# **HOUSE BILL 292**

N1, C1 HB 281/24 – ENT CF SB 63

# By: Delegate Holmes Delegates Holmes, Roberts, Hartman, Allen, Boyce, and Foley

Introduced and read first time: January 9, 2025 Assigned to: Environment and Transportation

Committee Report: Favorable with amendments

House action: Adopted

Read second time: February 25, 2025

CHAPTER \_\_\_\_\_

### 1 AN ACT concerning

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Cooperative Housing Corporations, Condominiums, and Homeowners Associations – Funding of Reserve Accounts and Preparation of Funding Plans

FOR the purpose of requiring that the annual budget of a cooperative housing corporation. a residential condominium, or a homeowners association include certain funds: requiring that certain funds for the reserve account of a cooperative housing corporation, a residential condominium, or a homeowners association be deposited by a certain day each fiscal year; extending the amount of time after an initial reserve study that a cooperative housing corporation, a residential condominium, or a homeowners association has to obtain a certain recommended reserve funding level; authorizing a cooperative housing corporation, a residential condominium, or a homeowners association to reasonably deviate from certain reserve funding requirements following a certain financial hardship determination by the governing body; requiring that certain updated reserve studies be prepared by a certain person; requiring the governing body of a cooperative housing corporation, a residential condominium, or a homeowners association to review the reserves and the most recent reserve study or updated reserve study annually for accuracy to determine whether there is adequate funding in accordance with a certain funding plan; altering the definition of "reserve study" to provide that the governing body of a cooperative housing corporation, a residential condominium, or a homeowners association may determine a minimum cost of repair or replacement for components, subject to certain restrictions; requiring the governing body of a cooperative housing corporation, a residential condominium, or a homeowners association to prepare a certain funding plan subject to certain requirements; altering a certain provision of

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.

[Brackets] indicate matter deleted from existing law.

<u>Underlining</u> indicates amendments to bill.

Strike out indicates matter stricken from the bill by amendment or deleted from the law by amendment.



1 2 3 4	law relating to component costs and the application of certain reserve study requirements to a homeowners association; and generally relating to the funding of reserve accounts, reserve studies, and annual budgets of cooperative housing corporations, condominiums, and homeowners associations.
5 6 7 8 9	BY repealing and reenacting, with amendments, Article – Corporations and Associations Section 5–6B–26.1 Annotated Code of Maryland (2014 Replacement Volume and 2024 Supplement)
10 11 12 13 14	BY repealing and reenacting, without amendments,  Article – Real Property Section 11–109.2(b) and 11B–112.2(c) Annotated Code of Maryland (2023 Replacement Volume and 2024 Supplement)
15 16 17 18 19 20	BY repealing and reenacting, with amendments, Article – Real Property Section 11–109.2(b) and (e) 11–109.2(c), 11–109.4, 11B–112.2(e) and (d) 11B–112.2(d), and 11B–112.3 Annotated Code of Maryland (2023 Replacement Volume and 2024 Supplement)
21 22	SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND, That the Laws of Maryland read as follows:
23	Article - Corporations and Associations
24	5–6B–26.1.
25 26	(a) (1) In this section[, "reserve] THE FOLLOWING WORDS HAVE THE MEANINGS INDICATED.
27 28 29	(2) "RESERVE study" means a study of the reserves required for future major repairs and replacement of the common elements of a cooperative housing corporation that:
30 31 32	[(1)] (I) [Identifies] USING AN ITEMIZED LIST, CLEARLY IDENTIFIES each structural, mechanical, electrical, and plumbing component of the common elements and any other components that are:
33 34	

1	9 TE ADDITICADI E MEEM A MINIMUM COCO DE DEDAID
$\frac{1}{2}$	2. IF APPLICABLE, MEET A MINIMUM COST OF REPAIR OR REPLACEMENT, AS DETERMINED BY THE GOVERNING BODY, THAT IS:
3 4	A. REASONABLY BASED ON THE EXPENSES OF THE COOPERATIVE HOUSING CORPORATION; AND
5 6	B. NOT A MINOR EXPENSE THAT IS OTHERWISE ADDRESSED BY THE BUDGET OF THE COOPERATIVE HOUSING CORPORATION;
7 8	[(2)] (II) States the normal useful life and the estimated remaining useful life of each identified component;
9 10	[(3)] (III) States the estimated cost of repair or replacement of each identified component; [and]
11 12	[(4)] (IV) States the estimated annual reserve amount necessary to accomplish any identified future repair or replacement; AND
13 14 15	(V) STATES THE SQUARE FOOTAGE QUANTITY OR SIZE OF EACH IDENTIFIED COMPONENT USING THE APPROPRIATE MEASUREMENT, SUCH AS UNIT AMOUNT, SQUARE FOOTAGE, OR CUBIC FEET.
16 17 18	(3) "UPDATED RESERVE STUDY" MEANS, FOR THE COMMON ELEMENTS SINCE THE PRIOR RESERVE STUDY WAS COMPLETED WITHIN THE PREVIOUS 5 YEARS, A STUDY THAT:
19	(I) ANALYZES ANY WORK PERFORMED;
20 21	(H) REVISES REPLACEMENT COST, REMAINING LIFE, AND USEFUL LIFE ESTIMATES; AND
22	(III) IDENTIFIES:
23 24	4. (II) WORK ANALYZES WORK PERFORMED AND AMOUNTS SPENT; AND
25 26	2. (III) WHETHER IDENTIFIES WHETHER ANY MAINTENANCE CONTRACTS ARE IN PLACE.
27 28	(b) (1) This subsection applies only to a cooperative housing corporation established in:
29	(i) Prince George's County on or after October 1, 2020;
30	(ii) Montgomery County on or after October 1, 2021; or

