

# HOUSE BILL 1021

P2  
HB 353/16 – HGO

7lr2523

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By: **Delegate Reznik**

Introduced and read first time: February 8, 2017

Assigned to: Health and Government Operations

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## A BILL ENTITLED

1 AN ACT concerning

2 **Reorganization of State Procurement**

3 FOR the purpose of reorganizing State procurement by establishing a Chief Procurement  
4 Officer to control and oversee all State procurement activity for which certain  
5 provisions of law apply; repealing the definition and role of primary procurement  
6 units; requiring a procurement by a unit to replace or supplement certain  
7 energy-consuming equipment to be under the oversight of the Chief Procurement  
8 Officer; requiring the Board of Public Works to ensure that regulations for State  
9 procurement provide for procedures that are consistent with certain provisions of  
10 law; authorizing the Board to require Board approval for procurement actions of  
11 more than a certain dollar amount; requiring the Chief Procurement Officer to retain  
12 oversight of certain procurements that are conducted under certain authority or do  
13 not require certain Board approval; requiring certain actions of the Board to prevail  
14 if the action conflicts with the action of certain units; repealing the position of  
15 Procurement Advisor, transferring the duties of the Procurement Advisor to the  
16 Chief Procurement Officer, and clarifying certain duties; requiring the Chief  
17 Procurement Officer to develop regulations to implement certain provisions of law,  
18 delegate control of certain procurement activities to certain units, develop certain  
19 metrics and implement strategic sourcing under certain circumstances, advise the  
20 General Assembly on certain legislation, manage eMaryland Marketplace,  
21 coordinate with certain governmental entities and certain local entities to maximize  
22 use of certain intergovernmental cooperative purchasing agreements, and employ  
23 certain staff in accordance with the State budget; requiring a certain reporting  
24 requirement to include a summary of certain procurement activity; requiring the  
25 Chief Procurement Officer to consult with the Maryland Energy Administration  
26 before issuing a request for proposals for an energy performance contract;  
27 authorizing the Chief Procurement Officer to establish certain fees for eMaryland  
28 Marketplace as approved by the Board; requiring a unit to make small procurements  
29 in accordance with regulations developed by the Chief Procurement Officer and  
30 adopted by the Board; authorizing a unit to become a party or participate in an  
31 intergovernmental cooperative purchasing agreement if a certain determination is

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EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.



1 made under the oversight of the Chief Procurement Officer; authorizing a unit to  
2 seek bids for certain procurements by issuing an invitation for auction bids under  
3 the oversight of the Chief Procurement Officer; authorizing a procurement officer to  
4 award a procurement based on revised bids under certain circumstances and the  
5 oversight of the Chief Procurement Officer; authorizing a unit under the oversight of  
6 the Chief Procurement Officer to provide for prequalification of certain persons for  
7 procurement other than leases of real property; authorizing a unit to enter into  
8 multi-year contracts subject to certain regulations developed by the Chief  
9 Procurement Officer and approved by the Board; requiring that multi-year contracts  
10 be subject to review and approval by the Chief Procurement Officer; requiring  
11 procurement contracts to include clauses covering certain termination by the State  
12 if the head of a unit, under the oversight of the Chief Procurement Officer,  
13 determines that termination is appropriate; authorizing a unit under the oversight  
14 of the Chief Procurement Officer to withhold certain payment under certain  
15 circumstances; authorizing a unit, under the oversight of the Chief Procurement  
16 Officer, to conduct procurement by electronic means as provided under certain  
17 provisions of law; requiring a unit to submit a certain report to the Governor and  
18 General Assembly within a certain period of time each fiscal year; requiring certain  
19 protests or contract claims to be submitted within a certain time required under  
20 certain regulations developed by the Chief Procurement Officer and adopted by the  
21 Board; repealing provisions of law requiring certain jurisdiction and control by  
22 certain units over certain types of procurement; repealing provisions of law requiring  
23 the adoption of certain regulations by certain units; repealing obsolete provisions of  
24 law; altering certain definitions; requiring the Chief Procurement Officer to report  
25 to the Governor and certain committees of the General Assembly on or before a  
26 certain date; requiring the General Counsel to the Board and the Office of the  
27 Attorney General to report to the Governor and certain committees of the General  
28 Assembly on or before a certain date; requiring the Board and the Department of  
29 Budget and Management to review certain job titles, classifications, and  
30 compensation for certain procurement-related positions and rename and reclassify  
31 those positions for certain purposes subject to certain requirements on or before a  
32 certain date; requiring the Board, in consultation with the University System of  
33 Maryland and the Maryland Department of Transportation, to report to the  
34 Governor and the General Assembly on certain strategies to govern procurement  
35 staff employed under independent personnel management systems; requiring the  
36 Chief Procurement Officer to use certain staff and transfer certain staff, subject to  
37 certain conditions, to assist in carrying out certain duties; stating the intent of the  
38 General Assembly in relation to procurement staff at certain State agencies;  
39 providing for a delayed effective date for certain provisions of this Act; and generally  
40 relating to State procurement.

41 BY repealing and reenacting, with amendments,

42 Article – State Finance and Procurement

43 Section 4-801(g), 4-804, 11-101, 12-101, 12-102, 12-105, 12-110, 12-301, 13-101,  
44 13-102.1, 13-109, 13-110, 13-111, 13-204, 13-217, 13-218, 13-225, 13-226,  
45 15-111, 15-216, and 15-217

46 Annotated Code of Maryland

1 (2015 Replacement Volume and 2016 Supplement)

2 BY repealing

3 Article – State Finance and Procurement

4 Section 12–107 and 12–108

5 Annotated Code of Maryland

6 (2015 Replacement Volume and 2016 Supplement)

7 SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,  
8 That the Laws of Maryland read as follows:

9 **Article – State Finance and Procurement**

10 4–801.

11 (g) [“Primary procurement unit”] **“UNIT”** has the meaning provided in § 11–101  
12 of this article.

13 4–804.

14 When a [primary procurement] unit replaces or supplements a major item of  
15 energy-consuming equipment in an existing building owned or leased by the State, the  
16 procurement of the equipment shall be made:

17 **(1)** on the basis of a life-cycle cost analysis of alternatives in accordance  
18 with standards established under § 4–808 of this subtitle; **AND**

19 **(2) UNDER THE OVERSIGHT OF THE CHIEF PROCUREMENT OFFICER.**

20 11–101.

21 (a) In this Division II the following words have the meanings indicated unless:

22 (1) the context clearly requires a different meaning; or

23 (2) a different definition is provided for a particular title or provision.

24 (b) (1) “Architectural services” means professional or creative work that:

25 (i) is performed in connection with the design and supervision of  
26 construction or landscaping; and

27 (ii) requires architectural education, training, and experience.

28 (2) “Architectural services” includes consultation, research, investigation,  
29 evaluation, planning, architectural design and preparation of related documents, and

1 coordination of services that structural, civil, mechanical, and electrical engineers and  
2 other consultants provide.

3 (3) “Architectural services” does not include construction inspection  
4 services, services provided in connection with an energy performance contract, or  
5 structural, mechanical, plumbing, or electrical engineering.

6 (c) “Bid” means a response to an invitation for bids under § 13–103 of this article.

7 (d) “Board” means the Board of Public Works.

8 **(E) “CHIEF PROCUREMENT OFFICER” MEANS THE INDIVIDUAL APPOINTED**  
9 **BY THE BOARD UNDER § 12–102 OF THIS ARTICLE.**

10 **[(e)] (F)** (1) “Construction” means the process of building, altering,  
11 improving, or demolishing an improvement to real property.

12 (2) “Construction” includes any major work necessary to repair, prevent  
13 damage to, or sustain existing components of an improvement to real property.

14 (3) “Construction” does not include the maintenance or routine operation  
15 of an existing improvement to real property, or activities related to an energy performance  
16 contract.

17 **[(f)] (G)** (1) “Construction related services” means feasibility studies,  
18 surveys, construction management, construction inspection, and similar efforts associated  
19 with construction or the acquisition of public improvements as defined in § 4–401(d) of this  
20 article.

21 (2) “Construction related services” does not include services provided in  
22 connection with an energy performance contract.

23 **[(g)] (H)** “County” means a county of the State and, unless expressly provided  
24 otherwise, Baltimore City.

25 **[(h)] (I)** “Energy performance contract” means an agreement for the provision  
26 of energy services, including electricity, heating, ventilation, cooling, steam, or hot water,  
27 in which a person agrees to design, install, finance, maintain, or manage energy systems  
28 or equipment to improve the energy efficiency of a building or facility in exchange for a  
29 portion of the energy savings.

