

House Committee on Appropriations

Delegate Maggie McIntosh, Chairman
Delegate Marc Chang, Vice Chairman

AGENDA

Thursday, January 14, 2021
1:30 p.m.
Virtual Meeting

- I. CALL TO ORDER AND CHAIRMAN'S OPENING REMARKS**
- II. INTRODUCTION OF BUDGET MANAGERS**
- III. INTRODUCTION OF COMMITTEE STAFF**
- IV. COMMITTEE GUIDELINES**
- V. SESSION SCHEDULE**
- VI. CONTACT INFORMATION**
- VII. CHAIRMAN'S CLOSING REMARKS AND ADJOURNMENT**

House Appropriations Committee
January 14, 2020 – January 28, 2020

Thursday 1/14	1:30 pm	Full Committee Organizational Meeting
Friday 1/15	11:00 am	Staff Meeting for Committee
Tuesday 1/19	1:30 pm	Bill Hearings
Wednesday 1/20	1:30 pm	Bill Hearings
Monday 1/25	3:00pm	Fiscal Briefing by the Department of Legislative Services
Tuesday 1/26	1:30 pm	Office of Legislative Audits Briefing <i>Maryland Department of Health - Pharmacy Services; Maryland Department of Health - Medicaid Error Rate (Performance); Maryland Department of Transportation -Maryland Vehicle Administration; State Department of Assessments and Taxation</i>
Wednesday 1/27	1:30 pm	Bill Hearings
Thursday 1/28	1:30 pm	PSA Subcommittee Budget Hearings <i>Hearings: Subsequent Injury Fund, Workers' Compensation Commission, DPSCS Community Supervision</i>
		HSS Subcommittee Budget Hearing <i>Hearings: Office of Deaf and Hard of Hearing, Maryland Commission on Civil Rights, MDH Health Professional Boards and Commissions</i>
		EED Subcommittee Budget Hearing <i>Hearings: MSA, UMES, MEDCO</i>

HOUSE APPROPRIATIONS COMMITTEE

121 House Office Building, Annapolis, MD 21401 (Phone: 410-841-3407)

DELEGATE MAGGIE McINTOSH, CHAIR
DELEGATE MARC CHANG, VICE-CHAIR

Revised: January 13, 2020

(HSS) HEALTH AND SOCIAL SERVICES	(T&E) TRANSPORTATION AND THE ENVIRONMENT	(PSA) PUBLIC SAFETY AND ADMINISTRATION	(EED) EDUCATION AND ECONOMIC DEVELOPMENT
Location: HOB/ROOM 145	Location: HOB/ROOM 120	Location: HOB/ROOM 120	Location: HOB/ROOM 150
Chair: Kirill Reznik Vice-Chair: Geraldine Valentino-Smith Staff: June Chung Support Staff: Kim Landry	Chair: Marc Korman Vice-Chair: Carol Krimm Staff: Ken Weaver Support Staff: Cherie Warehime	Chair: Keith Haynes Vice-Chair: Susie Proctor Staff: Ken Weaver Support Staff: Cherie Warehime	Chair: Ben Barnes Vice-Chair: Jared Solomon Staff: Michele Lambert Support Staff: Dana Phillips
Delegate Shaneka Henson Delegate Nino Mangione Delegate Pat Young	Delegate Wendell Beitzel Delegate Trent Kittleman Delegate Jazz Lewis Delegate Ric Metzgar	Delegate Gabriel Acevero Delegate Michael McKay	Delegate Tony Bridges Delegate Catherine Forbes Delegate Jeff Ghrist Delegate Novotny

Chairman McIntosh and Vice-Chairman Chang are voting members of all subcommittees and oversight committees.

