Hearing Witness Sign-Up Instructions

1. Sign up for an Account: To sign up to testify at hearings, individuals must create a MyMGA Tracking account on the home page of the <u>Maryland General Assembly</u> by clicking the My MGA button on the website. (See image below).



- 2. Testimony Sign-Up Details: The public may sign up to testify at a hearing prior to the start of the hearing. Testimony sign-up will be open online from Thursday, October 28 at 10:00 a.m. to Friday, October 29 at 3:00 p.m.
- 3. After signing into their MyMGA account, there is a button on the left side called "Witness Signup." There is a dropdown in the center of the screen that will allow people to look for the relevant hearing (i.e. "Governor's Salary Commission") and see all available hearings for sign-up. They can then click on that hearing, list their testimony as written or oral, favorable or unfavorable, etc. They then have to click the "Save" button. The following video walks through the entire process: <u>https://mgaleg.maryland.gov/Video/Tutorials/WitnessSignUp.mp4</u>