30 **[(i)] (J)** (1) “Engineering services” means professional or creative work that:

31 (i) is performed in connection with any utility, structure, building,  
32 machine, equipment, or process, including structural, mechanical, plumbing, electrical,  
33 geotechnical, and environmental engineering; and

1 (ii) requires engineering education, training, and experience in the  
2 application of special knowledge of the mathematical, physical, and engineering sciences.

3 (2) “Engineering services” includes consultation, investigation, evaluation,  
4 planning, design, and inspection of construction to interpret and ensure compliance with  
5 specifications and design within the scope of inspection services.

6 (3) “Engineering services” does not include services provided in connection  
7 with an energy performance contract.

8 **[(j)] (K)** “Invitation for bids” means any document used for soliciting bids under  
9 § 13–103 of this article.

10 **[(k)] (L)** “Person” means an individual, receiver, trustee, guardian, personal  
11 representative, fiduciary, or representative of any kind and any partnership, firm,  
12 association, corporation, or other entity.

13 **[(l)]** “Primary procurement units” means:

14 (1) the State Treasurer;

15 (2) the Department of Budget and Management;

16 (3) the Department of General Services;

17 (4) the Department of Transportation;

18 (5) the Department of Information Technology;

19 (6) the University System of Maryland;

20 (7) the Maryland Port Commission;

21 (8) the Department of Public Safety and Correctional Services;

22 (9) the Morgan State University; and

23 (10) the St. Mary’s College of Maryland.]

24 **(m)** (1) “Procurement” means the process of:

25 (i) leasing real or personal property as lessee; or

26 (ii) buying or otherwise obtaining supplies, services, construction,  
27 construction related services, architectural services, engineering services, or services  
28 provided under an energy performance contract.

1           (2)    “Procurement” includes the solicitation and award of procurement  
2 contracts and all phases of procurement contract administration.

3           (n)   (1)    “Procurement contract” means an agreement in any form entered into  
4 by a unit for procurement.

5           (2)    “Procurement contract” does not include:

6                   (i)    a collective bargaining agreement with an employee  
7 organization;

8                   (ii)   an agreement with a contractual employee, as defined in §  
9 1–101(d) of the State Personnel and Pensions Article;

10                  (iii)   a Medicaid, Judicare, or similar reimbursement contract for  
11 which law sets:

12                               1.    user or recipient eligibility; and

13                               2.    price payable by the State; or

14                   (iv)   a Medicaid contract with a managed care organization, as  
15 defined in § 15–101(e) of the Health – General Article as to which regulations adopted by  
16 the Department establish:

17                               1.    recipient eligibility;

18                               2.    minimum qualifications for managed care organizations;

19 and

20                               3.    criteria for enrolling recipients in managed care  
21 organizations.

22           (o)    “Procurement officer” means an individual authorized by a unit to:

23                   (1)    enter into a procurement contract;

24                   (2)    administer a procurement contract; or

25                   (3)    make determinations and findings with respect to a procurement  
26 contract.

27           (p)    “Proposal” means a response to any solicitation other than an invitation for  
28 bids.

29           (q)    “Request for proposals” means any document used for soliciting proposals.

1 (r) “Responsible bidder or offeror” means a person who:

2 (1) has the capability in all respects to perform fully the requirements for  
3 a procurement contract; and

4 (2) possesses the integrity and reliability that will ensure good faith  
5 performance.

6 (s) “Responsive bid” means a bid that:

7 (1) is submitted under § 13–103 of this article; and

8 (2) conforms in all material respects to the invitation for bids.

9 (t) (1) Except as provided in paragraph (3) of this subsection, “services”  
10 means:

11 (i) the labor, time, or effort of a contractor; and

12 (ii) any product or report necessarily associated with the rendering  
13 of a service.

14 (2) “Services” includes services provided by attorneys, accountants,  
15 physicians, consultants, and other professionals who are independent contractors.

16 (3) “Services” does not include:

17 (i) construction related services;

18 (ii) architectural services;

19 (iii) engineering services; or

20 (iv) energy performance contract services.

21 (u) “State” means:

22 (1) a state, possession, territory, or commonwealth of the United States; or

23 (2) the District of Columbia.

24 (v) (1) “State correctional facilities” means correctional institutions, and all  
25 places of correctional confinement, that are located within the State of Maryland and are  
26 primarily operated by the Maryland State government.

27 (2) “State correctional facilities” includes Patuxent Institution.

1 (w) (1) "Supplies" means:

2 (i) insurance;

3 (ii) tangible personal property;

4 (iii) printing; and

5 (iv) services necessarily associated with insurance or tangible  
6 personal property.

7 (2) "Supplies" does not include:

8 (i) an interest in real property; or

9 (ii) tangible personal property acquired or used in connection with  
10 an energy performance contract.

11 (x) (1) "Unit" means an officer or other entity that is in the Executive Branch  
12 of the State government and is authorized by law to enter into a procurement contract.

13 (2) "Unit" does not include:

14 (i) a bistate, multistate, bicounty, or multicounty governmental  
15 agency; or

16 (ii) a special tax district, sanitary district, drainage district, soil  
17 conservation district, water supply district, or other political subdivision of the State.

18 12-101.

19 (a) This section does not apply to capital expenditures by the Department of  
20 Transportation or the Maryland Transportation Authority, in connection with State roads,  
21 bridges, or highways, as provided in § 12-202 of this title.

22 (b) (1) The Board may control procurement by units.

23 (2) To implement the provisions of this Division II, the Board may:

24 (i) set policy;

25 (ii) adopt regulations, in accordance with Title 10, Subtitle 1 of the  
26 State Government Article; and

27 (iii) establish internal operational procedures consistent with this  
28 Division II.



1 (3) The Board shall ensure that the regulations [of the primary] **FOR**  
2 **STATE** procurement [units] provide for procedures that are consistent with this Division  
3 II and Title 13, Subtitle 4 of the State Personnel and Pensions Article and, to the extent  
4 the circumstances of a particular type of procurement or a particular unit do not require  
5 otherwise, are substantially the same.

6 (4) The Board may:

7 (I) delegate any of its authority that it determines to be appropriate  
8 for delegation; and [may]

9 (II) require prior Board approval for [specified] procurement actions  
10 **OF \$500,000 OR MORE.**

11 **(5) THE CHIEF PROCUREMENT OFFICER SHALL RETAIN OVERSIGHT**  
12 **OF A PROCUREMENT:**

13 (I) **CONDUCTED UNDER AUTHORITY DELEGATED IN**  
14 **ACCORDANCE WITH PARAGRAPH (4)(I) OF THIS SUBSECTION; OR**

15 (II) **THAT DOES NOT REQUIRE BOARD APPROVAL UNDER**  
16 **PARAGRAPH (4)(II) OF THIS SUBSECTION.**

17 **[(5)] (6)** Except as limited by the Maryland Constitution **OR ANOTHER**  
18 **PROVISION OF LAW**, the Board may exercise any control authority conferred on a [primary  
19 procurement] unit by this Division II and, to the extent that its action conflicts with the  
20 action of the [primary procurement] unit, the action of the Board shall prevail.

21 **[(6)] (7)** The Board, with the assistance of the Department of Budget and  
22 Management, shall compile comprehensive statistics on the procurement system by agency,  
23 amount, and type of procurement.

24 **[(7)] (8)** The Board shall develop and submit to the General Assembly, in  
25 accordance with § 2-1246 of the State Government Article, an annual report on the  
26 procurement system that includes information on actions necessary to improve effective  
27 broad-based competition in procurement.

28 12-102.

29 (a) (1) The Board shall appoint a **CHIEF** Procurement [Advisor] **OFFICER**,  
30 who serves at the pleasure of the Board.

