(II)** a notice that states:

18 ~~(i)~~ **1.** the date on which the current registration as an
19 apprentice barber expires; AND

20 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
21 application for the renewal to be approved, issued, and mailed before the registration
22 expires; and

23 (iii)] the amount of the renewal fee.

24 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
25 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
26 **SHALL MAIL TO THE APPRENTICE BARBER, AT THE LAST KNOWN ADDRESS OF THE**
27 **APPRENTICE BARBER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
28 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
29 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

30 4-506.

1 (b) **(1)** At least 1 month before a barbershop permit expires, the Board shall
 2 mail **OR ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address
 3 of the holder]:

4 ~~(1)~~ **(I)** a renewal application form; and

5 ~~(2)~~ **(II)** a notice that states:

6 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

7 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 8 application for the renewal to be issued and mailed before the permit expires; and

9 (iii)] the amount of the renewal fee.

10 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 11 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 12 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 13 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 14 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 15 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16 5-307.

17 (e) The Board or the Board's designee shall mail **OR ELECTRONICALLY**
 18 **TRANSMIT** to each applicant notice of the applicant's examination result.

19 5-311.

20 (c) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 21 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

22 ~~(1)~~ **(I)** a renewal application form; and

23 ~~(2)~~ **(II)** a notice that states:

24 ~~(i)~~ **1.** the date on which the current license expires; **AND**

25 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 26 application for the renewal to be issued and mailed before the license expires; and

27 (iii)] the amount of the renewal fee.

28 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 29 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**

1 SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,
 2 THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10
 3 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE
 4 ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

5 5-405.

6 (c) **(1)** At least 1 month before the registration of an individual expires, the
 7 Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[, at the last known
 8 address of the individual]:

9 ~~(1)~~ **(I)** a renewal application form; and

10 ~~(2)~~ **(II)** a notice that states:

11 ~~(i)~~ **1.** the date on which the current registration expires; **AND**

12 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 13 application for the renewal to be issued and mailed before the registration expires; and

14 (iii)] the amount of the renewal fee.

15 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 16 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 17 **SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE**
 18 **INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 19 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 20 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

21 5-506.

22 (b) **(1)** At least 1 month before a beauty salon permit expires, the Board shall
 23 mail **OR ELECTRONICALLY TRANSMIT** to the beauty salon permit holder[, at the last
 24 known address of the holder]:

25 ~~(1)~~ **(I)** a renewal application form; and

26 ~~(2)~~ **(II)** a notice that states:

27 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

28 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 29 application for the renewal to be issued and mailed before the permit expires; and

30 (iii)] the amount of the renewal fee.

1 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 2 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 3 **SHALL MAIL TO THE BEAUTY SALON PERMIT HOLDER, AT THE LAST KNOWN ADDRESS**
 4 **OF THE BEAUTY SALON PERMIT HOLDER, THE MATERIALS REQUIRED UNDER**
 5 **PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE**
 6 **BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS**
 7 **UNDELIVERABLE.**

8 6-306.

9 (g) Within 45 days after the examination, the State Board shall mail **OR**
 10 **ELECTRONICALLY TRANSMIT** to each applicant notice of the applicant's examination
 11 score.

12 6-310.

13 (b) **(1)** At least 1 month before a State license expires, the State Board shall
 14 mail **OR ELECTRONICALLY TRANSMIT** to the State licensee[, at the last known address
 15 of the State licensee]:

16 ~~(i)~~ **(I)** a renewal application form; and

17 ~~(ii)~~ **(II)** a notice that states:

18 ~~(i)~~ **1.** the date on which the current State license expires; **AND**

19 ~~(ii)~~ **2.** [the date by which the State Board must receive the
 20 renewal application for the renewal to be issued and mailed before the State license expires;
 21 and

22 (iii)] the amount of the renewal fee.

23 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 24 **THIS SUBSECTION IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE, THE**
 25 **STATE BOARD SHALL MAIL TO THE STATE LICENSEE, AT THE LAST KNOWN ADDRESS**
 26 **OF THE STATE LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF**
 27 **THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE STATE BOARD**
 28 **RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS**
 29 **UNDELIVERABLE.**

30 6-311.

