A BILL ENTITLED

AN ORDINANCE concerning: Personnel – Power and Duties of the Personnel Officer

FOR the purpose of requiring the Personnel Officer to prepare a quarterly report summarizing all grievances and complaints filed by County employees; and generally relating to personnel.

BY repealing and reenacting, with amendments: § 6-1-104 Anne Arundel County Code (2005, as amended)

SECTION 1. Be it enacted by the County Council of Anne Arundel County, Maryland, That Section(s) of the Anne Arundel County Code (2005, as amended) read as follows:

ARTICLE 6. PERSONNEL

TITLE 1. CLASSIFIED SERVICE

6-1-104. Powers and duties of Personnel Officer.

The Personnel Officer has the following powers and duties:

(1) to supplement the minimum qualifications of the classification plan with special requirements for individual positions and consistent with the plan;

(2) to substitute an equivalent combination of acceptable education and experience or licensure for the minimum qualifications of the classification plan;

EXPLANATION: CAPITALS indicate new matter added to existing law. [[Brackets]] indicate matter deleted from existing law. Captions and taglines in bold in this bill are catchwords and are not law.
(3) to allocate and reallocate all positions to classes of the classification plan, subject to the review by the Personnel Board on appeal by the appointing authority;

(4) to recommend to the County Council the creation of new classes and grade changes in existing classes;

(5) to administer the classification plan;

(6) to create master personnel resource lists;

(7) to establish work-related physical agility standards for Police Department, Fire Department, and Detention Center employees; and

(8) to provide for the deduction of monies from an employee's pay on termination for any overpayment made to the employee for leave, pay, or benefits, or for the cost to the County to replace any unreturned equipment or property; AND

(9) TO PROVIDE A QUARTERLY REPORT TO THE COUNTY EXECUTIVE, WITH A COPY TO THE COUNTY COUNCIL, THAT SUMMARIZES BY DEPARTMENT ALL GRIEVANCES FILED BY EMPLOYEES IN THE CLASSIFIED SERVICE AND ALL COMPLAINTS INVOLVING EMPLOYEES IN THE CLASSIFIED SERVICE AND EXEMPT SERVICE.

SECTION 2. And be it further enacted, That this Ordinance shall take effect 45 days from the date it becomes law.

READ AND PASSED this 3rd day of September, 2019

By Order:

[Signature]

JoAnne Gray
Administrative Officer

PRESENTED to the County Executive for his approval this 4th day of September, 2019

[Signature]

JoAnne Gray
Administrative Officer

APPROVED AND ENACTED this 13th day of September, 2019

[Signature]

Steuart Pittman
County Executive

EFFECTIVE DATE: OCT 28 2019
I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF BILL NO. 04-19, THE ORIGINAL OF WHICH IS RETAINED IN THE FILES OF THE COUNTY COUNCIL.

JoAnne Gray
Administrative Officer