AN EXPEDITED ACT to:

(1) rename the existing Business Solutions Group as the Business Advancement Team;
(2) assign additional duties to the Business Advancement Team from the Department of Finance and the Community Engagement Cluster; and
(3) generally amend the law governing the Office of the County Executive.

By amending
Montgomery County Code
Chapter 2, Administration
Sections 2-25B

The County Council for Montgomery County, Maryland approves the following Act:
Sec 1. Section 2-25B is amended as follows:

Sec. 2-25B. [Business Solutions Group] Business Advancement Team.

(a) Definitions. As used in this Section:


Navigator means the Small Business Navigator designated by the Executive under subsection (c).

Small business means a privately owned business that meets the requirements of Section 11B-65(a).

(b) Establishment of [Group] Team. The Executive must create and administer a Business [Solutions Group] Advancement Team that includes a Small Business Navigator. The [Group] Team must be part of the Office of the County Executive.

(c) Small Business Navigator. The Executive must designate an employee as the Small Business Navigator. Among other duties, the Navigator must:

(1) advise the Executive, the Council, the Chief Administrative Officer, County Department heads, the Planning Board, and any other appropriate government agency, of any action needed to assist small businesses to comply with County requirements and regulations;

(2) promote communications between a small business and each County department or agency that the small business must interact with;

(3) develop and maintain a database of information necessary for a small business to comply with County requirements and regulations;
(4) advise small businesses on how to comply with County requirements and regulations; and

(5) identify changes to regulations and requirements that would improve turnaround, eliminate duplication, resolve conflicts in authority, and eliminate unnecessary regulations and requirements.

(d) Additional duties for the [Group] Team. In addition to the duties of the Small Business Navigator described in subsection (c), the [Group] Team must:

(1) provide constituent services for businesses operating in the County or planning to operate in the County, including:

(A) communicating about new and revised County laws and regulations affecting County businesses;

(B) outreach;

(C) providing publications on County policies;

(D) operating workshops and conferences; [and]

(E) convening targeted business events; [and]

(F) providing oversight and leadership on business programs including:

(i) incubator management;

(ii) economic development incentives and financing programs;

(iii) business development projects; and

(iv) other business-related special initiatives;

(2) serve as a point of contact for County businesses seeking to comply with County requirements and regulations; and

(3) assist County businesses to interact with other State, County, and local government agencies.
(e) *Reports.* On or before September 15 of each year, the Executive must report to the Council on the activities and recommendations of the *Group* Team.

**Sec. 2. Expedited Effective Date.**

The Council declares that this legislation is necessary for the immediate protection of the public interest. This Act takes effect on the date on which it becomes law.
Approved:

Sidney Katz, President, County Council  
5/19/20

Marc Elrich, County Executive  
5/29/20

Selena Mendy Singleton, Esq., Clerk of the Council  
5/29/20

This is a correct copy of Council action.