31 (2) The **CHIEF** Procurement [Advisor] **OFFICER** shall:

1 (i) CONTROL AND OVERSEE ALL STATE PROCUREMENT  
2 ACTIVITY FOR WHICH THIS DIVISION II APPLIES;

3 (II) ensure that the State's procurement system is utilizing the most  
4 advanced procurement methods and management techniques, INCLUDING POLICIES,  
5 PROCEDURES, AND FORMS FOR ALL PROCUREMENT ACTIVITY AND CONTRACT  
6 MANAGEMENT;

7 (III) DEVELOP REGULATIONS TO IMPLEMENT THE PROVISIONS  
8 OF THIS DIVISION II FOR ADOPTION BY THE BOARD UNDER § 12-101(B)(2)(II) OF  
9 THIS SUBTITLE;

10 (IV) WHILE RETAINING OVERSIGHT, DELEGATE CONTROL OF  
11 PROCUREMENT ACTIVITY TO UNITS WITH EXPERTISE IN SPECIFIED TYPES OF  
12 PROCUREMENT;

13 (V) DEVELOP PERFORMANCE METRICS FOR STATE  
14 PROCUREMENT AND IMPLEMENT STRATEGIC SOURCING WHEN APPROPRIATE;

15 [(ii)] (VI) effect and enhance communication between State units on  
16 procurement matters, with an emphasis on disseminating information on current  
17 developments and advances in the management of the State procurement system;

18 [(iii)] (VII) examine all procurements that are subject to review by the  
19 Board and make recommendations to the Board as to the appropriateness of each  
20 procurement, with an emphasis on whether the proposed procurement:

21 1. has been competitively conducted; and

22 2. conforms to provisions of procurement law, procurement  
23 regulations, and best management practices;

24 [(iv)] (VIII) prevent and detect fraud, waste, and abuse and foster  
25 competition in the expenditure of State funds in the procurement of supplies, services, or  
26 construction;

27 [(v)] (IX) conduct investigations into procurement policies,  
28 practices, and procedures, as appropriate;

29 [(vi)] (X) investigate complaints made by State employees  
30 concerning fraud, waste, and abuse in the procurement process and any alleged violation  
31 of the procurement law or regulations;

32 [(vii)] (XI) investigate complaints, other than formal bid protests  
33 filed under Title 15, Subtitle 2 of this article, made by contractors and other interested

1 parties concerning fraud, waste, and abuse in the procurement process and any alleged  
2 violation of the procurement law or regulations;

3           [(viii)] **(XII)** if apparent criminal violations are found in the course of  
4 an investigation, report findings to the Board of Public Works, Office of the Attorney  
5 General, United States Attorney, and State or local prosecutors, as appropriate;

6           [(ix)] **(XIII)** if other apparent violations of law or regulation are found  
7 in the course of an investigation, report findings to the Board of Public Works, the  
8 appropriate agency head, and any other appropriate body for administrative action;

9           [(x)] **(XIV)** produce and submit to the Board of Public Works and the  
10 General Assembly, in accordance with § 2–1246 of the State Government Article, an annual  
11 report of the activities of the **CHIEF Procurement [Advisor] OFFICER**, including:

12                           1. all findings and recommendations for improvements to the  
13 procurement system; [and]

14                           2. the identification of barriers to effective broad-based  
15 competition in State procurement and recommendations for the elimination of these  
16 barriers; **AND**

17                           **3. A SUMMARY AND DESCRIPTION OF ALL**  
18 **PROCUREMENT ACTIVITY CONDUCTED BY UNITS DURING THE PRECEDING FISCAL**  
19 **YEAR;**

20           [(xi)] **(XV)** assist agencies and the public with questions regarding  
21 procurement policy;

22           [(xii)] **(XVI)** establish policies for the effective training of State  
23 procurement officials to ensure that the State's procurement system is utilizing the most  
24 advanced procurement methods and management techniques;

25           [(xiii)] **(XVII)** coordinate activities with other entities performing  
26 similar functions;

27           [(xiv)] **(XVIII)** review internal audit reports and comment as  
28 appropriate;

29           [(xv)] **(XIX)** be the principal staff to the Procurement Advisory  
30 Council; [and]

31           [(xvi)] **(XX)** notify the Legislative Auditor when the **CHIEF**  
32 **Procurement [Advisor] OFFICER** undertakes an investigation under item [(vi)] **(X)** or  
33 [(vii)] **(XI)** of this paragraph;

1           **(XXI) ADVISE THE GENERAL ASSEMBLY ON PROPOSED**  
2 **LEGISLATION IN ORDER TO ENHANCE THE EFFICIENCY AND TRANSPARENCY OF**  
3 **STATE PROCUREMENT;**

4           **(XXII) MANAGE EMARYLAND MARKETPLACE;**

5           **(XXIII) COORDINATE WITH GOVERNMENTAL ENTITIES AND**  
6 **LOCAL ENTITIES TO MAXIMIZE USE OF INTERGOVERNMENTAL PURCHASING**  
7 **AGREEMENTS ESTABLISHED IN ACCORDANCE WITH § 13-110 OF THIS ARTICLE; AND**

8           **(XXIV) SUPERVISE STATE PROCUREMENT ON PROCUREMENT**  
9 **MATTERS IN ACCORDANCE WITH THE STATE BUDGET AND EMPLOY A STAFF TO**  
10 **ASSIST IN CARRYING OUT THE DUTIES OF THE CHIEF PROCUREMENT OFFICER.**

11           (3) The **CHIEF** Procurement [Advisor] **OFFICER** shall:

12                   (i) have access to all books, accounts, records, reports, any material  
13 related to contracts and procurement, and all other papers and equipment necessary to  
14 carry out its responsibilities; and

15                   (ii) have direct and prompt access to all heads of agencies involved  
16 in the expenditure of public funds.

17           (b) (1) (i) The Board shall appoint a General Counsel, who serves at the  
18 pleasure of the Board.

19                   (ii) The General Counsel shall be an attorney in this State.

20           (2) The General Counsel shall:

21                   (i) provide independent legal advice to the Board;

22                   (ii) examine all procurements that are subject to review by the Board  
23 and make recommendations to the Board as to the legal sufficiency of the procurements,  
24 with an emphasis on whether the proposed procurement has been competitively conducted;

25                   (iii) assist the **CHIEF** Procurement [Advisor] **OFFICER** in  
26 investigations undertaken by the **CHIEF** Procurement [Advisor] **OFFICER**;

27                   (iv) assist the **CHIEF** Procurement [Advisor] **OFFICER** in  
28 responding to complaints made by State employees, contractors, and other interested  
29 parties concerning fraud, waste, and abuse in the procurement process or any alleged  
30 violation of the procurement law and regulations;

1 (v) compile information for distribution to State procurement  
2 officials relating to recent decisions of the Maryland State Board of Contract Appeals and  
3 State and federal courts concerning procurement, including any policy or legal guidance to  
4 the procurement officials based on these decisions; and

5 (vi) review regulations proposed by the Board for legality and  
6 approve them for proposal and adoption.

7 (3) The General Counsel shall:

8 (i) have access to all books, accounts, records, any material related  
9 to contracts and procurement, and all other papers and equipment necessary to carry out  
10 its responsibilities; and

11 (ii) have direct and prompt access to all heads of agencies involved  
12 in the expenditure of public funds.

13 (c) In accordance with the State budget, the Board may appoint any additional  
14 staff necessary to carry out its responsibilities under this Division II.

15 12–105.

16 (a) In this section, “Council” means the Procurement Advisory Council.

17 (b) There is a Procurement Advisory Council.

18 (c) (1) The Council consists of the following 11 members:

19 (i) the State Treasurer;

20 (ii) the Chancellor of the University System of Maryland;

21 (iii) the Secretary of Budget and Management;

22 (iv) the Secretary of General Services;

23 (v) the Secretary of Information Technology;

24 (vi) the Secretary of Transportation;

25 (vii) the Secretary of the Board;

26 (viii) the Special Secretary for the Office of Minority Affairs;

27 (ix) a representative of local government who has expertise in local  
28 procurement matters, appointed by the Governor with the advice and consent of the Senate;  
29 and

1 (x) two members of the general public, at least one of whom has  
2 expertise in State procurement matters, appointed by the Governor with the advice and  
3 consent of the Senate.

4 (2) (i) If the State Treasurer is unable to attend a meeting of the  
5 Procurement Advisory Council, the Treasurer may designate the Deputy Treasurer to  
6 attend the meeting.

7 (ii) If a member of the Council listed in paragraph (1)(ii) through (v)  
8 of this subsection is unable to attend a meeting of the Procurement Advisory Council, the  
9 member may designate the Chief Procurement Officer of the agency to attend the meeting.

10 (d) The Secretary of the Board is Chairman of the Council.

11 (e) The Council shall meet at least quarterly each year.

12 (f) The **CHIEF** Procurement [Advisor] **OFFICER** is the principal staff of the  
13 Council and the Council shall have any additional staff that the Board authorizes in  
14 accordance with the State budget.