- 1 (iii) Any county other than Prince George's County or Montgomery 2 County on or after October 1, 2022.
- 3 (2) The governing body of the cooperative housing corporation shall have 4 an independent reserve study completed not less than 30 calendar days before the first 5 meeting of the cooperative housing corporation at which the members other than the owner 6 have a majority of votes in the cooperative housing corporation.
- 7 (3) The governing body shall have an updated reserve study completed 8 within 5 years after the date of the initial reserve study conducted under paragraph (2) of 9 this subsection, which shall be updated at least every 5 years thereafter.
- 10 (c) (1) (i) This paragraph applies only to a cooperative housing corporation established in Prince George's County before October 1, 2020.
- 12 (ii) If the governing body of a cooperative housing corporation has 13 had a reserve study conducted on or after October 1, 2016, the governing body shall have 14 an updated reserve study conducted within 5 years after the date of that reserve study and 15 at least every 5 years thereafter.
- 16 (iii) If the governing body of a cooperative housing corporation has 17 not had a reserve study conducted on or after October 1, 2016, the governing body shall 18 have a reserve study conducted on or before October 1, 2021, and an updated reserve study 19 at least every 5 years thereafter.
- 20 (2) (i) This paragraph applies only to a cooperative housing corporation 21 established in Montgomery County before October 1, 2021.
- 22 (ii) If the governing body of a cooperative housing corporation has 23 had a reserve study conducted on or after October 1, 2017, the governing body shall have 24 an updated reserve study conducted within 5 years after the date of that reserve study and 25 at least every 5 years thereafter.
- 26 (iii) If the governing body of a cooperative housing corporation has 27 not had a reserve study conducted on or after October 1, 2017, the governing body shall 28 have a reserve study conducted on or before October 1, 2022, and an updated reserve study 29 at least every 5 years thereafter.
- 30 (3) (i) This paragraph applies to a cooperative housing corporation established in any county other than Prince George's County or Montgomery County before 32 October 1, 2022.
- 33 (ii) If the governing body of a cooperative housing corporation has 34 had a reserve study conducted on or after October 1, 2018, the governing body shall have 35 an updated reserve study conducted within 5 years after the date of that reserve study and 36 at least every 5 years thereafter.

1 2 3 4	(iii) If the governing body of a cooperative housing corporation has not had a reserve study conducted on or after October 1, 2018, the governing body shall have a reserve study conducted on or before October 1, 2023, and an updated reserve study at least every 5 years thereafter.
5 6	(d) Each reserve study AND UPDATED RESERVE STUDY required under this section shall:
7	(1) Be prepared by a person who:
8 9	(i) Has prepared at least 30 reserve studies within the prior 3 calendar years;
10 11	(ii) Has participated in the preparation of at least 30 reserve studies within the prior 3 calendar years while employed by a firm that prepares reserve studies;
12 13	(iii) Holds a current license from the State Board of Architects or the State Board for Professional Engineers; or
14 15 16	(iv) Is currently designated as a reserve specialist by the Community Association Institute or as a professional reserve analyst by the Association of Professional Reserve Analysts;
17	(2) Be available for inspection and copying by any unit owner;
18 19	(3) Be reviewed by the governing body of the cooperative housing corporation in connection with the preparation of the annual proposed budget; and
20 21	(4) Be summarized for submission with the annual proposed budget to the unit owners.
22 23	(e) To the extent that a reserve study conducted in accordance with this section indicates a need to budget for reserves, the budget shall include:
24	(1) For the capital components, the current estimated:
25 26 27	(i) Replacement cost <del>IF THE ESTIMATED REPLACEMENT COST IS</del> GREATER THAN \$10,000 AS DETERMINED BY THE MOST RECENT RESERVE STUDY OR UPDATED RESERVE STUDY;
28	(ii) Remaining life; and
29	(iii) Useful life;
30 31	(2) The amount of accumulated cash reserves set aside for the repair, replacement, or restoration of capital components as of the beginning of the fiscal year in

- which the reserve study is conducted and the amount of the expected contribution to the reserve fund for the fiscal year;
- 3 (3) A statement describing the procedures used for estimation and 4 accumulation of cash reserves in accordance with this section; and
- 5 (4) A statement of the amount of reserves recommended in the study and 6 the amount of current cash for replacement reserves.
- 7 Subject to PARAGRAPH (2) OF THIS SUBSECTION AND 1. subparagraph (ii) of this paragraph, the governing body of a cooperative housing 8 corporation shall [provide] **DEPOSIT** funds to the reserve **ACCOUNT** in accordance with the 9 10 most recent reserve study OR UPDATED RESERVE STUDY AND THE FUNDING PLAN 11 REQUIRED UNDER SUBSECTION (G) OF THIS SECTION ON OR BEFORE THE LAST DAY 12 OF EACH FISCAL YEAR and shall review the RESERVES AND THE MOST RECENT 13 RESERVE STUDY OR UPDATED reserve study annually for accuracy TO DETERMINE 14 WHETHER THERE IS ADEQUATE FUNDING IN ACCORDANCE WITH THE FUNDING PLAN REQUIRED UNDER SUBSECTION (G) OF THIS SECTION. 15
- 2. THE ANNUAL REVIEW OF THE RESERVE STUDY FOR
  ACCURACY UNDER SUBSUBPARAGRAPH 1 OF THIS SUBPARAGRAPH DOES NOT
  REQUIRE A RESERVE STUDY OR UPDATED RESERVE STUDY IN ADDITION TO THE
  RESERVE STUDY REQUIREMENTS UNDER SUBSECTIONS (B) AND (C) OF THIS
  SECTION.
- 21 (ii) # SUBJECT TO PARAGRAPH (2) OF THIS SUBSECTION, IF the
  22 most recent reserve study was an initial reserve study, the governing body shall, within [3]
  23 5 fiscal years following the fiscal year in which the initial reserve study was completed,
  24 attain the annual reserve funding level recommended in the initial reserve study IN
  25 ACCORDANCE WITH THE FUNDING PLAN UNDER SUBSECTION (G) OF THIS SECTION.
- 26 (2) (I) THE GOVERNING BODY OF A COOPERATIVE HOUSING
  27 CORPORATION MAY DETERMINE BY A TWO-THIRDS MAJORITY VOTE THAT THE
  28 COOPERATIVE HOUSING CORPORATION AND THE MEMBERS ARE EXPERIENCING A
  29 FINANCIAL HARDSHIP THAT LIMITS THE ABILITY TO FUND RESERVES THAT ARE
  30 REQUIRED UNDER PARAGRAPH (1)(I) OR (II) OF THIS SUBSECTION.
- 31 (II) SUBJECT TO SUBPARAGRAPHS (III) THROUGH (V) OF THIS
  32 PARAGRAPH, IF A GOVERNING BODY MAKES A FINANCIAL HARDSHIP
  33 DETERMINATION BASED ON THE RESERVE FUNDING REQUIREMENTS OF
  34 PARAGRAPH (1)(I) OR (II) OF THIS SUBSECTION:
- 35 <u>1. The cooperative housing corporation may</u> 36 <u>REASONABLY DEVIATE FROM THAT RESERVE FUNDING REQUIREMENT; AND</u>