CAPITAL BUDGET	OVERSIGHT COMMITTEE ON PERSONNEL	OVERSIGHT COMMITTEE ON PENSIONS
Chair: Ben Barnes Vice-Chair: Marc Chang Staff: June Chung; Michele Lambert and Ken Weaver	Chair: Pat Young Staff: June Chung	Chair: Susie Proctor Vice Chair: Tony Bridges Staff: June Chung
Delegate Wendell Beitzel Delegate Jeff Ghrist Delegate Keith Haynes Delegate Marc Korman Delegate Mike McKay Delegate Susie Proctor Delegate Kirill Reznik Delegate Pat Young	Delegate Wendell Beitzel Delegate Cathi Forbes Delegate Jeff Ghrist Delegate Trent Kittleman Delegate Marc Korman Delegate Michael McKay Delegate Jared Solomon Delegate Valentino-Smith Delegate Novotny	Delegate Gabriel Acevero Delegate Keith Haynes Delegate Shaneka Henson Delegate Carol Krimm Delegate Jazz Lewis Delegate Nino Mangione Delegate Ric Metzgar Delegate Kirill Reznik

HOUSE COMMITTEE ON APPROPRIATIONS

COMMITTEE GUIDELINES FOR THE 2021 SESSION

I. ATTENDANCE

Members are expected to virtually attend all committee meetings, subcommittee meetings and voting sessions. Attendance records are maintained for each scheduled meeting of the committee and the subcommittees. Attendance is noted at the beginning, middle, and end of each meeting. These records are available to the public and the press. If the absence of a member becomes excessive, the Chairman may discuss with the member reassignment to another committee. From time to time, the committee receives requests from the press and the public regarding the attendance records. Please keep this in mind, and make every effort to attend each meeting and voting session. Vote tallies are usually posted online within 24 hours.

A. Excused Absences – Members will be granted an Excused Absence for the following: 1) a legislative hearing; 2) a meeting with the Speaker; or 3) a meeting with the Governor.

B. Other Absences – If for any other reason you must leave a committee meeting or expect to be late or absent, the member may inform the Chairman’s Chief of Staff, Dana Phillips, so that the reason for the absence/tardiness can be noted appropriately. Such notification does not equate to an excused absence. It is the Chairman’s discretion to make the determination of whether an absence is excused. The member must inform the Chief of Staff, Dana Phillips, in order to be appropriately marked excused. Committee staff does not keep track of members’ conflicting bill hearings or excused absences granted by the Chief Clerk’s Office.

II. HEARING PROCEDURES

The committee generally has three types of hearings—bill hearings, budget hearings, and briefings. Generally, committee hearings will begin at the time published in the hearing schedule or as announced by the Chairman or subcommittee chair from the House floor.

A. Bill Hearings –

Every on-time bill will receive a hearing. The Chairman will continue to have full discretion over the length of the hearing. The hearing schedule will be posted the week before the hearing is scheduled, or earlier if possible. Sponsors of legislation automatically receive an email notice to their public email account of the hearing date assigned to their bill, as well as any subsequent changes to the hearing date and time.

It is very difficult to change bill hearing dates after they have been announced in the hearing schedule. Such changes inconvenience the interested public and will be authorized by the Chairman only in unusual circumstances. Advance requests to have a bill heard on a certain date can be made through the Chairman’s Assistant, Dana Phillips.

1. Hearing Testimony – Typically, testimony will be heard in the following order: (1) Sponsor testimony (2) Favorable testimony; (3) Favorable with amendments testimony; and (4) Unfavorable testimony. However, the Chairman has the discretion to change this order. All witnesses must sign up to testify prior to the start of the hearing.

Witnesses are urged NOT to read prepared testimony or to repeat prior testimony. In order to expedite the hearing and allow all witnesses an opportunity to be heard, the Chairman has the prerogative to limit questions from the members or the time for witnesses to testify.

For each bill, the committee will accept *oral* testimony according to the following categories:

- A House bill that passed the House last session will be limited to sponsor only oral testimony.
- Oral testimony on a House bill that has significant changes from the version that passed the House last session will be accepted from the sponsor, proponents, and opponents of the bill.
- A Senate bill that was crossfiled in the House will be limited to sponsor only oral testimony.
- Oral testimony on all other bills will be accepted from the sponsor, proponents, and opponents of the bill.

Witness sign-up will be open online through the Maryland General Assembly website 48 hours before a bill hearing. For example, for a Wednesday bill hearing, sign up will be open from 10am–3pm on Monday. The sign up will close at 3pm. Oral testimony will be limited to 50 witnesses per bill.