15 (g) The Council shall:

16 (1) ensure that the State's procurement system is utilizing the most  
17 advanced procurement methods and management techniques;

18 (2) effect and enhance communication between State units on procurement  
19 matters, with an emphasis on disseminating information on current developments and  
20 advances in procurement methods and management;

21 (3) provide a forum for the discussion of specific procurement issues and  
22 problems that arise;

23 (4) advise the Board on problems in the procurement process and make  
24 recommendations for improvement of the process; and

25 (5) review existing procurement regulations to:

26 (i) determine whether they fulfill the intent and purpose of the law,  
27 especially as it relates to fostering broad-based competition; and

28 (ii) make recommendations on the regulations, if revising and  
29 restructuring them will result in easier understanding and use.

30 [12-107.

1 (a) This section does not apply to capital expenditures by the Department of  
2 Transportation or the Maryland Transportation Authority, in connection with State roads,  
3 bridges, or highways, as provided in § 12–202 of this title.

4 (b) Subject to the authority of the Board, jurisdiction over procurement is as  
5 follows:

6 (1) the State Treasurer may engage in or control procurement of banking  
7 and financial services, insurance, and insurance services, as provided in Division I of this  
8 article and Article VI, § 3 of the Maryland Constitution;

9 (2) the Department of Budget and Management may control procurement  
10 of:

11 (i) services by a unit, subject to any limitation in this Division II;  
12 and

13 (ii) leases of motor vehicles, as provided in Title 3, Subtitle 5 of this  
14 article;

15 (3) the Department of General Services may engage in or control  
16 procurement of:

17 (i) leases of real property, including leases under Title 4, Subtitle 3  
18 of this article;

19 (ii) supplies, including supplies under Title 4, Subtitle 3 of this  
20 article, but excluding insurance, information processing equipment, and motor vehicle  
21 leases;

22 (iii) construction, including construction under Title 4, Subtitle 4 of  
23 this article;

24 (iv) construction related services, including those under Title 4,  
25 Subtitle 4 of this article; and

26 (v) architectural or engineering services under Title 13, Subtitle 3 of  
27 this article;

28 (4) the Department of Transportation and the Maryland Transportation  
29 Authority, without the approval of any of the other primary procurement units, may engage  
30 in the procurement of:

31 (i) construction that is related to transportation, as provided in the  
32 Transportation Article;

1 (ii) construction related services that are related to transportation,  
2 as provided in the Transportation Article;

3 (iii) architectural or engineering services that are related to  
4 transportation, under Title 13, Subtitle 3 of this article;

5 (iv) rolling stock and other property peculiar to the operation of a  
6 transit system, as provided in § 7–403 of the Transportation Article;

7 (v) supplies for aeronautics related activities, including motor  
8 vehicles and information processing supplies, but excluding:

9 1. supplies funded by the proceeds from State general  
10 obligation bonds; and

11 2. insurance; and

12 (vi) services for aeronautics related activities, including information  
13 processing services, but excluding banking and financial services under the authority of the  
14 State Treasurer under item (1) of this subsection;

15 (5) the Maryland Port Commission, without the approval of any of the  
16 other primary procurement units, may engage in the procurement of:

17 (i) supplies for port related activities, including motor vehicles and  
18 information processing supplies, but excluding:

19 1. supplies funded by the proceeds from State general  
20 obligation bonds; and

21 2. insurance;

22 (ii) services for port related activities, including information  
23 processing services, but excluding banking and financial services under the authority of the  
24 State Treasurer under item (1) of this subsection;

25 (iii) construction and construction related services for a port facility  
26 as defined in § 6–101(e) of the Transportation Article;

27 (iv) port related architectural and engineering services under Title  
28 13, Subtitle 3 of this article; and

29 (v) leases of real property for port related activities unless the lease  
30 payments are from the General Fund of the State;

31 (6) the Department of Public Safety and Correctional Services may,  
32 without the approval of any of the other primary procurement units:



1 (i) engage in the procurement of construction and construction  
2 related services for State correctional facilities; and

3 (ii) engage in the procurement of supplies, materials, and equipment  
4 in support of construction and construction related services for State correctional facilities  
5 in accordance with this Division II and Title 2 and Title 10, Subtitle 1 of the Correctional  
6 Services Article; and

7 (7) the Department of Information Technology may control procurement of:

8 (i) information processing equipment and associated services, as  
9 provided in Title 3A, Subtitle 3 of this article; and

10 (ii) telecommunication equipment, systems, or services, as provided  
11 in Title 3A, Subtitle 4 of this article.]

12 [12–108.

13 (a) This section does not apply to capital expenditures by the Department of  
14 Transportation or the Maryland Transportation Authority, in connection with State roads,  
15 bridges, or highways, as provided in § 12–202 of this title.

16 (b) Subject to the approval of the Board and under the coordination of the  
17 Governor, each of the primary procurement units shall:

18 (1) adopt regulations to carry out this Division II;

19 (2) send to the Board a copy of each proposed regulation under item (1) of  
20 this subsection; and

21 (3) send to the Board a copy of each internal operating procedure that the  
22 primary procurement unit adopts.]

23 12–110.

24 (a) (1) In this section the following words have the meanings indicated.

25 (2) “Council” means the Council for the Procurement of Health,  
26 Educational, and Social Services.

27 (3) “Health, educational, and social services” means services procured to  
28 provide or assist in providing:

29 (i) support, care, or shelter to third–party clients under a contract;

30 or

1 (ii) training to third-party clients under a contract.

2 (4) "Task Force Report" means the report entitled "Task Force Report to  
3 the Governor and the General Assembly on Procurement of Health, Education and Social  
4 Services by State Agencies" that was issued on November 30, 2011, by the Task Force to  
5 Study the Procurement of Health, Education, and Social Services by State Agencies.

6 (b) There is a Council for the Procurement of Health, Educational, and Social  
7 Services.

8 (c) (1) The Council consists of the following members:

9 (i) the State Treasurer;

10 (ii) the Attorney General;

11 (iii) the **CHIEF Procurement [Advisor] OFFICER**;

12 (iv) the State Superintendent of Schools;

13 (v) the Secretary of Budget and Management;

14 (vi) the Secretary of Juvenile Services;

15 (vii) the Secretary of Human Resources;

16 (viii) the Secretary of Health and Mental Hygiene;

17 (ix) the Director of the Governor's Grants Office;

18 (x) the Executive Director of the Governor's Office of Crime Control  
19 and Prevention;

20 (xi) the Executive Director of the Governor's Office for Children;

21 (xii) the Special Secretary for the Office of Minority Affairs;

22 (xiii) four representatives of private organizations with experience  
23 providing human services funded by contracts through State units, appointed by the  
24 Governor;

25 (xiv) a member of the Senate, appointed by the President of the  
26 Senate; and

27 (xv) a member of the House of Delegates, appointed by the Speaker  
28 of the House.

1           (2)   (i)    If the State Treasurer is unable to attend a meeting of the  
2 Council, the Treasurer may designate a Deputy Treasurer to attend the meeting.

3                   (ii)   If a member of the Council listed in paragraph (1)(ii) through (xii)  
4 of this subsection is unable to attend a meeting of the Council, the member may designate  
5 the Chief Procurement Officer or another senior management staff member of the agency  
6 or organization to attend the meeting.

7           (3)   (i)    This paragraph applies to members of the Council appointed  
8 under paragraph (1)(xiii) of this subsection.

9                   (ii)   On or after July 1, 2014, the term of a member is 4 years.

10                   (iii)   The terms of members are staggered as required by the terms  
11 provided for members of the Council on July 1, 2014.

12                   (iv)   At the end of a term, a member continues to serve until a  
13 successor is appointed and qualifies.

14                   (v)    A member who is appointed after a term has begun serves only  
15 for the rest of the term and until a successor is appointed and qualifies.

16                   (vi)   A member may not serve more than two consecutive terms,  
17 except that a member appointed before July 1, 2014, may serve one additional 4-year term  
18 when the member's current term expires.

19                   (vii)   The Governor may remove a member for neglect of duty,  
20 incompetence, or misconduct.

21           (d)    The **CHIEF** Procurement [Advisor] **OFFICER** is the Chair of the Council.

22           (e)    The Council shall meet at least twice each year.

23           (f)    The staffing responsibilities of the Council shall be shared by:

24                   (1)    the agencies represented on the Council; and

25                   (2)    additional staff that the Board authorizes in accordance with the State  
26 budget.