1	2. The funding level under that requirement
$\frac{1}{2}$	SHALL BE AT LEAST THE FUNDING AMOUNT NECESSARY FOR THE PURPOSES
3	SPECIFIED UNDER SUBSECTION (G)(3) OF THIS SECTION.
4	(III) 1. EXCEPT AS PROVIDED IN SUBSUBPARAGRAPH 2 OF
5	THIS SUBPARAGRAPH, A COOPERATIVE HOUSING CORPORATION MAY NOT DEVIATE
6	FROM THE RESERVE FUNDING REQUIREMENTS OF PARAGRAPH (1)(I) OR (II) OF THIS
7	SUBSECTION FOR A PERIOD OF MORE THAN 1 FISCAL YEAR FOLLOWING THE
8	FINANCIAL HARDSHIP DETERMINATION.
9	2. The governing body may renew a financial
10	HARDSHIP DETERMINATION UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH BY A
11	TWO-THIRDS MAJORITY VOTE TO EXTEND THE PERIOD THAT A COOPERATIVE
12	HOUSING CORPORATION MAY DEVIATE FROM THE RESERVE FUNDING
13	REQUIREMENT BY 1 FISCAL YEAR FOLLOWING THE RENEWAL.
	<del>_</del>
14	(IV) THE GOVERNING BODY SHALL:
15	1. Make good faith efforts to resolve the
16	FINANCIAL HARDSHIP AND RESUME FUNDING RESERVES AS REQUIRED UNDER
17	PARAGRAPH (1)(I) OR (II) OF THIS SUBSECTION;
18	2. MAINTAIN DETAILED DOCUMENTATION OF THE GOOD
19	FAITH EFFORTS MADE UNDER ITEM 1 OF THIS SUBPARAGRAPH; AND
20	3. Treat the documents under item 2 of this
21	SUBPARAGRAPH AS RECORDS FOR EXAMINATION AND COPYING UNDER § 5–6B–26
22	OF THIS SUBTITLE.
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23	(V) 1. ALL MEMBERS SHALL BE GIVEN REASONABLE NOTICE
24	IN ADVANCE OF A VOTE ON AN INITIAL OR A RENEWAL OF A FINANCIAL HARDSHIP
25	DETERMINATION UNDER THIS PARAGRAPH.
26	2. A VOTE ON AN INITIAL OR A RENEWAL OF A FINANCIAL
27	HARDSHIP DETERMINATION UNDER THIS PARAGRAPH MAY BE TAKEN ONLY AT A
28	REGULAR OR SPECIAL MEETING OF THE COOPERATIVE HOUSING CORPORATION.
29	(3) The governing body of a cooperative housing corporation has the
30	authority to increase an assessment levied to cover the reserve funding amount required
31	under this section, notwithstanding any provision of the articles of incorporation, bylaws,
32	or proprietary lease restricting assessment increases or capping the assessment that may
33	be levied in a fiscal year.
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- (G) (1) THE GOVERNING BODY OF A COOPERATIVE HOUSING 1 CORPORATION SHALL, IN CONSULTATION WITH A PERSON IDENTIFIED UNDER 3 SUBSECTION (D)(1) OF THIS SECTION, DEVELOP A FUNDING PLAN TO DETERMINE HOW TO FULLY FUND THE RESERVES NECESSARY UNDER THIS SECTION. 5 **(2)** IN DEVELOPING THE FUNDING PLAN UNDER THIS SUBSECTION, 6 THE GOVERNING BODY SHALL CONSIDER SELECT ONE OF THE FOLLOWING METHODS TO ACHIEVE THE RESERVE FUNDING UNDER THIS SECTION: 7 8 **(I)** THE COMPONENT OR FULL FUNDING METHOD; 9 (II)THE CASH FLOW METHOD; 10 (III) THE BASELINE FUNDING METHOD; 11 (IV) THE THRESHOLD CASH FLOW METHOD; AND OR 12 (V) OTHER FUNDING METHODS ACCEPTED BY ANY OTHER 13 FUNDING METHOD CONSISTENT WITH GENERALLY ACCEPTED ACCOUNTING 14 PRINCIPLES. 15 A FUNDING PLAN DEVELOPED UNDER THIS SUBSECTION SHALL PRIORITIZE ADEQUATE AMOUNTS FOR REPAIR AND REPLACEMENT OF COMMON 16 ELEMENTS OF THE COOPERATIVE HOUSING CORPORATION THAT ARE NECESSARY 17 18 FOR: 19 (I)THE HEALTH, SAFETY, AND WELL-BEING OF THE MEMBERS 20 **OCCUPANTS**: 21(II) ENSURING STRUCTURAL INTEGRITY, SUCH AS ROOFING 22REPLACEMENTS AND MAINTAINING STRUCTURAL SYSTEMS; AND 23(III) ESSENTIAL FUNCTIONING, SUCH AS PLUMBING, SEWER, 24HEATING, COOLING, AND ELECTRICAL INFRASTRUCTURE; AND 25 (IV) ANY OTHER ESSENTIAL OR CRITICAL PURPOSE, AS 26 DETERMINED BY THE GOVERNING BODY.
- 27 (4) RESERVES MAY NOT BE USED FOR PURPOSES OTHER THAN THOSE 28 SPECIFIED IN THE FUNDING PLAN.
- 29 (5) A GOVERNING BODY SHALL REVIEW PROGRESS TOWARD 30 COMPLIANCE WITH THE FUNDING PLAN DEVELOPED UNDER THIS SUBSECTION AT 31 EACH ANNUAL MEETING OF THE GOVERNING BODY.