Witnesses cannot sign up as a panel because the software cannot accommodate panels. The sponsor may communicate with the committee about other witnesses who signed up that the sponsor wants to testify with and the chair will make every effort to accommodate those requests.

Once bill witness sign-up is closed, the committee staff and the Chairman will determine the bill order and the order of witnesses. No later than 3pm the day before the bill hearings, a zoom link and bill order will be sent to all bill sponsors and witnesses testifying at the hearings. This email will come from Maggie.McIntosh@house.state.md.us. Additionally, the specific bill order will be posted on the Maryland General Assembly website the day before the hearings.

The zoom link will only be sent to witnesses who sign up on the website. Staff will only admit witnesses from the waiting room who have signed up on the website and have received a link. Late oral testimony signups will not be accepted.

Sponsors of bills will be emailed shortly before their bill is to be heard in committee to minimize their time in the waiting room.

Like in-person bill hearings, sponsors of a bill will be untimed. However, all other witness testimony will be limited. A timer will be visible in gallery view in zoom for the witnesses to be aware of the remaining time.

2. *Written Testimony* – All written testimony will be open on the Maryland General Assembly website 48 hours prior to a bill hearing. For a Wednesday bill hearing, sign up will be open from 10am–3pm on Monday. Testimony will close at 3pm on Monday.

B. Budget Hearings – The fiscal 2022 operating and capital budgets are expected to be introduced by Wednesday, January 20, 2021. The House Appropriations Committee (APP) and the Senate Budget and Taxation (B&T) Committee will begin agency budget hearings on Thursday, January 28, 2021. In

order to accommodate the operations of the Maryland General Assembly this session, all budget hearings will be conducted virtually and jointly between APP and B&T and the various subcommittees.

Operating budget hearings for APP and B&T full committees will be held at 1:30 p.m. on Tuesdays. Operating budget hearings for subcommittees in both houses will be held at 1:30 p.m. on Mondays, Thursdays, and Fridays. Capital subcommittee hearings will be on Tuesdays following full committee hearings (approximately 3pm).

Changes to Assignments for the 2021 Session: The Alcohol and Tobacco Commission is a new assignment for the 2021 session and will be heard in PSA and PSTE.

Analysis and Committee Jurisdiction Changes: The following jurisdiction changes have been made:

- The Higher Education Overview will now be heard in EED (previously APP).
- The Maryland Department of Health Overview and the Department of Human Services Overview will now be heard in HSS (previously APP).
- The Department of Public Safety and Correctional Services Overview will now be heard in PSA (previously APP).
- The Chesapeake Bay Overview will now be heard in T&E (previously APP).
- The State Board of Elections will now be heard in APP (previously PSA).

The budget hearing order is usually scheduled in advance by staff. However, the Chairman or subcommittee chair may change the order of the hearing to accommodate department secretaries or agency personnel.

Testimony:

1. Hearing Testimony – The public may sign up to testify at a budget hearing prior to the start of the hearing. For budget hearings, the subcommittees will be accepting oral and written testimony. Testimony sign up will be open online through the Maryland General Assembly website 48 hours before a budget hearing (ex: for a Thursday budget hearing, testimony will be open from 10am–3pm on Tuesday). Oral testimony will be limited to 50 witnesses per agency/budget analysis.

Witnesses cannot sign up as a panel because the software cannot accommodate panels. Agencies should sign up all witnesses the agency wants available in the zoom. The agency should communicate with the committee staff about which agency witnesses will be testifying and which witnesses will be available in case specific questions arise. The zoom link will only be sent to witnesses who sign up in budget hearing witness signup. Staff will only admit witnesses from the waiting room who have signed up in the budget hearing witness sign up. Late signups will not be accepted.

No later than 3pm the day before the subcommittee hearing, subcommittee staff will submit the list to the APP subcommittee coordinator who will email the zoom link and the zoom guidelines to all witnesses before the subcommittee hearing. The APP subcommittee coordinator will send the witness testimony email for all APP and B&T subcommittee budget hearings.

Like in-person budget hearings, the budget analyst will present the agency's analysis and the agency will present and will be untimed for response. Both the budget analyst and the agency will be given co-hosting ability to share their screen for any materials.