27           (g)    The Council shall:

28                   (1)    advise the Board on specific steps necessary to implement the  
29 recommendations of the Task Force Report;

30                   (2)    monitor and report to the Board the progress of implementation of the  
31 recommendations in the Task Force Report;

1 (3) establish subcommittees or working committees consisting of members  
2 of the Council and interested parties to address or study specific issues;

3 (4) with regard to the procurement of health, educational, and social  
4 services:

5 (i) effect and enhance communication between State units on  
6 procurement matters, with an emphasis on disseminating information on current  
7 developments and advances in procurement methods and management;

8 (ii) provide a forum for the discussion of specific procurement issues  
9 and problems that arise;

10 (iii) advise the Board on problems in the procurement process and  
11 make recommendations for improvement to the procurement process; and

12 (iv) review existing procurement regulations to determine whether  
13 they fulfill the intent and purpose of the law, especially as the law relates to fostering  
14 broad-based competition and making effective use of State funds for the delivery of health,  
15 educational, and social services; and

16 (5) on or before December 31 of each year, report to the General Assembly,  
17 in accordance with § 2-1246 of the State Government Article, on the Council's activities  
18 and recommendations regarding the procurement of health, educational, and social services  
19 by State agencies.

20 12-301.

21 (a) (1) Before issuing a request for proposals for an energy performance  
22 contract, [a primary procurement unit] **THE CHIEF PROCUREMENT OFFICER** shall  
23 consult with the Maryland Energy Administration.

24 (2) The Maryland Energy Administration shall review the proposed  
25 request to ensure that it meets with the State energy standards, preserves the State's  
26 flexibility to investigate and use economically justifiable new technologies, and is in  
27 conformance with the unit's energy conservation plan that has been developed in  
28 accordance with § 4-806 of this article.

29 (b) (1) Notwithstanding any other provision of law and subject to the approval  
30 and control of the Board of Public Works **AND THE CHIEF PROCUREMENT OFFICER**, a  
31 [primary procurement] unit of State government is authorized to enter into energy  
32 performance contracts of up to 15 years' duration.

33 (2) The Treasurer may enter into a capital lease to finance energy  
34 performance contracts as provided in Title 8, Subtitle 4 of this article.

1           (3)    The payments and the total contract amount due under an energy  
2 performance contract or, in the case of a capital lease used to finance energy performance  
3 contracts, the capital lease payments may not exceed the actual energy savings realized as  
4 a result of the contract's performance.

5           (4)    (i)     Before approval of an energy performance contract, the Board:

6                   1.     shall ensure that the projected annual energy savings  
7 attributable to the project will exceed the projected annual capital lease payments or  
8 payments to the contractor under the contract; and

9                   2.     based on the review of the Maryland Energy  
10 Administration, shall determine whether the proposed energy technology is appropriate for  
11 the time period provided in the contract.

12           (ii)    The Board may:

13                   1.     authorize the use of incentive contracts, including  
14 contracts that guarantee energy savings performance; and

15                   2.     require prospective contractors to furnish appropriate  
16 guarantees to ensure that projected savings are realized.

17           (iii)   Any guarantees required under subparagraph (ii) of this  
18 paragraph may include a requirement that the contractor furnish a bond or other assurance  
19 to the State in an appropriate amount to guarantee projected performance and that the  
20 bond or other assurance be structured so that a failure to meet guaranteed performance  
21 savings will forfeit a portion of the bond or other assurance to match the shortfall in energy  
22 savings.

23 13–101.

24           (a)     In this subtitle the following words have the meanings indicated.

25           (b)     “eMaryland Marketplace” means the Internet–based procurement system  
26 managed by the [Department of General Services] **CHIEF PROCUREMENT OFFICER**.

27           (c)     “Evaluated bid price” means the price of a bid after adjustment in accordance  
28 with objective measurable criteria.

29           (d)     (1)    “Objective measurable criteria” means standards that enable the State  
30 to compare the economy, effectiveness, or value of the subject of the bids.

31                   (2)    “Objective measurable criteria” includes standards of reliability,  
32 operational costs, maintainability, useful life, and residual value.

33 13–102.1.

1 (a) A unit may not charge a fee to access eMaryland Marketplace.

2 (b) (1) **[The Department of Budget and Management] AS APPROVED BY THE**  
3 **BOARD OF PUBLIC WORKS, THE CHIEF PROCUREMENT OFFICER** may establish fees  
4 for the use of eMaryland Marketplace by an entity that publishes a notice of a procurement,  
5 conducts a procurement, or publishes a notice of award.

6 (2) The **[Department of Budget and Management] CHIEF**  
7 **PROCUREMENT OFFICER** may not charge a unit, as defined in § 11–101(x) of this article,  
8 a fee under this subsection.

9 13–109.

10 (a) In this section, “small procurement” means a procurement for which:

11 (1) a unit spends \$25,000 or less;

12 (2) a contractor provides services subject to § 11–202(3) of this article for  
13 expected annual revenues of \$25,000 or less; or

14 (3) the Department of General Services is seeking to award a procurement  
15 contract for a construction with a value that is \$50,000 or less.

16 (b) A unit may make small procurements in accordance with **[the] regulations [of**  
17 **primary procurement units] DEVELOPED BY THE CHIEF PROCUREMENT OFFICER AND**  
18 **ADOPTED BY THE BOARD.**

19 (c) A **[primary procurement] unit** may not create a small procurement by  
20 artificial division of a procurement.

21 (d) Any regulation **[of a primary procurement unit to govern] DEVELOPED BY**  
22 **THE CHIEF PROCUREMENT OFFICER FOR** small procurements:

23 (1) shall provide for a simplified administrative procedure;

24 (2) shall be consistent with the basic intent of this Division II; and

25 (3) may not be disadvantageous economically to the State.

26 (e) At least every 3 years, the Board shall:

27 (1) review the prevailing costs of labor and materials; and

28 (2) if warranted by changes in cost, recommend to the General Assembly  
29 appropriate adjustments in the ceiling for a small procurement.

1 13–110.

2 (a) (1) In this section the following words have the meanings indicated.

3 (2) “Cooperative entity” means one or more State or local entities that enter  
4 into an agreement for the cooperative or joint administration of programs.

5 (3) “Governmental entity” means:

6 (i) the federal government or an agency or other instrumentality of  
7 the federal government;

8 (ii) another state or an agency or other instrumentality of another  
9 state;

10 (iii) a bistate or multistate agency;

11 (iv) a county, municipal corporation, or other political subdivision of  
12 the State or of another state, or an agency or other instrumentality of the political  
13 subdivision;

14 (v) a bicounty or multicounty agency;

15 (vi) a [primary procurement] unit; or

16 (vii) an affiliation, alliance, consortium, or group composed solely of  
17 governmental entities that is established for purposes of promoting intergovernmental  
18 cooperative purchasing.

19 (4) “Intergovernmental cooperative purchasing agreement” means a  
20 contract:

21 (i) 1. entered into by at least one governmental entity and a  
22 person selected in a manner that is consistent with the purposes set forth under § 11–201  
23 of this article;

24 2. that is available for use by the governmental entity  
25 entering the contract and at least one additional governmental entity which may, but need  
26 not be, an original party to the contract; and

27 3. that is intended to promote efficiency and savings that can  
28 result from intergovernmental cooperative purchasing; or

29 (ii) between a [primary procurement] unit and a person who, at the  
30 time the intergovernmental cooperative purchasing agreement is awarded, has a contract  
31 with the federal government or an agency or other instrumentality of the federal

1 government, and who agrees to provide the unit with identical prices, terms, and conditions  
2 as stipulated in the federal contract.

3 (5) (i) “Local entity” means a county, municipal corporation, bicounty  
4 or multicounty agency, public authority, special taxing district, or other political  
5 subdivision or unit of a political subdivision of this State.

6 (ii) “Local entity” includes boards of education and library boards  
7 that receive funding from the State.

8 (6) “Not-for-profit entity” means a corporation incorporated in the State,  
9 or otherwise qualified to do business in the State that has been determined by the Internal  
10 Revenue Service to be exempt from taxation under § 501(c)(3), (4), or (6) of the Internal  
11 Revenue Code.

12 (7) “State entity” means a department, board, commission, agency, or a  
13 subunit in the Executive branch of State government.

14 (b) (1) Subject to § 12–107 of this article, whenever a [primary procurement  
15 unit] procurement officer **OF A UNIT** determines that it is in the best interest of the State  
16 to sponsor or participate in an intergovernmental cooperative purchasing agreement, with  
17 the approval of the unit head, **OVERSIGHT BY THE CHIEF PROCUREMENT OFFICER**,  
18 and subject to any other approval required by law, the [primary procurement] unit may  
19 become a party to or participate under the agreement.