1 (d) (2) **(I)** At least 1 month before the inactive status of an individual
 2 expires, the State Board shall mail **OR ELECTRONICALLY TRANSMIT** to the individual[,
 3 at the last known address of the individual]:

4 ~~(i)~~ **1.** a renewal application form; and

5 ~~(ii)~~ **2.** a notice that states:

6 ~~1.~~ **A.** the date on which the inactive status expires; **AND**

7 ~~2.~~ **B.** [the date by which the State Board must receive the
 8 renewal application for the renewal to be issued and mailed before the inactive status
 9 expires; and

10 **3.]** the amount of the renewal fee.

11 **(II) IF AN ELECTRONIC TRANSMISSION UNDER SUBPARAGRAPH**
 12 **(I) OF THIS PARAGRAPH IS RETURNED TO THE STATE BOARD AS UNDELIVERABLE,**
 13 **THE STATE BOARD SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS**
 14 **OF THE INDIVIDUAL, THE MATERIALS REQUIRED UNDER SUBPARAGRAPH (I) OF THIS**
 15 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 16 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

17 6.5–312.

18 (b) (1) At least 1 month before a license expires, the Board shall mail **OR**
 19 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

20 (i) a renewal application form; and

21 (ii) a notice that states:

22 1. the date on which the current license expires; **AND**

23 2. [the date by which the Board must receive the renewal
 24 application for the renewal to be issued and mailed before the license expires; and

25 3.] the amount of the renewal fee as required under § 6.5–207
 26 of this title.

27 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 28 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 29 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 30 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**

1 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE
 2 ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

3 ~~[(2)]~~ (3) The failure of a licensee to receive the notice as provided for in
 4 this subsection does not prevent the license from expiring as specified under subsection (a)
 5 of this section.

6 7-306.

7 (a) If an applicant qualifies for a license under this subtitle, the Board shall mail
 8 **OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

9 (1) the applicant has qualified for a license;

10 (2) on receipt of a \$55 license fee, the Board will issue a license to the
 11 applicant; and

12 (3) if the applicant fails to pay the license fee within 30 days after receipt
 13 of the notice, the applicant forfeits the right to be issued a license and, to obtain a license,
 14 may be required to submit a new application and to pay a new application fee.

15 7-308.

16 (b) **(1)** At least 30 days before a license expires, the Board shall mail **OR**
 17 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

18 ~~(i)~~ **(I)** a renewal application form; and

19 ~~(ii)~~ **(II)** a notice that states:

20 ~~(i)~~ **1.** the date on which the current license expires; **AND**

21 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 22 application for the renewal to be issued and mailed before the license expires; and

23 ~~(iii)]~~ the amount of the renewal fee.

24 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 25 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 26 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 27 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 28 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 29 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

30 8-307.

1 (b) **(1)** At least 30 days before the certificate expires, the Board shall mail **OR**
 2 **ELECTRONICALLY TRANSMIT** to the certificate holder[, at the last known address of the
 3 certificate holder]:

4 ~~(1)~~ **(I)** a renewal application form;

5 ~~(2)~~ **(II)** a notice that states[:

6 (i)] the date on which the current certificate expires; and

7 [(ii) the date by which the Board must receive the renewal application
 8 for the renewal to be issued and mailed before the certificate expires; and]

9 ~~(3)~~ **(III)** the amount of the certificate fee.

10 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 11 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 12 **SHALL MAIL TO THE CERTIFICATE HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 13 **CERTIFICATE HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 14 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 15 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

16 9-309.

17 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 18 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

19 ~~(1)~~ **(I)** a renewal application form; and

20 ~~(2)~~ **(II)** a notice that states:

21 ~~(i)~~ **1.** the date on which the current license expires; **AND**

22 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 23 application for the renewal to be issued and mailed before the license expires; and

24 (iii)] the amount of the license fee.

25 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 26 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 27 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 28 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 29 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 30 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

1 9-408.