Chairs will take questions after the analyst's presentation and after the agency's presentation. For questions, members will have to press the "raise hand function". Members will not be recognized for questions asked in the chat function. Chairs will recognize members to ask questions based on the order in the raise hand list. The Senate subcommittee chair will recognize member questions from the Senate and the House subcommittee chair will recognize member questions from the House based on the order in the questions were asked. Members must have their cameras on to ask a question.

Witnesses are urged NOT to read prepared testimony or to repeat prior testimony.

2. *Written Testimony* – All written testimony, including testimony from the department or agency, must be submitted through the Maryland General Assembly website. The name of the department or agency should appear prominently on all pages of the testimony submitted.

D. Briefings – Briefings are public meetings held at the request of the Chairman to provide specific budget and policy information to the Committee. Due to the nature of the briefings, only individuals who are invited by the Chairman to present may do so.

E. Decorum –

Members need to be signed into zoom no less than 10 minutes prior to the bill hearing or budget hearing start time. Members should make sure their zoom name is "Delegate" followed by their first and last name. Staff will be present to assist members with any technical issues or concerns as well as to admit sponsors and witnesses to testify.

For questions, members will have to use the "raise hand" function. Members will not be recognized for questions asked in the chat function. The chat function should not be used by any members for public or private conversations. The Chairman will recognize members to ask questions based on the order in the raise hand list. Members must have their cameras on to ask a question

Members are requested not to read newspapers, talk on cell phones, inappropriately use laptop computers, or otherwise indicate less than total attention to the testimony being given. Members are reminded that committee meetings and subcommittee meetings are being recorded and broadcast on the internet.

III. BILLS ASSIGNED TO THE COMMITTEE

All bills referred to the Committee will be considered. A bill that has had a public hearing in a prior year during the same term may have an abbreviated hearing at the discretion of the Chairman. The Chairman has the discretion to determine when a bill will be heard. The Chairman may assign bills to the subcommittees or oversight committees for their review and recommendation after the full committee bill hearing.

IV. SUBCOMMITTEE MEETINGS OUTSIDE OF BUDGET HEARINGS

While subcommittees are not subject to the Maryland Open Meetings Act, all subcommittee meetings will be livestreamed through the Maryland General Assembly website for the 2021 legislative session.

V. VOTING PROCEDURES

All committee voting sessions will be livestreamed through the Maryland General Assembly website for the 2021 session. The vote lists will be available on the Maryland General Assembly website at least two days prior to the voting session. Members will receive an email from Maggie.McIntosh@house.state.md.us with the vote list the same time it is posted on the website.

A. A favorable vote of the majority of the members of the committee will be required to report a bill out of the committee favorably.

B. A favorable vote of the majority of the members of the committee present at the voting session will be required to adopt an amendment to a bill or to adopt a budget action. Votes on amendments are recorded only at the discretion of the Chairman.

C. A vote cast during a voting session is final. A committee member may not change his or her vote following the conclusion of a voting session.

D. Proxy Votes – A committee member must be present at the voting session and with their camera on in order to cast a vote.

E. Subcommittee Votes – A favorable vote of the majority of the subcommittee members present at the voting session will be required to recommend any action to the full committee. The Committee Chairman and Vice Chairman are voting members of each subcommittee.

F. Amendments – Analysts assigned to the Committee will prepare all committee amendments and amendments for the Chairman and subcommittee chairmen. Other members should contact the amendment office for the preparation of all other amendments to committee bills.

G. For the 2021 session, the Committee will waive the rule requiring bills voted on by the Committee to be reported to the House within 3 days of the vote in Committee.

Any amendment to be offered in committee or subcommittee must have a sponsor who is a member of the Appropriations Committee. If a legislator from another standing committee wishes to offer an amendment to a bill in committee, the legislator should contact the Chairman and/or the appropriate subcommittee chair. The Committee generally does not consider amendments to add or remove sponsors.

All amendments processed by the amendment office will be delivered electronically to members. To offer an amendment to committee, the amendment must be submitted to App1@mlis.state.md.us and to the committee counsel assigned to the bill. If there is a question about who is assigned to the bill, please email all three committee counsels.