20 (2) A determination under this subsection shall be in writing and include  
21 a statement that the intergovernmental cooperative purchasing agreement:

22 (i) will provide cost benefits to the State, promote administrative  
23 efficiencies, or promote intergovernmental cooperation; and

24 (ii) is not intended to evade the purposes of this Division II.

25 (3) If a [primary procurement] unit sponsors an intergovernmental  
26 cooperative purchasing agreement:

27 (i) the contract shall be awarded in the same manner as the contract  
28 would be awarded under this Division II if the unit was the sole participant under the  
29 contract; and

30 (ii) all procedures under this Division II, including procedures  
31 governing contract claims and protests, shall apply.

32 (4) If a [primary procurement] unit participates in an intergovernmental  
33 cooperative purchasing agreement, any protest or contract claim involving the agreement  
34 shall be handled in accordance with the terms of the agreement.



1 (c) (1) Except as provided in paragraph (2) of this subsection, each  
2 procurement contract for supplies or services entered into by a State or local entity shall  
3 include a provision that facilitates other State and local entities and not-for-profit entities  
4 to participate in the contract.

5 (2) (i) This subsection does not apply to:

6 1. a procurement for a capital facility, improvement, or other  
7 unique purchase; or

8 2. a procurement with a projected value of less than  
9 \$100,000.

10 (ii) This subsection does not apply if the State or local entity  
11 determines that including the provision would:

12 1. undermine the desired timing or effect of the procurement;

13 2. interfere with the State or local entity's ability to meet:

14 A. the minority business enterprise goals provided under §  
15 14-302 of this article or any other minority business enterprise program sponsored by the  
16 local entity; or

17 B. the Small Business Reserve Program requirements under  
18 § 14-502 of this article or any other small business procurement program sponsored by the  
19 local entity; or

20 3. not be in the best interest of the entity.

21 (d) (1) A State or local entity may enter into an agreement for the cooperative  
22 or joint administration of programs with one or more other State or local entities.

23 (2) A cooperative entity established under this section may administer the  
24 programs and exercise the powers and duties specifically delegated to the cooperative entity  
25 by the agreement that established the cooperative entity.

26 (3) An agreement described under this subsection does not relieve a State  
27 or local entity or other participant of the agreement from any obligation or responsibility  
28 imposed on the entity by law.

29 (e) Notwithstanding any other law, a local entity may participate in an existing  
30 State or local contract drafted in accordance with this section, if the governing body of the  
31 entity determines that participation would:

32 (1) provide a cost savings in purchase price or administrative burden; or

1 (2) further other policy goals including operational and energy–efficiency  
2 goals related to the purchase, operation, or maintenance of the supply or service.

3 13–111.

4 (a) This section applies to the procurement of supplies, with an estimated contract  
5 value of \$1,000,000 or more, by a [primary procurement] unit.

6 (b) (1) Whenever the head of a [primary procurement] unit or designee  
7 determines that it is in the best interest of the State for a procurement contract to be based  
8 on auction bids, a procurement officer shall seek bids by issuing an invitation for auction  
9 bids **UNDER THE OVERSIGHT OF THE CHIEF PROCUREMENT OFFICER.**

10 (2) Subject to subsection (c) of this section, an invitation for auction bids  
11 shall include:

12 (i) the specifications of the procurement contract;

13 (ii) whether the procurement contract will be awarded based on the  
14 lowest bid price or the lowest evaluated bid price;

15 (iii) if the procurement contract will be based on evaluated bid price,  
16 the objective measurable criteria by which the lowest evaluated bid price will be  
17 determined;

18 (iv) the small business preference, if designated under § 13–103 of  
19 this subtitle; and

20 (v) the date and time when bidding will commence and the date and  
21 time when bidding will end or the event upon which bidding will end.

22 (c) (1) In the discretion of the procurement officer, the invitation for auction  
23 bids may:

24 (i) include a request for unpriced technical offers or samples;

25 (ii) direct bidders to submit price bids after the unit evaluates the  
26 technical offers or samples and finds they are acceptable under the criteria set forth in the  
27 invitation for auction bids; and

28 (iii) inform all bidders who submitted technical offers or samples of  
29 the identity of each bidder who submitted an acceptable technical offer or sample.

30 (2) Price bids may not be received until after the unit has completed  
31 evaluation of the technical offers or samples.

1           (3)    A price bid may not be received at any time if the bid is submitted by a  
2 bidder whose technical offer or sample has been evaluated as unacceptable to the unit.

3           (d)    A unit shall give public notice of an invitation for auction bids in the same  
4 manner as required for an invitation for bids.

5           (e)    (1)   (i)    Multiple price bids are permitted in response to an invitation for  
6 auction bids.

7                   (ii)   When a bidder submits multiple bids, each bid shall be judged  
8 independently and shall not revoke previous bids of that bidder.

9           (2)    A procurement officer shall:

10                   (i)    receive bids in public at the time and place designated in the  
11 invitation for auction bids; and

12                   (ii)   record and post the amount of each bid at the time it is received.

13           (3)    (i)    The amount of a price bid shall be available for public inspection  
14 from the time it is received.

15                   (ii)   The identity of the bidder submitting a price bid shall not be  
16 available for public inspection until bidding has ended.

17           (4)    Except as provided in paragraph (5) of this subsection, a bid is  
18 irrevocable, after receipt, for the period specified in the invitation for auction bids.

19           (5)    A procurement officer may allow a bidder to correct or withdraw a bid  
20 if correction or withdrawal is:

21                   (i)    allowed under regulations adopted under this Division II  
22 applicable to an invitation for bids; and

23                   (ii)   approved in writing by the Office of the Attorney General.

24           (f)    (1)   After obtaining any approval required by law, the procurement officer  
25 shall award the procurement contract to the responsible bidder who submits the responsive  
26 bid that:

27                   (i)    is the lowest bid price; or

28                   (ii)   if the invitation for auction bids so provides, is the lowest  
29 evaluated bid price.

30           (2)    If, after bids have been received, a procurement officer determines that  
31 only one responsible bidder has submitted a responsive bid, the unit may negotiate the

1 procurement contract with that one bidder under the procedure for sole source  
2 procurement.

3 (3) (i) After bids have been received, a procurement officer may award  
4 a procurement contract on the basis of revised bids if:

5 1. all bids are rejected under § 13–206(b) of this title;  
6 2. all bid prices exceed the funds available for the  
7 procurement; or

8 3. with the approval of the head of a [primary procurement]  
9 unit or a designee **AND UNDER THE OVERSIGHT OF THE CHIEF PROCUREMENT**  
10 **OFFICER**, the procurement officer determines that all bids are unreasonable as to at least  
11 one requirement and the delay that would result from issuing a new invitation for auction  
12 bids with revised specifications or quantities would be fiscally disadvantageous or  
13 otherwise not in the best interests of the State.

14 (ii) If there is more than one bidder, discussions about revised  
15 specifications or quantities shall be conducted with all responsible bidders who submitted  
16 responsive bids. The bidders shall be treated fairly and equally with respect to any  
17 discussions.

18 (iii) If one of the conditions set forth under subparagraph (i) of this  
19 paragraph exists, as promptly as possible, the procurement officer shall:

20 1. issue an invitation for revised auction bids, which shall  
21 state whether the award will be made without competitive negotiations; and  
22 2. require a prompt response to that invitation.

23 (iv) An invitation for revised auction bids is not subject to the notice  
24 requirements in subsection (d) of this section.

25 (v) After revised bids have been submitted, negotiations with  
26 bidders may not be conducted unless the procurement officer determines that there is a  
27 compelling reason to negotiate.

28 (vi) After revised bids have been received and any approval required  
29 by law has been obtained, the procurement officer shall award the procurement contract to  
30 the responsible bidder who submits a responsive bid that:

31 1. is the lowest bid price; or  
32 2. if the invitation for revised bids so provides, is the lowest  
33 evaluated bid price.

1 (g) Not more than 30 days after the execution and approval of a procurement  
2 contract awarded under this section, a unit shall publish notice of the award[:

3 (1) until July 1, 2006, in the Contract Weekly and eMaryland Marketplace;  
4 and

5 (2) on and after July 1, 2006,] in eMaryland Marketplace.

6 13–204.

7 (a) (1) By regulation, [each of the primary procurement units] **A UNIT, UNDER**  
8 **THE OVERSIGHT OF THE CHIEF PROCUREMENT OFFICER,** may provide for the  
9 prequalification of persons as prospective responsible bidders or offerors for procurements  
10 other than leases of real property.

