

**Department of Legislative Services**  
Maryland General Assembly  
2025 Session

**FISCAL AND POLICY NOTE**  
**First Reader**

Senate Bill 418 (Carroll County Senators)  
Judicial Proceedings

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**Carroll County - Prospective Employees and Volunteers - Criminal History  
Records Check**

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This bill authorizes the Carroll County Department of Human Resources to request a State and national criminal history records check from the Criminal Justice Information System Central Repository (CJIS-CR) for any prospective employee or volunteer of Carroll County by repealing a provision that limits which employees or volunteers may undergo a criminal background check.

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**Fiscal Summary**

**State Effect:** None. CJIS-CR can handle the bill's requirements with existing budgeted resources.

**Local Effect:** Potential minimal annual increase in Carroll County expenditures from additional criminal history records checks beginning in FY 2026. Carroll County revenues are not affected.

**Small Business Effect:** None.

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**Analysis**

**Current Law:** In Carroll County, the department of human resources may request a State and national criminal history records check from CJIS-CR for a prospective employee or volunteer of the county who will be assigned to a position that involves inspections; approval or denial of a permit, a license, or any other grant of authority; work in the offices of the county commissioners, sheriff, State's attorney, circuit court, or county attorney; collecting or handling money; or care or supervision of a minor.

CJIS-CR collects, manages, and disseminates Maryland criminal history records information for criminal justice and noncriminal justice (*e.g.*, employment and licensing) purposes. The Federal Bureau of Investigation (FBI) charges a fee of \$12 for a national check. CJIS-CR collects the fee from the applicant and reimburses the FBI. CJIS-CR submits requests for national criminal records to the FBI electronically. When State legislation includes a national check, the FBI requires that the bill contain certain language. If the FBI does not approve the language of an enacted bill, national checks will not be provided. Each individual who uses CJIS-CR to conduct a criminal history records check is required to pay \$50 for a State and national records check, including a \$20 fingerprinting fee, a \$12 FBI fee, and an \$18 fee to CJIS-CR.

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### **Additional Information**

**Recent Prior Introductions:** Similar legislation has not been introduced within the last three years.

**Designated Cross File:** HB 831 (Carroll County Delegation) - Judiciary.

**Information Source(s):** Carroll County; Department of Public Safety and Correctional Services; Department of Legislative Services

**Fiscal Note History:** First Reader - February 3, 2025  
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