VI. CAPITAL BUDGET PROCESS

The Capital Budget Subcommittee will review the projects contained in the Governor's consolidated capital bond bill, prior authorization requests, as well as PAYGO capital projects (capital projects requested in the operating budget).

VII. APPOINTMENTS WITH THE CHAIRMAN

Appointments with the Chairman must be made through Dana Phillips.

VIII. FACILITIES

For the health and safety of members and staff, access to the committee room and the committee suite will be limited this session. The committee room will be closed during all committee virtual meetings. Committee suite access will be limited to appointments only with the Chair, Vice Chair, or staff. There will be no snacks available in the committee kitchen and there will be no materials or documents to pick up for meetings. Everything will be sent virtually or will be accessible on the floor system.

IX. WEBSITE

A. The Maryland General Assembly's legislative website is <http://mgaleg.maryland.gov>.

B. The budget and hearing schedule can be found on the website under the Hearing Schedule tab. The schedule will be updated frequently to reflect any changes. Any committee member impacted by schedule changes will receive notification of the change by email.

HOUSE APPROPRIATIONS FULL/SUBCOMMITTEE SUBJECT AREAS

FULL

F10A	Department of Budget and Management - Secretary	Anne P. Wagner
D38I01	State Board of Elections	Grace M. Pedersen
A15O00	Payments to Civil Divisions of the State	Jason A. Kramer
F10A02	Department of Budget and Management - Personnel	Jason A. Kramer
G20J01	State Retirement Agency	Jason A. Kramer
G50L00	Maryland Supplemental Retirement Plans	Jason A. Kramer
B75A01	General Assembly of Maryland	Patrick S. Frank
X00A00	Public Debt	Patrick S. Frank
Y01A	State Reserve Fund	Rebecca J. Ruff

EED

D90U00	Canal Place Preservation and Development Authority	Andrew D. Gray
R00A99	MSDE Early Childhood Development	Anne P. Wagner
D17B0151	Historic St Mary's City Commission	Caleb E. Weiss
S50B01	Maryland African American Museum Corporation	Rebecca J. Ruff
P00	Maryland Department of Labor	Emily R. Haskell
T00	Department of Commerce	Emily R. Haskell
T00A99*	Maryland Economic Development Corporation	Emily R. Haskell
T50T01	Maryland Technology Development Corporation	Emily R. Haskell
HIGHED*	Higher Education Overview	Ian M. Klein
R13M00	Morgan State University	Ian M. Klein
R14D00	St Mary's College of Maryland	Ian M. Klein
R30B23	Bowie State University	Ian M. Klein
R30B26	Frostburg State University	Ian M. Klein
R30B27	Coppin State University	Ian M. Klein
R30B30	University of Maryland Global Campus	Ian M. Klein
R62I0005	Aid to Community Colleges	Ian M. Klein
R62I0010	MHEC - Student Financial Assistance	Ian M. Klein
R95C00	Baltimore City Community College	Ian M. Klein
R00A01	MSDE Headquarters	Laura H. Hyde
R00A02	MSDE Aid to Education	Laura H. Hyde
R00A03	MSDE Funding for Educational Organizations	Laura H. Hyde
R00A07	Interagency Commission on School Construction	Laura H. Hyde
R00A06	MSDE Maryland Center for School Safety	Nicholas J. Konzelman
D28A03	Maryland Stadium Authority	Patrick S. Frank
R11A	Maryland State Library Agency	Samuel M. Quist
R15P00	Maryland Public Broadcasting Commission	Samuel M. Quist
R99E	Maryland School for the Deaf	Samuel M. Quist
R30B00*	University System of Maryland Overview	Sara J. Baker
R30B21	University of Maryland, Baltimore Campus	Sara J. Baker
R30B22	University of Maryland, College Park Campus	Sara J. Baker
R30B24	Towson University	Sara J. Baker