11 (2) Each [of the primary procurement units] **UNIT** shall keep a register of  
12 all prequalified persons.

13 [(3) Persons prequalified as prospective responsible bidders or offerors by a  
14 primary procurement unit for procurements of direct or indirect work–related services shall  
15 be deemed to be prequalified for the purposes of procurements by the Department of  
16 Human Resources of direct or indirect work–related services to benefit current recipients,  
17 former recipients or non–custodial parents of children who are current or former recipients  
18 of family investment program benefits.]

19 (b) If a [primary procurement] unit [or the Department of Human Resources]  
20 uses a prequalification procedure for awarding a procurement contract:

21 (1) a person who is not prequalified may submit a bid or proposal; and

22 (2) after bid opening or receipt of proposals and before awarding the  
23 procurement contract, a procurement officer may determine that:

24 (i) a person who was not prequalified at the time of bid opening or  
25 receipt of proposals is a responsible bidder or offeror; or

26 (ii) a prequalified person is not a responsible bidder or offeror.

27 13–217.

28 (a) In this section, “multi–year contract” means a procurement contract that  
29 requires appropriations for more than 1 fiscal year.

30 (b) (1) A unit may enter into a multi–year contract subject to:

31 (i) standards established by the Board; and

1 (ii) regulations **DEVELOPED BY THE CHIEF PROCUREMENT**  
2 **OFFICER AND** adopted by the [primary procurement unit that is responsible for the type  
3 of procurement involved] **BOARD**.

4 (2) A multi-year contract shall be subject to review and approval by [that  
5 primary procurement unit] **THE CHIEF PROCUREMENT OFFICER**.

6 (c) A multi-year contract may not be approved unless each unit reviewing the  
7 multi-year contract determines that:

8 (1) the estimated requirements of the State:

9 (i) cover the period of the multi-year contract;

10 (ii) are reasonably firm; and

11 (iii) are continuing; and

12 (2) the multi-year contract will serve the best interests of the State by  
13 encouraging effective competition or otherwise promoting economy in State procurement.

14 (d) (1) If money sufficient for the continued performance of a multi-year  
15 contract is not appropriated for any fiscal year, the multi-year contract terminates  
16 automatically on the earlier of:

17 (i) the last day of the fiscal year for which money last was  
18 appropriated; or

19 (ii) the date provided in the termination clause of the procurement  
20 contract.

21 (2) If the multi-year contract is terminated under this subsection, the unit  
22 shall reimburse the contractor for the reasonable value of any nonrecurring costs that were:

23 (i) incurred as a result of the multi-year contract; but

24 (ii) not amortized in the price of the supplies or services delivered  
25 under the multi-year contract.

26 (3) The cost of termination under this subsection may be paid from any  
27 appropriation available for that purpose.

28 (e) Except as provided in subsection (f) of this section, each multi-year contract,  
29 including a lease of real property, shall include an automatic termination clause that:

1 (1) is not inconsistent with the requirements of subsection (d) of this  
2 section; and

3 (2) discharges both parties to the multi-year contract from future  
4 performance of that contract, but not from their existing obligations.

5 (f) (1) On the recommendation of the Secretary of General Services, the Board  
6 may waive the requirement to include an automatic termination clause under subsection  
7 (e) of this section for a multi-year contract to procure energy generated from a Tier 1  
8 renewable source or a Tier 2 renewable source, as defined in § 7-701 of the Public Utilities  
9 Article.

10 (2) In determining whether or not to grant a waiver under paragraph (1) of  
11 this subsection, the Board shall consider the effect of imposing the termination clause  
12 requirement under subsection (e) of this section on the ability of the energy supplier to  
13 obtain financing for the renewable energy generation project that produces the energy that  
14 the State is contracting to procure.

15 13-218.

16 (a) Each procurement contract shall include clauses covering:

17 (1) termination for default;

18 (2) termination wholly or partly by the State for its convenience if the head  
19 of the [primary procurement] unit, **UNDER THE OVERSIGHT OF THE CHIEF**  
20 **PROCUREMENT OFFICER**, determines that termination is appropriate;

21 (3) variations that occur between estimated and actual quantities of work  
22 in a procurement contract;

23 (4) liquidated damages, as appropriate;

24 (5) specified excuses for nonperformance;

25 (6) except for real property leases, the unilateral right of the State to order  
26 in writing:

27 (i) changes in the work, if the changes are within the scope of the  
28 procurement contract; and

29 (ii) a temporary stop or delay in performance;

30 (7) the obligation of the contractor to comply with the political contribution  
31 reporting requirements under Title 14 of the Election Law Article, to which the contractor  
32 may be subject as required under § 17-402 of this article; and

1 (8) nonvisual access for information technology as required under §  
2 3A-312 of this article.

3 (b) In addition to the clauses required under subsection (a) of this section, a  
4 procurement contract for construction shall include:

5 (1) a clause providing for contract modification if the condition of a site  
6 differs from the condition described in the specifications; and

7 (2) a clause covering the requirements for notice of contract claims,  
8 submission of contract claims, and resolution of contract claims under § 15-219 of this  
9 article.

10 (c) Each procurement contract shall include a clause that gives to the parties  
11 notice that preexisting regulations apply to the procurement contract in accordance with §  
12 11-206 of this article.

13 (d) At any time after the parties enter into a procurement contract they may  
14 include additional clauses in the procurement contract, by consent, without consideration.

15 (e) A clause required under this section for contract modification of or change  
16 orders to a procurement contract for construction shall:

17 (1) make each contract modification or change order that affects the price  
18 of the procurement contract subject to:

19 (i) prior written approval from the unit and any other person  
20 responsible for the procurement contract; and

21 (ii) prior certification by the fiscal authority responsible for the unit  
22 about:

23 1. the availability of money; and

24 2. the effect of the contract modification or change order on  
25 the project budget or the total construction cost; and

26 (2) prohibit the contract modification or change order if the certification by  
27 the fiscal authority discloses that the contract modification or change order will increase  
28 the cost beyond budgeted and available money, unless:

29 (i) sufficient additional money is made available; or

30 (ii) the scope of the project is adjusted to allow completion within the  
31 project budget.

32 13-225.



1 (a) (1) In this section the following words have the meanings indicated.

2 (2) “Payment security” has the meaning stated in § 17–101 of this article.

3 (3) “Performance security” has the meaning stated in § 17–101 of this  
4 article.

5 (b) (1) If a contractor has furnished 100% payment security and 100%  
6 performance security in accordance with Title 17, Subtitle 1 of this article under a State  
7 procurement contract for construction, the percentage specified in the contract for  
8 retainage may not exceed 5% of the total amount.

9 (2) In addition to retainage, a [primary procurement] unit [and the  
10 Maryland Transportation Authority], **UNDER THE OVERSIGHT OF THE CHIEF**  
11 **PROCUREMENT OFFICER**, may withhold from payments otherwise due a contractor any  
12 amount that the unit reasonably believes necessary to protect the State’s interest.

13 (3) Retainage withheld by a [primary procurement] unit [and the  
14 Maryland Transportation Authority] may be deposited in an interest-bearing escrow  
15 account in accordance with § 15–108 of this article.

16 (c) (1) A contractor may not retain a percentage of payments due a  
17 subcontractor that exceeds the percentage of payments retained by the [primary  
18 procurement] unit [or the Maryland Transportation Authority].

19 (2) Paragraph (1) of this subsection may not be construed to prohibit a  
20 contractor from withholding any amount in addition to retainage if the contractor  
21 determines that a subcontractor’s performance under the subcontract provides reasonable  
22 grounds for withholding the additional amount.

23 (d) (1) A subcontractor may not retain a percentage of payments due a lower  
24 tier subcontractor that exceeds the percentage of payments retained from the  
25 subcontractor.

26 (2) Paragraph (1) of this subsection may not be construed to prohibit a  
27 subcontractor from withholding any amount in addition to retainage if the subcontractor  
28 determines that a lower tier subcontractor’s performance under the subcontract provides  
29 reasonable grounds for withholding the additional amount.

30 (e) If retainage has been placed in escrow under § 15–108 of this article, each  
31 payment of retainage shall include a pro rata portion of interest earned.

32 (f) This section may not be construed to limit the application of the provisions of  
33 Title 17, Subtitle 1 of this article.

1 13–226.