2 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
 3 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
 4 holder]:

5 ~~(1)~~ **(I)** a renewal application form; and

6 ~~(2)~~ **(II)** a notice that states:

7 ~~(i)~~ **1.** the date on which the current permit expires; **AND**

8 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 9 application for the renewal to be issued and mailed before the permit expires; and

10 (iii)] the amount of the permit fee.

11 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 12 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 13 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
 14 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
 15 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
 16 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

17 11-408.

18 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 19 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

20 ~~(1)~~ **(I)** a renewal application form; and

21 ~~(2)~~ **(II)** a notice that states:

22 ~~(i)~~ **1.** the date on which the current license expires; **AND**

23 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 24 application for the renewal to be issued and mailed before the license expires; and

25 (iii)] the amount of the renewal fee.

26 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 27 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 28 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 29 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**

1 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE
 2 ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

3 12-308.

4 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 5 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

6 ~~(1)~~ **(I)** a renewal application form; and

7 ~~(2)~~ **(II)** a notice that states:

8 ~~(i)~~ **1.** the date on which the current license expires; **AND**

9 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 10 application for the renewal to be issued and mailed before the license expires; and

11 (iii)] the amount of the renewal fee.

12 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 13 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 14 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 15 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 16 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 17 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

18 13-308.

19 (c) At least 1 month before a license expires, the Secretary shall mail **OR**
 20 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

21 (1) a renewal application form; and

22 (2) a notice that states:

23 (i) the date on which the current license expires;

24 (ii) ~~that~~ the Secretary must receive the renewal application and the
 25 statements required under § 13-309 of this subtitle, at least 15 days before the license
 26 expiration date, for the renewal to be issued and mailed before the license expires;

27 (iii)~~]~~ the amount of the renewal fee;

1 ~~[(iv)]~~ ~~(III)~~ that, if the statements required under § 13–309 of this
 2 subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per
 3 day shall be charged against the licensee until the statements are received; and

4 ~~[(v)]~~ ~~(IV)~~ that the submission of a false statement in the renewal
 5 application or in the annual statements is cause for revocation of the license.

6 14–314.

7 (b) (1) At least 1 month before a license expires, the Board shall mail **OR**
 8 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

9 (i) a renewal application form; and

10 (ii) a notice that states:

11 1. the date on which the current license expires; **AND**

12 2. [the date by which the Board must receive the renewal
 13 application for the renewal to be issued and mailed before the license expires; and

14 3.] the amount of the license fee.

15 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 16 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
 17 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
 18 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
 19 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
 20 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

21 ~~[(2)]~~ **(3)** The failure of a licensee to receive the notice for which this
 22 subsection provides does not prevent the license from expiring as specified under subsection
 23 (a) of this section.

24 14–407.

25 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
 26 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
 27 holder]:

28 ~~(1)~~ **(I)** a renewal application form; and

29 ~~(2)~~ **(II)** a notice that states:

30 ~~(1)~~ **1.** the date on which the current permit expires; **AND**

1 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
2 application for the renewal to be issued and mailed before the permit expires; and

3 (iii)] the amount of the permit fee.

4 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
5 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
6 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
7 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
8 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
9 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

10 15-314.

11 (b) (1) At least 1 month before a license expires, the Board shall mail **OR**
12 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

13 (i) a renewal application form; and

14 (ii) a notice that states:

15 1. the date on which the current license expires; **AND**

16 2. [the date by which the Board must receive the renewal
17 application for the renewal to be issued and mailed before the license expires; and

18 3.] the amount of the license fee.

19 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
20 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
21 **SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,**
22 **THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10**
23 **BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE**
24 **ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

25 ~~[(2)]~~ **(3)** The failure of a licensee to receive the notice for which this
26 subsection provides does not prevent the license from expiring as specified under subsection
27 (a) of this section.

28 15-406.