HOUSE APPROPRIATIONS FULL/SUBCOMMITTEE SUBJECT AREAS

R30B25	University of Maryland Eastern Shore	Sara J. Baker
R30B28	University of Baltimore	Sara J. Baker
R30B29	Salisbury University	Sara J. Baker
R30B31	University of Maryland Baltimore County	Sara J. Baker
R30B34	UM Center for Environmental Science	Sara J. Baker
R30B36	University System of Maryland Office	Sara J. Baker
R31B01*	UMB Briefing	Sara J. Baker
R31B02*	UMCP Briefing	Sara J. Baker
R31B03*	UB Briefing	Sara J. Baker
R31B04*	SU Briefing	Sara J. Baker
R31B05*	UMUC Briefing	Sara J. Baker
R31B06*	UMCES Briefing	Sara J. Baker
R62I0001	Maryland Higher Education Commission	Sara J. Baker
R75T0001	State Support for Higher Education Institutions	Sara J. Baker

HSS

D53T00	MD Institute Emergency Medical Services Systems	Andrew C. Garrison
M00A01	MDH Administration	Andrew C. Garrison
M00B0103	MDH Office of Health Care Quality	Andrew C. Garrison
M00B0104	MDH Health Professional Boards and Commissions	Andrew C. Garrison
M00L	MDH Behavioral Health Administration	Andrew C. Garrison
M00R01	MDH Health Regulatory Commissions	Andrew C. Garrison
M00*	MDH Overview	Anne P. Wagner
M00F	MDH Public Health Administration	Anne P. Wagner
M00F03	MDH Prevention and Health Promotion Administration	Anne P. Wagner
M00M	MDH Developmental Disabilities Administration	Anne P. Wagner
S00A	Department of Housing and Community Development	Emily R. Haskel
D11A0401	Office of Deaf and Hard of Hearing	Grace M. Pedersen
D12A02	Department of Disabilities	Grace M. Pedersen
D26A07	Department of Aging	Grace M. Pedersen
N00*	DHS Overview	Grace M. Pedersen
N00A01	DHS Administration	Grace M. Pedersen
N00H00	DHS Child Support Administration	Grace M. Pedersen
D27L00	Maryland Commission on Civil Rights	Samuel M. Quist
M00Q01	MDH Medical Care Programs Administration	Simon G. Powell
D78Y01	Maryland Health Benefit Exchange	Tonya D. Zimmerman
N00B	DHS Social Services	Tonya D. Zimmerman
N00I00	DHS Family Investment	Tonya D. Zimmerman
N00I0006	DHS Office of Home Energy Programs	Tonya D. Zimmerman

T&E

CHESBAY*	Chesapeake Bay Overview	Andrew D. Gray
D40W01	Department of Planning	Andrew D. Gray

HOUSE APPROPRIATIONS FULL/SUBCOMMITTEE SUBJECT AREAS

K00A	Department of Natural Resources	Andrew D. Gray
L00A	Department of Agriculture	Andrew D. Gray
U10B00	Maryland Environmental Service	Andrew D. Gray
D70J00	Maryland Automobile Insurance Fund	Caleb E. Weiss
D80Z01	Maryland Insurance Administration	Caleb E. Weiss
J00D00	MDOT Maryland Port Administration	Caleb E. Weiss
J00D0002	MDOT Maryland Port Administration PAYGO Capital	Caleb E. Weiss
J00E00	MDOT Motor Vehicle Administration	Caleb E. Weiss
J00E0007	MDOT Motor Vehicle Administration PAYGO Capital	Caleb E. Weiss
J00I00	MDOT Maryland Aviation Administration	Caleb E. Weiss
J00I0003	MDOT MD Aviation Administration PAYGO Capital	Caleb E. Weiss
J00J00	Maryland Transportation Authority	Caleb E. Weiss
J00J0042	Maryland Transportation Authority PAYGO Capital	Caleb E. Weiss
E75D	State Lottery and Gaming Control Agency	Emily R. Haskel
J00*	Maryland Department of Transportation Overview	Steven D. McCulloch
J0001*	MDOT PAYGO Overview	Steven D. McCulloch
J00A01	MDOT The Secretary's Office	Steven D. McCulloch
J00A0103	MDOT Secretary's Office PAYGO Capital	Steven D. McCulloch
J00A0104	MDOT WMATA - Operating Budget	Steven D. McCulloch
J00A0105	MDOT WMATA - Capital Budget	Steven D. McCulloch
J00A04	MDOT Debt Service Requirements	Steven D. McCulloch
J00B01	MDOT State Highway Administration	Steven D. McCulloch
J00B0101	MDOT State Highway Administration PAYGO Capital	Steven D. McCulloch
J00H01	MDOT Maryland Transit Administration	Steven D. McCulloch
J00H0105	MDOT Maryland Transit Admin PAYGO Capital	Steven D. McCulloch
C90G00	Public Service Commission	Tonya D. Zimmerman
C91H00	Office of People's Counsel	Tonya D. Zimmerman
D13A13	Maryland Energy Administration	Tonya D. Zimmerman