#### Article - Real Property 1 2 11-109.2.3 (b) The annual budget shall provide for at least the following items: 4 (1) Income; Administration; (2)5 6 (3) Maintenance; 7 Utilities: (4) 8 (5)General expenses; 9 (6) Reserves, INCLUDING REPLACEMENT COSTS IF THE ESTIMATED 10 REPLACEMENT COST IS GREATER THAN \$10,000 AS DETERMINED BY THE MOST RECENT RESERVE STUDY OR UPDATED RESERVE STUDY; and 11 12 (7)Capital items. 13 Subject to paragraph (2) PARAGRAPHS (2) AND (3) of this subsection (c) (1) AND IN ACCORDANCE WITH THE FUNDING PLAN UNDER § 11–109.4(F) OF THIS TITLE, 14 the reserves provided for in the annual budget under subsection (b) of this section for a 15 residential condominium shall [be]: 16 17 **(I)** BE the funding amount recommended in the most recent reserve 18 study OR UPDATED RESERVE STUDY completed under § 11–109.4 of this title; AND 19 BE DEPOSITED IN THE RESERVE ACCOUNT ON OR BEFORE (II)20 THE LAST DAY OF EACH FISCAL YEAR. 21# SUBJECT TO PARAGRAPH (3) OF THIS SUBSECTION, IF the most 22recent reserve study was an initial reserve study, the governing body shall, within [3] 5 fiscal years following the fiscal year in which the initial reserve study was completed, attain 2324the annual reserve funding level recommended in the initial reserve study IN ACCORDANCE WITH THE FUNDING PLAN UNDER § 11–109.4(F) OF THIS TITLE. 2526 **(3)** THE GOVERNING BODY OF A RESIDENTIAL CONDOMINIUM **(I)** MAY DETERMINE BY A TWO-THIRDS MAJORITY VOTE THAT THE CONDOMINIUM AND 27 28THE UNIT OWNERS ARE EXPERIENCING A FINANCIAL HARDSHIP THAT LIMITS THE ABILITY TO FUND RESERVES THAT ARE REQUIRED UNDER PARAGRAPH (1) OR (2) OF 29

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THIS SUBSECTION.

1	(II) SUBJECT TO SUBPARAGRAPHS (III) THROUGH (V) OF THIS
2	PARAGRAPH, IF A GOVERNING BODY MAKES A FINANCIAL HARDSHIP
3	DETERMINATION BASED ON THE RESERVE FUNDING REQUIREMENTS OF
4	PARAGRAPH (1) OR (2) OF THIS SUBSECTION:
5	1. The condominium may reasonably deviate
6	FROM THAT RESERVE FUNDING REQUIREMENT; AND
_	O THE DIVIDING LEVEL INVERS MILLER DECLIDENCE.
7	2. THE FUNDING LEVEL UNDER THAT REQUIREMENT
8	SHALL BE AT LEAST THE FUNDING AMOUNT NECESSARY FOR THE PURPOSES
9	SPECIFIED UNDER § 11–109.4(F)(3) OF THIS TITLE.
10	(III) 1. EXCEPT AS PROVIDED IN SUBSUBPARAGRAPH 2 OF
11	THIS SUBPARAGRAPH, A RESIDENTIAL CONDOMINIUM MAY NOT DEVIATE FROM THE
12	RESERVE FUNDING REQUIREMENTS OF PARAGRAPH (1) OR (2) OF THIS SUBSECTION
13	FOR A PERIOD OF MORE THAN 1 FISCAL YEAR FOLLOWING THE FINANCIAI
14	HARDSHIP DETERMINATION.
15	2. The governing body may renew a financial
16	HARDSHIP DETERMINATION UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH BY A
17	TWO-THIRDS MAJORITY VOTE TO EXTEND THE PERIOD THAT A RESIDENTIAL
18	CONDOMINIUM MAY DEVIATE FROM THE RESERVE FUNDING REQUIREMENT BY 1
19	FISCAL YEAR FOLLOWING THE RENEWAL.
20	(TY) The Correlative population
20	(IV) THE GOVERNING BODY SHALL:
21	1. Make good faith efforts to resolve the
22	FINANCIAL HARDSHIP AND RESUME FUNDING RESERVES AS REQUIRED UNDER
23	PARAGRAPH (1) OR (2) OF THIS SUBSECTION;
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24	2. MAINTAIN DETAILED DOCUMENTATION OF THE GOOD
25	FAITH EFFORTS MADE UNDER ITEM 1 OF THIS SUBPARAGRAPH; AND
26	3. TREAT THE DOCUMENTS UNDER ITEM 2 OF THIS
27	SUBPARAGRAPH AS RECORDS AVAILABLE FOR EXAMINATION AND COPYING UNDER

- 29 (V) 1. ALL UNIT OWNERS SHALL BE GIVEN REASONABLE NOTICE IN ADVANCE OF A VOTE ON AN INITIAL OR A RENEWAL OF A FINANCIAL 30
- HARDSHIP DETERMINATION UNDER THIS PARAGRAPH. 31

§ 11–116 OF THIS TITLE.