29 (b) **(1)** At least 1 month before a permit expires, the Board shall mail **OR**
30 **ELECTRONICALLY TRANSMIT** to the permit holder[, at the last known address of the
31 holder]:

1 ~~(1)~~ **(I)** a renewal application form; and

2 ~~(2)~~ **(II)** a notice that states:

3 ~~(i)~~ **1.** the date on which the current permit expires; AND

4 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
5 application for the renewal to be issued and mailed before the permit expires; and

6 (iii)] the amount of the permit fee.

7 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
8 **THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD**
9 **SHALL MAIL TO THE PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE**
10 **PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS**
11 **SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE**
12 **NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

13 16-308.

14 (b) **(1)** At least 1 month before the license expires, the Commission shall [send]
15 **MAIL OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the
16 licensee]:

17 ~~(1)~~ **(I)** a renewal application form; and

18 ~~(2)~~ **(II)** a notice that states:

19 ~~(i)~~ **1.** the date on which the current license expires; AND

20 ~~(ii)~~ **2.** [the date by which the Commission must receive the
21 renewal application for the renewal to be issued and mailed before the license expires; and

22 (iii)] the amount of the renewal fee.

23 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
24 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
25 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
26 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
27 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
28 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

29 16-3A-07.

1 (b) **(1)** At least 1 month before a license expires, the Commission shall mail
 2 **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the
 3 licensee]:

4 ~~(1)~~ **(I)** a renewal application form; and

5 ~~(2)~~ **(II)** a notice that states:

6 ~~(i)~~ **1.** the date on which the current license expires; and

7 ~~(ii)~~ **2.** the amount of the renewal fee.

8 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 9 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 10 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 11 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 12 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 13 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

14 16-5A-04.

15 (b) (2) At least 1 month before a real estate appraiser trainee license expires,
 16 the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last
 17 known address of the licensee]:

18 (i) a renewal application form; and

19 (ii) a notice that states:

20 1. the date on which the current license expires; **AND**

21 2. [the date by which the Commission must receive the
 22 renewal application for the renewal to be issued and mailed before the license expires; and

23 3.] the amount of the renewal fee.

24 **(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (2) OF**
 25 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 26 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 27 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (2) OF THIS SUBSECTION**
 28 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 29 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

1 ~~[(3)] (4)~~ The failure of a licensee to receive the notice under this
 2 subsection does not prevent the license from expiring as specified under subsection (a) of
 3 this section.

4 17–314.

5 (d) (1) At least 1 month before a license expires, the Commission shall mail
 6 **OR ELECTRONICALLY TRANSMIT** to the licensee, as provided in paragraph (2) of this
 7 subsection:

8 (i) a renewal application form; and

9 (ii) a notice that states:

10 1. the date on which the current license expires; **AND**

11 2. [the date by which the Commission must receive the
 12 renewal application for the renewal to be issued and mailed before the license expires; and

13 3.] the amount of the renewal fee.

14 (2) (i) If the licensee is a real estate broker, the Commission shall mail
 15 **OR ELECTRONICALLY TRANSMIT** the renewal application form and notice to the principal
 16 office of the broker.

17 (ii) If the licensee is an associate real estate broker or a real estate
 18 salesperson, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** the renewal
 19 application form and notice to the principal office of the real estate broker with whom the
 20 licensee is affiliated.

21 **(3) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OR (2)**
 22 **OF THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
 23 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 24 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 25 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
 26 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

27 18–307.

28 (c) At least 1 month before a license expires, the Secretary shall mail **OR**
 29 **ELECTRONICALLY TRANSMIT** to the agency[, at the last known address of the agency]:

30 (1) a renewal application form; and

31 (2) a notice that states:

1 (i) the date on which the current license expires;

2 (ii) ~~that~~ the Secretary must receive the renewal application and
3 proof of insurance or bonding as required in § 18-401 of this title at least 15 days before
4 the license expiration date for the renewal to be issued and mailed before the license
5 expires;

6 (iii)~~]~~ the amount of the renewal fee;

7 ~~[(iv)]~~ ~~(III)~~ that, if the complete renewal application and proof of
8 insurance or bonding as required in § 18-401 of this title are not received at least 15 days
9 before the license expiration date, a fee of \$25 per day shall be charged against the agency
10 until the day the license expires, at which time the agency shall be considered closed;

11 ~~[(v)]~~ ~~(IV)~~ that an agency may not be issued a license under this title
12 until all outstanding obligations are satisfied with the Secretary; and

13 ~~[(vi)]~~ ~~(V)~~ that the submission of a false statement in the renewal
14 application or the submission of altered or false documents that are otherwise required is
15 cause for revocation of the agency license.

