

## MUNICIPAL CHARTER OR ANNEXATION RESOLUTION REPOSITION FORM

Section 4-109 of the Local Government Article of the Annotated Code of Maryland requires municipal officials to deposit certain municipal documents with the Department of Legislative Services. Please use this registration form for each resolution that alters the charter or the boundaries of your municipal corporation. Complete a separate form for each resolution, and mail the entire text of the resolution, along with this form to:

Georgeanne Carter, Legislative Analyst Municipal Resolution Reposition  
Department of Legislative Services  
90 State Circle  
Annapolis, MD 21401-1991

City of Havre de Grace Harford  
Municipal Corporation County(ies)

Christopher Ricci, Director of Administration  
Name and Title of Official Submitting this Resolution

711 Pennington Avenue 410-939-1800  
Address Phone

3/12/2026  
Date of Submitting this Resolution\*

Havre de Grace, MD 21078

306 1/20/2026  
Resolution Number Date Enacted by Legislative Body

3/11/2026  
Effective Date\*\*

1) *For an annexation resolution*, state the charter section (e.g., boundary description section, appendix) that is amended \_\_\_\_\_ OR state the charter section (e.g., general powers section) pursuant to which the property is annexed \_\_\_\_\_. *(Enclose a copy of the metes and bounds description of the complete boundaries of your municipal corporation that includes the newly annexed property, including the number of acres and the point of beginning coordinates for the newly annexed property.)*

*For a charter resolution*, state whether the entire charter is repealed and a new charter is adopted \_\_\_\_\_ OR state the specific section(s) that is added, repealed, renumbered, or repealed and reenacted with amendments Sections 17 and 21.

2) Number of votes cast by the legislative body for 6 and against 0 this resolution.

3) Will this resolution be petitioned to referendum? No

If "yes", date of the referendum election (if known) \_\_\_\_\_

**\* A resolution should be submitted to the Department of Legislative Services *within 10 days after the effective date* of the resolution (§ 4-109(b) of the Local Government Article). Generally, provided that a resolution is not petitioned to referendum, the effective date for a charter resolution is 50 days after enactment (§ 4-304(c) of the Local Government Article), and for an annexation resolution is no earlier than 45 days after enactment (§ 4-407 of the Local Government Article).**

CITY COUNCIL  
OF  
HAVRE DE GRACE, MARYLAND

CHARTER AMENDMENT RESOLUTION NO. 306

Introduced by Council President Ringsaker

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF THE MARYLAND CONSTITUTION ARTICLE XI-E, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND THE HAVRE DE GRACE CITY CHARTER SECTION 19, AMENDING CITY CHARTER SECTIONS 17 AND 21 GENERALLY PERTAINING TO CANDIDATE QUALIFICATIONS**

On: December 1, 2025

at: 7:00 p.m.

Charter Amendment Resolution introduced, read first time, ordered posted and public hearing scheduled.

**PUBLIC HEARING**

Having been posted and notice of time and place of hearing and title of Charter Amendment Resolution having been published according to the Charter, a public hearing was held on January 5, 2026 at 7:02 p.m., and concluded on January 5, 2026 at 7:10 p.m.

**EXPLANATION**

Underlining indicates matter added to existing law.

**{Bold Brackets}** indicate matter deleted from existing law.

Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

1. Section 17 of the City Charter is to be amended as follows, with the words underscored to be added and the words in bold and brackets to be deleted.

**Section 17 Mayor: qualifications, election, term, appointments.**

To qualify to be Mayor, one must be at least twenty-five (25) years of age, a citizen of the United States for **[ten (10)]** at least two (2) years, **[and]** a qualified City voter at the time of filing for office, and a resident of the City of Havre de Grace for not less than two (2) years immediately preceding the election date. The election of Mayor shall take place on the first Tuesday after the first Monday in May and on the same day and month every third year thereafter. The Mayor shall take the oath of office and the term begins on the third Monday in May.

2. Section 21 of the City Charter is to be amended as follows, with the words underscored to be added and the words in bold and brackets to be deleted.

**Section 21. City Council: qualifications.**

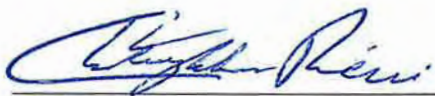
The City Council shall have six (6) members. To qualify as a member, one must be at least twenty-five (25) years of age, a citizen of the United States for **[ten (10)]** at least two (2) years, **[and]** a qualified City voter at the time of filing for office, and a resident of the City of Havre de Grace for not less than two (2) years immediately preceding the election date.

**NOW, THEREFORE**, it is determined, decided, and resolved by the City Council that the aforementioned amendments are hereby approved.

ADOPTED by the City Council of Havre de Grace, Maryland this 20<sup>th</sup> day of January, 2026.

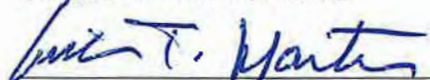
SIGNED by the Mayor and attested by the Director of Administration this 20<sup>th</sup> day of January, 2026.

ATTEST:



Christopher Ricci  
Director of Administration

MAYOR AND CITY COUNCIL  
OF HAVRE DE GRACE



William T. Martin  
Mayor

Introduced/First Reading: 12/1/2025  
Public Hearing: 1/5/2026  
Second Reading/Enacted: 1/20/2026

Adopted/Effective Date (50 days after enactment if no referendum): 3/11/2026