- 1 A VOTE ON AN INITIAL OR A RENEWAL OF A FINANCIAL 2 HARDSHIP DETERMINATION UNDER THIS PARAGRAPH MAY BE TAKEN ONLY AT A 3 REGULAR OR SPECIAL MEETING OF THE CONDOMINIUM. 4 **(4)** (I)**★** THE GOVERNING BODY OF A RESIDENTIAL CONDOMINIUM SHALL ANNUALLY REVIEW THE RESERVE STUDY ANNUALLY FOR ACCURACY 5 6 RESERVES AND THE MOST RECENT RESERVE STUDY OR UPDATED RESERVE STUDY 7 TO DETERMINE WHETHER THERE IS ADEQUATE FUNDING IN ACCORDANCE WITH THE FUNDING PLAN REQUIRED UNDER § 11–109.4(F) OF THIS TITLE. 8 9 THE ANNUAL REVIEW OF THE RESERVE STUDY FOR (II)10 ACCURACY UNDER THIS PARAGRAPH DOES NOT REQUIRE A RESERVE STUDY OR 11 UPDATED RESERVE STUDY IN ADDITION TO THE RESERVE STUDY REQUIREMENTS UNDER § 11–109.4 OF THIS TITLE. 12 13 11-109.4. 14 **(1)** In this section[, "reserve] THE FOLLOWING WORDS HAVE THE (a) 15 MEANINGS INDICATED. "RESERVE study" means a study of the reserves required for future 16 **(2)** 17 major repairs and replacement of the common elements of a condominium that: 18 [Identifies] USING AN ITEMIZED LIST, IDENTIFIES each 19 structural, mechanical, electrical, and plumbing component of the common elements and 20 any other components that are: 211. ARE the responsibility of the council of unit owners to 22 repair and replace; AND 232. IF APPLICABLE, MEET A MINIMUM COST OF REPAIR OR REPLACEMENT, AS DETERMINED BY THE GOVERNING BODY, THAT IS: 2425 REASONABLY BASED ON THE EXPENSES OF THE Α. 26 **CONDOMINIUM; AND** 27 В. NOT A MINOR EXPENSE THAT IS OTHERWISE
- [(2)] (II) States the normal useful life and the estimated remaining useful life of each identified component;

ADDRESSED BY THE BUDGET OF THE CONDOMINIUM;

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31 [(3)] (III) States the estimated cost of repair or replacement of each 32 identified component; [and]

$1\\2$	[(4)] (IV) States the estimated annual reserve amount necessary to accomplish any identified future repair or replacement; AND
3 4 5	(V) STATES THE SQUARE FOOTAGE QUANTITY OR SIZE OF EACH IDENTIFIED COMPONENT USING THE APPROPRIATE MEASUREMENT, SUCH AS UNIT AMOUNT, SQUARE FOOTAGE, OR CUBIC FEET.
6 7 8	(3) "UPDATED RESERVE STUDY" MEANS, FOR THE COMMON ELEMENTS SINCE THE PRIOR RESERVE STUDY WAS COMPLETED WITHIN THE PREVIOUS 5 YEARS, A STUDY THAT:
9	(I) ANALYZES ANY WORK PERFORMED;
10 11	(H) REVISES REPLACEMENT COST, REMAINING LIFE, AND USEFUL LIFE ESTIMATES; AND
12	(HI) IDENTIFIES:
13 14	4. (II) WORK ANALYZES WORK PERFORMED AND AMOUNTS SPENT; AND
15 16	2. (III) WHETHER IDENTIFIES WHETHER ANY MAINTENANCE CONTRACTS ARE IN PLACE.
17	(b) This section applies only to a residential condominium.
18	(c) (1) This subsection applies only to a condominium established in:
19	(i) Prince George's County on or after October 1, 2020;
20	(ii) Montgomery County on or after October 1, 2021; or
21 22	(iii) Any county other than Prince George's County or Montgomery County on or after October 1, 2022.
23 24 25	(2) The governing body of the condominium shall have an independent reserve study completed not less than 30 calendar days before the meeting of the council of unit owners required under $\S 11-109(c)(16)$ of this title.
26 27 28	(3) The governing body shall have an updated reserve study completed within 5 years after the date of the initial reserve study conducted under paragraph (2) of this subsection and at least every 5 years thereafter.
29 30	(d) (1) (i) This paragraph applies only to a condominium established in Prince George's County before October 1, 2020.

- 1 If the governing body of a condominium has had a reserve study (ii) 2 conducted on or after October 1, 2016, the governing body shall have an updated reserve 3 study conducted within 5 years after the date of that reserve study and at least every 5 years thereafter. 4 5 If the governing body of a condominium has not had a reserve 6 study conducted on or after October 1, 2016, the governing body shall have a reserve study 7 conducted on or before October 1, 2021, and an updated reserve study at least every 5 years 8 thereafter. 9 (2)(i) This paragraph applies only to a condominium established in 10 Montgomery County before October 1, 2021. 11 (ii) If the governing body of a condominium has had a reserve study 12 conducted on or after October 1, 2017, the governing body shall have an updated reserve 13 study conducted within 5 years after the date of that reserve study and at least every 5 14 years thereafter. 15 If the governing body of a condominium has not had a reserve study conducted on or after October 1, 2017, the governing body shall have a reserve study 16 17 conducted on or before October 1, 2022, and an updated reserve study at least every 5 years 18 thereafter. 19 This paragraph applies only to a condominium established in any (3)(i) 20 county other than Prince George's County or Montgomery County before October 1, 2022. 21(ii) If the governing body of a condominium has had a reserve study 22 conducted on or after October 1, 2018, the governing body shall have an updated reserve 23study conducted within 5 years after the date of that reserve study and at least every 5 24years thereafter. 25(iii) If the governing body of a condominium has not had a reserve study conducted on or after October 1, 2018, the governing body shall have a reserve study 2627 conducted on or before October 1, 2023, and an updated reserve study at least every 5 years thereafter. 2829 Each reserve study AND UPDATED RESERVE STUDY required under this (e) 30 section shall: 31 Be prepared by a person who: (1) 32 (i) Has prepared at least 30 reserve studies within the prior 3
- 34 (ii) Has participated in the preparation of at least 30 reserve studies 35 within the prior 3 calendar years while employed by a firm that prepares reserve studies;

calendar years;