16 19-308.

17 (c) At least 1 month before a license expires, the Secretary shall mail **OR**
18 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

19 (1) a renewal application form; and

20 (2) a notice that states:

21 (i) the date on which the current license expires;

22 (ii) ~~that~~ the Secretary must receive the renewal application and the
23 statements required under § 19-309 of this subtitle, at least 15 days before the license
24 expiration date, for the renewal to be issued and mailed before the license expires;

25 (iii)~~]~~ the amount of the renewal fee;

26 ~~[(iv)]~~ ~~(III)~~ that, if the statements required under § 19-309 of this
27 subtitle are not received at least 15 days before the license expiration date, a fee of \$10 per
28 day shall be charged against the licensee until the statements are received; and

29 ~~[(v)]~~ ~~(IV)~~ that the submission of a false statement in the renewal
30 application or in the annual statements is cause for revocation of the license.

31 20-309.

1 (b) At least 2 months before a license expires, the Secretary shall mail **OR**
 2 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

3 (1) a renewal application form; and

4 (2) a notice that states:

5 (i) the date on which the current license expires;

6 (ii) [that the Secretary must receive the renewal application at least
 7 21 days before the license expiration date, for the renewal to be issued and mailed before
 8 the current license expires;

9 (iii)] the amount of the renewal fee; and

10 [(iv)] **(III)** that the submission of a false statement in the renewal
 11 application or in the annual statements is cause for revocation of the license.

12 21-306.

13 (a) If an applicant qualifies for a registration under this subtitle, the Board shall
 14 [send] **MAIL OR ELECTRONICALLY TRANSMIT TO** the applicant a notice that states that:

15 (1) the applicant has qualified for a registration; and

16 (2) on receipt of a registration fee set by the Board, the Board will issue a
 17 registration to the applicant.

18 21-308.

19 (b) **(1)** At least 1 month before a registration expires, the Board shall mail **OR**
 20 **ELECTRONICALLY TRANSMIT** to the individual[, at the last known address of the
 21 individual]:

22 ~~(1)~~ **(I)** a renewal application form; and

23 ~~(2)~~ **(II)** a notice that states:

24 ~~(i)~~ **1.** the date on which the current registration expires; **AND**

25 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 26 application for the renewal to be issued and mailed before the registration expires; and

27 (iii)] the amount of the renewal fee.

(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD SHALL MAIL TO THE INDIVIDUAL, AT THE LAST KNOWN ADDRESS OF THE INDIVIDUAL, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

Article – Business Regulation

5–307.

(b) **(1)** At least 90 days before a registration or permit expires, the Director shall mail **OR ELECTRONICALLY TRANSMIT** to the registrant or permit holder[, at the last known address of the registrant or permit holder]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

~~(i)~~ **1.** the date on which the current registration or permit expires; AND

~~(ii)~~ **2.** [the date by which the Director must receive the renewal application for the renewal to be issued and mailed before the registration or permit expires; and

(iii)] the amount of the renewal fee.

(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF THIS SUBSECTION IS RETURNED TO THE DIRECTOR AS UNDELIVERABLE, THE DIRECTOR SHALL MAIL TO THE REGISTRANT OR PERMIT HOLDER, AT THE LAST KNOWN ADDRESS OF THE REGISTRANT OR PERMIT HOLDER, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10 BUSINESS DAYS OF THE DATE THE DIRECTOR RECEIVED THE NOTICE THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

8–308.

