

Blueprint for Maryland's Future

Accountability and Implementation Board Nominating Committee

Wednesday, September 1, 2021

1:00 p.m.

Virtual Meeting

Agenda

- I. Call to Order**
- II. Approval of Executive Session Minutes from Previous Meeting**
- III. Opening Remarks**
- IV. Announcement of Nominees for Accountability and Implementation Board**
- V. Amendment to Bylaws**
- VI. Administrative Matters (Open Meetings Act Training, Ethics Exemption)**
- VII. Closing Remarks**
- VIII. Adjournment**

SHANAYSHA SAULS
CHAIR

PAUL PINSKY
VICE CHAIR



CHERYL BOST
FRANCESCA BROWN
ROSE MARIA LI
EDWARD ROOT

BLUEPRINT FOR MARYLAND'S FUTURE ACCOUNTABILITY AND IMPLEMENTATION BOARD NOMINATING COMMITTEE

TEMPLATE FOR CLOSED-SESSION SUMMARY TO BE INCLUDED IN THE MINUTES IN THE NEXT OPEN MEETING (General Provisions Article § 3-306(c))

Instructions: When a public body meets in a session closed under § 3-305 of the Open Meetings Act, it must disclose the following four sets of information in the minutes either of its next open session or in the minutes of the open session that it held that day, so long as the public knows to look there. This template provides a checklist for the required information. The worksheet at the bottom of the model closing statement contains a shorter form of the same checklist. Use of these forms is optional; the formatting of the summary is up to the public body so long as the public body includes the required information in its minutes at the required time.

The four sets of information required by § 3-306(c) are:

1. A statement of the time, place, and purpose of the closed session.
2. A record of the vote of each member as to closing the session.
3. Statutory authority to close session.
4. A listing of the actual topics of discussion, persons present, and each action taken in the session.

SUMMARY OF CLOSED SESSION HELD ON August 25, 2021

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 12:00-3:08 p.m.

Place (location) of closed session: Virtual

Purpose of the closed session: Personnel Matters – discussion of individual candidates for list of nominees

2. Record of the vote of each member as to closing the session:

Names of members voting aye: All Committee Members

Members opposed: None Abstaining: None

3. Statutory authority to close session:

This meeting was closed under the following provisions of General Provisions Art. § 3-305(b):

→ **Topic #1:** § 3-305(b) (1) → **Topic #2:** § 3-305(b) () → **Topic #3:** § 3-305(b) ()

(add others as needed)

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

| Topic description | Persons present for discussion | Action Taken/Each Recorded Vote |
|---|--|---|
| #1: Names of candidates for slate of nine names | All Committee Members plus staff – Rachel Hise and Stacy Goodman | Voted for slate of nine names to send to Governor as nominees for AIB |
| #2: | | |
| #3: | | |

Proposed Amendment to Bylaws of Accountability and Implementation Board Nominating Committee

Purpose: The purpose of this proposed amendment is to allow the Committee to consider previously submitted applications for a position on the Accountability and Implementation Board (AIB) of candidates that would like to be considered for a vacancy on the AIB. This will provide for an efficient use of Committee resources and save applicants from having to resubmit completely new applications.

Effective date: September 1, 2021

Current Language:

Article VI. Nominations

C. Accountability and Implementation Board Vacancies

For each vacant position on the Accountability and Implementation Board, the Committee shall submit a slate of nominees to the Governor that contains at least two names for each vacant position on the Board.

Proposed Amendment: (new language in *italics*)

Article VI. Nominations

C. Accountability and Implementation Board Vacancies

1. For each vacant position on the Accountability and Implementation Board, the Committee shall submit a slate of nominees to the Governor that contains at least two names for each vacant position on the Board.

2. i. *The Committee shall retain and may reactivate the application of a candidate for a vacancy on the Accountability and Implementation Board for up to 3 years from the date the Committee submitted the list of nominees to the Governor for the vacancy for which the applicant was initially considered.*

ii. *The Committee shall:*

(1) obtain the consent of an applicant before reactivating a retained application; and

(2) establish a method by which an applicant may update a previously submitted application.