$\frac{1}{2}$	(iii) Holds a current license from the State Board of Architects or the State Board for Professional Engineers; or
3 4 5	(iv) Is currently designated as a reserve specialist by the Community Association Institute or as a professional reserve analyst by the Association of Professional Reserve Analysts;
6	(2) Be available for inspection and copying by any unit owner;
7 8	(3) Be reviewed by the governing body of the condominium in connection with the preparation of the annual proposed budget; and
9 10	(4) Be summarized for submission with the annual proposed budget to the unit owners.
11 12 13 14	(F) (1) THE GOVERNING BODY OF A CONDOMINIUM SHALL, IN CONSULTATION WITH A PERSON IDENTIFIED UNDER SUBSECTION (E)(1) OF THIS SECTION, DEVELOP A FUNDING PLAN TO DETERMINE HOW TO FULLY FUND THE RESERVES NECESSARY UNDER THIS SECTION.
15 16 17	(2) In developing the funding plan under this subsection, the governing body shall <del>consider</del> <u>select one of</u> the following methods to achieve the reserve funding under this section:
18	(I) THE COMPONENT OR FULL FUNDING METHOD;
19	(II) THE CASH FLOW METHOD;
20	(III) THE BASELINE FUNDING METHOD;
21	(IV) THE THRESHOLD CASH FLOW METHOD; AND OR
22 23 24	(V) OTHER FUNDING METHODS ACCEPTED BY ANY OTHER FUNDING METHOD CONSISTENT WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.
25 26 27	(3) A FUNDING PLAN DEVELOPED UNDER THIS SUBSECTION SHALL PRIORITIZE ADEQUATE AMOUNTS FOR REPAIR AND REPLACEMENT OF COMMON ELEMENTS OF THE CONDOMINIUM THAT ARE NECESSARY FOR:
28 29	(I) THE HEALTH, SAFETY, AND WELL-BEING OF THE MEMBERS OCCUPANTS;

1 ENSURING STRUCTURAL INTEGRITY, SUCH AS ROOFING 2 REPLACEMENTS AND MAINTAINING STRUCTURAL SYSTEMS; AND 3 (III) ESSENTIAL FUNCTIONING, SUCH AS PLUMBING, SEWER, 4 HEATING, COOLING, AND ELECTRICAL INFRASTRUCTURE; AND 5 (IV) ANY OTHER ESSENTIAL OR CRITICAL PURPOSE, AS 6 DETERMINED BY THE GOVERNING BODY. 7 RESERVES MAY NOT BE USED FOR PURPOSES OTHER THAN THOSE **(4)** 8 SPECIFIED IN THE FUNDING PLAN. 9 A GOVERNING BODY SHALL REVIEW PROGRESS **(5)** 10 COMPLIANCE WITH THE FUNDING PLAN DEVELOPED UNDER THIS SUBSECTION AT 11 EACH ANNUAL MEETING OF THE GOVERNING BODY. 11B-112.2. 12 The annual budget shall provide for at least the following items: 13 (c) 14 (1) Income; Administration; 15 (2) 16 Maintenance; (3) 17 **(4)** Utilities; 18 (5)General expenses; 19 Reserves. INCLUDING REPLACEMENT COSTS IF THE ESTIMATED (6) REPLACEMENT COST IS GREATER THAN \$10,000 AS DETERMINED BY THE MOST 20 21RECENT RESERVE STUDY OR UPDATED RESERVE STUDY; and 22(7)Capital expenses. 23 Subject to paragraph (2) PARAGRAPHS (2) AND (3) of this subsection (d) (1) AND IN ACCORDANCE WITH THE FUNDING PLAN UNDER § 11B-112.3(F) OF THIS 24TITLE, reserves provided for in the annual budget under subsection (c) of this section shall 2526 be]: 27 **(I) BE** the funding amount recommended in the most recent reserve study OR UPDATED RESERVE STUDY completed under § 11B-112.3 of this title; AND 28

1	(II)	BE DEPOSITED	IN THE	RESERVE	ACCOUNT	ON OR	BEFORE
2	THE LAST DAY OF EACH	FISCAL YEAR.					

- 3 (2) # Subject to Paragraph (3) of this subsection, if the most recent reserve study was an initial reserve study, the governing body shall, within [3] 5 fiscal years following the fiscal year in which the initial reserve study was completed, attain the annual reserve funding level recommended in the initial reserve study IN ACCORDANCE WITH THE FUNDING PLAN UNDER § 11B-112.3(F) OF THIS TITLE.
- 8 (3) (I) THE GOVERNING BODY OF A HOMEOWNERS ASSOCIATION
  9 MAY DETERMINE BY A TWO-THIRDS MAJORITY VOTE THAT THE HOMEOWNERS
  10 ASSOCIATION AND THE LOT OWNERS ARE EXPERIENCING A FINANCIAL HARDSHIP
  11 THAT LIMITS THE ABILITY TO FUND RESERVES THAT ARE REQUIRED UNDER
  12 PARAGRAPH (1) OR (2) OF THIS SUBSECTION.
- 13 (II) SUBJECT TO SUBPARAGRAPHS (III) THROUGH (V) OF THIS
  14 PARAGRAPH, IF A GOVERNING BODY MAKES A FINANCIAL HARDSHIP
  15 DETERMINATION BASED ON THE RESERVE FUNDING REQUIREMENTS OF
  16 PARAGRAPH (1) OR (2) OF THIS SUBSECTION:
- 17 <u>THE HOMEOWNERS ASSOCIATION MAY REASONABLY</u> 18 <u>DEVIATE FROM THAT RESERVE FUNDING REQUIREMENT; AND</u>
- 19 <u>2. The funding level under that requirement</u> 20 <u>SHALL BE AT LEAST THE FUNDING AMOUNT NECESSARY FOR THE PURPOSES</u> 21 <u>SPECIFIED UNDER § 11B–112.3(F)(3) OF THIS TITLE.</u>
- 22 (III) 1. EXCEPT AS PROVIDED IN SUBSUBPARAGRAPH 2 OF
  23 THIS SUBPARAGRAPH, A HOMEOWNERS ASSOCIATION MAY NOT DEVIATE FROM THE
  24 RESERVE FUNDING REQUIREMENTS OF PARAGRAPH (1) OR (2) OF THIS SUBSECTION
  25 FOR A PERIOD OF MORE THAN 1 FISCAL YEAR FOLLOWING THE FINANCIAL
  26 HARDSHIP DETERMINATION.
- 2. THE GOVERNING BODY MAY RENEW A FINANCIAL
  HARDSHIP DETERMINATION UNDER SUBPARAGRAPH (I) OF THIS PARAGRAPH BY A
  TWO-THIRDS MAJORITY VOTE TO EXTEND THE PERIOD THAT A HOMEOWNERS
  ASSOCIATION MAY DEVIATE FROM THE RESERVE FUNDING REQUIREMENT BY 1
  FISCAL YEAR FOLLOWING THE RENEWAL.