PSA

D55P00	Department of Veterans Affairs	Andrew C. Garrison
C00A00	Judiciary	Caleb E. Weiss
D15A05	Executive Dept - Boards, Commissions and Offices	Grace M. Pedersen
Q00*	DPSCS Overview	Jacob C. Cash
Q00A	DPSCS Administration and Offices	Jacob C. Cash
Q00B	DPSCS Corrections	Jacob C. Cash
Q00C	DPSCS Community Supervision	Jacob C. Cash
Q00G	DPSCS Police and Correctional Training Commissions	Jacob C. Cash
Q00T04	DPSCS Division of Pretrial Detention	Jacob C. Cash
C94I00	Subsequent Injury Fund	Jason A. Kramer
C96J00	Uninsured Employers' Fund	Jason A. Kramer
C98F00	Workers' Compensation Commission	Jason A. Kramer
D50H01	Military Department	Nicholas J. Konzelman

HOUSE APPROPRIATIONS FULL/SUBCOMMITTEE SUBJECT AREAS

D21	Office of Crime Prevention, Youth, and Victim Serv	Nicholas J. Konzelman
MEMSOF*	Maryland Emergency Medical System Operations Fund	Nicholas J. Konzelman
V00A	Department of Juvenile Services	Nicholas J. Konzelman
W00A	Department of State Police	Nicholas J. Konzelman
D05E01	Board of Public Works	Patrick S. Frank
F50	Department of Information Technology	Patrick S. Frank
H00	Department of General Services	Patrick S. Frank
D60A10	State Archives	Rebecca J. Ruff
E80E	Property Tax Assessment Appeals Board	Rebecca J. Ruff
C80B00	Office of the Public Defender	Madelyn Miller
C81C	Office of the Attorney General	Madelyn Miller
C82D00	Office of the State Prosecutor	Rebecca J. Ruff
C85E00	Maryland Tax Court	Rebecca J. Ruff
D99A11	Office of Administrative Hearings	Rebecca J. Ruff
E20B	State Treasurer	Samuel M. Quist
D16A06	Secretary of State	Samuel M. Quist
E50C	State Department of Assessments and Taxation	Samuel M. Quist
E00A	Comptroller of Maryland	Samuel M. Quist
E17	Alcohol and Tobacco Commission	Samuel M. Quist
D10A01	Executive Department - Governor	Steven D. McCulloch

USEFUL BUDGET DOCUMENTS

GENERALLY

The documents below can be found on the Department of Legislative Services (DLS) or General Assembly website.

90 Day Report. Published by DLS after the end of session, this report summarizes all of the major accomplishments during the session – including a detailed discussion of the operating and capital budgets.

Major Issues Review. Produced each gubernatorial election year, this document summarizes the major issues (including budget issues) from the previous four legislative sessions.

Issue Papers. Produced prior to each session, this is a compilation of informational reports and background on issues likely to face the General Assembly in a given session.

Joint Chairmen’s Report. This report, produced by the Chairs of the Senate Budget and Taxation Committee and the House Appropriations Committee, details all budgetary actions taken in the operating and capital budget bills, including any narrative or funding restrictions.

Spending Affordability Committee Report. Each interim the Spending Affordability Committee makes recommendations to the Governor concerning the spending limit for the upcoming fiscal year, future budget sustainability, reserve fund balances, capital debt, transportation debt, and State employee positions.

Volume IV of the Maryland Legislative Handbook Series – *Maryland’s Budget Process.* This document is produced by DLS every four years, coinciding with each gubernatorial election year.

Data Dashboards. DLS maintains data dashboards and files related to the capital and operating budgets, personnel, and revenue, as well as other topics.