2 (a) Unless otherwise prohibited by law, a [primary procurement] unit, **UNDER**  
3 **THE OVERSIGHT OF THE CHIEF PROCUREMENT OFFICER**, may conduct procurement,  
4 including the solicitation, bidding, award, execution, and administration of a contract, by  
5 electronic means as provided in the Uniform Electronic Transactions Act in Title 21 of the  
6 Commercial Law Article.

7 (b) Bidding on a procurement contract by electronic means shall constitute  
8 consent by the bidder to conduct by electronic means all elements of the procurement of  
9 that contract which the unit agrees to conduct by electronic means.

10 (c) (1) Except as provided in paragraph (2) of this subsection, a unit utilizing  
11 electronic means to conduct procurement or a private contractor furnishing to the State  
12 electronic means for conducting procurement may charge a reasonable fee to the bidder for  
13 the use of the electronic means.

14 (2) Unless approved by the Board of Public Works, a fee may not be charged  
15 under this subsection.

16 (d) The terms and conditions of a procurement conducted under this section shall  
17 comply with the Uniform Electronic Transactions Act in Title 21 of the Commercial Law  
18 Article.

19 15–111.

20 (a) Within 90 days after the end of each fiscal year, each [primary procurement]  
21 unit shall submit to the Governor and to the General Assembly a report on each  
22 procurement contract that was awarded during the preceding fiscal year and:

23 (1) was exempt from the notice requirements of § 13–103(c) of this article  
24 because the procurement officer reasonably expected that the procurement contract would  
25 be performed entirely outside this State and the District of Columbia;

26 (2) cost more than \$100,000 and was awarded for the procurement of  
27 services, construction related services, architectural services, or engineering services; or

28 (3) was awarded on the basis of:

29 (i) § 13–107 of this article (“Sole source procurement”);

30 (ii) § 13–108(a) of this article (“Emergency procurement”); or

31 (iii) § 13–108(c) of this article (“Expedited procurement”).

32 (b) (1) A report required under subsection (a)(2) or (3) of this section shall  
33 include:

- 1 (i) the name of each contractor;
- 2 (ii) the type and cost of the procurement contract; and
- 3 (iii) a description of the procurement.

4 (2) A report required under subsection (a)(3) of this section also shall  
5 describe the basis for the award.

6 (c) Within 90 days after the end of each fiscal year, the Governor shall submit to  
7 the General Assembly a report on each expedited procurement approved under § 13–108(c)  
8 of this article.

9 (d) Within 90 days after the end of each fiscal year, the Department of Budget  
10 and Management shall submit to the Board and the General Assembly a report on each  
11 class of procurement for which the procedure for noncompetitive negotiated procurement  
12 has been approved under § 13–106 of this article.

13 (e) A report to the General Assembly under this section is subject to § 2–1246 of  
14 the State Government Article.

15 15–216.

16 (a) Title 10, Subtitle 2 of the State Government Article does not apply to the  
17 disposition of a protest or a contract claim by:

- 18 (1) [a primary procurement unit;
- 19 (2)] a procurement officer; or
- 20 [(3)] (2) a unit.

21 (b) The Appeals Board shall conduct its proceedings in accordance with Title 10,  
22 Subtitle 2 of the State Government Article.

23 15–217.

24 (a) (1) A prospective bidder or offeror, a bidder, or an offeror may submit a  
25 protest to the procurement officer.

26 (2) A unit or a person who has been awarded a procurement contract may  
27 submit a contract claim to the procurement officer.

28 (b) Except as provided in § 15–219 of this subtitle, a protest or contract claim  
29 shall be submitted within the time required under regulations **DEVELOPED BY THE**

1 **CHIEF PROCUREMENT OFFICER AND** adopted by the [primary procurement unit  
2 responsible for the procurement] **BOARD**.

3 SECTION 2. AND BE IT FURTHER ENACTED, That, on or before October 1, 2020,  
4 the Chief Procurement Officer shall report to the Governor and, in accordance with §  
5 2–1246 of the State Government Article, the Senate Education, Health, and Environmental  
6 Affairs Committee and the House Health and Government Operations Committee on:

7 (1) a structure for delegating and overseeing specified types of  
8 procurement to units with expertise in those types of procurement;

9 (2) the development of performance metrics and the implementation of  
10 strategic sourcing;

11 (3) recommendations for consolidating and deleting reporting  
12 requirements;

13 (4) recommendations for reporting requirements for units exempt from the  
14 oversight of the Board of Public Works, including procurements for which the Maryland  
15 Department of Transportation and the University System of Maryland are exempt;

16 (5) whether the policy of the State as provided by § 13–102 of the State  
17 Finance and Procurement Article, which requires the use of competitive sealed bids unless  
18 another procurement method is specifically authorized, should be changed and how;

19 (6) whether the small procurement dollar thresholds established under §  
20 13–109 of the State Finance and Procurement Article should be raised and to what amount;  
21 and

22 (7) recommendations on what exemptions from State procurement laws  
23 and obsolete programs should be repealed, including the Small Business Preference  
24 Program.

25 SECTION 3. AND BE IT FURTHER ENACTED, That, on or before October 1, 2018,  
26 the General Counsel to the Board of Public Works and the Office of the Attorney General  
27 shall report to the Governor and, in accordance with § 2–1246 of the State Government  
28 Article, the Senate Education, Health, and Environmental Affairs Committee and the  
29 House Health and Government Operations Committee on a process for establishing a  
30 centralized procurement attorney office in the State to provide consistent interpretation  
31 and application of procurement laws to the Board of Public Works and procurement staff  
32 throughout the State.

33 SECTION 4. AND BE IT FURTHER ENACTED, That, on or before October 1, 2018,  
34 the Board of Public Works and the Department of Budget and Management shall:

1 (1) review the job title, classifications, and compensation for  
2 procurement-related positions in the State Personnel Management System established by  
3 § 2-202 of the State Personnel and Pensions Article; and

4 (2) (i) rename and reclassify procurement-related positions in the  
5 State Personnel and Management System, taking into account procurement-related  
6 positions in small agencies as described in Section 8(2) of this Act, as necessary for the  
7 purpose of establishing:

8 1. clear lines of authority under the Chief Procurement  
9 Officer;

10 2. a single path of advancement for procurement  
11 professionals in the State Personnel Management System; and

12 3. consistent job titles and compensation for procurement  
13 staff performing similar duties in or on behalf of different agencies; and

14 (ii) in renaming and reclassifying procurement-related positions,  
15 ensure that no current employees experience a diminution in responsibilities or  
16 compensation as a result of the reclassification.

17 SECTION 5. AND BE IT FURTHER ENACTED, That, on or before October 1, 2019,  
18 the Board of Public Works, in consultation with the University System of Maryland and  
19 the Maryland Department of Transportation, shall report to the Governor and, in  
20 accordance with § 2-1246 of the State Government Article, the General Assembly on  
21 strategies to enhance the authority of the Chief Procurement Officer over procurement staff  
22 employed under independent personnel management systems, including the feasibility of  
23 including those staff under the State Personnel Management System.

24 SECTION 6. AND BE IT FURTHER ENACTED, That, to the extent practicable, the  
25 Chief Procurement Officer established under this Act shall use staff currently working for  
26 the Board of Public Works and transfer procurement staff from other agencies to assist in  
27 carrying out the duties of the Chief Procurement Officer as established by this Act.

28 SECTION 7. AND BE IT FURTHER ENACTED, That all persons who are classified  
29 employees of a State agency as of October 1, 2019, and who are transferred under this Act  
30 to employment under the authority of the Chief Procurement Officer shall be transferred  
31 without any diminution of their rights, benefits, or employment status, including, if any,  
32 merit system and retirement status.

33 SECTION 8. AND BE IT FURTHER ENACTED, That it is the intent of the General  
34 Assembly that, at the discretion of the Chief Procurement Officer:

35 (1) procurement staff who provide procurement services exclusively to a  
36 particular State agency may be housed at that State agency; and

1                   (2) procurement staff employed or hired in smaller agencies who have  
2 significant duties separate and apart from procurement matters may continue employment  
3 with their agencies while handling procurement matters for their agencies under the  
4 authority of and consistent with policies and procedures established by the Chief  
5 Procurement Officer.

6                   SECTION 9. AND BE IT FURTHER ENACTED, That Sections 1, 2, 6, 7, and 8 of  
7 this Act shall take effect October 1, 2019.

8                   SECTION 10. AND BE IT FURTHER ENACTED, That, except as provided in  
9 Section 9 of this Act, this Act shall take effect October 1, 2017.