# 32 <u>(IV)</u> <u>THE GOVERNING BODY SHALL:</u>

33 <u>MAKE GOOD FAITH EFFORTS TO RESOLVE THE</u> 34 <u>FINANCIAL HARDSHIP AND RESUME FUNDING RESERVES AS REQUIRED UNDER</u> 35 PARAGRAPH (1) OR (2) OF THIS SUBSECTION;

1	2. MAINTAIN DETAILED DOCUMENTATION OF THE GOOD
2	FAITH EFFORTS MADE UNDER ITEM 1 OF THIS SUBPARAGRAPH; AND
3	3. TREAT THE DOCUMENTS UNDER ITEM 2 OF THIS
4	SUBPARAGRAPH AS RECORDS FOR EXAMINATION AND COPYING UNDER § 11B–112
5	OF THIS TITLE.
0	(**) 1
6	(V) 1. ALL LOT OWNERS SHALL BE GIVEN REASONABLE
7	NOTICE IN ADVANCE OF A VOTE ON AN INITIAL OR A RENEWAL OF A FINANCIAL
8	HARDSHIP DETERMINATION UNDER THIS PARAGRAPH.
9	2. A VOTE ON AN INITIAL OR A RENEWAL OF A FINANCIAL
10	HARDSHIP DETERMINATION UNDER THIS PARAGRAPH MAY ONLY BE TAKEN AT A
11	REGULAR OR SPECIAL MEETING OF THE HOMEOWNERS ASSOCIATION.
	WEGGERRY GW ST BERRE HILLIANG GT THE HOUSE WITH THE CONTINUE WAS CONTI
12	(4) (I) $\triangle$ The governing body of $\triangle$ homeowners association
13	SHALL ANNUALLY REVIEW THE RESERVE STUDY ANNUALLY FOR ACCURACY
14	RESERVES AND THE MOST RECENT RESERVE STUDY OR UPDATED RESERVE STUDY
15	TO DETERMINE WHETHER THERE IS ADEQUATE FUNDING IN ACCORDANCE WITH THE
16	FUNDING PLAN REQUIRED UNDER § 11B-112.3(F) OF THIS TITLE.
17	(II) THE ANNUAL REVIEW <del>OF THE RESERVE STUDY FOR</del>
18	ACCURACY UNDER THIS PARAGRAPH DOES NOT REQUIRE A RESERVE STUDY OR
19	UPDATED RESERVE STUDY IN ADDITION TO THE RESERVE STUDY REQUIREMENTS
20	UNDER § 11B–112.3 OF THIS TITLE.
21	11B-112.3.
41	11D 112.0.
22	(a) (1) In this section[, "reserve] THE FOLLOWING WORDS HAVE THE
23	MEANINGS INDICATED.
24	(2) "RESERVE study" means a study of the reserves required for future
25	major repairs and replacement of the common areas of a homeowners association that:
26	[(1)] (I) [Identifies] USING AN ITEMIZED LIST, IDENTIFIES each
27	structural, mechanical, electrical, and plumbing component of the common areas and any
28	other components that <del>are</del> :
29	1. ARE the responsibility of the homeowners association to
30	<u>ARE</u> the responsibility of the homeowners association to repair and replace; <u>AND</u>
JU	repair and reprace, And

IF APPLICABLE, MEET A MINIMUM COST OF REPAIR

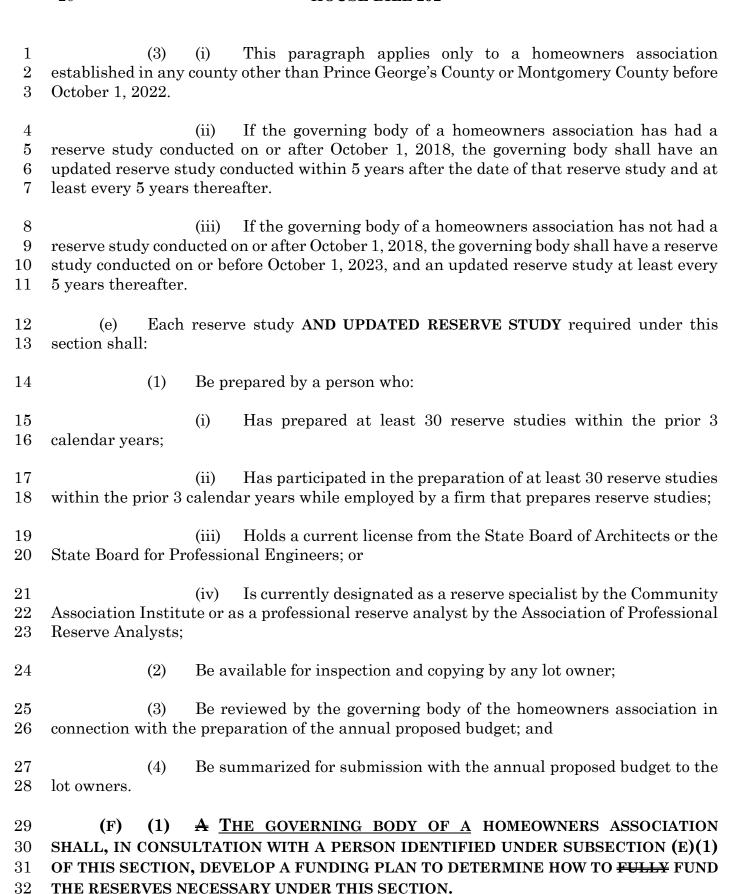
<u>2.</u>

OR REPLACEMENT, AS DETERMINED BY THE GOVERNING BODY, THAT IS:

31

$\frac{1}{2}$	A. REASONABLY BASED ON THE EXPENSES OF THE HOMEOWNERS ASSOCIATION; AND
3 4	B. Not a minor expense that is otherwise addressed by the budget of the homeowners association;
5 6	[(2)] (II) States the estimated remaining useful life of each identified component;
7 8	[(3)] (III) States the estimated cost of repair or replacement of each identified component; [and]
9 10	[(4)] (IV) States the estimated annual reserve amount necessary to accomplish any identified future repair or replacement; AND
11 12 13	(V) STATES THE SQUARE FOOTAGE QUANTITY OR SIZE OF EACH IDENTIFIED COMPONENT USING THE APPROPRIATE MEASUREMENT, SUCH AS UNIT AMOUNT, SQUARE FOOTAGE, OR CUBIC FEET.
14 15 16	(3) "UPDATED RESERVE STUDY" MEANS, FOR THE COMMON ELEMENTS AREAS SINCE THE PRIOR RESERVE STUDY WAS COMPLETED WITHIN THE PREVIOUS 5 YEARS, A STUDY THAT:
17	(I) ANALYZES ANY WORK PERFORMED;
18 19	(H) REVISES REPLACEMENT COST, REMAINING LIFE, AND USEFUL LIFE ESTIMATES; AND
20	(III) IDENTIFIES:
21 22	4-(II) WORK ANALYZES WORK PERFORMED AND AMOUNTS SPENT; AND
23 24	2. (III) WHETHER IDENTIFIES WHETHER ANY MAINTENANCE CONTRACTS ARE IN PLACE.
25	(b) (1) This section applies only to a homeowners association:
26 27	(i) That has responsibility under its declaration for maintaining and repairing common areas; and
28 29 30	(ii) For which the total initial purchase and installation REPAIR OR REPLACEMENT costs for all components identified in subsection [(a)(1)] (A) of this section is at least \$10,000.

- 1 (2)This section does not apply to a homeowners association that issues 2 bonds for the purpose of meeting capital expenditures. 3 (c) (1) This subsection applies only to a homeowners association established 4 in: 5 (i) Prince George's County on or after October 1, 2020; 6 Montgomery County on or after October 1, 2021; or (ii) 7 Any county other than Prince George's County or Montgomery 8 County on or after October 1, 2022. 9 (2)The governing body of the homeowners association shall have an 10 independent reserve study completed not more than 90 calendar days and not less than 30 calendar days before the meeting of the homeowners association required under § 11 12 11B-106.1(a) of this title. 13 The governing body shall have an updated reserve study completed (3)within 5 years after the date of the initial reserve study conducted under paragraph (2) of 14 15 this subsection and at least every 5 years thereafter. 16 This paragraph applies only to a homeowners association (d) (1)17 established in Prince George's County before October 1, 2020. 18 If the governing body of a homeowners association has had a reserve study conducted on or after October 1, 2016, the governing body shall have an 19 20 updated reserve study conducted within 5 years after the date of that reserve study and at 21 least every 5 years thereafter. 22(iii) If the governing body of a homeowners association has not had a reserve study conducted on or after October 1, 2016, the governing body shall have a reserve 23 24study conducted on or before October 1, 2021, and an updated reserve study at least every 5 years thereafter. 2526 (2)(i) This paragraph applies only to a homeowners association 27 established in Montgomery County before October 1, 2021. 28 If the governing body of a homeowners association has had a reserve study conducted on or after October 1, 2017, the governing body shall have an 29 30 updated reserve study conducted within 5 years after the date of that reserve study and at 31 least every 5 years thereafter.
- 32 (iii) If the governing body of a homeowners association has not had a 33 reserve study conducted on or after October 1, 2017, the governing body shall have a reserve 34 study conducted on or before October 1, 2022, and an updated reserve study at least every 35 years thereafter.



$1 \\ 2$	(2) In developing the funding plan under this subsection the <del>homeowners</del> governing body shall <del>consider</del> select one of the
3	FOLLOWING METHODS TO ACHIEVE THE RESERVE FUNDING UNDER THIS SECTION:
4	(I) THE COMPONENT OR FULL FUNDING METHOD;
5	(II) THE CASH FLOW METHOD;
6	(III) THE BASELINE FUNDING METHOD;
7	(IV) THE THRESHOLD CASH FLOW METHOD; $\frac{AND}{C}$
8	(V) OTHER FUNDING METHODS ANY OTHER FUNDING METHOD
9	CONSISTENT WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.
10	(3) A FUNDING PLAN DEVELOPED UNDER THIS SUBSECTION SHALI
11	PRIORITIZE ADEQUATE AMOUNTS FOR REPAIR AND REPLACEMENT OF COMMON
12	ELEMENTS AREAS OF THE HOMEOWNERS ASSOCIATION THAT ARE NECESSARY FOR:
13	(I) THE HEALTH, SAFETY, AND WELL-BEING OF THE MEMBERS
14	OCCUPANTS;
15	(II) ENSURING STRUCTURAL INTEGRITY, SUCH AS ROOFING
16	REPLACEMENTS AND MAINTAINING STRUCTURAL SYSTEMS; AND
17	(III) ESSENTIAL FUNCTIONING, SUCH AS PLUMBING, SEWER
18	HEATING, COOLING, AND ELECTRICAL INFRASTRUCTURE; AND
19	(IV) ANY OTHER ESSENTIAL OR CRITICAL PURPOSE, AS
20	DETERMINED BY THE GOVERNING BODY.
21	(4) RESERVES MAY NOT BE USED FOR PURPOSES OTHER THAN THOSE
22	SPECIFIED IN THE FUNDING PLAN.
23	(5) A GOVERNING BODY OF A HOMEOWNERS ASSOCIATION SHALI
24	REVIEW PROGRESS TOWARD COMPLIANCE WITH THE FUNDING PLAN DEVELOPED
25	UNDER THIS SUBSECTION AT EACH ANNUAL MEETING OF THE HOMEOWNERS
26	ASSOCIATION.
27	SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
28	October 1, 2025.