OPERATING BUDGET

Maryland Operating Budget. This document is produced by the Department of Budget and Management (DBM) and contains a detailed report of the programs and agencies funded in the budget. It accompanies the introduction of the operating budget in January. These volumes can be obtained from DBM via its website.

Operating Budget Analyses. These analyses of departmental or program budgets are produced by DLS in January through March and are made available on the General Assembly's website as the budget hearings take place. As they are produced, analyses will be available on the General Assembly's website.

Operating Budget Agency Testimony. Agency testimony for operating budget hearings are made available on DBM's website as the budget hearings take place. Testimony is generally made available the morning of the respective budget hearing date via DBM's website.

Operating Budget Committee Reports. These are the reports of the decisions of the Senate Budget and Taxation Committee and the House Appropriations Committee on the operating budget. They include a summary of amendments and committee narrative. These reports are available on the General Assembly's website after the individual committee makes its final decisions.

Conference Committee Report. This document details the decisions of the operating budget conference committee. It is available on the General Assembly's website after the conference committee has concluded its work.

Board of Revenue Estimates Reports. Revenue estimates from the Board contain the most recent State revenue forecasts, analyses of the Maryland and national economies, and other valuable information. The Board's March, September, and December reports can be found here: http://finances.marylandtaxes.com/Where_the_Money_Comes_From/Board_of_Revenue_Estimates/default.shtml

Mandated Appropriations in the Maryland State Budget. This report, produced annually by DLS, analyzes funding for statutorily mandated appropriations. The most recent report can be found on DLS's website.

CAPITAL BUDGET

Guidelines for the Submission of Individual Bond Initiative Requests to the Maryland General Assembly. This document, which is available on the General Assembly's website, outlines the process through which a bond initiative may be requested. It also contains a sample bond initiative request form, examples of bond bills, instructions for completing a bond initiative fact sheet, and an example of what a bond bill fact sheet looks like.

Capital Budget Analyses. These analyses of departmental or program budgets are produced by DLS in January through March and are made available on the General Assembly's website as the budget hearings take place. As they are produced, analyses will be available on the General Assembly's website.

Capital Budget Agency Testimony. Agency testimony for capital budget hearings are made available on DBM's website as the budget hearings take place. Testimony is generally made available the morning of the respective budget hearing date via DBM's website.

Capital Budget Committee Reports. These are the reports of the decisions of the Senate Budget and Taxation Committee and the House Appropriations Committee on the capital budget. They include a summary of amendments and committee narrative. These reports are available on the General Assembly's website after the individual committee makes its final decisions.

Conference Committee Report. This document details the decisions of the capital budget conference committee. It is available on the General Assembly's website after the conference committee has concluded its work.

Maryland Capital Budget. This document is produced by DBM and contains a detailed report of the projects funded in the capital budget. It accompanies the introduction of the capital budget in January. This volume can be obtained from DBM via its website.

Five-year Capital Improvement Plan (CIP). Published by the Executive Branch, this document accompanies the capital budget bill in January. It provides a description of each capital project and program proposed in the five-year CIP. This document can be obtained from DBM via its website.

Weekly Schedule for the Appropriations Committee

You can generally expect the committee's weekly schedule to be the following:

Mondays 1:30 p.m.	Subcommittee Budget Hearings
Tuesdays at 11:00am	Oversight Committee on Personnel
Tuesdays 1:30 p.m.	Full Committee Budget Hearings (Joint with Senate Budget and Taxation Committee)
Tuesdays 3:00pm	Capital Budget Subcommittee Hearings
Wednesdays 1:30 p.m.	Full Committee Bill Hearings
Thursdays 11:00 a.m.	Oversight Committee on Pensions
Thursdays 1:30 p.m.	Subcommittee Budget Hearings, and Other Subcommittee Activities
Fridays 11:00am	Full Committee Voting Sessions
Fridays 1:30 p.m.	Subcommittee Budget Hearings

The Maryland General Assembly's legislative website is <http://mgaleg.maryland.gov>. The budget schedule and hearing schedules are on the website. **Dates and times often changes, so please check the hearing schedule regularly.**