(c) **(1)** At least 1 month before a license expires, the Commission shall mail **OR ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

~~(1)~~ **(I)** a renewal application form; and

~~(2)~~ **(II)** a notice that states:

1 ~~(i)~~ **1.** the date on which the current license expires; AND

2 ~~(ii)~~ **2.** [the date by which the Commission must receive the
3 renewal application for the renewal to be issued and mailed before the license expires; and

4 (iii)] the amount of the renewal fee.

5 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
6 **THIS SUBSECTION IS RETURNED TO THE COMMISSION AS UNDELIVERABLE, THE**
7 **COMMISSION SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
8 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
9 **WITHIN 10 BUSINESS DAYS OF THE DATE THE COMMISSION RECEIVED THE NOTICE**
10 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

11 9A-304.

12 (c) The Board shall [send] MAIL OR ELECTRONICALLY TRANSMIT written
13 notice of the date, hour, and place of examination to each applicant for a license who is
14 required to pass the examination.

15 12-207.

16 (b) **(1)** At least 1 month before a license expires, the Secretary shall mail OR
17 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

18 ~~(1)~~ **(I)** a renewal application form; and

19 ~~(2)~~ **(II)** a notice that states:

20 ~~(i)~~ **1.** the date on which the current license expires; AND

21 ~~(ii)~~ **2.** [the date by which the Secretary must receive the renewal
22 application for the renewal to be issued and mailed before the license expires; and

23 (iii)] the amount of the renewal fee.

24 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
25 **THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE**
26 **SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
27 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
28 **WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE**
29 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

30 12.5-209.

1 (d) **(1)** At least 60 days before a license expires, the Secretary shall mail **OR**
 2 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

3 ~~(1)~~ **(I)** a renewal application form;

4 ~~(2)~~ **(II)** a form that allows a licensee to update the information submitted
 5 in the original application or state that the information is current and accurate;

6 ~~(3)~~ **(III)** except as provided in subsection (e) of this section, a form that
 7 requires the licensee to agree to continue to comply with each requirement applicable to
 8 the original application; and

9 ~~(4)~~ **(IV)** a notice that states:

10 ~~(i)~~ **1.** the date on which the current license expires; **AND**

11 ~~(ii)~~ **2.** [the date by which the Secretary must receive the renewal
 12 application for the renewal to be issued and mailed before the license expires; and

13 (iii)] the amount of the renewal fee.

14 **(2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF**
 15 **THIS SUBSECTION IS RETURNED TO THE SECRETARY AS UNDELIVERABLE, THE**
 16 **SECRETARY SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE**
 17 **LICENSEE, THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION**
 18 **WITHIN 10 BUSINESS DAYS OF THE DATE THE SECRETARY RECEIVED THE NOTICE**
 19 **THAT THE ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.**

20 Article – Public Safety

21 12–833.

22 (b) **(1)** At least 1 month before a license expires, the Board shall mail **OR**
 23 **ELECTRONICALLY TRANSMIT** to the licensee[, at the last known address of the licensee]:

24 ~~(1)~~ **(I)** a renewal application form; and

25 ~~(2)~~ **(II)** a notice that states:

26 ~~(i)~~ **1.** the date on which the current license expires; **AND**

27 ~~(ii)~~ **2.** [the date by which the Board must receive the renewal
 28 application for the renewal to be issued and mailed before the license expires; and

1 (iii)] the amount of the renewal fee.

2 (2) IF AN ELECTRONIC TRANSMISSION UNDER PARAGRAPH (1) OF
3 THIS SUBSECTION IS RETURNED TO THE BOARD AS UNDELIVERABLE, THE BOARD
4 SHALL MAIL TO THE LICENSEE, AT THE LAST KNOWN ADDRESS OF THE LICENSEE,
5 THE MATERIALS REQUIRED UNDER PARAGRAPH (1) OF THIS SUBSECTION WITHIN 10
6 BUSINESS DAYS OF THE DATE THE BOARD RECEIVED THE NOTICE THAT THE
7 ELECTRONIC TRANSMISSION WAS UNDELIVERABLE.

8 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
9 October 1, 2017.

Approved:

Governor.

Speaker of the House of Delegates.

President of the Senate.